



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

June 14, 2016

Regular Meeting – 7:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **State and Local Departments/Agencies/Community Service Providers**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
 - b. VDOT **Information**
 - c. Ms. Robin Sapp, Cumberland Public Library **Information**
6. **Public Comments (Part one)**
7. **Public Hearings**
 - a. Secondary Six Year Road Plan (pg. 1-4) **Motion**
 - b. FY16 Budget Amendment (pg. 5-8) **Motion**
8. **County Attorney/County Administrator Report**
 - a. Consent agenda (pg. 9-33) **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (Revised April 26, 2016, May 10, 2016)
 - b. FY2016 Appropriation **Motion**
 - c. FY2017 Budget Appropriation - \$30,630,059 (pg. 34-35) **Motion**
 - d. FOIA Officer Designation (pg. 36-40) **Motion**
9. **Finance Director's Report**
 - a. Monthly Budget Report (pg. 41-49) **Information**
 - b. Budget Transfers (pg. 50-51) **Motion**
 - c. Supplemental Appropriations (pg. 52-55) **Motion**
 - i. \$2,906.40 Circuit Court Clerk's Office
 - ii. \$2,100.00 Circuit Court Clerk's office

10. **Planning Director's Report**
 - a. Planning Project updates (pg. 56-57) **Information**
11. **Old Business**
12. **New Business**
13. **Public Comments (Part two)**
14. **Board Members Comments**
15. **Adjourn into Closed Session** (pg. 58-59) **Motion**

Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;
Subject: Host Community Agreement
16. **Reconvene in Open Session** **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”
17. **Additional Information** – (pg. 60-76)
 - a. Treasurer’s Report
 - b. DMV Report
 - c. Monthly Building Inspections Report
 - d. Approved Planning Commission meeting minutes
 - e. Approved IDA minutes-N/A
 - f. Powhatan County - Chase the Dragon invitation
18. **Adjourn – Regular Meeting – July 12, 2016**

Secondary System
Cumberland County
Construction Program
Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	\$203,846	\$240,370	\$276,506	\$265,744	\$0	\$0	\$986,466
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$33,399	\$33,399	\$33,399	\$33,399	\$33,399	\$33,399	\$200,394
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$0	\$0	\$0	\$373,126	\$373,126	\$746,252
Total	\$237,245	\$273,769	\$309,905	\$299,143	\$406,525	\$406,525	\$1,933,112

Board Approval Date:

Residency Administrator Date

County Administrator Date

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg
 County: Cumberland County
 Board Approval Date:

2017-18 through 2021-22

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count Scope of Work FHWA # Comments
					2016-17	2017-18	2018-19	2019-20	2020-21	2021-22		
RL0610	DUNCAN STORE ROAD	PE \$269,980	SSYP Funding \$1,416,751 Other Funding \$62,469 Total \$1,479,220		\$0	\$0	\$0	\$0	\$0	\$0	\$0	490 Reconstruction w/o Added Capacity 14004 REGULAR CONSTRUCTION
5240	0610024167	RW \$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
RAAP CONTRACT	RTE 610 - TRENCH WIDEN & ASPHALT CONCRETE OVERLAY	CON \$1,209,240		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
STP		Total \$1,479,220			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	BUCKINGHAM COUNTY LINE											
0001.01	RTE 690	12/13/2016										
	2.9											
RL0605	BOSTON HILL ROAD	PE \$0	SSYP Funding \$60,909 Other Funding \$0 Total \$60,909		\$18,818	\$0	\$0	\$0	\$0	\$0	\$0	60 Resurfacing 16005 UNPAVED CONSTRUCTION
106249	0605024P01	RW \$0			\$75,273	\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	RTE 605 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$155,000		\$94,091	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	RTE 690	Total \$155,000			\$75,273	\$18,818	\$18,818	\$18,818	\$18,818	\$18,818	\$18,818	
0002.01	1.0 M N OF RTE 690	8/1/2016										
	1.0											
RL0620	STONE POINT MILL LANE	PE \$0	SSYP Funding \$0 Other Funding \$0 Total \$0		\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	80 Resurfacing 16005 UNPAVED CONSTRUCTION
106250	0620024P01	RW \$0			\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	RTE 620 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$125,000		\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	AMELIA COUNTY LINE	Total \$125,000			\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
0002.02	RTE 600	8/1/2017										
	0.8											
RL0735	MT. AIRY LANE	PE \$0	SSYP Funding \$0 Other Funding \$0 Total \$0		\$76,953	\$19,238	\$0	\$0	\$0	\$0	\$0	100 Resurfacing 16005 UNPAVED CONSTRUCTION
-15341	0735024P01	RW \$0			\$58,809	\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	RTE 735 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$155,000		\$155,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	RTE 626	Total \$155,000			\$58,809	\$76,953	\$76,953	\$76,953	\$76,953	\$76,953	\$76,953	
0002.03	CUL-DE-SAC	8/1/2017										
	1.0											
RL0703	HUNTERS TRAIL	PE \$0	SSYP Funding \$0 Other Funding \$0 Total \$0		\$149,835	\$12,665	\$0	\$0	\$0	\$0	\$0	140 Resurfacing 16005 UNPAVED CONSTRUCTION
107599	0703024P01	RW \$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	RTE 703 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$162,500		\$162,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	DEAD END	Total \$162,500			\$0	\$149,835	\$149,835	\$149,835	\$149,835	\$149,835	\$149,835	
0002.04	RTE 631	8/1/2018										
	1.1											

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg
 County: Cumberland County
 Board Approval Date:

2017-18 through 2021-22

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count	
					2016-17	2017-18	2018-19	2019-20	2020-21	2021-22			
RL0667	CARTER ROAD	PE \$0	SSYP Funding \$0		\$0	\$0	\$138,400	\$34,600	\$0	\$0	150	Resurfacing 16005 UNPAVED CONSTRUCTION	
107600	0667024P01	RW \$0	Other Funding \$0		\$0	\$0	\$0	\$0	\$0	\$0	Resurfacing 16005		
STATE	RTE 667 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$173,000	Total \$0	\$173,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		UNPAVED CONSTRUCTION
FORCES/HIRED EQUIPMENT	DEAD END	Total \$173,000			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	RTE 654	8/1/2019											
0002.05	1.1												
RL0665	MILLER LANE	PE \$0	SSYP Funding \$0		\$0	\$0	\$136,439	\$18,561	\$0	\$0	150	Resurfacing 16005 UNPAVED CONSTRUCTION	
107601	0685024P01	RW \$0	Other Funding \$0		\$0	\$0	\$0	\$0	\$0	\$0	Resurfacing 16005		
STATE	RTE 685 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$155,000	Total \$0	\$155,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		UNPAVED CONSTRUCTION
FORCES/HIRED EQUIPMENT	DEAD END	Total \$155,000			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	RTE 654	8/1/2019											
0002.06	1.0												
RL0669	CRISS ROAD	PE \$0	SSYP Funding \$3,912		\$0	\$0	\$0	\$116,270	\$0	\$0	206	Resurfacing 16005 UNPAVED CONSTRUCTION	
107583	0669024P01	RW \$0	Other Funding \$0		\$0	\$0	\$0	\$0	\$0	\$0	Resurfacing 16005		
STATE	RTE 669 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$120,182	Total \$3,912	\$116,270	\$0	\$0	\$0	\$0	\$0	\$0	\$0		UNPAVED CONSTRUCTION
FORCES/HIRED EQUIPMENT	DEAD END	Total \$120,182			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	RTE 60	8/1/2020											
0002.07	0.6												
RL4005	1204005	PE \$0	SSYP Funding \$15,000		\$0	\$0	\$0	\$30,236	\$0	\$0	0	Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK	
100007	COUNTY-WIDE ENGINEERING & SURVEY	RW \$0	Other Funding \$0		\$0	\$0	\$0	\$0	\$0	\$0	Preliminary Engineering 16015		
S	VARIOUS LOCATIONS IN COUNTY	CON \$250,000	Total \$15,000	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0	\$204,764		MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK
0006.01	VARIOUS LOCATIONS IN COUNTY	Total \$250,000			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	VARIOUS LOCATIONS IN COUNTY	3/1/2011											
0006.02													
RL4008	1204008	PE \$0	SSYP Funding \$15,000		\$0	\$0	\$0	\$0	\$30,236	\$0	0	Right of Way 16016 USE WHEN IMPRACTICAL TO OPEN A PROJECT. ATTORNEY FEES and ACQUISITION COST.	
100317	COUNTY-WIDE RIGHT OF WAY ENGR.	RW \$0	Other Funding \$0		\$0	\$0	\$0	\$0	\$0	\$0	Right of Way 16016		
S	VARIOUS LOCATIONS IN COUNTY	CON \$250,000	Total \$15,000	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0	\$204,764		USE WHEN IMPRACTICAL TO OPEN A PROJECT. ATTORNEY FEES and ACQUISITION COST.
0006.02	VARIOUS LOCATIONS IN COUNTY	Total \$250,000			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	VARIOUS LOCATIONS IN COUNTY	3/1/2011											
0006.02													

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg
 County: Cumberland County
 Board Approval Date:

2017-18 through 2021-22

Route	Road Name Project # Description	Estimated Cost Ad Date	Previous Funding SSYP Funding Other Funding Total	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count Scope of Work FHWA # Comments
					2017-18	2018-19	2019-20	2020-21	2021-22			
99800	1204007 COUNTY-WIDE TRAFFIC SERVICES	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$70,000 \$0 \$70,000	\$180,000	\$3,163 \$0 \$3,163	\$3,163 \$0 \$3,163	\$3,163 \$0 \$3,163	\$3,163 \$0 \$3,163	\$33,399 \$0 \$33,399	\$130,786	0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS	
0006.03	VARIOUS LOCATIONS IN COUNTY	3/1/2011										
99999	9999024810 CUMBERLAND COUNTY UNPAVED ROAD FUNDING	PE \$0 RW \$0 CON \$0 Total \$0	\$0 \$0 \$0	\$0	\$0 \$0 \$0	\$96,313 \$0 \$96,313	\$373,126 \$0 \$373,126	\$373,126 \$0 \$373,126	\$373,126 \$0 \$373,126	(\$842,565)		
99999	99999.99											
107598	BLLENHEIM ROAD 0606024P01 STATE - RURAL RUSTIC FORCES/HIRED EQUIPMENT (SURFACE TREAT NON-HARD SURFACE)	PE \$0 RW \$0 CON \$140,000 Total \$140,000	\$140,000 \$0 \$140,000	\$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0	150 Resurfacing 16005 UNPAVED CONSTRUCTION	
99999	POWHATAN COUNTY LINE US 60 0.9	8/1/2015										

**COUNTY OF CUMBERLAND
NOTICE OF PUBLIC HEARING
AMENDED BUDGET FOR THE FISCAL YEAR
COMMENCING JULY 1, 2015**

In accordance with Va. Code § 15.2-2507, the Cumberland County Board of Supervisors intends to amend the Cumberland County Budget for the fiscal year 2015-2016. A synopsis of the proposed budget amendment is provided below and is prepared for information and fiscal planning purposes only. The inclusion in the budget of any item or items does not constitute an obligation or commitment on the part of the Board of Supervisors of this County to appropriate any funds for that purpose. There is no allocation or designation of any funds of this County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors. The Board of Supervisors will continue to monitor changes in County revenues, including state funding sources, and make every effort to reduce expenditures wherever appropriate.

A **PUBLIC HEARING** will be held by the Board of Supervisors on June 14, 2016 at 7:00 p.m., or as soon thereafter as may be heard, in the Cumberland Courthouse Circuit Courtroom at Cumberland, Virginia to consider the following proposed **ADDITIONS** to the previously-adopted budget for the fiscal year beginning July 1, 2015.

GENERAL FUND REVENUES		
REVENUE FROM LOCAL SOURCES		
General Fund Reserve		\$ 551,908
TOTAL GENERAL FUND REVENUE		<u>\$ 551,908</u>
 GENERAL FUND EXPENDITURES		
General Government Administration	\$ 125,000	
 TOTAL GENERAL FUND EXPENDITURES	 \$ 125,000	
 TRANSFERS TO OTHER FUNDS		
Transfer to Capital Improvement Fund	\$ 35,000	
Transfer to Child Services Act Fund	\$ 100,000	
Transfer to Debt Service Fund	\$ 141,908	
Transfer to Utilities Fund	<u>\$ 150,000</u>	
TOTAL TRANSFERS TO OTHER FUNDS	\$ 426,908	
 TOTAL ADDITIONAL GENERAL FUND EXPENDITURES		 <u>\$ 551,908</u>
 TOTAL BUDGET AFTER ADDITIONS		 \$28,952,755

All interested citizens will have the opportunity to give written or oral comment at the hearing. Senior citizens and disabled citizens are encouraged to attend. All public meetings are accessible to persons with disabilities. Any person requiring auxiliary aids, including sign language interpreters or other assistance in connection with the public hearing should notify the county administrator at least five (5) days prior to the hearing.

Vivian Seay Giles, County Administrator
BY ORDER OF THE BOARD OF SUPERVISORS
Cumberland County, Virginia



DATE: June 8, 2016
TO: Cumberland County Board of Supervisors
FROM: Vivian Seay Giles
RE: June 14, 2016 Board Agenda Item
FY2016 Budget Amendment

Recommendation

Amend the FY2016 budget to reflect expenditures made during fiscal year 2016 and expenditures anticipated through June 30 which are not included in the adopted budget. The total budget amount following this amendment will be **\$30,263,668**.

