



CUMBERLAND COUNTY BOARD OF SUPERVISORS

**Regular Monthly Meeting
Cumberland County Circuit Courtroom A
Cumberland, VA**

**April 12, 2016
Regular Meeting – 7:00 p.m.**

- 1. Call to Order**
- 2. Welcome and Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda** **Motion**
- 5. State and Local Departments/Agencies/Community Service Providers**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
 - b. VDOT **Information**
 - c. Ms. Robin Sapp, Cumberland Public Library **Information**
- 6. Public Comments (Part one)**
- 7. Public Hearings**
 - a. CUP 16-02 Sycamore Grove Farm RVs - Scott Newton (pgs. 1-15) **Motion**
 - b. CUP 16-03 Higgins Events at Northfield Plantation (pgs.16-35) **Motion**
 - c. CA 16-05 Event Facilities (pgs. 36-42) **Motion**
- 8. County Attorney/County Administrator Report**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (March 8, 2016) (pgs. 43-58)
 - b. Approval of 2016 Tax rate (pg.59) **Motion**
 - c. FY2016-17 Budget (pgs. 60-61) **Motion**
 - d. CIP FY 2016-17 – thru 2020-21 (pg. 62) **Motion**
- 9. Finance Director's Report**
 - a. Monthly Budget Report (pgs. 62-71) **Information**
 - b. Budget Transfers (pgs. 72-73) **Motion**
 - c. FY16 Revenue Appropriations (pgs. 74-82) **Motion**
 - d. Supplemental Appropriations (pgs. 83-86) **Motion**

- 10. Planning Director's Report**
 - a. Planning Project updates (pgs. 87-88) **Information**
- 11. Old Business**
- 12. New Business**
- 13. Public Comments (Part two)**
- 14. Board Members Comments**
- 15. Adjourn into Closed Session** **Motion**

Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;
Subject: Host Community Agreement
- 16. Reconvene in Open Session** (pg. 89) **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”
- 17. Additional Information**
 - a. Treasurer’s Report (pgs. 90-94)
 - b. DMV Report
 - c. Monthly Building Inspections Report (pgs. 95-96)
 - d. Approved Planning Commission meeting minutes
February 22, 2016 and March 14, 2016 (pgs. 97-102)
 - e. Approved IDA minutes – March 1, 2016 (pgs. 103-105)
- 18. Adjourn – Regular Meeting – May 10, 2016**



STAFF REPORT
CUP 16-02
Sycamore Grove Farm RV's
Conditional Use Permit
Cumberland County, Virginia
Board of Supervisors Public Hearing

General Information:

Processing schedule: The Planning Commission recommended approval of this proposal on March 28, 2016 following a public hearing. The Board of Supervisors has a public hearing scheduled for April 12, 2016.

Application Information:

Applicant/Owner: Scott and Elizabeth Newton
Requested Action: Conditional Use Permit for 6 unit RV Campground
Location: Tax Parcel: 15-A-5 and 6
Address: 151 Duncan Store Road
Voting District: 1
Existing Zoning: A-2
Proposed Zoning: A-2 with CUP for RV Campground
Size: Combined parcel size: 53.26 acres
Existing land uses: House and barn
Comp. plan area: Not in designated growth area
Overlay districts: None
Proffers: No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	Residential	A-2	Not in a growth area
South	Vacant	A-2	Not in a growth area
East	Vacant and residential	A-2	Not in a growth area
West	Vacant and residential	A-2	Not in a growth area

Summary of Request and Background Information:

Scott and Elizabeth Newton have owned this property for approximately fifteen years. They use the property as their residence, as well as for farm uses. The Newtons added two RV hook ups to their barn area in 2013, without receiving any permits. According to their application, they have rented out one hook up for approximately three months since that time.

The Newtons seek a CUP for the purpose of having an RV campground. They would like to complete the campground in two phases; phase one is permitting the existing two units. Phase two is permitting an additional four units in the pasture behind the adjacent church.

Because the original two units were created absent permitting, the Newtons will be required to complete steps with the Health Department and VDOT to ensure compliance.

The following is the definition of Recreational Vehicle Campground, as adopted by the Board of Supervisors in 2015:

Recreational vehicle park also known as an RV park or RV campground means a camping and overnight area for two (2) or more recreational vehicles, pick-up coaches, motor homes, camping trailers, other vehicular accommodations and tents, suitable for temporary habitation operated as a business or for a fee. A recreational vehicle park shall be served by water and sewer systems approved by the Cumberland County Health Department. A recreational vehicle park shall not be construed to mean a mobile home park or be used for permanent residence. Continuous occupancy by the same person for more than six (6) months in any twelve (12) month period shall be prohibited, except that one permanent residence may be permitted for the park owner or manager. All recreational vehicles are required to maintain current licenses, inspections, and registrations. Additionally, the vehicles must have wheels, tires, tongue and no permanent underpinning. Recreational vehicles shall comply with the setback requirements of the zoning ordinance.

Consistency with the 2013 Comprehensive Plan:

The proposed use is not within a designated growth area in the 2013 Comprehensive Plan.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed CUP:

Goal 5: It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

Objective 1: Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

Objective 4: To encourage the development of essential employment opportunities within Cumberland County for the resident workforce.

The following goal and objective of the 2013 Comprehensive Plan would not be achieved by the proposed CUP:

Goal 3: It is the goal of this comprehensive plan to promote the wise and efficient utilization of lands within Cumberland to result in the sustainability of land resources and harmonious development of lands to serve the divergent interest and needs of the citizens of Cumberland County.

Objective 1: Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County.

If any land use conflicts regarding the proposed use can be remediated through land use transitions, this use may be appropriate in this location.

Consistency with the Zoning Ordinance:

The proposed use of the subject property is compatible with surrounding zoning and the intent of the district if impacts on adjacent neighbors can be addressed.

Public Notification:

Notice was published in the Farmville Herald on March 30 and April 6, 2016.

Adjacent notice for both hearings was sent by certified mail to adjacent property owners.

The Newtons have provided letters of support from several adjacent property owners, as well as other business and property owners in Cumberland County. I have attached the letters from adjacent property owners.

There is also a petition recommending denial of the application that has been included with the staff report.

Conclusion:

In order for any RV units to be occupied, the applicant will need to come into compliance with VDOT and Health Department regulations. VDOT has indicated that sight distance on Duncan Store Road is adequate, however, the applicant will be required to construct a low volume commercial entrance with 50 foot radii to allow turning movements for larger RVs. The Health Department has indicated that the applicant is able to permit the existing two RV sites through working with an OSE on a plan for the provision of water and wastewater service. However, in order to permit the addition four sites anticipated in phase two, the applicant will require formal plans for water and wastewater from a PE (professional engineer).

The Planning Commission finds that the proposed use is in compliance with the Comprehensive Plan and the Zoning Ordinance, for phase one. Phase two may be in compliance with appropriate buffering and screening from neighboring residences and parcels. For either phase, the applicant must address both VDOT and Health Department issues and come fully into compliance with their standards prior to occupancy.

Recommendation:

The Planning Commission recommends this proposal to the Board of Supervisors unanimously, with the following conditions:

1. Number and type of recreational vehicles permitted: There shall be no more than six (6) recreational vehicles on the property.
2. Septic, well and electrical connections: The applicant shall comply with all federal, state and local regulations pertaining to the use of private water, sewer and electricity. The applicant shall provide a written letter from the Cumberland County Health Department indicating the maximum number of permanent camping sites for temporary recreational vehicles permitted on the property. A commercial water and sanitary sewer plan, certified by a professional engineer, is required for the second phase of development. The first phase may be permitted by hiring an OSE, and following the recommended improvements from the OSE. These plans must be approved by the Cumberland County Health Department prior to usage of the campsites. A building permit shall be required from Cumberland County for the second phase of the project, which (among other things) will approve the proposed electrical connections to the recreational vehicles.
3. Scaled plan required: Prior to construction of phase two, the applicant shall provide a scaled plan noting the locations and spacing of the recreational vehicles on the property as well as all drive and parking areas and distances from all property lines. In no event, shall any recreational vehicles, drives or parking areas be closer than 50 feet from the northern property line and 25 feet from side property lines. The scaled plan shall also clearly show the location of all on-site utilities (water, sewer and electrical). Recreational vehicles shall be separated by a minimum of 10 feet from each other. Adequate provisions shall be made to prevent mud from being tracked onto Rt. 690 from the site. Such provisions shall at a minimum include gravel at the site entrance and if necessary at vehicle parking locations.
4. Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period the conditional use permit shall be reviewed by the Board of Supervisors, and may be revoked at the Board's discretion.
5. Refuse disposal: Per the applicant's textual statement, trash will be removed from the site two times per week whenever there are RV's on site.
6. Noise control: Noise shall be restricted between the hours of 11:00 p.m. and 7:00 a.m. daily. The noise and sounds level shall be undetectable at all property lines and at conversation levels on the property so as not to disturb other temporarily housed individuals or adjacent properties.
7. Prior to the usage of the property for any RV units, the applicant shall be required to obtain a VDOT permit for the construction of a low volume commercial entrance with 50' radii, post surety for the construction, and complete the entrance to come into compliance with VDOT regulations. At that time, VDOT will issue a letter of compliance to the applicant. This letter is required prior to the rental of any spaces.

8. Upon construction of phase two, buffering and screening to the northern property lines shall be required prior to rental of any RV spaces. Screening may be accomplished by the mechanisms outlined in the Cumberland County Code, section 74-05.
9. Temporary residency/ no commercial activity permitted: Permanent residency may not be established on the property unless meeting all applicable subdivision and zoning regulations. No more than one temporary address shall be assigned to the property for the temporary residences. No commercial activity shall be conducted on the property.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 16-02, a conditional use permit to allow an RV campground in an A-2 zone, with the conditions agreed to by the Planning Commission.

Or

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 16-02.

Respectfully submitted by:
Sara Carter
Planning Director

Virginia, in the Clerk's Office of the Circuit Court of Cumberland County
 March 30, 2009.
 This plat was this day presented in said office along with an Affidavit of Scott Howard Newton,
 at us, submitted to record at 9:25 a.m., as Instrument No. 20090374.

Teste: Carol Darity Clerk

Copy # 1

* NOTE PARCELS C, 50.661 FOR NONRESIDENTIAL
 AND NONCOMMERCIAL PURPOSES.

PARCEL 'C'
 2.001 ACRES
 T4M NO. 15 PART OF
 PARCEL G

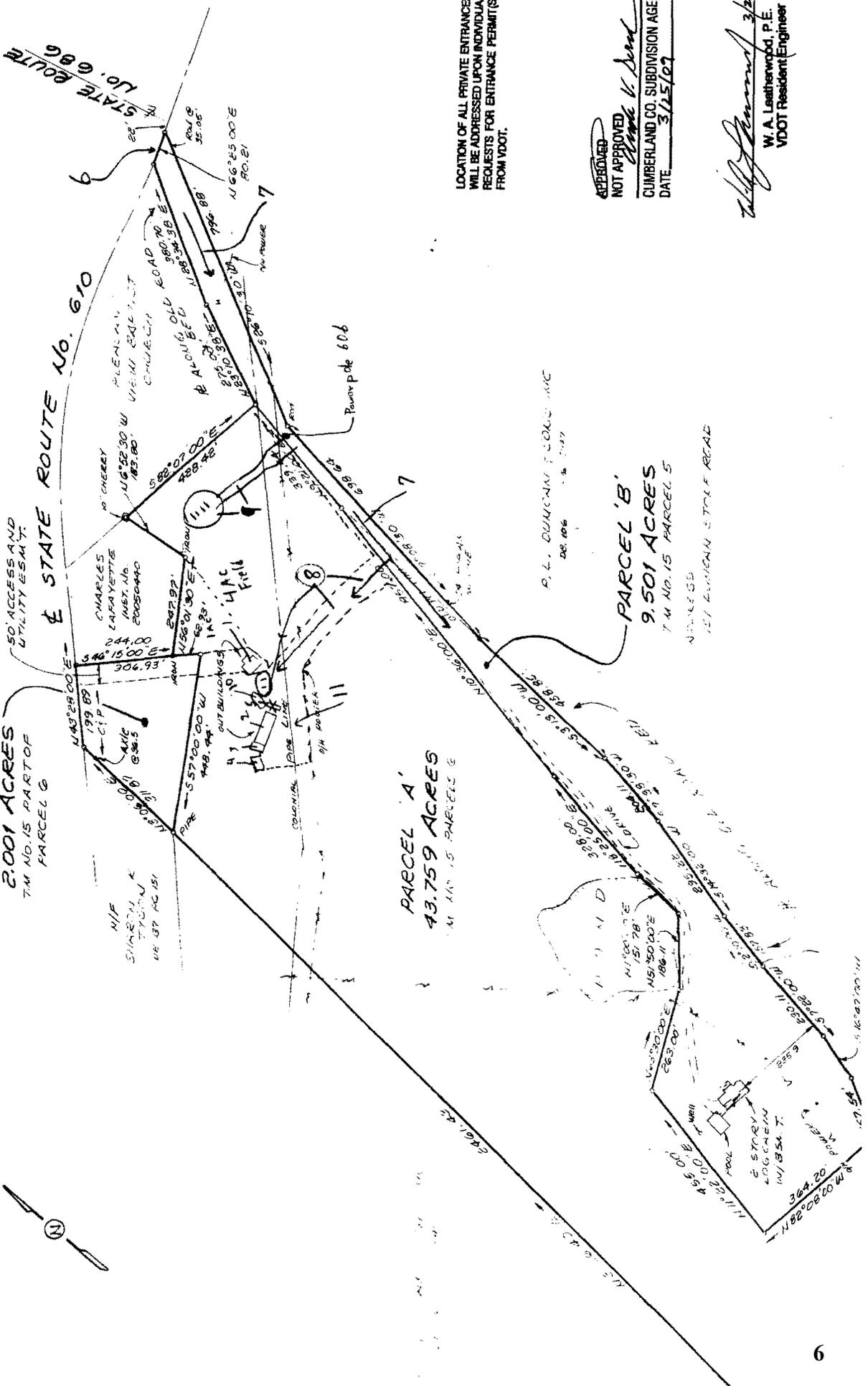
50' ACCESS AND
 UTILITY ESM'T.

STATE ROUTE No. 610

STATE ROUTE
 No. 606

PARCEL 'A'
 43.759 ACRES
 T4M NO. 15 PARCELS G

PARCEL 'B'
 9.501 ACRES
 T4M NO. 15 PARCEL S



LOCATION OF ALL PRIVATE ENTRANCES
 WILL BE ADDRESSED UPON INDIVIDUAL
 REQUESTS FOR ENTRANCE PERMIT(S)
 FROM VDOT.

APPROVED
 NOT APPROVED
 CUMBERLAND CO. SUBDIVISION AGENT
 DATE 3/15/09

W. A. Leatherwood, P.E.
 VDOT Resident Engineer
 3/23/09

Dr. and Mrs. Scott H. Newton
151 Duncan Store Road
Columbia, VA 23038

Date 3-14-16

Dear Neighbors:

As you may know, we have lived on Sycamore Grove Farm since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old sheds/buildings, installing all new fencing and a new hay barn, fertilizing fields to produce hay, adding stalls for horses, a new well and electricity for the barn areas, maintenance of farm lanes, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors to Pleasant View Baptist Church and our other neighbors and wish to continue working together as our end of the County undergoes changes and developments. We have encouraged parking on our property during any large Church event, and worked with the Church to remove several of their trees and allowing/helping them to fall across the fence line onto our property and driveway, and by sharing re-building and maintenance of the fence. We have been aware of Church hours by not working nearby at those times and participating in activities to help children and other related events.

At this time, we are planning to continue the process of farm upgrades by adding to an existing two camper RV (recreational vehicle) Site at the barns by adding another Site for four campers in the field that adjoins part of the eastern border of the Lafayette property and the southern border of the Pleasant View property. In the tradition of wanting to be good neighbors, we have taken into consideration how this would affect you in the placement of these Sites. Between the church itself and a new field Site there are woods and thickets. Between the Lafayette house and the site are outbuildings and fences. We will be adding to these buffers our own line of dense shrubs and small trees planted along each of these two property lines - for privacy both to you all as well as the small campers. In addition, each guest will have to sign an agreement to adhere to our rules of conduct, including quiet noise and low light levels after 9 p.m., and especially on Sundays. We want to keep the quiet country atmosphere that we all treasure!

Thus, we are in the process of applying for a Conditional Use Permit (CUP). As part of this process, you will receive a letter from the County Zoning Office during March, notifying you of our intentions. We wanted to touch base with each of you whose property adjoins ours well ahead of that so that we can answer any of your questions or concerns. Please feel free to call us at 375-3775 or 370-9767. This investment venture for only six RV campers is part of our diversified farm activities to produce supplemental retirement income.

We would be glad to meet to discuss this project at one of your business meetings, perhaps either March 12 or 19. We thank you for helping us in this way and would appreciate a short note of your support for the Planning Meeting on March 28. Thank You.

Sincerely,

Scott and Beth Newton

Note and Signature: I agree with this - good luck with it Date 3-14-16
(Adjoining Land owner)

151 Duncan Store Road
Columbia, VA 23038

Dear Neighbors:

We have lived on Sycamore Grove Farm here in Cumberland since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old buildings, installing all new fencing and new hay barn, managing fields for horse hay, adding horse stalls, installing a new well and electricity for the barns, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors and wish to continue working together as our end of the County undergoes changes and developments.

As you are probably aware, Reservoir construction is well underway. More than 100 workers at a time may be in our area over the next 2-3 years. Many will be looking for RV camper hook-up sites since there are very few furnished apartments or houses to rent.

We are in the process of applying for a County Conditional Use Permit (CUP) because our Farm is zoned for Agriculture. We have had two camper hook-ups for the past 2 years near our barns. We are planning to prepare a second site for 4-8 more campers. This site will be in an isolated field section behind Pleasant View Church to blend farm activities with friendly relaxation - decking, picnic tables, etc. This investment venture is part of our diversified farm activities to produce supplemental retirement income.

We would greatly appreciate your support and endorsement of our plans. The CUP Application is being processed through the County Planning Commission with approval by the Board of Supervisors expected in April. A short note with your approval and support can be added to our application packet for the March 28, 2016 Planning Commission meeting. Many thanks.

Sincerely,

Scott and Beth Newton
(804) 370 - 9767

Note:

*I support Newton RV sites
(Nearby property owners)*

*For possible contact purposes:

Signature

Thomas Aeb

Date 3/15/16

Phone _____

Dr. and Mrs. Scott H. Newton
151 Duncan Store Road
Columbia, VA 23038

Date 3/17/16

Dear Neighbors:

As you may know, we have lived on Sycamore Grove Farm since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old sheds/buildings, installing all new fencing and a new hay barn, fertilizing fields to produce hay, adding stalls for horses, a new well and electricity for the barn areas, maintenance of farm lanes, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors to Pleasant View Baptist Church and our other neighbors and wish to continue working together as our end of the County undergoes changes and developments. We have encouraged parking on our property during any large Church event, and worked with the Church to remove several of their trees and allowing/helping them to fall across the fence line onto our property and driveway, and by sharing re-building and maintenance of the fence. We have been aware of Church hours by not working nearby at those times and participating in activities to help children and other related events.

