

EMERGENCY SERVICES COMMITTEE

AGENDA

09/15/05

UPDATES

Approval of minutes from August Meeting
County Newsletter articles due 09/19/05 jmcreynolds@cumberlandcounty.virginia.gov
BOS/County seeking individuals interested in being trained as the County Fire Marshall
BOS approved RFQ for 911 Markers

COMMUNICATIONS

RFP - Towers – BOS to hold a work session to assist IT with submitting the RFP
RFP - Communications equipment RFP deadline extended to 09/16/05
ESC recommendation for RFP from Howlett & Associates proposal

TRAINING

2nd Annual Va Public Safety Volunteer Summit
EMT B – Class start date postponed to 10/18/05 due to instructor medical emergency
NIMS/ICS training & status
Additional upcoming training scheduled and/or suggestions for classes.

EQUIPMENT

ODEMSA District V - Lynchburg Life Saving Crew offer via silent auction miscellaneous rescue equipment

GRANTS

AWARDS

Sheriff's department awarded grant to purchase 6 laptops
BOS approved purchase of additional 4 units to properly equip all deputy vehicles

SUBMISSION

RSAF grant submitted on time for 9 Autopulse units

Suggested ideas:

AED/Defibrillator – Qty 6 (Rescue), consider re-assignment of existing to Fire
Extrication Equipment – Fire
Protective Equipment – Fire
Vehicles – Fire/Rescue

RECRUITING/RETENTION

1st Annual Emergency Services Day
MRI Program updates
OEMS recruiting/retention workbooks sent for all agencies

AGENCY REPORTS

Activity Reports

**CUMBERLAND COUNTY
EMERGENCY SERVICES COMMITTEE
MINUTES – 9/15/05**

ATTENDANCE:

AGENCY	REPRESENTATIVE	
Cartersville VFD	Larry Kelly	
Cartersville VRS	Kelly Hale	Jean Dunivan
Cumberland County Board of Supervisors Director of Information Technology Local Emergency Planning Commission Grant Writer/Administrator Sheriff's Office/Dispatch	Van Petty Not Represented Not Represented Not Represented Dennis Ownby	
Cumberland VFD	Kevin Ingle Ben Pfeiffer	Bruce Zirkle
Cumberland VRS	Rose Payne	
Randolph VFD	Bill Bailey Steven Thompson	Dan Pempel
Old Dominion Emergency Services	Jon Donnelly	

The minutes from the August 18, 2005 was distributed. No comments or changes were made and the minutes were accepted as distributed.

**Message from Bill Osl
Message from Jerry Giles**

At Tuesdays Board of Supervisors Meeting they approved a RFQ for **911 Markers**. The ESC needs to make a formal report to the Board of Supervisors concerning 911 markers. The question of what options were out there, including other ways of obtaining 911 makers than the county footing the bill. Could possibly hold fundraisers or have homeowners purchase. Van indicated that we should go with something more modern, i.e. GPS. The Sheriff's office has laptops in their vehicles and just obtained funding to purchase a \$150 each GPS option. Part of the Communications Grant is to put GPS in fire and rescue vehicles. It was mentioned that the 911 markers are a high maintenance item. Who will be responsible for replacing damaged or stolen 911 markers. Kevin said that Donald Speas had put up intersection signs that showed which house numbers where which direction. This possibly would be less expensive than individual 911 markers. The question was raised about the USPS regulations on having addresses on mailboxes. Dennis said that the USPS does not/will not enforce the regulations. Although the BOS set aside \$80,000 for 911 markers there was no plan on who would install and maintain the markers. Why spend the county funds on an obsolete process when there is technology available. Van mentioned that Henrico County is using GPS. Kevin said that the insurance companies should be involved. Committee members feel that the community should be educated on how they can mark their own homes.