Additional Funding and/or Appropriation Needed:

Budget shortfalls not Previously Approved	Child Services Act (\$100,000 local funds; \$200,000 federal/state funds)	\$ 300,000.00
	Utilities Fund (includes FY2016 budget deficit and that portion of the repair expenses completed in FY2016)	\$ 150,000.00
Unbudgeted expenditures Previously Approved:	Legal fees	\$ 125,000.00
	Ameresco debt service	\$ 141,908.00
	Capital Projects (car for sheriff's department)	\$ 35,000.00
	Governor's School Fund	\$1,045,913.37
	Cumberland Volunteer Rescue Squad	\$ 65,000.00

No Additional Funding Needed – Subject of Budget Transfers Presented

Budget Shortfalls covered with budget savings – no additional funding needed	
Pump truck	\$45,000.00
Piedmont Regional Jail	\$13,242.00
Unanticipated telephone purchase (approximate)	\$14,000.00

COUNTY OF CUMBERLAND, VIRGINIA

ADOPTED BUDGET FOR FISCAL YEAR

JULY 1, 2015 through JUNE 30, 2016

GENERAL FUND REVENUE ESTIMATES

GENERAL FUND REVENUES	
REVENUE FROM LOCAL SOURCES	
General Property Taxes	8,383,500
Other Local Taxes	1,338,000
Permits, Privilege Fees & Reg.	59,328
Fines & Forfeitures	145,000
Revenue from Use of Money & Property	48,000
Charges for Services Provided	105,160
Miscellaneous Revenue	1,164,400
General Fund Reserve	0
Reserve - Host Agreement	369,666
TOTAL REVENUE FROM LOCAL SOURCES	11,613,054

REVENUE FROM COMMONWEALTH

2,098,867

GRAND TOTAL GENERAL FUND REVENUE

13,711,921

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES	
General Government Administration	
Judicial Administration	1,404,544
Public Safety	460,234
Public Works	2,227,311
Health	1,348,620
Education - Comm. College	128,543
Parks, Recreational & Cultural	37,558
Community Services	204,243
Non-departmental Expenditures	175,760
	12,600
TOTAL GENERAL FUND EXPENDITURES	5,999,413

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	3,774,419
Transfer to Social Services Fund	312,844
Transfer to Child Services Act	200,000
Transfer to Debt Services Fund	3,775,839
Transfer to Utilities Fund	150,000
Transfer to IDA Fund	81,314
Transfer to Capital Projects	35,000

TOTAL TRANSFERS TO OTHER FUNDS

8,329,416

GRAND TOTAL GENERAL FUND EXPENDITURES

14,328,829

COUNTY OF CUMBERLAND, VIRGINIA

ADOPTED BUDGET FOR FISCAL YEAR

JULY 1, 2015 through JUNE 30, 2016

OTHER FUND REVENUE ESTIMATES

SCHOOL OPERATING FUND REVENUES	
Local Funding	3,774,419
Miscellaneous Funding	290,743
State Funding	8,793,858
Federal Funding	1,727,141
Total School Operating Fund Revenues	14,586,161
SOCIAL SERVICES FUND REVENUES	
Local Funding	312,844
State Funding	153,318
Federal Funding	785,624
Total Social Services Fund Revenues	1,251,786
CHILD SERVICES ACT (CSA) FUND REVENUES	
Local Funding	200,000
State Funding	550,000
Total CSA Fund Revenues	750,000
CAPITAL IMPROVEMENTS PROGRAM REVENUES	
Local Funding	35,000
UTILITIES OPERATING FUND REVENUES	
Local Funding	557,842
INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES	
Local Funding	125,314
DEBT SERVICE FUND REVENUES	
Local Funding	3,799,839
HEALTH INSURANCE FUND REVENUES	
Local Funding	2,067,400
ASSET FORFEITURE FUND REVENUES	
Local Funding	25,000
SPECIAL WELFARE FUND REVENUES	
Local Funding	20,000
GOVERNOR'S SCHOOL FUND	
State Funding	581,353
Locality Funding (Participating School Districts)	464,560
Total Governor's	1,045,913
GRAND TOTAL OTHER FUND REVENUE ESTIMATES	24,264,255
TOTAL BUDGET (Grand Total Other Fund Expenditures	24,264,255

OTHER FUND EXPENDITURES

SCHOOL OPERATING FUND EXPENDITURE	
Total School Operating Fund Expenditures	14,586,161
SOCIAL SERVICES FUND EXPENDITURES	
Total Social Services Fund Expenditures	1,251,786
CHILD SERVICES ACT (CSA) FUND EXPENDITURES	
Total CSA Fund Expenditures	750,000
CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES	
Total Capital Improvements Program Expenditures	35,000
UTILITIES OPERATING FUND EXPENDITURES	
Total Utilities Operating Fund Expenditures	557,842
INDUSTRIAL DEVELOPMENT AUTHORITY FUND EXPENDITURES	
Total Industrial Development Authority Fund Expenditures	125,314
DEBT SERVICE FUND EXPENDITURES	
Total Debt Service Fund Expenditures	3,799,839
HEALTH INSURANCE FUND EXPENDITURES	
Total Health Insurance Fund Expenditures	2,067,400
ASSET FORFEITURE FUND EXPENDITURES	
Total Asset Forfeiture Fund Expenditures	25,000
SPECIAL WELFARE FUND EXPENDITURES	
Total Special Welfare Fund Expenditures	20,000
GOVERNOR'S SCHOOL FUND	
Total Governor's School Expenditures	1,045,913
GRAND TOTAL OTHER FUND EXPENDITURES	24,264,255
plus Total General Fund Expenditures	5,999,413
30,263,668	

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 26th day of April, 2016, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director

Absent: None

1. Call to Order

The Chairman called the meeting to order.

2. Welcome and Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approve Request for Board member to participate in meeting by electronic communication

On a motion by Supervisor Wheeler and carried, the Board approved Supervisor Osl to participate in the meeting via electronic communication:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

Ms. Giles then established for the record, and confirmed with the Chairman and the audience present at the meeting all of the following:

- 1) Pursuant to VA Code § 2.2-3708.1, Supervisor Osl would be participating in the meeting through electronic (telephonic) communication, having notified the Chairman that he was unable to attend the meeting due to a temporary disability or medical condition that prevented his physical attendance;
- 2) That Supervisor Osl was participating in the meeting from 158 Oakland Lane in Cumberland County, Virginia;
- 3) That a quorum of the Board was physically assembled at the meeting at the Cumberland County Courthouse;
- 4) The voice of Supervisor Osl could be heard via speaker phone by all persons at the meeting location, the Cumberland County Courthouse; and
- 5) Supervisor Osl attended the meeting through electronic communication due to a disability or a medical condition.

5. Approval of Agenda

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

6. Public Hearings

a) Proposed 2016 Tax Rates

<u>Levy</u>	<u>2015 Actual Levy</u>	<u>2016 Proposed Levy</u>
Real Estate & Manufactured Homes	\$.74	\$.78
Personal Property	\$ 4.50	\$ 4.50
Personal Property – Emergency Services	\$ 4.50	\$ 4.50
Personal Property – Disabled Veterans	\$.01	\$.01
Airplanes	\$.50	\$ 1.50
Machinery & Tools	\$ 3.75	\$ 0.00
Heavy Construction Machinery	\$ 3.75	\$ 0.00
Public Service Corporations	\$.74	\$.78

The Chairman opened the public hearing. Ms. Jennifer Sullivan stated that she was in favor of the tax rate increase as it would fully fund the school budget. The Chairman asked that she stay on topic and discuss the tax rates and not the budget. Ms. Sullivan stated that she was dismayed that she cannot speak and that she favors funding the sheriff department with the tax rate increase as well. Ms. Vacele Moore stated that she is opposed to the tax rate increase both as a realtor and as a citizen. She is not opposed to a meals tax.

Ms. Suzanne Moore is opposed to the tax rate increase. Dr. Christine Ross is in support of the tax rate increase as it affects the school budget. The Farmville Herald said the School budget has not been cut, but it has. The County Administration needs to be cut and there are over \$800,00 in uncollected taxes. Dr. Roger Hatcher stated that at the last reassessment the Board had the opportunity to make level funding when the assessment came in lower by increasing the tax rate, but instead the Board lowered tax revenues by not increasing the tax rate to a higher rate. Dr. Hatcher stated that he is in favor of the tax rate increase. Mr. Guy Hazlegrove stated that if the county needs to raise taxes, it needs to be done across the board. If land use is

repealed and the tax rate is increased, this will be the largest tax increase in the history of the county.

Ms. Jenny Gills is in favor of the tax rate increase if that is what it will take to fully fund the schools. She states that the Schools are trying to work with the County to meet common goals. Ms. Heather King supports the tax increase if it is for the betterment of the community. Ms. King also requests an opportunity to openly discuss bringing business to the County. Parrish Mort states that there will be a \$121,000 loss if the machinery and tools tax is cut. What impact does this have on the existing businesses in Cumberland? Ms. Mort supports a tax rate increase and states that it should have been done in 2014. It takes money to provide services, so raise taxes and invest in growth.

Ms. Carol Miller is against a tax rate increase, raises for the Board or the County Administrator. Mr. Charles Anderson is against the tax rate increase. He states that Cumberland's rates are fifty percent (50%) higher than our neighbors. The largest employer is the School System, second is the County. Expenses need to be cut. Ms. Evelyn Kimbrough is against the tax rate increase. She states that there is \$380,000 in uncollected Real Estate taxes. There should be no pay increases, the debt is too high and the County needs to manage the money better. Begin by collecting the outstanding taxes. Ms. Michelle Riner stated that she invested in land on Frenchs Store Road and the taxes continue to increase. Students are leaving because of high taxes.

Ms. Anne Lipscomb stated she is a lifelong resident of Cumberland, and this is the first Board meeting she has attended. From what she has seen tonight, she said we need to ask the Lord to bless this County, and she would support a \$0.03 tax rate increase, only if necessary. Ms. Undra Deshazor stated that if the county can afford to eliminate the machinery and tools tax, then it can afford a once cent

tax rate decrease. Ms. Loretha Thomas is opposed to a tax rate increase, and eliminating the Machinery and tools tax. Mr. Lou Seigel stated that almost fifty percent of the senior citizens are on a fixed income and cannot afford increasing taxes. Mr. Seigel recommends finding things to freeze in the budget and do not increase pay.

Dr. Amy Griffin stated that there were so many parents and representatives of the school in attendance at the meeting tonight because the Board first mentioned cutting the School budget just a week ago and the public had not had a chance to be heard on the matter. She also stated that there are other ways to increase revenue other than cutting the schools or increasing taxes. Ms. Eurika Tyree discussed a proposed step pay increase for the County Administrator and denying that increase could be a way to not have an increase in taxes. Ms. Darlene Hartley asked that the Board collect delinquent taxes before they raise the tax rate. Please fund the schools, but we have to provide a home first. Ms. Wendy Tillett said that it is sad that the citizens can't talk about the budget and that the children in attendance at the meeting see the inability to have an open discussion in an open meeting.

Ms. Kelly Ricker opposes a tax rate increase and recommends bringing in business to bring in revenue. Ms. Ashley Blackwell is a teacher at Cumberland Elementary and submitted letters to the Board from elementary students regarding the proposed tax rate increase. Ms. Parish Mort stated that the Board of Supervisors is a thankless job. The uncollected taxes need to be collected. When you propose a tax rate increase, you should be able to discuss where the money will be spent. With no other citizens signed up to speak, the Chairman then closed the public hearing.

Supervisor Ingle thanked the citizens for coming out, and stated that the proposed abolishment of the Machinery and Tools tax was to offset the proposed abolishment of the

forestry land use. This was just one option that the Board was looking into. There was only one budget request that was submitted that was requesting level funding from the previous year. Every other department is asking for more money in their budget. Where does it come from? The School is asking for \$150,000 additional funding. Where does that come from?

Supervisor Wheeler stated that he has been a proponent of the \$0.78 tax rate since the reassessment in 2014. Since then, the county has lost over \$300,000 in revenue each year. The County cannot continue to sustain that loss.

Supervisor Osl agrees with Mr. Wheeler. The tax rate should have been at \$0.78 since the reassessment in 2014. The Machinery and tools tax should stay at \$3.75.

Supervisor Meinhard stated that the Board is not getting pay increase, and Ms. Vivian Giles is not receiving a \$50,000 raise, that is an increase in her department, not for her specifically.

Supervisor Banks states that he does not support a rate increase and that the County needs to live within its means. Supervisor Banks suggests advertising a rate for the Machinery and Tools tax at \$3.75 and reduce the rate for loggers.

On a motion by Supervisor Wheeler and carried by the following vote, the Board set the tax rate for Real Estate and Public Service and Public Service Corporation tax rate at \$0.78:

Vote:	Mr. Osl – aye	Mr. Banks – nay
	Mr. Ingle – aye	Mr. Meinhard – nay
	Mr. Wheeler – aye	

A motion was made by Chairman Banks which failed due to no vote, that the Board publish a public hearing for the Machinery and Tools tax at a rate at \$3.75 and consider a separate tax for logging.

Supervisor Wheeler made a substitute motion to re-advertise a public hearing on the proposed tax rates to include only machinery and tools and heavy construction machinery, both at \$3.75, which passed with the following vote:

Vote: Mr. Osl – aye Mr. Banks – nay
Mr. Ingle – nay Mr. Meinhard – aye
Mr. Wheeler – aye

On a motion by Supervisor Osl and carried by the following vote, the Board set the personal property tax rate at \$4.50:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

A motion was made by Supervisor Meinhard to adopt a tax rate for airplanes at \$1.50.

A substitute motion was made by Supervisor Wheeler to adopt an airplane tax rate of \$0.65, which failed by the following vote:

Vote: Mr. Osl – aye Mr. Banks – nay
Mr. Ingle – nay Mr. Meinhard – nay

Mr. Wheeler – aye

A vote was then taken on the original motion by Supervisor Meinhard to adopt a tax rate for airplanes at \$1.50, which failed by the following vote:

Vote: Mr. Osl – nay Mr. Banks – aye
Mr. Ingle – nay Mr. Meinhard – aye
Mr. Wheeler – nay

On a motion by Supervisor Ingle and carried unanimously, the 2016 airplane tax rate was set at \$0.50:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the rate for personal property of disabled veterans at \$0.01:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Code Amendment 16-06 Special Assessments

The Chairman opened the public hearing. Mr. Dick Baltimore stated that the Land Use program is not a tax break, it is a tax deferral. He is in support of the Farm Land Use Program. Mr. William Flippen is in favor of the Land Use Program. Repealing the Land Use Program is a 400% tax increase. Mr. Herb Goodman is in favor of retaining the

Land Use Program. A tax rate increase will affect the land in the Land Use Program as it affects everyone else. Please don't place an added burden on the farmers. Forestry producers only produce revenue every twenty plus years.

Mr. Mark Campbell asked that the Board retain the Land Use Program. Most of the land in the Land Use Program does not require services. Dr. Roger Hatcher is in favor of the Land Use Program. His property includes wetlands and agriculture and timber. Wayne Routt is a third generation farmer and he pays almost \$2,500 annually in taxes on the property. If the Land Use Program is abolished, his tax bill would increase. Don't lose the Land Use Program. Ms. Anne Lipscomb stated she was considering selling her farm until she discovered the Land Use Program. Please keep the Land Use Program.

