



# CUMBERLAND COUNTY BOARD OF SUPERVISORS

## Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for:  
June 11, 2013

Regular Meeting – 7:00 p.m.

### 7:00 pm – Roll Call

1. Moment of Silence and Pledge of Allegiance
2. Approval of Agenda Motion
3. Public Hearing  
CUP 11-05 Amendment of Conditions Bodatious (pg. 1-24) Motion
4. Public Comments
5. State and Local Departments/Agencies/Service Providers
  - a) VDOT Information
  - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
  - c) Renee Maxey, Piedmont Court Services Information
6. County Attorney/County Administrator Report
  - a) Approval of Minutes Motion
  - b) Committee/Board/Position Appointments and Advertisement Motion
    - 1) Social Services District 4 Representative (pg. 25) Motion
    - 2) Advertisement to solicit public interest (pg. 26-28) Motion
  - c) VDOT Draft Six-Year Plan Public Hearing/Workshop (pg. 29-30) Motion
  - d) Senator Warner's Office at Cumberland Public Library (pg. 31)  
Information

7. Finance Director's Report
  - a) Consent agenda Motion
    - 1) Approval of bills
    - 2) Monthly Budget Report (pg. 32-43)
  - b) Appropriation Supplemental Funds 2012-13 School Year (pg. 44-53) Motion
  - c) Appropriation of \$9,847.76 Department of Health (pg. 54) Motion
  - d) Appropriation of \$7,715.50 Insurance Reimbursement (pg. 55-56) Motion
  - e) Request for funding FY 2012-13 Cartersville Rescue (*Tabled from last meeting*) Motion
  - f) Appropriation of \$3,948.92 Clerk's Office (pg. 57) Motion
  
8. Planning Director's Report
  - a) Update on Planning Commission activities Information
  - b) County Project updates (pg. 58) Information
  - c) REZ 13-01 Set Public Hearing (pg. 59-67) Motion
  
9. Public Comments (Part two)
  
10. Board Members Comments
  
11. Additional Information – (pg. 68-94)
  - a) Treasurer's Report
  - b) DMV Report
  - c) Recycling Report
  - d) Building Inspections Report
  
12. Adjourn – Regular meeting Tuesday, July 9, 2013 at 7:00 p.m.



**STAFF REPORT**  
**CUP 11-05 Bodacious Motorsports Event**  
**May 31-June 2, 2013 Event Compliance**  
Cumberland County, Virginia  
Board of Supervisors  
June 11, 2013

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**Permit Information:**

CUP 11-05 was approved on Tuesday, April 9, 2013 at 7:00 p.m. with 26 conditions for applicants Old Dominion 4-Wheel Drive Club to hold up to 3 annual weekend-long motorsports events on tax map parcels 12-A-3 and 12-A-4, physical address 415 Boston Hill Road.

**Summary of June 2013 Event:**

**Dates:**

Friday, May 31- Sunday, June 2

**Attendees:**

Total - 1065

Campers - 505

**Arrests:**

1 detained for drunk in public (not charged and released by magistrate)

1 charged for underage possession of alcohol

**Compliance with CUP Conditions**

1. **Terms and definitions:** For the purpose of this Conditional Use Permit, the following terms shall have the following meaning and no other:
  - a. *“Property Owner”* shall mean the person, persons or group that owns the following Cumberland County Tax Map parcels 12-A-3 and 12-A-4.
  - b. *“Property”* shall mean the property identified as the following Cumberland County tax Map Parcels 12-A-3 and 12-A-4 and shown on permit site plan.
  - c. *“Main Events”* shall mean an event that occurs over a Friday, Saturday and Sunday period that lasts no more than 60 consecutive hours.

- d. “*Motor Sports Complex*” shall mean an outdoor sports complex containing race track(s) suitably constructed to provide for public viewing of motor vehicle racing.
  - e. “*Restricted Areas*” shall mean areas where spectators shall not be permitted.
  - f. “*Club*” shall mean the Virginia 4 Wheel Drive Conversion Club or their successor.
  - g. “*Club staff*” shall mean the members of the Club who facilitate and manage Main Events. Such individuals shall clearly identifiable by special shirts, uniforms, armbands or other methods.
2. Events permitted: No more than three (3) Main Events shall be allowed in any calendar year and may only be held during the months of April through September. Additional events may be permitted by amendment to the Conditional Use Permit.

### ***In Compliance***

3. Noise and quiet hours: Motor sports events and club sponsored activities shall only take place between the hours of 9:00 A.M and 12:00 A.M. Quiet hours shall be enforced by club staff from 12:00 A.M. to 9:00 A.M. Any noise during quiet hours resulting from any event or club sponsored activity on the Property shall not exceed a noise level of 70 decibels for any continuous 60 second period. If Cumberland County receives any complaints from adjacent property owners regarding noise levels during quiet hours or upon its own investigation discovers upon inspection that the noise levels exceed what is allowed during quiet hours, the Owner shall be given a warning for the first offense and shall not have another noncompliant event throughout the year. If the Owner violates the noise standards within the warning period, then the County reserves the right to: A) restrict events until the Property is brought back into compliance with the noise standards, B) fine the Owner \$500.00 and/or C) require noise reducing measures to be installed immediately at the cost of the Owner. For any offense after the first offense, the Owner shall A) pay a fine of \$1,000.00, B) have operation hours restricted until the Owner can bring the Property into compliance with the noise standards and C) must install any necessary noise reducing measures to come into compliance with the noise standards.

### ***In Compliance***

*Notes: No complaints received regarding noise*

4. Alcohol consumption: All alcohol consumption on the Property shall follow the rules and regulations of the Virginia Alcohol and Beverage Control Board and the Code of Virginia. Any individual consuming alcohol that is under the age of 21 shall be reported to the local authorities and the parent or legal guardian of an underage drinker will be contacted by the local authorities if the underage drinker is a minor. Drivers and crew members are not permitted to consume alcoholic

beverages while racing. Alcoholic beverages shall not be allowed in Restricted Areas.

***In Compliance***

*Notes: One person charged with underage possession of alcohol and escorted from the property.*

5. Method and manner of entry: (contingent on condition 4) All attendees must enter the Property by using the entrance on Boston Hill Road. No other entry point shall be permitted. Every individual requesting entry into the Property shall provide a valid ID showing their date of birth. Both hands of individuals under the age of 21 shall be clearly marked with black permanent marker to indicate they cannot consume alcohol. Staff shall re-mark the hands of individuals if the ink fades over the course of the event.

***In Compliance***

6. Prohibited items and activities: The following shall be prohibited:
  - a. Fireworks
  - b. Firearms, knives or other weapons
  - c. Illegal drugs and contraband

***In Compliance***

*Notes: No incidents reported*

7. Camping and overnight parking: Camping shall only be permitted in designated areas as permitted and regulated by the Virginia Department of Health. Camping and overnight parking of vehicles shall only be permitted on Friday and Saturday nights. There shall remain, at a minimum, one security officer in the camping area at all times during the event.

***In Compliance***

*Notes: VDH inspected the site prior to the April event and determined that the camping area was in compliance with VDH regulations.*

8. Security: One trained security officer, certified by the local sheriff, per every 100 people is required throughout the main event. This is in addition to the off-duty deputies hired by the Club to work throughout the event. One Emergency Medical Technician or off-duty fire and rescue personnel is required during all motorsports activities. If only one medical staff member is present and they become unavailable, then all motorsport activities must be discontinued until they can return to standing by for that event.

***In Compliance***

*Notes: 1065 attendees (505 campers). Club members were not able to receive formal security training prior to the June event. The Sheriff briefed club members*

*prior to the event on how to handle security by coordinating with off-duty deputies hired for the event. The sheriff has determined this to be an acceptable method to handle security until club members can receive formal security training.*

9. Parking: All spectators shall park in designated parking areas.

***In Compliance***

10. Event signage: Proper signage for parking and for entering and exiting the site, along with traffic control measures are required. At least two 24"x36" brown or green signs with white text that are professionally made shall be displayed at the entrance and near the race track stating the rules and regulations.

***In Compliance***

11. Virginia Department of Transportation (VDOT) Permit and Compliance: The applicant shall receive a VDOT permit and shall comply with all VDOT requirements for traffic control.

***In Compliance***

*Notes: VDOT permit issued April 10, 2013 (good for 1 year).*

12. Traffic Control: The applicant shall locate reduced speed limit signs along Boston Hill Road for the duration of the main events in a manner consistent with VDOT specifications and coordinate with state and local police for monitoring and enforcement.

***Compliance not possible at this time***

*Notes: VDOT will not allow the applicant to place reduced speed limit signs along a public road. VDOT did provide caution signs warning drivers of event ahead and to drive slowly.*

*The County has two options to address the speed limit issue:*

- a. Make a formal request to VDOT to reduce the speed limit along Boston Hill Road. VDOT will conduct a traffic study and determine if they think a reduced speed limit would be appropriate. Timeline is 9-12 months.*
- b. The county can reduce speed limit on all dirt and gravel roads in the county to 35 mph by adopting a local ordinance in accordance with § 46.2-873.1.*

13. Dust Control: The applicant shall apply a dust control additive to the dirt roads prior to each event in a manner according to VDOT specifications and coordinate the schedule and frequency of applications with VDOT.

***In Compliance***

*Notes: Dust control additive applied prior to the April event.*

14. Spectator safety: All motor sports areas shall be protected by guardrails and spectator areas shall be setback a minimum of one hundred (100) feet from the mud bog pit and a minimum of fifty (50) feet from the sand drag and motorcross track. All spectators must remain within the designated area during the event. Staff, emergency personnel, and event competitors are the only exception to this condition.

***In Compliance***

15. Participant safety: All trucks, cars and other motor vehicles used in race events and other competitions shall have the proper safety equipment and devices and shall comply with club rules. No child under the age of twelve (12) shall be permitted to participate in any race event without parental consent. Children under twelve (12) participating in race events shall be limited to race vehicles with no larger than a ninety (90) cubic centimeter engine.

***In Compliance***

16. Garbage disposal: The Owner shall remove all trash created by the event from the property and along Boston Hill Road by 6:00 PM Wednesday evening following the event, weather permitting, and shall dispose of such garbage at locations approved by the Department of Environmental Quality.

***In Compliance***

*Notes: Staff inspected site after event for compliance.*

17. Water & sewage service: Drinking water and toilet facilities shall be provided as required by the Virginia Department of Health.

***In Compliance***

*Notes: VDH inspected the site prior to the April event and determined site to be in compliance with VDH regulations.*

18. Outdoor light control: Lighting shall not constitute a nuisance and shall not produce glare or otherwise spillover onto adjacent properties. All outdoor lighting shall be fully-shielded fixtures that direct light towards the ground and not upwards.

***In Compliance***

19. Site planning: A final schematic site plan shall be submitted and approved by the Zoning Administrator prior to initiating the use.

***In Compliance***

*Notes: Site plan submitted February 6, 2013.*

20. Liability insurance: The Owner or Applicant shall make every effort to obtain and keep a liability insurance policy in the amount of \$1,000,000 in as short a period as possible. A minimum policy of \$300,000 is required. If the Owner or Applicant has not obtained a policy of at least \$1,000,000 within one year of the effective date of this permit the Applicant shall be required to reapply for the Conditional Use Permit and provide evidence and reasons why the policy has not yet been obtained.

***In Compliance***

*Notes: Insurance policy dated 4/3/2013 (good for 1 year) in the amount of \$300,000 through Evolution Insurance Brokers.*

21. Compliance with laws, rules and regulations: All operations shall be conducted in compliance with all current applicable federal, state, and county laws, rules and regulations and the Owner shall perform all testing and monitoring required by applicable regulation.

***In Compliance***

22. Accessory uses: The location of any use that may be accessory or ancillary to the primary use of the Property shall be shown on the final schematic site plan. Such accessory uses may include small-scale sale of items to the general public. Any such use that is located outdoors shall be screened and meet all requirements set forth in the conditions contained herein.

***In Compliance***

23. Additional uses and changes: Any substantial changes, as determined by the Zoning Administrator, in the use of the Property by the Owner over what has been permitted by this Conditional Use Permit shall require an amendment to this Conditional Use Permit. Substantial changes can include, but are not limited to, changes or additions to the use of the property that would increase the amount of traffic, parking, outdoor lighting, noise, particulate emission, water usage or have other similar impacts.

***In Compliance***

24. Right to inspect: The Board of Supervisors, or their designated representative, has the right to inspect any activity or event governed by this permit for compliance with these conditions at any time.
25. Permit Renewal: The Applicant or Owner shall be required to renew this permit through the Board of Supervisors within one (1) year from its effective date. If the

Owner or Applicant fails to renew the permit within one (1) year this Conditional Use Permit shall be considered invalid and all events allowed by this permit shall cease.

26. Revocation of permit: Violation of any of these terms and conditions shall, at the sole determination of the Zoning Administrator, be grounds for revocation of this Conditional Use Permit by the Board of Supervisors. This Conditional Use Permit shall remain in effect for the period of time that the Owner owns the Property provided that all required conditions are adhered to; however, any amendment to this Conditional Use Permit or subsequent Conditional Use Permit regarding the same or similar recreational events on the Property shall take precedence when there shall be any conflicting conditions; at any time that the Owner shall no longer retain ownership of all the Property, this Conditional Use Permit shall be considered invalid within one year and all events allowed by this permit shall cease.

**Public Input:**

As of this writing staff had not received any public input concerning the June event.

**Conclusion:**

It is my opinion that the applicants were in compliance with all conditions during the June event.

Respectfully submitted by:

Rachel Falkenstein  
Planning Director



**STAFF REPORT**  
**Amendment to CUP 11-05**  
Conditional Use Permit  
Cumberland County, Virginia  
Board of Supervisors Public Hearing  
June 11, 2013

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**General Information:**

Processing schedule: A public hearing with the Board of Supervisors for an amendment to CUP 11-05 is scheduled for **Tuesday, June 11, 2013 at 7:00 p.m.** in Circuit Courtroom of the Cumberland County Courthouse.

**Application Information:**

Applicant: Old Dominion 4-Wheel Drive Club  
c/o Mike Morris

Owner(s): M. L. Duncan, Jr. & Bobby Lee Duncan

Agent: Mr. Phillip Parker, Jr., Parker Consulting, LLC

Requested action: The BOS has requested an amendment to the conditions of a previously approved Conditional Use Permit to allow Special Recreational Events, Bodacious Motorsports Events.

Location: TAX PARCEL 12-A-3 & 4: located at 415 Boston Hill Road, Cartersville, VA 23027 approximately 2 miles north of the intersection of Boston Hill Road (Route 605) and Columbia Road (Route 690).