Kelly Hale, Jerry Giles and Rose Payne attended the 2nd Annual Virginia Public Safety Volunteer Summit in Charlottesville held August 27-28. Rose reported that the main topic of the summit were issues dealing with combined volunteer/paid agencies. It was a very good opportunity to talk with other agencies. We found that the establishment of the ESC is the first step that other areas took to improve countywide emergency services. None of the counties that we talked with started out with a full blown paid crew. One hired a coordinator and one hired a driver. They hired for whatever position was most needed. Kelly mentioned that the second day focused on strategic planning. This is where both sides (BOS and ESC) discuss what their expectations are. The ESC has basically started working on a strategic plan by putting together the rotation of equipment replacement.

Plans for the 1st Annual Emergency Services Day are progressing. At the CVRS meeting Phil Scarborough approached Rose and asked if it would be possible for the Boy Scouts to attend the ESC Day. They will be riding their bikes in the area and thought it would be nice for them to be able to stop by and meet emergency providers in the area. Because the Boy Scouts is an organization that is training our youth to become prepared and help others Rose felt that this would be appropriate. Kelly Hale said that in doing so, we should also extend an invitation to the Girl Scouts. Unfortunately, there is not an adequate landing zone for Life-Evac to participate this year. Kevin has two members who will help cook the chicken and Mark has a cooker that they can use. Kevin said the charcoal for the grills has been donated. The Sheriff's office will have a ball throwing game using radar to gauge speed. Randolph VFD also has a game planned. CVRS said they have old cots and could possibly bring them for cot races. The BOS approved funding to purchase gifts to be distributed.

During the handling of a recent 10-50 the emergency services agencies were faced with the situation of a displaced family. We had five children whose mother was taken to SCH. Attempts to reach an American Red Cross representative were futile. CVFD stepped up and had eight members who stayed with the children, purchased food, diapers and other necessities and sent a car to pick up the mother when she was released.

Rose requested the committees input on possible operating procedures for when one squad is covering entire county. CVVRS has been gracious enough to help CVRS out the last couple of months by covering entire county so the few crews we have remaining are not

running all the time. A situation arose where George and Sharon were at the building and attempted to respond to a call but was told by dispatch that it was a Cartersville night. Rose felt this was appropriate and that if squad members were going to be at the building then they should let dispatch and CVRS know that they are available for calls. This would prevent the appearance of "picking and choosing" calls. Jon said that if squad members are going to be at the building then they should mark up as available and mark down when no longer available. Kevin said we have come to far working together to let 1-2 people cause issues.

COMMUNICATIONS

The Board of Supervisors is going to hold a work session to assist IT with submitting a RFP for the towers. The towers will help get wireless internet county wide for use with the laptops the deputies are currently using. The tower placements will be first at Randolph, then Cartersville Road/Cartersville Extension Area and Blue Ridge. Verizon may put two towers in the county and with a conditional use permit Emergency Services can use the towers for communication equipment.

The deadline for the communications equipment RFP has been extended to 9/16. Aaron has been contacted by Motorola, Geotech and Procomm about the RFP. It is possible that OEMS will extend the grant but they strongly encourage having a contract signed by the end of the year.

TRAINING

Jean said that the EMT-B class to be held at CVVRS has been postponed until 10/18/05 due to the instructor having a medical emergency. They had eight people complete CPR training on September 6. They will offer CPR training on the 18th also for anyone who still needs it. Jean is still waiting on a syllabus from the instructor.

CVFD is working on setting up a vehicle extrication class. They are trying to coordinate using a school bus.

Jon reported that an EMT-E class will be starting at Southside Community Hospital in October and will be taught by Delbert Garrett. This class will then bridge to EMT-I.

Rose asked Jon if he had any information on a CPR Instructor Certification Course. He said he would check into it.

Kevin mentioned that members of CVFD would like to have training on the rescue squad units so they can become familiar with them. This would allow them to obtain supplies and assist during calls.