Mr. Red Heis suggested taxing the campers on the farms near Cobbs Creek, and he is for the Land Use Program. Mr. Charles Anderson stated that it takes a pine tree 35 years to mature. Eighty percent of the farms in the county are owned by families or individuals, not large corporations. Mr. Anderson is for the Land Use Program. Ms. Carolyn Hammond is for the Land Use Program. The property she has is swamps and ravines. If you take away the Land Use Program, she won't be able to afford it. Ms. Ashley Long asked what the Board is doing to promote the County. Cumberland is not in the 21st century. She will support what will make Cumberland better.

Mr. Larry Thompson thanked Mr. Banks for opposing the tax increase and is for the Land Use Program. Mr. Dirk Warner supports the Land Use Program and feels like it will place a great burden on the small farmers if it is eliminated. Mr. William Irizarry purchased land, a portion of which is in the Land Use Program. If the Land Use Program is abolished, he will cut the timber. With no other citizens signed up to speak, the Chairman closed the public hearing.

7. Adopt FY 2016-17 Budget

A motion was made by Supervisor Meinhard to decrease the School budget by \$300,000, which failed by the following vote:

Vote: Mr. Osl – nay Mr. Banks – aye
Mr. Ingle – nay Mr. Meinhard – aye
Mr. Wheeler – nay

On a motion by Supervisor Wheeler and carried, the Board moved to level fund the School by the following vote:

Vote: Mr. Osl – aye Mr. Banks – nay
Mr. Ingle – aye Mr. Meinhard – nay
Mr. Wheeler – aye

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the Governor’s School Fund budget:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

8. Adopt CIP FY 2016-17 thru 2020-21

This item was deferred until May 10, 2016

9. Adjourn into Closed Session-

On a motion by Supervisor Wheeler and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with Legal Counsel

Subject: Setting tax rates; and

Pursuant to Virginia Code § 2.2-3711.A.1: Personnel

Subject: Employee leave analysis, Employee benefits, and assignment of duties

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

10. Reconvene in Open Session-

The Board returned to regular session on a motion by Supervisor Wheeler.

A motion was made by Mr. Wheeler and adopted by the following vote:

Mr. Osl - aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

11. Adjourn -

On a motion by the Chairman and carried, unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on May 10th, 2016 at 7:00 p.m. in the Circuit Court Room in the Cumberland Courthouse, Cumberland, Virginia.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 10th day of May, 2016, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator | Attorney
Sara Carter, Planning Director

Absent: Finance Director

1. Call to Order

The Chairman called the meeting to order.

2. Roll Call

County Administrator, Vivian Giles, called the roll.

3. Approval of Agenda

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Agenda as amended adding Cumberland Volunteer Rescue Squad - \$25,000 appropriation under section 7.e.:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

4. Welcome, Moment of Silence and Pledge of Allegiance

The Welcome and Pledge of Allegiance were led by Chairman Banks.

5. State and Local Department/Agencies

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- Senior Night was last Friday night were over \$30,000 worth of scholarships were awarded to the seniors
- Senior Project Day is this coming Friday
- There will be 20 students graduating from SVCC this coming Saturday with their Associates Degree
- May 20, 2016 is graduation day for the 2016 Seniors
- The last day of school this year is May 25, 2016
- Mrs. Barley, teacher at the Elementary School retired with 47 years of service
- JROTC change of command took place last week and the JROTC Military Ball will take place on May 14, 2016
- The Drive4URSchool Event is this Saturday which is a fundraising event for the Cumberland Football Teams
- On April 22, the School Division participated in Earth Day.

b) VDOT

Mr. Scot Shippee informed the Board that VDOT has begun brush cutting and mowing on Secondary roads; cutting on primary roads will begin soon. Mr. Shippee suggested that the public hearing for the Secondary Six Year Plan be held in June. There are additional funds available for upcoming years; approximately \$373,000 for each 2021 and 2022. The current year plan funds appear to be able to fund both the Route 621, Stoney Point Mill Lane project, and the Route 605, Boston Hill Road project.

VDOT has also decided to consider options to permanently replace the Route 621 bridge on Fowlkes Bridge Road, instead of abandoning it. It is a fractured member bridge, so if there is any further damage, VDOT may need to close it temporarily for safety reasons, but they are looking to permanently replace it.

c) Mr. Gene Shores and Mr. Danny Lightfoot, Cartersville Volunteer Fire Department

Mr. Shores and Mr. Lightfoot request that the Board increase the Loan Guarantee for the Cartersville Volunteer Fire Department from \$150,000 to \$200,000 due to the rising cost of construction materials.

On a motion by Supervisor Osl and carried unanimously, the Board approved an increase in the loan guarantee for Cartersville Volunteer Fire Department from \$150,000 to \$200,000:

VOTE:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

Mr. Wheeler – aye

- d) Ms. Robin Sapp, Cumberland Public Library –

Ms. Sapp informed the Board that the summer reading program will begin June 6, 2016. She is interested in starting book clubs for adults and DIY project clubs if there is interest.

- e) Cumberland Volunteer Rescue Squad

Supervisor Ingle informed the Board that he spoke with Mr. Elswick, the President of the Cumberland Volunteer Rescue Squad. Supervisor Ingle states that the Rescue Squad is still working with the Revenue Recovery Company out of Kentucky who bought out the company they were originally working with. Since the takeover, the incoming revenue has been slow, and they are unable to pay the outstanding bills and regular operating costs. Supervisor Ingle requested that the Board consider supplementing the Rescue Squad \$25,000 so that they can continue to pay the Squad Personnel that provide coverage during the daytime hours. There has been no increase in membership, and they need volunteers as there are only 5 active members currently. Cartersville Rescue Squad has helped with sharing coverage times and crews.

Supervisor Banks stated that at some point there needs to be a consolidation of Fire and Rescue services in the County and control the costs. Supervisor Osl stated that the location is critical because of the size and layout of the county. We will need to go to paid fire and rescue services. Supervisor Ingle stated that there will be an emergency services meeting Thursday night at 7:00 p.m. at the Cumberland Fire Department where this can be discussed.

On a motion by Supervisor Ingle and carried by the following vote, the Board approved an appropriation in the amount of \$25,000 to the Cumberland Volunteer Rescue Squad:

VOTE: Mr. Osl – aye Mr. Banks – nay
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

6. Public Comments

Ms. Carol Miller stated that she was upset with the meeting last month. The Standards of Conduct say to be tolerant. The Chairman controls the Board meeting. The Rights of the Board, the employees and the public should be protected. We need to be more tolerant of each other. Ms. Vacelo Moore stated that there is a misstatement in the minutes of the last meeting and she asked that it be corrected. Ms. Jenny Gills thanked the Board for funding the Schools, even though it was not the full request from the School Board. She hopes that the two Boards will work together going forward. Mrs. Patty Pedrick welcomed back Supervisor Osl. She also stated that she was embarrassed of the last meeting as some people were not addressed courteously. Ms. Pedrick also suggested all raises need to be frozen, and the elimination of the Land Use Program until the County is in a better financial situation.

7. Adjourn into Closed Session-

On a motion by Supervisor Wheeler and carried, the Board and Mr. Mark Burcham, Vice President of Lyttle Utilities, Inc., entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with
Legal Counsel

Subject: Sewer Line Easements; Pending and possible civil
litigation; and Community Host Agreement

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

8. Reconvene in Open Session-

The Board returned to regular session on a motion by Supervisor Osl.

A motion was made by Mr. Wheeler and adopted by the following vote:

Mr. Osl - aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii)

only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

9. Public Hearings

a) Proposed 2016 Tax rates

i. Machinery and Tools

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried unanimously, the Board adopted a tax rate of \$3.75 for Machinery and Tools:

VOTE:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

Mr. Wheeler – aye

ii. Heavy Construction Machinery

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried unanimously, the Board adopted a tax rate of \$3.75 for Heavy Construction Machinery:

VOTE:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

Mr. Wheeler – aye

10. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for April 2016 and May 2016.
Approved bills for May 10, 2016 total \$48,966.41.
Ratified bills for April 13, 2016 thru May 09, 2016 of warrants total \$324,221.82 with check numbers ranging from 72706 to 72816. Direct Deposits total \$151,890.64.
- 2) Approval of Minutes (April 5, 2016, April 12, 2016 and April 26, 2016)

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Adopt FY 2016-17 Budget

On a motion by supervisor Osl and carried by the following vote, the Board adopted the FY 16-17 Budget:

Vote: Mr. Osl – aye Mr. Banks – nay
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

Supervisor Meinhard stated that he voted in favor of the budget, however he reserves the right to make comments regarding the budget anytime someone comes up and

proposes spending money that was not included in the budget.

- c) Resolution in support of the Farmer's Market Promotion Grant Application by the Cumberland Extension Office

On a motion by Supervisor Osl and carried unanimously, the Board approved the Resolution in support of the Farmer's Market Promotion Grant Application:

Resolution in Support of Farmer's Market Promotion Program Grant

WHEREAS, the Cumberland County Extension Office is exploring the possibility of establishing community participation in an online farmers market and nutrition education program hosted by the Center for Rural Culture (CRC); and

WHEREAS, while the Cumberland County Extension Office has identified a means of staffing this initiative on a temporary basis, funding is an ongoing need; and

WHEREAS, a USDA grant – the Farmers Market Promotion Program Grant 2016: Sustaining Central Virginia's Rural Culture and Communities Through an On Line Farmers Market and Educational Program Series - is available, and if received, will assist with hosting the nutrition education and online farmer's market programs in Cumberland County; and

WHEREAS, because Cumberland County is a food desert, there is a community need for nutrition education and access to healthier food choices.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors supports the application for the Farmers Market Promotion Program Grant 2016: Sustaining Central Virginia's Rural Culture and

Communities Through an On Line Farmers Market and Educational Program Series.

BE IT FURTHER RESOLVED that the Cumberland County Board of Supervisors supports nutrition education and online farmers market opportunities for the benefit of Cumberland County citizens.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

11. Finance Director’s Report

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) School Appropriations

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the School Appropriations as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) FY16 Revenue Appropriations

On a motion by Supervisor Osl and carried unanimously, the Board approved the FY16 Revenue Appropriations as presented:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

12. Planning Director’s Report

a) Planning Project update

 There was no discussion on the Planning Project updates.

13. Old Business

 N/A

14. New Business

 N/A

15. Public Comments (Part 2)

 Mr. Lou Seigel asked the Board how much the appropriation was for the School. Also, he stated that there is nothing mentioned in the Board minutes for the year 2015 that references paid Fire and Rescue. Mr. Seigel asked how many citizens live in each district and what is the call volume in each? What is the amount of contributions for each department? How much is received in revenue recovery? Ms. Vacelo Moore stated that the first mistake of this Board was to hire a County Attorney as a County Administrator as one person should not have that much authority, and there are no checks and balances. There is no one for employees to go to if they have a concern. The last meeting of the Board was outlandish, and the Chairman was disrespectful. What happened to the County reserve funds? The County needs someone to work on Economic

Development as she constantly hears that Cumberland is not business friendly.

Ms. Emily Trent represents Teenagers for Change, and they are having a fundraiser on June 25, 2016 from 12 p.m. to 4 p.m. in the gym at the Cumberland Community Center for the children, and asks for a donation for the group. The purpose of the group is to take the local children on trips, school shopping, tutoring, etc. Ms. Suzanne Moore apologized for letting her anger get the better of her at the last Board meeting. Ms. Moore asked why Cumberland can't get ahead of development and growth. Cumberland has many intelligent citizens and the Board needs to ask the citizens for help.

16. Board Member Comments

Supervisor Osl thanked everyone for the thoughts, prayers and kind regards while he was healing. Mr. Osl also stated that while he was preparing for this meeting, he was looking over the check registers, and noticed that CSA cost is very high. Mr. Osl also mentioned that as it relates to Mr. Seigel's question earlier, there are approximately 10,000 citizens in the county, and each district should have close to equal number of citizens in each district. This is the purpose of redistricting; it is a rebalancing of the districts. Mr. Osl said that comments are being made about not being business friendly; and these are generalities. The Board needs specifics to work with. If you have business ideas, contact the Economic Development Authority. The County needs to diversify. Supervisor Osl states that he feels that the majority of the Board has focused too much on cost cutting and not enough on revenue growth through business growth.

Supervisor Ingle stated that he will be at the Cumberland Fire House on Thursday, May 12, 2016 at 7:00 p.m. to have more in-depth discussions regarding emergency services/rescue squads. Supervisor Ingle also stated that there is nowhere else to cut the budget. We need to keep the employees that we have. We need to promote information sharing.

Supervisor Wheeler stated that for years, he has heard that Cumberland is not business friendly. The Planning Director and the Planning Commission work very hard to position the County to be positive for business.

