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WHEREAS, Mrs. Jenkins earned the admiration and respect of her friends and colleagues during her many years of dedicated service, and

WHEREAS, Mrs. Jenkins was born on April 6, 1913, and will celebrate her 91st birthday on April 17, 2004,

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Supervisors expresses its appreciation to Mrs. Sallie B. Jenkins for her dedicated service and contributions to Cumberland County Schools, and

BE IT FURTHER RESOLVED that the Board of Supervisors extends to Mrs. Jenkins its best wishes for many more years of happiness during her retirement.

Adopted the 9th day of March 2004.

Vote:	Mr. Osl - aye	Mr. White - aye
	Mr. Petty - aye	Mr. Womack - aye
	Mr. Heaton - aye	

3. VDoT

Keith Halborn, VDoT, appeared before the Board to hear any concerns regarding secondary roads and to ask the Board to consider adopting a resolution to discontinue a portion of Route 45 South identified on sketch entitled "Changes in the Primary System to relocation and construction on Route 45.

RESOLUTION

On a motion by Mr. Womack and carried, the Board adopted the following resolution:

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated May 25, 1993, depicting the required changes in the Primary System of State Highways, which sketch entitled "Changes in the Primary System Due to Relocation and Construction of Route 45, Project: 0045-024-105,M501" which sketch is hereby incorporated herein by reference; and

WHEREAS, those portions identified as to be discontinued no longer serve public convenience warranting maintenance at public expense and are no longer necessary for the uses of the State Highway System; and

BE IT FURTHER RESOLVED, that this Board concurs with the Virginia Department of Transportation's intent to discontinue from the Primary System of State Highways the portion of Route 45 identified on the aforementioned sketch, pursuant to §33.1-144 of the Code of Virginia, as amended: and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

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discussed. (A copy of the by-laws is attached to the Official Board minutes.)

Vote: Mr. Osl - aye Mr. White - aye
Mr. Petty - aye Mr. Womack - aye
Mr. Heaton - aye

g) Consider Smoke-Free Work Place Ordinance

The County Administrator stated that she had received policies from other localities and a policy has been drafted for the County. Vehicles driven by employees such as the Building Official, Animal Warden, Sheriff and Deputies that have exclusive use of a County vehicle may be excluded from the policy and all other County vehicles would fall under the smoke-free policy.

Mr. Osl asked the County Administrator to meet with Constitutional Officers to ask them to enforce this policy in their offices.

On a motion by Mr. Heaton and carried, the Board approved the following policy to enhance a smoke free work place in County offices:

Cumberland County
Smoke-Free Policy

The County of Cumberland is committed to providing a safe, comfortable and healthy environment for employees, citizens and other users of County facilities.

In keeping with this commitment, all County facilities will be free of tobacco products, including private offices. Tobacco products include but are not limited to cigarettes, cigars, chewing tobacco and snuff. Use of tobacco products is not permitted in County owned vehicles except for those vehicles used by no more than one employee.

Use of tobacco products will be permitted outside only, and is discouraged at or near main entrances to County buildings where the public normally enters and exits.

It is the responsibility of the department head to assure that this policy is implemented in their department.

Vote: Mr. Osl - aye Mr. White - aye
Mr. Petty - aye Mr. Womack - aye
Mr. Heaton - aye

h) Appropriation of \$27,000 to School Fund for "Learn to Serve Grant"

The County Administrator stated that Mike Willis, School Superintendent requested that the Board of Supervisors appropriate \$27,000 to the School Fund for the "Learn to Serve Grant" for the current school year. This does not involve any local funds.

On a motion by Mr. White and carried, the Board appropriated \$27,000 to the School Fund for the "Learn to Serve Grant".

- i) Consider issuing RFP for 911 markers

It was the consensus of the Board to have staff obtain an estimate to determine the cost of implementing County wide E-911 reflective address markers.

7. **Assistant County Administrator's Report**

Ms. Swinson discussed with the Board of Supervisors the 2004 Comprehensive Economic Development Strategy including updates and asked them to adopt the following resolution. She also presented an update on the Rails to Trails program.

On a motion by Mr. Womack and carried, the Board adopted the following resolution:

RESOLUTION

WHEREAS, the County of Cumberland is desirous of maintaining its status as a designated Economic Development Center under Economic Development Administration (EDA) guidelines;

WHEREAS, the County has elected to be covered by the 2004 Comprehensive Economic Development Strategy (CEDs) as prepared by the Piedmont Planning District Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Supervisors endorses the above described program and accepts its coverage for assistance in improving the economy of the County.

Vote: Mr. Osl - aye Mr. White - aye
Mr. Petty - aye Mr. Womack - aye
Mr. Heaton - aye

8. **County Attorney's Report**

The County Attorney stated that he had one matter to be discussed under closed session.

9. **Board Members**

Mr. Osl

Mr. Osl reminded Board members that Farm Bureau will be holding a District Leadership Conference on March 11, 2004 for Planning Commissioners and Supervisors.

Mr. White

Mr. White stated that his deployment orders for Afghanistan have been cancelled and informed the citizens of various meetings that he has attended since the last meeting.

Mr. Petty

Mr. Petty reported on meeting with his constituents and that the meeting went very well. The next meeting will be

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March 17, 2004 in the Old Clerk's office from 4:00 p.m. to 6:00 p.m. He will be attending a meeting in Buckingham on March 18, 2004 to look at new voting machines which will be a requirement by the year 2006.

Mr. Womack

Mr. Womack thanked the Chairman for keeping him informed during his absence and is very glad to be back and thanked everyone for their cards and prayers while he was out.

Mr. Heaton

Mr. Heaton stated that he was glad to have Mr. Womack and Mr. White back.

10. Public Comments

There were no speakers.

11. Closed Meeting

The County Attorney explained the items to be discussed in closed session.

On a motion by Mr. Womack and carried, the Board entered into closed meeting under VA Code Section 2.2-3711 A(7) probable litigation; and discussion of contract amendments re: water project ; contract re: Courthouse wall repair

The Board returned to regular session on a motion by Mr. Osl.

A motion was made by Mr. White and adopted by the following vote:

Vote: Mr.Osl - aye	Mr. White - aye
Mr. Petty - aye	Mr. Womack - aye
Mr. Heaton - aye	

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

Vote: Mr. Osl - aye	Mr. White - aye
Mr. Petty - aye	Mr. Womack - aye
Mr. Heaton - aye	

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On a motion by Mr. Petty and carried, the Board agreed to reject the bids that have been received for the Courthouse repair and issue a new RFP expanding the scope of work.

Vote: Mr. Osl - aye
Mr. Petty - aye
Mr. Heaton - aye
Mr. White - aye
Mr. Womack - aye

12. Additional Information

N/A

13. Adjourn

The Chairman ordered the meeting adjourned until Monday, March 22nd, 2004, at 4:00 p.m. in the Old Clerk's Office.

Chairman

County Administrator