Voting District: 1

Zoning: A-2

Comprehensive Planning Area: Rural Area

Size: 135 acres

Existing uses on the site: Motorsports racing course, club house, various outbuildings, cleared area for camping and spectators. Remainder is forested.

**Attachments:**

Proposed resolution

**Surrounding Area Information:**

	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comprehensive Plan Planning Area</u>
North	Forest/agricultural	A-2	Rural Area
South	Forest	A-2	Rural Area
East	Agricultural/forest	A-2	Rural Area
West	Forest	A-2	Rural Area

**Summary of CUP 11-05 Bodacious Motorsports Events:**

CUP 11-05 was approved on a 3-2 vote by the Board of Supervisors on April 9, 2013 with 26 conditions after a 4-3 recommendation for approval from the Planning Commission. The permit allows the applicant to hold weekend long off-road racing events and related activities on the property up to three times a year for one year. The use is considered a Special Recreational Event which is a conditional use within A-2 zoning.

Events typically take place from Friday to Sunday evenings with attendees having the option to camp overnight Friday and Saturday nights. Racing takes place during Saturday and Sunday and the event typically includes a Saturday night concert from 8:00PM to 12:00AM. Other event activities include fundraising by the local voluntary fire and EMS departments through food and non-alcoholic beverage sales.

The property location is zoned A-2, Agricultural and is not within a growth area as defined by the Comprehensive Plan. Access to the site is from an access drive off of Boston Hill Road (Route 605). A schematic site plan was included in the application.

**Adopted Conditions:**

1. Terms and definitions: For the purpose of this Conditional Use Permit, the following terms shall have the following meaning and no other:
  - a. “*Property Owner*” shall mean the person, persons or group that owns the following Cumberland County Tax Map parcels 12-A-3 and 12-A-4.
  - b. “*Property*” shall mean the property indentified as the following Cumberland County tax Map Parcels 12-A-3 and 12-A-4 and shown on permit site plan.
  - c. “*Main Events*” shall mean an event that occurs over a Friday, Saturday and Sunday period that lasts no more than 60 consecutive hours.
  - d. “*Motor Sports Complex*” shall mean an outdoor sports complex containing race track(s) suitably constructed to provide for public viewing of motor vehicle racing.
  - e. “*Restricted Areas*” shall mean areas where spectators shall not be permitted.
  - f. “*Club*” shall mean the Virginia 4 Wheel Drive Conversion Club or their successor.
  - g. “*Club staff*” shall mean the members of the Club who facilitate and manage Main Events. Such individuals shall clearly identifiable by special shirts, uniforms, armbands or other methods.

2. Events permitted: No more than three (3) Main Events shall be allowed in any calendar year and may only be held during the months of April through September. Additional events may be permitted by amendment to the Conditional Use Permit.
3. Noise and quiet hours: Motor sports events and club sponsored activities shall only take place between the hours of 9:00 A.M and 12:00 A.M. Quiet hours shall be enforced by club staff from 12:00 A.M. to 9:00 A.M. Any noise during quiet hours resulting from any event or club sponsored activity on the Property shall not exceed a noise level of 70 decibels for any continuous 60 second period. If Cumberland County receives any complaints from adjacent property owners regarding noise levels during quiet hours or upon its own investigation discovers upon inspection that the noise levels exceed what is allowed during quiet hours, the Owner shall be given a warning for the first offense and shall not have another noncompliant event throughout the year. If the Owner violates the noise standards within the warning period, then the County reserves the right to: A) restrict events until the Property is brought back into compliance with the noise standards, B) fine the Owner \$500.00 and/or C) require noise reducing measures to be installed immediately at the cost of the Owner. For any offense after the first offense, the Owner shall A) pay a fine of \$1,000.00, B) have operation hours restricted until the Owner can bring the Property into compliance with the noise standards and C) must install any necessary noise reducing measures to come into compliance with the noise standards.
4. Alcohol consumption: All alcohol consumption on the Property shall follow the rules and regulations of the Virginia Alcohol and Beverage Control Board and the Code of Virginia. Any individual consuming alcohol that is under the age of 21 shall be reported to the local authorities and the parent or legal guardian of an underage drinker will be contacted by the local authorities if the underage drinker is a minor. Drivers and crew members are not permitted to consume alcoholic beverages while racing. Alcoholic beverages shall not be allowed in Restricted Areas.
5. Method and manner of entry: (contingent on condition 4) All attendees must enter the Property by using the entrance on Boston Hill Road. No other entry point shall be permitted. Every individual requesting entry into the Property shall provide a valid ID showing their date of birth. Both hands of individuals under the age of 21 shall be clearly marked with black permanent marker to indicate they cannot consume alcohol. Staff shall re-mark the hands of individuals if the ink fades over the course of the event.
6. Prohibited items and activities: The following shall be prohibited:
  - a. Fireworks
  - b. Firearms, knives or other weapons
  - c. Illegal drugs and contraband

7. Camping and overnight parking: Camping shall only be permitted in designated areas as permitted and regulated by the Virginia Department of Health. Camping and overnight parking of vehicles shall only be permitted on Friday and Saturday nights. There shall remain, at a minimum, one security officer in the camping area at all times during the event.
8. Security: One trained security officer, certified by the local sheriff, per every 100 people is required throughout the main event. This is in addition to the off-duty deputies hired by the Club to work throughout the event. One Emergency Medical Technician or off-duty fire and rescue personnel is required during all motorsports activities. If only one medical staff member is present and they become unavailable, then all motorsport activities must be discontinued until they can return to standing by for that event.
9. Parking: All spectators shall park in designated parking areas.
10. Event signage: Proper signage for parking and for entering and exiting the site, along with traffic control measures are required. At least two 24"x36" brown or green signs with white text that are professionally made shall be displayed at the entrance and near the race track stating the rules and regulations.
11. Virginia Department of Transportation (VDOT) Permit and Compliance: The applicant shall receive a VDOT permit and shall comply with all VDOT requirements for traffic control.
12. Traffic Control: The applicant shall locate reduced speed limit signs along Boston Hill Road for the duration of the main events in a manner consistent with VDOT specifications and coordinate with state and local police for monitoring and enforcement.
13. Dust Control: The applicant shall apply a dust control additive to the dirt roads prior to each event in a manner according to VDOT specifications and coordinate the schedule and frequency of applications with VDOT.
14. Spectator safety: All motor sports areas shall be protected by guardrails and spectator areas shall be setback a minimum of one hundred (100) feet from the mud bog pit and a minimum of fifty (50) feet from the sand drag and motorcross track. All spectators must remain within the designated area during the event. Staff, emergency personnel, and event competitors are the only exception to this condition.
15. Participant safety: All trucks, cars and other motor vehicles used in race events and other competitions shall have the proper safety equipment and devices and shall comply with club rules. No child under the age of twelve (12) shall be permitted to participate in any race event without parental consent. Children under twelve (12) participating in race events shall be limited to race vehicles with no larger than a ninety (90) cubic centimeter engine.

16. Garbage disposal: The Owner shall remove all trash created by the event from the property and along Boston Hill Road by 6:00 PM Wednesday evening following the event, weather permitting, and shall dispose of such garbage at locations approved by the Department of Environmental Quality.
17. Water & sewage service: Drinking water and toilet facilities shall be provided as required by the Virginia Department of Health.
18. Outdoor light control: Lighting shall not constitute a nuisance and shall not produce glare or otherwise spillover onto adjacent properties. All outdoor lighting shall be fully-shielded fixtures that direct light towards the ground and not upwards.
19. Site planning: A final schematic site plan shall be submitted and approved by the Zoning Administrator prior to initiating the use.
20. Liability insurance: The Owner or Applicant shall make every effort to obtain and keep a liability insurance policy in the amount of \$1,000,000 in as short a period as possible. A minimum policy of \$300,000 is required. If the Owner or Applicant has not obtained a policy of at least \$1,000,000 within one year of the effective date of this permit the Applicant shall be required to reapply for the Conditional Use Permit and provide evidence and reasons why the policy has not yet been obtained.
21. Compliance with laws, rules and regulations: All operations shall be conducted in compliance with all current applicable federal, state, and county laws, rules and regulations and the Owner shall perform all testing and monitoring required by applicable regulation.
22. Accessory uses: The location of any use that may be accessory or ancillary to the primary use of the Property shall be shown on the final schematic site plan. Such accessory uses may include small-scale sale of items to the general public. Any such use that is located outdoors shall be screened and meet all requirements set forth in the conditions contained herein.
23. Additional uses and changes: Any substantial changes, as determined by the Zoning Administrator, in the use of the Property by the Owner over what has been permitted by this Conditional Use Permit shall require an amendment to this Conditional Use Permit. Substantial changes can include, but are not limited to, changes or additions to the use of the property that would increase the amount of traffic, parking, outdoor lighting, noise, particulate emission, water usage or have other similar impacts.
24. Right to inspect: The Board of Supervisors, or their designated representative, has the right to inspect any activity or event governed by this permit for compliance with these conditions at any time.

25. Permit Renewal: The Applicant or Owner shall be required to renew this permit through the Board of Supervisors within one (1) year from its effective date. If the Owner or Applicant fails to renew the permit within one (1) year this Conditional Use Permit shall be considered invalid and all events allowed by this permit shall cease.
26. Revocation of permit: Violation of any of these terms and conditions shall, at the sole determination of the Zoning Administrator, be grounds for revocation of this Conditional Use Permit by the Board of Supervisors. This Conditional Use Permit shall remain in effect for the period of time that the Owner owns the Property provided that all required conditions are adhered to; however, any amendment to this Conditional Use Permit or subsequent Conditional Use Permit regarding the same or similar recreational events on the Property shall take precedence when there shall be any conflicting conditions; at any time that the Owner shall no longer retain ownership of all the Property, this Conditional Use Permit shall be considered invalid within one year and all events allowed by this permit shall cease.

### **Suggested Amendments:**

Staff recommends the following amendments to the adopted conditions:

8. Security: One trained (~~unarmend/armed~~) security officer, ~~who has successfully completed (unarmned/armed) security guard training and been certified through the Virginia Department of Criminal Justice Services~~certified by the local sheriff, per every 100 people is required throughout the main event. This is in addition to the off-duty deputies hired by the Club to work throughout the event ~~and coordinated through the local Sheriff~~. One Emergency Medical Technician or off-duty fire and rescue personnel is required during all motorsports activities. If only one medical staff member is present and they become unavailable, then all motorsport activities must be discontinued until they can return to standing by for that event.

12. Traffic Control: The applicant shall locate ~~reduced speed limit~~ caution signs along Boston Hill Road ~~warning drivers of the event and encouraging caution~~ for the duration of the main events in a manner consistent with VDOT specifications and coordinate with state and local police for monitoring and enforcement.

### **Consistency with the Comprehensive Plan:**

The policy of Section IV, Section F, Objective 2 of the Comprehensive Plan is to “Encourage the development of the tourism industry potential of Cumberland County.” This event draws hundreds of people into the county and if managed properly could be an economic boost to the county.

Section IV, Section H, Objective 4: “Develop and maintain appropriate parks, recreation and open space facilities to efficiently and effectively serve the needs of the citizens of

Cumberland County.” This event provides recreational opportunities for citizens interested in off-road racing.

Section IV, Section H, Objective 3: “Develop and maintain appropriate emergency services facilities to efficiently and effectively serve the needs of the citizens and industries of Cumberland County including those services relating to police protection, fire protection and emergency medical services.” This event can be an important fundraiser for emergency services providers which allows them to fund necessary equipment and training needed to serve the citizens of Cumberland.

### **Consistency with the Zoning Ordinance:**

As stated in the Sec. 74-701 of the Zoning Ordinance:

“The development and execution of this chapter is based upon the division of the county into districts, within which districts the use of land and buildings, and the bulk and location of buildings and structures in relation to the land, are substantially uniform.

It is recognized, however, that there are certain uses which, because of their unique characteristics, cannot be properly classified in any particular district without consideration, in each case, of the impact of those uses upon neighboring land and of the public need for the particular use of the particular location.”

### **CUP Review Guidelines**

Section 74-702 of the Zoning Ordinance describes the guidelines the Planning Commission and Board of Supervisors should consider when acting upon all conditional use permits. Staff has provided a response after each guideline.

*(1) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare;*

If all of the proposed conditions are adhered to, staff does not believe the proposed use will be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

*(2) That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;*

If all of the proposed conditions are adhered to, staff does not believe the proposed use will be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.

*(3) That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;*

If all of the proposed conditions are adhered to, staff does not believe the proposed use will impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district

*(4) That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause a substantial depreciation in the property values within the neighborhood;*

No new structures are proposed. Existing structures are screened by existing woodland and are setback into the interior of the property.

*(5) That adequate utilities, access roads, drainage or necessary facilities have been or are being provided;*

No utilities are proposed. Portable toilets and potable water will be provided as required by the Virginia Department of Health. Existing ingress and egress to the property off Boston Hill Road is adequate for this event and local sheriff deputies will be onsite for traffic control assistance if needed. The applicant will obtain VDOT special events permits and temporary signage will be used to direct attendees to the property.

*(6) That ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for;*

Existing ingress and egress to the property will continue to provide safe access for automotive and pedestrian traffic and off street parking is available. Staff proposes additional conditions be added to address traffic and roadway concerns. Fire and EMS will be on site during all racing events and security will be provided by trained club personnel and local sheriff's department.

*(7) That off-street parking and loading areas where required with particular attention to the items in subsection (a)(1) of this section and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district are adequately provided for;*

Off street parking will be available in designated areas as directed by club personnel. Overnight parking for event attendees will only be permitted Friday and Saturday nights.

*(8) That refuse and service areas, with particular reference to the items in subsections (a)(1) and (2) of this section are adequately provided for;*

Proposed conditions would require that the owner remove all trash from the event by the following Wednesday and dispose of at approved locations. Refuse facilities will be available throughout the property during the event which club personnel will monitor during the event.

*(9) That appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for;*

Existing screening will be used and race areas are set back from public right of way and neighboring properties.

*(10) That any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect;*

Temporary signage will be used for traffic control, directional signage, and posting of event rules. Temporary lighting consisting of fully-shielded fixtures that direct light towards the ground and not upwards will be used on the property only during the events for safety purposes.

*(11) That required yards and other open spaces are adequately provided for;*

Required yards and other open spaces are adequately provided for.

*(12) That the proposed use is compatible with adjacent properties and other property in the district;*

If all proposed conditions are adhered to, staff feels the proposed use would be compatible with adjacent properties and other property in the district.

*(13) That an adequate supply of light and air to adjacent property is adequately provided for; and*

The proposed use provides for an adequate supply of light and air to adjacent property.