17. Additional Information

- a) Treasurer’s Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes-N/A
- e) Approved IDA meeting minutes-N/A
- f) VDACS recognition of Willis Meadows

18. Adjourn -

On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until the next regular meeting to be held on June 14, 2016 at 7:00 p.m. in the Circuit Courtroom of the Cumberland Courthouse, Cumberland, Virginia.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

COUNTY OF CUMBERLAND, VIRGINIA
ADOPTED BUDGET FOR FISCAL YEAR
JULY 1, 2016 through JUNE 30, 2017

GENERAL FUND REVENUE ESTIMATES

GENERAL FUND REVENUES	
REVENUE FROM LOCAL SOURCES	
General Property Taxes	\$8,827,888
Other Local Taxes	\$989,000
Permits, Privilege Fees & Reg.	\$60,000
Fines & Forfeitures	\$145,000
Revenue from Use of Money & Property	\$50,000
Charges for Services Provided	\$116,360
Miscellaneous Revenue	\$1,401,052
TOTAL REVENUE FROM LOCAL SOURCES	\$11,589,300

REVENUE FROM COMMONWEALTH

\$2,494,267

GRAND TOTAL GENERAL FUND REVENUE

\$14,083,567

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES	
General Government Administration	\$1,385,581
Judicial Administration	\$456,566
Public Safety	\$2,321,831
Public Works	\$1,277,414
Health	\$132,753
Education - Comm. College	\$38,517
Parks, Recreational & Cultural	\$180,149
Community Services	\$180,188
Non-departmental Expenditures	\$16,000
TOTAL GENERAL FUND EXPENDITURES	\$5,988,999

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	\$3,774,419
Transfer to Social Services Fund	\$319,069
Transfer to Child Services Act Fund	\$150,000
Transfer to Debt Services Fund	\$3,769,766
Transfer to Utilities Fund	\$0
Transfer to IDA Fund	\$81,314
Transfer to Capital Projects Fund	\$0
TOTAL TRANSFERS TO OTHER FUNDS	\$8,094,568

GRAND TOTAL GENERAL FUND EXPENDITURES

\$14,083,567

COUNTY OF CUMBERLAND, VIRGINIA

ADOPTED BUDGET FOR FISCAL YEAR

JULY 1, 2016 through JUNE 30, 2017

OTHER FUND REVENUE ESTIMATES

SCHOOL OPERATING FUND REVENUES	
Local Funding	\$3,774,419
Miscellaneous Funding	\$287,299
State Funding	\$9,227,170
Federal Funding	\$1,716,997
Total School Operating Fund Revenues	\$15,005,885

GOVERNOR'S SCHOOL FUND REVENUES	
Local Funding	\$464,560
State Funding	\$696,199
Total Governor's School Fund Revenues	\$1,160,759

SOCIAL SERVICES FUND REVENUES	
Local Funding	\$319,069
State Funding	\$170,646
Federal Funding	\$812,406
Total Social Services Fund Revenues	\$1,302,121

CHILD SERVICES ACT (CSA) FUND REVENUES	
Local Funding	\$150,000
State Funding	\$350,000
Total CSA Fund Revenues	\$500,000

CAPITAL IMPROVEMENTS PROGRAM REVENUES	
Local Funding	\$0

UTILITIES OPERATING FUND REVENUES	
Local Funding	\$441,840

INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES	
Local Funding	\$125,314

DEBT SERVICE FUND REVENUES	
Total Funding	\$3,793,766

HEALTH INSURANCE FUND REVENUES	
Local Funding	\$2,232,875

ASSET FORFEITURE FUND REVENUES	
Local Funding	\$55,000

SPECIAL WELFARE FUND REVENUES	
Local Funding	\$23,500

GRAND TOTAL OTHER FUND REVENUE ESTIMATES	
	\$24,641,060
TOTAL BUDGET (Grand Total Other Fund Expenditures	
	\$24,641,060

OTHER FUND EXPENDITURE ESTIMATES

SCHOOL OPERATING FUND EXPENDITURE	
Total School Operating Fund Expenditures	\$15,005,885

SCHOOL OPERATING FUND EXPENDITURE	
Total Governor's School Fund Expenditures	\$1,160,759

SOCIAL SERVICES FUND EXPENDITURES	
Total Social Services Fund Expenditures	\$1,302,121

CHILD SERVICES ACT (CSA) FUND EXPENDITURES	
Total CSA Fund Expenditures	\$500,000

CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES	
Total Capital Improvements Program Expenditures	\$0

UTILITIES OPERATING FUND EXPENDITURES	
Total Utilities Operating Fund Expenditures	\$441,840

INDUSTRIAL DEVELOPMENT AUTHORITY FUND EXPENDITURES	
Total Industrial Development Authority Fund Expenditures	\$125,314

DEBT SERVICE FUND EXPENDITURES	
Total Debt Service Fund Expenditures	\$3,793,766

HEALTH INSURANCE FUND EXPENDITURES	
Total Health Insurance Fund Expenditures	\$2,232,875

ASSET FORFEITURE FUND EXPENDITURES	
Total Asset Forfeiture Fund Expenditures	\$55,000

SPECIAL WELFARE FUND EXPENDITURES	
Total Special Welfare Fund Expenditures	\$23,500

GRAND TOTAL OTHER FUND EXPENDITURES	
	\$24,641,060
plus Total General Fund Expenditures	
	\$5,988,999)
\$30,630,059	

Rights & Responsibilities:

The Rights of Requesters and the Responsibilities of Cumberland County Administration under the Virginia Freedom of Information Act

The Virginia Freedom of Information Act (FOIA), located § 2.2-3700 et seq. of the Code of Virginia, guarantees citizens of the Commonwealth and representatives of the media access to public records held by public bodies, public officials, and public employees.

A public record is any writing or recording -- regardless of whether it is a paper record, an electronic file, an audio or video recording, or any other format -- that is prepared or owned by, or in the possession of a public body or its officers, employees or agents in the transaction of public business. All public records are presumed to be open, and may only be withheld if a specific, statutory exemption applies.

The policy of FOIA states that the purpose of FOIA is to promote an increased awareness by all persons of governmental activities. In furthering this policy, FOIA requires that the law be interpreted liberally, in favor of access, and that any exemption allowing public records to be withheld must be interpreted narrowly.

Your FOIA Rights

- You have the right to request to inspect **or** receive copies of public records, or both.
- You have the right to request that any charges for the requested records be estimated in advance.
- If you believe that your FOIA rights have been violated, you may file a petition in district or circuit court to compel compliance with FOIA. Alternatively, you may contact the FOIA Council for a nonbinding advisory opinion.

Making a Request for records from Cumberland County

- You may request records by U.S. Mail, fax, e-mail, in person, or over the phone. FOIA does not require that your request be in writing, nor do you need to specifically state that you are requesting records under FOIA.

- From a practical perspective, it may be helpful to both you and the person receiving your request to put your request in writing. This allows you to create a record of your request. It also gives us a clear statement of what records you are requesting, so that there is no misunderstanding over a verbal request. However, we cannot refuse to respond to your FOIA request if you elect to not put it in writing.
- Your request must identify the records you are seeking with "reasonable specificity." This is a common-sense standard. It does not refer to or limit the volume or number of records that you are requesting; instead, it requires that you be specific enough so that we can identify and locate the records that you are seeking.
- Your request must ask for existing records or documents. FOIA gives you a right to inspect or copy **records**; it does not apply to a situation where you are asking general questions about the work of Cumberland County Administration, nor does it require Cumberland County Administration to create a record that does not exist.
- You may choose to receive electronic records in any format used by Cumberland County in the regular course of business.
 - For example, if you are requesting records maintained in an Excel database, you may elect to receive those records electronically, via e-mail or on a computer disk, or to receive a printed copy of those records
- If we have questions about your request, please cooperate with staff's efforts to clarify the type of records that you are seeking, or to attempt to reach a reasonable agreement about a response to a large request. Making a FOIA request is not an adversarial process, but we may need to discuss your request with you to ensure that we understand what records you are seeking.

To request records from Cumberland County Administration, you may direct your request to Stephany S. Johnson, Deputy Clerk County Attorney. She can be reached at Stephany S. Johnson, P.O. Box 110, Cumberland, Virginia 23040, 804/492-3625 office, 804/492-9224 fax, or foia@cumberlandcounty.virginia.gov. You may also contact her with questions you have concerning requesting records from Cumberland County Administration. In addition, the Freedom of Information Advisory Council is available to answer any questions you may have about FOIA. The Council may be contacted by e-mail at foiacouncil@dls.virginia.gov, or by phone at (804) 225-3056 or [toll free] 1-866-448-4100.

Cumberland County's Responsibilities in Responding to Your Request

- Cumberland County Administration must respond to your request within five working days of receiving it. "Day One" is considered the day after your request is received. The five-day period does not include weekends or holidays.
- The reason behind your request for public records from Cumberland County Administration is irrelevant, and you do not have to state why you want the records before we respond to your request. FOIA does, however, allow Cumberland County to require you to provide your name and legal address.
- FOIA requires that Cumberland County Administration make one of the following responses to your request within the five-day time period:
 - 1) We provide you with the records that you have requested in their entirety.
 - 2) We withhold all of the records that you have requested, because all of the records are subject to a specific statutory exemption. If all of the records are being withheld, we must send you a response in writing. That writing must identify the volume and subject matter of the records being withheld, and state the specific section of the Code of Virginia that allows us to withhold the records.
 - 3) We provide some of the records that you have requested, but withhold other records. We cannot withhold an entire record if only a portion of it is subject to an exemption. In that instance, we may redact the portion of the record that may be withheld, and must provide you with the remainder of the record. We must provide you with a written response stating the specific section of the Code of Virginia that allows portions of the requested records to be withheld.
 - 4) We inform you in writing that the requested records cannot be found or do not exist (we do not have the records you want). However, if we know that another public body has the requested records, we must include contact information for the other public body in our response to you.
 - 5) If it is practically impossible for Cumberland County Administration to respond to your request within the five-day period, we must state this in writing, explaining the conditions that make the response impossible. This will allow us seven additional working days to respond to your request, giving us a total of 12 working days to respond to your request.
- If you make a request for a very large number of records, and we feel that we cannot provide the records to you within 12 working days without disrupting our other organizational responsibilities, we may petition the court for additional time to respond to your request. However, FOIA requires that we make a reasonable

effort to reach an agreement with you concerning the production or the records before we go to court to ask for more time.

Costs

- A public body may make reasonable charges not to exceed its actual cost incurred in accessing, duplicating, supplying, or searching for the requested records. No public body shall impose any extraneous, intermediary, or surplus fees or expenses to recoup the general costs associated with creating or maintaining records or transacting the general business of the public body. Any duplicating fee charged by a public body shall not exceed the actual cost of duplication. All charges for the supplying of requested records shall be estimated in advance at the request of the citizen as set forth in subsection F of § 2.2-3704 of the Code of Virginia.
- You may have to pay for the records that you request from Cumberland County Administration. FOIA allows us to charge for the actual costs of responding to FOIA requests. This would include items like staff time spent searching for the requested records, copying costs, or any other costs directly related to supplying the requested records. It cannot include general overhead costs.
- If we estimate that it will cost more than \$200 to respond to your request, we may require you to pay a deposit, not to exceed the amount of the estimate, before proceeding with your request. The five days that we have to respond to your request does not include the time between when we ask for a deposit and when you respond.
- You may request that we estimate in advance the charges for supplying the records that you have requested. This will allow you to know about any costs upfront, or give you the opportunity to modify your request in an attempt to lower the estimated costs.
- If you owe us money from a previous FOIA request that has remained unpaid for more than 30 days, Cumberland County may require payment of the past-due bill before it will respond to your new FOIA request.

Types of records

The following is a general description of most, but perhaps not all, of the records held by Cumberland County:

- Personnel records concerning employees and officials of Cumberland County
- Contracts which Cumberland County has entered into

- Fiscal records of Cumberland County
- Records of Action taken by elected members of the Cumberland County Board of Supervisors as well as other Boards, Committees and Commissions.
- Land Use, Land Development and Public Works Records concerning land within Cumberland County
- Real Estate and Taxation Records concerning land within Cumberland County

If you are unsure whether Cumberland County has the record(s) you seek, please contact Stephany S. Johnson directly at Stephany S. Johnson, P.O. Box 110, Cumberland, Virginia 23040, 804/492-3625 office, 804/492-9224 fax, or foia@cumberlandcounty.virginia.gov.

Commonly used exemptions

The Code of Virginia allows any public body to withhold certain records from public disclosure. Cumberland County Administration commonly withholds records subject to the following exemptions:

- Personnel records (§ 2.2-3705.1 (1) of the Code of Virginia)
- Records subject to attorney-client privilege (§ 2.2-3705.1 (2)) or attorney work product (§ 2.2-3705.1 (3))
- Vendor proprietary information (§ 2.2-3705.1 (6))
- Records relating to the negotiation and award of a contract, prior to a contract being awarded (§ 2.2-3705.1 (12))

Policy regarding the use of exemptions

The general policy of Cumberland County is to invoke any and all exemptions available under applicable law when it is in the best interest of the County to do so.

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For June 2016

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		5,300,476.12	
Fund Revenue	38,780,438.93	33,838,820.75	4,941,618.18
Total Revenue	38,780,438.93	39,139,296.87	(358,857.94)
Expenditures			
* Board of Supervisors *	41,638.00	39,546.11	2,091.89
* County Administrator *	285,404.00	233,480.77	51,923.23
* Legal Services *	19,193.70	133,532.59	(114,338.89)
* Independent Auditor *	34,500.00	36,179.00	(1,679.00)
* Commissioner of Revenue *	235,121.97	213,994.76	21,127.21
* Treasurer *	274,002.60	246,737.46	27,265.14
* Accounting *	129,786.00	126,736.14	3,049.86
* Data Processing *	192,955.79	214,581.63	(21,625.84)
* Electoral Board *	25,460.95	24,628.81	832.14
* Registrar *	87,873.16	80,268.21	7,604.95
* Circuit Court *	25,810.00	1,974.62	23,835.38
* General District Court *	13,011.00	4,718.89	8,292.11
* Magistrate *	1,192.00	907.61	284.39
* Clerk of Circuit Court *	212,486.70	188,484.05	24,002.65
* Law Library *	1,000.00	800.12	199.88
* Commonwealth's Attorney *	205,910.32	188,347.30	17,563.02
* Sheriff *	1,479,089.71	1,377,389.44	101,700.27
* School Resource Officer *	62,058.00	56,930.18	5,127.82
* E911 *	28,120.45	27,794.53	325.92
Cumberland Vol.FIRE DEPT	49,057.67	49,757.67	(700.00)
Cartersville Volun.	35,632.67	35,632.67	
Cumberland Vol. Rescue Squad	40,000.00	65,000.00	(25,000.00)
Prince Edward Vol. Rescue Squad	8,000.00	8,000.00	
Randolph Fire Dept.	50,557.66	50,557.66	
Cartersville Vol. Rescue Squad	117,970.00	117,970.00	
* Forestry Service *	8,705.00	8,705.34	(.34)
* Emergency Services *	3,000.00	3,315.40	(315.40)
* Probation Office *	1,124.00	631.90	492.10
* Correction & Detention *	235,000.00	244,447.21	(9,447.21)
* Building Inspections *	110,323.00	113,542.18	(3,219.18)
* Animal Control *	100,424.82	99,316.26	1,108.56
* Medical Examiner *	200.00	100.00	100.00
* Refuse Disposal *	652,958.00	602,902.12	50,055.88
* General Properties *	737,520.01	608,621.84	128,898.17
* Supplement of Local Health Dept *	94,543.00	87,125.00	7,418.00
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	31,646.00	32,767.92	(1,121.92)
* Community Colleges *	7,218.00	7,218.00	
* Recreation *	89,301.02	68,380.71	20,920.31
* Local Library *	115,450.00	115,450.00	
* Planning Commission *	8,152.11	6,604.97	1,547.14
* Planning/Zoning Dept. *	86,423.89	100,166.35	(13,742.46)

