



# CUMBERLAND COUNTY BOARD OF SUPERVISORS

## Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for:  
January 8, 2013

Regular Meeting – 7:00 p.m.

1. Invocation and Pledge of Allegiance
2. Approval of Agenda Motion
3. Organizational Matters
  - a) Election of Chair Motion
  - b) Election of Vice Chair Motion
  - c) Set date and time of regular meetings Motion
  - d) Review code of ethics and Standards of Conduct (pg. 1-4 ) Motion
  - e) Review Committee appointments (pg. 5 ) Motion
  - f) Review goals and priorities (pg. 6-7 ) Motion
4. Public Comments
5. State and Local Departments/Agencies
  - a) VDOT Information
  - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
6. County Attorney/County Administrator Report
  - a) Consent agenda Motion
    - 1) Approval of minutes
    - 2) Approval of bills
    - 3) Monthly Budget Report (pg. 8-14 )
  - b) Appropriation of \$100 Recreation Department (pg. 15 ) Motion
  - c) Appropriation of \$4,200 Recreation Department (pg. 16 ) Motion
  - d) Appropriation of \$50 Recreation Department (pg. 17 ) Motion
  - e) Appropriation of \$1,163.40 Insurance Recoveries (pg. 18 ) Motion

7. Planning Director's Report
  - a) Update on Planning Commission activities
  - b) Amendment to CUP 11-06 NCT (pg. 19-28)Information  
Motion
  
8. Community Development Director's Report
  - a) Update on projects (pg. 29-30)Information
  
9. Public Comments (Part two)
  
10. Board Members Comments
  
11. Additional Information – (pg. 31-55)
  - a) Treasurer's Report
  - b) DMV Report
  - c) Recycling Report
  - d) Building Inspections Report
  
12. Adjourn – Scheduled meeting: February 12, 2013

**CODE OF ETHICS AND STANDARDS OF CONDUCT  
FOR MEMBERS OF  
THE CUMBERLAND COUNTY BOARD OF SUPERVISORS**

*Adopted January 10, 2012*

**CODE OF ETHICS**

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Cumberland County Board of Supervisors shall adhere to the following Code of Ethics.

- 1.) Uphold the Constitution, laws and regulations of the United States and all governments therein and never knowingly be a part of their evasion.
- 2.) Put loyalty to the highest moral principles and to the county as a whole above loyalty to individuals, district, or particular groups.
- 3.) Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
- 4.) Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
- 5.) Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, Country of origin or disability.
- 6.) Avoid adopting policies, supporting programs, or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, Country of origin, or disability
- 7.) Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges, to any one whether for remuneration or not. A member should never accept for himself or family members, favors or benefits under circumstances which might be construed by

reasonable persons as influencing the performance of governmental duties.

- 8.) Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word which can be binding on a public duty.
- 9.) Engage in no business with the County Government, or the school system either directly or indirectly, which is inconsistent with the conscientious performance of government duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.
- 10.) Never use any information gained in confidentiality in the performance of governmental duties as a means of making private profit.
- 11.) Expose through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
- 12.) Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with the sensitive personnel, legal matters, contractual matters by the Code of Virginia.
- 13.) Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues, citizens or personnel, impugning their integrity, or vilifying their personal beliefs.
- 14.) Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Board.
- 15.) Review these principles orally and in public session at the annual organizational meeting each year.
- 16.) Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

## **STANDARDS OF CONDUCT**

Recognizing that persons holding a position of public trust are under constant observation by the media and interested county residents, and recognizing that maintaining the integrity and dignity of the public office is essential for maintaining high levels of public confidence in our institutions of government, every member of the Board of Supervisors should adhere to the following Standards of Conduct:

- 1.) Avoid during public meetings and during the performance of public duties the use of abusive, threatening, or intimidating language or gestures directed at colleagues, citizens, or personnel.
- 2.) Pay all taxes due to the County, State, or National Government.
- 3.) Avoid a private lifestyle that causes public doubt upon the integrity and competence of the County Government.
- 4.) Make a conscientious effort to be well prepared for each meeting.
- 5.) Recognizing the dignity of each individual, the Board shall attempt to avoid offering public criticism of colleagues or County employees.
- 6.) Work to create a positive environment in public meetings where citizens will feel comfortable in their roles as observers or participants.
- 7.) Maintain an attitude of courtesy and consideration toward all colleagues and staff during all discussions and deliberations.
- 8.) Be tolerant. Allow citizens, employees or colleague's sufficient opportunity to present their views.
- 9.) Be respectful and attentive. Avoid comments, body language or distracting activity that conveys a message of disrespect for the presentations from citizens, personnel, or colleagues.
- 10.) Be concise. Avoid the practice of taking more time to address an issue before the body than is necessary and essential for an adequate consideration of those matters being discussed.

- 11.) Provide appropriate mechanisms for disciplining members who violate the code of ethics and standards of conduct by using, as a final measure of discipline, censure or removal from the position.
- 12.) Board members will follow the procedure of communicating directly with the County Administrator and/or the Chairman of the Board on all County matters.

### **CITIZENS AND MEDIA CONTACTS**

- 1.) In responding to questions, from the media or citizens, Board members should:
  - a.) Remind the listener that they are not speaking for the entire Board;
  - b.) Clarify their position on a particular item;
  - c.) Make “no public comment” on closed session matters in reference to individuals, real estate, and other areas addressed pursuant to Section 2.2-3711 of the Code of Virginia.
- 2.) Each Board member must remember that personnel matters are to remain confidential and that it is the obligation of the Board and its membership to protect the privacy of the individual.
- 3.) The Board will focus on issues and avoid making public comments about individuals, staff members, fellow Board members, community residents or media representatives. The Board Chairman should be the main contact for County matters. When requested to do any interview, the Board member asked, should contact the Chairman and the County Administrator to tell them of the nature of the interview. In turn, they will tell the other Board members of the circumstances of the interview. This procedure does not preclude any member from responding to individual questions from the media.

Board/Commission	BOS Representative	Staff Representative	Other/Comments
A.S.A.P.			no change
Board of Zoning Appeals			no change
Building Inspection Board of Appeals			no change
Events Committee	Mr. Osi	Mr. Schardein	
Landfill Advisory Committee	Mr. Banks	Mr. Baka	
Civil Rights			no change
C.L.E.O.	Mr. Meinhard	Ms. Ownby	
Cobbs Creek Project	Mr. Osi	Mr. Schardein, Mr. Baka	
Community Policy Management	Mr. Osi	Ms. Ownby	
Hope Board	Mr. Wheeler		
Crossroads Community Services	Mr. Banks		
Planning Commission	Mr. Banks	Mr. Schardein, Mr. Baka	
Library Board of Trustees	Mr. Osi		
Emergency Services Committee	Mr. Ingle	Ms. Matthews	
Family Assessment Planning Team			no change
Farmville Area Chamber of Commerce			
Heartland Authority	Mr. Banks	Mr. Baka	
IDA	Mr. Meinhard	Ms. Ownby	
Leadership Class Steering Com.	Mr. Meinhard	Mr. Baka	
Emergency Planning Committee	Mr. Meinhard		no other changes
Meals on Wheels	Mr. Wheeler		
Museum Advisory Board	Mr. Meinhard		
Piedmont Court Services	Mr. Wheeler		no change
Piedmont Senior Services Brd.			
Piedmont Regional Jail Brd.	Mr. Wheeler		no change
Piedmont Juvenile Detention Com.			no other changes
Recycling Task Force	Mr. Ingle		
Resource Conservation & Development	Mr. Osi	Mr. Baka	
Sesquicentennial Committee	Mr. Meinhard		
Social Services Board	Mr. Ingle		
Southside Community College Brd			no change
Virginia Retreat Council			no change
Water/Sewer Advisory Board	Mr. Ingle	Mr. Thompson	
Wireless Authority	Mr. Ingle	Ms. Matthews, Mr. Hickman	
Workforce Investment Board			no change
Commonwealth Regional Council	Mr. Wheeler		

**CUMBERLAND COUNTY  
BOARD OF SUPERVISORS  
2012 GOAL/PRIORITIES**

- Attract **selected** business/industrial development to create jobs and build tax base
- Continue implementing technology infrastructure – including wireless hot spots
- Identify and seek to develop needed senior programs
- Build a greater presence with the general assembly
- Encourage volunteer recognition/reward program
- Establish parks & recreation areas including playground equipment
- Conduct retreats - improve working relationships
- Help with school budget without increasing tax burden
- Expand satellite SVCC campus
- Update Comprehensive Plan
- Conduct periodic reviews with surrounding communities
- Encourage Longwood University expansion into Cumberland
- Identify and approve rural preservation/agricultural areas
- Leverage High Bridge trail for economic development
- Seek out grants for expanding the water and sewer
- Seek to accomplish goals without increasing tax burden on citizens or County indebtedness

Approved at 1/10/12 Board meeting

2012 CUMBERLAND COUNTY  
LEGISLATIVE PRIORITIES  
ADOPTED SEPTEMBER 13, 2011

The Cumberland County Board of Supervisors has developed the following legislative positions for consideration by VACo and our representatives to the General Assembly.

1. Taxes-Request a JLARC study to understand and analyze the value and lost revenue of property owned by a political subdivision that is tax exempt in another political subdivision.
3. Transportation – require VDOT to implement a Plan with the local governing body to establish maintenance priorities.
4. Situs for Taxation – amend Section 58.1-3511A requiring that situs for assessment and taxation of personal property, merchants capital and machinery and tools (would not include motor vehicles, travel trailers, boats and airplanes which are already assessed based on where they are “normally garaged, docked or parked”) be in the county, district, town or city in which the property is “normally used, located or held out for sale” instead of where the property “may be physically located on tax day.”
5. Comprehensive Services Act – the General Assembly should provide that court-ordered children be classified as “mandated” for the purposes of receiving state reimbursements.
6. School Construction and debt service – the State should provide recurring money for school facility debt service on a per pupil basis and in addition to SOQ funding, to establish a permanent revenue source and formula for distributing school construction and debt service funding to localities.
7. Provide adequate funding for all State mandates, including positions in offices of Magistrate, Sheriff, Clerk of Court, Treasurer, Commissioner of Revenue and Commonwealth’s Attorney.
8. Offer parity between rural localities and suburban localities by amending Virginia Code to classify volunteer emergency service agencies, operating vehicles under direction of local government in a public safety function, as qualified to use motor vehicle fuels exempt from sales tax.