*(14) That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the board of supervisors.*

The proposed use conforms to all regulations of the district.

### **Public Notification:**

All required public notices have been made for legal advertisements and adjacent property owner notifications. Legal notices ran in the Farmville Herald on May 24 and May 31, 2013 and adjacent property owner notices were mailed on May 28, 2013. Notice of the meeting was included on the County Administration bulletin board.

**Public Input:**

Six citizens and neighboring property owners spoke in opposition to the April event at the May BOS meeting citing concerns of tax payer money being spent on the event and the roadway improvements. They voiced concerns about the shot that was fired at the event and the safety surrounding the event. Other concerns included the low amount of liability insurance held by the club and complaints of noise starting too early in the morning.

I have heard no public input regarding the June event.

Three individuals shared comments via email asking that the Board not revoke the permit citing evidence of the positive impacts and family environment they have experienced at this event. *Note: One commenter did not share his address and the other two are not Cumberland residents.*

**Suggested Motion(s):**

Mr. Chairman, because this request meets the intent and spirit of the and Zoning Ordinance, I move that the Board of Supervisors adopt the attached resolution amending CUP 11-05, a conditional use permit request in accordance with Sec. 74-131 through Sec. 74-702 of the Cumberland County Zoning Ordinance to allow for “Bodacious Motorsports Special Recreational Events” contingent upon the amended conditions.

Respectfully submitted by:

Rachel Falkenstein  
Planning Director

Attachments: Draft resolution

**BOARD OF SUPERVISORS  
OF THE  
COUNTY OF CUMBERLAND, VIRGINIA  
RESOLUTION  
AMENDING  
CONDITIONAL USE PERMIT #11-05  
FOR TAX MAP PARCELS 12-A-3 & 12-A-4**

June 11, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., June 11, 2013, the following action was taken following a duly held public hearing during which time County staff provided a review of the conditional use permit request, the applicant's representative and agents provided a review of the proposal and members of the public offered comment:

On a motion made by \_\_\_\_\_, it was moved that the Board of Supervisors of Cumberland County **amend** the Conditional Use Permit in accordance with the following Recitals and Resolutions;

Following a presentation of the Recitals and Resolutions, the Board of Supervisors adopted and approved the Recitals and Resolutions according to the votes stated below:

-----  
Present:

Vote:

David Meinhard, Chairman

Lloyd Banks, Jr., Vice-Chairman

William F. Osl, Jr.

Kevin Ingle

Parker Wheeler

Dated: \_\_\_\_\_

Attested: \_\_\_\_\_

Vivian Seay Giles, Clerk to the Board of Supervisors

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**WHEREAS**, the Cumberland County Board of Supervisors seeking an amendment to a Conditional Use Permit 11-05 (the “Permit”) obtained by Old Dominion 4-Wheel Drive Club (the “Applicant”) to operate Special Recreational Events in accordance with Chapter 74 of the Cumberland County Code of Ordinances (the “Zoning Ordinance”); specifically, the Permit allows for three annual weekend long off-road racing and associated activities on the Property; and

**WHEREAS**, the subject property is located on the west side of Boston Hill Road (Route 605) approximately two (2) miles north of the intersection of Boston Hill Road and Columbia Road (Route 609), with a physical address of 415 Boston Hill Road and more particularly described as Tax Map Parcel 12-A-3 and 12-A-4 (the “Property”), with respect to approximately 135.00 acres, currently zoned A-2 Agricultural and is not located in a growth area as designated by the Comprehensive Plan; and

**WHEREAS**, the Board of Supervisors duly advertised and held a public hearing on June 11, 2013; and

**WHEREAS**, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing on June 11, 2013, in support or opposition to the amendment to the Permit and gave reasonable consideration to numerous factors, including but not limited to the following: the existing use and character of the Property, the County’s Comprehensive Plan, the suitability of the Property for the proposed use, the trends of growth or change, and the current and future requirements of the County as to land for various purposes as determined by population and economic studies, the conditional use permit standards more fully described in Section 74-702 of the Zoning Ordinance; and

**WHEREAS**, after discussion, staff presentation and due deliberation with respect to such documentation, information and data, including information and materials presented at this public hearing, the Board of Supervisors desires to affirm its findings and take action with respect to the Permit;

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:**

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing and the conditions set forth on the Zoning Ordinance, including Section 74-702 of the Zoning Ordinance, the Board of Supervisors finds it appropriate to amend Conditional Use Permit #11-05 in accordance the recommended conditions.

- c. The Board of Supervisors further finds that the request made in the CUP amendment is in substantial accordance with the County’s Comprehensive Plan.
- d. The Board of Supervisors has also determined that the amendment to CUP 11-05 furthers the general purpose and objectives of the Zoning Ordinance and such use would be beneficial and appropriate taking into consideration public health, safety, necessity, convenience, general welfare and good zoning practice; and

The Board of Supervisors hereby amends the conditions of CUP 11-05 to allow special recreational motorsports events and related activities the Property subject to the following terms and conditions:

1. Terms and definitions: For the purpose of this Conditional Use Permit, the following terms shall have the following meaning and no other:
  - a. “*Property Owner*” shall mean the person, persons or group that owns the following Cumberland County Tax Map parcels 12-A-3 and 12-A-4.
  - b. “*Property*” shall mean the property identified as the following Cumberland County tax Map Parcels 12-A-3 and 12-A-4 and shown on permit site plan.
  - c. “*Main Events*” shall mean an event that occurs over a Friday, Saturday and Sunday period that lasts no more than 60 consecutive hours.
  - d. “*Motor Sports Complex*” shall mean an outdoor sports complex containing race track(s) suitably constructed to provide for public viewing of motor vehicle racing.
  - e. “*Restricted Areas*” shall mean areas where spectators shall not be permitted.
  - f. “*Club*” shall mean the Virginia 4 Wheel Drive Conversion Club or their successor.
  - g. “*Club staff*” shall mean the members of the Club who facilitate and manage Main Events. Such individuals shall clearly identifiable by special shirts, uniforms, armbands or other methods.
2. Events permitted: No more than three (3) Main Events shall be allowed in any calendar year and may only be held during the months of April through September. Additional events may be permitted by amendment to the Conditional Use Permit.
3. Noise and quiet hours: Motor sports events and club sponsored activities shall only take place between the hours of 9:00 A.M and 12:00 A.M. Quiet hours shall be enforced by club staff from 12:00 A.M. to 9:00 A.M. Any noise during quiet hours resulting from any event or club sponsored activity on the Property shall not exceed a noise level of 70 decibels for any continuous 60 second period. If Cumberland County receives any complaints from adjacent property owners regarding noise levels during quiet hours or upon its own investigation discovers upon inspection that the noise levels exceed what is allowed during quiet hours, the Owner shall be given a warning for the first offense and shall not have another noncompliant event throughout the year. If the Owner violates the noise standards within the warning period, then the County reserves the right to: A) restrict events until the Property is brought back into compliance with the noise standards, B) fine the Owner \$500.00 and/or C) require noise reducing measures to be

installed immediately at the cost of the Owner. For any offense after the first offense, the Owner shall A) pay a fine of \$1,000.00, B) have operation hours restricted until the Owner can bring the Property into compliance with the noise standards and C) must install any necessary noise reducing measures to come into compliance with the noise standards.

4. Alcohol consumption: All alcohol consumption on the Property shall follow the rules and regulations of the Virginia Alcohol and Beverage Control Board and the Code of Virginia. Any individual consuming alcohol that is under the age of 21 shall be reported to the local authorities and the parent or legal guardian of an underage drinker will be contacted by the local authorities if the underage drinker is a minor. Drivers and crew members are not permitted to consume alcoholic beverages while racing. Alcoholic beverages shall not be allowed in Restricted Areas.
5. Method and manner of entry: (contingent on condition 4) All attendees must enter the Property by using the entrance on Boston Hill Road. No other entry point shall be permitted. Every individual requesting entry into the Property shall provide a valid ID showing their date of birth. Both hands of individuals under the age of 21 shall be clearly marked with black permanent marker to indicate they cannot consume alcohol. Staff shall re-mark the hands of individuals if the ink fades over the course of the event.
6. Prohibited items and activities: The following shall be prohibited:
  - a. Fireworks
  - b. Firearms, knives or other weapons
  - c. Illegal drugs and contraband
7. Camping and overnight parking: Camping shall only be permitted in designated areas as permitted and regulated by the Virginia Department of Health. Camping and overnight parking of vehicles shall only be permitted on Friday and Saturday nights. There shall remain, at a minimum, one security officer in the camping area at all times during the event.
8. Security: One trained (unarmend/armed) security officer, who has successfully completed (unarmned/armed) security guard training and been certified through the Virginia Department of Criminal Justice Servicescertified by the local sheriff, per every 100 people is required throughout the main event. This is in addition to the off-duty deputies hired by the Club to work throughout the event and coordinated through the local Sheriff. One Emergency Medical Technician or off-duty fire and rescue personnel is required during all motorsports activities. If only one medical staff member is present and they become unavailable, then all motorsport activities must be discontinued until they can return to standing by for that event.
9. Parking: All spectators shall park in designated parking areas.
10. Event signage: Proper signage for parking and for entering and exiting the site, along with traffic control measures are required. At least two 24”x36” brown or green signs

with white text that are professionally made shall be displayed at the entrance and near the race track stating the rules and regulations.

11. Virginia Department of Transportation (VDOT) Permit and Compliance: The applicant shall receive a VDOT permit and shall comply with all VDOT requirements for traffic control.
12. Traffic Control: The applicant shall locate ~~reduced speed limit~~ caution signs along Boston Hill Road warning drivers of the event and encouraging caution for the duration of the main events in a manner consistent with VDOT specifications and coordinate with state and local police for monitoring and enforcement.
13. Dust Control: The applicant shall apply a dust control additive to the dirt roads prior to each event in a manner according to VDOT specifications and coordinate the schedule and frequency of applications with VDOT.
14. Spectator safety: All motor sports areas shall be protected by guardrails and spectator areas shall be setback a minimum of one hundred (100) feet from the mud bog pit and a minimum of fifty (50) feet from the sand drag and motorcross track. All spectators must remain within the designated area during the event. Staff, emergency personnel, and event competitors are the only exception to this condition.
15. Participant safety: All trucks, cars and other motor vehicles used in race events and other competitions shall have the proper safety equipment and devices and shall comply with club rules. No child under the age of twelve (12) shall be permitted to participate in any race event without parental consent. Children under twelve (12) participating in race events shall be limited to race vehicles with no larger than a ninety (90) cubic centimeter engine.
16. Garbage disposal: The Owner shall remove all trash created by the event from the property and along Boston Hill Road by 6:00 PM Wednesday evening following the event, weather permitting, and shall dispose of such garbage at locations approved by the Department of Environmental Quality.
17. .
18. Water & sewage service: Drinking water and toilet facilities shall be provided as required by the Virginia Department of Health.
19. Outdoor light control: Lighting shall not constitute a nuisance and shall not produce glare or otherwise spillover onto adjacent properties. All outdoor lighting shall be fully-shielded fixtures that direct light towards the ground and not upwards.
20. Site planning: A final schematic site plan shall be submitted and approved by the Zoning Administrator prior to initiating the use.

21. Liability insurance: The Owner or Applicant shall make every effort to obtain and keep a liability insurance policy in the amount of \$1,000,000 in as short a period as possible. A minimum policy of \$300,000 is required. If the Owner or Applicant has not obtained a policy of at least \$1,000,000 within one year of the effective date of this permit the Applicant shall be required to reapply for the Conditional Use Permit and provide evidence and reasons why the policy has not yet been obtained.
22. Compliance with laws, rules and regulations: All operations shall be conducted in compliance with all current applicable federal, state, and county laws, rules and regulations and the Owner shall perform all testing and monitoring required by applicable regulation.
23. Accessory uses: The location of any use that may be accessory or ancillary to the primary use of the Property shall be shown on the final schematic site plan. Such accessory uses may include small-scale sale of items to the general public. Any such use that is located outdoors shall be screened and meet all requirements set forth in the conditions contained herein.
24. Additional uses and changes: Any substantial changes, as determined by the Zoning Administrator, in the use of the Property by the Owner over what has been permitted by this Conditional Use Permit shall require an amendment to this Conditional Use Permit. Substantial changes can include, but are not limited to, changes or additions to the use of the property that would increase the amount of traffic, parking, outdoor lighting, noise, particulate emission, water usage or have other similar impacts.
25. Right to inspect: The Board of Supervisors, or their designated representative, has the right to inspect any activity or event governed by this permit for compliance with these conditions at any time.
26. Permit Renewal: The Applicant or Owner shall be required to renew this permit through the Zoning Administrator every four years. The Zoning Administrator may request Planning Commission or Board of Supervisors review of the permit renewal. If the Owner or Applicant fails to renew the permit every 4 years this Conditional Use Permit shall be considered invalid and all events allowed by this permit shall cease.
27. Revocation of permit: Violation of any of these terms and conditions shall, at the sole discretion of the Zoning Administrator, be grounds for revocation of this Conditional Use Permit by the Board of Supervisors. This Conditional Use Permit shall remain in effect for the period of time that the Owner owns the Property provided that all required conditions are adhered to; however, any amendment to this Conditional Use Permit or subsequent Conditional Use Permit regarding the same or similar recreational events on the Property shall take precedence when there shall be any conflicting conditions; at any time that the Owner shall no longer retain ownership of all the Property, this Conditional Use Permit shall be considered invalid within one year and all events allowed by this permit shall cease.

- e. This Resolution is effective immediately.

DRAFT



DEPARTMENT OF SOCIAL SERVICES

P.O. Box 33  
CUMBERLAND, VIRGINIA 23040

(804) 492-4915  
FAX 492-9346

SUSAN OERTEL  
LAURAEITA YATES  
VIRGINIA LITTLE  
NELL SPAIN  
KEVIN INGLE  
ROSA WOODARD

KAREN H. BLACKWELL  
Director

June 5, 2013

Mrs. Vivian Giles  
Cumberland County Administrator  
Cumberland, Virginia 23040

Dear Mrs. Giles:

Lauraetta Yates term for the Cumberland County Department of Social Services ends July, 2013. We need a new appointment for District 4. Mrs. Yates has expressed an interest in being reappointed. She stated that she would send a letter of her interest.

Thank you.

