

CUMBERLAND COUNTY EMERGENCY SERVICES COMMITTEE
MEETING AGENDA
January 19, 2006

CALL MEETING TO ORDER

Kelly Hale, Chair

COMMENT/APPROVAL MINUTES

ACTION

OLD BUSINESS

Communications Project Update
Retention/Recruiting Package
Emergency Services Association
New Flagging Guidelines

Aaron Hickman
Jean Dunivan/Bill Osl
ACTION
Bill Bailey

GRANTS/FUNDING

VFIRS/CEDAP/VFSB update
Budgets

TRAINING

Fire Fighter I
Dispatch Protocols

Kevin Ingle

EQUIPMENT

Vehicle Replacement Schedule

Kevin Ingle

AGENCY REPORTS

Cartersville Volunteer Fire Department
Cartersville Volunteer Rescue Squad
Cumberland County Dispatchers
Cumberland County Sheriff's Office
Cumberland Volunteer Fire Department
Cumberland Volunteer Rescue Squad
Local Emergency Planning Committee
Randolph Volunteer Fire Department

NEW BUSINESS

UPCOMING EVENTS

BOARD OF SUPERVISOR REPRESENTATIVE COMMENTS

SET NEXT MEETING DATE, TIME, PLACE, AND DINNER

ADJOURN MEETING

**CUMBERLAND COUNTY
EMERGENCY SERVICES COMMITTEE
MINUTES – 01/19/07**

ATTENDANCE:

AGENCY	REPRESENTATIVE	
Cartersville VFD	Larry Kelly	
Cartersville VRS	Kelly Hale	Jean Dunivan
Cumberland County Board of Supervisors Director of Information Technology Local Emergency Planning Commission Grant Writer/Administrator Sheriff's Office/Dispatch Director of Emergency Services	Bill Osl Aaron Hickman Jerry Giles Not Represented Not Represented Cliff White	
Cumberland VFD	Kevin Ingle	
Cumberland VRS	Rose Payne	
Randolph VFD	Dan Pempel	
Old Dominion Emergency Services	Not Represented	
Virginia Department of Emergency Management	Brian Iverson	

The minutes from the 11/30/06 meeting were distributed to all members through e-mail. The minutes were accepted as presented.

For the first meeting of the year the committee discussed elections of new officers. The members of the Committee asked the current officers to remain in positions for another year. All agreed making the officers for 2007 as follows: Kelly Hale, Chairperson; Rose Payne, Secretary; Kevin Ingle, Board Reporter.

COMMUNICATIONS

Aaron distributed a written report on the communications project.

Due to the interference of Prince Edward County School Transportation on rescue pagers, all pagers will need to be reprogrammed. This will be discussed further in an ESC Communications Committee meeting.

GRANTS/FUNDING

- There is no update on the CEDAP grant.
- Dan is obtaining a copy of the grant used to obtain their new truck so it can be duplicated in writing the grant for CVFD.
- The RSAF Communications Grant paperwork was submitted and all expenses were accounted for.
- The next grant cycle for RSAF, Phillip Morris and Rural Development is March, 2007.

Extensive discussion was held on the 2007-2008 ESC Budget Request. Line items requested will include Communications Equipment/Repair, Recruitment/Retention Package, and Training.

All agency 2008-2009 budget requests will be submitted to the ESC in December, 2007 for review. A special budget meeting will be set in December for review and discussion of agency budgets.

TRAINING

Fire Attack, Fire Fighter 2 and EVOC classes are scheduled to begin in March.
Dan Pempel agreed to be the Training Coordinator for the Committee.
Fire Fighter 1 retest is scheduled for 1/24.

RECRUITMENT/RETENTION

Not all the agencies have submitted complete data for members; however, an approximately budget amount of \$40,000 will be needed to implement the awards for years of service and level of training. Establishing a standard definition of member in good standing has to be finalized. All members present agreed that the points system will be the most easily managed. Different benchmarks will be established for fire, rescue, auxiliary, and officers. Clarification was made that the value of the award can not exceed the member's personal property tax bill. There will be paperwork for each member and agency to maintain in order to qualify. Bill Osl stated he felt this was a good package and that we should get it implemented to see if it works and worth funding.

EQUIPMENT/SUPPLIES

There is an immediate need for communications equipment at the fire departments. A request to use some of the CIP funds to purchase the equipment to meet these needs was made. Bill and Cliff said to submit a request for an emergency appropriation in writing.

Bill Osl asked if we could give an overview of the Vehicle Replacement Schedule. The following was reported:

07-08 CVFD 1 Truck
08-09 CVRS/CVVRS 2 Rescue Units
09-10 RDVFD 1 Truck

If Grant Funding is received then the rotation would move to the next vehicle needed.

Brian Iverson reported that the issues regarding the Area 2 Hazmat Trailer being located at CVFD have been resolved and the trailer will be in place by mid-February. Each agency needs to understand that whatever agency uses the trailer will incur liability. A written policy will be established regarding housing & usage.

AGENCY REPORTS

CVVFD	They are expecting chasis delivery in March. They have two new members and are doing some much needed repairs to the building.
CVVRS	They have 42 people in the EMT-B class.
DISPATCH	Not Represented
CVFD	Everything going good.
CVRS	Moving right along with adjustments.
LEPC	Nothing to report.
RVFD	Signing for new truck.
SHERIFF	Not represented

OTHER DISCUSSIONS

All agencies discussed forming the Emergency Services Association with their members. All agency representatives reported that their agencies approved joining the association. Kevin Ingle noted that CVFD did not take a formal vote; however, he has discussed it with all members and all indicated they are in favor of the association. It was suggested that the Association use Roberts Rules of Order for Small Organizations. A copy will be given to the county attorney for evaluation and a formal vote will be taken at the next ESC meeting.

It has been reported to committee members that some county employees are interested in obtaining emergency services training; however, there is no flexibility in schedules to allow this.

Gary Heizer, Department of Forestry, contacted Kelly about the closing of two roads. Jenkins Forest Road and Poorhouse Road are not state maintained and the point to where there are houses is sustaining damage from recreational vehicles. The DoF would like to gate these roads off but would like input from the emergency services about access. Kevin will contact Mr. Heizer because these roads are in the CVFD response area.

The New Flagging Guidelines were to be presented by Bill Bailey; however, the topic was tabled because Bill was not present at the meeting.

Bill Osl is requesting that fire department representatives meet to discuss ISO ratings and how to improve them. They have improved with the purchase of new trucks and will improve more with better record keeping.

The Committee continues to discuss how to get informational brochures out to the community, especially new residents.

UPCOMING EVENTS

1/17 ESC Banquet CVFD must call and leave names of who is attending at 492-3564
For agency members who were active in 2006 & Immediate
family

REMINDERS

ESC Meeting will be February 15, 2007 at the CVFD with dinner at 18:30 and the meeting at 19:00. The Cartersville Volunteer Fire Department will be providing dinner, Cumberland Volunteer Fire Department will provide drinks, and Cumberland Volunteer Rescue will be providing dessert.