

At a regular meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 8th day of July, 2008, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., Chairman, District 1
Timothy Kennell, District 2
Van Petty, Vice Chairman, District 3
Elbert Womack, District 4
Robert Oertel, District 5
Howard Estes, County Attorney
Judy Ownby, County Administrator
Jill Matthews, Assistant County Administrator
Mike Cooper, Director, Community Development
Andrew Sorrell, Zoning Administrator
Stephany Johnson, Deputy Clerk

The Chairman called the meeting to order and the County Administrator called the roll.

The invocation and the Pledge of Allegiance were led by the Chairman.

1.) **Approval of Agenda-**

On a motion by Mr. Osl and carried, the board amended the agenda as follows:

Resolution in appreciation of Dr. Keith Oulie

- 6.) Asst. County Administrator
 - a.) Consent Agenda
 - 5.) Consider consent for rabies clinic
 - d.) Randolph Fire Dept. request for appropriation of grant match funds in the amount of \$36,000.00 for air packs.

- 8.) County Administrator
 - a.) Appointments
 - 3.) Additional Info.-Planning Commission
 - 4.) Workforce Investment Board-Consider Elizabeth Jamerson for appointment

f.) Consider festival permit application for “Art on the lawn”

Vote: Mr. Osl – aye Mr. Kennell – aye
 Mr. Petty – aye Mr. Womack – aye
 Mr. Oertel – aye

On a motion by Supervisor Oertel and carried, the Board adopted a Resolution of appreciation for Dr. Keith Oulie as follows:

RESOLUTION

In Appreciation of Dr. Keith Oulie

WHEREAS, Dr. Keith Oulie, has served on the Cumberland County Planning Commission since January 1999; and

WHEREAS, during his years of faithful and dedicated service, he has earned the admiration and respect of his friends and colleagues; and

WHEREAS, the Board of Supervisors recognizes the excellent and loyal service that Dr. Oulie has rendered to Cumberland County by his demonstrated ability to meet new challenges with enthusiasm, and by unselfishly giving of his time and talents to the County,

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Supervisors wishes to thank Dr. Keith Oulie for his many years of commitment to the community, and

BE IT RESOLVED that the members of the Cumberland County Board of Supervisors, through this resolution, express their high regard and profound appreciation for the service provided by Dr. Keith Oulie, as a community leader and member of the Cumberland County Planning Commission; and

BE IT FURTHER RESOLVED that the Board of Supervisors directs that a copy of this resolution be made a part of the permanent record of the minutes of the July 8, 2008 meeting.

2.) **VDoT - Alan Leatherwood, Resident Engineer-**

VDoT Representative Mark McKissick stated that the landfill entrance construction has begun with acceleration and deceleration lanes on the south side of Route 60. Also, the new Middle/High School paving has begun and the condition is worse than originally expected. Mr. McKissick suggested that the entire road, from the intersection of Rt. 60 to the ball field, be completely repaved, although there is no state funding to do so. Mowing of the primary roads should begin in the next few weeks, and the secondary roads within days.

3.) **Public Hearings –**

a) Consider CUP for Carol Allen-

Mr. Sorrell reviewed the application for conditional use permit for Tax map # 104A-A-22, and stated that Mrs. Carol Allen is planning to add a handicap ramp to an existing structure, to bring the building in compliance with the American's with Disabilities Act regulations. This handicap ramp will not encroach on the setbacks of the property any more than the existing deck, and will improve access to her business for her customers. Mr. Sorrell has received a letter of support from Crossroads Service Board recommending the Board approve the CUP with 2 revisions to the resolution.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman closed the public hearing.

On a motion by Supervisor Petty and carried, the Board approved the amended conditional use permit:

VOTE: Mr. Osl – aye Mr. Kennell – aye
 Mr. Petty – aye Mr. Womack – aye
 Mr. Oertel – aye

4.) Public Input Session- Commonwealth Regional Council

Jeff Kessler, District Planner for VDoT in Lynchburg, and Commonwealth Regional Council representative, Melody Foster were present. Ms. Foster informed the Board that the CRC is working on identifying transportation deficiencies, and is asking for Board member and citizen input. Currently there are 21 noted deficiencies or “hot spots” in the region, with two located in the County. The first being the intersection of Rt. 60 (Anderson Hwy.) and Rt. 13 (Old Buckingham Rd) and the second is on Rt. 45 N (Cartersville Rd.) in the Cartersville Historic district, both included for safety reasons.

The Chairman mentioned that the bridge closure on Rt. 621 is considered a deficiency. Mr. Kessler responded that even though it could be considered a deficiency, there are means to resolve the issue, and the items currently on the list are deficiencies with no remedy. Supervisor Petty inquired as to the criteria for a specific location to be added to this listing. Mr. Kessler responded that the issues they are concerned with are safety and congestion.

The Chairman mentioned that the proposed Cobbs Creek Reservoir site could be added to the list. Mr. McKissick mentioned that this particular project is already on the 6 year plan.