Sincerely,  
*Karen H. Blackwell*  
Karen H. Blackwell  
Director

## CUMBERLAND COUNTY CITIZENS

are invited to apply for the following volunteer opportunities available in 2013:

### Water and Sewer Advisory Board

District 2 Representative	vacant
District 3 Representative	vacant
District 5 Representative	vacant

### Social Services Board

District 4 Representative	July 1, 2013
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### Industrial Development Authority

At-large Representative	September 1, 2013
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### Planning Commission

District 1 Representative	October 1, 2013
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An application is available on the County's website at  
[www.cumberlandcounty.virginia.gov](http://www.cumberlandcounty.virginia.gov) or may be obtained at the  
County Administration Office.  
For further information, call 804-492-3800.



## CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Election District: District 1 \_\_\_\_\_ District 2 \_\_\_\_\_ District 3 \_\_\_\_\_ District 4 \_\_\_\_\_ District 5 \_\_\_\_\_

Present Employer \_\_\_\_\_

Employer Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

***Optional Information Which May Prove Helpful:***

Occupation \_\_\_\_\_

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and/or Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

\_\_\_\_\_  
\_\_\_\_\_

Do you have a family member who is currently employed by the county government, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

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Do you have a business relationship with the county government, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

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I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

***APPOINTED BY THE BOARD OF SUPERVISORS:***

- \_\_\_\_\_ Planning Commission
  - \_\_\_\_\_ Public Library Board of Trustees
  - \_\_\_\_\_ Hope Board
  - \_\_\_\_\_ Industrial Development Authority
  - \_\_\_\_\_ Museum Advisory Board
  - \_\_\_\_\_ Piedmont Senior Resources Board
  - \_\_\_\_\_ Recycling Taskforce
  - \_\_\_\_\_ Social Services Board
  - \_\_\_\_\_ Southside Community College Board
  - \_\_\_\_\_ Water & Sewer Advisory Board
  - \_\_\_\_\_ Workforce Investment Board
  - \_\_\_\_\_ Other(s) \_\_\_\_\_
- 

***APPOINTED BY CIRCUIT COURT:***

- \_\_\_\_\_ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

***By submitting this application to the County of Cumberland, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please Return Application To:**  
**Cumberland County Administrator's Office**  
**Post Office Box 110**  
**1 Courthouse Circle**  
**Cumberland, Virginia 23040**  
**Tel: 804-492-3800 -- FAX: 804-492-9224**  
**e-mail: [info@cumberlandcounty.virginia.gov](mailto:info@cumberlandcounty.virginia.gov)**

NOTE: This application will be retained on file in the Cumberland County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



District: Lynchburg  
 County: Cumberland County

Board Approval Date:

2014-15 through 2018-19

Route	Road Name	Estimated Cost		Traffic Count
PPMS ID	Project #			Scope of Work
Accomplishment	Description			FHWA #
Type of Funds	FROM			Comments
Type of Project	TO			
Priority #	Length	Ad Date		
0610 5240 RAAP CONTRACT STP No Plan 0001.01	DUNCAN STORE RD 0610024167 RTE 610 - PAVEMENT RECLAMATION / SPOT IMPROVEMENTS BUCKINGHAM COUNTY LINE RTE 686 1.9	PE RW CN Total	\$252,836 \$128,935 \$1,189,320 <b>\$1,571,091</b>	490 Reconstruction w/o Added Capacity 14004 REGULAR CONSTRUCTION
0624 87923 STATE FORCES/HIRED EQUIPMENT S No Plan 0002.01	JENKINS CHURCH ROAD 0624024P63 RTE 624 - RURAL RUSTIC (SURFACE TREAT NON-HARDSURFACE) RTE 45 3.24 MIILES NORTH OF RTE 45 3.2	PE RW CN Total	\$51,849 \$5,582 \$517,343 <b>\$574,774</b>	80 Resurfacing 16005 UNPAVED CONSTRUCTION CONSTRUCTION COMPLETE
0669 -13786 STATE FORCES/HIRED EQUIPMENT  No Plan 0002.02	CRISS ROAD 0669024P01 RTE 669 - PAVE IN PLACE (SURFACE TREAT NON-HARDSURFACE) RTE 60 DEAD END 0.6	PE RW CN Total	\$5,000 \$0 \$115,182 <b>\$120,182</b>	206 Resurfacing 16005 UNPAVED CONSTRUCTION
4005 100007  S  0006.01	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE RW CN Total	\$0 \$0 <del>//////////</del> \$0 .....\$0	0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
4008 100317  S  0006.02	1204008 COUNTYWIDE RIGHT OF WAY ENGR. VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE RW CN Total	\$0 \$0 <del>//////////</del> \$0 .....\$0	0 Right of Way 16016 USE WHEN IMPRACTICAL TO OPEN A PROJECT: ATTORNEY FEES and ACQUISITION COST.
4007 99800  S  0006.03	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE RW CN Total	\$0 \$0 <del>//////////</del> \$0 .....\$0	0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS



**Representatives from Senator Mark Warner's office will be traveling around the Commonwealth to meet with individual Virginians who have specific issues dealing with federal agencies.**

We will be at the following location:

**DATE: Wednesday, June 19, 2013**

**TIME: 11am – 12:30pm**

**LOCATION: Cumberland County Library  
1539 Anderson Highway, Cumberland VA 23040**

For more information, please visit: <http://warner.senate.gov>

FUND #-100

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1101	** Real Estate Taxes **	5,720,000.00	5,720,000.00	978,434.45	4,116,057.46	1,603,942.54
1102	* Real/Personal Public Service *	540,000.00	540,000.00	223,150.69	571,447.38	31,447.38
1103	* Personal Property Taxes *	1,831,500.00	1,831,500.00	38,290.54	1,781,853.37	49,646.63
1104	* Machinery & Tools *	90,000.00	90,000.00	.00	79,623.36	10,376.64
1106	* Penalties & Interest *	233,000.00	233,000.00	21,257.14	291,121.69	58,121.69
1201	* Local Sales & Use Taxes *	775,000.00	775,000.00	66,104.37	689,223.10	24,94-
1202	* Consumer' Utility Taxes *	175,000.00	175,000.00	18,007.87	160,444.48	14,555.52
1203	* Business License Taxes *	108,000.00	108,000.00	8,309.78	106,999.98	1,000.02
1204	* Franchise License Taxes *	16,000.00	16,000.00	8,450.68	8,450.68	7,549.32
1205	* Motor Vehicle License Tax *	230,000.00	230,000.00	6,246.08	229,729.72	270.28
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	3,874.40	39,841.50	5,158.50
1301	* Animal Licenses *	8,800.00	8,800.00	117.00	8,275.00	525.00
1303	* Permits & Other Licenses *	64,300.00	64,300.00	3,594.98	50,340.89	13,959.11
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	17,190.57	153,369.99	8,369.99
1501	* Revenue From Use Of Money *	30,000.00	30,000.00	35.35-	24,639.57	5,360.43
1502	* Revenue From Use Of Property *	39,400.00	40,400.00	1,544.10	12,677.34	27,722.66
1601	* Court Costs *	54,760.00	54,760.00	4,776.61	47,475.23	7,284.77
1602	* Commonwealth's Attorney Fees *	700.00	700.00	80.02	1,033.14	333.14
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	5,220.00	48,832.56	8,832.56
1606	* Charges For Other Protection *	200.00	200.00	.00	.00	200.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	500,145.00	500,449.00	51.00
1612	MENS LEAGUE-SOFTBALL	3,640.00	3,640.00	.00	2,899.00	741.00
1613	* Charges For Parks & Recreation *	39,400.00	49,155.00	132.79	35,063.19	14,091.81
1616	* Charges For Planning / Com Dev *	6,400.00	6,400.00	.00	710.00	5,690.00
1899	* Miscellaneous *	1,149,900.00	1,178,999.77	888.25	1,172,029.07	6,970.70
2101	* Service Charges *	56,600.00	56,600.00	.00	56,435.45	164.55
2201	**NON-CATEGORICAL AID**	928,235.00	928,235.00	44,647.96	914,157.83	14,077.17
2301	* Commonwealth Attorney *	73,394.00	73,394.00	6,175.38	67,282.99	6,111.01
2302	* Sheriff *	545,655.00	545,655.00	45,975.44	507,231.74	38,423.26
2303	* Commissioner Of Revenue *	77,437.00	77,437.00	6,550.15	71,163.06	6,273.94
2304	* Treasurer *	91,930.00	91,930.00	6,904.80	92,423.03	493.03
2305	* Medical Examiner *	180.00	180.00	.00	.00	180.00
2306	* Registrar/Electoral Boards *	35,495.00	35,495.00	35,160.87	35,160.87	334.13
2307	* Clerk Of The Circuit Court *	142,455.00	149,355.00	18,910.25	125,266.96	24,088.04
2308	* DMV License Agent *	15,000.00	15,800.00	2,032.77	16,217.77	417.77
2404	**GRANT FUNDS**	.00	6,603.00	16,218.15	102,678.30	96,075.30
3301	**GRANT FUNDS**	.00	.00	43,032.52	44,782.52	44,782.52
4105	**TRANSFERS**	2,086.00	5,386.00	.00	.00	5,386.00
--FUND TOTAL--		13,814,967.00	13,872,424.77	2,131,388.26	12,165,387.22	1,707,037.55

FUND #-150

1501	INTEREST-STATE	.00	.00	.00	424.69	424.69
2402	ASSET FORFEITURE REVENUE (STATE)	.00	.00	.00	4,525.00	4,525.00
3301		30,000.00	30,000.00	.00	.00	30,000.00
--FUND TOTAL--		30,000.00	30,000.00	.00	4,949.69	25,050.31

32

REVENUE SUMMARY  
7/01/2012 - 6/02/2013

TIME 9:09

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
4105	** Transfers **	3,828,863.00	3,828,863.00	.00	3,301,651.17	527,211.83 13.76
	--FUND TOTAL--	3,828,863.00	3,828,863.00	.00	26,217,456.14	22,388,593.14- 584.73-
FUND # -500						
1899	**MISCELLANEOUS REVENUE**	.00	.00	.00	1,408.00	1,408.00- 100.00-
2404	*REVENUE FROM STATE*	450,000.00	450,000.00	41,546.02	214,659.90	235,340.10 52.29
4105	*TRANSFERS*	150,000.00	150,000.00	.00	59,378.61	90,621.39 60.41
	--FUND TOTAL--	600,000.00	600,000.00	41,546.02	275,446.51	324,553.49 54.09
FUND # -501						
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	1,724.79	724.79- 72.47-
1619	**CHARGES & FEES**	393,400.00	393,400.00	27,544.46	293,535.49	99,864.51 25.38
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	438.98	4,341.30	658.70 13.17
1630	**ADMIN FEES/CHARGES**	18,960.00	18,960.00	1,288.50	12,991.50	5,968.50 31.47
1803	MISCELLANEOUS	.00	.00	.00	3,200.00	3,200.00- 100.00-
4105	**TRANSFERS**	.00	3,200.00	.00	.00	3,200.00 100.00
4106	BALANCE FORWARD	17,046.00	17,046.00	.00	.00	17,046.00 100.00
	--FUND TOTAL--	435,406.00	438,606.00	29,271.94	315,793.08	122,812.92 28.00
FUND # -515						
1501	INTEREST SEWER RESERVE - CD	.00	.00	35.35	4,145.04	4,145.04- 100.00-
	--FUND TOTAL--	.00	.00	35.35	4,145.04	4,145.04- 100.00-
FUND # -540						
1501	INTEREST WATER RESERVE - CD	.00	.00	.00	604.75	604.75- 100.00-
	--FUND TOTAL--	.00	.00	.00	604.75	604.75- 100.00-
FUND # -550						
1200	DSR PAYMENTS	.00	.00	.00	10,224.00	10,224.00- 100.00-
1501	**INTEREST REVENUE**	.00	.00	.00	71.27	71.27- 100.00-
	--FUND TOTAL--	.00	.00	.00	10,295.27	10,295.27- 100.00-
FUND # -570						
1501	INTEREST REVENUE	.00	.00	.00	2.02	2.02- 100.00-
1901	PROGRAM INCOME	.00	.00	50.00	550.00	550.00- 100.00-
	--FUND TOTAL--	.00	.00	50.00	552.02	552.02- 100.00-

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REVENUE SUMMARY  
7/01/2012 - 6/02/2013

TIME

9:09

BALANCE UNCOLLECTED  
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -170						
1902	HEALTH INSURANCE CONTRIBUTIONS	1,800,000.00	1,800,000.00	323,939.17	1,814,458.64	14,458.64- 80-
2000	DENTAL INSURANCE CONTRIBUTIONS	112,500.00	112,500.00	19,294.02	108,280.23	4,219.77 3.75
	--FUND TOTAL--	1,912,500.00	1,912,500.00	343,233.19	1,922,738.87	10,238.87- .53-

FUND # -201						
1899	* Miscellaneous Revenue *	.00	2,821.50	239.00	3,105.50	284.00- 10.06-
2401	* Welfare *	144,365.00	144,365.00	14,741.78	302,336.73	157,971.73- 109.42-
3305	* Social Services *	901,421.00	901,421.00	39,743.76	470,133.85	431,287.15 47.84
4105	* Fund Transfers *	310,531.00	310,723.60	.00	150,152.82	160,570.78 51.67
	--FUND TOTAL--	1,356,317.00	1,359,331.10	54,724.54	925,728.90	433,602.20 31.89

FUND # -205						
1803	* Expenditure Refunds *	219,492.00	377,993.88	31,772.03	372,033.86	5,960.02 1.57
1899	* Miscellaneous Revenue *	.00	.00	750.00	6,106.35	6,106.35- 100.00-
2402	* State Education *	8,213,201.00	8,213,201.00	723,354.03	7,182,855.55	1,030,345.45 12.54
2403	* EPIPN GRANTS	.00	.00	.00	2,795.41	2,795.41- 100.00-
3302	* Education *	1,848,516.00	1,848,516.00	171,566.87	1,870,125.78	21,609.78- 1.16-
4105	* Fund Transfers *	3,924,419.00	3,940,999.25	.00	1,899,494.86	2,041,504.39 51.80
	--FUND TOTAL--	14,205,628.00	14,380,710.13	927,442.93	11,333,411.81	3,047,298.32 21.19

FUND # -209						
4106	**Balance Forward**	2,086.00	2,086.00	.00	.00	2,086.00 100.00
	--FUND TOTAL--	2,086.00	2,086.00	.00	.00	2,086.00 100.00