At this time, we are planning to continue the process of farm upgrades by adding to an existing two camper RV (recreational vehicle) Site at the barns by adding another Site for four campers in the field that adjoins part of the eastern border of the Lafayette property and the southern border of the Pleasant View property. In the tradition of wanting to be good neighbors, we have taken into consideration how this would affect you in the placement of these Sites. Between the church itself and a new field Site there are woods and thickets. Between the Lafayette house and the site are outbuildings and fences. We will be adding to these buffers our own line of dense shrubs and small trees planted along each of these two property lines - for privacy both to you all as well as the small campers. In addition, each guest will have to sign an agreement to adhere to our rules of conduct, including quiet noise and low light levels after 9 p.m., and especially on Sundays. We want to keep the quiet country atmosphere that we all treasure!

Thus, we are in the process of applying for a Conditional Use Permit (CUP). As part of this process, you will receive a letter from the County Zoning Office during March, notifying you of our intentions. We wanted to touch base with each of you whose property adjoins ours well ahead of that so that we can answer any of your questions or concerns. Please feel free to call us at 375-3775 or 370-9767. This investment venture for only six RV campers is part of our diversified farm activities to produce supplemental retirement income.

We would be glad to meet to discuss this project at one of your business meetings, perhaps either March 12 or 19. We thank you for helping us in this way and would appreciate a short note of your support for the Planning Meeting on March 28. Thank You.

Sincerely,

Scott and Beth Newton

(Adjoining Land owner)

Date _____

Note and Signature: _____
Scott H. Newton

Dr. and Mrs. Scott H. Newton
151 Duncan Store Road
Columbia, VA 23038

Date _____

Dear Neighbors:

As you may know, we have lived on Sycamore Grove Farm since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old sheds/buildings, installing all new fencing and a new hay barn, fertilizing fields to produce hay, adding stalls for horses, a new well and electricity for the barn areas, maintenance of farm lanes, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors to Pleasant View Baptist Church and our other neighbors and wish to continue working together as our end of the County undergoes changes and developments. We have encouraged parking on our property during any large Church event, and worked with the Church to remove several of their trees and allowing/helping them to fall across the fence line onto our property and driveway, and by sharing re-building and maintenance of the fence. We have been aware of Church hours by not working nearby at those times and participating in activities to help children and other related events.

At this time, we are planning to continue the process of farm upgrades by adding to an existing two camper RV (recreational vehicle) Site at the barns by adding another Site for four campers in the field that adjoins part of the eastern border of the Lafayette property and the southern border of the Pleasant View property. In the tradition of wanting to be good neighbors, we have taken into consideration how this would affect you in the placement of these Sites. Between the church itself and a new field Site there are woods and thickets. Between the Lafayette house and the site are outbuildings and fences. We will be adding to these buffers our own line of dense shrubs and small trees planted along each of these two property lines - for privacy both to you all as well as the small campers. In addition, each guest will have to sign an agreement to adhere to our rules of conduct, including quiet noise and low light levels after 9 p.m., and especially on Sundays. We want to keep the quiet country atmosphere that we all treasure!

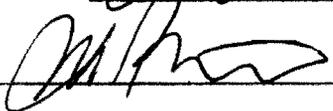
Thus, we are in the process of applying for a Conditional Use Permit (CUP). As part of this process, you will receive a letter from the County Zoning Office during March, notifying you of our intentions. We wanted to touch base with each of you whose property adjoins ours well ahead of that so that we can answer any of your questions or concerns. Please feel free to call us at 375-3775 or 370-9767. This investment venture for only six RV campers is part of our diversified farm activities to produce supplemental retirement income.

We would be glad to meet to discuss this project at one of your business meetings, perhaps either March 12 or 19. We thank you for helping us in this way and would appreciate a short note of your support for the Planning Meeting on March 28. Thank You.

Sincerely,

Scott and Beth Newton

Date 3-16-16

Note and Signature: 


(Adjoining Landowner)

Dr. and Mrs. Scott H. Newton
151 Duncan Store Road
Columbia, VA 23038

Date _____

Dear Neighbors:

As you may know, we have lived on Sycamore Grove Farm since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old sheds/buildings, installing all new fencing and a new hay barn, fertilizing fields to produce hay, adding stalls for horses, a new well and electricity for the barn areas, maintenance of farm lanes, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors to Pleasant View Baptist Church and our other neighbors and wish to continue working together as our end of the County undergoes changes and developments. We have encouraged parking on our property during any large Church event, and worked with the Church to remove several of their trees and allowing/helping them to fall across the fence line onto our property and driveway, and by sharing re-building and maintenance of the fence. We have been aware of Church hours by not working nearby at those times and participating in activities to help children and other related events.

At this time, we are planning to continue the process of farm upgrades by adding to an existing two camper RV (recreational vehicle) Site at the barns by adding another Site for four campers in the field that adjoins part of the eastern border of the Lafayette property and the southern border of the Pleasant View property. In the tradition of wanting to be good neighbors, we have taken into consideration how this would affect you in the placement of these Sites. Between the church itself and a new field Site there are woods and thickets. Between the Lafayette house and the site are outbuildings and fences. We will be adding to these buffers our own line of dense shrubs and small trees planted along each of these two property lines - for privacy both to you all as well as the small campers. In addition, each guest will have to sign an agreement to adhere to our rules of conduct, including quiet noise and low light levels after 9 p.m., and especially on Sundays. We want to keep the quiet country atmosphere that we all treasure!

Thus, we are in the process of applying for a Conditional Use Permit (CUP). As part of this process, you will receive a letter from the County Zoning Office during March, notifying you of our intentions. We wanted to touch base with each of you whose property adjoins ours well ahead of that so that we can answer any of your questions or concerns. Please feel free to call us at 375-3775 or 370-9767. This investment venture for only six RV campers is part of our diversified farm activities to produce supplemental retirement income.

We would be glad to meet to discuss this project at one of your business meetings, perhaps either March 12 or 19. We thank you for helping us in this way and would appreciate a short note of your support for the Planning Meeting on March 28. Thank You.

Sincerely,

Scott and Beth Newton

Date

3/18/16

Note and Signature:

Charles Lafayette
(Adjoining property Owner)

Dr. and Mrs. Scott H. Newton
151 Duncan Store Road
Columbia, VA 23038

Date 3/20/16

Dear Neighbors:

As you may know, we have lived on Sycamore Grove Farm since Fall, 2001. During that time, we have constantly worked to upgrade the property by removing old sheds/buildings, installing all new fencing and a new hay barn, fertilizing fields to produce hay, adding stalls for horses, a new well and electricity for the barn areas, maintenance of farm lanes, and rebuilding the pond with a fishing dock. We have strived to be excellent neighbors to Pleasant View Baptist Church and our other neighbors and wish to continue working together as our end of the County undergoes changes and developments. We have encouraged parking on our property during any large Church event, and worked with the Church to remove several of their trees and allowing/helping them to fall across the fence line onto our property and driveway, and by sharing re-building and maintenance of the fence. We have been aware of Church hours by not working nearby at those times and participating in activities to help children and other related events.

At this time, we are planning to continue the process of farm upgrades by adding to an existing two camper RV (recreational vehicle) Site at the barns by adding another Site for four campers in the field that adjoins part of the eastern border of the Lafayette property and the southern border of the Pleasant View property. In the tradition of wanting to be good neighbors, we have taken into consideration how this would affect you in the placement of these Sites. Between the church itself and a new field Site there are woods and thickets. Between the Lafayette house and the site are outbuildings and fences. We will be adding to these buffers our own line of dense shrubs and small trees planted along each of these two property lines - for privacy both to you all as well as the small campers. In addition, each guest will have to sign an agreement to adhere to our rules of conduct, including quiet noise and low light levels after 9 p.m., and especially on Sundays. We want to keep the quiet country atmosphere that we all treasure!

Thus, we are in the process of applying for a Conditional Use Permit (CUP). As part of this process, you will receive a letter from the County Zoning Office during March, notifying you of our intentions. We wanted to touch base with each of you whose property adjoins ours well ahead of that so that we can answer any of your questions or concerns. Please feel free to call us at 375-3775 or 370-9767. This investment venture for only six RV campers is part of our diversified farm activities to produce supplemental retirement income.

We would be glad to meet to discuss this project at one of your business meetings, perhaps either March 12 or 19. We thank you for helping us in this way and would appreciate a short note of your support for the Planning Meeting on March 28. Thank You.

Sincerely,

Adjoining Land Owner
Church

Scott and Beth Newton

Note and Signature: John L. Wade Date 3/20/16
Chairman of Trustee P.V.B.C.

Thank you for your time in considering my request for denial of Scott Newton's RV park.

I know some of you were on this Commission when I first requested permission of a campground to give the workers coming into the area a place to live. (Bear Garden Gas Plant and for Bremono Power Plant renovations). This was a much needed project for our area at that time. At that meeting, I'm sure some of you remember that Mr. Banks very much objected to this request. He said we had Bear Creek Lake and that he was afraid if an ordinance was put on the books for campgrounds that the county would have little campgrounds all over the place. Well, guess what? I believe the time has arrived that there will be many people putting campers in their yards and asking for permission for small parks. It seems to appear to be a cheap and fast way to make lots of money. Not true.

This is why I firmly believe Mr. Newton's request for 6 sites should be denied. There is a big difference in the kind of campground I have planned, than these little small ones everywhere. **MOSTLY MONEY NEEDED TO BULD.** Well, here we are with the Cobbs Creek Reservoir being built. This project sounds like it should be a huge opportunity for another RV park in this area. But do we really need another campground less than 5 miles from Cobbs Creek Campground. I believe Mr. Newton thinks this is so. But it is not necessarily so because this project is being built in small stages. Each stage has only been bringing in a very few workers. There are very few people who are actually seeking a space for a camper but more who only needs a room to rent.

For the past 3 years Mr. Newton has actually been operating an RV park, without any necessary pay out of his pocket or without anyone's permission, including permits or inspections. There are 7 or 8 large campgrounds within an hour's drive of his property. Has he ever asked for or applied for a permit before? I don't believe so. Again, Is it really necessary to build another campground so close to Cobbs Creek? Less than 5 miles. I don't think so.

So again, I asked this Board to please consider all that I had to go through to even get my campground built or to even have the opportunity to have a campground. Please do not allow anyone and everyone who asks to simply put in an RV park to accommodate 2 or 3 people to receive this permission. This type of request should, in my opinion, be denied. Maybe the ordinance for RV parks should be revisited and a few changes made. Just a suggestion. But you have to start now.

Thank you for your consideration.

*Mary Jepson -
Owner - Cobbs Creek Campground*

OPPOSITION TO RV PARK - DUNCAN STORE ROAD

We, the following residents of Duncan Store Road, Columbia, Va., would like to have our opposition known for the recreation vehicle park being asked for by Scott Newton. We do not believe this park is needed nor do we believe it to be an attribute to the area. There is already a park of this type located less than 5 miles from Mr. Newton's property. Please deny this permit.

NAMES & ADDRESSES OF RESIDENTS ON DUNCAN STORE ROAD

Dora Henderson, 360 D S Rd.

Velma Wagon 390 Duncanstore Rd

Jane Mandy 184 Duncan Store Rd

Phil Maly 754 Duncan Store Rd

Donna K. Tyson 286 Duncan Store Rd.

Bam Lynn Bam 254 Duncan Store Rd.

Scott and Elizabeth Newton
151 Duncan Store Road
Columbia, VA 23038



April 1, 2016

1 Courthouse Circle | Post Office Box 110
Cumberland, Virginia 23040

RE: CUP 16-02 Sycamore Grove Farm RV's
TM # 15-A-5 and 6
151 Duncan Store Road

804.492.3800 Telephone
804.492.9224 Facsimile

www.cumberlandcounty.virginia.gov
info@cumberlandcounty.virginia.gov

Dear Dr. and Mrs. Newton,

In reference to the above listed CUP proposal, I wanted to follow up with you both to confirm the requirements that are necessary for completion in order to legally operate the proposed RV park, should the Board of Supervisors approve it on April 12, 2016 at their public hearing.

The Health Department will require that you retain the services of an OSE to get a permit for your existing two sites, and complete any work required by the permit. At the point that you are preparing to add the additional four sites, you will be required to obtain the services of a PE (professional engineer) to design your system for those sites.

VDOT requires that your entrance have 50' radii, for either the two sites, or the total of six RV sites. The current entrance is 50' wide, but does not meet the radius requirement. In order to be compliant with the VDOT requirement, you will need to obtain a permit to build the entrance, post a surety, complete the work, and obtain a letter of completion from VDOT.

If the Board approves the CUP, but either of these requirements are unsatisfied, your use is NOT legal. These requirements must be completed prior to the use of the two lots.

Please let me know if you have any questions.

Sincerely,

Sara Carter

Planning Director/Zoning Administrator, Cumberland County

Copy: Scot Shippee, VDOT

Steve Hennessey, Health Department



STAFF REPORT
CUP 16-03
Higgins Events at Northfield Plantation
Conditional Use Permit
Cumberland County, Virginia
Board of Supervisors Public Hearing

General Information:

Processing schedule: The Planning Commission held their public hearing on March 28, 2016 and unanimously recommend approval of this proposal. The Board of Supervisors has a public hearing scheduled for April 12, 2016.

Application Information:

Owner: Northfield Foundation (Sigmund and Gwendolyn Seiler)
 Agent: Heather Higgins
 Requested Action: Conditional Use Permit for an event facility (indoor and outdoor)
 Location: Tax Parcel: 58-A-1-A
 Address: 189 Old Buckingham Road
 Voting District: 2
 Existing Zoning: R-2 with CUP for transitional home (CUP to be revoked)
 Proposed Zoning: R-2 with CUP for event facility
 Size: 49.463 acres
 Existing land uses: House and outbuildings (barns, caretaker's cottage)
 Comp. plan area: Moderate Intensity growth area
 Overlay districts: None
 Proffers: No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	Residential	R-2	Moderate Intensity growth area
South	Vacant	A-2	Not in a growth area
East	Vacant and residential	R-2 and A-2	Moderate Intensity growth area and not in a growth area
West	Vacant and residential	R-2	Moderate Intensity growth area

Summary of Request and Background Information:

The Northfield Foundation received a conditional use permit to operate a transitional home for individuals with eating disorders in 2009. They were unable to pursue the use, due to financial concerns. The CUP has been maintained, however, no activity has occurred on the property for a considerable amount of time, and could be revoked at any time based upon the absence of activity. Staff recommends revocation of the existing CUP as part of the action to be taken on this proposal.

Heather Higgins and her family are using a lease purchase for the property. They intend to operate a wedding and event venue with both indoor and outdoor events. In order to permit this use, a related code amendment is proposed that would add event facility as a definition in the Zoning Ordinance, and add it as a permitted use in the B-2 and B-3 districts, and a conditional use in the A-2, R-2 and B-1 districts.

Consistency with the 2013 Comprehensive Plan:

The proposed use is within a designated growth area in the 2013 Comprehensive Plan.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed CUP:

Goal 5: It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

Objective 1: Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

Objective 4: To encourage the development of essential employment opportunities within Cumberland County for the resident workforce.

Goal 3: It is the goal of this comprehensive plan to promote the wise and efficient utilization of lands within Cumberland to result in the sustainability of land resources and harmonious development of lands to serve the divergent interest and needs of the citizens of Cumberland County.

Objective 1: Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County.

Consistency with the Zoning Ordinance:

The proposed use of the subject property is compatible with surrounding zoning and the intent of the district.

Public Notification:

Notice was published in the Farmville Herald on March 30 and April 6, 2016.

Adjacent notice for both hearings was sent by certified mail to adjacent property owners.

Two adjacent property owners have contacted the county, but neither presented any concerns with the use.

Conclusion:

The proposed use in this area is compliance with the Comprehensive Plan and the intent of the R-2 district, with a mix of residential and business uses. The applicant is planning to live on-site in the home, as well as use it for her event facility business. Access to the property is excellent, and the area is designated for growth in the Comprehensive Plan.

VDOT has advised that the existing entrance locations are appropriate and that the applicant will need to construct moderate volume commercial entrances at each location. VDOT has offered to assist the applicant with calculations to determine if tapers would be required.

The Health Department has advised that the applicant will require the services of a Professional Engineer (PE) to address the onsite wastewater needs. Additionally, the applicant will need to be in contact with the Office of Drinking Water to ensure that all well requirements are met.

Recommendation:

Should the Board of Supervisors wish to approve the use, the Commission recommends the following conditions:

1. Septic, well and electrical connections: The applicant shall comply with all federal, state and local regulations pertaining to the use of private water, sewer and electricity. The applicant shall provide a written letter from the Cumberland County Health Department indicating compliance with their codes for the facility.
2. Compliance with plan required: The applicant shall comply with the site plan attached to the application in regard to the areas to be used for events and parking. In no case may drives or parking areas be closer than any setbacks for the underlying zoning district. Such provisions shall at a minimum include gravel at the site entrance and if necessary at vehicle parking locations.
3. Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period the conditional use permit shall be reviewed by the Board of Supervisors, and may be revoked at the Board's discretion.
4. Refuse disposal: After each event, all trash will be removed from the site within forty-eight hours.
5. Noise control: Noise shall be restricted between the hours of 11:00 p.m. and 7:00 a.m. daily. The noise and sounds level shall be undetectable at all property lines.
6. Lighting: Lighting shall not constitute a nuisance and shall not produce glare or spillover onto adjacent properties.

7. Renewal of conditional use permit: Regular renewal of the conditional use permit shall be required to demonstrate continued compliance. Such renewals shall be subject to providing documentation from each referring state and local agency as to the applicant's performance and compliance with the criteria used to approve the use, as well as a review of any code infractions and/or violations. Renewals shall be based upon the following schedule:
 - a. 1 year after approval;
 - b. 2 years after approval;
 - c. 5 years after approval;
 - d. Every five years thereafter;
 - e. Renewal shall be required upon any change in property ownership, program provider, licensing type and/or management.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 16-03, a conditional use permit to allow an event facility in R-2 zone, with the conditions recommended by the Planning Commission and also that CUP 09-03 be revoked for the same property.

Or

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 16-03.