Since there were no citizens signed up to speak, the Chairman directed the County Administrator to arrange for the map and informational handouts to be accessible to the public in the Administration building.

5.) Departments and Agencies -

- a.) Karen Mulleins – School Construction Progress Report –

There were no representatives from the School Board in attendance. The Chairman directed the County Administrator to inquire as to a possible grand opening ceremony, and report back to the Board.

- b.) Kevin Ingle – Emergency Services Committee –

Supervisor Kennell reported that the ESC participated in interviews for an E911 dispatcher and thanked the Sheriff for allowing their involvement. Supervisor Kennell also reviewed the run report for the month of June 2008.

c.) Sheriff Darrell Hodges-Mid-year report to the Board

Sheriff Hodges reported that the County now has 24 hour emergency service coverage and defibrillators in each vehicle thanks to the Board's assistance. Sheriff Hodges also reported that he has received funding for Project Lifesaver which is used to help locate special needs citizens such as autistic children, and the elderly with Alzheimer's disease.

6.) **Assistant County Administrator's Report –**

a.) Consent Agenda-

On a motion by Supervisor Petty and carried, the Board approved the consent agenda in its entirety as follows:

- 1) Approval of Minutes – June 2008
- 2) Approval of Bills-June 2008 and July 2008
Ratified bills for June 2008 of warrants totaling \$ 334,450.76, with check numbers ranging from 53982-54158. Direct deposits for June 2008 totaling \$ 69,715.10. Approved bills for July 2008 totaling \$ 37,808.54.
- 3) Approval of Memorandum of Understanding with Constitutional Officers regarding participation in the County pay and classification plan and personnel policies. (copy of agreement in official board file)
- 4) Approval of FY 2009 Performance Contract between Crossroads Board and Department of Mental Health.
- 5) Rabies Clinic approved for July 26th, 2008, to be held by Dr. Jennifer Kingsley, Veterinarian.

VOTE: Mr. Osl – aye Mr. Kennell – aye
 Mr. Petty – aye Mr. Womack – aye
 Mr. Oertel – aye

b.) Monthly Budget Report –

Mrs. Matthews reviewed the monthly budget report and informed the Board that there are still transactions to be made for closing out the 2007-2008 fiscal year.

c.) Short-Term Financing Report -

Mrs. Matthews reviewed the short-term financing report.

d.) Randolph Fire Department request for appropriation-

The Randolph Fire Department is requesting a grant match from the Board in the amount of \$36,210.00. The total amount of expenditures for the air packs is for \$80,210.00 with federal funding in the amount of \$44,000.00.

Assistant County Administrator, Mike Cooper and Grant Administrator, Adam Brooks reviewed the application process taken by the Fire Department. Mrs. Matthews informed the Board that the Fire Department had limited time to apply for the grant, and the Grant Administrator only became aware of the application at the end of May. The Chairman expressed the opinion that the Fire Department did not follow proper procedure, as the money was not included in the budget.

The Board directed staff to inform the Fire Department that they regretted not being able to fund the grant match, and in the future to go through the proper budget process.

7.) Planner/Zoning Administrator, Andrew Sorrell -

a.) Consider referrals to the Planning Commission

1.) Cabell Metts request to rezone from A-2 to R-3

The property owner of TM # 29-A-100 requests that the property be rezoned from A-2 to R-3 in order to subdivide the property. The division will include 6 lots ranging in size from 15-21 acres each. Mr. Sorrell asked the Board to refer this application to the Planning Commission for review.

On a motion by the Chairman and carried, the Board referred this application to the Planning Commission for review:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

2.) Request for Conditional Use Permit for non-conforming use-

The property owner of 1532 Cumberland Rd. (TM# 110AH-3-13) is proposing to replace a Singlewide mobile home on a .275 acre parcel with a modular home.

Mr. Sorrell asked that this matter be referred to the Planning Commission for review.

On a motion by Supervisor Petty and carried, the Board referred this application to the Planning Commission for review:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

b.) Updates on Planning Commission Activities

Mr. Sorrell mentioned that he was in attendance of the State Purchase of Development Rights (PDR) Managers meeting in June. The Planning Commission is working on updating the Site Plan requirements, and the

Board of Zoning Appeals will be looking at the County's non-conforming uses Code to provide recommendations to the Planning Commission.

8.) County Administrator's Report –

a.) Appointments –

1.) Social Services Board (District 4)-

On a motion by Supervisor Womack and carried, the Board appointed Laureatta Yates to the Social Services Board to complete and unexpired term ending in July 2009:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

2.) Water and Sewer Advisory Committee (District 1)-

No appointment at this time.