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For June 2016

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Community & Economic Developmnt *	12,052.00	12,052.00	
* Board of Zoning Appeals *	550.00	865.90	(315.90)
Clothes Closet	285.00	312.67	(27.67)
	10,590.00	10,590.00	
* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
Peter Francisco SWD	7,100.00	7,100.00	
* Extension Agents *	49,051.00	29,017.94	20,033.06
* NONDEPARTMENTAL *	12,600.00	9,612.51	2,987.49
TRANSFERS	8,236,379.04	6,555,428.86	1,680,950.18
COMMONWEALTH'S ATTORNEY		1,894.20	(1,894.20)
SHERIFF	25,000.00	2,493.21	22,506.79
HEALTH INSURANCE	1,807,700.00	2,359,823.93	(552,123.93)
DENTAL INSURANCE	259,700.00	113,031.09	146,668.91
PATIENT CENTERED OUTCOME FEE(PCOR)		802.66	(802.66)
* Administration *	1,263,581.73	1,157,811.99	105,769.74
	15,114,993.40	12,614,315.51	2,500,677.89
TRANSFERS		67,443.89	(67,443.89)
	1,045,913.37	845,740.88	200,172.49
* CUMBERLAND RESCUE SQUAD*		36,453.93	(36,453.93)
* Vehicle Upgrades & Replacement *		39,593.00	(39,593.00)
Randolph Community Center	11,820.00	11,820.00	
** COURTHOUSE **			
ELEMENTARY SCHOOL		140,645.60	(140,645.60)
* Elementary School - Lit Loan *	226,667.00	226,666.67	.33
* COPS97 Loan *	369,666.00	369,665.62	.38
* High/Middle School - VPSA Loan *	938,201.00	938,200.59	.41
PUBLIC FACILITY NOTE 2009	389,184.00	372,547.44	16,636.56
* AMERESCO *		141,908.00	(141,908.00)
* SunTrust Loan-HS/MS *	1,485,632.00	1,484,754.69	877.31
* Suntrust Loan - Courthouse *	248,582.00	248,487.97	94.03
	450,000.00	764,103.46	(314,103.46)
* SEWER FUND - Enterprise Fund *	557,996.19	603,478.68	(45,482.49)
* WATER FUND - ENTERPRISE FUND *	129,060.00	118,997.12	10,062.88
COMMUNITY CENTER PURCHASE	125,314.00	114,755.53	10,558.47
MADISON INDUSTRIAL PARK		26,508.26	(26,508.26)
	20,000.00	16,039.59	3,960.41
Total Expenditure	38,780,438.93	35,111,208.81	3,669,230.12
Total Revenues			
Less Total Expenditures		4,028,088.06	(4,028,088.06)

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 6/09/2016

GL060AA

FUND # -100

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1101	** Real Estate Taxes **	5,530,000.00	5,530,000.00	1,814,449.36	4,637,601.36	892,398.64
1102	* Real/Personal Public Service *	710,000.00	710,000.00	374,178.33	769,489.15	59,489.15
1103	* Personal Property Taxes *	1,794,500.00	1,794,500.00	57,867.03	1,752,485.00	42,015.00
1104	* Machinery & Tools *	85,000.00	85,000.00	1,381.47	131,611.34	46,611.34
1106	* Penalties & Interest *	264,000.00	264,000.00	25,798.17	212,134.96	51,865.04
1201	* Local Sales & Use Taxes *	375,000.00	375,000.00	72,905.90	739,563.83	364,563.83
1202	* Consumer' Utility Taxes *	172,000.00	172,000.00	14,525.56	163,340.23	8,659.77
1203	* Business License Taxes *	107,000.00	107,000.00	4,798.24	92,220.92	14,779.08
1204	* Franchise License Taxes *	16,000.00	16,000.00	9,432.00	9,432.00	6,568.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	9,625.02	227,117.91	5,882.09
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	9,960.14	62,785.93	17,785.93
1301	* Animal Licenses *	8,328.00	8,328.00	107.00	7,695.00	633.00
1303	* Permits & Other Licenses *	51,000.00	51,000.00	5,032.82	42,732.23	8,267.77
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	20,895.85	96,495.31	48,504.69
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	461.76	15,654.61	15,345.39
1502	* Revenue From Use Of Property *	17,000.00	21,658.85	690.00	16,496.65	5,162.20
1601	* Court Costs *	47,360.00	48,312.70	9,506.30	49,861.48	1,548.78
1602	* Commonwealth's Attorney Fees *	800.00	800.00	139.75	803.18	3.18
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	.00	37,290.82	2,709.18
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00
1608	* Charges Sanitation & Removal *	370,166.00	370,166.00	184.00	898.00	369,268.00
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	.00	3,500.00
1613	* Charges For Parks & Recreation *	11,600.00	11,600.00	497.00	19,616.11	8,016.11
1616	* Charges For Planning / Com Dev *	1,300.00	1,300.00	625.00	4,130.00	2,830.00
1899	* Miscellaneous *	1,146,400.00	1,682,074.87	3,539.45	1,225,875.60	456,199.27
2101	* Service Charges *	40,000.00	40,000.00	.00	60,798.09	20,798.09
2201	**NON-CATEGORICAL AID**	1,311,135.00	1,311,135.00	46,003.17	910,810.31	400,324.69
2301	* Commonwealth Attorney *	156,000.00	165,000.00	13,643.75	152,157.63	12,842.37
2302	* Sheriff *	561,533.00	571,533.00	49,520.18	524,789.55	46,743.45
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	6,347.86	69,652.95	6,347.05
2304	* Treasurer *	93,000.00	93,000.00	7,319.92	84,992.01	8,007.99
2306	* Registrar/Electoral Boards *	38,199.00	38,199.00	.00	.00	38,199.00
2307	* Clerk Of The Circuit Court *	144,000.00	148,000.00	12,639.50	136,804.05	11,195.95
2308	* DMV License Agent *	18,000.00	18,000.00	1,544.58	16,685.49	1,314.51
2404	**GRANT FUNDS**	40,000.00	75,221.82	4,506.96	135,268.13	60,046.31
3301	**GRANT FUNDS**	29,000.00	29,000.00	21,091.25	21,091.25	7,908.75
--FUND TOTAL--		13,711,921.00	14,311,429.24	2,599,217.32	12,428,381.08	1,883,048.16

FUND # -150	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1501	INTEREST-STATE	.00	.00	.00	48.24	48.24
2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	.00	5,384.49	19,615.51
--FUND TOTAL--		25,000.00	25,000.00	.00	5,432.73	19,567.27

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -170						
1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	293,372.26	1,916,983.15	40,016.85
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	16,705.82	107,846.84	2,553.16
	--FUND TOTAL--	2,067,400.00	2,067,400.00	310,078.08	2,024,829.99	42,570.01
FUND # -201						
1899	* Miscellaneous Revenue *	.00	11,120.73	959.91	12,080.64	959.91-
2401	* Welfare *	153,318.00	153,318.00	17,994.73	308,884.44	155,566.44-
3305	* Social Services *	785,624.00	785,624.00	42,705.45	571,473.59	214,150.41
4105	* Fund Transfers *	312,844.00	313,519.00	.00	173,716.43	139,802.57
	--FUND TOTAL--	1,251,786.00	1,263,581.73	61,660.09	1,066,155.10	197,426.63
FUND # -203						
4105	**TRANSFERS**	.00	.00	.00	67,443.89	67,443.89-
	--FUND TOTAL--	.00	.00	.00	67,443.89	67,443.89-
FUND # -205						
1803	* Expenditure Refunds *	.00	.00	66,257.52	422,258.31	422,258.31-
1899	* Miscellaneous Revenue *	290,743.00	341,943.00	625.00	1,353.98	340,589.02
2402	* State Education *	8,793,858.00	8,925,411.00	789,611.20	7,975,474.04	949,936.96
2403	ACADEMIC REVIEWS (I-READY)	.00	70,397.00	44,670.47	51,130.47	19,266.53
2404	ALTERNATIVE ASSESSMENT ASSIST	.00	123,480.55	915.55	16,710.50	106,770.05
3302	* Education *	1,727,141.00	1,877,141.00	214,432.04	1,682,899.52	194,241.48
4105	* Fund Transfers *	3,774,419.00	3,776,620.85	.00	2,377,070.16	1,399,550.69
	--FUND TOTAL--	14,586,161.00	15,114,993.40	1,116,511.78	12,526,896.98	2,588,096.42
FUND # -207						
1501	* INTEREST ON BANK DEPOSITS *	.00	.00	8.16	801.12	801.12-
1899	** MISC REVENUE **	.00	.00	799.64	1,346.38	1,346.38-
1901	** LOCAL CONTRIBUTIONS **	.00	464,560.37	.00	260,969.04	203,591.33
2404	** STATE FUNDS **	.00	581,353.00	107,163.10	482,233.93	99,119.07
	--FUND TOTAL--	.00	1,045,913.37	107,970.90	745,350.47	300,562.90
FUND # -302						
1501	* Interest On Bank Deposits *	.00	.00	8.37	382.61	382.61-
4105	* Fund Transfers *	.00	11,820.00	.00	11,820.00	.00
	--FUND TOTAL--	.00	11,820.00	8.37	12,202.61	382.61-

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 6/09/2016

GLO60AA

6/09/2016

ACCT# DESCRIPTION

BUDGET AMOUNT

APPR. AMOUNT

CURRENT AMOUNT

Y-T-D AMOUNT

BALANCE UNCOLLECTED

FUND # -401

1501 **INTEREST**	24,000.00	24,000.00	.00	24,617.31	617.31-	2.57-
4105 ** Transfers **	3,633,931.00	3,633,931.00	.00	3,492,334.08	141,596.92	3.89
-- FUND TOTAL--	3,657,931.00	3,657,931.00	.00	3,516,951.39	140,979.61	3.85

FUND # -500

1899 *MISCELLANEOUS REVENUE*	.00	.00	.00	990.00	990.00-	100.00-
2404 **REVENUE FROM STATE**	350,000.00	350,000.00	57,894.10	426,208.70	76,208.70-	21.77-
4105 *TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00	.00
-- FUND TOTAL--	450,000.00	450,000.00	57,894.10	527,198.70	77,198.70-	17.15-

FUND # -501

1501 **INTEREST REVENUE**	.00	.00	.00	113.98	113.98-	100.00-
1619 **CHARGES & FEES**	384,642.00	384,642.00	27,915.57	321,851.03	62,790.97	16.32
1620 SEWER LATE PAYMENT PENALTY	8,000.00	8,000.00	502.43	6,366.22	1,633.78	20.42
1630 **ADMIN FEES/CHARGES**	15,200.00	15,200.00	1,293.50	16,134.27	934.27-	6.14-
1803 MISCELLANEOUS	.00	.00	145.20	1,456.40	1,456.40-	100.00-
4105 **TRANSFERS**	.00	279,214.19	.00	319,174.19	39,960.00-	14.31-
-- FUND TOTAL--	407,842.00	687,056.19	29,856.70	665,096.09	21,960.10	3.19

FUND # -515

1501 INTEREST SEWER RESERVE	.00	.00	56.05	394.60	394.60-	100.00-
-- FUND TOTAL--	.00	.00	56.05	394.60	394.60-	100.00-

FUND # -540

1501 INTEREST WATER RESERVE	.00	.00	8.17	57.57	57.57-	100.00-
-- FUND TOTAL--	.00	.00	8.17	57.57	57.57-	100.00-

FUND # -545

1200 DSR PAYMENTS (PR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00-	100.00-
1501 INTEREST	.00	.00	.00	3.25	3.25-	100.00-
-- FUND TOTAL--	.00	.00	.00	3,543.25	3,543.25-	100.00-

FUND # -550

1200 DSR PAYMENTS	.00	.00	.00	10,224.00	10,224.00-	100.00-
1501 **INTEREST REVENUE**	.00	.00	.00	34.98	34.98-	100.00-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
	--FUND TOTAL--	.00	.00	.00	10,258.98	10,258.98- 100.00-
FUND # -580						
1501	INTEREST REVENUE	.00	.00	.00	3.53	3.53- 100.00-
	--FUND TOTAL--	.00	.00	.00	3.53	3.53- 100.00-
FUND # -715						
1899	Rent of General Property	44,000.00	44,000.00	5,700.00	41,683.05	2,316.95 5.26
2404	**GRANT FUNDS**	.00	.00	.00	100,000.00	100,000.00- 100.00-
4105	Transfer from General Fund	81,314.00	81,314.00	.00	81,314.00	.00
	--FUND TOTAL--	125,314.00	125,314.00	5,700.00	222,997.05	97,683.05- 77.95-
FUND # -733						
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	112.53	12,126.74	7,873.26 39.36
3305	*FEDERAL FUNDS*	.00	.00	.00	3,500.00	3,500.00- 100.00-
	--FUND TOTAL--	20,000.00	20,000.00	112.53	15,626.74	4,373.26 21.86
	--FINAL TOTAL--	36,303,355.00	38,780,438.93	4,289,074.09	33,838,820.75	4,941,618.18 12.74