Respectfully submitted by:
Sara Carter
Planning Director

Higgins  *Events*



at Northfield Plantation



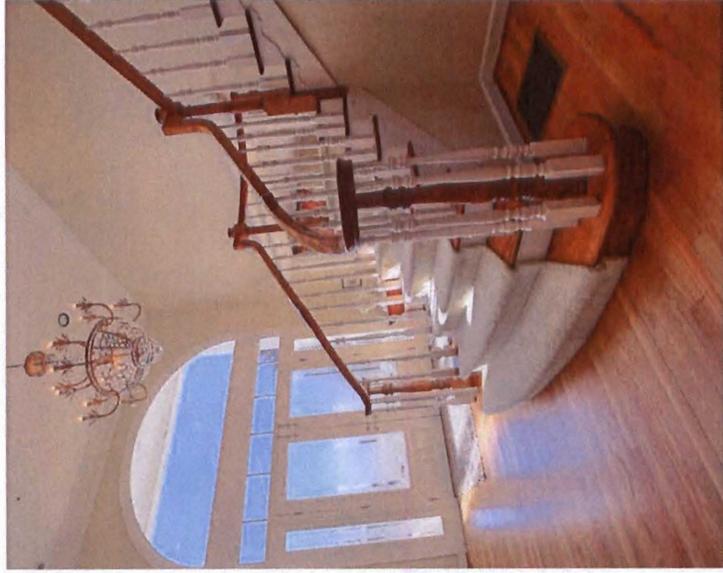
The mission of Northfield Plantation is to offer a premier event venue dedicated to setting the highest standard by providing exceptional service, meticulous planning and superior facilities.





Table of Contents

1. Executive Summary
2. Market Summary
3. Products and Services
4. Management
5. Market Analysis
6. Operational Plan
7. 2016 Venue Rental Fee

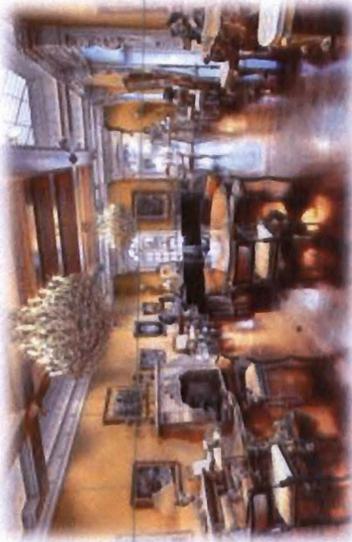




Executive Summary

Choosing the venue is one of the most important decisions in the wedding and event planning process as couples want the perfect space to celebrate their epic day. Wedding vendors in the surrounding Richmond area agree that there is currently a need for more venue options in the area. Northfield Plantation will be the ideal venue for weddings and other memorable events, with a combination of elegance and upscale facilities in Cumberland, VA.

Imagine arriving at the elegant mansion on Northfield Plantation surrounded by white stable fencing. Gorgeous white peacocks roam the immaculately landscaped grounds while beautiful white swans frolic in the lake. The English roses make you feel as if you have stepped into a Queens Garden, while the horse and carriage stand at attention ready to escort the bride and groom. The plantation will be nothing like you have ever seen before, with service fit for a royal family.



Northfield Plantation will offer an indoor ballroom and reception area that can accommodate over 250 guests and will feature an upscale bar, elegant fireplace, men's and women's restrooms and a full kitchen for caterers. In addition, there are endless outdoor options for the ceremony and reception to take place on the 49 acres of land that can equip an unlimited amount of guests.

Event packages at Northfield Plantation will start at \$7,000 for the first year, which will be competitive with the closest wedding and event venue 12 minutes further away who's pricing starts at \$10,000. There will only be one event booked per weekend which will provide our guests true privacy and excellent services.

Additional hosted events such as Church Leadership Retreats, Youth Camps, Polo Matches, Downton Abbey Tea's, Black Tie Ball and a Live Nativity during the holiday season will also bring in additional income for Northfield Plantation.

Northfield Plantation has endless opportunities to generate income while offering a new elegant venue in Cumberland, VA.



Market Summary

Weddings are a multibillion dollar industry in the U.S. alone, with about 2 million weddings per year at an average cost of more than \$26,000. The global wedding market is now a **\$300 billion industry**. \$55 billion of that is the US wedding market, and includes over 500,000 businesses, putting 750,000 people to work, according to **IBISWorld report**, one of the world's leading publishers of business intelligence, specializing in Industry research and Procurement research. In addition, 2.3 million couples wed every year in the US. That breaks down to nearly 6,200 weddings a day. According to an article on Huffington Post, it is believed that the wedding industry will see a 2.3% increase by 2018.

Northfield Plantation's target market is broad, including people planning weddings and receptions, family reunions, banquets, company parties, bridal and baby showers, anniversaries, proms and other numerous events. Major competitors include Fairview Farm Events 12 minutes away, Clover Forest Plantation 25 minutes away and Rassawek Vineyard 30 minutes away. Each venue has similar target consumers. What allows Northfield Plantation to stand out from the rest is its location and elegant design.



There are three entrances to the property. One entrance is directly off of route 60; a main highway which eliminates guests from having to drive down long winding country roads and offers easy access, which is a problem shared by each of the other nearest venues. The plantation is approximately 30 minutes away from both Midlothian and Goochland County VA, an hour from Lynchburg VA, and 2 hours from Arlington VA. All of which are listed within Virginia's sixth highest per capita income of any state in the United States of America according to Wikipedia studies. Northfield Plantation's competitive advantages are central to generating referrals and securing frequent bookings. A few of the venues additional differentiators include an elegant plantation setting, immaculate landscaping with indoor and outdoor ceremony options, longer hours, a wider variety of pricing options, a bridal suite & groom's quarters.

In order to create awareness for Northfield Plantation and develop positive brand image, Higgins Events LLC will launch a dynamic marketing campaign that includes networking and partnerships with corporations and event planners, wedding sites and directories, local print media, promotional materials, a social media campaign and a search engine optimized website.



Products and Services

Northfield Plantation will be the perfect venue for weddings and other local events. The elegant plantation will feature a ballroom as well as immaculately landscaped grounds where your guest list can be unlimited. The setting is versatile for high class events as well as classic casual events. By hosting only one event per weekend, the plantation will provide clients with privacy while they celebrate. Renting the venue will cost approximately \$7,000 per event. During the week, the plantation will offer different rates accordingly.

Design and Amenities

- Regal Plantation Setting
- Mansion Ballroom
- Men's and Women's restrooms
- Bridal Suite and Groom's Quarters
- Elegant landscaped grounds
- 49 acres with a pond



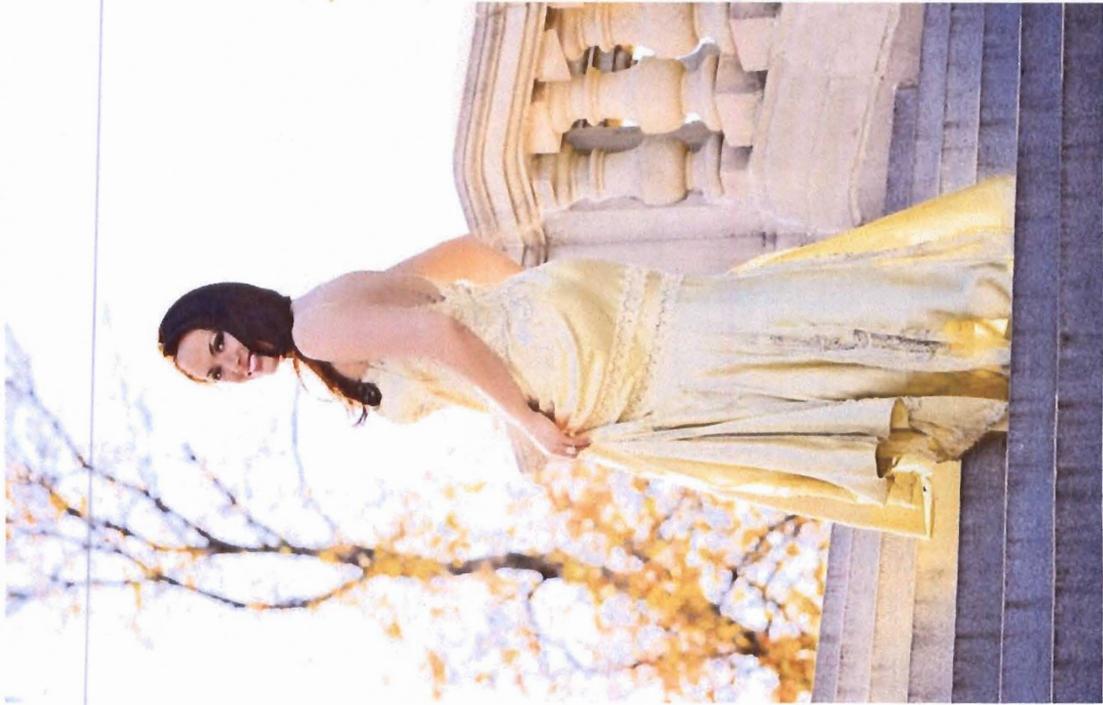


Management

Heather Higgins has been orchestrating weddings and events for over 15 years and has coordinated over 100 weddings in addition to numerous events and holiday parties.

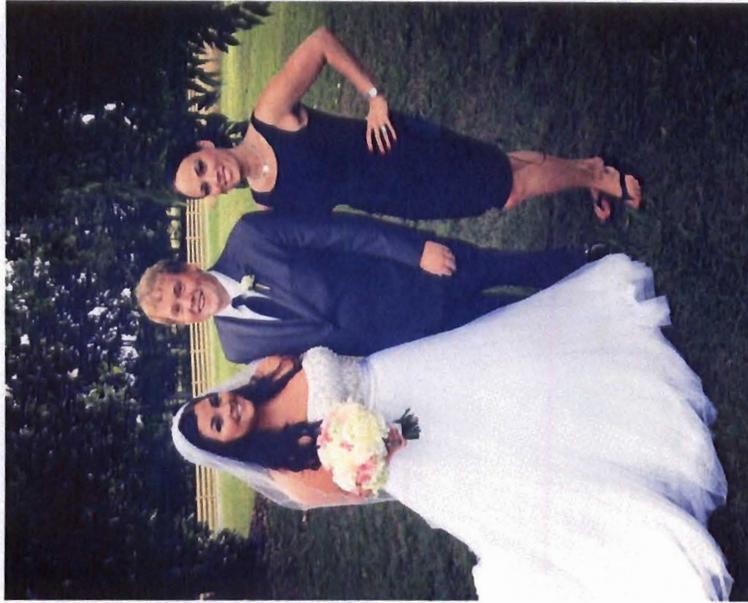
Heather is now ready to bring her industry expertise and passion for hosting events into her next venture, Northfield Plantation.

Northfield Plantation will be managed and operated by Higgins Events, LLC. Heather has previous entrepreneurial experience owning and operating a boutique as well as being a certified wedding planner. Heather is also a licensed real estate agent and property manager. Her combination of management skills, industry experience and connections give her the well rounded background and resources to successfully manage and operate a venue. Heather will be in charge of all tours and contract agreements for future events. Heather will present Northfield Plantation at bridal & networking events for continued exposure to the new venue.





Heather Higgins was awarded Wedding Wire's Couples Choice Award for 2016. *WeddingWire Couples' Choice Awards*® recipients represent the top five percent of wedding professionals within the WeddingWire Network who demonstrate excellence in quality, service, responsiveness and professionalism.



Quality of Service: 5.0
 Responsiveness: 5.0
 Professionalism: 5.0
 Value: 5.0
 Flexibility: 5.0

★★★★★
5.0
 of 5.0

★★★★★ **5.0/5.0**
 Quality of Service: 5.0 Responsiveness: 5.0
 Professionalism: 5.0 Value: 5.0 Flexibility: 5.0

Gail said...
 "She is the best! She's beautiful inside
 out and works so hard to make
 everything perfect for you. She took my
 entry taste and her classy style and made
 the most beautiful wedding day what I've
 always dreamed of and more. She really
 goes above and beyond. She's a true
 professional."

Date: 08/23/2014
 Services Used: Wedding Planning
 Planner Name: TRINITY

Wedding Wire



Richmond Bride Magazine

Heather,
 Thank you for making our special day
 so perfect. Your dedication and hard
 work is very much appreciated. Our
 wedding day was stress free and
 FANTASTIC! So many guests told us how
 beautiful everything went and man
 could it was the best wedding they
 have ever been to! Thank you from
 the bottom of our hearts for making
 our wedding day perfect!
 With love,
 Stephanie & Rob
 Kieper

Bride & Groom



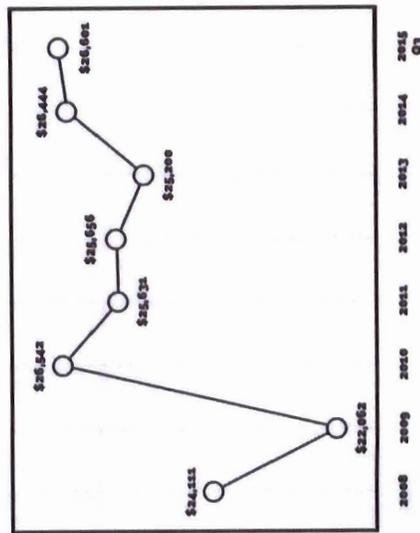
Market Analysis

The wedding services industry is a major money maker, generating \$55 billion annually in the U.S. alone. The industry as defined by IBISWorld is very broad and includes more than 500,000 establishments that provide everything from day of wedding services and venues to apparel retailers and wedding coordinators. Despite challenges in the economy, the industry is still massive. Generally, there are about 2 million weddings every year in the U.S.

There are around
2,077,000
 marriages in the U.S. per year.



WEDDING COST UPDATE





Operational Plan

Heather has established relationships with local corporate partners and event planners and will implement a local marketing campaign in order to reach its local and surrounding market and establish its brand image. She will create social media profiles on Facebook and Pinterest to generate business and promote its brand. Social media will allow Northfield Plantation to gain exposure by gaining fans and followers by posting regularly about our wedding and event planning services. Heather will also develop a professional and easily navigable website that will inform customers about the venue, amenities and services. The website will be visually appealing and will also help establish the brand image and allow its visitors links to Yelp and Google Maps for reviews and directions. Northfield Plantation will be advertised on wedding industry websites and directories such as WeddingWire, Richmond Weddings and The Knot to create awareness for the target market and consumers seeking wedding and event services. Heather will also create flyers, advertisements and a colorful brochure to give clients and vendors a clear description along with photos of the plantation so they can have a clear image of what to expect by having their event at our venue.



2016 Venue Rental Fee

2016 Venue Rental Fee:

Friday & Saturday Events: \$7,000

Sunday Events: \$5,500

The venue rental fee will include:

- Use of the grounds for 1 hour rehearsal on the day before.
- Use of the grounds for ceremony. (Tennis court used for tented reception. Tent rentals are additional fee.)
- Use of the kitchen for catering on day of.
- Use of the bridal suite and grooms quarters for day of. (Overnight stay for additional fee)
- Use of ballroom for cocktail hour. (Ballroom may also be reserved for rehearsal dinner for additional fee.)
- Parking Attendant & Facility Coordinator for day of.

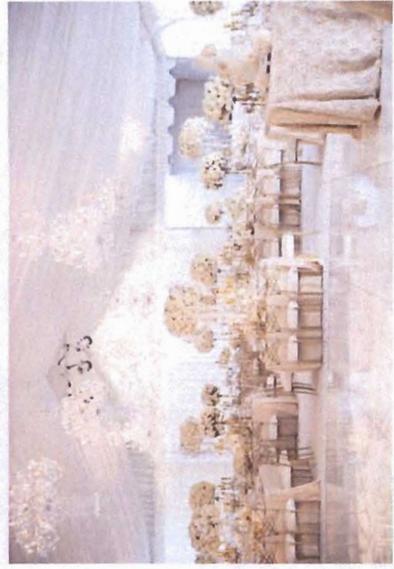
Hours of Operation

Monday – Friday office hours 9am – 5pm

Friday & Saturday Event hours 4pm – 10pm

Sunday Event Hours 12pm - 5pm

***Tours are by appointment during the week, on weekends & we will also offer evening tours.**



- ROUTE 60

- ROUTE 60 -

Entrance 1

Route 60
Entrance

- Site Plan -

49.403 AC.
24.00' x 20.14'

Ceremony
Option 2

Tent area

Existing
Tennis
Curt

Grooms
Quarters

HOME

Ceremony
Option 3

Gravel
Parking

North
Entrance 2

POWERS
ROAD

FLAT
OF
LINE

Route 13 Entrance 3

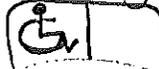
STATE ROUTE NO. 73

Site Plan

farm use road

Existing Well

Disabled Parking



drive

used for tent area reception

Existing Tennis Court

Luxury Pop-Up Rental Featured for all events



Not a permanent structure

Existing Carriage House used for groom's quarters

Existing septic tank

Existing 1st floor in law suite used for Bridal suite

cemetery



Parking

existing 6 bdrm

Front

9

10

Reserve

1-2% slope

12

11

Fountain

Existing school house

utility pole

used for Gravel Parking lot

Existing Grass Field

Existing Exit

Existing Entrance

189 Old Buckingham Road

Scale: 1" = 60'

- Site plan - Detailed



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: April 4, 2016

Re: **CA 16-05 Event Facilities**

There are currently two applicants for Conditional Use Permits for the use of existing buildings as venues for weddings and events. In order to address this use, the Planning Commission is recommending to the Board of Supervisors a code amendment that adds a definition for “event facility,” and permits the use as a by-right use in the B-2 and B-3 districts, and a conditional use in the A-2, R-2 and B-1 districts.

The Planning Commission held a public hearing on the language on March 28, 2016, and recommends the amendment to the Board unanimously.

A public hearing has been set and advertised for April 12, 2016 with the Board of Supervisors.

Attachments: Proposed language
Resolution for adoption of CA 16-05

Sec. 74-2. - Definitions.

Dwelling unit means one or more rooms in a dwelling designed for living or sleeping purposes, and having at least one kitchen.

Event Facility: A facility for hosting public and/or private events, including, but not limited to, weddings, receptions, social events or parties, workshops, and/or conferences, which is used as a venue for social, cultural, recreational, and/or educational activities. Event facilities may include lodging accommodations.

Family or single-family means an individual or two or more persons related by blood, marriage or adoption, or a group of not more than three unrelated persons, occupying a single dwelling unit. For purposes of single-family residential occupancy, this term also shall be deemed to encompass the residents of group homes or other residential facilities, as defined in Code of Virginia § 15.2-2291 which are licensed by the department of mental health, mental retardation and substance abuse services or the department of social services and which are occupied by not more than eight mentally ill, mentally retarded, developmentally disabled, elderly or handicapped aged, infirm or disabled persons together with one or more resident counselors. Mental illness and developmental disability does not include current illegal use of or addiction to a controlled substance as defined in Code of Virginia § 54.1-3401.

Sec. 74-133. - Permitted uses with conditional use permit.