1/03/2013

\*GL060AA\*

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2012 - 1/03/2013

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TIME 9:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
11010	* Board of Supervisors *	49,777.00	49,777.00	3,880.29	28,263.75	.00	21,513.25	43.21
12100	* County Administrator *	220,716.00	220,716.00	18,046.75	110,953.27	.00	109,762.73	49.73
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	232,802.00	232,802.00	18,409.01	113,614.99	.00	119,187.01	51.19
12320	* Assessor *	54,000.00	54,000.00	30.24	954.40	.00	53,045.60	98.23
12340	* License Bureau *	.00	.00	.00	119.34	.00	119.34	100.00
12410	* Treasurer *	268,053.00	268,053.00	25,493.78	134,451.78	.00	133,601.22	49.84
12430	* Accounting *	170,674.00	170,674.00	12,921.81	83,098.60	.00	87,575.40	51.31
12510	* Data Processing *	182,962.00	182,962.00	12,312.39	93,574.03	.00	89,387.97	48.85
13100	* Electoral Board *	25,165.00	25,165.00	554.52	13,607.16	.00	11,557.84	45.92
13200	* Registrar *	72,992.00	72,992.00	6,150.93	39,618.56	.00	33,373.44	45.72
21100	* Circuit Court *	14,310.00	14,310.00	53.11	1,403.85	.00	12,906.15	90.18
21200	* General District Court *	11,945.00	11,945.00	159.29	1,880.90	.00	10,064.10	84.25
21300	* Magistrate *	2,310.00	2,310.00	106.22	867.79	.00	1,442.21	62.43
21600	* Clerk of Circuit Court *	232,736.00	232,736.00	17,777.40	106,887.27	.00	125,848.73	54.07
21800	* Law Library *	1,000.00	1,000.00	332.01	871.18	.00	128.82	12.88
22100	* Commonwealth's Attorney *	114,555.00	114,555.00	9,221.62	54,846.74	.00	59,708.26	52.12
31200	* Sheriff *	1,458,129.00	1,458,129.00	116,594.75	758,472.94	.00	699,656.06	47.98
31250	* School Resource Officer *	63,900.00	63,900.00	5,086.62	32,877.70	.00	31,022.30	48.54
31400	* E911 *	46,380.00	46,380.00	6,218.32	12,197.35	.00	34,182.65	73.70
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32305	* ODEMSA *	1,012.00	1,012.00	.00	1,012.00	.00	.00	.00
32400	* Forestry Service *	8,763.00	8,763.00	.00	8,763.21	.00	.21	.00
32500	* Emergency Services *	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
33300	* Probation Office *	1,440.00	1,440.00	56.02	620.38	.00	819.62	56.91
33400	* Correction & Detention *	15,000.00	15,000.00	11,477.23	16,598.53	.00	1,598.53	10.65
34100	* Building Inspections *	117,106.00	117,106.00	10,184.18	57,713.88	.00	59,392.12	50.71
35100	* Animal Control *	126,105.00	126,275.00	10,279.73	61,723.65	.00	64,551.35	51.11
35300	* Medical Examiner *	.00	.00	.00	20.00	.00	20.00	100.00
42400	* Refuse Disposal *	642,780.00	642,780.00	47,639.55	270,466.43	.00	372,313.57	57.92
42700	* Recycling *	.00	.00	1,287.78	5,111.29	.00	5,111.29	100.00
43200	* General Properties *	651,503.00	651,503.00	44,667.93	333,206.05	.00	318,296.95	48.85
51200	* Supplement of Local Health Dept *	110,173.00	110,173.00	.00	27,543.25	.00	82,629.75	75.00
51405	*Piedmont Senior Resources*	787.00	787.00	.00	787.00	.00	.00	.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	33,747.00	33,747.00	2,957.88	1,436.50	.00	16,251.91	48.15
68000	* Community Colleges *	2,873.00	2,873.00	.00	1,436.50	.00	1,436.50	50.00
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	76,596.00	81,301.00	4,740.08	54,129.06	.00	27,171.94	33.42
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
73200	* Tri-County Life Learners (Liter)*	500.00	500.00	.00	500.00	.00	.00	.00
81100	* Planning Commission *	14,200.00	14,200.00	360.50	2,018.91	.00	12,181.09	85.78

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81110	* Planning/Zoning Dept. *	120,761.00	120,761.00	9,393.43	56,683.96	.00	64,077.04	53.06
81200	* Community & Economic Developmnt *	143,509.00	143,509.00	11,321.69	69,346.17	.00	74,162.83	51.67
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	308.00	.00	1,542.00	83.35
81512	*Historic Society*	250.00	250.00	.00	.00	.00	.00	.00
81513	*Clothes Closet*	600.00	600.00	50.19	306.21	.00	293.79	48.96
81514	*STEPS, Inc.*	7,400.00	7,400.00	.00	3,700.00	.00	3,700.00	50.00
81517	*Resource Conservation & Devel.*	905.00	905.00	.00	905.00	.00	.00	.00
81518	*Prince Edward Camery*	500.00	500.00	.00	500.00	.00	.00	.00
81519	*CPAC / HOPE*	2,500.00	2,500.00	.00	1,250.00	.00	1,250.00	50.00
81520	*Piedmont Area Transit (PAT)*	.00	10,000.00	.00	5,000.00	.00	5,000.00	50.00
81522	* Meals On Wheels *	15,600.00	15,600.00	50.19	7,806.21	.00	7,793.79	49.96
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	6,695.00	6,695.00	.00	3,347.50	.00	3,347.50	50.00
83500	* Extension Agents *	44,492.00	44,492.00	106.20	11,295.58	.00	33,196.42	74.61
89000	** LOCAL AID TO THE COMMONWEALTH **	70,717.00	70,717.00	.00	.00	.00	70,717.00	100.00
90000	*NONDEPARTMENTAL*	20,000.00	.00	58.89	2,216.09	.00	2,216.09	100.00
93100	**TRANSFERS**	7,980,777.00	8,008,349.85	.00	3,740,208.69	.00	4,268,141.16	53.29
	---FUND TOTAL---	13,814,967.00	13,837,414.85	407,980.53	6,520,140.24	.00	7,317,274.61	52.88

FUND #-150

22100	COMMONWEALTH'S ATTORNEY	.00	.00	177.40	1,212.27	.00	1,212.27	100.00
31200	SHERIFF	30,000.00	30,000.00	500.00	14,892.97	.00	15,107.03	50.35
	---FUND TOTAL---	30,000.00	30,000.00	677.40	16,105.24	.00	13,894.76	46.31

FUND #-170

62100	HEALTH INSURANCE	1,800,000.00	1,800,000.00	.00	786,359.31	.00	1,013,640.69	56.31
63100	DENTAL INSURANCE	112,500.00	112,500.00	.00	57,061.24	.00	55,438.76	49.27
	---FUND TOTAL---	1,912,500.00	1,912,500.00	.00	843,420.55	.00	1,069,079.45	55.89

FUND #-201

53100	* Administration *	1,356,317.00	1,356,509.60	.00	436,080.16	.00	920,429.44	67.85
	---FUND TOTAL---	1,356,317.00	1,356,509.60	.00	436,080.16	.00	920,429.44	67.85

FUND #-205

61100		14,205,628.00	14,222,208.25	.00	4,904,864.76	.00	9,317,343.49	65.51
	---FUND TOTAL---	14,205,628.00	14,222,208.25	.00	4,904,864.76	.00	9,317,343.49	65.51

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
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FUND # -209

93100	TRANSFERS TO GENERAL FUND	2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00
	--FUND TOTAL--	2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00

FUND # -302

94114	* COMPUTER UPGRADE *	45,000.00	45,000.00	.00	21,250.64	.00	23,749.36	52.77
94125	* GIS MAPPING *	.00	.00	.00	1,597.40	.00	1,597.40	100.00
94135	* UTILITIES - WATER *	.00	.00	79,933.01	946,305.05	.00	946,305.05	100.00
94251	* CARTERSVILLE RESCUE SQUAD *	.00	10,800.00	.00	10,800.00	.00	.00	.00
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
95115	* Vo-Tech Roof Replacement *	.00	.00	11,869.95	11,869.95	.00	11,869.95	100.00
	--FUND TOTAL--	56,820.00	67,620.00	91,802.96	991,823.04	.00	924,203.04	366.75

FUND # -401

67200	* Elementary School - Lit Loan *	241,667.00	241,667.00	.00	.00	.00	241,667.00	100.00
67400	* COPS97 Loan *	374,896.00	374,896.00	.00	324,055.62	.00	50,840.38	13.56
67500	* High/Middle School - VFSA Loan *	932,501.00	932,501.00	.00	749,590.96	.00	182,910.04	19.61
67600	* VACO/VML Direct Loan - HS/MS *	1,448,598.00	1,448,598.00	.00	20,581,177.46	.00	19,132,579.46	320.76
67700	PUBLIC FACILITY NOTE 2009	390,862.00	390,862.00	.00	263,643.29	.00	127,218.71	32.54
67800	* AMERESCO *	130,446.00	130,446.00	.00	130,446.00	.00	.00	.00
95300	* CHC Lease *	291,758.00	291,758.00	.00	2,787,814.63	.00	2,496,056.63	855.52
95500	* LeSueur Property *	18,135.00	18,135.00	.00	7,556.25	.00	10,578.75	58.33
95600	* Suntrust Loan-HS/MS *	.00	.00	.00	1,109,792.96	.00	1,109,792.96	100.00
95700	* Suntrust Loan - Courthouse *	.00	.00	.00	27,850.00	.00	27,850.00	100.00
	--FUND TOTAL--	3,828,863.00	3,828,863.00	.00	25,981,927.17	.00	22,153,064.17	578.58

FUND # -500

53900		600,000.00	600,000.00	.00	95,699.49	.00	504,300.51	84.05
	--FUND TOTAL--	600,000.00	600,000.00	.00	95,699.49	.00	504,300.51	84.05

