

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 11<sup>th</sup> day of July, 2017, at the Cumberland County Circuit Court Room:

Present: Kevin Ingle, District 3, Chairman  
Parker Wheeler, District 5, Vice-chairman  
Lloyd Banks, Jr., District 2  
David Meinhard, District 4  
Vivian Giles, County Administrator | Attorney  
Sara Carter, Planning Director  
Nicci Edmondston, Assistant County Administrator

Absent: William F. Osl, Jr., District 1

**1. Call to Order**

The Chairman called the meeting to order.

**2. Welcome and Pledge of Allegiance**

The Pledge of Allegiance was led by the Chairman.

**3. Roll Call**

County Administrator, Vivian Giles, called the roll.

**4. Approval of Agenda**

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the Agenda as presented:

Vote:	Mr. Osl – absent	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**5. State and Local Department/Agencies**

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- Summer School ended on June 30, 2017. Students from all three schools experienced rocketry, exercise, cooked healthy foods, as well as remediation.
- The first day of the 2017-2018 school year begins August 9, 2017. Open House will be Monday, August 7, 2017 from 2-6pm.
- The Division will host a meet and greet on July 27, 2017 to introduce the new Middle School Principal, Mr. Michael Camden, and Middle School Vice-Principal, Ms. Melissa Reese
- The Annual Convocation will be held on August 3, 2017 from 8-3:30. The theme is recipes for success.

b) VDOT

There was no VDOT representatives present.

c) Ms. Robin Sapp, Cumberland Public Library

Ms. Sapp was not in attendance.

## 6. **Public Comments**

There were no citizens signed up to speak.

## 7. **Public Hearings**

N/A

## 8. **County Attorney/County Administrator Report**

a) Consent Agenda

- 1) Approval of Bills for June 2017 and July 2017. Approved bills for July 11, 2017 were \$122,813.43. Ratified bills for June 14, 2017 to July 10, 2017 of warrants total \$317,163.10 with check numbers ranging from 75385-75632. Direct Deposits total \$160,278.78.
- 2) Approval of Minutes (June 13, 2017)

County Administrator, Vivian Giles, informed that Board that included in the bills for approval by the Board, was an invoice in the amount of \$5,000 made payable to Mecklenburg County. This invoice is the Cumberland's portion to pay a consultant from a company called Retail Strategies that would be hired by the localities that participate in the Virginia Growth Alliance (VGA). If

the Board chooses to move forward, and participate, this consultant would evaluate Cumberland and provide us with specific marketing, retail and demographic data for our locality that could be crucial to our economic development efforts. These funds are in the current budget. This project was previously discussed by the Board during the budget workshops. Supervisor Meinhard attended a meeting and was able to see a presentation from Retail Strategies and believes this would be a good investment for Cumberland.

On a motion by Supervisor Meinhard and carried by the following vote, the Board approved the consent agenda:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                              Mr. Meinhard – aye  
Mr. Wheeler – aye

**9. Finance Director’s Report**

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) Request for appropriation from Sheriff’s Office - \$6,192.00:

On a motion by Supervisor Banks and carried by the following vote, the board approved an appropriation in the amount of \$6,192.00 for the Sheriff’s Office for funds from the Litter Grant Program:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                              Mr. Meinhard – aye  
Mr. Wheeler – aye

c) Request for appropriation from Circuit Court Clerk - \$5,784.00:

On a motion by Supervisor Banks and carried by the following vote, the board approved an appropriation in the amount of \$5,784.00 for Circuit Court Clerk from the State Technology Trust Fund for the computer indexing system:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                              Mr. Meinhard – aye  
Mr. Wheeler – aye

- d) Request for appropriation from Circuit Court Clerk - \$88.70:

On a motion by Supervisor Banks and carried by the following vote, the board approved an appropriation in the amount of \$88.70 for Circuit Court Clerk from the State Technology Trust Fund for the purchase of supplies for land records:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                          Mr. Meinhard – aye  
Mr. Wheeler – aye

- e) Request for appropriation of grant funds from the Virginia Dept. of Fire Programs - \$10,873.33:

On a motion by Supervisor Banks and carried by the following vote, the board approved an appropriation in the amount of \$10,873.33 in grant funds for Cumberland, Cartersville, and Randolph Volunteer Fire Departments from the Virginia Department of Fire Programs Grant Funds:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                          Mr. Meinhard – aye  
Mr. Wheeler – aye

- f) Request for refund; overpayment of taxes:

Commissioner of the Revenue, Mrs. Julie Phillips, is requesting a refund for overpayment of taxes for a Cumberland taxpayer. The Commissioner's Office discovered an error which caused an increase of 25% rather than a decrease. Programming has been corrected to ensure this error cannot happen in the future, however it has resulted in a refund of \$3,358.42 for tax years 2014 through the first half of 2017.

On a motion by Supervisor Banks and carried by the following vote, the board approved a refund for overpayment of taxes in the amount of \$3,358.42:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                          Mr. Meinhard – aye  
Mr. Wheeler – aye

## 10. **Planning Director's Report**

a) Planning Project update

There was no discussion on the Planning Project updates.

b) Set public hearing for CUP 17-02 Lapp Store

On a motion by Supervisor Banks and carried by the following vote, the Board set a public hearing for CUP 17-02 Lapp Store for August 8, 2017:

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                              Mr. Meinhard – aye  
Mr. Wheeler – aye

**11. Old Business**

N/A

**12. New Business**

Supervisor Meinhard requested that the Board authorize the County Administrator to purchase Federal and State flags for the Juvenile and Domestic Courtroom since there were none present. It was the consensus of the Board to authorize Ms. Giles to obtain the flags for the courtroom.

County Administrator, Vivian Giles, informed the Board that Senator Mark Peake visited the Administration building today and offered to meet with the Board to discuss any legislative priorities that the Board may have or any other items the Board may want his assistance with during next year's General Assembly.

**13. Public Comments (Part 2)**

There were no citizens signed up to speak.

**14. Board Member Comments**

Chairman Ingle informed those in attendance that the Cumberland Volunteer Fire Department will hold a benefit dance on July 22, 2017 to raise funds to replace a damaged tank in one of their tankers.

**15. Additional Information**

a) Treasurer's Report

- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes – N/A
- e) Approved EDA meeting minutes – January 24, 2017

**16. Adjourn -**

On a motion by Supervisor Banks and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on Tuesday, August 8, 2017 at 7:00 p.m. in the Circuit Court Room of the Cumberland Courthouse.

Vote:	Mr. Osl – absent	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

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Wm. Kevin Ingle, Chairman

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Vivian Giles, County Administrator/County Attorney