The following uses are permitted in the A-2 district with a conditional use permit:

- (1) Airstrips.
- (2) Animal research facility.
- (3) Antique shops.
- (4) Borrow, extraction, excavation and stockpiling of soil, gravel, or sand, consistent with the provisions of section 74-150.
- (5) Churches and cemeteries.
- (6) Convenience and general stores.
- (7) Event facilities
- (~~7~~8) Fire and rescue facilities.
- (~~8~~9) Golf courses, country clubs, golf driving ranges and mini-golf.
- (~~9~~10) Group home.
- (~~10~~11) Guesthouse.
- (~~11~~12) Gun clubs with or without indoor or outdoor shooting ranges, skeet shooting ranges and ball clubs.
- (~~12~~13) Kennels, commercial.
- (~~13~~14) Landfill (CDD) (including inert waste).
- (~~14~~15) Livestock markets.
- (~~15~~16) Nursery schools and private kindergartens.
- (~~16~~17) Nursing home, convalescent home and rest home.
- (~~17~~18) Parks and playgrounds.
- (~~18~~19) Porta-John business[es].
- (~~19~~20) Public utilities.

- (~~20~~21) Public utility generating plants, public utility booster or relay stations, transformer substations, meters and other facilities, including railroads and facilities, and water and sewerage facilities.
- (~~21~~22) Racetracks (auto, motorcycle, and horse).
- (~~22~~23) Radio stations, television stations and cable TV facilities, communication station and/or tower or related facilities; subject to provisions of [section 74-731](#) et seq.
- (~~23~~24) Special recreational events.
- (~~24~~25) Transitional home.
- (~~25~~26) Veterinary hospital.
- (~~26~~27) Wood products (processing and assemblage of), as defined in [section 74-2](#)

Sec. 74-263. - Permitted uses with conditional use permit.

Permitted uses with a conditional use permit in an R-2 district are as follows:

- (1) General stores.
- (2) Restaurants.
- (3) Garages and service stations.
- (4) Hospitals.
- (5) Business signs.
- (6) Golf clubs.
- (7) Libraries.
- (8) Maintenance of a horse or pony as follows: For any lot or parcel of land less than four acres in size, a conditional use permit may be issued to allow one horse or one pony to be maintained on the property.
- (9) Guest house.
- (10) Group home.
- (11) Nursing home, convalescent home and rest home.
- (12) Transitional home.
- (13) Event facilities

Sec. 74-422. - Use regulations.

Use regulations in a B-1 district are as follows:

- (1) Antique shops.
- (2) Auto/truck sales.
- (3) Bakeries.
- (4) Banks.
- (5) Barbershops and beauty shops, massage therapy.
- (6) Business offices.
- (7) Cabinet-making furniture and upholstery shops.
- (8) Car dealerships.
- (9) Carwashes.
- (10) Childcare centers.
- (11) Clubs and lodges.
- (12) Drugstores.

(13) Dry cleaners/laundries.

(14) Event facilities.

~~(1415)~~ Farm supply stores, equipment and machinery sales and service.

~~(1516)~~ Financial services.

~~(1617)~~ Florists.

~~(1718)~~ Funeral homes.

~~(1819)~~ Gift shops.

~~(1920)~~ Government offices/post offices.

~~(2021)~~ Health clinic.

~~(2122)~~ Home appliance/hardware store.

~~(2223)~~ Hospitals, general.

~~(2324)~~ Hotels, motels, restaurants.

~~(2425)~~ Kennels, commercial (no outdoor confinement).

~~(2526)~~ Laundromats.

~~(2627)~~ Liquor store.

~~(2728)~~ Lumber and building supply (storage under cover).

~~(2829)~~ Machinery sales and service.

~~(2930)~~ Medical facilities.

~~(3031)~~ Newspaper offices.

~~(3132)~~ Off-street parking (as required by this chapter).

~~(3233)~~ Office buildings.

~~(3334)~~ Plumbing/electrical supply (storage under cover).

~~(3435)~~ Printing presses.

~~(3536)~~ Professional offices.

~~(3637)~~ Recreation centers.

~~(3738)~~ Repair shops: bicycle, shoes, locks, guns, etc.

~~(3839)~~ Restaurants and drive-in restaurants.

~~(3940)~~ Retail food store or supermarket.

~~(4041)~~ Retail stores, shops and building supply store.

~~(4142)~~ Service stations (major repair under cover).

~~(4243)~~ Taverns.

~~(4344)~~ Theatres and assembly halls.

~~(4445)~~ Vehicle painting, upholstering, repairing, rebuilding and reconditioning.

~~(4546)~~ Veterinary hospital (no outdoor confinement).

~~(4647)~~ Wearing apparel stores.

~~(4748)~~ Wholesale businesses.

Sec. 74-462. - Permitted uses.

Permitted uses in a B-2 district are as follows:

- (1) Bakeries.
- (2) Barbershops and beauty shops, massage therapy.
- (3) Cabinet-making furniture and upholstery shops.
- (4) Car washes.

- (5) Churches, libraries.
- (6) Drugstores.
- (7) Dry cleaners/laundries.
- (8) Event facilities.
- ~~(9)~~ Exercise facility.
- ~~(10)~~ Financial services.
- ~~(11)~~ Fire and rescue stations.
- ~~(12)~~ Gift shops.
- ~~(13)~~ Government offices/post offices.
- ~~(14)~~ Home appliance/hardware store.
- ~~(15)~~ Kennels, commercial (no outdoor confinement).
- ~~(16)~~ Laundromats.
- ~~(17)~~ Liquor store.
- ~~(18)~~ Lumber and building supply (storage under cover).
- ~~(19)~~ Office buildings.
- ~~(20)~~ Plumbing/electrical supply (storage under cover).
- ~~(21)~~ Recreation centers.
- ~~(22)~~ Retail farm and garden centers.
- ~~(23)~~ Retail food store or supermarkets.
- ~~(24)~~ Retail stores.
- ~~(25)~~ Tanning salons.
- ~~(26)~~ Truck, automobile, trailer, and equipment rental as an accessory to an existing establishment.
- ~~(27)~~ Vehicle painting, upholstering, repairing, rebuilding and reconditioning.
- ~~(28)~~ Veterinary hospital (no outdoor confinement).
- ~~(29)~~ Wearing apparel stores.

Sec. 74-503. - Conditional uses.

Permitted uses with conditional use permit in a B-3 district are as follows:

- (1) Cabinet-making furniture and upholstery shops.
- (2) Childcare.
- (3) Convenience stores with or without gas.
- (4) Event facilities
- ~~(5)~~ Hotels, motels.
- ~~(6)~~ Kennels, commercial (with any outdoor confinement).
- ~~(7)~~ Printing businesses.
- ~~(8)~~ Public utilities.
- ~~(9)~~ Radio, television or communication station and/or tower or related facilities, subject to the provisions of [section 74-731](#) et seq.
- ~~(10)~~ Restaurants.
- ~~(11)~~ Restaurants, drive-in.
- ~~(12)~~ Utility booster/relay stations transformer substations, towers, railroads.
- ~~(13)~~ Veterinary hospital (with any outdoor confinement).

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 16-05:

“AN ORDINANCE AMENDING CHAPTER 74-2, 74-133, 74-263,
74-422, 74-462, AND 74-503 OF THE CUMBERLAND COUNTY
CODE TO ADDRESS EVENT FACILITIES”

April 12, 2016

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., April 12, 2016, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74-2, 74-133, 74-263, 74-422, 74-462, and 74-503 Zoning relating to event facilities;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

David Meinhard, Vice-Chairman

William F. Osl

Kevin Ingle

Parker Wheeler

Absent:

Dated: _____

Attested: _____

Vivian Giles, Clerk to the Board of
Supervisors of Cumberland County

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on April 12, 2016; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County’s Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 8th day of March, 2016, at the Cumberland County Circuit Court Room:

Present: Lloyd Banks, Jr., District 2, Chairman
 Kevin Ingle, District 3, Vice-Chairman
 David Meinhard, District 4
 Parker Wheeler, District 5
 Vivian Giles, County Administrator | Attorney
 Sara Carter, Planning Director
 Tracie Wright, Finance Director

Absent: William F. Osl, Jr., District 1

1. Call to Order

The Chairman called the meeting to order.

2. Welcome and Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Agenda as amended:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

5. Public Comments

Ms. Earlene Canaan stated that she attended the budget workshops in behalf of the Cartersville Volunteer Rescue Squad and was pleased with the welcoming atmosphere and the ease of discussions with the Board. She thanked the Board for the opportunity and their consideration.

Ms. Evelyn Kimbrough stated that she has had issues with an erroneous assessment and urged all citizens to review their assessments and ask questions.

Mr. Scott Newton discussed his issue with a zoning code violation and obtaining a conditional use permit for a rental RV Park. Ms. Carter informed the Board that Mr. Newton has been working with the Zoning office to come into compliance, and the Board has on their agenda tonight an item to set a public hearing for Mr. Newton at their April meeting. Mr. Newton requested the Board approve a Special Temporary Use Permit to allow him to use the two existing connections until such time as his CUP is approved. Both Ms. Sara Carter and Ms. Vivian Giles expressed concern with doing such as Mr. Newton has not yet received approval from either the Health Department or VDoT.

Ms. Pauline Trent expressed her concern with the condition of Stoney Point Road. Ms. Trent also stated that the County needs a grocery store. A VDoT representative that was present stated that because of the weather, they have not been able to perform any maintenance. Hopefully now that the weather is continuing to improve, maintenance to county roads will increase.

Mr. Roger Hatcher, Chairman of the Water and Sewer Advisory Committee, discussed the current budget deficit in the Utilities Fund and the proposed rate increase that is requested by

the Board. Mr. Hatcher stated that the Committee is planning to hold four additional meetings, including one joint meeting with the Board. He also stated that the Committee needed more time and information in order to make an informed decision. The Chairman stated that if the Committee does not make a decision, the Board will move forward without it.

Ms. Darlene Jackson Brown stated that Cumberland has not grown in the past 30 years, and all of the revenue is leaving the county. She reiterated that the County needs a grocery store.

Ms. Rose McClinton stated that while the citizens want a grocery store in Cumberland, they won't support the stores that are already in the County. She also stated that the County needs to help Mr. Newton and others in the northern end of the county with the temporary camp grounds. There are people working on the pipeline needing a place stay, and the county is not allowing this revenue to come in to Cumberland. If the County makes Mr. Newton wait another month, these people will have found another place to stay. Ms. McClinton also requested that the County pave Samuels drive.

Mr. Bernie Becker, representing the Emergency Services Committee, is requesting a \$3,000 appropriation for equipment, and discussed the committee's status on obtaining grant funds for a new ambulance.

6. State and Local Department/Agencies

- a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- Today, Congressman Hurt toured the High School

- The Administrator's took part in a "Shadow a Student" Challenge. It was a way for the Administrator's to see what a full day of school for a student is like.
- The High School Forensics Team is First in the James River District and just placed First in the 1AE Regional Tournament and will go on to compete in the State Division.
- CMS students have been sewing some pillowcases for cancer patients
- CCES participated in Read Across America last week in honor of Dr. Suess' birthday
- Recently, the Longwood Center for Visual Arts held a showcase of selected CCPS artwork.
- The CCES held Jump Rope for Heart. The total amount raised is still being calculated, but it will be donated in the name of Coach Keith White.
- Pre-K 3 and 4 screening is in March

b) VDOT

Mr. Scot Shippee, Resident Engineer, informed the Board that with the season changing, VDOT will be working on road maintenance and brush cutting. The Secondary Six-Year Plan process will begin soon. Mr. Shippee suggested the Board hold a joint workshop to set priorities. Supervisor Ingle thanked VDOT for their service during the snow. Mr. Shippee also informed those in attendance that any citizen can call 1-800-367-ROAD for complaints and service requests.

c) Ms. Robin Sapp, Cumberland Public Library –

Ms. Sapp was not present.

d) Ms. Linda Eanes, Cumberland Extension Office

Ms. Eanes informed the Board that with Mr. David Smith's retirement, the Extension office plans to hire his replacement. Because of the cost savings in that position, this will allow for two internship positions, which will give a Cumberland County graduate with a college degree, employment opportunities with the Cumberland Extension Office.

- e) Ms. Earlene Canaan, Cartersville Volunteer Rescue Squad

On a motion by Supervisor Wheeler and carried, the Board appropriated \$80,000 for a new ambulance for Cartersville Volunteer Fire Department:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- f) Ms. Amy Beatson, STEPS – Request for appropriation and letter of support

Ms. Beatson requests a letter of support for STEPS to apply for the Virginia Homeless solutions grant.

On a motion by Supervisor Ingle and carried unanimously, the Board authorized a letter of support for STEPS in their application for the Virginia Homeless Solutions Grant:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Ms. Beatson also requested that the Board approve an appropriation for a county contribution in the amount of \$10,590. This contribution is a grant match requested of each of the six (6) participating counties for the Community Action Block Grant for the current fiscal year, and is requested for the following fiscal year as well.

On a motion by Supervisor Wheeler and carried, the Board appropriated \$10,590 as a grant match to STEPS for the Community Action Block Grant for the FY 15-16 budget year:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

7. **Public Hearings**

a) Code Amendment 16-04 Code Enforcement

Ms. Vivian Giles, County Administrator, informed the Board that she is recommending amending section 74-13 of the Cumberland County Code to incorporate the provisions of the State Code enabling enforcement of the zoning ordinance, which the County Code currently does not have. The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Wheeler and carried unanimously, the Board approved Code Amendment 16-04 Code Enforcement:

- **Sec. 74-13. - Violation; penalty.**

(a) All departments, officials and public employees of this county which are vested with the duty or authority to issue permits or licenses shall conform to the provisions of this

chapter. They shall issue permits for uses, buildings or purposes only when they are in harmony with the provisions of this chapter; and any permit or license issued in violation of this section shall be null and void.

(b) Except as otherwise provided in this chapter, any person, whether as principal, agent or otherwise, violating, causing or permitting the violation of any of the provisions of this chapter shall be guilty of a misdemeanor and upon conviction may be fined not less than \$10.00 nor more than \$1,000.00. If the violation is uncorrected at the time of the conviction, the court shall order the violator to abate or remedy the violation in compliance with the zoning ordinance, within a time period established by the court. Failure to remove or abate a zoning violation within the specified time period shall constitute a separate misdemeanor offense punishable by a fine of not less than \$10 nor more than \$1,000, and any such failure during any succeeding 10-day period shall constitute a separate misdemeanor offense for each 10-day period punishable by a fine of not less than \$100 nor more than \$1,500.

However, any conviction resulting from a violation of provisions regulating the number of unrelated persons in single-family residential dwellings shall be punishable by a fine of up to \$ 2,000. Failure to abate the violation within the specified time period shall be punishable by a fine of up to \$ 5,000, and any such failure during any succeeding 10-day period shall constitute a separate misdemeanor offense for each 10-day period punishable by a fine of up to \$ 7,500. However, no such fine shall accrue against an owner or managing agent of a single-family residential dwelling unit during the pendency of any legal action commenced by such owner or managing agent of such dwelling unit against a tenant to eliminate an overcrowding condition in accordance with Chapter 13 or Chapter 13.2 of Title 55 of the Code of Virginia, as applicable. A conviction resulting from a violation of provisions regulating the number of unrelated persons in

single-family residential dwellings shall not be punishable by a jail term.

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

8. County Attorney/County Administrator Report

- a) Consent Agenda
 - 1) Approval of Bills for February 2016 and March 2016. Approved bills for March 8, 2016 total \$119,244.93. Ratified bills for February 10, 2016 to March 8, 2016 of warrants total \$228,370.45 with check numbers ranging from 72295 to 72489. Direct Deposits total \$143,967.15.
 - 2) Approval of Minutes (February 9, 2016, February 17, 2016, February 18, 2016, and February 23, 2016)

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- b) Resolution for Robert J. Oertel

**Resolution in Remembrance
of the Life and Service
of Robert J. Oertel, Sr.**

WHEREAS, Robert J. “Bobby” Oertel, Sr., was born in Cumberland County on the 6th day of January, 1936 at Lackland Well Farm, a Century Farm, where he passed away on the 11th day of November, 2015; and

WHEREAS, Mr. Oertel was a member of the Cumberland County Board of Supervisors from November of 2006 to January of 2012; and

WHEREAS, during his tenure, the Board of Supervisors successfully negotiated a contract with Henrico County for the Cobb’s Creek Reservoir, constructed a new middle and high school complex, and established the Cumberland Business Park; and

WHEREAS, in addition to his service as a member of the Board of Supervisors, Mr. Oertel served his community as an active member of the Cumberland Ruritan Club, the Cumberland Historical Society, and the Cumberland Presbyterian Church.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors honors the life and records the death of Robert J. Oertel, Sr. and extends to the family its deepest sympathy.

BE IT FURTHER RESOLVED that the Cumberland County Board of Supervisors directs that a copy of this resolution be made a part of the permanent record of the official minutes of the Cumberland County Board of Supervisors and that a copy be given to the family.

Adopted the 8th day of March, 2016.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the resolution for Mr. Robert J. Oertel:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Code Amendment 16-03 Amending Utility Rates

No action was taken on this item.

d) Reappointments to Piedmont Senior Resources Board –
Carter Harrison and Karen Blackwell

On a motion by Supervisor Wheeler and carried, the Board reappointed Carter Harrison and Karen Blackwell to the Piedmont Senior Resources Board:

VOTE: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

e) SVCC Adult Education Funding request

County Administrator, Vivian Giles, informed the Board, that in the past, the School System has received some state funding for the Adult Education classes in the County. The School System would then transfer that money to the County and ask that the county pay the difference. This year, the School System did not receive any State funding. The total amount of funding requested is \$4,137.00. Finance Director, Tracie Wright, informed the Board that the County had

already budgeted for half of this amount, so the additional funds needed to pay this item in full total \$2,037. This bill has not yet been paid.

On a motion by Supervisor Wheeler and carried unanimously, the Board approved a supplemental appropriation in the amount of \$2,037 to pay Southside VA Community College for the Adult Education Funding for FYE16:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

9. Finance Director’s Report

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) FY16 Revenue Appropriations

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the FY16 Revenue Appropriations as presented:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

10. Planning Director’s Report

a) Planning Project update

There was no discussion on the Planning Project updates.

b) Set public hearing for Conditional Use Permit 16-01 Lipscomb

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for Conditional Use Permit 16-01 Lipscomb for April 12, 2016:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Set public hearing for Conditional Use Permit 16-02 Newton

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for Conditional Use Permit 16-02 Newton for April 12, 2016:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Set public hearing for Code Amendment 16-05 Event Facility

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for Code Amendment 16-05 Event Facility for April 12, 2016:

Vote: Mr. Osl – absent Mr. Banks – aye

Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- e) Set public hearing for Conditional Use Permit 16-03 Higgins Events at Northfield Plantation

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for Conditional Use Permit 16-03 Higgins Events at Northfield Plantation on April 12, 2016:

Vote: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- f) Capital Improvements Plan Memo from the Planning Commission

Zoning Administrator, Sara Carter, informed the Board that the Planning Commission took a very detailed look at the Plan, and offered a very different plan than what staff had recommended. A memorandum outlining and explaining the Planning Commission recommendations is included in the packet.