FUND # -302						
1501	* Interest On Bank Deposits *	.00	.00	.00	167.24	167.24- 100.00-
2404	**STATE GRANT FUNDS**	.00	.00	.00	19,906.00	19,906.00- 100.00-
3308	GRANTS-RURAL DEVELOPMENT	.00	38,978.00	.00	225,782.83	186,804.83- 479.25-
4104	* Proceeds from Indebtedness *	.00	912,445.43	.00	939,000.00	26,554.57- 2.91-
4105	* Fund Transfers *	56,820.00	79,525.95	.00	90,754.95	11,229.00- 14.11-
4106	**Balance Forward**	.00	28,000.00	.00	.00	28,000.00 100.00
	--FUND TOTAL--	56,820.00	1,058,949.38	.00	1,275,611.02	216,661.64- 20.46-

FUND # -401						
1501	**INTEREST**	.00	.00	.00	31,804.91	31,804.91- 100.00-
1899	MISC REVENUE	.00	.00	.00	.06	.06- 100.00-
4104	Proceeds from VMI/VACO Comm Paper	.00	.00	.00	22,884,000.00	22,884,000.00- 100.00-

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REVENUE SUMMARY  
7/01/2012 - 6/02/2013

TIME 9:09

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-580

1501	INTEREST REVENUE	.00	.00	.00	77.80	77.80	100.00-
1901	PROGRAM INCOME	.00	.00	.00	675.00	675.00	100.00-
	-- FUND TOTAL--	.00	.00	.00	752.80	752.80	100.00-

FUND #-715

1501	Interest - Green Front Loan	67,525.00	67,525.00	.00	44,535.60	22,989.40	34.04
1899	Rent of General Property	53,060.00	53,060.00	2,500.00	40,200.00	12,860.00	24.23
2404	**GRANT FUNDS**	.00	.00	146,932.03	159,948.03	159,948.03	100.00-
4106	**BALANCE FORWARD**	257,270.00	257,270.00	.00	.00	257,270.00	100.00
	-- FUND TOTAL--	377,855.00	377,855.00	149,432.03	244,683.63	133,171.37	35.24

FUND #-733

1899	* Miscellaneous Revenue *	30,000.00	30,000.00	1,895.00	16,436.66	13,563.34	45.21
3305	*FEDERAL FUNDS*	.00	.00	.00	3,444.00	3,444.00	100.00-
	-- FUND TOTAL--	30,000.00	30,000.00	1,895.00	19,880.66	10,119.34	33.73
	-- FINAL TOTAL--	36,650,442.00	37,891,325.38	3,679,019.26	54,717,437.41	16,826,112.03	44.40-

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
11010	* Board of Supervisors *	49,777.00	49,777.00	3,091.69	47,235.59	.00	2,541.41	5.10
12100	* County Administrator *	220,716.00	220,716.00	18,633.84	202,826.68	.00	17,889.32	8.10
12240	* Independent Auditor *	33,500.00	33,500.00	.00	33,700.00	.00	200.00	.59
12310	* Commissioner of Revenue *	232,802.00	232,802.00	18,399.18	209,338.05	.00	23,463.95	10.07
12320	* Assessor *	54,000.00	54,000.00	.00	7,036.60	.00	46,963.40	86.96
12340	* License Bureau *	.00	.00	.00	119.34	.00	119.34	100.00
12410	* Treasurer *	268,053.00	268,053.00	24,177.71	242,647.53	.00	25,405.47	9.47
12430	* Accounting *	170,674.00	170,674.00	13,048.60	148,909.45	.00	21,764.55	12.75
12510	* Data Processing *	182,962.00	182,962.00	13,148.36	170,385.22	.00	12,576.78	6.87
13100	* Electoral Board *	25,165.00	25,165.00	2,694.97	18,460.21	.00	6,704.79	26.64
13200	* Registrar *	72,992.00	76,292.00	6,168.58	70,649.99	.00	5,642.01	7.39
21100	* Circuit Court *	14,310.00	14,310.00	52.52	11,396.48	.00	2,913.52	20.36
21200	* General District Court *	11,945.00	11,945.00	204.59	3,479.19	.00	8,465.81	70.87
21300	* Magistrate *	2,310.00	2,310.00	105.02	1,382.13	.00	987.87	40.16
21600	* Clerk of Circuit Court *	232,736.00	246,239.00	21,732.32	216,165.89	.00	30,073.11	12.21
21800	* Law Library *	1,000.00	1,579.22	225.73	1,804.95	.00	225.73	14.29
22100	* Commonwealth's Attorney *	114,555.00	114,555.00	9,256.90	100,466.00	.00	14,089.00	12.29
31200	* Sheriff *	1,458,129.00	1,442,659.70	119,081.41	1,347,519.19	.00	95,140.51	6.59
31250	* School Resource Officer *	63,900.00	63,900.00	5,086.62	58,310.80	.00	5,589.20	8.74
31400	* E911 *	46,380.00	46,380.00	3,013.06	36,982.82	.00	9,397.18	20.26
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	39,500.00	.00	.00	.00
32222	*Cartersville Volun. *	26,075.00	26,075.00	.00	26,075.00	.00	.00	.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	25,875.00	.00	.00	.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	8,000.00	.00	.00	.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	41,000.00	.00	.00	.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	37,320.00	.00	.00	.00
32305	* ODEMSA *	1,012.00	1,012.00	.00	1,012.00	.00	.00	.00
32400	* Forestry Service *	8,763.00	8,763.00	.00	8,763.21	.00	.21	.00
32500	* Emergency Services *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
33000	* Probation Office *	1,440.00	1,440.00	114.65	1,160.20	.00	279.80	19.43
33400	* Correction & Detention *	15,000.00	103,993.09	39,941.86	102,843.62	.00	1,149.47	1.10
34100	* Building Inspections *	117,106.00	117,106.00	9,513.23	105,591.44	.00	11,514.56	9.83
35100	* Animal Control *	126,105.00	123,775.00	10,924.75	110,525.93	.00	13,249.07	10.70
35300	* Medical Examiner *	.00	.00	.00	40.00	.00	40.00	100.00
42400	* Refuse Disposal *	642,780.00	640,280.00	55,782.30	583,902.78	.00	56,377.22	8.80
43200	* General Properties *	651,503.00	668,207.12	63,056.21	621,481.23	.00	46,725.89	6.99
51200	* Supplement of Local Health Dept *	110,173.00	84,657.14	11,044.25	76,555.01	.00	8,102.13	9.57
51405	* Piedmont Senior Resources*	787.00	787.00	.00	787.00	.00	.00	.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	34,000.00	.00	.00	.00
61230	* CSA Management *	33,747.00	33,747.00	3,221.55	32,158.53	.00	1,588.47	4.70
68000	* Community Colleges *	2,873.00	2,873.00	.00	2,873.00	.00	.00	.00
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	76,596.00	86,401.00	10,684.49	87,990.60	.00	1,589.60	1.83
73100	* Local Library *	115,450.00	115,450.00	.00	115,450.00	.00	.00	.00
73200	* Tri-County Life Learners (Liter)*	500.00	500.00	.00	500.00	.00	.00	.00
81100	* Planning Commission *	14,200.00	14,200.00	.00	5,836.63	.00	8,363.37	58.89
81110	* Planning/Zoning Dept. *	120,761.00	90,231.82	4,886.11	82,395.81	.00	7,836.01	8.68

FUND #-100

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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81200	* Community & Economic Developmnt *	143,509.00	108,358.48	3,925.00	102,140.30	.00	6,218.18	5.73
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	458.50	.00	1,391.50	75.21
81512	*Historic Society*	250.00	250.00	.00	250.00	.00	.00	.00
81513	*Clothes Closet*	600.00	600.00	49.92	550.46	.00	49.54	8.25
81514	*STEPS, Inc.*	7,400.00	7,400.00	.00	7,400.00	.00	.00	.00
81517	*Resource Conservation & Devel.*	905.00	905.00	.00	905.00	.00	.00	.00
81518	*Prince Edward Cannery*	500.00	500.00	.00	500.00	.00	.00	.00
81519	*CPAC / HOPE*	2,500.00	2,500.00	.00	2,500.00	.00	.00	.00
81520	*Piedmont Area Transit (PAT) *	.00	9,500.00	.00	9,500.00	.00	.00	.00
81522	* Meals On Wheels *	15,600.00	15,600.00	3,700.08	11,800.46	.00	3,799.54	24.35
81535	* Farmville Area Chamber of Commrc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
82401	*Peter Francisco SWD*	6,695.00	6,695.00	.00	6,695.00	.00	.00	.00
83500	* Extension Agents *	44,492.00	44,492.00	411.53	32,233.30	.00	12,258.70	27.55
89000	** LOCAL AID TO THE COMMONWEALTH **	70,717.00	70,717.00	.00	50,908.00	.00	19,809.00	28.01
90000	* NONDEPARTMENTAL *	20,000.00	6,589.40	195.63	8,425.53	.00	1,836.13	27.86
93100	**TRANSFERS**	7,980,777.00	8,020,255.80	.00	5,226,347.41	.00	2,793,908.39	34.83
	--FUND TOTAL--	13,814,967.00	13,872,424.77	468,172.50	10,554,267.06	.00	3,318,157.71	23.91

FUND #-150

22100	COMMONWEALTH'S ATTORNEY	.00	.00	100.00	1,741.95	.00	1,741.95	100.00
31200	SHERIFF	30,000.00	30,000.00	635.03	26,268.64	.00	3,731.36	12.43
	--FUND TOTAL--	30,000.00	30,000.00	735.03	28,010.59	.00	1,989.41	6.63

FUND #-170

62100	HEALTH INSURANCE	1,800,000.00	1,800,000.00	129,763.21	1,484,418.55	.00	315,581.45	17.53
63100	DENTAL INSURANCE	112,500.00	112,500.00	13,844.28	106,444.74	.00	6,055.26	5.38
	--FUND TOTAL--	1,912,500.00	1,912,500.00	143,607.49	1,590,863.29	.00	321,636.71	16.81

FUND #-201

53100	* Administration *	1,356,317.00	1,359,331.10	125,266.83	996,271.19	.00	363,059.91	26.70
	--FUND TOTAL--	1,356,317.00	1,359,331.10	125,266.83	996,271.19	.00	363,059.91	26.70

FUND #-205

61100		14,205,628.00	14,380,710.13	1,299,319.87	11,705,288.75	.00	2,675,421.38	18.60
	--FUND TOTAL--	14,205,628.00	14,380,710.13	1,299,319.87	11,705,288.75	.00	2,675,421.38	18.60

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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FUND #-209

93100	TRANSFERS TO GENERAL FUND	2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00
--FUND TOTAL--		2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00

FUND #-302

93100	TRANSFERS TO GENERAL FUND	.00	3,300.00	.00	.00	.00	3,300.00	100.00
94114	* COMPUTER UPGRADE *	45,000.00	40,274.28	36.44	21,720.17	.00	18,554.11	46.06
94118	* COMPREHENSIVE PLAN UPDATE *	.00	28,000.00	.00	16,800.00	.00	11,200.00	40.00
94125	* GIS MAPPING *	.00	1,425.72	.00	1,425.72	.00	.00	.00
94135	* UTILITIES - WATER *	.00	951,423.43	55,851.14	1,211,943.64	.00	260,520.21	27.38
94251	* CARTERSVILLE RESCUE SQUAD *	.00	10,800.00	.00	10,800.00	.00	.00	.00
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	11,820.00	.00	.00	.00
94500	* COMMUNICATIONS PROJECT *	.00	36.00	.00	36.00	.00	.00	.00
95115	* Vo-Tech Roof Replacement *	.00	11,869.95	.00	11,869.95	.00	.00	.00
--FUND TOTAL--		56,820.00	1,058,949.38	55,887.58	1,286,415.48	.00	227,466.10	21.48

FUND #-401

67200	* Elementary School - Lit Loan *	241,667.00	241,667.00	.00	241,666.67	.00	.33	.00
67400	* COP897 Loan *	374,896.00	374,896.00	.00	374,896.25	.00	.25	.00
67500	* High/Middle School - VPSA Loan *	932,501.00	932,501.00	.00	983,150.10	.00	50,649.15	5.43
67600	* VACO/VML Direct Loan - HS/MS *	1,448,598.00	1,448,598.00	.00	20,564,458.92	.00	19,115,860.92	319.61
67700	* PUBLIC FACILITY NOTE 2009	390,862.00	390,862.00	18,173.97	372,687.11	.00	18,174.89	4.64
67800	* AMERESCO *	130,446.00	130,446.00	.00	130,446.00	.00	.00	.00
95300	* CHC Lease *	291,758.00	291,758.00	.00	2,787,814.63	.00	2,496,056.63	855.52
95500	* LeSueur Property *	18,135.00	18,135.00	1,511.25	16,623.75	.00	1,511.25	8.33
95600	* Suntrust Loan-HS/MS *	.00	.00	292,526.93	1,402,319.89	.00	1,402,319.89	100.00
95700	* Suntrust Loan - Courthouse *	.00	.00	.00	46,250.88	.00	46,250.88	100.00
--FUND TOTAL--		3,828,863.00	3,828,863.00	312,212.15	26,920,314.25	.00	23,091,451.25	603.08

FUND #-500

53900		600,000.00	600,000.00	11,707.85	245,608.34	.00	354,391.66	59.06
--FUND TOTAL--		600,000.00	600,000.00	11,707.85	245,608.34	.00	354,391.66	59.06

FUND #-501

93100	** TRANSFERS **	26,036.00	26,036.00	.00	11,265.00	.00	14,771.00	56.73
94900	* SEWER FUND - Enterprise Fund *	273,807.00	277,007.00	14,825.33	252,086.34	.00	24,920.66	8.99
95900	* WATER FUND - ENTERPRISE FUND *	135,563.00	135,563.00	13,047.60	95,029.74	.00	40,533.26	29.89
--FUND TOTAL--		435,406.00	438,606.00	27,872.93	358,381.08	.00	80,224.92	18.29

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND # -570								
53500	ADMIN EXPENSES	.00	.00	.00	479.09	.00	479.09	100.00-
	--FUND TOTAL--	.00	.00	.00	479.09	.00	479.09	100.00-
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	114,035.00	114,035.00	8,570.00	109,593.00	.00	4,442.00	3.89
81620	MADISON INDUSTRIAL PARK	.00	.00	9,718.02	194,644.60	.00	194,644.60	100.00-
93100	Transfer to Gen Fund (Shell Bldg)	263,820.00	263,820.00	.00	308,263.68	.00	44,443.68	16.84-
	--FUND TOTAL--	377,855.00	377,855.00	18,288.02	612,501.28	.00	234,646.28	62.09-
FUND # -733								
53010		30,000.00	30,000.00	1,580.99	14,974.38	.00	15,025.62	50.08
	--FUND TOTAL--	30,000.00	30,000.00	1,580.99	14,974.38	.00	15,025.62	50.08
	--FINAL TOTAL--	36,650,442.00	37,891,325.38	2,464,651.24	54,313,374.78	.00	16,422,049.40	43.33-

