

he will follow up to see if an answer has been returned from the Lynchburg Office regarding speed limit in Cartersville.

3. Public Hearings

N/A

4. Departments/Agencies

a) Gary Heiser, State Forestry, presented the annual payment in lieu of taxes in the amount of \$48,951.06. He requested that the Board consider appointing a representative to serve on a committee which will make recommendations for use of funds proposed to be set aside from the annual payment in lieu of taxes in the State forests. The Board agreed that Michael Cooper, Director of Community Development, should serve on this committee.

b) Dr. Thornton, Superintendent of Schools, presented the Board with the 2007-08 preliminary Adequate Yearly Progress Data for Cumberland County Schools.

c) Karen Mulleins – School Construction Progress Report
Karen Mulleins gave a status report of school construction, stating that 27% of the budget has been spent. She stated that the VPSA bonds are expected to be available on November 8th, 2007. She presented a resolution requesting approval of an amendment to the Comprehensive Agreement for the middle and high school complex. After discussion, the Board took no action on the request. The Board requested a tour of the school project, and asked Mrs. Mulleins to arrange it.

d) Kelly Hale – Emergency Services Committee Report
Ms. Hale reported that all towers are up and that RFPs for equipment for the towers are out. She stated that training and dispatch protocol is being discussed in an effort to standardize response. Also, a rescue unit is being staged at the Public Safety Center in an effort to improve response times to 911 calls. Eight new applications for membership at Cumberland Volunteer Rescue Squad have been received since the last meeting.

5. Asst. County Administrator's Report

a) Monthly budget report was presented, with expenditures on target for this time of the year.

b) The short-term financing report was given to the Board, noting expenditures to date of \$11,265,007.27.

c) Status of Public Safety Center. The building is 100% complete except for minor touch-up work. A final expenditure report will be given later after all invoices have been received.

d) Draft schedule for CIP and budget calendars for FY 2008-09. The following tentative schedules were accepted by the Board:

DEVELOPMENT OF FY 2008-09 – 2012-13
CAPITAL IMPROVEMENTS PLAN

TENTATIVE SCHEDULE

October 5, 2007 -	CIP package to departments
October 29, 2007 - Administrator	CIP requests returned to County
November 5, 2007 -	County Administrator submits requests and recommendations to CIP Committee
November 12, 2007 -	CIP Committee receives report on status of previous year's projects and new requests received
Nov - Dec, 2007 -	CIP Committee meets to review requests and begin ranking projects
Jan 2008 -	CIP Committee meets with department and agency representatives and completes ranking of projects
January 21, 2008 -	CIP Committee presents and recommends proposed CIP to Planning Commission for public hearing
February 18, 2008 -	Planning Commission holds public hearing on Capital Improvements Plan
April 1, 2008 -	Board of Supervisors holds public hearing on CIP

Per Board Action, Agencies are requested to submit:

- 1) **minutes of meetings**
- 2) **Current Operating budget and CIP budget**
- 3) **Financial statement**
- 4) **Membership List**

CUMBERLAND COUNTY

BUDGET CALENDAR FOR FY 2008-09

Dec. 2007	Asst. County Administrator prepares budget instruction and estimate forms.
Dec. 14	Issue instruction and estimate forms to County Departments and Agencies
Jan. 2008	County Administrator and Treasurer prepare Jan. 2008 revenue estimates. County Administrator meets with School Superintendent
Jan. 23	Dept. heads/Agencies - Deadline for submitting budget requests to County Administrator

- February Departments/Agencies make budget presentations to the Board Of Supervisors. School Board and Superintendent meet (2/11-22) w/Board.
- March 11 County Administrator issues recommended budget to the Board of Supervisors
- March 17-21 Board of Supervisors work sessions
- March 21 Final BOS work session and approval of budget and tax levies for public hearing.
- March 26 Advertise Board of Supervisors proposed budget and tax levies for public hearing in FH (March 27 for CB)
- April 1 Public Hearing – Board of Supervisors
 - 1) Proposed Budget
 - 2) Tax Levy
 - 3) 5-year Capital Improvements Plan
- April 8 Adoption of Budget and Tax Rates
- June 10 Appropriation of funds effective July 1, 2009

(This is a tentative calendar and is subject to change in accordance with the progress of the budget sessions.)

e) Appropriation of Technology Trust Funds

On a motion by Mr. Osl and carried, the Board appropriated \$3,507.60 to the Circuit Court Clerk’s budget, which will come from State Technology Trust Funds.

Vote:	Mr. Osl – aye	Mr. White – aye
	Mr. Petty – aye	Mr. Womack – aye
	Mr. Oertel – aye	

6. Planner/Zoning Administrator

The Planner announced that a joint public hearing will be held between the Board of Supervisors and the Planning Commission on October 9, 2007 regarding the Covance CUP application. He also stated that the PDR was submitted and we are waiting to hear back as to when the program will be approved. The Courthouse has been approved for inclusion on the historical national register.

In addition, the Citizens Landfill Advisory Committee will be reviewing the solid waste management plan at its October meeting, and he will send copies of the plan to the committee members prior to the meeting. The Board reiterated the fact that when the CLAC was created it was to be responsible for reviewing and commenting on any solid waste related matters.

7. County Administrator-

a) Consent Agenda

On a motion by Mr. Womack and carried, the following items were approved on the consent agenda:

- bills for August and September, and
- public hearing on water ordinance for the October meeting.

Vote:	Mr. Osl – aye	Mr. White – aye
	Mr. Petty – aye	Mr. Womack – aye
	Mr. Oertel – aye	

b) RC&D Appointment

On a motion by Mr. Osl and carried, the Board reappointed Michael Cooper as the representative and Mr. Womack as the alternate to the RC&D Council.

Vote:	Mr. Osl – aye	Mr. White – aye
	Mr. Petty – aye	Mr. Womack – aye
	Mr. Oertel – aye	

c) Randolph sign

No additional information has been obtained from the sign company, therefore this will be discussed at a future meeting.

d) Legislative agenda

The Board discussed items for submission to VACo as legislative positions for consideration during the annual legislative session. Following discussion, the Board directed staff to update the wording and present a draft to the Board at a future meeting.

e) Resolution

On a motion by Mr. Womack and carried, the following resolution was adopted:

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CUMBERLAND, VIRGINIA

WHEREAS, the Board of Supervisors of the County of Cumberland is seeking assistance from the Virginia Department of Health for planning and design of a waterline extension 1.5 miles westward along US Route 60; and

WHEREAS, the Board of Supervisors has asked for grant funding in the amount of \$25,000 to support the water main design element of the project; and

WHEREAS, the project estimate for this phase of development is in the amount of \$33,500; and