- g) Board update on Duncan violations

Zoning Administrator, Sara Carter, provided the Board with photos of the property in question, which showed that significant progress had been made on the subject property since the month prior. Mr. Duncan has applied for a rezoning on his property as well.

11. Old Business

N/A

12. New Business

N/A

13. Public Comments (Part 2)

Lou Seigel stated that roughly eight months ago, the county hired staff at the Cumberland Volunteer Rescue Squad, and he asked for an update. Supervisor Ingle stated that the county only spent \$40,000 last year instead of the \$60,000 that was expected and that included the paid squad members. The cost of having the paid squad members was covered by the Revenue Recovery Program that the Rescue Squad implements where they bill insurance for the travel to hospitals and emergency centers.

14. Board Member Comments

It was the consensus of the Board to switch the first public comments section on the agenda with the State and Local Departments and Agencies.

15. Adjourn into Closed Session-

On a motion by Supervisor Wheeler and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with
Legal Counsel

Subject: Community Host Agreement; and

Subject: Sewer line easements

Vote: Mr. Osl – absent Mr. Banks – aye

Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

16. Reconvene in Open Session-

The Board returned to regular session on a motion by Supervisor Wheeler.

A motion was made by Mr. Wheeler and adopted by the following vote:

Mr. Osl - absent
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

17. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes-01/19/16 and 02/02/16
- e) Approved IDA meeting minutes-01/12/16

18. Adjourn -

On a motion by Supervisor Wheeler and carried, unanimously, the Board adjourned the meeting until the budget public hearing to be held on April 5, 2016 at 7:00 p.m. in the Circuit Courtroom of the Cumberland Courthouse, Cumberland, Virginia.

Vote:	Mr. Osl – absent	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

At a regular meeting of the Cumberland County Board of Supervisors, held on April 12, 2016, following advertisement and public hearing held on April 5, 2016, which is required by the Code of Virginia, on a motion by Supervisor _____ and carried, the Board adopted the following tax rates for 2016.

Vote: Mr. Osl -
 Mr. Banks -
 Mr. Ingle -
 Mr. Meinhard -
 Mr. Wheeler -

<u>Levy</u>	<u>2015 Actual Levy</u>	<u>2016 Proposed Levy</u>
Real Estate & Manufactured Homes	\$.74	\$.74
Personal Property	\$ 4.50	\$ 4.50
Personal Property – Emergency Services	\$ 4.50	\$ 4.50
Personal Property – Disabled Veterans	\$.01	\$.01
Airplanes	\$.50	\$ 1.50
Machinery & Tools	\$ 3.75	\$ 3.75
Heavy Construction Machinery	\$ 3.75	\$ 3.75
Public Service Corporations	\$.74	\$.74

Vivian Seay Giles
 County Administrator

COUNTY OF CUMBERLAND, VIRGINIA

PROPOSED BUDGET FOR FISCAL YEAR

JULY 1, 2016 through JUNE 30, 2017

GENERAL FUND REVENUE ESTIMATES

GENERAL FUND REVENUES	
REVENUE FROM LOCAL SOURCES	
General Property Taxes	\$8,540,000
Other Local Taxes	\$989,000
Permits, Privilege Fees & Reg. Fines & Forfeitures	\$60,000
Revenue from Use of Money & Property Charges for Services Provided	\$145,000
Miscellaneous Revenue	\$50,000
	\$116,360
	\$1,688,940
TOTAL REVENUE FROM LOCAL SOURCES	\$11,589,300

REVENUE FROM COMMONWEALTH

\$2,494,267

GRAND TOTAL GENERAL FUND REVENUE **\$14,083,567**

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES	
General Government Administration	\$1,385,581
Judicial Administration	\$456,566
Public Safety	\$2,321,831
Public Works	\$1,277,414
Health	\$132,753
Education - Comm. College	\$38,517
Parks, Recreational & Cultural	\$180,149
Community Services	\$180,188
Non-departmental Expenditures	\$16,000
TOTAL GENERAL FUND EXPENDITURES	\$5,988,999

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	\$3,774,419
Transfer to Social Services Fund	\$319,069
Transfer to Child Services Act Fund	\$150,000
Transfer to Debt Services Fund	\$3,769,766
Transfer to Utilities Fund	\$0
Transfer to IDA Fund	\$81,314
Transfer to Capital Projects Fund	\$0
TOTAL TRANSFERS TO OTHER FUNDS	\$8,094,568

GRAND TOTAL GENERAL FUND EXPENDITURES **\$14,083,567**

COUNTY OF CUMBERLAND, VIRGINIA

PROPOSED BUDGET FOR FISCAL YEAR

JULY 1, 2016 through JUNE 30, 2017

OTHER FUND REVENUE ESTIMATES

SCHOOL OPERATING FUND REVENUES	
Local Funding	\$3,774,419
Miscellaneous Funding	\$287,299
State Funding	\$9,227,170
Federal Funding	\$1,716,997
Total School Operating Fund Revenues	<u>\$15,005,885</u>
GOVERNOR'S SCHOOL FUND REVENUES	
Local Funding	\$464,560
State Funding	\$696,199
Total Governor's School Fund Revenues	<u>\$1,160,759</u>
SOCIAL SERVICES FUND REVENUES	
Local Funding	\$319,069
State Funding	\$170,646
Federal Funding	\$812,406
Total Social Services Fund Revenues	<u>\$1,302,121</u>
CHILD SERVICES ACT (CSA) FUND REVENUES	
Local Funding	\$150,000
State Funding	\$350,000
Total CSA Fund Revenues	<u>\$500,000</u>
CAPITAL IMPROVEMENTS PROGRAM REVENUES	
Local Funding	\$0
UTILITIES OPERATING FUND REVENUES	
Local Funding	\$441,840
INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES	
Local Funding	\$125,314
DEBT SERVICE FUND REVENUES	
Total Funding	\$3,793,766
HEALTH INSURANCE FUND REVENUES	
Local Funding	\$2,232,875
ASSET FORFEITURE FUND REVENUES	
Local Funding	\$55,000
SPECIAL WELFARE FUND REVENUES	
Local Funding	\$23,500
GRAND TOTAL OTHER FUND REVENUE ESTIMATES	
TOTAL BUDGET	\$24,641,060

OTHER FUND EXPENDITURE ESTIMATES

SCHOOL OPERATING FUND EXPENDITURE	
Total School Operating Fund Expenditures	\$15,005,885
SCHOOL OPERATING FUND EXPENDITURE	
Total Governor's School Fund Expenditures	\$1,160,759
SOCIAL SERVICES FUND EXPENDITURES	
Total Social Services Fund Expenditures	\$1,302,121
CHILD SERVICES ACT (CSA) FUND EXPENDITURES	
Total CSA Fund Expenditures	\$500,000
CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES	
Total Capital Improvements Program Expenditures	\$0
UTILITIES OPERATING FUND EXPENDITURES	
Total Utilities Operating Fund Expenditures	\$441,840
INDUSTRIAL DEVELOPMENT AUTHORITY FUND EXPENDITURES	
Total Industrial Development Authority Fund Expenditures	\$125,314
DEBT SERVICE FUND EXPENDITURES	
Total Debt Service Fund Expenditures	\$3,793,766
HEALTH INSURANCE FUND EXPENDITURES	
Total Health Insurance Fund Expenditures	\$2,232,875
ASSET FORFEITURE FUND EXPENDITURES	
Total Asset Forfeiture Fund Expenditures	\$55,000
SPECIAL WELFARE FUND EXPENDITURES	
Total Special Welfare Fund Expenditures	\$23,500
GRAND TOTAL OTHER FUND EXPENDITURES	
plus Total General Fund Expenditures	\$5,988,999
GRAND TOTAL OTHER FUND EXPENDITURES	\$24,641,060

GRAND TOTAL OTHER FUND EXPENDITURES	\$24,641,060
plus Total General Fund Expenditures	\$5,988,999
GRAND TOTAL OTHER FUND EXPENDITURES	\$30,630,059

**Cumberland County Capital Improvement Program Items
FY 2016-17 to FY 2020-21**

Project Description & Ranking	CIP Comm. Evaluation	Planning Comm. Ranking	Total Est. Cost	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Expected Sources of Funds
COUNTY ADMINISTRATION									
Incinerator-Animal Control	15		\$ 18,364			18,364			General Funds
New Registrar Voting Machines	16		\$ 64,750	64,750					Generl
New Courts Audio/Video Upgrade	16		\$ 150,000		150,000				General Funds
Animal Control Truck	14		\$ 32,000			32,000			General Funds
DSS parking lot paving	17		\$ 33,571	33,571					General Funds
Jail Environmental Hazard Abatement	15		\$ 61,000			61,000			General Funds
Infrastructure update/replacement (Switches, Routers)	16		\$ 140,000	20,000	20,000	20,000	20,000	20,000	General Funds
Upgrade County Wireless Connections	14		\$ 20,000					20,000	General Funds
Three new Deputy patrol vehicles per year	14		\$ 100,000		100,000	0	100,000		General Funds
Two new Maintenance trucks with snow plows	18		\$ 62,520	31,260	31,260				General Funds
Transfer Station upgrades	16		\$ 16,080		16,080				General Funds
Education									
New Library Roof Replacement	13		\$ 29,000.00					29,000	General Fund
New Library Heat Pumps Replacement	14		\$ 29,500.00					29,500	General Fund/Library Fund
Carpet Removal & Floor Replacement	14		\$ 211,670.00				211,670		General Fund/Library Fund
Football Grandstands	17		\$ 151,000.00	151,000					General Fund
Demolition of Pods	15		\$ 45,000.00			45,000			General Fund
EMERGENCY SERVICES									
New Unit 113 Replacement-Cumberland Rescue			\$ 200,000						General Funds/Grants
Cartersville Fire Station Project	19		\$ 150,000	150,000					General Funds/Fire Dept Funds
Randolph Tanker Payment			\$ 11,820	11,820					General Funds/Fire Dept Funds
Cartersville Ambulance Replacement	15		\$ 210,000						General Fund/Grants
UTILITIES									
Water Tower Painting	13		\$ 50,000.00					50,000	General Funds/increase water & sewer rates
New Utility Building	12		\$ 115,000.00					115,000	General Funds/increase water & sewer rates
Back Up Sewer Pumps	16		\$ 20,000.00	6,000	4,000	6,000	4,000		General Funds/increase water & sewer rates
4X4 Tractor & Bush Hog	11		\$ 49,000.00					49,000	General Funds/increase water & sewer rates
17,000 Water Tank	21		\$ 18,876.00	18,876					General Funds/increase water & sewer rates
TOTAL			\$ 1,989,151	\$ 487,277	\$ 321,340	\$ 182,364	\$ 335,670	\$ 312,500	

Ranking: (1) Required & Urgent, (2) Highly desirable, (3) Desirable, (4) Marginally beneficial, (5) Not justified

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For April 2016

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		5,300,476.12	
Fund Revenue	38,448,940.45	27,504,122.96	10,944,817.49
Total Revenue	38,448,940.45	32,804,599.08	5,644,341.37
Expenditures			
* Board of Supervisors *	41,638.00	33,144.40	8,493.60
* County Administrator *	285,404.00	190,349.82	95,054.18
* Legal Services *	19,193.70	128,926.99	(109,733.29)
* Independent Auditor *	34,500.00	36,179.00	(1,679.00)
* Commissioner of Revenue *	232,850.00	174,340.22	58,509.78
* Treasurer *	271,986.00	202,782.11	69,203.89
* Accounting *	130,418.00	105,173.08	25,244.92
* Data Processing *	173,196.00	194,748.53	(21,552.53)
* Electoral Board *	25,141.00	19,886.81	5,254.19
* Registrar *	84,412.00	66,044.60	18,367.40
* Circuit Court *	25,810.00	1,736.06	24,073.94
* General District Court *	14,210.00	4,403.96	9,806.04
* Magistrate *	2,125.00	616.18	1,508.82
* Clerk of Circuit Court *	213,029.00	153,105.56	59,923.44
* Law Library *	1,000.00	615.62	384.38
* Commonwealth's Attorney *	204,060.00	154,856.44	49,203.56
* Sheriff *	1,467,282.00	1,122,880.64	344,401.36
* School Resource Officer *	62,058.00	46,580.94	15,477.06
* E911 *	23,100.00	26,564.55	(3,464.55)
Cumberland Vol.FIRE DEPT	39,500.00	39,500.00	
Cartersville Volun.	26,075.00	26,075.00	
Cumberland Vol. Rescue Squad	40,000.00	40,000.00	
Prince Edward Vol. Rescue Squad	8,000.00	8,000.00	
Randolph Fire Dept.	41,000.00	41,000.00	
Cartersville Vol. Rescue Squad	37,970.00	117,970.00	(80,000.00)
* Forestry Service *	8,705.00	8,705.34	(.34)
* Emergency Services *	3,000.00	3,315.40	(315.40)
* Probation Office *	1,644.00	603.34	1,040.66
* Correction & Detention *	235,000.00	182,572.22	52,427.78
* Building Inspections *	110,823.00	92,593.61	18,229.39
* Animal Control *	100,253.00	80,846.84	19,406.16
* Medical Examiner *	200.00	60.00	140.00
* Refuse Disposal *	619,131.00	485,097.44	134,033.56
* General Properties *	729,489.00	491,202.85	238,286.15
* Supplement of Local Health Dept *	94,543.00	87,125.00	7,418.00
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	32,377.00	26,360.36	6,016.64
* Community Colleges *	5,181.00	7,218.00	(2,037.00)
* Recreation *	88,793.00	49,953.21	38,839.79
* Local Library *	115,450.00	115,450.00	
* Planning Commission *	7,650.00	5,368.46	2,281.54
* Planning/Zoning Dept. *	86,926.00	81,440.24	5,485.76

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For April 2016

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 (Over) or Under Budget to Date -----	Budget to Date -----
Expenditures			
* Community & Economic Developmnt *	12,052.00	12,052.00	
* Board of Zoning Appeals *	550.00	254.50	295.50
Clothes Closet	610.00	284.10	325.90
		10,590.00	(10,590.00)
* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
Peter Francisco SWD	7,100.00	7,100.00	
* Extension Agents *	49,871.00	23,348.76	26,522.24
* NONDEPARTMENTAL *	12,600.00	8,206.85	4,393.15
TRANSFERS	8,233,502.19	6,260,471.19	1,973,031.00
COMMONWEALTH'S ATTORNEY		1,086.24	(1,086.24)
SHERIFF	25,000.00	2,493.21	22,506.79
HEALTH INSURANCE	1,807,700.00	1,961,199.10	(153,499.10)
DENTAL INSURANCE	259,700.00	89,036.52	170,663.48
PATIENT CENTERED OUTCOME FEE(PCOR)		802.66	(802.66)
* Administration *	1,251,786.00	885,806.47	365,979.53
	15,002,311.00	9,012,964.07	5,989,346.93
TRANSFERS		67,443.89	(67,443.89)
	1,045,913.37	625,934.49	419,978.88
* Vehicle Upgrades & Replacement *		39,593.00	(39,593.00)
Randolph Community Center	11,820.00	11,820.00	
** COURTHOUSE **			
ELEMENTARY SCHOOL		140,645.60	(140,645.60)
* Elementary School - Lit Loan *	226,667.00	226,666.67	.33
* COPS97 Loan *	369,666.00	369,665.62	.38
* High/Middle School - VPSA Loan *	938,201.00	938,200.59	.41
PUBLIC FACILITY NOTE 2009	389,184.00	340,833.28	48,350.72
* AMERESCO *		141,908.00	(141,908.00)
* SunTrust Loan-HS/MS *	1,485,632.00	1,234,994.00	250,638.00
* Suntrust Loan - Courthouse *	248,582.00	248,487.97	94.03
	450,000.00	633,485.14	(183,485.14)
* SEWER FUND - Enterprise Fund *	557,996.19	480,398.37	77,597.82
* WATER FUND - ENTERPRISE FUND *	129,060.00	99,888.05	29,171.95
COMMUNITY CENTER PURCHASE	125,314.00	95,601.98	29,712.02
MADISON INDUSTRIAL PARK		500.00	(500.00)
	20,000.00	14,760.94	5,239.06
Total Expenditure	38,448,940.45	28,684,916.08	9,764,024.37
Total Revenues			
Less Total Expenditures		4,119,683.00	(4,119,683.00)

4/05/2016

GL060AA

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 4/05/2016

PAGE 2
TIME 17:13

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-100							
1101	** Real Estate Taxes **	5,530,000.00	5,530,000.00	36,799.95	2,780,246.28	2,749,753.72	49.72
1102	* Real/Personal Public Service *	710,000.00	710,000.00	.00	395,310.82	314,689.18	44.32
1103	* Personal Property Taxes *	1,794,500.00	1,794,500.00	82,273.51	1,623,660.40	170,839.60	9.52
1104	* Machinery & Tools *	85,000.00	85,000.00	.00	121,165.97	36,165.97-	42.54-
1106	* Penalties & Interest *	264,000.00	264,000.00	23,124.08	156,674.45	107,325.55	40.65
1201	* Local Sales & Use Taxes *	375,000.00	375,000.00	61,712.29	606,623.09	231,623.09-	61.76-
1202	* Consumer' Utility Taxes *	172,000.00	172,000.00	14,539.66	130,374.67	41,625.33	24.20
1203	* Business License Taxes *	107,000.00	107,000.00	29,209.00	82,690.83	24,309.17	22.71
1204	* Franchise License Taxes *	16,000.00	16,000.00	.00	.00	16,000.00	100.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	12,751.61	202,446.46	30,553.54	13.11
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	11,110.21	46,855.26	1,855.26-	4.12-
1301	* Animal Licenses *	8,328.00	8,328.00	362.00	7,516.00	812.00	9.75
1303	* Permits & Other Licenses *	51,000.00	51,000.00	5,447.68	35,849.01	15,150.99	29.70
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	19,688.89	75,599.46	69,400.54	47.86
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	44.05	10,588.94	20,411.06	65.84
1502	* Revenue From Use Of Property *	17,000.00	17,000.00	1,120.00	15,096.65	1,903.35	11.19
1601	* Court Costs *	47,360.00	47,360.00	9,392.88	40,355.18	7,004.82	14.79
1602	* Commonwealth's Attorney Fees *	800.00	800.00	243.48	663.43	136.57	17.07
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	8,664.80	30,108.69	9,891.31	24.72
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00	100.00
1608	* Charges Sanitation & Removal *	370,166.00	370,166.00	133.00	614.00	369,552.00	99.83
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	.00	3,500.00	100.00
1613	* Charges For Parks & Recreation *	11,600.00	11,600.00	3,106.00	15,088.61	3,488.61-	30.07-
1616	* Charges For Planning / Com Dev *	1,300.00	1,300.00	150.00	3,405.00	2,105.00-	161.92-
1899	* Miscellaneous *	1,146,400.00	1,538,887.89	6,617.27	1,218,732.60	320,155.29	20.80
2101	* Service Charges *	40,000.00	40,000.00	.00	60,798.09	20,798.09-	51.99-
2201	**NON-CATEGORICAL AID**	1,311,135.00	1,311,135.00	3,139.87	864,628.91	446,506.09	34.05
2301	* Commonwealth Attorney *	156,000.00	156,000.00	13,536.06	124,778.22	31,221.78	20.01
2302	* Sheriff *	561,533.00	561,533.00	48,567.13	426,702.24	134,830.76	24.01
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	6,347.86	56,957.23	19,042.77	25.05
2304	* Treasurer *	93,000.00	93,000.00	7,319.92	70,352.17	22,647.83	24.35
2306	* Registrar/Electoral Boards *	38,199.00	38,199.00	.00	.00	38,199.00	100.00
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	12,639.50	111,525.05	32,474.95	22.55
2308	* DMV License Agent *	18,000.00	18,000.00	1,558.90	13,425.50	4,574.50	25.41
2404	**GRANT FUNDS**	40,000.00	40,000.00	33,271.42	84,639.99	44,639.99-	111.59-
3301	**GRANT FUNDS**	29,000.00	29,000.00	.00	.00	29,000.00	100.00
--FUND TOTAL--		13,711,921.00	14,104,408.89	452,871.02	9,413,473.20	4,690,935.69	33.25
FUND #-150							
1501	INTEREST-STATE	.00	.00	.00	31.72	31.72-	100.00-
2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	.00	5,384.49	19,615.51	78.46
--FUND TOTAL--		25,000.00	25,000.00	.00	5,416.21	19,583.79	78.33