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	UNENCUMBERED REMAINING
11010	* Board of Supervisors *	41,638.00	41,638.00	2,798.94	39,846.11	.00	2,091.89	5.02
12100	* County Administrator *	285,404.00	285,404.00	21,744.20	233,480.00	.00	51,923.23	18.19
12210	* Legal Services *	.00	19,193.70	4,605.60	133,532.59	.00	114,338.89	595.71
12240	* Independent Auditor *	34,500.00	34,500.00	.00	36,179.00	.00	1,679.00	4.86
12310	* Commissioner of Revenue *	232,850.00	235,121.97	18,577.36	213,994.76	.00	21,127.21	8.98
12410	* Treasurer *	271,986.00	274,002.60	21,936.60	246,737.46	.00	27,265.14	9.95
12430	* Accounting *	130,418.00	129,786.00	9,822.32	126,736.14	.00	3,049.86	2.34
12510	* Data Processing *	173,196.00	192,955.79	11,321.80	214,581.63	.00	21,625.84	11.20
13100	* Electoral Board *	25,141.00	25,460.95	587.24	24,628.81	.00	832.14	3.26
13200	* Registrar *	84,412.00	87,873.16	7,548.34	80,268.21	.00	7,604.95	8.65
13100	* Circuit Court *	25,810.00	25,810.00	238.56	1,974.62	.00	23,835.38	92.34
21200	* General District Court *	14,210.00	13,011.00	139.93	4,718.89	.00	8,292.11	63.73
21300	* Magistrate *	2,125.00	1,192.00	291.43	907.61	.00	284.39	23.85
21600	* Clerk of Circuit Court *	213,029.00	212,486.70	17,352.15	188,484.05	.00	24,002.65	11.29
21800	* Law Library *	1,000.00	1,000.00	.00	800.12	.00	199.88	19.98
22100	* Commonwealth's Attorney *	204,060.00	205,910.32	16,775.83	188,347.30	.00	17,563.02	8.52
31200	* Sheriff *	1,465,012.00	1,479,089.71	124,622.13	1,377,389.44	.00	101,700.27	6.87
31250	* School Resource Officer *	62,028.00	62,058.00	5,174.62	56,930.18	.00	5,127.82	8.26
31400	* E911 *	23,100.00	28,120.45	661.26	27,794.53	.00	325.92	1.15
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	49,057.67	10,257.67	49,757.67	.00	700.00	1.42
32222	*Cartersville Volun.*	26,075.00	35,632.67	9,557.67	35,632.67	.00	.00	.00
32301	*Cumberland Vol. Rescue Squad*	.00	40,000.00	25,000.00	65,000.00	.00	25,000.00	62.50
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	8,000.00	.00	.00	.00
32303	*Randolph Fire Dept.*	41,000.00	50,557.66	9,557.66	50,557.66	.00	.00	.00
32304	*Cartersville Vol. Rescue Squad*	37,970.00	117,970.00	.00	117,970.00	.00	.00	.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34	.00
32500	* Emergency Services *	3,000.00	3,000.00	.00	3,315.40	.00	315.40	10.51
33300	* Probation Office *	1,644.00	1,124.00	28.56	631.90	.00	492.10	43.78
33400	* Correction & Detention *	235,000.00	235,000.00	2,250.00	244,447.21	.00	9,447.21	4.02
34100	* Building Inspections *	110,823.00	110,323.00	10,781.25	113,542.18	.00	3,219.18	2.91
35100	* Animal Control *	100,253.00	100,424.82	4,078.08	99,316.26	.00	1,108.56	1.10
35300	* Medical Examiner *	200.00	200.00	.00	100.00	.00	100.00	50.00
42400	* Refuse Disposal *	619,131.00	652,958.00	74,563.11	602,902.12	.00	50,055.88	7.66
43200	* General Properties *	729,489.00	737,520.01	54,390.21	608,621.84	.00	128,898.17	17.47
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	.00	87,125.00	.00	7,418.00	7.84
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	34,000.00	.00	.00	.00
61230	* CSA Management *	32,377.00	31,646.00	3,232.34	32,767.92	.00	1,121.92	3.54
68000	* Community Colleges *	5,181.00	7,218.00	.00	7,218.00	.00	.00	.00
71500	* Recreation *	88,793.00	89,301.02	7,848.56	68,380.71	.00	20,920.31	23.42
73100	* Local Library *	115,450.00	115,450.00	.00	115,450.00	.00	.00	.00
81100	* Planning Commission *	7,650.00	8,152.11	.00	6,604.97	.00	1,547.14	18.97
81110	* Planning/Zoning Dept. *	86,926.00	86,423.89	10,295.49	100,166.35	.00	13,742.46	15.90
81200	* Community & Economic Development *	12,052.00	12,052.00	.00	12,052.00	.00	.00	.00
81400	* Board of Zoning Appeals *	550.00	550.00	611.40	865.90	.00	315.90	57.43
81513	*Clothes Closet*	610.00	285.00	28.57	312.67	.00	27.67	9.70
81514	Transportation	.00	10,590.00	.00	10,590.00	.00	.00	.00
81523	* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81535	* Farmville Area Chamber of Commere	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
82401	*Peter Francisco SMD*	7,100.00	7,100.00	.00	7,100.00	.00	.00	.00
83500	* Extension Agents *	49,871.00	49,051.00	294.10	29,017.94	.00	20,033.06	40.84
90000	* NONDEPARTMENTAL *	12,600.00	12,600.00	239.54	9,612.51	.00	2,987.49	23.71
93100	**TRANSFERS**	7,902,508.00	8,236,379.04	.00	6,555,428.86	.00	1,680,950.18	20.40
	--FUND TOTAL--	13,711,920.00	14,311,428.24	487,212.52	12,293,225.30	.00	2,018,202.94	14.10
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	330.46	1,894.20	.00	1,894.20	100.00-
31200	SHERIFF	25,000.00	25,000.00	.00	2,493.21	.00	22,506.79	90.02
	--FUND TOTAL--	25,000.00	25,000.00	330.46	4,387.41	.00	20,612.59	82.45
FUND #-170								
62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	177,739.63	2,359,823.93	.00	552,123.93-	30.54-
63100	DENTAL INSURANCE	259,700.00	259,700.00	12,461.16	113,031.09	.00	146,668.91	56.47
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	.00	.00	.00	802.66	.00	802.66-	100.00-
	--FUND TOTAL--	2,067,400.00	2,067,400.00	190,200.79	2,473,657.68	.00	406,257.68-	19.65-
FUND #-201								
53100	* Administration *	1,251,786.00	1,263,581.73	153,316.98	1,157,811.99	.00	105,769.74	8.37
	--FUND TOTAL--	1,251,786.00	1,263,581.73	153,316.98	1,157,811.99	.00	105,769.74	8.37
FUND #-205								
61100	**TRANSFERS**	14,586,161.00	15,114,993.40	1,271,374.20	12,614,315.51	.00	2,500,677.89	16.54
93100	**TRANSFERS**	.00	.00	.00	67,443.89	.00	67,443.89-	100.00-
	--FUND TOTAL--	14,586,161.00	15,114,993.40	1,271,374.20	12,681,759.40	.00	2,433,234.00	16.09
FUND #-207								
61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,045,913.37	77,533.26	845,740.88	.00	200,172.49	19.13
	--FUND TOTAL--	.00	1,045,913.37	77,533.26	845,740.88	.00	200,172.49	19.13
FUND #-302								
94245	* CUMBERLAND RESCUE SQUAD*	.00	.00	36,453.93	36,453.93	.00	36,453.93-	100.00-
94337	* Vehicle Upgrades & Replacement *	.00	.00	.00	39,593.00	.00	39,593.00-	100.00-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
94380	*Randolph Community Center*	.00	11,820.00	.00	11,820.00	.00	.00	.00
95101	**ELEMENTARY SCHOOL**	.00	.00	.00	140,645.60	.00	140,645.60	100.00-
	--FUND TOTAL--	.00	11,820.00	36,453.93	228,512.53	.00	216,692.53-	833.27-
FUND # -401								
67200	* Elementary School - Lit Loan *	226,667.00	226,667.00	.00	226,666.67	.00	.33	.00
67400	* COPS97 Loan *	369,666.00	369,666.00	.00	369,665.62	.00	.38	.00
67500	* High/Middle School - VFSA Loan *	938,201.00	938,201.00	.00	938,200.59	.00	.41	.00
67700	PUBLIC FACILITY NOTE 2009	389,184.00	389,184.00	15,857.08	372,547.44	.00	16,636.56	4.27
67800	* AMERESCO *	.00	.00	.00	141,908.00	.00	141,908.00-	100.00-
95600	* Suntrust Loan-HS/MS *	1,485,632.00	1,485,632.00	249,760.69	1,484,754.69	.00	877.31	.05
95700	* Suntrust Loan - Courthouse *	248,582.00	248,582.00	.00	248,487.97	.00	94.03	.03
	--FUND TOTAL--	3,657,932.00	3,657,932.00	265,617.77	3,782,230.98	.00	124,298.98-	3.39-
FUND # -500								
53900		450,000.00	450,000.00	52,857.56	764,103.46	.00	314,103.46-	69.80-
	--FUND TOTAL--	450,000.00	450,000.00	52,857.56	764,103.46	.00	314,103.46-	69.80-
FUND # -501								
94900	* SEWER FUND - Enterprise Fund *	278,782.00	557,996.19	25,815.57	603,478.68	.00	45,482.49-	8.15-
95900	* WATER FUND - ENTERPRISE FUND *	129,060.00	129,060.00	8,607.47	118,997.12	.00	10,062.88	7.79
	--FUND TOTAL--	407,842.00	687,056.19	34,423.04	722,475.80	.00	35,419.61-	5.15-
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	125,314.00	125,314.00	9,442.05	114,755.53	.00	10,558.47	8.42
81620	MADISON INDUSTRIAL PARK	.00	.00	26,008.26	26,508.26	.00	26,508.26-	100.00-
	--FUND TOTAL--	125,314.00	125,314.00	35,450.31	141,263.79	.00	15,949.79-	12.72-
FUND # -733								
53010		20,000.00	20,000.00	61.28	16,039.59	.00	3,960.41	19.80
	--FUND TOTAL--	20,000.00	20,000.00	61.28	16,039.59	.00	3,960.41	19.80
	--FINAL TOTAL--	36,303,355.00	38,780,438.93	2,604,832.10	35,111,208.81	.00	3,669,230.12	9.46

Cumberland County
JOURNAL ENTRY

Date	Source JE, BT, BS BT	JE/ BT/BS & Number	B/R/E (3 OR 4)	Fund (3)	Dept (6)	Object (4)	Cost (3)	Prog (3)	Proj (3)	DR	CR	Purpose	Notes-
05/01/2016			4	100	12100	1100					(18,399.00)	Cover BOS & Accounting Shortages	
			4	100	011010	3600				1,500.00		Transfer from Admin Salary	
			4	100	011010	5210				25.00		Transfer from Admin Salary	
			4	100	011010	5810				184.00		Transfer from Admin Salary	
			4	100	011010	8016				176.95		Transfer from Admin Salary	
			4	100	012240	3120				1,679.00		Transfer from Admin Salary	
			4	100	012430	1100				7,003.00		Transfer from Admin Salary	
			4	100	012430	2210				1,675.58		Transfer from Admin Salary & FICA	
			4	100	012430	2300				6,387.00		Transfer from Admin Salary & FICA	
			4	100	012100	2100					(3,320.00)	Cover Accounting & E911 shortages	
			4	100	012430	2400				68.58		Transfer from Admin Salary & FICA	
			4	100	012430	2500				101.42		Transfer from Admin Salary & FICA	
			4	100	031400	3320				874.00		Transfer from Admin Salary & FICA	
			4	100	032500	5650				315.40		Transfer from Admin Salary & FICA	
			4	100	012100	2210					(2,022.00)	Cover Adult Detention	
			4	100	012100	2300					(11,220.00)	Cover Adult Detention	
			4	100	034100	1100				13,426.24		Transfer from Circuit Court/Admin/G&D Court	
			4	100	021100	1100					(10,500.00)	Cover Building	
			4	100	021100	3170					(500.00)	Cover Building	
			4	100	034100	2300				860.00		Transfer from Circuit Court/Admin/G&D Court	
			4	100	034100	2400				65.28		Transfer from Circuit Court/Admin/G&D Court	
			4	100	021200	3150					(4,000.00)	Cover Animal Control	
			4	100	035100	1100				7,800.00		Transfer from Circuit Court/Admin/G&D Court	
			4	100	035100	2100				870.00		Transfer from Circuit Court/Admin/G&D Court	
			4	100	042400	3800				18,000.00		Transfer from Maint.	
			4	100	043200	1100					(45,000.00)	Cover Refuse/Planning	
			4	100	043200	1300					(5,000.00)	Cover Planning	
			4	100	043200	2100					(8,308.00)	Cover Planning	
			4	100	081110	1100				19,429.12		Transf From Maint.	
			4	100	081110	2100				502.11		Transf From Maint.	
			4	100	081110	2210				2,479.10		Transf From Maint.	
			4	100	081110	2300				6,080.00		Transf From Maint.	
			4	100	081110	2400				122.04		Transf From Maint.	
			4	100	081100	3100				500.00		Transfer from Maint.	
			4	100	042400	8001				38,563.18		Transfer from Extension	
			4	100	090000	1030					(2,000.00)	Cover Refuse Truck	
			4	100	083500	1100					(3,400.00)	Cover Refuse Truck	
			4	100	083500	1300					(7,600.00)	Cover Refuse Truck	
			4	100	051200	5610					(7,418.00)	Cover Refuse Truck	
				3800	1463780	106617	0	0	0	128 687.00	(128 687.00)	Totals	0.00

Cobalt



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Julie Pfeiffer, Finance Manager

Date: June 14, 2016

RE: FY16 Supplemental Appropriations

All supplemental appropriations requested below have already been received through our Treasurer's Office.

1) Supplemental Appropriation

3-100-001601-0012	\$2,906.40-
3-100-001601-0012 (Maintenance/Service Contracts)	\$2,906.40+

Request For Appropriation

Department: Clerk's Office

Code: 21600

Appropriate from:

Code	Item	Amount
3-100-001601-0012		\$2,906.40

Appropriate to:

Code	Item	Amount
3320	Maintenance Service Contracts	\$2,906.40

Reason for Request:

The monthly costs for my two photocopiers are reimbursed to the County from the copy fees I collect in my office.

Sarah A. Spry

Signature

6-1-16

Date



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Julie Pfeiffer, Finance Manager

Date: June 14, 2016

RE: FY16 Supplemental Appropriations

All supplemental appropriations requested below have already been received through our Treasurer's Office.

1) Supplemental Appropriation

3-100-002307-0001 (Technology Trust Fund)	
4-100-021600-3100 (Professional Services)	\$2,100.00+

Request For Appropriation

Department: Clerk's Office

Code: 21600

Appropriate from:

Code	Item	Amount
Technology Trust Fund	3-100-002307-0001	

Appropriate to:

Code	Item	Amount
4-100-021600-3100	Professional Services	\$2,100.00

Reason for Request:

This amount is the balance due to our new vendor (Supreme Court of Virginia) for our Land Records Systems and will be totally reimbursed to the County by the State Technology Trust Fund.