FUND # -501

93100	** TRANSFERS **	26,036.00	26,036.00	.00	11,265.00	.00	14,771.00	56.73
94900	* SEWER FUND - Enterprise Fund *	273,807.00	273,807.00	29,632.59	146,429.40	.00	127,377.60	46.52
95900	* WATER FUND - ENTERPRISE FUND *	135,563.00	135,563.00	4,768.35	48,503.91	.00	87,059.09	64.22
	--FUND TOTAL--	435,406.00	435,406.00	34,400.94	206,198.31	.00	229,207.69	52.64

FUND # -570

53500	ADMIN EXPENSES	.00	.00	.00	479.09	.00	479.09	100.00
	--FUND TOTAL--	.00	.00	.00	479.09	.00	479.09	100.00

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1/03/2013

\*GL060AA\*

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2012 - 1/03/2013

TIME 9:20

PAGE 4

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	114,035.00	114,035.00	105.50	47,974.00	.00	66,061.00	57.93
81620	MADISON INDUSTRIAL PARK	.00	.00	.00	150,332.23	.00	150,332.23	100.00
93100	Transfer to Gen Fund (Shell Bldg)	263,820.00	263,820.00	.00	56,820.00	.00	207,000.00	78.46
	--FUND TOTAL--	377,855.00	377,855.00	105.50	255,126.23	.00	122,728.77	32.48
FUND # -733								
53010		30,000.00	30,000.00	.00	4,243.64	.00	25,756.36	85.85
	--FUND TOTAL--	30,000.00	30,000.00	.00	4,243.64	.00	25,756.36	85.85
	--FINAL TOTAL--	36,650,442.00	36,700,462.70	534,967.33	40,256,107.92	.00	3,555,645.22	9.68

11

## \*\* GENERAL FUND EXPENDITURES \*\*

## Monthly Financial Report To Council For January 2013

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
Balance Forward			
* Board of Supervisors *	49,777.00	28,263.75	21,513.25
* County Administrator *	220,716.00	110,953.27	109,762.73
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	232,802.00	113,614.99	119,187.01
* Assessor *	54,000.00	954.40	53,045.60
* License Bureau *		119.34	(119.34)
* Treasurer *	268,053.00	134,451.78	133,601.22
* Accounting *	170,674.00	83,098.60	87,575.40
* Data Processing *	182,962.00	93,574.03	89,387.97
* Electoral Board *	25,165.00	13,607.16	11,557.84
* Registrar *	72,992.00	39,618.56	33,373.44
* Circuit Court *	14,310.00	1,403.85	12,906.15
* General District Court *	11,945.00	1,880.90	10,064.10
* Magistrate *	2,310.00	867.79	1,442.21
* Clerk of Circuit Court *	232,736.00	106,887.27	125,848.73
* Law Library *	1,000.00	871.18	128.82
* Commonwealth's Attorney *	114,555.00	54,846.74	59,708.26
* Sheriff *	1,458,129.00	758,472.94	699,656.06
* School Resource Officer *	63,900.00	32,877.70	31,022.30
* E911 *	46,380.00	12,197.35	34,182.65
*Cumberland Vol.FIRE DEPT*	39,500.00	19,750.00	19,750.00
*Cartersville Volun.*	26,075.00	13,037.50	13,037.50
*Cumberland Vol. Rescue Squad*	25,875.00	12,937.50	12,937.50
*Prince Edward Vol. Rescue Squad*	8,000.00	4,000.00	4,000.00
*Randolph Fire Dept.*	41,000.00	20,500.00	20,500.00
*Cartersville Vol. Rescue Squad*	37,320.00	18,660.00	18,660.00
* ODEMSA *	1,012.00	1,012.00	
* Forestry Service *	8,763.00	8,763.21	(.21)
* Emergency Services *	3,000.00		3,000.00
* Probation Office *	1,440.00	620.38	819.62
* Correction & Detention *	15,000.00	16,598.53	(1,598.53)
* Building Inspections *	117,106.00	57,713.88	59,392.12
* Animal Control *	126,275.00	61,723.65	64,551.35
* Medical Examiner *		20.00	(20.00)
* Refuse Disposal *	642,780.00	270,466.43	372,313.57
* Recycling *		5,111.29	(5,111.29)
* General Properties *	651,503.00	333,206.05	318,296.95
* Supplement of Local Health Dept *	110,173.00	27,543.25	82,629.75
*Piedmont Senior Resources*	787.00	787.00	
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	33,747.00	17,495.09	16,251.91
* Community Colleges *	2,873.00	1,436.50	1,436.50
*Special Olympics*	200.00	200.00	
* Recreation *	81,301.00	54,129.06	27,171.94
* Local Library *	115,450.00	57,725.00	57,725.00
* Tri-County Life Learners (Liter)*	500.00	500.00	
* Planning Commission *	14,200.00	2,018.91	12,181.09

## \*\* GENERAL FUND EXPENDITURES \*\*

## Monthly Financial Report To Council For January 2013

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
<b>Expenditures</b>			
* Planning/Zoning Dept. *	120,761.00	56,683.96	64,077.04
* Community & Economic Developmnt *	143,509.00	69,346.17	74,162.83
* Board of Zoning Appeals *	1,850.00	308.00	1,542.00
*Historic Society*	250.00	250.00	
*Clothes Closet*	600.00	306.21	293.79
*STEPS, Inc.*	7,400.00	3,700.00	3,700.00
*Resource Conservation & Devel.*	905.00	905.00	
*Prince Edward Cannery*	500.00	500.00	
*CPAC / HOPE*	2,500.00	1,250.00	1,250.00
*Piedmont Area Transit (PAT)*	10,000.00	5,000.00	5,000.00
* Meals On Wheels *	15,600.00	7,806.21	7,793.79
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
*Peter Francisco SWD*	6,695.00	3,347.50	3,347.50
* Extension Agents *	44,492.00	11,295.58	33,196.42
** LOCAL AID TO THE COMMONWEALTH **	70,717.00		70,717.00
* NONDEPARTMENTAL *		2,216.09	(2,216.09)
**TRANSFERS**	8,008,349.85	3,740,208.69	4,268,141.16
COMMONWEALTH'S ATTORNEY		1,212.27	(1,212.27)
SHERIFF	30,000.00	14,892.97	15,107.03
HEALTH INSURANCE	1,800,000.00	786,359.31	1,013,640.69
DENTAL INSURANCE	112,500.00	57,061.24	55,438.76
* Administration *	1,356,509.60	436,080.16	920,429.44
	14,222,208.25	4,904,864.76	9,317,343.49
	2,086.00		2,086.00
* COMPUTER UPGRADE *	45,000.00	21,250.64	23,749.36
* GIS MAPPING *		1,597.40	(1,597.40)
* UTILITIES - WATER *		946,305.05	(946,305.05)
* CARTERSVILLE RESCUE SQUAD *	10,800.00	10,800.00	
*Randolph Community Center*	11,820.00		11,820.00
* Vo-Tech Roof Replacement *		11,869.95	(11,869.95)
* Elementary School - Lit Loan *	241,667.00		241,667.00
* COPS97 Loan *	374,896.00	324,055.62	50,840.38
* High/Middle School - VPSA Loan *	932,501.00	749,590.96	182,910.04
* VACO/VML Direct Loan - HS/MS *	1,448,598.00	20,581,177.46	(19,132,579.46)
PUBLIC FACILITY NOTE 2009	390,862.00	263,643.29	127,218.71
* AMERESCO *	130,446.00	130,446.00	
* CHC Lease *	291,758.00	2,787,814.63	(2,496,056.63)
* LeSueur Property *	18,135.00	7,556.25	10,578.75
* SunTrust Loan-HS/MS *		1,109,792.96	(1,109,792.96)
* Suntrust Loan - Courthouse *		27,850.00	(27,850.00)
	600,000.00	95,699.49	504,300.51
** TRANSFERS **	26,036.00	11,265.00	14,771.00
* SEWER FUND - Enterprise Fund *	273,807.00	146,429.40	127,377.60
* WATER FUND - ENTERPRISE FUND *	135,563.00	48,503.91	87,059.09
		479.09	(479.09)
COMMUNITY CENTER PURCHASE	114,035.00	47,974.00	66,061.00

\*\* GENERAL FUND EXPENDITURES \*\*

Monthly Financial Report To Council For January 2013

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
MADISON INDUSTRIAL PARK		150,332.23	(150,332.23)
	263,820.00	56,820.00	207,000.00
	30,000.00	4,243.64	25,756.36
Total Expenditure	36,700,462.70	40,256,107.92	(3,555,645.22)
Total Revenues			
Less Total Expenditures	(36,700,462.70)	(40,256,107.92)	3,555,645.22

14

# Request For Appropriation

Department: Recreation

Code: 71500

Appropriate from:

Code	Item	Amount
3-100-001613-0040	Youth League Fundraisers	100.00

Appropriate to:

Code	Item	Amount
4-100-71500-0025	Youth League - softball	100.00

Reason for Request:

press machine rental from softball

Kenneth O. Weber  
-----  
Signature

12-11-12  
-----  
Date

Approved:

-----  
Board of Supervisors

-----  
Date

# Request For Appropriation

Department: Recreation

Code: 71500

Appropriate from:

Code	Item	Amount
3-100-001613-0035	Concessions	4200.00

Appropriate to:

Code	Item	Amount
4-100-71500-6002	Food + Food Svc. Supplies	4200.00

Reason for Request:

\_\_\_\_\_

Keith D. White  
-----  
Signature

12-18-12  
-----  
Date

Approved:

-----  
Board of Supervisors

-----  
Date

# Request For Appropriation

Department: Recreation

Code: 71500

Appropriate from:

Code	Item	Amount
3-715-001899-0002	OES gym rental	50.00

Appropriate to:

Code	Item	Amount
4-100-71500-5830	Refunds from Revenue	50.00

Reason for Request:

\_\_\_\_\_

Keith White  
Signature

12-18/12  
Date

Approved:

-----  
Board of Supervisors

-----  
Date



**Stephany S. Johnson, CAP**

Accounts Clerk

Cumberland County

Administrator's Office

P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

[sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)

Date: 12/18/2012

To: Lee Pfeiffer

Cc: **Howard Paras**

RE: Payment for DOL 051512

---

Please deposit the attached check (#87128) in the amount of \$1,163.40, and return these finds to the following expense line item:

**3-100-001899-0022**

**Total Reimbursement = \$1,163.40**

Thanks,

  
Stephany

Howard,  
you need to add this to the BOS agenda for  
appropriation to 4-100-31200-6009 for insurance  
recoveries. 