The BOS adopted the _____ at the last board meeting. Rose reported that if we do not meet the qualifications of NIMS the county could lose federal funding from a possible 28 sources. She spoke with Kent Emerson who is willing to do the training and she is hoping to set something up for CVRS in the next couple of months. She will let everyone know when it is scheduled so any members of other agencies can participate. Kent expressed to her that he did not feel it was required to have training done by September 30. Jon mentioned that the training had been extended to 2006. The training is available on line and takes about two hours to complete. The web address was reported to be fema.gov/nims

EQUIPMENT

Dennis reported that the Sheriff's office received funding to purchase six laptops and the BOS approved funding to place GPS capabilities on these laptops. The new towers will help them have internet county wide but because GPS uses satellite it already is available county wide.

Kelly reported that CVVRS should be receiving their new squad unit by the end of the year. They have already received the VIN.

Dennis stated that through a DMV Program the Sheriff's office received 21 sets of 6 Turbo flairs. These flairs are battery operated and have a magnetic base. They will provide better visibility without the smoke in a variety of settings. Will also be a benefit when setting up a helicopter landing zone. The Sheriff's office will make some of these sets available to the fire departments.

Kevin said that CVFD received a grant to purchase computer hardware. They have also received their two AED and also gas detectors.

Dennis reported that the military donated the Sheriff's office a 14' 8 hp boat and is available for all agencies to use. It was mentioned that this would be an asset in water rescue trainings. In the discussion of where to house the boat it was decided to keep the boat housed centrally.

Lynchburg Life Saving Crew still does not have a definitive list of equipment they will be offering via silent auction. This list has been substantially reduced due to sending equipment to support recovery efforts after Hurricane Katrina.

GRANTS

The RSAF grant for 9 Autopulse units was successfully completed and submitted on time.

Dennis mentioned that it would probably be a good idea to give Judy McReynolds, the Grant Writer/Administrator, a list of all known grants and deadline dates. That way she can help the agencies have the paperwork together well before the deadline. The next grant cycle for Phillip Morris and RSAF is March 2006.

PUBLIC RELATIONS/RECRUITING

The ESC needs to make sure incidents like the 10-50 on 45 in front of Tipton's Midway and CVFD taking care of a displaced family gets documented and out to the public. Stories like these are helpful recruiting tools.

Kevin reported that CVFD has received four new applications for membership.

Any information or articles that we would like published in the BOS Quarterly Newsletter needs to be submitted to Judy McReynolds by 9/19/05.

The BOS/County is seeking individuals who are interested in being trained as the County Fire Marshall. At the LEPC it was reported that the County currently does not have anyone trained for this position. The County is willing to pay for training.

UPCOMING EVENTS

September 17	CES celebrating accreditation and has requested emergency services presence. Good PR.
October 1	Randolph VFD holding yard sale starting at 8:00 AM
October 9-15	Fire Prevention Week CVF will host an open house with two of those nights having free fire extinguisher training
October 11	Board of Supervisors Meeting – 7:00 PM
October 12	LEPC meeting – Old Clerk's Office – 7:00 PM
October 15	CVVRS silent auction
October 20	ESC meeting – CVFD – Dinner at 6:00 PM/Meeting at 7:00 PM
October 30	Randolph VFD Halloween Bash

REMINDERS

Kelly needs activity reports for August.

BOS COMMENTS

Van commended the work the ESC and individual agencies are doing for Cumberland County. He feels that it is great that people give of their personal time. He said it takes a special person to volunteer and not all people are capable of doing what we do. He commented that the general public does not get the whole picture and they do not understand that it is volunteers on the other end of their call.

ODEMSA COMMENTS

Jon stated that when he attended various meetings a couple of months ago he was concerned about the emergency services situation in Cumberland County. He commented that the difference between now and six months ago is amazing. The progress we have made is tremendous. He wanted to let the committee know that in light of Katrina we should be aware that the responsibility in the first 72-96 hours of a disaster fall solely on local agencies. Be prepared – don't think that you can depend on state or federal government within that first 72-96 hours. He said that the ESC, the group sitting in this room, is the foundation for Emergency Services in Cumberland County. He also said that he is willing to attend every ESC meeting.