Sarah A. Spry
Signature

6-1-16
Date

**Planning Projects:
June 2016**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Robert Lipscomb	525 Holman Mill Road	The applicant requests a CUP for an event facility in an A-2 district. The Planning Commission has requested additional information from the applicant and is will schedule a public hearing as soon as the information is available.
Mo Duncan	1936 Cartersville Road	The applicant seeks to amend his existing zoning to address on-going concerns with storage and uses at his existing business. At this time, there is not yet a completed application.
<i>Other Zoning Issues-</i> Four cases under legal review. Four cases working on coming into compliance. Three cases in the Notice of Violation stage.		
Subdivisions:		
<i>Approved Subdivisions</i>		
Michael Yoder	Address TBD Plank Road	Subdivision of one lot.
Donald Lang	1703 and 1711 Cartersville Road	Subdivision of one lot.
<i>Lot Line Adjustments</i>		
Countryside Real Estate LLC	Carriage Hill Road	Lot line adjustments of five parcels.
Robin and John Newman	Old Buckingham Road	Lot line adjustment between two lots.
<i>Pending Subdivisions</i>		
Pearl Mayers	Morningside Drive	Subdivision of one lot.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Other Regulatory Functions:		
<i>Erosion and Sediment Control Applications</i>		
Henrico County-Thalle	Cobbs Creek	Contractors that worked to complete the corridor clearing are completing stabilization.
Henrico County-Primoris	Cobbs Creek	Pipeline relocation is well underway, and the contractors for the project are fully mobilized.
Ellis Cook	Corner of Old Buckingham and Gales Roads	Agreement in Lieu of a Plan for a single family home.
John and Robin Newman	Old Buckingham Road	Agreement in Lieu of a Plan for a single family home.
Nora L. Jones	Cartersville Road	Agreement in Lieu of a Plan for a single family home.
<i>Code Amendment Questions</i>		
Watershed Protection Ordinance	Cobbs Creek Reservoir Watershed	The Henrico County Attorney's office is currently working on a draft Ordinance amendment in consultation with county staff.

Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district. Deferred until completion of CCR Plan Amendment.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on. Deferred until completion of CCR Plan Amendment.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse. Deferred until completion of CCR Plan Amendment.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district. Deferred until completion of CCR Plan Amendment.

Mr. Chairman, I move that the Cumberland County Board of Supervisors adopt the resolution provided and that each member certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Cumberland County Board of Supervisors, and (iii) no action was taken in closed session regarding the items discussed.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor _____ adopted by the following vote:

Mr. Osl -
Mr. Banks -
Mr. Ingle -
Mr. Meinhard -
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	651,374.42	2,094,866.12	2,324,937.57-	421,302.97
100-0115	C&F BANK - INVESTMENT ACCT	1,496.90	220.66	1,717.56-	
100-0120	C&F BANK - SAVINGS ACCT	1,069.56	1,203.77		2,273.33
100-0121	C&F BANK-IPR ACCOUNT	14,055.41	.70		14,056.11
100-0122	ESSEX BANK - CD	2,212,083.39			2,212,083.39
100-0125	C&F BANK-FAF (JUSTICE)	20,200.48			20,200.48
100-0126	C&F BANK-FAF (TREASURY)	2,709.91			2,709.91
100-0128	NEW HORIZON BANK-MONEY MKT	483,512.76	156.98		483,669.74
100-0129	C&F BANK-MONEY MARKET ACCT				
100-0131	FIRST BANK	104,348.13	44.15		104,392.28
100-0137	LOCAL GOV INVESTMENT POOL	5,281.19	2.09		5,283.28
100-0140	RIVER COMM BANK - CERT. OF DEPOSIT	364,191.10	3,518.77	367,709.87-	
100-0141	FIRST BANK/SEWER RESERVE	123,676.84	52.33		123,729.17
100-0142	FIRST BANK/WATER RESERVE	18,044.54	7.64		18,052.18
100-0143	C&F BANK/ASSET FORFEITURE (SAP)	60,667.50			60,667.50
100-0144	C&F BANK-IDA RD OES DSR	63,375.57			63,375.57
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	272,990.39	107,169.72	71,694.10-	308,466.01
100-0146	C&F BANK-WATERLINE EXT DSR ACCT	7,085.20			7,085.20
100-0155	RETURNED CHECKS	4,295.34		266.90-	4,028.44
100-0160	E & S CONTROL BOND ESCROW	3,503.68			3,503.68
	ASSETS	4,414,962.31	2,207,242.93	2,766,326.00-	3,855,879.24
	TOTAL ASSETS	4,414,962.31	2,207,242.93	2,766,326.00-	3,855,879.24
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	3,487,752.96-	736,167.58	464,639.15-	3,216,224.53-
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00-			38,871.00-
300-0120	ASSET FORFEITURE FUND BALANCE	80,423.44-	477.50		79,945.94-
300-0170	HEALTH INSURANCE FUND	315,539.88-		62,248.85-	145,370.12-
300-0201	SOCIAL SERVICES FUND BALANCE			118,688.54-	
300-0203	NCLB FUND				
300-0204	SCHOOL CONTINGENCY FUND	115,608.78-			
300-0205	SCHOOL FUND BALANCE	272,990.39-			
300-0207	GOVERNOR'S SCHOOL FUND (GSSV)	15,701.17-			
300-0302	CAPITAL PROJECTS FUND BALANCE			1,137,701.61-	308,466.01-
300-0401	DEBT SERVICE FUND			8.39-	15,709.56-
300-0500	COMPREHENSIVE SERVICES ACT	235,418.71	15,857.08	15,857.08-	199,205.91
300-0501	UTILITY FUND (WATER/SEWER)	38,838.52	77,760.76	113,973.56-	123,155.00
300-0515	SEWER RESERVE FUND (DSR)	123,676.84-	107,766.34	23,449.86-	123,729.17-
300-0540	WATER RESERVE FUND	18,044.54-		52.33-	18,052.18-
300-0545	WATERLINE EXT DSR FUND	7,085.20-		7.64-	7,085.20-
300-0550	IDA OES RD DSR FUND	63,375.57-			63,375.57-
300-0580	IPR FUND BALANCE	14,055.41-			14,056.11-
300-0715	IDA FUND BALANCE	65,360.37-	9,711.50	4,200.00-	59,848.87-
300-0733	SPECIAL WELFARE FUND BALANCE	16,020.08-	1,217.37	572.67-	15,375.38-
	REVENUE FUND BALANCES	4,360,248.40-	2,625,069.77	2,048,570.10-	3,783,748.73-
	TOTAL PRIOR YR FUND BALANCE	4,360,248.40-	2,625,069.77	2,048,570.10-	3,783,748.73-
	TOTAL REVENUE				

TOTAL EXPENDITURE
TOTAL CURRENT FUND BALANCE

5/19/16
FUND # -999

4,360,248.40-
CUMBERLAND CO
BALANCE SHEET
4/30/2016

3,783,748.73-

2,048,570.10-

2,625,069.77

PAGE 2
TIME 12:39

* TREASURER'S ACCOUNTABILITY *

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		1,414.34		
400-0110	PREPAID TAXES	48,698.23-		1,414.34	64,884.83-
400-0140	COMMONWEALTH DEBIT ACCOUNT	27.50		16,186.60-	27.50
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-			1,320.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	3,503.68-	11,974.62	13,204.62-	3,503.68-
400-0210	COMMONWEALTH FUNDS PAID IN ERROR				
400-0216	ATTORNEY FEES	2,449.50-			2,449.50-
	OTHER FUND BALANCES	54,713.91-	13,388.96	30,805.56-	72,130.51-
		54,713.91-	13,388.96	30,805.56-	72,130.51-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	36.52-			36.52-
500-0077	UNCOLLECTED 2016 REAL ESTATE TAX				
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	320,295.42	946.16	27,201.54-	294,040.04
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	200,960.89		13,150.67-	187,810.22
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	138,256.80		4,733.66-	133,523.14
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	88,933.92		1,451.24-	87,482.68
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	52,711.61		243.04-	52,468.57
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	28,599.43		119.41-	28,480.02
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	13,987.32		54.27-	13,933.05
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	11,214.33			11,214.33
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	8,149.96		226.85-	7,923.11
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	4,879.02		29.48-	4,849.54
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	6,563.62			6,563.62
500-0154	2010 VEHICLE LICENSE TAX				
500-0155	2011 VEHICLE LICENSE TAX	7,034.32		23.00-	7,011.32
500-0156	2012 VEHICLE LICENSE TAX	6,377.48		203.66-	6,173.82
500-0157	2013 VEHICLE LICENSE TAX	7,810.91		318.63-	7,492.28
500-0158	2014 VEHICLE LICENSE TAX	12,078.72	23.00	1,047.55-	11,054.17
500-0159	2015 VEHICLE LICENSE TAX	56,219.06	46.00	14,833.81-	41,431.25
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX				
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	34,604.39		32.35-	34,572.04
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	35,489.77			34,544.30
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	39,110.71	73.24	1,018.71-	37,817.85
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	60,915.48	609.25	1,361.81-	57,924.66
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX	332,372.06	450.16	3,600.07-	248,239.64
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	1,466,528.70-	154,008.31	84,582.58-	1,314,513.13-
500-0400	UNCOLL MISC FEES	3,523.57		1,992.74-	3,523.57
500-0401	RESERVE-MISC FEES	3,523.57-			3,523.57-
500-0800	UNCOLLECTED WATER CHARGES	9,586.53	9,435.07	5,788.62-	13,232.98
500-0810	RESERVE UNCOLLECTED WATER CHARGES	9,586.53-	5,788.62	9,435.07-	13,232.98-
500-0900	UNCOLLECTED SEWER CHARGES	13,887.46	20,663.91	16,864.85-	17,686.52
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	13,887.46-	16,864.85	20,663.91-	17,686.52-
500-1010	UNCOLLECTED 2010 ROLLBACK TAX		8.22		
500-1011	UNCOLLECTED 2011 ROLLBACK TAX		7.45		
500-1012	UNCOLLECTED 2012 ROLLBACK TAX	6.93		6.93-	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1013	UNCOLLECTED 2013 ROLLBACK TAX	6.41		6.41	
500-1014	UNCOLLECTED 2014 ROLLBACK TAX	7.49		7.49	
500-1015	UNCOLLECTED 2015 ROLLBACK TAX	6.66		6.66	
500-1016	UNCOLLECTED 2016 ROLLBACK TAX				
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES	43.16	43.16		
	UNCOLLECTED TAXES		209,020.68	209,020.68	
COMMONWEALTH REIMB-PPTRA					
510-2010	COMMONWEALTH REIMB-2010	871,735.92			871,735.92
510-2011	COMMONWEALTH REIMB-2011	871,735.92			871,735.92
510-2012	COMMONWEALTH REIMB-2012	873,354.81			873,354.81
510-2013	COMMONWEALTH REIMB-2013	865,164.20			865,164.20
510-2014	COMMONWEALTH REIMB-2014	873,056.43	224.02		873,280.45
510-2015	COMMONWEALTH REIMB-2015	877,042.72	325.30	741.95	876,626.07
510-9999	ESTIMATED COMMONWEALTH RESERVE	5,232,090.00	741.95	549.32	5,231,897.37
	COMMONWEALTH REIMB-PPTRA		1,291.27	1,291.27	
			210,311.95	210,311.95	
STATE ACCOUNTS					
600-0000	UNCOLL. STATE INCOME TAX-2014				
600-0173	UNCOLL. STATE INCOME TAX-2015				
600-0174	ESTIMATED STATE INCOME TAX-2015				
600-0185	ESTIMATED STATE INCOME TAX-2016				
600-0186	RESERVE UNCOLLECTED STATE TAXES		12,688.00	12,688.00	
600-0190	RESERVE UNCOLLECTED STATE TAXES		25,376.00	25,376.00	
	STATE ACCOUNTS		25,376.00	25,376.00	
DEBT FUNDS					
700-0000	CERT OF PARTICIPATION -ELEM 97	700,000.00			700,000.00
700-0151	LITERARY LOAN - ELEMENTARY SCHOOL	1,833,333.27			1,833,333.27
700-0221	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	16,935,000.00			16,935,000.00
700-0222	SEWER LOAN - FARMERS HOME ADM	1,367,189.24			1,367,189.24
700-0226	WATERLINE EXT LOAN-USDA	921,396.56			921,396.56
700-0227	COURTHOUSE LOAN-SUNTRUST	1,609,000.00			1,609,000.00
700-0231	PUBLIC FACILITIES NOTE-2009	3,940,000.00			3,940,000.00
700-0236	VPSA	7,648,264.00			7,648,264.00
700-0237	IDA RD LOAN-OES PROPERTY	1,886,606.90			1,886,606.90
700-0239	AMERESCO LOAN	965,460.00			965,460.00
700-0240	RESERVE DEBT FUND	37,806,249.97			37,806,249.97
700-0250	RESERVE DEBT FUND				
	DEBT FUNDS				

Treasurer's Office
Outstanding Collections Report

May 31, 2016

Real Estate

	<u>As of 4/30/16</u>	<u>As of 5/31/16</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 6,563.62	\$ 6,401.26	\$ 162.36	2.47%	
2006	4,849.54	4,569.31	280.23	5.77%	
2007	7,923.11	7,291.91	631.20	7.96%	
2008	11,214.33	10,985.25	229.08	2.04%	
2009	13,933.05	13,847.56	85.49	0.61%	
2010	28,480.02	28,375.27	104.75	0.37%	
2011	52,468.57	52,192.36	276.21	0.53%	
2012	87,482.68	86,516.47	966.21	1.10%	
2013	133,523.14	131,589.64	1,933.50	1.45%	
2014	187,810.22	180,794.68	7,015.54	3.73%	
2015	294,040.04	278,507.05	15,532.99	5.28%	
Total	\$ 828,288.32	\$ 801,070.76	\$ 27,217.56		

Personal Property

	<u>As of 4/30/16</u>	<u>As of 5/31/16</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2011	34,572.04	\$ 34,517.40	54.64	0.16%	
2012	34,544.30	34,498.60	45.70	0.13%	
2013	37,817.85	37,213.95	603.90	1.60%	
2014	57,924.66	55,466.53	2,458.13	4.24%	
2015	248,239.64	209,457.03	38,782.61	15.62%	\$ 24.82
Total	\$ 413,098.49	\$ 371,153.51	\$ 41,944.98		

Collection Rates - As of May 31, 2016

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	96.74%	96.87%	- 0.13%
Tax Year - 2015	94.98%	94.86%	+ 0.12%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	98.01%	97.89%	+ 0.12%
Tax Year - 2015	92.60%	93.75%	-1.15%

Transactions for DMV Select

May 2016

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1				17	\$2,932.60	9
2	70	\$4,274.79	3	18	\$1,117.33	10
3	57	\$2,060.36	4	19	\$710.50	9
4	11	\$433.75	5	20	\$1,227.19	3
5	18	\$522.08	4	21		
6	34	\$1,221.51	6	22		
7				23	\$1,067.25	7
8				24	\$1,521.61	6
9	32	\$1,062.30	5	25	\$1,855.61	9
10	29	\$626.75	6	26	\$663.75	7
11	27	\$474.00	1	27	\$10,068.18	7
12	34	\$2,550.04	7	28		
13	29	\$2,219.78	4	29		
14				30		
15				31	\$4,648.60	8
16	26	\$976.00	5	767	\$42,233.98	125

CUMBERLAND COUNTY

**BUILDING INSPECTIONS
DEPARTMENT**



MAY 2016

**MONTHLY
REPORT**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax

May	Current Month 2015	YTD 2015	Current Month 2016	YTD 2016
Singlewides	0	3	0	3
Doublewides	0	3	0	2
Modular	0	1	2	4
New Homes	1	7	0	0
Ag & Exempt	0	0	1	4
Garages & Carports	0	5	2	11
Additions & Remodels	2	13	2	9
Misc	15	68	10	51
Commercial	0	8	1	11
Totals	18	108	17	93
Total Fees Collected	\$1,974.71	\$16,738.44	\$2,421.55	\$12,069.76
E-911 Fees Collected	\$12.00	\$96.00	\$12.00	\$60.00
Zoning Fees Collected	\$20.00	\$120.00	\$20.00	\$120.00
S & E Fees Collected	\$0.00	\$300.00	\$100.00	\$500.00
Total Estimated Value	\$461,925.00	\$3,091,857.00	\$815,592.00	\$2,802,941.00
Admin. Fees	\$0.00	\$10.00	\$0.00	\$20.00
CO's Issued	2	11	3	17



www.cumberlandcounty.virginia.gov

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Workshop Meeting
Cumberland County Community Center Rm. C-8
Monday, March 14, 2016
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Roland Gilliam, District 5
Irene Wyatt, At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Sara Carter, Planning Director

ABSENT: Randy Bryant, District 1, Vice-Chairman
Larry Atkins At-Large

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's workshop meeting of Monday, March 14, 2016 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Allen made a motion to approve the agenda. Commissioner Donahue seconded. The motion carried unanimously with a vote of 5-0.