4/05/2016 *GL060AA*

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 4/05/2016

PAGE 3
TIME 17:13

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-170							
1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	296,606.67	1,564,619.32	392,380.68	20.05
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	16,808.40	87,883.74	22,516.26	20.39
--FUND TOTAL--		2,067,400.00	2,067,400.00	313,415.07	1,652,503.06	414,896.94	20.06
FUND #-201							
1899	* Miscellaneous Revenue *	.00	.00	5,012.00	10,868.66	10,868.66	100.00
2401	* Welfare *	153,318.00	153,318.00	30,546.03	275,854.62	122,536.62	79.92
3305	* Social Services *	785,624.00	785,624.00	56,153.35	491,802.17	293,821.83	37.39
4105	* Fund Transfers *	312,844.00	312,844.00	.00	103,704.96	209,139.04	66.85
--FUND TOTAL--		1,251,786.00	1,251,786.00	91,711.38	882,230.41	369,555.59	29.52
FUND #-203							
4105	**TRANSFERS**	.00	.00	.00	67,443.89	67,443.89	100.00
--FUND TOTAL--		.00	.00	.00	67,443.89	67,443.89	100.00
FUND #-205							
1803	* Expenditure Refunds *	.00	.00	212,022.74	344,248.47	344,248.47	100.00
1899	* Miscellaneous Revenue *	290,743.00	341,943.00	.00	728.98	341,214.02	99.78
2402	* State Education *	8,793,858.00	8,925,411.00	788,067.76	6,341,854.07	2,583,556.93	28.94
2403	ACADEMIC REVIEWS (I-READY)	.00	70,397.00	3,960.00	6,460.00	63,937.00	90.82
2404	ALTERNATIVE ASSESSMENT ASSIST	.00	13,000.00	296.80	1,511.70	11,488.30	88.37
3302	* Education *	1,727,141.00	1,877,141.00	271,860.95	1,373,965.27	503,175.73	26.80
4105	* Fund Transfers *	3,774,419.00	3,774,419.00	.00	2,216,338.12	1,558,080.88	41.28
--FUND TOTAL--		14,586,161.00	15,002,311.00	1,276,208.25	10,285,106.61	4,717,204.39	31.44
FUND #-207							
1501	* INTEREST ON BANK DEPOSITS *	.00	.00	6.54	562.75	562.75	100.00
1899	** MISC REVENUE **	.00	.00	278.70	546.74	546.74	100.00
1901	** LOCAL CONTRIBUTIONS **	.00	464,560.37	.00	260,969.04	203,591.33	43.82
2404	** STATE FUNDS **	.00	581,353.00	107,163.09	267,907.73	313,445.27	53.91
--FUND TOTAL--		.00	1,045,913.37	107,448.33	529,986.26	515,927.11	49.32
FUND #-302							
1501	* Interest On Bank Deposits *	.00	.00	.00	363.75	363.75	100.00
4105	* Fund Transfers *	.00	11,820.00	.00	.00	11,820.00	100.00
--FUND TOTAL--		.00	11,820.00	.00	363.75	11,456.25	96.92

4/05/2016 *GL060AA*

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 4/05/2016

PAGE 4
TIME 17:13

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
----	-----	-----	-----	-----	-----	-----	-----
FUND #-401							
1501	**INTEREST**	24,000.00	24,000.00	.00	24,617.31	617.31-	2.57-
4105	** Transfers **	3,633,931.00	3,633,931.00	.00	3,459,919.92	174,011.08	4.78
	-- FUND TOTAL--	<u>3,657,931.00</u>	<u>3,657,931.00</u>	<u>.00</u>	<u>3,484,537.23</u>	<u>173,393.77</u>	<u>4.74</u>
FUND #-500							
1899	*MISCELLANEOUS REVENUE*	.00	.00	.00	990.00	990.00-	100.00-
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	23.81	254,341.04	95,658.96	27.33
4105	*TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00	.00
	-- FUND TOTAL--	<u>450,000.00</u>	<u>450,000.00</u>	<u>23.81</u>	<u>355,331.04</u>	<u>94,668.96</u>	<u>21.03</u>
FUND #-501							
1501	**INTEREST REVENUE**	.00	.00	.00	113.98	113.98-	100.00-
1619	**CHARGES & FEES**	384,642.00	384,642.00	24,596.89	265,604.98	119,037.02	30.94
1620	SEWER LATE PAYMENT PENALTY	8,000.00	8,000.00	768.17	5,446.00	2,554.00	31.92
1630	**ADMIN FEES/CHARGES**	15,200.00	15,200.00	1,682.68	13,442.77	1,757.23	11.56
1803	MISCELLANEOUS	.00	.00	.00	1,271.80	1,271.80-	100.00-
4105	**TRANSFERS**	.00	279,214.19	.00	299,194.19	19,980.00-	7.15-
	-- FUND TOTAL--	<u>407,842.00</u>	<u>687,056.19</u>	<u>27,047.74</u>	<u>585,073.72</u>	<u>101,982.47</u>	<u>14.84</u>
FUND #-515							
1501	INTEREST SEWER RESERVE	.00	.00	52.20	286.22	286.22-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>52.20</u>	<u>286.22</u>	<u>286.22-</u>	<u>100.00-</u>
FUND #-540							
1501	INTEREST WATER RESERVE	.00	.00	7.61	41.76	41.76-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>7.61</u>	<u>41.76</u>	<u>41.76-</u>	<u>100.00-</u>
FUND #-545							
1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00-	100.00-
1501	INTEREST	.00	.00	.00	1.84	1.84-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>3,541.84</u>	<u>3,541.84-</u>	<u>100.00-</u>
FUND #-550							
1200	DSR PAYMENTS	.00	.00	.00	10,224.00	10,224.00-	100.00-
1501	**INTEREST REVENUE**	.00	.00	.00	22.34	22.34-	100.00-

4/05/2016 *GL060AA*

CUMBERLAND CO
REVENUE SUMMARY
7/01/2015 - 4/05/2016

TIME 17:13 PAGE 5

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
-----	-----	-----	-----	-----	-----	-----	-----
--FUND TOTAL--		.00	.00	.00	10,246.34	10,246.34	100.00-
FUND #-580							
1501	INTEREST REVENUE	.00	.00	.00	2.83	2.83	100.00-
--FUND TOTAL--		.00	.00	.00	2.83	2.83	100.00-
FUND #-715							
1899	Rent of General Property	44,000.00	44,000.00	6,400.00	32,283.05	11,716.95	26.62
2404	**GRANT FUNDS**	.00	.00	.00	100,000.00	100,000.00	100.00-
4105	Transfer from General Fund	81,314.00	81,314.00	.00	81,314.00	.00	.00
--FUND TOTAL--		125,314.00	125,314.00	6,400.00	213,597.05	88,283.05	70.44-
FUND #-733							
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	1,532.75	11,441.54	8,558.46	42.79
3305	*FEDERAL FUNDS*	.00	.00	.00	3,500.00	3,500.00	100.00-
--FUND TOTAL--		20,000.00	20,000.00	1,532.75	14,941.54	5,058.46	25.29
--FINAL TOTAL--		36,303,355.00	38,448,940.45	2,276,718.16	27,504,122.96	10,944,817.49	28.46

4/05/2016

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2015 - 4/05/2016

TIME 17:13

PAGE 6

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-100								
11010	* Board of Supervisors *	41,638.00	41,638.00	3,217.77	33,144.40	.00	8,493.60	20.39
12100	* County Administrator *	285,404.00	285,404.00	21,950.26	190,349.82	.00	95,054.18	33.30
12210	* Legal Services *	.00	19,193.70	48,616.59	128,926.99	.00	109,733.29-	571.71-
12240	* Independent Auditor *	34,500.00	34,500.00	1,400.00	36,179.00	.00	1,679.00-	4.86-
12310	* Commissioner of Revenue *	232,850.00	232,850.00	18,874.09	174,340.22	.00	58,509.78	25.12
12410	* Treasurer *	271,986.00	271,986.00	22,236.67	202,782.11	.00	69,203.89	25.44
12430	* Accounting *	130,418.00	130,418.00	12,096.94	105,173.08	.00	25,244.92	19.35
12510	* Data Processing *	173,196.00	173,196.00	70,093.41	194,748.53	.00	21,552.53-	12.44-
13100	* Electoral Board *	25,141.00	25,141.00	4,222.53	19,886.81	.00	5,254.19	20.89
13200	* Registrar *	84,412.00	84,412.00	7,574.02	66,044.60	.00	18,367.40	21.75
21100	* Circuit Court *	25,810.00	25,810.00	.00	1,736.06	.00	24,073.94	93.27
21200	* General District Court *	14,210.00	14,210.00	139.30	4,403.96	.00	9,806.04	69.00
21300	* Magistrate *	2,125.00	2,125.00	.00	616.18	.00	1,508.82	71.00
21600	* Clerk of Circuit Court *	213,029.00	213,029.00	17,059.71	153,105.56	.00	59,923.44	28.12
21800	* Law Library *	1,000.00	1,000.00	328.31	615.62	.00	384.38	38.43
22100	* Commonwealth's Attorney *	204,060.00	204,060.00	17,451.51	154,856.44	.00	49,203.56	24.11
31200	* Sheriff *	1,465,012.00	1,467,282.00	139,875.78	1,122,880.64	.00	344,401.36	23.47
31250	* School Resource Officer *	62,028.00	62,058.00	5,174.62	46,580.94	.00	15,477.06	24.93
31400	* E911 *	23,100.00	23,100.00	224.87	26,564.55	.00	3,464.55-	14.99-
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	39,500.00	.00	.00	.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	26,075.00	.00	.00	.00
32301	*Cumberland Vol. Rescue Squad*	.00	40,000.00	.00	40,000.00	.00	.00	.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	8,000.00	.00	.00	.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	41,000.00	.00	.00	.00
32304	*Cartersville Vol. Rescue Squad*	37,970.00	37,970.00	80,000.00	117,970.00	.00	80,000.00-	210.69-
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34-	.00
32500	* Emergency Services *	3,000.00	3,000.00	.00	3,315.40	.00	315.40-	10.51-
33300	* Probation Office *	1,644.00	1,644.00	56.73	603.34	.00	1,040.66	63.30
33400	* Correction & Detention *	235,000.00	235,000.00	.00	182,572.22	.00	52,427.78	22.30
34100	* Building Inspections *	110,823.00	110,823.00	10,093.28	92,593.61	.00	18,229.39	16.44
35100	* Animal Control *	100,253.00	100,253.00	6,517.84	80,846.84	.00	19,406.16	19.35
35300	* Medical Examiner *	200.00	200.00	.00	60.00	.00	140.00	70.00
42400	* Refuse Disposal *	619,131.00	619,131.00	49,367.64	485,097.44	.00	134,033.56	21.64
43200	* General Properties *	729,489.00	729,489.00	60,693.86	491,202.85	.00	238,286.15	32.66
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	19,926.75	87,125.00	.00	7,418.00	7.84
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	34,000.00	.00	.00	.00
61230	* CSA Management *	32,377.00	32,377.00	3,426.49	26,360.36	.00	6,016.64	18.58
68000	* Community Colleges *	5,181.00	5,181.00	4,137.00	7,218.00	.00	2,037.00-	39.31-
71500	* Recreation *	88,793.00	88,793.00	20,292.50	49,953.21	.00	38,839.79	43.74
73100	* Local Library *	115,450.00	115,450.00	.00	115,450.00	.00	.00	.00
81100	* Planning Commission *	7,650.00	7,650.00	896.60	5,368.46	.00	2,281.54	29.82
81110	* Planning/Zoning Dept. *	86,926.00	86,926.00	8,180.62	81,440.24	.00	5,485.76	6.31
81200	* Community & Economic Developmnt *	12,052.00	12,052.00	2,000.00	12,052.00	.00	.00	.00
81400	* Board of Zoning Appeals *	550.00	550.00	.00	254.50	.00	295.50	53.72
81513	*Clothes Closet*	610.00	610.00	.00	284.10	.00	325.90	53.42
81514	Transportation	.00	.00	10,590.00	10,590.00	.00	10,590.00-	100.00-
81523	* Buckingham Cattleman's Assoc *	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00

4/05/2016

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2015 - 4/05/2016

PAGE 7
TIME 17:13

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
-----	-----	-----	-----	-----	-----	-----	-----	-----
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
82401	*Peter Francisco SWD*	7,100.00	7,100.00	.00	7,100.00	.00	.00	.00
83500	* Extension Agents *	49,871.00	49,871.00	335.89	23,348.76	.00	26,522.24	53.18
90000	* NONDEPARTMENTAL *	12,600.00	12,600.00	422.96	8,206.85	.00	4,393.15	34.86
93100	**TRANSFERS**	7,902,508.00	8,233,502.19	.00	6,260,471.19	.00	1,973,031.00	23.96
	--FUND TOTAL--	13,711,920.00	14,104,407.89	667,474.54	11,020,700.22	.00	3,083,707.67	21.86
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	.00	1,086.24	.00	1,086.24	100.00-
31200	SHERIFF	25,000.00	25,000.00	.00	2,493.21	.00	22,506.79	90.02
	--FUND TOTAL--	25,000.00	25,000.00	.00	3,579.45	.00	21,420.55	85.68
FUND #-170								
62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	267,445.00	1,961,199.10	.00	153,499.10-	8.49-
63100	DENTAL INSURANCE	259,700.00	259,700.00	9,697.16	89,036.52	.00	170,663.48	65.71
64100	PATIENT CENTERED OUTCOME FEE(PCOR)	.00	.00	.00	802.66	.00	802.66-	100.00-
	--FUND TOTAL--	2,067,400.00	2,067,400.00	277,142.16	2,051,038.28	.00	16,361.72	.79
FUND #-201								
53100	* Administration *	1,251,786.00	1,251,786.00	95,287.44	885,806.47	.00	365,979.53	29.23
	--FUND TOTAL--	1,251,786.00	1,251,786.00	95,287.44	885,806.47	.00	365,979.53	29.23
FUND #-205								
61100		14,586,161.00	15,002,311.00	288,527.10	9,012,964.07	.00	5,989,346.93	39.92
93100	**TRANSFERS**	.00	.00	.00	67,443.89	.00	67,443.89-	100.00-
	--FUND TOTAL--	14,586,161.00	15,002,311.00	288,527.10	9,080,407.96	.00	5,921,903.04	39.47
FUND #-207								
61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,045,913.37	.00	625,934.49	.00	419,978.88	40.15
	--FUND TOTAL--	.00	1,045,913.37	.00	625,934.49	.00	419,978.88	40.15
FUND #-302								
94337	* Vehicle Upgrades & Replacement *	.00	.00	.00	39,593.00	.00	39,593.00-	100.00-
94380	*Randolph Community Center*	.00	11,820.00	.00	11,820.00	.00	.00	.00

4/05/2016

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2015 - 4/05/2016

PAGE 8

TIME 17:13

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
95101	**ELEMENTARY SCHOOL**	.00	.00	.00	140,645.60	.00	140,645.60	100.00
	--FUND TOTAL--	.00	11,820.00	.00	192,058.60	.00	180,238.60	524.86
FUND #-401								
67200	* Elementary School - Lit Loan *	226,667.00	226,667.00	.00	226,666.67	.00	.33	.00
67400	* COPS97 Loan *	369,666.00	369,666.00	.00	369,665.62	.00	.38	.00
67500	* High/Middle School - VPSA Loan *	938,201.00	938,201.00	700.00	938,200.59	.00	.41	.00
67700	PUBLIC FACILITY NOTE 2009	389,184.00	389,184.00	15,857.08	340,833.28	.00	48,350.72	12.42
67800	* AMERESCO *	.00	.00	.00	141,908.00	.00	141,908.00	100.00
95600	* SunTrust Loan-HS/MS *	1,485,632.00	1,485,632.00	.00	1,234,994.00	.00	250,638.00	16.87
95700	* Suntrust Loan - Courthouse *	248,582.00	248,582.00	.00	248,487.97	.00	94.03	.03
	--FUND TOTAL--	3,657,932.00	3,657,932.00	16,557.08	3,500,756.13	.00	157,175.87	4.29
FUND #-500								
53900		450,000.00	450,000.00	91,446.45	633,485.14	.00	183,485.14	40.77
	--FUND TOTAL--	450,000.00	450,000.00	91,446.45	633,485.14	.00	183,485.14	40.77
FUND #-501								
94900	* SEWER FUND - Enterprise Fund *	278,782.00	557,996.19	95,372.51	480,398.37	.00	77,597.82	13.90
95900	* WATER FUND - ENTERPRISE FUND *	129,060.00	129,060.00	12,880.03	99,888.05	.00	29,171.95	22.60
	--FUND TOTAL--	407,842.00	687,056.19	108,252.54	580,286.42	.00	106,769.77	15.54
FUND #-715								
81610	COMMUNITY CENTER PURCHASE	125,314.00	125,314.00	9,075.00	95,601.98	.00	29,712.02	23.71
81620	MADISON INDUSTRIAL PARK	.00	.00	500.00	500.00	.00	500.00	100.00
	--FUND TOTAL--	125,314.00	125,314.00	9,575.00	96,101.98	.00	29,212.02	23.31
FUND #-733								
53010		20,000.00	20,000.00	1,046.10	14,760.94	.00	5,239.06	26.19
	--FUND TOTAL--	20,000.00	20,000.00	1,046.10	14,760.94	.00	5,239.06	26.19
	--FINAL TOTAL--	36,303,355.00	38,448,940.45	1,555,308.41	28,684,916.08	.00	9,764,024.37	25.39



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: April 5, 2016

RE: FY16 Budget Transfers

Since the changeover of phone services all telecommunication costs associated with office phone use has been charged to the Information Technology budget. The attached budget transfer request will move money from all other telecommunication budget line items to cover the expenses in I.T. This is not a request for money. It is simply a movement of funds from one department to another.