6/03/2013

\*GL060AA\*

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2012 - 6/02/2013

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TIME 9:09

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
--FINAL TOTAL--								

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## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For June 2013

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,119,208.44	
Fund Revenue	37,891,325.38	54,717,437.41	(16,826,112.03)
Total Revenue	37,891,325.38	58,836,645.85	(20,945,320.47)
Expenditures			
* Board of Supervisors *	49,777.00	47,235.59	2,541.41
* County Administrator *	220,716.00	202,826.68	17,889.32
* Independent Auditor *	33,500.00	33,700.00	(200.00)
* Commissioner of Revenue *	232,802.00	209,338.05	23,463.95
* Assessor *	54,000.00	7,036.60	46,963.40
* License Bureau *		119.34	(119.34)
* Treasurer *	268,053.00	242,647.53	25,405.47
* Accounting *	170,674.00	148,909.45	21,764.55
* Data Processing *	182,962.00	170,385.22	12,576.78
* Electoral Board *	25,165.00	18,460.21	6,704.79
* Registrar *	76,292.00	70,649.99	5,642.01
* Circuit Court *	14,310.00	11,396.48	2,913.52
* General District Court *	11,945.00	3,479.19	8,465.81
* Magistrate *	2,310.00	1,382.13	927.87
* Clerk of Circuit Court *	246,239.00	216,165.89	30,073.11
* Law Library *	1,579.22	1,804.95	(225.73)
* Commonwealth's Attorney *	114,555.00	100,466.00	14,089.00
* Sheriff *	1,442,659.70	1,347,519.19	95,140.51
* School Resource Officer *	63,900.00	58,310.80	5,589.20
* E911 *	46,380.00	36,982.82	9,397.18
*Cumberland Vol.FIRE DEPT*	39,500.00	39,500.00	
*Cartersville Volun.*	26,075.00	26,075.00	
*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	
*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	
*Randolph Fire Dept.*	41,000.00	41,000.00	
*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	
* ODEMSA *	1,012.00	1,012.00	
* Forestry Service *	8,763.00	8,763.21	(.21)
* Emergency Services *	3,000.00	3,000.00	
* Probation Office *	1,440.00	1,160.20	279.80
* Correction & Detention *	103,993.09	102,843.62	1,149.47
* Building Inspections *	117,106.00	105,591.44	11,514.56
* Animal Control *	123,775.00	110,525.93	13,249.07
* Medical Examiner *		40.00	(40.00)
* Refuse Disposal *	640,280.00	583,902.78	56,377.22
* Recycling *			
* General Properties *	668,207.12	621,481.23	46,725.89
* Supplement of Local Health Dept *	84,657.14	76,555.01	8,102.13
*Piedmont Senior Resources*	787.00	787.00	
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	33,747.00	32,158.53	1,588.47
* Community Colleges *	2,873.00	2,873.00	

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For June 2013

	Estimated 2012/2013 Budget to Date	Actual 2012/2013 Budget to Date	(Over) or Under Budget to Date
	-----	-----	-----
<b>Expenditures</b>			
*Special Olympics*	200.00	200.00	
* Recreation *	86,401.00	87,990.60	(1,589.60)
* Local Library *	115,450.00	115,450.00	
* Tri-County Life Learners (Liter)*	500.00	500.00	
* Planning Commission *	14,200.00	5,836.63	8,363.37
* Planning/Zoning Dept. *	90,231.82	82,395.81	7,836.01
* Community & Economic Developmnt *	108,358.48	102,140.30	6,218.18
* Board of Zoning Appeals *	1,850.00	458.50	1,391.50
*Historic Society*	250.00	250.00	
*Clothes Closet*	600.00	550.46	49.54
*STEPS, Inc.*	7,400.00	7,400.00	
*Resource Conservation & Devel.*	905.00	905.00	
*Prince Edward Cannery*	500.00	500.00	
*CPAC / HOPE*	2,500.00	2,500.00	
*Piedmont Area Transit (PAT)*	9,500.00	9,500.00	
* Meals On Wheels *	15,600.00	11,800.46	3,799.54
* Farmville Area Chamber of Commere	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,500.00	5,500.00	
*Peter Francisco SWD*	6,695.00	6,695.00	
* Extension Agents *	44,492.00	32,233.30	12,258.70
** LOCAL AID TO THE COMMONWEALTH **	70,717.00	50,908.00	19,809.00
* NONDEPARTMENTAL *	6,589.40	8,425.53	(1,836.13)
**TRANSFERS**	8,020,255.80	5,226,347.41	2,793,908.39
COMMONWEALTH'S ATTORNEY		1,741.95	(1,741.95)
SHERIFF	30,000.00	26,268.64	3,731.36
HEALTH INSURANCE	1,800,000.00	1,484,418.55	315,581.45
DENTAL INSURANCE	112,500.00	106,444.74	6,055.26
* Administration *	1,359,331.10	996,271.19	363,059.91
	14,380,710.13	11,705,288.75	2,675,421.38
	2,086.00		2,086.00
	3,300.00		3,300.00
* COMPUTER UPGRADE *	40,274.28	21,720.17	18,554.11
* COMPREHENSIVE PLAN UPDATE *	28,000.00	16,800.00	11,200.00
* GIS MAPPING *	1,425.72	1,425.72	
* UTILITIES - WATER *	951,423.43	1,211,943.64	(260,520.21)
* CARTERSVILLE RESCUE SQUAD *	10,800.00	10,800.00	
*Randolph Community Center*	11,820.00	11,820.00	
* COMMUNICATIONS PROJECT *	36.00	36.00	
* Vo-Tech Roof Replacement *	11,869.95	11,869.95	
* Elementary School - Lit Loan *	241,667.00	241,666.67	.33
* COPS97 Loan *	374,896.00	374,896.25	(.25)
* High/Middle School - VPSA Loan *	932,501.00	983,150.15	(50,649.15)
* VACO/VML Direct Loan - HS/MS *	1,448,598.00	20,564,458.92	(19,115,860.92)
PUBLIC FACILITY NOTE 2009	390,862.00	372,687.11	18,174.89
* AMERESCO *	130,446.00	130,446.00	
* CHC Lease *	291,758.00	2,787,814.63	(2,496,056.63)
* LeSueur Property *	18,135.00	16,623.75	1,511.25

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## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For June 2013

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
<b>Expenditures</b>			
* SunTrust Loan-HS/MS *		1,402,319.89	(1,402,319.89)
* Suntrust Loan - Courthouse *		46,250.88	(46,250.88)
	600,000.00	245,608.34	354,391.66
** TRANSFERS **	26,036.00	11,265.00	14,771.00
* SEWER FUND - Enterprise Fund *	277,007.00	252,086.34	24,920.66
* WATER FUND - ENTERPRISE FUND *	135,563.00	95,029.74	40,533.26
		479.09	(479.09)
COMMUNITY CENTER PURCHASE	114,035.00	109,593.00	4,442.00
MADISON INDUSTRIAL PARK		194,644.60	(194,644.60)
	263,820.00	308,263.68	(44,443.68)
	30,000.00	14,974.38	15,025.62
<b>Total Expenditure</b>	<b>37,891,325.38</b>	<b>54,313,374.78</b>	<b>(16,422,049.40)</b>
<b>Total Revenues</b>			
Less Total Expenditures		4,523,271.07	(4,523,271.07)



AMY GRIFFIN, Ed.D.  
Division Superintendent

## CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170  
CUMBERLAND, VIRGINIA 23040  
(804) 492-4212  
FAX (804)492-9869

GINGER SANDERSON  
School Board Chairman

GEORGE REID JR.  
School Board Vice-Chairman

GEORGE LEE DOWDY III  
School Board Member

CHRISTINE ROSS, PH.D.  
School Board Member

EURIKA TYREE  
School Board Member

June 11, 2013

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Supplemental Funds for the 2012-2013 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation of:

- \$186,242.63 for Local Receipts for the 2012-2013 school year
- \$10,000.00 for Governor's Health Sciences Academy (serves Region VIII School Divisions)
- \$15,000.00 for the Southside Summer Regional Governor's School (serves Cumberland, Prince Edward, Amelia, Buckingham, Lunenburg, Nottoway, and Charlotte County School Divisions)

A copy of the supplemental fund information is attached.

If you have any questions or concerns, please feel free to give me a call.

**SCHOOL BOARD**  
**CUMBERLAND COUNTY PUBLIC SCHOOLS**

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**SUBJECT:**

Supplemental Appropriations

**DATE:**

June 10, 2013

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**Background:**

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriations:

- |   |              |
|---|--------------|
| • Local Receipts                              | \$186,242.63 |
| • Governor's Health Sciences Academy          | 10,000.00    |
| • Southside Summer Regional Governor's School | 15,000.00    |

**Recommendation:**

It is recommended that the Superintendent petition the Cumberland County Board of Supervisors for the following appropriations:

- |   |              |
|---|--------------|
| • Local Receipts                              | \$186,242.63 |
| • Governor's Health Science Grant             | 10,000.00    |
| • Southside Summer Regional Governor's School | 15,000.00    |

**Action:**

Approval

## 2012 - 2013 Cash Receipts

Receipt #	Date	Received From	Description	Amount
2089	7/11/2012	Cumberland County Cafeterias	School Food Reimbursement	\$ 1,009.88
2090	7/11/2012	County of Cumberland	Gas reimbursement	\$ 174.82
2091	7/11/2012	County of Scott	Gasoline - SPED Transportation	\$ 825.00
2092	7/12/2012	County of Cumberland	Gas reimbursement	\$ 2,204.09
2093	7/17/2012	Dominion of Virginia Power	Refund	\$ 790.86
2094	7/17/2012	Cumberland High School	Behind the Wheel Reimbursement	\$ 403.68
2095	7/17/2012	Virginia Retirement System	Refund	\$ 9,528.28
2096	7/17/2012	County of Cumberland	Gas reimbursement	\$ 6,933.98
2097	7/17/2012	County of Scott	Gasoline - SPED Transportation	\$ 275.00
2098	7/17/2012	Ceridian COBRA Services	COBRA Insurance Payment	\$ 1,081.57
2099	7/18/2012	Shentel	Erate	\$ 13,920.00
2100	7/19/2012	Facility Usage Services	Facility Usage	\$ 175.00
2101	7/31/2012	Ohio State University	MNET Reimbursement	\$ 795.66
2102	7/31/2012	Cumberland County Farm Bureau	Facility Usage	\$ 175.00
2103	7/31/2012	County of Cumberland	Gas reimbursement	\$ 3,685.43
2104	7/31/2012	Cumberland Social Services	Gas reimbursement	\$ 93.43
2105	7/31/2012	Cumberland Social Services	Gas reimbursement	\$ 54.94
2106	7/31/2012	NASCO	Refund	\$ 22.70
2107	8/1/2012	County of Cumberland	Laptops Surplus Sale	\$ 1,904.00
2108	8/10/2012	Cumberland County 4-H Club	Gas reimbursement	\$ 90.21
2109	8/10/2012	VSBA	Insurance claims reimbursement	\$ 1,024.70
2110	8/10/2012	PMA Management Corp	Insurance claims reimbursement	\$ 1,360.50
2111	8/10/2012	County of Scott	Gasoline - SPED Transportation	\$ 975.00
2112	8/10/2012	Cumberland Social Services	Gas reimbursement	\$ 40.55
2113	8/10/2012	County of Charlotte - NCLB	Academic Project Graduation	\$ 15,889.15
2114	8/10/2012	School Supply Fundraiser	Chicken BBQ Fundraiser	\$ 716.00
2115	8/14/2012	School Supply Fundraiser	Chicken BBQ Fundraiser	\$ 10.00
2116	8/20/2012	School Supply Fundraiser	Chicken BBQ Fundraiser	\$ 1.00
2117	8/24/2012	County of Cumberland	Gas reimbursement	\$ 7,078.53
2118	8/29/2012	County of Cumberland	Gas reimbursement	\$ 2,715.56
2119	8/29/2012	Cumberland Social Services	Gas reimbursement	\$ 123.40
2120	8/29/2012	Cumberland Social Services	Gas reimbursement	\$ 89.32
2121	8/31/2012	Information Requested	FOIA	\$ 1.00
2122	9/5/2012	Rosetta Stone Participant	Rosetta Stone	\$ 100.00
2123	9/7/2012	Family Preservation Services	FPS Summer Program	\$ 6,981.36
2124	9/7/2012	Cumberland Social Services	Gas reimbursement	\$ 69.68
2125	9/7/2012	Cumberland Social Services	Gas reimbursement	\$ 96.58
2126	9/11/2012	County of Scott	Gasoline - SPED Transportation	\$ 325.00
2127	9/17/2012	Ceridian COBRA Services	COBRA Insurance Payment	\$ 1,081.57
2128	9/17/2012	Peter Francisco SWCD	Facility Usage	\$ 150.00
2129	9/17/2012	County of Cumberland	Gas reimbursement	\$ 3,003.12
2130	9/17/2012	Cumberland Social Services	Gas reimbursement	\$ 22.87
2131	9/17/2012	County of Charlotte	Psychological Services	\$ 2,080.92
2132	9/27/2012	Cumberland High School	Custodial services	\$ 125.00
2133	9/27/2012	Cumberland High School	Behind the Wheel Reimbursement	\$ 726.63
2134	9/27/2012	Ceridian COBRA Services	COBRA Insurance Payment	\$ 1,907.80
2135	9/27/2012	Cumberland Social Services	Gas reimbursement	\$ 143.11
2136	10/1/2012	County of Cumberland	Gas reimbursement	\$ 5,582.16
2137	10/1/2012	PMA Management Corp	Insurance claims reimbursement	\$ 12,011.66
2138	10/1/2012	Cumberland County 4-H Club	Gas reimbursement	\$ 43.59
2139	10/3/2012	Greater Works Christian Church	Facility Usage	\$ 250.00
2140	10/10/2012	County of Scott	Gasoline - SPED Transportation	\$ 218.95
2141	10/10/2012	Cumberland County Cafeterias	School Food Reimbursement	\$ 719.60
2142	10/10/2012	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2143	10/10/2012	Cumberland Social Services	Gas reimbursement	\$ 38.20
2144	10/12/2012	Ohio State University	MNET Reimbursement	\$ 1,521.56
2145	10/12/2012	County of Cumberland	Gas reimbursement	\$ 2,728.20
2146	10/15/2012	County of Charlotte	Psychological Services	\$ 2,080.92
2147	10/16/2012	Ceridian COBRA Services	COBRA Insurance Payment	\$ 2,488.38
2148	10/16/2012	Cumberland Social Services	Gas reimbursement	\$ 52.19
2149	10/22/2012	Yard Works	Refund - Sales tax	\$ 74.00
2150	10/22/2012	Shentel	Erate	\$ 13,920.00
2151	10/22/2012	AT&T	Erate	\$ 1,389.79