****THESE ARE NOTES TAKEN AT THE AUGUST MEETING THAT WERE LEFT OFF THE MINUTES SUBMITTED AT THE SEPTEMBER 15, 2005 MEETING FOR APPROVAL****

Bill Osl asked if Revenue Recovery/Paid EMS should still be a priority for the county at this time. Kelly explained that day coverage will always be an issue with volunteer agencies but we have people covering. Rose explained that mixed crews between CVVRS and CVRS has enabled day time calls to be covered. Kelly also stated that with the members of the CVFD responding as First Responders has been a big help. Rose reported that CVFD has three members returning to run more shifts and also have four new adult membership applications and one junior member application.

TRAINING:

EMT Class at CVVRS starting September 6, 2005: The instructor for this class injured his back and the class may have to be delayed until November with testing in February. If participants do not want to wait there possibly is a class beginning in Goochland. There may be a charge for this class but the state will reimburse after the class is passed. The class at CVVRS is free except for the fees for books. The class will be Tuesday/Thursday and four Sundays for four months.

Vehicle Extrication: Rose brought up that several CVRS members have requested a vehicle extrication class. Kevin said that CVFD will get one set up. Bruce said that he is also trying to arrange a bus extrication class. Everyone agreed that this would be a very good training for all agencies.

Incident Command Class: There will be an Incident Command Class at Randolph Fire Department, Sunday, August 21, 2005 at 1:00. Dallas Tinsley will be the instructor.

National Incident Management Course: This class is going to be required by all leaders. The class can be taken on line at topozone.com.

GRANTS:

Judy McReynolds was introduced as the County Grant Writer/Administrator. She confessed that she is not good at the technical writing part but can help find grants. All we need to do is let her know our needs and she will find where to get them. Bruce said that we should all draw up a wish list and give it to her. Kevin said that the three VFD should schedule an equipment replacement schedule. This schedule would have oldest equipment rotate out throughout all county agencies. Bruce will work on this plan with the other agencies. This information will be used to request grants and also funds from the BOS. One website with grant information is firstresponder.org.

A County Wide Grant is being written to obtain new AED's for all rescue squad units. There are new BLS Protocols which will allow us to "take EKG" reads and submit to the ED for interpretation. The AEDs being replaced on the units can then be redistributed to the Sheriff's Office and First Responder Units that do not have them yet. Rose reported that CVRS could not wait until the grant went through and are purchasing four basic model Phillips to use now. CVRS can not get batteries for the current AEDs because of their age. Once the AEDs with EKG capabilities is received these will then be distributed to where need is.

OTHER BUSINESS:

Bill Osl asked how the county can be supportive in recruiting and retention. It was mentioned that the ESC meetings has been a big improvement. The biggest thing right now is to get the communications system fixed.

Kelly said that she hadn't received anyone's activity reports for July. Dennis said he is working on getting the Sheriff's Departments and Steven will get Prince Edwards.

Bill Osl stated that the reports showing all the calls gives the BOS a different perspective. If they only look at missed calls they get an unbalanced picture and this report lets them know all of what is going on.

Jerry Giles was introduced as the new Emergency Planning Commission Coordinator.

Kevin will make the ESC report at the next BOS meeting.

A 10-50 on 45N at Tipton's on Saturday had all agencies working together. Tipton's would not sell gas to allow the agencies to work. The actions of the firemen on scene saved the life of the trapped person. They got everything in line to extricate him while keeping him stable and calm until the paramedics arrived. Once Med Flight was on the ground they extricated him. This kept pressure on the individuals wounds and prevented serious consequences. This should be written up and submitted to newspaper/magazines.

Bruce asked Steve to get with him with 2-3 possible landing zones in their area. They are trying to establish specified landing zones throughout the county.