Thank you.



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: April 1, 2016

RE: FY16 Revenue Appropriations

All revenue appropriations requested below have already been received through our Treasurer's Office.

- 1) Fire Program Funds-Funds are received from the Virginia Department of Fire Programs in order to assist our local fire departments with various expenses.

3-100-002404-0012 (Fire Programs)	\$28,673.00-
4-100-032221-5653 (Cumberland Fire)	\$ 9,557.67+
4-100-032222-5653 (Cartersville Fire)	\$ 9,557.67+
4-100-032303-5653 (Randolph Fire)	\$ 9,557.66+

- 2) Refund Check-Items were returned which resulted in a credit on our account. A refund check was issued and needs to be appropriated to the expense line in which the check was cut.

3-100-001899-0018 (Refunds & Reimbursements)	\$ 338.02-
4-100-071500-8095 (Youth League-Baseball)	\$ 338.02+

- 3) Expense Reimbursements-Reimbursement for various expenses paid by the County on the behalf of other agencies or individuals.

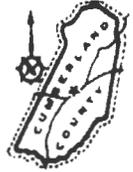
3-100-001899-0018 (Refunds & Reimbursements)	\$ 3,647.07-
4-100-043200-5110 (Electrical Services)	\$ 3,170.34+
4-100-043200-5230 (Telecommunications)	\$ 476.73+

- 4) Insurance Recoveries-Money received through claims submitted to VACORP for damage to County property and vehicles.

3-100-001899-0022 (Insurance Recoveries)	\$ 735.36-
4-100-031200-6009 (Vehicle & Powered Equip)	\$ 735.36+



L. O. Pfeiffer, Jr.
TREASURER OF CUMBERLAND COUNTY
P.O. Box 28
Cumberland, VA 23040
(804) 492-4297
Fax 492-5365



TO: Vivian Seay Giles, County Administrator

FROM: L.O. Pfeiffer, Jr. 

RE: Fire Program Grant Funds

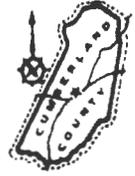
Date: March 22, 2016

This is to advise you that the Virginia Department of Fire Programs has remitted \$28,673.00 to Cumberland County for distribution to County Fire Departments. The revenue code for these funds is 3-100-002404-0012. Please let me know if you need any additional information.

Cc: Tracie Wright



L. O. Pfeiffer, Jr.
TREASURER OF CUMBERLAND COUNTY
P.O. Box 28
Cumberland, VA 23040
(804) 492-4297
Fax 492-5365



TO: Vivian Seay Giles, County Administrator

FROM: L.O. Pfeiffer, Jr. 

RE: Fire Programs Grant Funds

Date: March 3, 2016

This is to advise you that the Virginia Department of Fire Programs has remitted \$700.00 to Cumberland County for distribution to the Cumberland Volunteer Fire Department for computer equipment. The revenue code for these funds is 3-100-002404-0012. Please let me know if you need any additional information.

Cc: Tracie Wright



Vendor No.:
P.O. BOX 7726
DALLAS, TEXAS 75209-0726
(972) 484-9484

Bank of America N.A.

CHECK
NUMBER

20301593

64-1278/611 GA

02/12/2016

PAY THIS AMOUNT
\$ *****338.02*

PAY

THE SUM OF *** THREE HUNDRED THIRTY-EIGHT USD and TWO Cents ***

TO THE
ORDER OF

COUNTY OF CUMBERLAND
PO Box 110
CUMBERLAND VA 23040

J. Pitts

⑈ 20301593 ⑈

⑆061112788⑆

003359810465⑈

Invoice Number	Invoice Date	Description	Gross Amount	Discount Amount	Net Amount
OFFSET	02/09/2016	C2441449 CR BAL/ ATTN: TOM PERRY	338.02	0.00	338.02
Total			338.02	0.00	338.02

*3-100-001899-0002
Refunds & Reimbursements*

BB&T

To: County of Cumberland
ATTN TRACIE WRIGHT
PO BOX 110
CUMBERLAND, VA 23040-0110

FROM: BEAR CREEK ACADEMY INC
PO BOX 192
CUMBERLAND, VA 23040-0192

3-100-001899-0018
Refunds
Reimbursements

Account #: PAYMENT
Memo: Utilities Invoice #630
Amount: \$1,389.05
Send Date: 03/07/2016

If payment cannot be processed, please contact BB&T Bill Payment Services at 1-888-228-6654

1741

BEAR CREEK ACADEMY INC
PO BOX 192
CUMBERLAND, VA 23040-0192

BB&T

For Payment Inquiries Contact:
1-(888)-228-6654

Check No: 0000870030
Date: 03/07/2016
Check void after 180 days

Account: PAYMENT

One Thousand Three Hundred Eighty Nine And 05/100 Dollars

\$1,389.05

PAY TO THE ORDER OF: County of Cumberland

Bear Creek Academy Inc

HEAT
REACTIVE
SPOT

Memo: Utilities Invoice #630

Authorized Signature

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW. THE FRONT OF THE DOCUMENT HAS A THERMOCHROMIC INK. ABSENCE OF THESE FEATURES WILL INDICATE A COPY.

⑈ 870030 ⑈ ⑆05⑆40⑆260⑆ 0000⑆15267⑆157⑆⑈ 98



COUNTY OF CUMBERLAND
COMMONWEALTH OF VIRGINIA
Cumberland, Va.

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA
88-298/514
MARCH 1, 2016

029602

** ONE THOUSAND, ONE HUNDRED TWENTY-EIGHT DOLLARS
and 60 CENTS

PAY

**\$1,128.60

TO THE
ORDER
OF

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen Blackwell
DIRECTOR OR OFFICE MANAGER
Janja M. Allen
TREASURER OR DEPUTY TREASURER

⑈029602⑈ ⑆051402987⑆ 41 041 625⑈

Security Features Included Details on back

COUNTY OF CUMBERLAND
COMMONWEALTH OF VA.
Cumberland, Va.

029602

**\$1,128.60
03/01/16

MARCH 2016
JANUARY 2016 ELECTRICAL SERVICES

3700-01899-0018
Refunds ?
Reimbursements

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040



COUNTY OF CUMBERLAND

COMMONWEALTH OF VIRGINIA

Cumberland, Va.

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA
68-298/514

029584

FEBRUARY 29, 2016

** SIX HUNDRED FIFTY-TWO DOLLARS and 69 CENTS

PAY

****\$652.69

TO THE
ORDER
OF

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen Blackwell

DIRECTOR OR OFFICE MANAGER

Jennifer M. Claus

TREASURER OR DEPUTY TREASURER

⑈029584⑈ ⑆051402987⑆ 41 041 625⑈

Security Features Included Details on back.

COUNTY OF CUMBERLAND

COMMONWEALTH OF VA.

Cumberland, Va.

029584

FEBRUARY 2016
ELECTRIC SERVICES FOR DECEMBER 2015

****\$652.69
02/29/16

*3-10-2018 99-0018
Rebuds
& Reimbursements*

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

UNIVERSITY CONTROLLER
 201 SOUTHGATE CENTER
 BLACKSBURG, VA 24061-0312
 (540) 231-6418



INVOICE DATE	VENDOR INVOICE	CUST ACCT NO / DESC	VT INVOICE #	GROSS AMOUNT	DISCOUNT/WH TAX	NET AMOUNT
12/30/15	623	CUMBERLANDEXT	I2564187	476.73	0.00	476.73
<i>3-100-001899-0018</i> <i>Refunds</i> <i>& Reimbursements</i>						
TOTALS				476.73	0.00	476.73

Check No. 2689951
 Date 02/03/16
 Vendor No. 906001590 Vendor Name: CUMBERLAND COUNTY



VOID AFTER 180 DAYS

Check No.	2689951
Check Date	02/03/16
Amount	\$476.73

Pay Four Hundred Seventy-Six and 73/100 Dollars

To the Order of CUMBERLAND COUNTY
 ACCOUNTING DEPT
 PO BOX 110
 CUMBERLAND VA 23040

WELLS FARGO BANK, N.A.
 BLACKSBURG, VA 24060

68-7270
 2560

John Curran

⑈ 2689951 ⑈ ⑆ 053101561 ⑆ 2079910008493 ⑈



Stephany S. Johnson, CAP

Deputy Clerk

Cumberland County

Administrator's Office

P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

sjohnson@cumberlandcounty.virginia.gov

Date: 3/29/16

To: Lee Pfeiffer

Cc: Tracie Wright

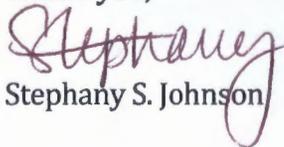
RE: Insurance Recoveries - for claim 0252016154585; DOL 02/05/2016

Attached, please find a check in the amount of \$735.36 for insurance recoveries for damage to Allan DaCosta's Crown Victoria VIN 5674. Please deposit the attached check (202839) in the amount of \$735.36 and return these funds to the following lite item:

3-100-001899-0022

Total Reimbursement = \$735.36

Thank you,


Stephany S. Johnson



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: April 5, 2016

RE: FY16 School Appropriation Request

Cumberland County Schools has been awarded a Virginia CyberCamp 2016 grant in the total of \$62,500. I have attached the information provided by Dr. Griffin. If approved the following appropriations will be needed.

3-205-002402-0086 (CyberCamp Grant)	\$ 62,500.00-
4-205-061100-9301 (School Instruction)	\$ 62,500.00+

Thank you.



CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

AMY GRIFFIN, Ed.D.
Division Superintendent

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

March 14, 2016

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2015-2016 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$62,500.00 for an additional grant listed below:

- Virginia CyberCamp 2016 Program \$62,500.00

A copy of the grant award is attached.

If you have any questions or concerns, please feel free to give me a call.

SCHOOL BOARD
CUMBERLAND COUNTY PUBLIC SCHOOLS

SUBJECT:

Supplemental Appropriations

DATE:

March 14, 2016

Background:

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriations:

- Virginia CyberCamp 2016 Program \$62,500.00

Recommendation:

It is recommended that the Superintendent petition the Cumberland County Board of Supervisors for the following appropriations:

- Virginia CyberCamp 2016 Program \$62,500.00

Action:

Approval

Bd03-14-16SA



COMMONWEALTH of VIRGINIA

Steven R. Staples, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

February 18, 2016

Dr. Amy Griffin, Superintendent
Cumberland County Public Schools
1541 Anderson Highway
Cumberland, Virginia 23040

Dear Dr. Griffin: *Amy*

The Virginia Department of Education (VDOE) is pleased to announce Cumberland County Public Schools has been selected as one of thirty-two locations for the *Virginia CyberCamp 2016 Program*. State funding is provided for implementation for each camp in the amount of \$62,500. The primary purpose of this program is to increase awareness of careers in cybersecurity and inform students about the vast opportunities in the workplace. The CyberCamps will serve as models for building the pipeline for K-12 education to meet Virginia's cybersecurity work force demands.

The Cyber Innovation Center, a division of the National Integrated Cyber Education Research Center, in partnership with VDOE, will provide two-day professional development workshops for each of the eight Superintendents' Regions. The core implementation team is expected to participate in this professional training and planning workshop to ensure a high-quality CyberCamp program. The workshop schedule is in attachment A.

The request for reimbursement of startup and planning expenditures may be submitted to VDOE immediately. The camp's final expenses must be submitted in advance of the camp's schedule by June 10, 2016, and the closeout expenditure report and documentation will be due September 25, 2016. The state funding allocation/expenditures form is provided in attachment B.

Please convey my congratulations to members of your staff who are responsible for this program. I look forward to hearing about your CyberCamp 2016 experiences.

Sincerely,

Steven R. Staples

Thank you for your help with this!

SRS/LBH/aab

Attachments

**Planning Projects:
March 2016**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Robert Lipscomb	525 Holman Mill Road	The applicant requests a CUP for an event facility in an A-2 district. The Planning Commission public hearing anticipates a public hearing on April 25, pending additional information from the applicant. The Board is requested to set a public hearing for May 10.
Scott and Elizabeth Newton	151 Duncan Store Road	The applicant requests a CUP to allow a six unit RV park, to be completed in two phases. The first phase would permit two existing hook-ups, and the second would permit four new hook-ups. The Planning Commission held a public hearing on March 28, and recommends approval to the Board unanimously. The Board has a public hearing set and advertised for April 12.
Heather Higgins	191 Old Buckingham Road	The applicant requests a CUP to allow an event facility in an R-2 district, at Northfield Plantation. The Planning Commission held a public hearing on March 28, and recommends approval to the Board unanimously. The Board has a public hearing set and advertised for April 12.
Mo Duncan	1936 Cartersville Road	The applicant seeks to amend his existing zoning to address on-going concerns with storage and uses at his existing business. At this time, there is not yet a completed application. Staff has a meeting scheduled with the applicant's attorney for April 6.
<i>Other Zoning Issues-</i> Three cases under legal review. Five new letters of violation in progress.		
Subdivisions:		
<i>Approved Subdivisions</i>		
Douglas and Priscilla Martin	37 Jenkins Ridge Road	Division of one lot.
David and Mary Sloan	Intersection of Raines Tavern and Cedar Lane	Division of one lot.
<i>Pending Subdivisions</i>		
Pearl Mayers	Morningside Drive	Subdivision of one lot.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Other Regulatory Functions:		
<i>Erosion and Sediment Control Applications</i>		
Henrico County	Relocation of gas and electric lines	Contractors are currently working on the pipeline relocation.
Darlene Jackson-Brown	Intersection Morris and Birch Lane	Agreement in Lieu of a Plan for a single family home.
Lottie Gray	192 Cooks Road	Agreement in Lieu of a Plan for a single family home.

<i>Approved Site Plans</i>		
Kevin Dunn	1671 Cumberland Road	Approved Site Plan for office for car sales office
Gary Singh	Intersection Davenport and 45	Amendment to approved Site Plan, based on approved Waiver from Planning Commission
<i>Code Amendment Questions</i>		
Event Facility	Countywide	This amendment would allow event facilities as a permitted use in the B-2 and B-3 districts, and a conditional use in the A-2, R-2, and B-1 districts.
Watershed Protection Ordinance	Cobbs Creek Reservoir Watershed	The Henrico County Attorney's office is currently working on a draft Ordinance amendment in consultation with county staff.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district. Deferred until completion of CCR Plan Amendment.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on. Deferred until completion of CCR Plan Amendment.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse. Deferred until completion of CCR Plan Amendment.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district. Deferred until completion of CCR Plan Amendment.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor _____ adopted by the following vote:

Mr. Osl -
Mr. Banks -
Mr. Ingle -
Mr. Meinhard -
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County, and (iii) no action was taken in the closed meeting.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	650,000.00	2,732,846.38	2,632,846.38	750,000.00
100-0115	C&F BANK - INVESTMENT ACCT	115,305.33	472,397.70		587,703.03
100-0120	C&F BANK - SAVINGS ACCT	43,774.38	5,788.91		49,563.29
100-0121	C&F BANK-IPR ACCOUNT	14,055.05	.36		14,055.41
100-0122	ESSEX BANK - CD	2,212,083.39			2,212,083.39
100-0125	C&F BANK-FAF (JUSTICE)	20,196.45			20,196.45
100-0126	C&F BANK-FAF (TREASURY)	2,709.37			2,709.37
100-0128	NEW HORIZON BANK-MONEY MKT	683,133.10	189.96		683,323.06
100-0129	C&F BANK-MONEY MARKET ACCT				
100-0131	FIRST BANK	104,264.42	39.66		104,304.08
100-0137	LOCAL GOV INVESTMENT POOL	5,275.46	3.61		5,279.07
100-0140	RIVER COMM BANK - CERT. OF DEPOSIT	364,191.10			364,191.10
100-0141	FIRST BANK/SEWER RESERVE	123,577.64	47.00		123,624.64
100-0142	FIRST BANK/WATER RESERVE	18,030.07	6.86		18,036.93
100-0143	C&F BANK/ASSET FORFEITURE (SAF)	59,710.55	945.00		60,655.55
100-0144	C&F BANK-IDA RD OES DSR	63,362.93			63,362.93
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	158,917.52	160,750.50	83,546.93	236,121.09
100-0146	C&F BANK-WATERLINE EXT DSR ACCT	7,083.79			7,083.79
100-0147	RETURNED CHECKS	575.87	266.90		842.77
100-0155	E & S CONTROL BOND ESCROW	3,502.98			3,502.98
100-0160		4,650,749.40	3,373,282.84	2,716,393.31	5,307,638.93
ASSETS					
TOTAL ASSETS					
		4,650,749.40	3,373,282.84	2,716,393.31	5,307,638.93
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	3,750,075.64	492,269.78	542,644.19	3,800,450.05
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0120	ASSET FORFEITURE FUND BALANCE	80,010.18	548.26	945.00	80,406.92
300-0150	HEALTH INSURANCE FUND	283,501.02	189,722.13	185,488.08	279,266.97
300-0201	SOCIAL SERVICES FUND BALANCE		101,986.54	101,986.54	
300-0203	NCLB FUND				
300-0204	SCHOOL CONTINGENCY FUND				
300-0205	SCHOOL FUND BALANCE	158,917.52	1,218,931.22	1,435,948.72	217,017.50
300-0207	GOVERNOR'S SCHOOL FUND (GSSV)		83,546.93	160,750.50	236,121.09
300-0302	CAPITAL PROJECTS FUND BALANCE	3,877.07		2.00	3,879.07
300-0401	DEBT SERVICE FUND		15,857.08	15,857.08	
300-0500	COMPREHENSIVE SERVICES ACT	43,110.72	103,324.17	2,438.82	143,996.07
300-0501	UTILITY FUND (WATER/SEWER)	29,437.75	61,074.67	33,174.26	1,537.34
300-0515	SEWER RESERVE FUND (DSR)	123,577.64		47.00	123,624.64
300-0540	WATER RESERVE FUND	18,030.07		6.86	18,036.93
300-0545	WATERLINE EXT DSR FUND	7,083.79			7,083.79
300-0550	IDA OES RD DSR FUND	63,362.93			63,362.93
300-0580	IPR FUND BALANCE	14,055.05			14,055.41
300-0715	IDA FUND BALANCE	75,786.64	8,751.27	2,000.00	69,035.37
300-0733	SPECIAL WELFARE FUND BALANCE	15,402.87	129.82	260.43	15,533.43
REVENUE FUND BALANCES					
TOTAL PRIOR YR FUND BALANCE					
		4,618,878.40	2,276,141.87	2,481,549.84	4,824,286.37
TOTAL REVENUE					
		4,618,878.40	2,276,141.87	2,481,549.84	4,824,286.37