# Memo

To: Vivian Giles, County Administrator

From: Rachel Falkenstein, Planner

Date: January 2, 2013

Re: **Amendment to CUP # 11-06: National Communication Towers, LLC "Guinea Mills Tower" Tax Map parcel 73-A-58**

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On November 9, 2011 the Board of Supervisors approved a conditional use permit to locate a self-supporting monopole telecommunications tower on the above tax parcel owned by Julia M. Tipton located near the intersection of Cumberland Road (Route 45) and Holman Mill Road (Route 640). The Conditional Use Permit became effective on April 1, 2012.

The applicant has asked the Board to amend two of the conditions of this permit. Condition 1 requires that all construction work be commenced on or before one (1) year from the effective date of the permit and the applicant would like this to be extended by two (2) years. The applicant is also requesting the language in condition number 6 be modified to exclude the word "antenna" and only reference "dish."

Staff requests that the Board of Supervisors set this item for public hearing at their regular meeting of February 12, 2013.

## Attachment

Portion of application documents (letter requesting amendment from applicant, application form, amended conditions, survey, aerial image and tower simulation photo) – 9 pages



December 4, 2012

Bret Schardein  
Director of Planning  
P.O. Box 110  
1 Courthouse Circle  
Cumberland, VA 23040

RE: CUP 11-06 Renewal  
Tax Map 73-A-58

Dear Mr. Schardein,

Condition number 7 of the above mentioned CUP requires construction of the tower to be completed by April 1, 2013. We are requesting a two year extension as we are not currently in the position to complete the construction of the tower before the expiration of the CUP. We believe an additional 2 year extension will allow us to execute a lease with one of the major Service Providers in the Communications Industry. Also we would like to modify the language in condition number 6 to exclude "antenna" and only reference "dish".

Enclosed please find our check in the amount of \$275.00 for the Zoning Fees.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. S. Doss", enclosed in a large, loopy oval.

Al Doss  
Vice President of Development

CC: file



COMMONWEALTH OF VIRGINIA  
COUNTY OF CUMBERLAND

Internal Use Only  
CUP # 11-06 STAFF BS  
RECEIVED 8/15/11  
COMPLETED 8/16/11  
FEE/Ck. # 8735  
RECEIPT # 558424

### Application for Conditional Use Permit

Last revised 7/13/09

Form must be completed in ink, Pencil will not be accepted.

**IMPORTANT NOTE:** FOR CERTAIN LARGE-SCALE DEVELOPMENTS, STATE LAW NOW REQUIRES A TRAFFIC IMPACT ANALYSIS (T.I.A.) be completed and submitted with a rezoning application **before** the County can deem the application complete.

*\*\*Please see the attached T.I.A. info sheet and checklist to determine if such a study shall be required as part of the application. Please contact the zoning administrator for any questions.*

Project Name (how should we refer to this application?): Guinea Mills Tower

Proposal: 195' Self Support Communications Tower and support facility

Location: 3156 Cumberland Road, Cumberland, VA 23040

Tax Map Parcel(s): 073-A-58

Zoning: A2 Comprehensive Plan Area: \_\_\_\_\_

Election District: 4 (Randolph Magisterial District)

# of Acres to be Covered by Conditional Use Permit (if a portion of a parcel or parcels it must be delineated on a plat): 0.3587 Acres (15,625 S.F.)

Is this an amendment to an existing conditional use permit? If Yes, provide CUP # or approval date: CUP 11-06 (April 1, 2012)  YES  NO

A Preliminary Site Plan is Required with Application for a CUP. Have you submitted a preliminary site plan?  YES  NO

Is this a proposal for a shopping center or telecommunication tower? If so, additional information is required additional conditions/use restrictions apply. Please see the Planning & Zoning Dept. for more info.  YES  NO

Contact Person (who should we call/write concerning this project?): Al Doss

Address: 5413 Patterson Ave., Suite 101 City: Richmond State: VA Zip: 23226

Daytime Phone: (804) 366-1165 Fax #: (804) 673-4242 Email: adoss@nationaltowers.com

**Owner of Record** (who currently owns the property?): Julia M. Tipton

Address: 3156 Cumberland Road City: Cumberland State: VA Zip: 23040

Daytime Phone: (804) 492-4122 Fax #: ( ) Email: \_\_\_\_\_

**Applicant** (who is the contact person representing?): National Communication Towers, LLC

Address: 5413 Patterson Ave. City: Richmond State: Va Zip: 23226

Daytime Phone: (804) 366-1165 Fax #: (804) 673-4242 Email: adoss@nationaltowers.com

Does the owner of this property own (or have any ownership interest) in any abutting property?  
If yes, please list those tax map parcel numbers. N/A

Section 74-702 of the Cumberland County Zoning Ordinance provides guidelines for conditional use permit applications.

Please address the following standards which will be reviewed by the staff in analysis of your request. If you need assistance filling out these items, staff is available.

Provide a written statement demonstrating that:

1. The establishment, maintenance or operation of the CUP will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare;
2. The CUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
3. The establishment of the CUP will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
4. The exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause a substantial depreciation in the property values within the neighborhood;
5. Adequate utilities, access roads, drainage or necessary facilities have been or are being provided;

6. Ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for;
7. Off-street parking and loading areas where required with particular attention to the items in # 1. above and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district are adequately provided for;
8. Refuse and service areas, with particular reference to the items in #s 1. and 2. above are adequately provided for;
9. Appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for;
10. Any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect;
11. Required building setbacks and other open spaces are adequately provided for;
12. The proposed use is compatible with adjacent properties and other property in the zoning district;
13. An adequate supply of light and air to adjacent property is adequately provided for; and
14. The CUP shall, in all other respects, conform to the applicable regulations of the zoning district in which it is located, except as such regulations may, in each instance, be modified by the Board of Supervisors.

Describe your request in detail and include all pertinent information such as the number of persons involved in the use, operating hours, and any unique features of the proposed use: This request is for the construction and operation of a communications facility, including a 195' Monopole Tower. The facility will be unmanned and in operation 24 hours a day. No offices or habitable buildings will be on site, therefore water and sewer will not be required. The site is approximately 1/3 of an acre in size within a 10 acre parcel and the compound will be enclosed by an eight foot tall security fence.

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Describe briefly the improvements proposed. State whether new buildings or structures are to be constructed, existing buildings or structures are to be used or additions made to existing buildings or structures. Give dimensions of the buildings that are to be constructed and the dimensions of any existing buildings on the property (attach any necessary information). The site dimensions are 125' X 125' and will be graded for a positive drainage slope of 2%. A 195' tall tower will be erected within a 80' X 90' fenced compound enclosed by an 8' tall security fence. Small self contained equipment buildings and/or equipment pads will also be located within the compound.

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**Attachments Required** – provide two (2) copies of each

1. *Recorded plat or boundary survey of the property requested for the permit.* If there is no recorded plat or boundary survey, please provide legal description of the property and the Deed Book and page number or Plat Book and page number.

Note: If you are requesting a permit for a portion of the property, it needs to be described or delineation on a copy of the plat or surveyed drawing.

2. *Ownership information* – If ownership of the property is in the name of any type of legal entity or organization including, but not limited to, the name of a corporation, partnership or association, or in the name of a trust, or in a fictitious name, a document acceptable to the County must be submitted certifying that the person signing below has the authority to do so.

**If the applicant is a contract purchaser or an agent of the owner, an owner/agent agreement must be attached (ask staff for form if needed).**

**Owner/ Applicant Must Read and Sign**

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge.

A. S. Doss, VP of Development

Print Name of ~~Owner~~ Applicant

8/10/2011  
Date

A. S. Doss

804-366-1165

Signature of Owner/ Applicant

Daytime Phone # of Signatory

Julia M. Tipton  
Julia M Tipton / OWNER

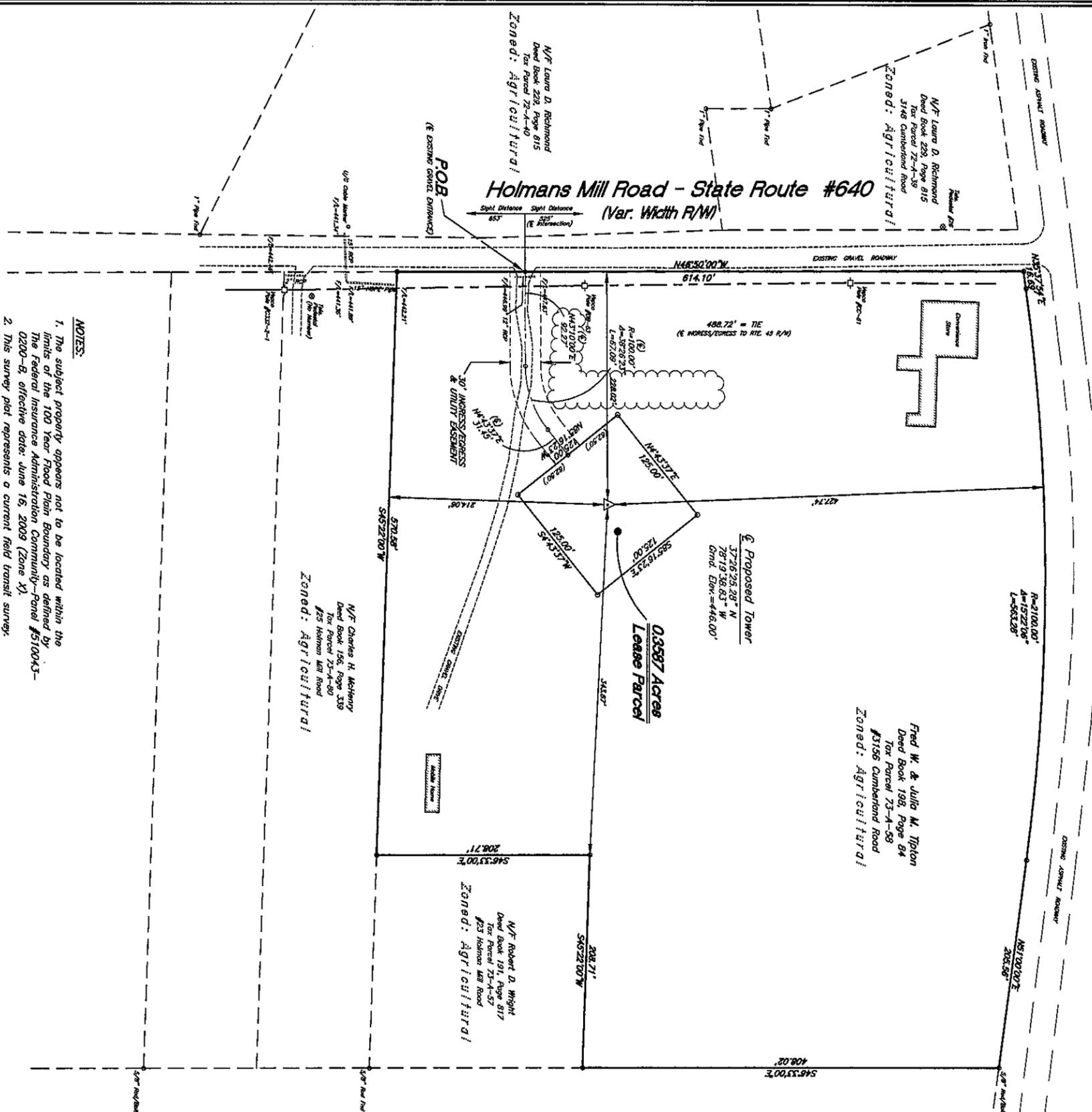
8-12-11  
Date:

