

CUMBERLAND COUNTY EMERGENCY SERVICES COMMITTEE
MEETING AGENDA
July 19, 2007

CALL MEETING TO ORDER	Kelly Hale, Chair
COMMENT/APPROVAL MINUTES	ACTION
OLD BUSINESS	
Communications Project Update	Aaron Hickman
Retention/Recruiting Package	
Emergency Services Association	
Emergency Services Brochure	Kristen Queen
Establishing Sub-Committees	Rose Payne
GRANTS/FUNDING	
Flyer for insertion into July Cumberland Current	Rose Payne
TRAINING	
Dispatch Protocols/Training Committee	Dennis Ownby
Houses for fire training (2 CVFD, 1 RDVFD)	Kevin Ingle/Dan Pempel
Burn Building land availability & water source	Kevin Ingle
EQUIPMENT	
Purchase of Goochland Fire Trucks	
AGENCY REPORTS	
Cartersville Volunteer Fire Department	
Cartersville Volunteer Rescue Squad	
Cumberland County Dispatchers	
Cumberland County Sheriff's Office	
Cumberland Volunteer Fire Department	
Cumberland Volunteer Rescue Squad	
Local Emergency Planning Committee	
Randolph Volunteer Fire Department	
NEW BUSINESS	
UPCOMING EVENTS	
BOARD OF SUPERVISOR REPRESENTATIVE COMMENTS	
SET NEXT MEETING DATE, TIME, PLACE, AND DINNER	
ADJOURN MEETING	

**CUMBERLAND COUNTY
EMERGENCY SERVICES COMMITTEE
MINUTES – 07/19/07**

ATTENDANCE:

AGENCY	REPRESENTATIVE	
Cartersville VFD	Larry Kelly	
Cartersville VRS	Kelly Hale	
Cumberland County Assistant County Administrator Board of Supervisors Director of Information Technology Local Emergency Planning Commission Grant Writer/Administrator Sheriff's Office/Dispatch Director of Emergency Services	Jill Matthews Cliff White Not Represented Not Represented Not Represented Dennis Ownby Cliff White	
Cumberland VFD	Kevin Ingle	
Cumberland VRS	Kevin Ingle	
Randolph VFD	Dan Pempel	
Old Dominion Emergency Services	Not Represented	
Virginia Department of Emergency Management	Brian Iverson	
Virginia Department of Fire Programs	Not Represented	

The minutes from the June 21, 2007 meeting were distributed to all members through e-mail. The minutes were accepted as written.

GRANTS/FUNDING

The County has hired a new Grant Writer, Adam Brockwell. The association has invited him to attend the next meeting.

The CIP process will now be reviewed by a staff committee comprised of a core staff group and additional members as needed with related expertise in the submission requests.

TRAINING

Three burn buildings are available and training will be coordinated over the next few months. There will be a Emergency Vehicle Operators Class held July 30th and 31st and a Search & Rescue class held August 24th – 26th both held at the Carterville Volunteer Rescue Squad. There will be funded HAZMAT Operations October 21st and 22nd and October 28th and 29th at Cumberland Volunteer Fire Department.

A list of names of county residents and volunteers who completed CPR training was provided along with the related material costs. The committee requested receipts for all materials purchased for the classes to consider for reimbursement from the training funds.

RECRUITMENT/RETENTION

The committee discussed the issuance of gift cards instead of checks for the Level of training awards program of the Recruiting and Retention Package. Jill Matthews clarified the County attorney concerns with the issuing of checks and the potential for perceived payment of 'services' rather than recognition or reward. The committee decided to move forward with using

gift cards not to exceed \$600 per year. A preliminary list of vendors was selected and award letters will be presented at the next meeting for final approval. Each volunteer award will include a selection of gift card options for them to select from. They will return their selection to their ESC representative.

Number of calls awards will remain a reward of items chosen from a list but the mechanism to do this is still to be determined.

All awards/incentives will be contingent on the standardized points method of identifying a member in good standing.

EQUIPMENT/SUPPLIES

The dispatch communications cutover is scheduled for July 25th from 10 am – 2 pm. Fire/Rescue tones will not be available. Each agency is requested to submit a primary and secondary point of contact for 911 requests during this time.

NEW BUSINESS

There was a discussion of a new County position as a Fire Marshall and consideration to also act as paid daytime EMT and Firefighter. Discussion was made concerning Cumberland Volunteer Rescue Squad with no determination.

A motion was made to obtain a post office box at a cost of \$74/year for the Association. Passed unanimously.

There was discussion regarding the new location of the dispatch office. The committee was previously told that there would be a space allotted for future meetings and administration; however, all space appears to have been allocated. Discussion tabled until the August meeting.

Emergency Services brochure tabled until the August meeting.

AGENCY REPORTS

CVVFD	Nothing to report
CVVRS	Nothing to report
DISPATCH	Nothing to report
CVFD	Nothing to report
CVRS	Rose Payne will be on a medical leave until further notice
LEPC	Not represented.
RVFD	Nothing to report
SHERIFF	Nothing to report

REMINDERS

The next ESC Meeting will be August 23, 2007 at the CVFD with dinner at 18:30 and the meeting at 19:00. Cartersville Volunteer Rescue Squad will be providing dinner.