TOTAL EXPENDITURE
TOTAL CURRENT FUND BALANCE

3/22/16
FUND # -999

4,618,878.40-
CUMBERLAND CO
BALANCE SHEET
2/29/2016

2,276,141.87

2,481,549.84-

4,824,286.37-

PAGE 2
TIME 14:15

* TREASURER'S ACCOUNTABILITY *

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		142.75		
400-0110	PREPAID TAXES	26,015.07-		8,564.44-	34,579.51-
400-0140	COMMONWEALTH DEBIT ACCOUNT	27.50			27.50
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-		398.78-	90.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	3,502.98-			3,502.98-
400-0210	COMMONWEALTH FUNDS PAID IN ERROR	2,290.45-		442,833.07-	442,833.07-
400-0216	ATTORNEY FEES	31,871.00-	541.53	84.05-	2,374.50-
	OTHER FUND BALANCES			452,023.09-	483,352.56-
		31,871.00-	541.53	452,023.09-	483,352.56-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	36.52-			36.52-
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	383,667.47		41,910.04-	341,757.43
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	214,965.95			206,328.44
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	146,862.74		7,077.16-	139,785.58
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	93,120.90		2,730.62-	90,390.28
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	54,061.75		806.16-	53,255.59
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	29,118.88		89.42-	29,029.46
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	14,344.83		55.94-	14,288.89
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	11,439.35			11,439.35
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	8,271.17			8,271.17
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	5,068.74		53.84-	5,014.90
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	6,867.69		304.07-	6,563.62
500-0154	2010 VEHICLE LICENSE TAX				
500-0155	2011 VEHICLE LICENSE TAX	7,257.75		76.43-	7,181.32
500-0156	2012 VEHICLE LICENSE TAX	6,366.59	239.00		6,430.48
500-0157	2013 VEHICLE LICENSE TAX	8,417.24	370.00		8,254.64
500-0158	2014 VEHICLE LICENSE TAX	14,082.18	416.00	1,479.67-	13,018.51
500-0159	2015 VEHICLE LICENSE TAX	76,463.80	634.00	11,598.79-	65,499.01
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX				
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	35,475.12		216.11-	35,259.01
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	34,409.89	1,597.52	565.36-	35,442.05
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	40,454.70	2,790.63	2,830.68-	40,414.65
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	71,668.73	2,414.80	6,965.51-	67,118.02
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX	457,093.42	3,063.04	68,436.35-	391,720.11
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	1,719,442.37-	153,685.49	10,669.11-	1,576,425.99-
500-0400	UNCOLL MISC FEES	3,584.57		33.00-	3,551.57
500-0401	RESERVE-MISC FEES	3,584.57-	33.00		3,551.57-
500-0800	UNCOLLECTED WATER CHARGES	17,106.27	9,007.61		14,550.76
500-0810	RESERVE UNCOLLECTED WATER CHARGES	17,106.27-	11,563.12	11,563.12-	14,550.76-
500-0900	UNCOLLECTED SEWER CHARGES	31,166.77	30,700.82	9,007.61-	29,803.56
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	31,166.77-	32,064.03	32,064.03-	29,803.56-
500-1010	UNCOLLECTED 2010 ROLLBACK TAX		8.22		8.22
500-1011	UNCOLLECTED 2011 ROLLBACK TAX		7.45		7.45
500-1012	UNCOLLECTED 2012 ROLLBACK TAX		6.93		6.93
500-1013	UNCOLLECTED 2013 ROLLBACK TAX		6.41		6.41

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1014	UNCOLLECTED 2014 ROLLBACK TAX		7.49		7.49
500-1015	UNCOLLECTED 2015 ROLLBACK TAX		6.66		6.66
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES			43.16-	43.16-
	UNCOLLECTED TAXES		248,622.22	248,622.22	
	COMMONWEALTH REIMB-PPTRA				
510-2010	COMMONWEALTH REIMB-2010	871,735.92			871,735.92
510-2011	COMMONWEALTH REIMB-2011	871,735.92			871,735.92
510-2012	COMMONWEALTH REIMB-2012	873,028.48			873,028.48
510-2013	COMMONWEALTH REIMB-2013	864,874.17	326.33		865,222.72
510-2014	COMMONWEALTH REIMB-2014	873,224.81	411.32		872,989.57
510-2015	COMMONWEALTH REIMB-2015	875,823.74	830.75	646.56-	876,278.44
510-9999	ESTIMATED COMMONWEALTH RESERVE	5,230,423.04-	1,022.61	376.05-	5,231,317.38-
	COMMONWEALTH REIMB-PPTRA		2,939.56	2,939.56-	
	STATE ACCOUNTS		251,561.78	251,561.78-	
600-0000	UNCOLL. STATE INCOME TAX-2014				
600-0173	UNCOLL. STATE INCOME TAX-2015				
600-0174	ESTIMATED STATE INCOME TAX-2015				
600-0185	ESTIMATED STATE INCOME TAX-2016				
600-0186	RESERVE UNCOLLECTED STATE TAXES				
600-0190	**STATE ACCOUNTS**				
	DEBT FUNDS				
700-0000	CERT OF PARTICIPATION -ELEM 97	700,000.00			700,000.00
700-0151	LITERARY LOAN - ELEMENTARY SCHOOL	1,833,333.27			1,833,333.27
700-0221	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	16,935,000.00			16,935,000.00
700-0222	SEWER LOAN - FARMERS HOME ADM	1,367,189.24			1,367,189.24
700-0226	WATERLINE EXT LOAN-USDA	921,396.56			921,396.56
700-0227	COURTHOUSE LOAN-SUNTRUST	1,609,000.00			1,609,000.00
700-0231	PUBLIC FACILITIES NOTE-2009	3,940,000.00			3,940,000.00
700-0236	VPSA	7,648,264.00			7,648,264.00
700-0237	IDA RD LOAN-OES PROPERTY	1,886,606.90			1,886,606.90
700-0239	AMERESCO LOAN	965,460.00			965,460.00
700-0240	RESERVE DEBT FUND	37,806,249.97-			37,806,249.97-
700-0250	**DEBT FUNDS**				

Treasurer's Office

Outstanding Collections Report

March 2016

Real Estate

	<u>As of 2/29/16</u>	<u>As of 3/31/16</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 6,563.62	\$ 6,563.62			
2006	5,014.90	4,879.02	135.88	2.71%	
2007	8,271.17	8,149.96	121.21	1.46%	
2008	11,439.35	11,214.33	225.02	1.96%	
2009	14,288.89	13,987.32	301.57	2.11%	
2010	29,029.46	28,599.43	430.03	1.48%	
2011	53,255.59	52,711.61	543.98	1.02%	
2012	90,390.28	88,933.92	1,456.36	1.61%	
2013	139,785.58	138,256.80	1,528.78	1.09%	
2014	206,328.44	200,960.89	5,367.55	2.60%	
2015	341,757.43	320,044.08	21,713.35	6.35%	\$ 39.22
Total	\$ 906,124.71	\$ 874,300.98	\$ 31,823.73		

Personal Property

	<u>As of 2/29/16</u>	<u>As of 3/31/16</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2011	\$ 35,259.01	34,604.39	654.62	1.85%	
2012	35,442.05	35,489.77	(47.72)	*	\$ 11.70
2013	40,414.65	39,110.71	1,303.94	3.22%	* 89.95
2014	67,118.02	60,915.48	6,202.54	9.24%	* 193.31
2015	391,720.11	332,372.06	59,348.05	15.15%	* 791.75
Total	\$ 569,953.84	\$ 502,492.41	\$ 67,461.43		

* Includes Supplemental Personal Property Billing in March

Collection Rates - As of March 31, 2016

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	96.38%	96.47%	- 0.09%
Tax Year - 2015	94.23%	94.01%	+ 0.22%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	97.82%	97.64%	+ 0.18%
Tax Year - 2015	88.26%	89.48%	-1.22%

CUMBERLAND COUNTY

BUILDING INSPECTIONS
DEPARTMENT



MARCH 2016

MONTHLY
REPORT

COUNTY of CUMBERLAND VIRGINIA

FOUNDED 1754

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax



March	Current Month 2015	YTD 2015	Current Month 2016	YTD 2016
Singlewides	1	1	3	3
Doublewides	2	3	2	2
Modular	0	1	0	2
New Homes	1	3	0	0
Ag & Exempt	0	0	1	2
Garages & Carports	1	4	1	3
Additions & Remodels	3	10	2	2
Misc	10	33	15	29
Commercial	4	8	3	9
Totals	21	62	27	52

Total Fees Collected	\$3,978.16	\$9,451.06	\$3,347.63	\$7,939.25
E-911 Fees Collected	\$24.00	\$36.00	\$36.00	\$48.00
Zoning Fees Collected	\$60.00	\$70.00	\$40.00	\$70.00
S & E Fees Collected	\$200.00	\$250.00	\$300.00	\$400.00
Total Estimated Value	\$519,252.00	\$1,579,082.00	\$337,282.00	\$1,285,563.00
Admin. Fees	\$0.00	\$0.00	\$10.00	\$20.00
CO's Issued	2	5	1	6

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center Rm. C-8
Monday, February 22, 2016
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Randy Bryant, District 1, Vice-Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Roland Gilliam, District 5
Larry Atkins At-Large
Irene Wyatt, At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Vivian Giles, County Administrator/Attorney

ABSENT: None

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's regular meeting of Monday, February 22, 2016 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Donahue made a motion to approve the agenda. Vice-Chairman Bryant seconded. The motion carried unanimously with a vote of 7-0.

APPROVAL OF MINUTES (1/5/2016, 1/19/2016, 2/2/2016)

MOTION:

Commissioner Allen made a motion to approve the minutes as written from the 1/5/2016 meeting. Commissioner Gilliam seconded the motion. The motion carried unanimously 7-0.

Commissioner Gilliam made a motion to approve the minutes as written from the 1/19/2016 meeting. Commissioner Allen seconded the motion. The motion passed unanimously 7-0.

Commissioner Allen made a motion to approve the minutes as written from the 2/2/2016 meeting. Commissioner Donahue seconded the motion. The motion passed unanimously 7-0.

DISCUSSION: WAIVER 16-01 KEVIN DUNN

Ms. Giles provided an overview of the request for a waiver from the paving requirement of a parking lot at 1671 Cumberland Road.

The Commission had no questions.

MOTION:

Commissioner Allen made a motion to approve Waiver 16-01 to allow Mr. Dunn to develop his parking lot, as shown on his preliminary site plan, without paving. The motion was seconded by Commissioner Bryant. The motion passed unanimously 7-0.

PUBLIC HEARING: CAPITAL IMPROVEMENT PLAN FY 2016-2017 TO FY 2020-2021

Ms. Giles provided a staff overview of the information in the packet.

Vice-Chairman Bryant asked about the cost of the grandstand repairs- if these included labor or just materials. Ms. Giles stated that the cost was materials. The Commission discussed the project.

Commissioner Gilliam asked about the old jail, and why the building should be sold or donated. Ms. Giles stated that the building could potentially be donated to a group that would allow the historic building to still be in public use.

Commissioner Donahue stated that the memorandum expressed the Commission's point of view well. Commissioner Allen agreed with Mr. Donahue and stated that staff did an excellent job on the CIP work.

The public hearing was opened.

Mrs. Carol Miller of Cumberland Road stated that she is unable to hear at the Board of Supervisors meetings and there is no funding in the CIP for audio in the courtroom. People need to speak up at the meetings.

Mr. Warren Hinton of Clinton Farm Court inquired which building was being considered for sale or donation. He was informed that it was the old jail.

The public hearing was closed.

Chairman Burger stated that the information needed to be updated to reflect purchases of vehicles, rather than leasing. The Commission discussed when vehicles should be funded, and the use of county vehicles. The Commission agreed to the update of the chart, regarding timing and use of purchase rather than lease. The Commission discussed the funding priorities for each vehicle type.

MOTION:

Commissioner Allen made a motion to recommend approval of CUP 15-13 to the Board of Supervisors with the recommended staff conditions and the addition of a condition to address parking in the rear of the building. Commissioner Gilliam seconded the motion. The motion passed unanimously 7-0.

PUBLIC HEARING: CA 16-04 CODE ENFORCEMENT

Ms. Giles presented a staff overview of the amendment. The purpose is to have Cumberland County's Code match the State Code regarding penalties for zoning violations.

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Workshop Meeting
Cumberland County Community Center Rm. C-8
Monday, March 14, 2016
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Roland Gilliam, District 5
Irene Wyatt, At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Sara Carter, Planning Director

ABSENT: Randy Bryant, District 1, Vice-Chairman
Larry Atkins At-Large

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's workshop meeting of Monday, March 14, 2016 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Allen made a motion to approve the agenda. Commissioner Donahue seconded. The motion carried unanimously with a vote of 5-0.

DISCUSSION: COBBS CREEK AREA PLAN AMENDMENT

Staff reviewed the Cobbs Creek Area Plan Amendment information that has been compiled. Data collection in the area will be a challenge, as the Census data does not match up geographically with the plan area. Staff then reviewed the updated plan geography, based upon the location of creeks and roads in the area. Staff provided the Commission with maps and introduction information for the amendment.

The Commission held a discussion and staff will provide the following information:

- Names of creeks
- Scale on all maps
- Amount of land area
- Number of parcels and parcel data
- An examination of zoning categories for Cartersville (should lot size be five acres, or based upon ability to serve water and wastewater needs)

OLD BUSINESS

None.

NEW BUSINESS

CUP 16-01 Event Barn:

Ms. Carter updated the Commission regarding CUP 16-01 Event Barn (Robert Lipscomb, agent). The use will require an addition to the Code for an event facility that will allow a combination of indoor and outdoor events. The use would be conditional in A-2, R-2, and B-3. The use would be by-right in B-2 and B-3. Staff updated the Commission about the history of the structure's construction and use to date. The barn structure was built under the farm structure affidavit process, and did not obtain any building permits.

Staff needs the applicant to address a few specific concerns outside of any use/zoning issues.

- Health Department certification of well and septic capacity and address "food prep" issue.
- VDOT has given the applicant three options for access.
- Need to address whether the easement is adequate for the use.
- Building Inspection will require permitting once zoning is completed.

Commissioner Allen visited the site and the owner stated that there may be other uses that are anticipated for the project. There is a good location for an amphitheater and space planned for outdoor barbeques. He followed up with stating that there are needs for a more detailed site plan, as well as information on the Health Department and VDOT concerns. A public hearing at this time would be premature, and he has questions regarding how the incorrect affidavit should be addressed.

Commissioner Donahue asked about the applicant's response regarding VDOT requirements. There was a discussion regarding the applicant's options, as well as how the easement issue could be addressed. Additionally, Commissioner Donahue asked if there was a mechanism to allow the use to continue without county oversight of the building issues.

Commissioner Allen made a motion to delay the public hearing and postpone the proposal until all of the issues are addressed and resolved. The Commission had an extended conversation about the proposal and how the proposal should proceed, including what items need to be included in the application and whether he should rezone to business. Commissioner Gilliam seconded the motion. The motion passed 3-2, with Commissioners Donahue and Wyatt voting against.

CUP 16-02 Sycamore Grove Farm RV's

Staff reviewed the history of the proposal. The application was initiated due to a zoning complaint. He is seeking phase one approval for two RV sites, and phase two approval for an additional four units. Mr. Newton is going to require an OSE to evaluate his existing two sites, as well as additional work to have his four additional sites. Finally, VDOT is going to evaluate his entrance and ensure that the entrance is adequate. The Building Official has inspected the site, and determined that no building permit is required, though he is recommending a few changes to the electrical service.

The Commission requested that staff look at the conditions used for Mary Tyson's site and ensure that the conditions are uniform. There were permanent residency conditions used on previous cases.

CUP 16-03 Higgins Events at Northfield Plantation

Staff reviewed the application from Heather Higgins. The Commission had no particular questions regarding this application. The use of the house for bridal parties would fall under the existing zoning of R-2, which allows bed and breakfasts.

REZ 16-01 Mo Duncan

Mo Duncan has begun the application process for a rezoning, but does not yet have a completed application. He will likely do a combined rezoning and conditional use permit. Zoning categories are not yet determined. Mr. Duncan would like to have more storage flexibility in the front of his business and have the CUP run with the land, and not with him rather than the land.

GENERAL COMMISSIONER COMMENTS

None.

ADJOURNMENT

MOTION:

At 8:01 p.m., Commissioner Allen moved to adjourn to the next Planning Commission regular meeting of Monday, March 28, 2016, at 6:30 p.m. or as soon after as may be heard. Commissioner Wyatt seconded. The motion carried unanimously with a vote of 5-0.

Attested:

Bill Burger, Planning Commission Chairman

Date

Sara Carter, Planning Director

Date

**MINUTES OF THE INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM
CUMBERLAND COUNTY COURTHOUSE COMPLEX
TUESDAY, March 1, 2016
9:00 A.M.**

PRESENT:

Joe Hazlegrove, Director
Lou Seigel, Director
Leroy Pfeiffer, Sr., Vice Chair
Lester Nyce, Director
James Henshaw, Director

ABSENT:

John Godsey, Director
Fred Shumaker, Chairman

ALSO PRESENT:

Vivian Seay Giles, County Administrator/County Attorney

CALL TO ORDER AND ROLL CALL

Leroy Pfeiffer called to order the meeting of the Industrial Development Authority of Cumberland County, Virginia on Tuesday, March 1, 2015 at 9:00 a.m. and a quorum was established.

APPROVAL OF AGENDA

On a motion by Mr. Leroy Pfeiffer and carried, the agenda was approved as presented. The motion carried unanimously 5-0.

ADJOURN INTO CLOSED SESSION

On a motion by Mr. Leroy Pfeiffer and carried, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 “discussion of prospective business” §2.2-3711 A.6 “investment of public funds” §2.2-3711 A.7 “consultation with legal counsel” to discuss the investment of public funds for the development of the Cumberland Business Park. The motion carried 5-0.

RECONVENE IN OPEN SESSION

A motion was made by Director Pfeiffer and adopted by the following vote:

Mr. Shumaker -	Absent
Mr. Seigel -	Yes
Mr. Godsey -	Absent
Mr. Hazelgrove -	Yes
Mr. Henshaw -	Yes
Mr. Nyce -	Yes
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Industrial Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Industrial Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Industrial Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

The board discussed allowing the Community Center to be used for food distribution if approved by Bear Creek Academy. Social Services has indicated that the food distribution would be fine. No vote took place.

The board did not agree to the National Communications Towers lease buy-out and chose to leave the lease intact.

The board agreed to allow James River Therapeutic Services to use pod C-1 at the Community Center on an as-needed basis.

ADJOURN

On a motion by Mr. Leroy Pfeiffer and carried unanimously, the Board adjourned the meeting until the next regular meeting of the committee to be held March 22, 2016, at 9:00 a.m. in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.