3.) Planning Commission-

On a motion by Supervisor Petty and carried, the Board re-appointed Dr. Bill Burger to the Planning Commission for a 3 year term beginning August 2008 and ending in August 2011:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

On a motion by Supervisor Petty and carried, the Board appointed Ted Overby as a representative of District two, to the Planning Commission for a 3 year term beginning in August 2008 and ending in August 2011:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

4.) Workforce Investment Board-

On a motion by the Chairman and carried, the Board appointed Elizabeth Jamerson to the Workforce Investment Board:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

b.) Consider proposal for County Reassessment-

The only bid received was from Pearson Appraisal Services. The proposed bid contained two estimate amounts. If a performance bond was required the cost per parcel would be \$ 17.40, and without a performance bond, the cost would be \$16.40 per parcel.

On a motion by Supervisor Oertel and carried, the Board awarded a contract to Pearson Appraisal Services, and will require no performance bond, at \$16.40 per parcel for the County's reassessment, going into effect 2010:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

c.) Consider Resolution to provide local aid to the Commonwealth-

No action was taken at this time.

- d.) Consider establishing a local sesquicentennial committee

The Board brought forth many names to consider for appointment. The Chairman directed the County Administrator to contact these individuals to confirm whether they will be willing to serve on this committee, and they will be appointed at the next meeting.

- e.) Consider Festival permit application for “Art on the lawn”

On a motion by Supervisor Petty and carried, the Board approved the festival application for “Art on the lawn” to be held August 2nd, 2008:

VOTE: Mr. Osl – aye Mr. Kennell – aye
 Mr. Petty – aye Mr. Womack – aye
 Mr. Oertel – aye

9.) Assistant County Administrator/Community Development

- a.) Update on projects

- 1.) Museum

Mr. Cooper provided the Board with a revised project schedule and outlined the projected next steps.

- 2.) Educational Advancement Center

Mr. Cooper provided the Board with a proposed floor plan for Phase II construction which will include the electrical, mechanical and plumbing classrooms. At this point, it appears that the funding received from the Tobacco Commission Grant will fully cover the construction costs for the entire project.

On a motion by Supervisor Womack and carried, the Board approved the issuance of a request for proposal for the

Phase II construction at the Adult Education Advancement Center:

VOTE: Mr. Osl – aye Mr. Kennell – aye
Mr. Petty – aye Mr. Womack – aye
Mr. Oertel – aye

3.) Reservoir Committee Meeting

The Committee met on July 1st, 2008 at the Cartersville Rescue Squad. The Committee is currently taking part in the Community photo identification project. This project enables citizens to take pictures of different items that they would or would not want to see at the Reservoir site. The cameras will be returned to the Community Development office to be included in a presentation at the fall summit. Any and all media can be submitted.

4.) Water Line Extension

Mr. Cooper informed the Board that the County has made application for funding assistance to the U.S.D.A. Rural Development office, and hope to have a response within the next two months. A community meeting will be held towards the end of July.

b.) Information on grant applications

The Board received notice of application for four grants which will assist in the County receiving networking equipment for the Sheriff's Department, a citizen alert system, assistance for firefighters, as well as assistance for the County's recycling program.

10.) County Attorney's Report -

a.) Discuss amended guidelines for use of Randolph Volunteer Fire Department building-

Mr. Estes informed the Board that they would receive a draft of provisions for the use of the Fire Department building, and recommended that the Board hold a workshop to discuss.

- b.) Consider Code amendment: Disabled American Veterans license fees and small tax bills

Mr. Estes mentioned that the Resolution previously adopted by the Board for tax relief for some disabled veterans did not waive the license fee, and would require a public hearing to make this change.

On a motion by the Chairman and carried, the Board set a public hearing for their regular August meeting to waive the license fee for Disabled Veterans:

VOTE: Mr. Osl – aye Mr. Kennell – aye
 Mr. Petty – aye Mr. Womack – aye
 Mr. Oertel – aye

Mr. Estes recommended setting a minimum amount in order for tax bills to be mailed. After much discussion, the Board decided not to take action on this item.

11.) Board Member Comments-

Mr. Osl thanked those involved in the dedication of the Public Safety Center in honor of the Blanton Family, and mentioned possible future assistance with the 4th of July celebration.

Mr. Kennell reported that the next District two town hall meeting will take place on Wednesday, July 16th, 2008 at 7 p.m. in the Elementary School Cafeteria

Mr. Petty informed the Board that the Leadership team has met and the next leadership class is planned for September. The Wireless Authority meeting that was planned for July 8th, 2008 will be rescheduled.

Mr. Womack said he is enjoying the rain.

Mr. Oertel clarified information about an article that was run in the Cumberland Bulletin stating the purpose of the plane ride with Mayor Sid Newman.

12.) Public Comments

Barbara Gamage informed the Board that September 2008 will mark the 50th anniversary of the first Cumberland Football team. Some of the original members have been located and invited to a football game to be held on September 19th, 2008 for a celebration. Mrs. Gamage invited the Board members to attend. Another citizen voiced concerns about the visibility of County signs from the main roads.

13.) Additional Information-

14.) Adjourn

The Chairman adjourned the meeting until July 16th, 2008 at 9:00 a.m. in the Circuit Courtroom for two public hearings.

Chairman

County Administrator