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## 2012 - 2013 Cash Receipts

Receipt #	Date	Received From	Description	Amount
2152	10/22/2012	Hope Community Services	Head Start Transportation Services	\$ 485.00
2153	10/25/2012	County of Charlotte - NCLB	NCLB Speaker	\$ 5,858.39
2154	10/31/2012	Facility Usage Services	Facility Usage	\$ 200.00
2155	10/31/2012	County of Cumberland	Gas reimbursement	\$ 6,369.33
2156	10/31/2012	AFLAC	Premium Reimbursement	\$ 52.42
2157	10/31/2012	Void	Void	\$ -
2158	11/2/2012	Cumberland Social Services	Gas reimbursement	\$ 22.06
2159	11/2/2012	Fitzgerald Baptist Youth	Facility Usage	\$ 150.00
2160	11/6/2012	Cash	Copies	\$ 1.40
2161	11/7/2012	Verizon	Erate	\$ 1,803.06
2162	11/7/2012	Verizon	Erate	\$ 7,838.12
2163	11/7/2012	NCS Pearson	Substitute teacher pay reimbursement	\$ 225.00
2164	11/7/2012	County of Scott	Gasoline - SPED Transportation	\$ 721.85
2165	11/13/2012	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2166	11/13/2012	Longwood University	Cooperating Teachers reimbursement	\$ 125.00
2167	11/13/2012	Cumberland Social Services	Gas reimbursement	\$ 125.09
2168	11/15/2012	County of Cumberland	Gas reimbursement	\$ 6,210.69
2169	11/21/2012	County of Charlotte	Psychological Services	\$ 2,080.92
2170	11/21/2012	Cumberland High School	Behind the Wheel Reimbursement	\$ 484.42
2171	11/26/2012	Ohio State University	MNET Reimbursement	\$ 596.74
2172	11/26/2012	Verizon Wireless	Erate	\$ 2,528.98
2173	11/26/2012	Department of Medical Assistance	Medicaid Reimbursement	\$ 4,776.43
2174	11/28/2012	Cumberland Social Services	Gas reimbursement	\$ 53.00
2175	11/30/2012	McQuire Woods	Legal services reimbursement	\$ 87.00
2176	12/11/2012	AFLAC	Premium Reimbursement	\$ 40.00
2177	12/11/2012	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2178	12/11/2012	Rosetta Stone Participant	Rosetta Stone	\$ 50.00
2179	12/17/2012	Cumberland Social Services	Gas reimbursement	\$ 12.91
2180	12/17/2012	County of Cumberland	Gas reimbursement	\$ 3,286.92
2181	12/17/2012	Cumberland High School	Behind the Wheel Reimbursement	\$ 622.95
2182	12/17/2012	County of Charlotte	Psychological Services	\$ 2,080.92
2183	12/17/2012	County of Charlotte	Professional Development reimbursement	\$ 4,982.88
2184	12/17/2012	Longwood University	Cooperating Teachers reimbursement	\$ 250.00
2185	12/17/2012	NCS Pearson	Substitute teacher pay reimbursement	\$ 300.00
2186	12/17/2012	Cumberland Social Services	Gas reimbursement	\$ 97.38
2187	12/17/2012	County of Cumberland	Gas reimbursement	\$ 2,200.34
2188	12/17/2012	Virginia Tech	Gasoline reimbursement	\$ 61.87
2189	12/19/2012	Cumberland High School	Behind the Wheel Reimbursement	\$ 161.47
2190	12/19/2012	James Madison University	Substitute teacher pay reimbursement	\$ 240.00
2191	12/19/2012	Cumberland County Branch NAACP	Facility Usage	\$ 225.00
2192	1/3/2013	Harrisonburg City Public schools	Substitute teacher pay reimbursement	\$ 75.35
2193	1/3/2013	County of Cumberland	Gas reimbursement	\$ 5,237.69
2194	1/10/2013	Hope Community Services	Discovery Project Trip reimb	\$ 195.00
2195	1/10/2013	Cumberland Social Services	CSA reimbursement	\$ 35.00
2196	1/10/2013	Cumberland Social Services	CSA reimbursement	\$ 245.00
2197	1/10/2013	Cumberland Social Services	Gas reimbursement	\$ 91.10
2198	1/11/2013	County of Charlotte	Psychological Services	\$ 2,080.92
2199	1/15/2013	Virginia Tech	Gasoline reimbursement	\$ 35.23
2200	1/22/2013	County of Cumberland	Gas reimbursement	\$ 53.80
2201	1/22/2013	NCS Pearson	Substitute teacher pay reimbursement	\$ 225.00
2202	1/22/2013	County of Prince Edward	Governor School Transportation refund	\$ 1,200.00
2203	1/22/2013	Southside Virginia Community College	Dual Enrollment Reimbursement	\$ 136,452.00
2204	1/29/2013	Cumberland High School	Behind the Wheel Reimbursement	\$ 726.63
2205	1/29/2013	County of Cumberland	Gas reimbursement	\$ 29.32
2206	2/1/2013	County of Cumberland	Gas reimbursement	\$ 5,094.85
2207	2/4/2013	Cumberland Social Services	Gas reimbursement	\$ 62.94
2208	2/12/2013	Facility Usage Services	Facility Usage	\$ 150.00
2209	2/12/2013	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2210	2/12/2013	American Fidelity Assurance Co.	Premium Reimbursement	\$ 40.00
2211	2/12/2013	Virginia Tech	Gasoline reimbursement	\$ 50.30
2212		VOID		\$ -
2213	2/15/2013	County of Cumberland	Gas reimbursement	\$ 3,390.47
2214	2/15/2013	NCS Pearson	Substitute teacher pay reimbursement	\$ 150.00

## 2012 - 2013 Cash Receipts

Receipt #	Date	Received From	Description	Amount
2215	2/20/2013	County of Charlotte	Psychological Services	\$ 2,080.92
2216	2/20/2013	County of Charlotte	Psychological Services	\$ 2,080.92
2217	2/21/2013	PMA Management Corp	Insurance claims reimbursement	\$ 4,954.93
2218	2/21/2013	Cumberland Social Services	Gas reimbursement	\$ 65.63
2219	2/25/2013	PMA Management Corp	Insurance claims reimbursement	\$ 960.00
2220	2/25/2013	Cumberland Social Services	Gas reimbursement	\$ 42.77
2221	2/25/2013	Department of Medical Assistance	Medicaid Reimbursement	\$ 2,677.51
2222	2/26/2013	Employee	Premium Reimbursement	\$ 174.69
2223	2/28/2013	County of Cumberland	Gas reimbursement	\$ 5,452.89
2224	3/4/2013	Cumberland High School	Behind the Wheel Reimbursement	\$ 1,457.25
2225	3/11/2013	Minnesota Life Insurance Company	Premium Reimbursement	\$ 934.03
2226	3/11/2013	American Fidelity Assurance Co.	Premium Reimbursement	\$ 16.60
2227	3/12/2013	Cumberland Social Services	Gas reimbursement	\$ 70.74
2228	3/14/2013	Facility Usage Services	Facilty Usage	\$ 250.00
2229	3/15/2013	Community Development Institute Head Start	Head Start Transportation Services	\$ 860.52
2230	3/15/2013	County of Cumberland	Propane, Gas, and Heating Fuel reimbursement	\$ 10,446.18
2231	3/19/2013	County of Charlotte	Psychological Services	\$ 2,080.92
2232	3/19/2013	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2233	3/19/2013	NCS Pearson	Substitute teacher pay reimbursement	\$ 150.00
2234	3/20/2013	County of Cumberland	Gas reimbursement	\$ 30.12
2235	3/20/2013	Virginia Tech	Gasoline reimbursement	\$ 76.66
2236	3/22/2013	Project Discovery	Discovery Project Trip reimb	\$ 202.00
2237	3/26/2013	Employee	Premium Reimbursement	\$ 174.69
2238	3/29/2013	Longwood University	Cooperating Teachers reimbursement	\$ 125.00
2239	3/29/2013	County of Cumberland	Gas reimbursement	\$ 6,581.03
2240	3/29/2013	Cumberland Social Services	Gas reimbursement	\$ 69.94
2241	4/9/2013	Community Development Institute Head Start	Head Start Transportation Services	\$ 485.00
2242	4/9/2013	Xerox State Healthcare LLC	Medicaid Reimbursement	\$ 258.29
2243	4/9/2013	Xerox State Healthcare LLC	Medicaid Reimbursement	\$ 367.72
2244	4/9/2013	James Madison University	Substitute teacher pay reimbursement	\$ 70.00
2245	4/10/2013	Virginia Tech	Gasoline reimbursement	\$ 53.80
2246	4/10/2013	Cumberland High School	Behind the Wheel Reimbursement	\$ 836.68
2247	4/12/2013	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2248	4/12/2013	Cumberland High School	Broken Bleacher reimbursement	\$ 567.00
2249	4/19/2013	Cumberland Volunteer Fire Department	Custodial services	\$ 25.00
2250	4/22/2013	Cumberland Volunteer Fire Department	Facilty Usage	\$ 150.00
2251	4/22/2013	Xerox State Healthcare LLC	Medicaid Reimbursement	\$ 172.62
2252	4/23/2013	County of Cumberland	Gasoline reimbursement	\$ 195.56
2253	4/26/2013	Cumberland High School	Custodial services	\$ 150.00
2254	4/29/2013	Community Development Institute Head Start	Head Start Transportation Services	\$ 485.00
2255	4/30/2013	County of Cumberland	Gas reimbursement	\$ 3,073.86
2256	5/2/2013	Cumberland Social Services	Gas reimbursement	\$ 100.33
2257	5/2/2013	PMA Management Corp	Insurance claims reimbursement	\$ 10,612.92
2258	5/3/2013	County of Scott	Gasoline - SPED Transportation	\$ 531.67
2259	5/3/2013	Cumberland Post Office	Postage Refund	\$ 19.95
2260	5/6/2013	Ceridian COBRA Services	COBRA Insurance Payment	\$ 142.90
2261	5/9/2013	Cumberland High School	Behind the Wheel Reimbursement	\$ 565.16
2262	5/9/2013	PMA Management Corp	Insurance claims reimbursement	\$ 658.68
2263	5/10/2013	County of Prince Edward	Governor School Transportation refund	\$ 600.00
2264	5/13/2013	Mount Calvary Baptist Church	Facilty Usage	\$ 200.00
2265	5/13/2013	Mount Calvary Baptist Church	Facilty Usage	\$ 100.00
2266	5/13/2013	Virginia Tech	Gas reimbursement	\$ 57.83
2267	5/13/2013	Xerox State Healthcare LLC	Medicaid Reimbursement	\$ 782.30
2268	5/16/2013	County of Cumberland	Gas reimbursement	\$ 9,016.14
2269	5/16/2013	Cumberland High School	Wrestling/After-Prom Reimbursement	\$ 620.00
2270	5/17/2013	County of Charlotte	Psychological Services	\$ 2,080.92
2271	5/20/2013	Virginia Tech	Gas reimbursement	\$ 75.05
2272	5/20/2013	Community Development Institute Head Start	Head Start Transportation Services	\$ 450.00
2273	5/21/2013	Cumberland Social Services	Gas reimbursement	\$ 51.37
2274	5/23/2013	Mount Calvary Baptist Church	Facilty Usage	\$ 200.00
		Amelia-Nottoway Vocational Center	Alternative Education Reimbursement	\$ 49,561.00
		Southside Virginia Community College	Dual Enrollment Reimbursement	\$ 88,083.75
2275	5/28/2013	County of Cumberland	Facilty Usage	\$ 250.00

## 2012 - 2013 Cash Receipts

Receipt #	Date	Received From	Description	Amount
2276	5/28/2013	Cumberland Social Services	Gas reimbursement	\$ 77.00
2277	5/28/2013	Xerox State Healthcare LLC	Medicaid Reimbursement	\$ 750.75
2278	5/28/2013	Cumberland High School	Behind the Wheel Reimbursement	\$ 1,013.10
		RECEIPT BOOK TOTAL		\$ 564,236.51
		Less Previous Appropriation Request		\$ 219,492.00
1st		April 8, 2013 Request		\$ 158,501.88
				\$ 344,744.51
2nd		Difference of Appropriations -June 10		\$ 186,242.63



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF EDUCATION

P.O. BOX 2120  
RICHMOND, VA 23218-2120

May 1, 2013

Dr. Amy Griffin, Superintendent  
Cumberland County Public Schools  
P. O. Box 170  
1541 Anderson Highway  
Cumberland, Virginia 23040

Dear Dr. Griffin:

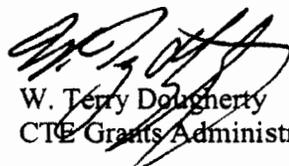
The Virginia Department of Education (VDOE) is re-issuing the regional Career and Technical Education (CTE) Governor's Health Sciences Academy Planning and Implementation grant award in the amount of \$10,000 for school year 2012-2013.

This grant award has revised special instructions and conditions. Cumberland County will receive the full grant award funding allocation from VDOE upon submission of the enclosed Grant Award Acceptance Form, due no later than May 24, 2013.

Additionally, you must submit to VDOE the enclosed grant award expenditure report by September 30, 2013.

If you have any questions, please contact me by e-mail at [Terry.Dougherty@doe.virginia.gov](mailto:Terry.Dougherty@doe.virginia.gov), or telephone at (804) 225-3349.