### **CUP 11-06 Amended Conditions:**

1. This conditional use permit shall allow for construction work commenced on or before ~~one (1)~~ **three (3) years from the effective date of the conditional use permit**, and any such expansion activities commenced thereafter shall require a new conditional use permit.
2. All operations on the Property shall comply with all applicable health and environmental laws, rules and regulations, and with all County, State and Federal Laws which govern construction and operation of the tower.
3. All representations of National Communication Tower, LLC's conditional use permit application #11-06 for a 195 foot Telecommunication Tower and associated equipment, including all attached documentation, filed on August 15, 2011, are included herein as conditions.
4. This permit shall not become effective until a removal bond in the amount of \$25,000 pursuant to Section 74-745 of the Zoning Ordinance has been approved by the County Attorney executed, and filed with the County Administrator.
5. The radius width shall be limited to three (3) feet for any ~~antennae or~~ dish placed on the tower.

The permit shall be effective April 1, 2012.

Cumberland Road - State Route #45  
(80' R/W)



Fred W. & Julia M. Tipton  
Deed Book 198, Page 84  
Tax Parcel 73-A-58  
#3156 Cumberland Road  
Zoned: Agricultural

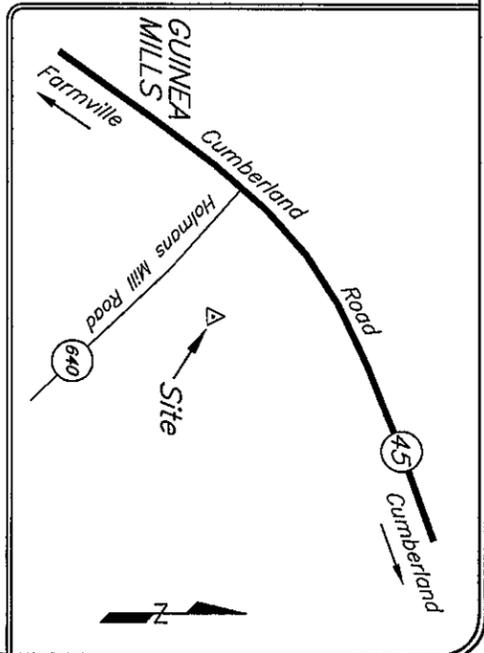
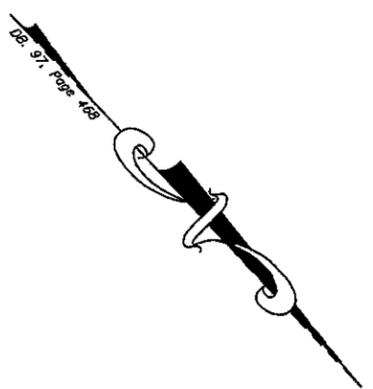
Proposed Tower  
37'26.25' x 28'19.38' W  
Grnd. Elev. = +46.00'

0.3587 Acres  
Lease Parcel

W/F Charles H. McHenry  
Deed Book 156, Page 339  
Tax Parcel 73-A-4-90  
#23 Holmans Mill Road  
Zoned: Agricultural

W/F Robert D. Wright  
Deed Book 191, Page 817  
Tax Parcel 73-A-4-57  
#23 Holmans Mill Road  
Zoned: Agricultural

W/F James Wilkins, Jr.  
Deed Book 114, Page 555  
Tax Parcel 73-A-58  
#358 Cumberland Road  
Zoned: Agricultural



- Legend**
- Free Hydrant
  - Handicap Parking Spaces
  - Painted Parking Spaces (Reg.)
  - Water Meter
  - Water Valve
  - Lamp Post (Metal Post w/ Light)
  - Drainage Manhole
  - Sanitary Manhole
  - Cable T.V. Pedestal
  - Verizon Telephone Pedestal
  - U/G Fiber Optic Marker
  - Gas Valve
  - Ureco Pole
  - Ureco Transformer
  - Final Survey Traverse Point
  - Miss Frame Sign
  - Handicap Parking Sign
  - Irrigation Valve
  - Yard Inlet (Drainage)
  - Concrete Surface
  - Reinforced Concrete Pipe
  - Corrugated Metal Pipe
  - U/G Fiber Optic Marker
  - D.I.
  - P.O.B. Point of Beginning

I hereby certify that this boundary survey, to the best of my professional knowledge and belief, is correct and complies with the minimum procedures and standards established by the Virginia State Board of Architects, Professional Engineers, Land Surveyors, and Certified Landscape Architects.



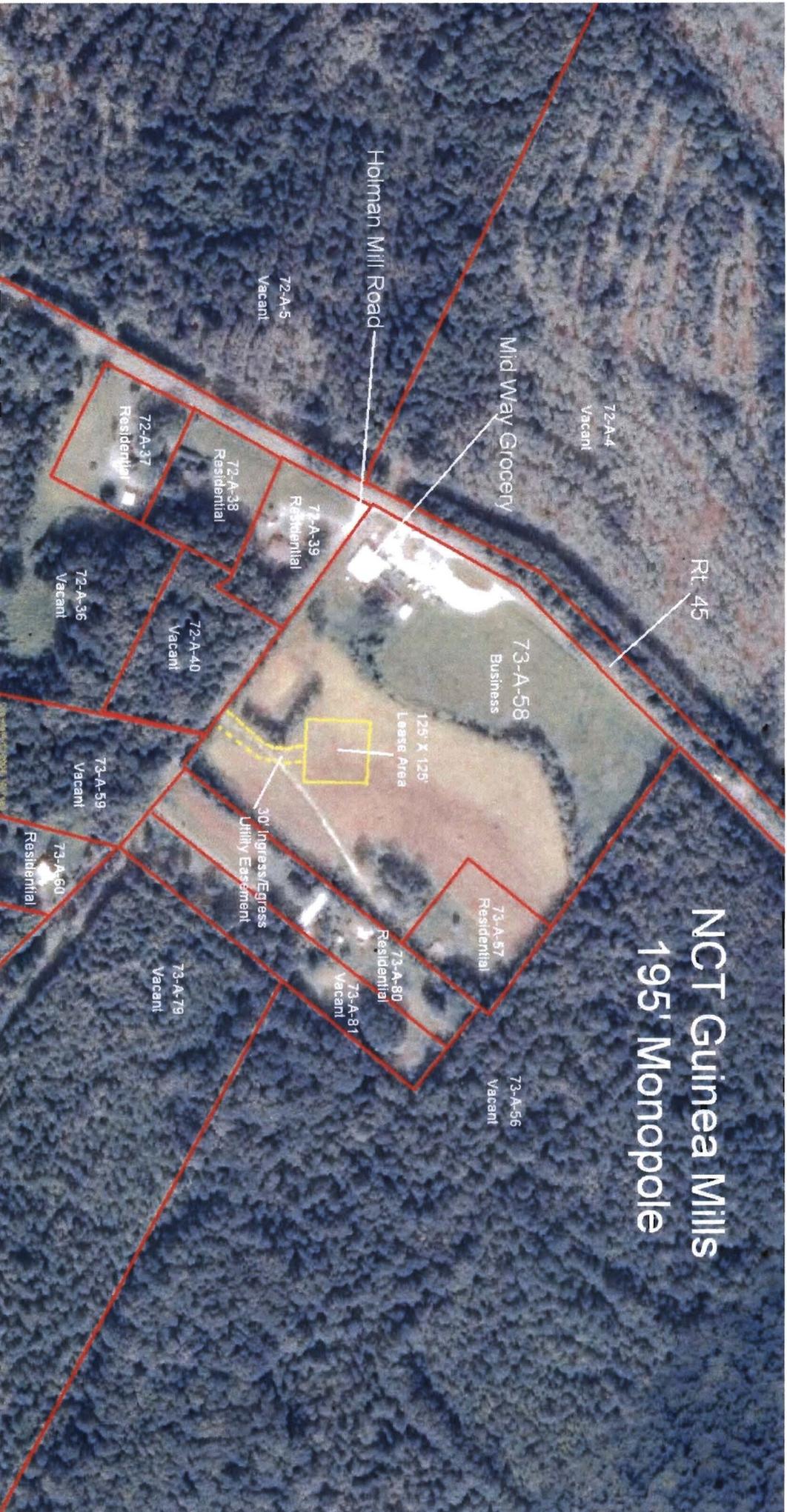
**SURVEY PLAT SHOWING  
A 30' INGRESS/EGRESS & UTILITY EASEMENT  
AND A 0.3587 ACRE LEASE PARCEL SITUATED  
ON THE EAST LINE OF STATE ROUTE 45  
RANDOLPH DISTRICT, CUMBERLAND COUNTY, VIRGINIA  
JULY 25, 2011**



**Shadrach & Associates, LLC**  
LAND SURVEYING  
450 Sandstone Blvd., Suite 10-B • Roanoke, Virginia 24015  
Phone: (804)378-3300 • Fax: (804)378-3301

- NOTES:**
1. The subject property appears not to be located within the limits of the 100 Year Flood Plain Boundary as defined by The Federal Insurance Administration Community-Panel #510043-0200-B, effective date: June 16, 2009 (Zone X).
  2. This survey plat represents a current field transit survey.
  3. This survey was made without the benefit of a Title Report and therefore there may be encumbrances which affect the subject property and are not reflected herein.
  4. Lease Parcel site sheet-drains in a northwesterly direction.

