

**CUMBERLAND COUNTY
EMERGENCY SERVICES COMMITTEE
MINUTES – 01/17/08**

ATTENDANCE:

AGENCY	REPRESENTATIVE	
Cartersville VFD	Larry Kelly	
Cartersville VRS	Bernie Becker	Kelly Hale
Cumberland VFD	Kevin Ingle	
Cumberland VRS	Bruce Zirkle	
Randolph VFD	Paul Adkins Bobby Riddle	Dan Pempel
Cumberland County Asst County Administrator Board of Supervisors Director of Information Technology Local Emergency Planning Commission Grant Writer/Administrator Sheriff's Office/Dispatch Director of Emergency Services	Bill Osl Aaron Hickman Jerry Giles Darrell Hodges Grace Fitzgerald Tim Kennell	Dennis Ownby James Turney
Old Dominion EMS Alliance		
Virginia Dept of Emergency Management	Brian Iverson	
Virginia Dept of Fire Programs	Don Brown	
PHI Air Medical of Virginia	Betsy Smith	Chris Shaffer
Buckingham County	Gordon Winn	Kevin Flippen
Red Cross	Jean Dunivan	

Meeting called to order at 1905. Minutes of the prior meeting were emailed and approved as written.

Introductions were made by guests and members. A review was discussed of the purpose and goal of the ESC for new participants attending.

A newly updated list of representatives from each participating department needs to be turned in to the ESC. Aaron volunteered to fill the position of Secretary and Treasurer until a decision has been turned in by Rose on whether she will be returning or not. Sheriff Darrell Hodges agreed to work with the ESC to provide space in his facility for the ESC training and financial records.

COMMUNICATIONS

*Aaron reported on the progress of the communication project which is in the final phase. The only delay at this time is the Cartersville site projected to be approximately 3 weeks because of site issues related to Verizon.

*Training is to be held with all agencies to ensure proper use of equipment. An inventory of all pagers, radios, and other communication equipment is to be taken and is to be sent to Aaron.

*A mutual aid agreement was established with the Dept. of Conservation and Recreation was established so that they could install radios in their units since they will be a part of our emergency network.

*Old high and low band frequencies will still be active, although the new improvements won't affect them.

GRANTS/FUNDING

- *All Agency Budgets were not available, committee recommended tabling discussion to the February meeting
- *Proposed ESC Budget was discussed including \$5000.00 in communications and \$4200.00 in training.
- *Darrell stated that with the cooperation of the ESC and the grant writer, he would like to pursue a grant that would enable him to install Emergency Medical Dispatchers to work along side the dispatchers on duty.

TRAINING

- *Since the ESC funded the training of County EVOC and CPR instructors, they have trained 53 people certified in EVOC and 78 people certified in CPR.
- *Don Brown stated that \$6000.00 has been dedicated to Cumberland for fire training. He also volunteered his services for teaching the Instructor I class.
- *Skystat has offered their people for training and the possibilities of setting up landing zones throughout the county.
- *NIMS 300 is the level of training needed by the departments.

RECRUITMENT/RETENTION

A master list from each agency needs to be turned in ASAP so that qualifying members can take advantage of the tax relief plan for years of service. All training records should be copied and submitted to the ESC for current and future needs. Reimbursement to Kelly was approved by membership for Gift Cards that was purchased with her own money. Motion was made by Kevin and second by Jerry.

EQUIPMENT/SUPPLIES

- *A new air compressor is in need of immediate replacement at the Cumberland Firehouse. The cost is \$16200.00. Cumberland Fire Department will purchase this and incorporate the costs over the next 2 years in their yearly budgets. This compressor will be available to all departments.
- *The grant awarded to Cumberland for PPE has been followed up by requesting bids on the 25 air packs specified by the grant. More information to come in February's meeting.
- *Cumberland Rescue Squad is following up on the possibilities of rechassing 2 units rather than purchasing just one for the vehicle rotation.
- *A new thermal imaging camera has been delivered to Cumberland Fire Department. This piece of equipment was part of the new pumper acquisition expected for a delivery date sometime in August.
- *Extrication equipment has been purchased by Randolph Fire Dept. and expected to be in service in approximately 2 months.

NEW BUSINESS

- *Red Cross - Jean went over the contact procedures with the fire departments so that critical information could be collected and relayed to them for a faster and more accurate response. She is in the process of making cards that are to be kept in the units to help in collecting information.
- *Copies - Motion made by Jerry and second by Eric to reimburse Kelly for copies that she had made at Kinko's for the EVOC training classes. Motion passed.
- *Brian Iverson - The Department of EMS is wanting to be a stand alone agency. More info to come.

UPCOMING EVENTS

Randolph Fire Department - Spaghetti dinner Feb. 8th, Raffle is ongoing for Valentine's Day, Corn Beef and Cabbage on 15th, Basket Bingo on March 1st

AGENCY REPORTS

CVVFD – Not represented

CVVRS – Cartersville Rescue Squad reported that they have 2 people in EMT class. They also will be having a Valentine's Dance coming up.

DISPATCH – Dennis wants clarification on paging procedures when Cumberland and Cartersville Rescue Squads have 2 crews available to respond to same call.

CVFD - Nothing to report

CVRS – Nothing to report

LEPC – Jerry announced that the monthly meeting will be held on January 29th at 6:00 PM at the old clerk's office.

RVFD – Nothing to report

SHERIFF – Darrell asked the ESC to help in the hiring process for new dispatchers. Deputies will help in setting up landing zones. Project Lifesaver is being established for Alzheimer patients.

Director of Emergency Services - Tim Kennell is anxious to get a table top exercise scheduled.

BOS - Bill Osl requested a summary report on the committee projects completed and in progress.

REMINDERS

The next ESC Meeting will be February 21, 2008 at the CVFD with dinner at 18:30 provided by Cartersville VRS and the meeting at 19:00.

Meeting adjourned at 9:30

Submitted by Kevin Ingle