

At a meeting of the Cumberland County Board of Supervisors held at 4:30 p.m. on the 3<sup>rd</sup> day of December 2009 at the Cumberland County Administration Building conference room, Cumberland, Virginia:

Present: William F. Osl, Jr., Chairman, District 1  
Timothy Kennell, District 2  
Van H. Petty, District 3  
Elbert R. Womack, District 4  
Robert J. Oertel, District 5  
Howard Estes, County Attorney  
Jill Matthews, Assistant County Administrator  
Michael Cooper, Assistant County Administrator

Also Present: Roger Hatcher, Chairman, Doris Brown, Richard Meador, Kevin Strosnider, Major Thompson, Carolyn Helgeson, Gary Thompson, Van Petty.

The Chairman called the meeting to order. All Board members were present except for Mr. Petty who arrived at 4:40 p.m. The Chairman then turned the meeting over to Assistant County Administrator, Michael Cooper.

Mr. Cooper welcomed both Boards and distributed materials for the meeting. Mr. Cooper reminded the Boards that the purpose of the meeting was to discuss the proposed revisions to the Water and Sewer Ordinance, and proceeded through a PowerPoint presentation.

Mr. Roger Hatcher asked if the Committee would have an opportunity to review the proposed ordinance with any changes made at this meeting in order to better study the materials and offer additional feedback. Mr. Cooper stated that they would, and that all feedback could be directed to him to compile and report back to both Boards.

Mr. Hatcher asked Mr. Cooper if the Committee would have the opportunity to review the proposed waterline extension plans. Mr. Cooper stated that staff would provide the Committee a copy at their next meeting.

County Attorney, Howard Estes, discussed the proposed structural changes to the water and sewer ordinances, which will now become a single ordinance referred to as the Utility Ordinance. Mr. Estes stated that staff

wanted the Boards to focus on the rate structure changes and mandatory connection requirements.

Mrs. Jill Matthews, Assistant County Administrator, then discussed the proposed rate changes, and indicated that the current ordinance requires multiple fees that become costly for the customer and cause delays in making connections. The proposed revisions to the rate structure will simplify the charges to a single connection fee. The proposed revision to the monthly rate includes a reduction in the number of categories that a customer may qualify under in order to simplify the process for the users and staff. The new rate structure was designed so that the system is revenue neutral.

Mr. Hatcher asked Mr. Estes to include a definition for "ERU" in the definitions section of the new ordinance.

Supervisor Petty asked Mr. Thompson how large of a service line can the County's current system handle. Mr. Thompson indicated that the system can handle a service line up to 6 inches.

Mr. Cooper reviewed the existing and proposed connection requirements. The proposed revisions to the connection policy would simplify and standardize the mandatory connection requirements. Mr. Hatcher stated that the WSAC would meet and discuss the proposed ordinance further before making a recommendation to the Board.

The Chairman ordered the meeting adjourned until the next regular meeting of the Board on December 8, 2009 at 7:00 p.m. in the Circuit Courtroom of the Cumberland Courthouse, Cumberland, Virginia.

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Chairman

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County Administrator