# NCT Guinea Mills 195' Monopole





Rt. 45 and Hollman Road

**DATE:** December 4, 2012  
**TO:** Cumberland County Board of Supervisors  
**FROM:** Greg Baka *GB*  
Director of Community and Economic Development  
**RE:** Summary of Economic Development Projects

Below is summary of Economic Development activity in the County in 2012.

1. Existing businesses expanded in 2012 – Dollar General doubled in size by moving to their new building and the store management indicated their sales are about 10%-20% higher than last year. True Value expanded (was renting, now an owner) by purchasing the former Marion's Grocery building.
2. New businesses have started up in 2012 – Northfield Ministries Home for Young Women, plain and simple Marketplace (in the former True Value Building), Affordable Tire (in the former Trading Post), and Our Daily Bread now leases the former DSS Bldg). Also, High Bridge Trail State Park opened this year and will attract tourism. (Staff also hosted a "Business Networking Reception" in January.)
3. Work under construction -- New ABC store scheduled to open this month. Baxter Enterprises, located in the Town of Farmville (but also in Cumberland County), is remodeling their gas station to add a convenience store and possibly a laundromat and mini-storage. Crossroads Services is building two new buildings for individuals with disabilities. The East Coast Rib and BBQ Company is in the process of opening their restaurant in the former Kelly Jo's Restaurant building.
4. Staff contacted a number of other businesses about locating in the County. Staff continues to pursue inquiries from prospective industrial uses, prospective lessees, and IDA-owned property.
5. Public Waterline -- A 1.9 mile stretch of waterline funded by a \$2.06M loan/grant from the USDA will soon be completed from the Marathon Gas Station to the Community Center for 73 water users. Cost savings in the project have enabled Fleming Rd (11 water users) to be re-inserted into this project and for the Eastern Extension (~21 water users on 0.8 mile extension) to be added to the project as well. A SERCAP grant of up to \$35,000 will provide individual waterline connections for low-to-moderate households.

6. The Poor House Rd. extension and widening project to access the main road into the Industrial Park is now almost 100% complete. The next step is wetlands permitting for the Ind Park that will allow for the construction of Road A – the access road into the Ind Park.
7. From its Community Center property alone, the IDA brings in leases of ~\$3700/mo – or \$44,400 per year.
  - Social Services (DSS) \$2000/mo
  - Bear Creek Academy \$1200/mo
  - NCT Wireless Tower \$ 500/mo
  - (SVCC and Clothes Closet are non-rent paying tenants -- \$1 per year.)

The IDA also received ~\$3600 in lease payments in 2012 for ARR in the Ind Park prior to deferring their lease payments for one year. Our Daily Bread is also leasing a building -- a property owned by Cumberland County in the old Social Services Building @ \$800/mo.

8. Food Sales – In March, the new Dollar General opened and offered a wider selection of foods. The Farmers Market at Fitzgerald Baptist Church had successful sales on Wednesday evenings from July to October so folks could “Buy Fresh and Buy Local”. Now, the “Plain and Simple Marketplace” in the former True Value bldg and is open every Saturday for food/craft/vendor sales and has been successful.
9. For 2013... Buggs Island Telephone (BIT) will be providing wireless broadband service to residential and business customers in 2013 in Cumberland County and throughout a 15-county region in Southside Virginia. BIT is working on optimizing their network. Interested citizens may contact BIT directly at their main number 434.689.6300 and inquire about their service to their home. MBC (Mid-Atlantic Broadband) is nearly complete with the installation a communications hut at the entrance to the Poor House Rd Industrial Park that will serve business customers that need fiber.
10. Other projects - Cobbs Creek Reservoir generates a lease payment of \$1,131,900 annually for 50 years. The new landfill, while not even open yet, generates an annual payment of \$500,000. If it were to begin operations in 2-3 years, it is expected to generate payments of \$750,000+/year. The wireless tower at the Maintenance Shop property will generate another \$10,494 per year in the future.
11. Lastly, the Commissioner of the Revenue’s Office collected over \$71,832 from Business License fees in 2011. Their 2012 report will be forthcoming in a couple of weeks. Sales tax revenues, collected by the Treasurer’s Office, show an average of ~\$31,320/month in 2012 or projected revenues of about \$375,000 annually.

# Collection Rates - As of December 31, 2012

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## Real Estate:

	Current Collection %	Prior Year %	Change
Current Year - 2012	91.31%	90.30%	+ 1.01%
Year 2	95.57%	95.86%	- 0.29%

## Personal Property:

	Current Collection %	Prior Year %	Change
Current Year - 2012	81.95%	81.37%	+ 0.58%
Year 2	97.06%	96.65%	+ 0.41%

# Treasurer's Office

## Outstanding Collections Report

December 2012

### Real Estate

	As of 11/30/12	As of 12/31/12	Change	% Collected	Abatements/ Exonerations
2000-2002	\$ 4,478.15	\$ 3,728.49	\$ 749.66	16.74%	
2003	3,419.23	2,898.63	520.60	15.22%	
2004	5,077.01	4,556.41	520.60	10.25%	
2005	7,592.12	7,071.52	520.60	6.85%	
2006	11,260.26	10,700.19	560.07	4.97%	
2007	19,456.47	18,507.78	948.69	4.88%	
2008	37,341.51	35,161.14	2,180.37	5.84%	
2009	63,852.02	61,303.89	2,548.13	3.99%	
2010	154,891.35	148,778.36	6,112.99	3.95%	
2011	265,970.24	256,891.29	9,078.95	3.41%	\$ 1,374.02
2012	583,365.04	505,552.44	77,812.60	13.34%	\$ 1,374.02
<b>Total</b>	<b>\$ 1,156,703.40</b>	<b>\$ 1,055,150.14</b>	<b>\$ 101,553.26</b>		

### Personal Property

	As of 11/30/12	As of 12/31/12	Change	% Collected	Abatements/ Exonerations
2007	\$ 30,621.14	\$ 29,970.66	\$ 650.48	2.12%	\$ 412.50
2008	50,351.24	49,394.87	956.37	1.90%	\$ 426.95
2009	40,235.31	38,876.48	1,358.83	3.37%	\$ 829.56
2010	53,778.68	51,501.27	2,277.41	4.23%	\$ 822.75
2011	92,536.92	81,939.98	10,596.94	11.45%	\$ 862.85
2012	594,991.63	504,205.61	90,786.02	15.26%	\$ 1,198.63
<b>Total</b>	<b>\$ 862,514.92</b>	<b>\$ 755,888.87</b>	<b>\$ 106,626.05</b>		

# December 2012

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1				17	35	\$690.00	5
2				18	18	\$833.56	2
3	63	\$2,889.61	10	19	17	\$742.50	3
4	27	\$2,082.51	8	20	11	\$690.75	3
5	14	\$831.75	3	21	25	\$644.25	2
6	38	\$2,271.46	7	22			
7	35	\$1,636.27	5	23			
8				24			
9				25			
10	29	\$1,768.45	8	26			
11	12	\$129.75	2	27	52	\$1,938.14	10
12	7	\$411.83	21	28	54	\$2,695.13	6
13	11	\$438.50	7	29			
14	29	\$760.33	5	30			
15				31			
16					477	\$21,454.79	107

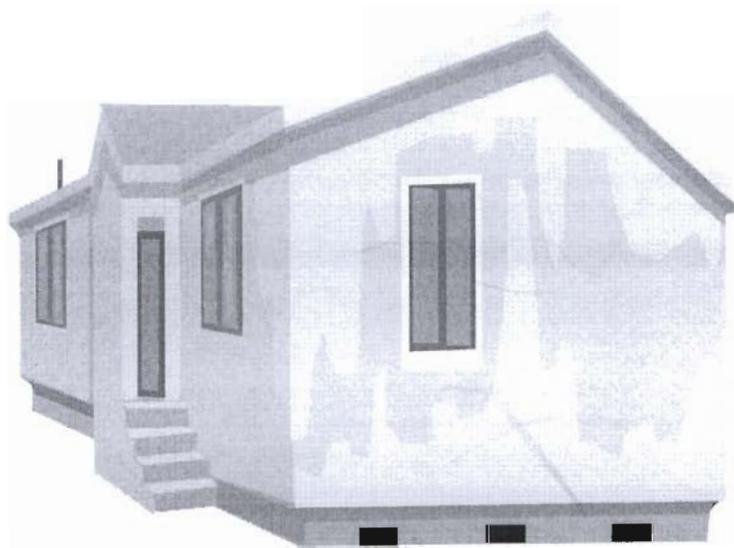
# MONTHLY RECYCLE TOTALS REPORT

December 2012

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
12/4/2012	6 lbs. ALUM. 13 lbs. PLASTIC	10 Lbs.	123 Lbs.	8 lbs. ALUM. 6 lbs. PLASTIC	24 Lbs	224 Lbs.
12/14/2012	10 lbs. ALUM. 3 lbs. PLASTIC	25 Lbs	123 Lbs	2 lbs. ALUM. 2 lbs. PLASTIC	27 Lbs	317 Lbs
<b>MONTHLY TOTALS</b>	<b>16 LBS. - ALUM. 16 LBS. PLASTIC</b>	<b>35 lbs.</b>	<b>246 LBS.</b>	<b>10 LBS. - ALUM. 8 LBS. PLASTIC</b>	<b>51 lbs.</b>	<b>541 LBS.</b>