DISCUSSION: COBBS CREEK AREA PLAN AMENDMENT

Staff reviewed the Cobbs Creek Area Plan Amendment information that has been compiled. Data collection in the area will be a challenge, as the Census data does not match up geographically with the plan area. Staff then reviewed the updated plan geography, based upon the location of creeks and roads in the area. Staff provided the Commission with maps and introduction information for the amendment.

The Commission held a discussion and staff will provide the following information:

- Names of creeks
- Scale on all maps
- Amount of land area
- Number of parcels and parcel data
- An examination of zoning categories for Cartersville (should lot size be five acres, or based upon ability to serve water and wastewater needs)

OLD BUSINESS

None.

NEW BUSINESS

CUP 16-01 Event Barn:

Ms. Carter updated the Commission regarding CUP 16-01 Event Barn (Robert Lipscomb, agent). The use will require an addition to the Code for an event facility that will allow a combination of indoor and outdoor events. The use would be conditional in A-2, R-2, and B-3. The use would be by-right in B-2 and B-3. Staff updated the Commission about the history of the structure's construction and use to date. The barn structure was built under the farm structure affidavit process, and did not obtain any building permits.

Staff needs the applicant to address a few specific concerns outside of any use/zoning issues.

- Health Department certification of well and septic capacity and address "food prep" issue.
- VDOT has given the applicant three options for access.
- Need to address whether the easement is adequate for the use.
- Building Inspection will require permitting once zoning is completed.

Commissioner Allen visited the site and the owner stated that there may be other uses that are anticipated for the project. There is a good location for an amphitheater and space planned for outdoor barbeques. He followed up with stating that there are needs for a more detailed site plan, as well as information on the Health Department and VDOT concerns. A public hearing at this time would be premature, and he has questions regarding how the incorrect affidavit should be addressed.

Commissioner Donahue asked about the applicant's response regarding VDOT requirements. There was a discussion regarding the applicant's options, as well as how the easement issue could be addressed. Additionally, Commissioner Donahue asked if there was a mechanism to allow the use to continue without county oversight of the building issues.

Commissioner Allen made a motion to delay the public hearing and postpone the proposal until all of the issues are addressed and resolved. The Commission had an extended conversation about the proposal and how the proposal should proceed, including what items need to be included in the application and whether he should rezone to business. Commissioner Gilliam seconded the motion. The motion passed 3-2, with Commissioners Donahue and Wyatt voting against.

CUP 16-02 Sycamore Grove Farm RV's

Staff reviewed the history of the proposal. The application was initiated due to a zoning complaint. He is seeking phase one approval for two RV sites, and phase two approval for an additional four units. Mr. Newton is going to require an OSE to evaluate his existing two sites, as well as additional work to have his four additional sites. Finally, VDOT is going to evaluate his entrance and ensure that the entrance is adequate. The Building Official has inspected the site, and determined that no building permit is required, though he is recommending a few changes to the electrical service.

The Commission requested that staff look at the conditions used for Mary Tyson's site and ensure that the conditions are uniform. There were permanent residency conditions used on previous cases.

CUP 16-03 Higgins Events at Northfield Plantation

Staff reviewed the application from Heather Higgins. The Commission had no particular questions regarding this application. The use of the house for bridal parties would fall under the existing zoning of R-2, which allows bed and breakfasts.

REZ 16-01 Mo Duncan

Mo Duncan has begun the application process for a rezoning, but does not yet have a completed application. He will likely do a combined rezoning and conditional use permit. Zoning categories are not yet determined. Mr. Duncan would like to have more storage flexibility in the front of his business and have the CUP run with the land, and not with him rather than the land.

GENERAL COMMISSIONER COMMENTS

None.

ADJOURNMENT

MOTION:

At 8:01 p.m., Commissioner Allen moved to adjourn to the next Planning Commission regular meeting of Monday, March 28, 2016, at 6:30 p.m. or as soon after as may be heard. Commissioner Wyatt seconded. The motion carried unanimously with a vote of 5-0.

Attested:

Bill Burger, Planning Commission Chairman

Date

Sara Carter, Planning Director

Date

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center Rm. C-8
Monday, March 28, 2016
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Randy Bryant, District 1, Vice-Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Roland Gilliam, District 5
Larry Atkins At-Large
Irene Wyatt, At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Vivian Giles, County Administrator/Attorney
Sara Carter, Planning Director

ABSENT: None

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's regular meeting of Monday, March 28, 2016 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Gilliam made a motion to approve the agenda. Commissioner Allen seconded. The motion carried unanimously with a vote of 7-0.

APPROVAL OF MINUTES (2/22/2016, 3/14/2016)

MOTION:

Commissioner Allen made a motion to approve the minutes as written from the 2/22/2016 meeting. Vice-Chairman Bryant seconded the motion. The motion carried unanimously 7-0.

Commissioner Allen requested one change to the 3/14/2016 meeting minutes. With that correction, Commissioner Allen made a motion to approve the minutes from the 3/14/2016 meeting. Commissioner Gilliam seconded the motion. The motion passed unanimously 7-0.

DISCUSSION: WAIVER 16-02 GARY SINGH

Staff provided an overview of the request for a waiver from the paving requirement of a parking lot at 11 Davenport Road.

Vice-Chairman Bryant stated that he had no problem with the waiver request, but wondered if there was a precedent being set. Commissioner Allen stated that he agreed with Vice-Chairman Bryant, and also was concerned that a minimum depth of gravel be set. Commissioner Donahue stated that he did not support a requirement and that a neat parking lot was in the best interest of the owner and the owner would maintain the lot. Commissioner Wyatt stated that if we do not need this provision, it should be removed from the Ordinance. Staff and the commission discussed at what point paving should be required. The Commission had an extended conversation about what mechanism could be used to require paving later. Staff responded that if the property came back in for rezoning for a new use, paving could be imposed then.

MOTION:

Commissioner Allen made a motion to allow the applicant to use a gravel lot for the property, with the requirement that a 2 inch minimum surface be maintained. Vice-Chairman Bryant seconded the motion. The motion passed 4-3, with Vice-Chairman Bryant, Commissioner Donahue and Commissioner Wyatt opposing.

PUBLIC HEARING: CUP 16-02 SYCAMORE GROVE FARM RV's

Staff provided an overview of the request. The applicant currently has two RV sites, constructed in 2013 without a permit. They would like to become legal with their existing sites and add an additional four sites as a phase two. In order to receive a permit for the existing two sites, they will need additional driveway radius work and an OSE evaluation with whatever improvements determined by the OSE to get a Health Department permit. For the additional four sites, a PE designed plan for wastewater will be required. The definition for RV campground limits permanent residency and contains standards for RVs that are within campgrounds.

Chairman Burger opened the public hearing.

There was no one signed up to speak.

The public hearing was closed.

The applicant gave an overview of the history of the project and their future plans.

Staff clarified the requirements of the Health Department and VDOT regarding the existing sites. The Health Department will require an OSE to get a permit for the existing two sites, and a PE for the future four sites. VDOT will determine whether the driveway meets the 50 foot radius requirement.

The Commission discussed the proposal and generally expressed approval as long as conditions are met.

MOTION:

Commissioner Allen made a motion to recommend approval of the Conditional Use Permit, subject to the conditions proposed by staff. Commissioner Donahue seconded the motion. The motion passed unanimously, 7-0.

PUBLIC HEARING: CUP 16-03 HIGGINS EVENTS AT NORTHFIELD PLANTATION

Staff presented an overview of a proposal for an event venue at Northfield Plantation. There is an existing CUP for the property for a transitional home. Staff recommends revoking the existing CUP, along with approving the CUP for the event facility. The Health Department is requiring a PE evaluation of the water and wastewater facilities. VDOT has stated that sight distance is appropriate at all three locations, and will require moderate volume entrances, and potentially tapers.

Commissioner Allen commented that one of the proposed conditions required trash pick-up within twenty-four hours, and that it may be more feasible with weekend events to have forty-eight hours to clean up. Commissioner Donahue asked the applicant if the proposed conditions were okay with them, and commented that it is unfortunate that there are so many regulations to starting a new business.

Chairman Burger opened the public hearing.

There were no speakers.

Chairman Burger closed the public hearing.

MOTION

Commissioner Donahue made a motion that CUP 16-03 be recommended for approval, subject to the proposed conditions. Vice-Chairman Bryant seconded the motion. The motion passed unanimously 7-0.

PUBLIC HEARING: CA 16-05 EVENT FACILITY

Staff provided an overview of proposed language. There is a new definition for “event facility,” and the amendment provides the use as a permitted use in B-2 and B-3, and a conditional use in A-2, R-2, and B-1.

Commissioner Wyatt asked if the allowance of lodging would have a different set of requirements than the other uses, based on water and wastewater needs.

Commissioner Allen asked if the amendment was going to impact the festival permit language that exists in the Ordinance already. Staff responded that the use was being left separate from festivals, and that the festival language was being left unchanged.

Chairman Burger opened the public hearing.

There were no speakers.

Chairman Burger closed the public hearing.

MOTION:

Commissioner Allen made a motion to recommend approval of CA 16-05 to the Board of Supervisors. Commissioner Gilliam seconded the motion. The motion passed unanimously 7-0.

DISCUSSION: CUP 16-01 EVENT BARN

Staff updated the Commission on the proposal from Robert Lipscomb for the event barn. If Mr. Lipscomb is able to bring all of his information in, he will be scheduled for a public hearing next month.

DISCUSSION: REZ 16-01 MO DUNCAN

Staff has no update from Mr. Duncan, other than that he has retained an attorney to assist him.

GENERAL CITIZEN COMMENT

Mrs. Carol Miller expressed her concern over the waiver given to Gary Singh for his parking lot. She further expressed concern over how the process had worked and what the intent of the applicant was in keeping the uses that were kept. She stated concerns with mud, water quality and traffic.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Giles updated the Commission regarding the previous Board of Supervisors meeting.

GENERAL COMMISSIONER COMMENTS

Commissioner Donahue commented that government continues to grow and become more intrusive. He would like to look long term and see government shrinking, not growing.

Commissioner Allen asked if the Board of Supervisors still had a time limit for public comment. Ms. Giles answered that the Board had a time limit of three minutes by policy.

Commissioner Gilliam commented that it is important to look ahead but need to be able to make adjustments and be flexible.

Supervisor Meinhard commented that the Farmville Herald had an editorial stated that there should be no requirement for a sign up to speak at the meeting. Mr. Meinhard is in favor of a sign-up sheet so that there is order and a proper record.

ADJOURNMENT

MOTION:

At 7:44 p.m., Commissioner Donahue moved to adjourn to the next Planning Commission meeting of April 25, 2016, at 6:30 p.m. or as soon after as may be heard. Commissioner Gilliam seconded. The motion carried unanimously with a vote of 7-0.

Attested:

Bill Burger, Planning Commission Chairman

Date

Sara Carter, Planning Director

Date



POWHATAN COUNTY
 PUBLIC SCHOOLS

2320 Skaggs Road
 Powhatan, Virginia 23139
 804-598-5700
 www.powhatan.k12.va.us

Eric L. Jones, Ph.D.
 Division Superintendent

May 17, 2016

Ms. Vivian Giles
 1 Courthouse Circle
 Cumberland, VA 23040

Dear Ms. Giles:

Addiction to opiates has become a hot national issue over the last few months with state legislatures and Congress passing legislation aimed at fighting this health crisis. This national issue also hits close to home. According to the Richmond Times-Dispatch (4/23/16) "fueled by a 40 percent spike in heroin overdoses, the Virginia death toll from opiates continued to rise in 2015, according to newly released state data. The drugs now kill more people in Virginia than car crashes or guns."

To provide a forum for education on this topic, I'd like to invite you, your staff, and members of your community to attend a free screening of the powerful and important documentary, "Chasing the Dragon" to be held in the Powhatan High School auditorium on June 23rd at 6:30 p.m. A town hall discussion will follow the film screening moderated by:

- Adam Lee -- Special Agent in charge of Richmond FBI
- Greg Cherundolo -- Assistant Special Agent in charge of Richmond DEA
- Katrina -- recovering addict from the documentary
- Keith Cartwright -- Department of Behavioral Health and Developmental Services
- Diane Oehl -- Virginia Department of Opiates
- Brad Nunnally -- Powhatan Sheriff

We hope to reach as many people as possible with this important educational opportunity. Please share this information with your community and encourage people to attend this event.

Details can be found on Facebook at: <https://www.facebook.com/events/123054331441566/>

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric L. Jones', with a long horizontal flourish extending to the right.

Eric L. Jones