# **Cumberland County**

## **Building Inspections Department**



**December 2012**

**Monthly  
Report**

# COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

## Building Official's Office

Leland Leeds  
Building Official

[lleeds@cumberlandcounty.virginia.gov](mailto:lleeds@cumberlandcounty.virginia.gov)

Tina Smith  
Permit Technician /  
E-911 Coordinator

[tsmith@cumberlandcounty.virginia.gov](mailto:tsmith@cumberlandcounty.virginia.gov)

P.O. Box 110  
Cumberland, VA 23040  
(804) 492-9114 Phone  
(804) 492-9224 Fax

December	Current Month 2011	YTD 2011	Current Month 2012	YTD 2012
Singlewides	1	6	1	11
Doublewides	1	9	1	11
Modular	0	4	0	6
New Homes	0	15	1	12
Ag & Exempt	0	1	0	5
Garages & Carports	1	29	0	19
Additions & Remodels	1	27	3	23
Misc	8	129	11	121
Commercial	4	29	3	28
<b>Totals</b>	<b>17</b>	<b>249</b>	<b>20</b>	<b>234</b>
Total Fees Collected	\$1,794.97	\$36,890.84	\$2,489.49	\$35,381.48
E-911 Fees Collected	\$12.00	\$384.00	\$12.00	\$276.00
Zoning Fees Collected	\$0.00	\$720.00	\$0.00	\$30.00
S & E Fees Collected	\$0.00	\$1,300.00	\$0.00	\$0.00
Total Estimated Value	\$132,693.00	\$6,311,846.00	\$268,100.00	\$5,979,852.00
Admin. Fees	\$0.00	\$0.00	\$0.00	\$190.00
CO's Issued	8	46	3	42



## 2012 Inspections Completed

	(A) Res	(1)Buildings	(2)Addition (Garage)	(3)Remodel	(4)Modular / Manufactured	(5)Other (decks, sheds etc.)	(6)Non Building (pools, fences)	(B) Comm	(1)Buildings	(2)Addition	(3)Remodel	(4)Modular / Manufactured	(5)Other (decks, sheds etc.)	(6)Non Building (ools, fences)	68	16	9	4	7	31	0	354	200	137	105	30	1	827		
January	36	3	8	1	9	15	1	9	2	0	1	0	6	0	27	21	9	7	2	1	66									
February	31	4	7	2	6	13	0	15	3	0	0	0	13	0	27	11	9	9	3	0	59									
March	42	13	4	4	8	13	0	4	2	0	0	0	0	0	33	22	17	13	3	0	88									
April	50	9	17	1	7	16	2	7	0	4	1	0	3	0	48	19	14	9	3	0	93									
May	32	1	8	1	14	6	2	4	1	1	1	0	3	0	29	14	8	6	1	0	58									
June	34	4	8	4	7	14	0	2	0	2	0	0	0	0	25	15	9	9	1	0	59									
July	18	3	6	2	2	6	0	8	0	2	1	4	1	0	21	12	7	5	0	0	45									
August	41	6	2	1	21	10	3	6	0	0	0	3	3	0	40	14	9	8	2	0	73									
Spetember	41	5	4	5	21	7	2	3	2	0	0	0	1	0	33	26	15	13	3	0	90									
October	40	14	0	2	7	18	1	1	1	0	0	0	0	0	24	16	18	9	5	0	72									
November	34	7	1	3	10	12	2	5	5	0	0	0	0	0	28	17	13	9	4	0	71									
December	24	4	1	9	7	1	5	4	0	0	0	0	1	0	19	13	9	8	3	0	52									
Totals #'s	423	73	66	35	119	131	18	68	16	9	4	7	31	0	354	200	137	105	30	1	827									

Total Inspections for the month

# of E & S inspections	Resident	Address
4	Anderson, Kelly	Spring Creek Road
6	Ballard, AnnBrooks	Joggers Trail
4	Clabo, Bonnie	136 Game Farm Road
21	Cumberland Co IDA (AG RENEWABLE)	111 Poorhouse Rd
5	Cumberland Co Water Line	Anderson Hwy
8	Cumberland County (PoorHouse Rd)	Poorhouse Rd
13	Dollar General	Anderson Hwy
6	Dunnivan, Martin	257 Deep Run Rd
20	Farmville Airport	Wedgewood Dr
13	Giles, David	20 Thompson Rd
17	Haislip, Alex Jr.	2847 Cumberland Road
5	Hartley, Chris	18 Spring Creek Lane
4	Hazelgrove, Elizabeth (VET CLINIC)	Hillcrest Road
15	Hughes, Brian	Rhodes Lane
6	Ingle, Lindsey	Foster Road
15	Jones Chapel Baptist Church	947 Trents Mill Rd
20	Lamb, Richard	Old Buckingham Road
4	Landis, Sandra	Guinea Road
4	Lee, Jessie	318 Eagle Lane
2	Meadows, Edna Mae	TBD -off Stoney Point Rd
20	Meyers, Roger	Curtin Lane
7	Moore, Donald	Foster Road
13	Norman, William	1707 River Road
21	Peregoy, Charles	Stoney Point Rd
5	Pryor, Sandra	67 Joggers Trail
4	Schlicher, Robert	Ampthill Rd
20	Short, Donald	Hatcher Road
3	Southland Double Diamond Farms LLC	266 Motley Mill Rd
7	Thompson, Ray	Pauline Ln
3	Trent, John	148 Goshen Rd

6	Trent, Darrell	Journeys End Rd
8	Whitlow, Michael	Foster Road
4	Williams, Charles	High Hill Road
3	WTL Properties	208 Swann Rd
21	Yonce, Charles	Jenkins Ridge Road
<b>337</b>		

Closed files

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 11<sup>th</sup> day of December, 2012, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2, Vice-Chairman  
Kevin Ingle, District 3  
David Meinhard, District 4, Chairman  
Parker Wheeler, District 5  
Vivian Giles, County Administrator / Attorney  
Greg Baka, Director of Community Development  
Bret Schardein, Planning Director  
Stephany Johnson, Accounts Clerk

Absent: Meghan Allen, Deputy Clerk

The Chairman called the meeting to order and the County Administrator called the roll.

**1. Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Supervisor Ingle.

**2. Approval of Agenda**

On a motion by Supervisor Osl and carried the Board approved the Agenda as amended.

New Item 6. County Attorney/County Administrator Report  
e) Appropriations of \$11,869.95 for roof replacement  
(FY 2012 Project) – AAR of North Carolina, INC.

- f) Appropriation of \$4,535.83 for Piedmont Regional Jail
- g) Appropriation of \$6,941.40 for Piedmont Regional Jail

New Item 7. Planning Director's Report  
b) CUP 12-04 River Range Shooting Range

New Item 10. Adjourn to Closed Session  
VA Code Section 2.2-3711 (A-1) Personnel Matters re:  
Discussion of assignment, performance and salaries.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**3. Resolution of Appreciation**

The Chairman read the resolution and presented it to Mr. Zachary Wilson.

**Resolution of Appreciation  
Zachary Wilson  
Scout Troop 6516**

**WHEREAS**, the Cumberland County Board of Supervisors recognizes Mr. Zachary Atkins Wilson for his recent accomplishment for the completing his board of review for the Rank of Eagle Scout in the Boy Scouts of America; and

**WHEREAS**, Zachary Atkins Wilson worked tirelessly with the Farmville YMCA to build an outdoor stage for children's activities and outdoor exercise classes; and

**WHEREAS**, Zachary Atkins Wilson is a junior at Cumberland County High School; and

**WHEREAS**, he passed as an Eagle Scout at his Board of Review on October 9, 2012; and

**Therefore BE IT RESOLVED**; that the members of the Cumberland County Board of Supervisors, through this resolution, wish to congratulate Mr. Zachary Wilson on his accomplishment and express their appreciation for his contributions to Cumberland County.

**ADOPTED** the 11<sup>th</sup> day of December, 2012.

On a motion by Supervisor Wheeler and carried the Board adopted the Resolution of Appreciation for Zachary Wilson Scout Troop 6516

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**4. Public Comments**

There were nine (9) citizens signed up to speak. Their comments for the Board included; concerns about the finances of the County, and the tax rates.

Mr. Lou Seigel rode the Piedmont Area Transit bus to report back to the Board on the services. He advised the Board that he was very unhappy with the ride. The length of time on the bus was too long and the cost for a citizen to ride was too cheap and the County was paying too much for the service. He suggested to the Board that they County look into doing their own transportation service for citizens.

5. **State and Local Departments / Agencies**

The Chairman stated that he would like to do item 5c first.

c) Eric Hougland, Park Manager of High Bridge Trail State Park

Mr. Erich Hougland introduced himself to the Board and stated that he wanted to go over the 2012 Highlights of the High Bridge Trail State Park. He stated that the trail is thirty-one (31) miles long, four (4) miles of that is located in Cumberland County. Part of High Bridge is also located in Cumberland County. Keith Barber Construction was awarded the contract for construction on the bridge he is located in Cumberland County. Mr. Hougland also thanked the County for their support. The bridge was opened on April 6, 2012 this was also the 147<sup>th</sup> anniversary of the First Battle of High Bridge 4,500 and 5,000 people visited High Bridge that weekend that included people from 14 different states and Washington D.C. On June 26, 2012 the Grand Opening was held a lot of state and local leaders were in attendance including Cumberland. Visits to the park from January 1, 2012 to November 30, 2012 was 181,315. In 2011 the total was 86,110, having the Bridge open has been a huge impact on the park. They have had a number of programs with large turnouts. He commented on complaints about the accessibility to High Bridge, he stated that they are ADA compliant and anyone with wheelchair, scooter, etc. are allowed to use them to get to High Bridge. The Park will be charging a parking fee beginning January 1, 2013. The fee will be \$2.00 during the week and \$3.00 on the weekend and for regular users they can purchase an annual pass which will be even less.

a) VDOT

Mr. Scot Shippee Assistant Residency Administrator with the Dillwyn residency advised the Board that they have completed all the mowing on the primary roads and are working on the secondary roads. They are beginning to work on brush cutting, cleaning ditches, answering customer service calls and preparing for any weather that may come.

Supervisor Ingle commented that he was pleased with the work with getting the roads cleaned for the Christmas parade.

Supervisor Meinhard commented that there are limbs and brush on the sides of the road on some of the secondary roads.

b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools

Dr. Amy Griffin advised the Board that Mr. Mason Dukes, a Senior and Cumberland High School and student liaison for the School Board, will be giving the update for the Board.

Mr. Mason Dukes reviewed a power point presentation for the Board. (Presentation in Official Board File)

**6. County Attorney / County Administrator Report**

a) Consent Agenda

1) Approval of Minutes

Supervisor Wheeler commented that there needed to be a correction to the minutes. The minutes stated "Supervisor Ingle questioned if the citizen had taken the ride on the Piedmont Area

Transit bus yet.” and should state Supervisor Wheeler.

2) Approval of Bills for November and December 2012. Approved bills for December total \$90,486.45. Ratified bills for November warrants total \$449,859.44 with check numbers ranging from 65049-65349. Direct Deposits total \$162,929.37.

3) Monthly Budget Report

On a motion by Supervisor Wheeler and carried the Board approved the Consent Agenda.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

b) Madeline’s House Relocation request

County Administrator Vivian Giles advised the Board that there was a representative from Madeline’s House to speak. They are requesting funding from localities for their new location.

Ms. Emily Marshall, Director for Madeline’s house, advised the Board that they have ninety (90) days to vacate their current residence. They are requesting that the Counties they help serve assist them with securing a down payment for a new location. They have been in a rent free building located in Nottoway County for thirteen (13) years. The State Department is going to be building a large training facility there now so they will have to move. The decision was made to purchase a place so they will not face this problem in the future. They are asking the twelve (12) Counties for a one time gift of

\$3,000 to go towards the estimated \$36,000 for down payment and closing costs.

Supervisor Banks commented on his concern with Counties not contributing the same amount of funds.

Ms. Marshall stated that every year they send out a budget request to all twelve (12) counties for the same amount. The same amount is not given from each county.

Supervisor Osl stated that the founder was a Cumberland County resident. He also stated his concern with some of the Counties not being as supportive as others.

Supervisor Ingle commented that some churches and other civic organizations give their support to them and hoped they will help out in the localities who don't contribute as much.

Supervisor Meinhard stated his frustration as well on other Counties not contributing.

The board discussed numerous options in order to assist Madeline's house with the funds needed.

On a motion by Supervisor Ingle and carried the Board approved to pay immediately the \$2,500 previously budgeted for Madeline's house and appropriate an additional \$500 from Piedmont Area Transit funds to total \$3,000 and send a letter on behalf of the Chairman of the Board to the other participating jurisdictions indicating the \$3,000 has been paid to Madeline's House for the purpose of down payment for their alternate location.

Vote: Mr. Osl – aye                      Mr. Banks – abstain  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

c) Re-appropriation of funds for Reassessment supplies

County Administrator Vivian Giles advised the Board that this request was brought to her attention by the Commissioner of the Revenue, Mrs. Anita French. The request is to move \$1,000 from another line item to cover the costs needed for the supplies.

On a motion by Supervisor Wheeler and carried the Board approved the Re-appropriation of \$1,000 for the Reassessment supplies.

Vote: Mr. Osl – aye                      Mr. Banks – abstain  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

d) Adoption of Resolution awarding contract for utility hook-up grant funds

County Administrator Vivian Giles advised the Board that D & A Contractors was the second lowest bid; the first was Cumberland Contractors who requested to withdraw their bid due to an error and other issues.

On a motion by supervisor Meinhard and carried the board approved to allow the lowest bidder to withdraw their bid.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

On a motion by Supervisor Wheeler and carried the Board approved the resolution to award the Contract for the Utility hook-up to the lowest bidder.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF CUMBERLAND, VIRGINIA**

**WHEREAS**, the Board of Supervisors of Cumberland County, Virginia, has successfully entered into an Agreement through the USDA Rural Development program using loans/grants to construct the “Phase II” extension of the County’s Public Waterline along U.S. Route 60;

**WHEREAS**, this “Route 60 Waterline” extension will bring safe and reliable drinking water to homeowners, better fire protection for buildings and properties, and the potential for economic development opportunities along Route 60;

**WHEREAS**, the County installs the public waterline within the public right-of-way; however, it is the responsibility of the homeowner to hire a licensed contractor to make the individual waterline connection from their water meter to their home;

**WHEREAS**, the County has secured a \$35,000 grant from the Southeast Rural Community Assistance Project, Inc. (better known as “SERCAP”) of Roanoke, VA to provide funding assistance to construct an individual waterline connection from the water meter to their home for those who qualify

under federal standards as Low-to-Moderate Income Households.

**WHEREAS**, twenty-two (22) homeowners along Route 60 and Fleming Rd were identified as meeting Low-to-Moderate Income (LMI) standards.

**WHEREAS**, an Invitation for Bids was properly advertised, as list of 22 LMI addresses were provided to Interested Contractors, five (5) bids were received, and D & A Contractors of Rice, VA, a licensed and insured contractor, has now been identified as the lowest remaining bidder;

**WHEREAS**, any unspent funds from the grant may be set aside for Low-to-Moderate income homes on the Eastern Extension of the waterline (not included in the initial count of 22 properties) and any limited unspent grant funds that remain may then be distributed in a Lottery System for non-LMI homeowners to provide their individual waterline connections;

**THEREFORE BE IT RESOLVED**, the Board of Supervisors of Cumberland County hereby votes to award the contract to make the twenty-two (22) individual waterline connections at their bid price;

D & A Contractors of Rice, VA                      \$21,211

**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Cumberland, Virginia, at a regular board meeting in Cumberland County, Virginia, at which a quorum was present and the same was passed by a vote of all in favor and none opposed, the 11th day of December 2012.*

- e) Appropriations of \$11,869.95 for roof replacement (FY 2012 Project) – AAR of North Carolina, INC.

County Administrator Vivian Giles advised the Board that this contract was awarded and the work was completed before the current Administration came. The funds were put aside to pay for the project after completion but new administration thought the funds for this had already been appropriated. Ms. Giles stated that the money needs to be appropriated so the contractor can be paid.

On a motion by Supervisor Wheeler and carried the Board approved the appropriation of \$11,869.95 for roof replacement (FY 2012 Project) – AAR of North Carolina, INC.

Vote: Mr. Osl – aye                      Mr. Banks – nay  
Mr. Ingle – aye                    Mr. Meinhard – aye  
Mr. Wheeler – aye

- f) Appropriation of \$4,535.83 for Piedmont Regional Jail

Supervisor Wheeler advised the Board that the County is going to have to help the Jail out financially for a couple of months. Piedmont Regional Jails does currently have things in the works but until then the County will have to help out but may receive that money back.

Supervisor Banks and Ingle commented that they need to find cuts somewhere else in the budget to help cover these costs.

On a motion by Supervisor Wheeler and carried the Board approved to appropriate \$4,535.83 for Piedmont Regional Jail.

Vote: Mr. Osl – aye                      Mr. Banks – nay  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

Supervisor Meinhard recommended that the Board take time to look over budget and have recommendations for possible cuts in the budget.

Supervisor Wheeler suggested that the County Administrator and Finance Director look over the budget and find cuts as well.

g) Appropriation of \$6,941.40 for Piedmont Regional Jail

On a motion by Supervisor Wheeler and carried the Board approved appropriate \$6,941.40 for Piedmont Regional Jail.

Vote: Mr. Osl – aye                      Mr. Banks – nay  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**7. Planning Director's Report**

a) Update on Planning Commission Activities

Planning Director Mr. Bret Schardein advised the Board that the cell tower on Thompson Rd will be up for Public Hearing for the Planning Commission at their January 12<sup>th</sup> meeting they will then make their recommendation for the Board for the February 8<sup>th</sup> meeting.

Cell tower on Route 45 behind Midway still has not been constructed and the permit which allowed them a year to start construction will run out soon they will be requesting an extension to the permit at the next meeting.

b) CUP 12-04 River Range Shooting Range

Planning Director Mr. Bret Schardein advised the Board that a request for an outdoor shooting range had been received and requested the Board refer this to the Planning Commission.

On a motion by Supervisor Osl and carried the Board approved to refer CUP 12-04 to the Planning Commission

Vote:	Mr. Osl – aye	Mr. Banks – abstain
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Supervisor Ingle questioned the status of Bodatious.

Mr. Schardein stated that they are waiting to hear back from them on when they want to meet again.

**8. Community Development Director's Report**

a) Update on projects

Community Development Director Greg Baka went over the list of activity in the Community Development office for 2012 that was in the Board packet.

Supervisor Meinhard questioned the amount of money that is supposed to be generated from the Landfill.

Mr. Baka advised that this information was before his time, but with the drop in the economy the proposed profit is probably lower now.

**9. Public Comments (Part Two)**

There was one (1) citizen signed up to speak, their comments for the Board included; concerns with the County budget.

**10. Adjourn to Closed Session**

VA Code Section 2.2-3711 (A-1) Personnel Matters re: Discussion of assignment, performance and salaries.

On a motion by Supervisor Osl and carried the Board entered into closed meeting under VA Code Section 2.2-3711 (A-1) Personnel Matters re: discussion of assignment, performance and salaries.

The Board returned to regular session on a motion by Supervisor Osl.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl – aye  
Mr. Banks – Not Present  
Mr. Ingle – aye  
Mr. Meinhard – aye  
Mr. Wheeler - aye

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

**WHEREAS**, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

**11. Board Member Comments**

Supervisor Osl commented that the information that Mr. Lou Seigel provided them should be given to the Piedmont Area Transit.

Supervisor Meinhard commented that the County is operating under a balanced budget and did not raise the taxes.

Supervisor Ingle commented that he had numerous citizens call him at home in favor of the County supporting Madeline's House.

- 12. Additional Information**
- a) Treasurer's Report
  - b) DMV Report
  - c) Recycling Report
  - d) Building Inspections Report

- 13. Adjourn - Scheduled meeting: January 8, 2012**

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David Meinhard, Chairman

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Vivian Giles, County Administrator