Sincerely



W. Terry Dougherty  
CTE Grants Administrator

WTD/jts

Enclosures

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COMMONWEALTH OF VIRGINIA  
 DEPARTMENT OF EDUCATION  
 P.O. BOX 2120  
 RICHMOND, VIRGINIA 23218-2120

**NOTIFICATION OF GRANT AWARD**

<p>1. Name, Address, Phone Number of Grant Recipient:  <b>Dr. Amy Griffin, Superintendent</b>  <b>Cumberland County Public Schools</b>  <b>P.O. Box 170</b>  <b>1541 Anderson Hwy</b>  <b>Cumberland, VA 23040</b>  <b>(804) 492-4212</b>  <b>Payee Number: 025</b></p>	<p>2. Grant Title/Description:  <b>Career and Technical Education (CTE) – Governor’s Health Sciences Academy Planning and Implementation Grant Award</b></p>	<p>3. DOE Contact Person and Phone Number:  <b>W. Terry Dougherty, CTE Grant Administrator</b>  <b>Career and Technical Education Services</b>  <b>Office: 804-225-3349</b>  <b>Email: <a href="mailto:Terry.Dougherty@doe.virginia.gov">Terry.Dougherty@doe.virginia.gov</a></b></p>
<p>4. Grant Authority:  <b>Virginia Acts of Assembly, Chapter 3 – Special Session I, 2012 Acts of Assembly</b></p>	<p>5. Grant Award Amount:  <b>\$10,000</b></p>	<p>6. Grant Award Number:  <b>VA-2013-025-Governor’s Health Sciences Academy</b></p>
<p>7. Grant Award Type:  <b>New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></b></p>	<p>8. Period of Award:  <b>July 1, 2012 – June 30, 2013</b></p>	<p>9. Fund Source:  <b>General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Special <input type="checkbox"/></b></p>
<p>10. Special Instructions/Conditions <b>State funding is provided for Cumberland County Public Schools based on school division’s proposal to establish a Career and Technical Education (CTE) - Governor’s Health Sciences Academy. The Planning and Implementation grant award is to be used for the establishment of a Governor’s Health Sciences Academy and will require the submission of a grant award expenditure report by September 30, 2013. Cumberland County will receive the full grant award funds payment from VDOE upon receipt of the grant award acceptance form. The grant award is funded at the level noted above and has no carry-over provision for these funds. The grant award number must be referenced on all correspondence sent to the Virginia Department of Education. Inquiries regarding this award may be directed to: W. Terry Dougherty, Career and Technical Education Services, Virginia Department of Education, P.O. Box 2120, Richmond, VA 23218-2120.</b></p>		
<p>Note: See attached <b>Additional DOE Special Terms and Conditions</b> form for <b>Ownership of Intellectual Property</b>, which is required for all grant awards.</p>		
<p>11. Authorized By: (Name/Title)    <b>Kent Dickey</b>  <b>Deputy Superintendent for Finance and Operations</b></p>	<p>12. Authorized By: (Name/Title)    <b>Lan Neugebauer</b>  <b>Assistant Superintendent for Technology, Career and Adult Education</b></p>	<p>13. Date:  <b>4.26.13</b></p>
<p>14. Project Code:  <b>61123</b></p>	<p>15. Revenue Source Code or CFDA #:  <b>240374</b></p>	<p>16. Program/Service Area:  <b>143-04</b></p>
<p>17. Fiscal Year:  <b>2013- STATE</b></p>		<p>18. Recipient Type:  <b>Sub-recipient</b></p>

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# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF EDUCATION

P.O. BOX 2120  
RICHMOND, VA 23218-2120

April 1, 2013

Dr. Amy Griffin, Superintendent  
Cumberland County Public Schools  
P. O. Box 170  
Cumberland, Virginia 23040

Dear Dr. Griffin:

Thank you for your commitment to serve as the fiscal agent for the Southside Summer Regional Governor's School. The program will serve 20 students from your region at Claytor Lake State Park from June 21-28, 2013. We are pleased that Catherine Hanson will serve as director of the program. Her outstanding service and abilities will make this program an important component of the Virginia Governor's School opportunities.

The allocation for this program will be \$15,000 for summer 2013. These funds are intended to cover expenses incurred by Cumberland County Public Schools in support of the program for students, grades 8-10, from the school divisions of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward counties. As fiscal agent, Cumberland County Public Schools may request reimbursement by submitting the form included with this letter to Dr. Donna Poland at the address provided on the form. A final request for reimbursement should be made by November 15, 2013. It is advised that requests for reimbursement be made as soon as possible after the program has closed and the program goals have been completed. If you have questions or concerns, please contact Dr. Poland, specialist, Governor's Schools and Gifted Education, at 804-225-2884 or via e-mail at [Donna.Poland@doe.virginia.gov](mailto:Donna.Poland@doe.virginia.gov).

As in the past, we look forward to an exciting summer of intellectually challenging endeavors. Thank you again for the vital role that your school division plays in providing appropriate educational opportunities for gifted students in your region.

Sincerely,

A handwritten signature in cursive that reads "Linda M. Wallinger".

Linda M. Wallinger, Ph.D.  
Assistant Superintendent for Instruction

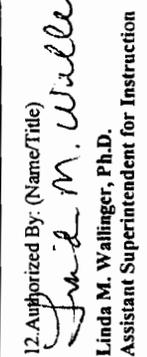
LMW/DLP  
Enclosures

c: Catherine Hanson, Director, Southside Summer Regional Governor's School

August 2013

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF EDUCATION  
P.O. BOX 2120  
RICHMOND, VIRGINIA 23218-2120

**NOTIFICATION OF GRANT AWARD**

<p>1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin, Superintendent Cumberland County Public Schools P. O. Box 1770 Cumberland, Virginia 23040 Payee Number: 025</p>	<p>2. Grant Title/Description: 2013 Southside Summer Regional Governor's School</p>	<p>3. DOE Contact Person and Phone Number: Donna L. Poland, Ph.D. 804-225-2884 Donna.Poland@doe.virginia.gov Office of Mathematics and Governor's Schools</p>
<p>4. Grant Authority: State General Fund Appropriation</p>	<p>5. Grant Award Amount: \$15,000</p>	<p>6. Grant Award Number: SRgGS - 2014 - 00073</p>
<p>7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></p>	<p>8. Period of Award: June 1 - November 15, 2013</p>	<p>9. Fund Source: General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Special <input type="checkbox"/></p>
<p>10. Special Instructions/Conditions This grant is made pending availability of funds; Recipient must satisfy the requirements of the project as described in the 2013 Southside Summer Regional Governor's School administrative guide and procedures for its program at Claytor Lake State Park; Grant is funded on a cost reimbursement basis; See attached document for the DOE Additional Required Special T&amp;C for Grant Awards (Ownership of Intellectual Property); and Reimbursement requests must be made by November 15, 2013.</p>		
<p>11. Authorized By: (Name/Title)  Kent Dickey Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  Linda M. Wallinger, Ph.D. Assistant Superintendent for Instruction</p>	<p>13. Date: April 1, 2013</p>
<p>14. Project Code: 43831/545</p>	<p>15. Revenue Source Code or CFDA #: 240260</p>	<p>16. Program/Service Area: 178-02-00</p>
<p>17. Fiscal Year: 2014</p>		<p>18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement</p>

Budget Review: 

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**L. O. Pfeiffer, Jr.**  
*TREASURER OF CUMBERLAND COUNTY*  
P. O. Box 28  
Cumberland, VA 23040  
(804) 492-4297  
Fax 492-5365



**TO:** Vivian Seay Giles, County Administrator

**FROM:** L.O. Pfeiffer, Jr. *LOP*

**RE:** Four for Life funds

**Date:** May 17, 2013

This is to advise you that the Virginia Department of Health has remitted \$9,847.76 to Cumberland County from the 4 for Life Program. Please let me know if you need any additional information.



Stephany S. Johnson, CAP

Accounts Clerk

Cumberland County

Administrator's Office

P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

[sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)

Date: 5/17/2013

To: Lee Pfeiffer

Cc: Howard Paras

RE: Payment for DOL 022013

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I am in receipt of an insurance reimbursement check from VACo for the repairs of Pump Station #5. Please deposit the attached check (#98185) in the amount of \$7,715.50, to the following line item:

4-501-094902 6007 per Lee Pfeiffer  
~~3-100-001899-0022~~

**Total Reimbursement = \$7,715.50**

Thanks,

Stephany S. Johnson

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**VACoRP**

May 15, 2013

Cumberland County  
P.O. Box 110  
Cumberland VA 23040

308 Market Street, SE, Suites 1 & 2  
Roanoke, Virginia 24011

540.345.8500  
toll free 888.822.6772  
fax 540.345.5330  
toll free 877.212.8599

Attention: Stephany

Virginia Association of Counties Self-Insurance Risk Pool

Participant: Cumberland County  
Claim Number: 0252013069081  
Date of Loss: 02-20-13

Dear Stephany:

Enclosed please find a VACoRP property damage check in the amount of \$7,715.50 to cover the remaining repair cost to pump station #5. This amount was determined by the Atlantic Pump & Equipment Co, Inc. estimate that was performed that gave the value of \$7,715.50.

If you should have any questions regarding this payment, please feel free to call our office.

Sincerely,

Susan C. Farris, CIC, CISR  
Claims Specialist

Enc. – check

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# Request For Appropriation

Department: Clerk's Office

Code: 21600

Appropriate from:

Code	Item	Amount
3-100-001601-0012		\$3948.92

Appropriate to:

Code	Item	Amount
3320	Maintenance Service Contracts	\$3135.60
6001	Office Supplies	\$813.32

Reason for Request:

The monthly costs for my two photocopiers and all copy paper purchased are reimbursed to the County from the copy fees I collect in my office.

Carol Ownby

Signature

6-4-13

Date

Approved:

-----  
Board of Supervisors

-----  
Date

<b>Current County Projects</b>		
<b>Project</b>	<b>Status Summary</b>	<b>Staff Contact</b>
Buggs Island Telephone	On hold. May be opportunities for other internet providers.	Vivian Giles/Rachel Falkenstein
Cobbs Creek Reservoir	Staff has finished reviewing property acquisition plats. Henrico is in the process of making offers to property owners. Henrico has submitted thier Phase 1 site plan which includes clearing for the utility relocation and are awaiting VDOT approval. <u>Henrico hopes to begin construction on Phase I in the Fall.</u>	Rachel Falkenstein
Comprehensive Plan Update	Draft Plan will be available for public comment May 10-17. Tentative schedule for adoption by BOS is August 13, 2013.	Rachel Falkenstein
CUP 11-05 Bodatious motorsports event	CUP amendment scheduled for public hearing June 11. Next scheduled event is September 13-15.	Rachel Falkenstein
Emergency Services Training	Kristen Wood has volunteered to do CERT Training for staff if we are interested. Staff will work with available citizens that are certified to teach CPR to staff. Department heads and staff are in the process of completed FEMA courses 100, 200, etc. and will be required to do so by year end. WEB EOC course, held at State Police headquarters will also be required of some Board members and staff by year end. <u>Staff will be meeting with Red Cross to discuss shelter operations and required training.</u>	Jennifer Roberts
Emergency Operations Plan (EOP) for Cumberland County	Staff has begun work on EOP for 2013. It will be presented to the BOS for approval upon its completion. Staff is working with Kristen Wood from Richmond Regional and VCU students on completion of the project. Staff is updating emergency services website that will provide tools to the public and businesses regarding emergency <u>plans, supplies and information.</u>	Jennifer Roberts
Integrated Public Alert Warning System (IPAWS)	New Public Alert System from FEMA is expected to roll out this year. Dispatchers will need to take the online course by year end.	Jennifer Roberts
Midland Trail Scenic Byway Designation	The Midland Trail group submitted an application to the state to review Route 60 for scenic byway designation on May 31. The state will make a determination on whether or not the route will qualify as a scenic byway by the end of the summer.	Vivian Giles Rachel Falkenstein
Poor House Road Industrial Park	Engineers are moving forward with wetland permitting for Road A construction (funded through Tobacco Commission grant). Ag Reneable Resources (ARR) is the current tenant on lot 2 of the industrial park. Project partners are seeking financing for construction of poultry biodigester on lot 2 and estimate from 2-6 months before construction can commence. They must submit a final site plan and obtain proper permits prior to beginning construction.	Vivian Giles Rachel Falkenstein
Public Waterline	Phase II of the waterline western extension is complete. Ground was broken on the eastern extension of the waterline on May 24.	Jennifer Roberts Gary Thompson
REZ 13-01 Pillai Estate: R-2 to B-1	Applicant is requesting a portion of his property tax map parcel 45-A-11 be rezoned from R-2 Residential to B-1 Business to allow for the placement of a wholesale bakery and potential future businesses.	Rachel Falkenstein
SERCAP Grant	D&A Construction was awarded the contract for the LMI western waterline connections along Route 60 and Fleming Rd. Contractor has begin consturction of western waterline connections. Staff is in the process of gathering quotes for the cost of Eastern Extension LMI connections. The remaining SERCAP <u>funds will be awarded through lottary.</u>	Jennifer Roberts Gary Thompson
Stormwater Management Program Development	DCR is requiring localities to develop local stormwater management programs by July 1, 2014. DCR has awarded a grant to the 7 counties in Planning District 14 (which includes Cumberland) to explore opportunities for regional cooperation. The counties are in the process of selecting a consultant to work with the 7 counties to develop programs.	Rachel Falkenstein



# Memo

To: Vivian Seay Giles, County Administrator/Attorney

From: Rachel Falkenstein, Planning Director

Date: June 4, 2013

CC: File

**RE: REZ #13-01: R-2, Rural Residential to B-1, Business  
Tax Parcel: 45-A-11 approx. 29 acres**

---

Please find attached a rezoning application submitted May 28, 2013 by Mr. Sivanand (Shiva) Pillai as applicant and property owner. The applicant desires to rezone the front 800 ft of the property from R-2 to B-1 (approximately 29 acres of a 69 acre parcel) to use as a wholesale bakery to serve his existing retail outlets. The applicant also indicated a desire to use the property for potential future businesses which could include a retail bakery, motel or community hall.

The property is located on the north side of Anderson Hwy (Route 60) across from the County Line Auto shop about 1 mile west of the Powhatan County boundary. The property is within the Moderate Intensity Growth Area along Route 60 as designated by the 2013 Draft Comprehensive Plan and is within election district 2.

Staff requests that the Board of Supervisors consider setting REZ 13-01 for public hearing at their July 9 Regular Meeting, pending the Planning Commission's recommendation after their June 17 public hearing.

## Attachment

REZ 13-01 Application and materials



COMMONWEALTH OF VIRGINIA  
COUNTY OF CUMBERLAND

Internal Use Only  
FILE # 1301 STAFF RF  
RECEIVED 6/28/13  
COMPLETED 6/28/13  
FEE/Ck. # 550  
RECEIPT #

**Application for Change in Zoning**

(A.K.A. Rezoning/Zoning Map Amendment)

Last revised 07/07/10

Form must be completed in ink, Pencil will not be accepted.

**NOTES:** REZONINGS MAY REQUIRE A TRAFFIC IMPACT ANALYSIS IN COMPLIANCE WITH STATE LAW. If required, the subdivision application will not be deemed complete until such analysis has been prepared and submitted. For more information, please obtain an information packet prepared by county staff and available in the Planning Dept. entitled, "Traffic Impact Analysis Information." Please contact the Planning Dept. with any questions.

The application fee associated with a rezoning application is directly associated with meeting the specific legal advertisement and public notification requirements required by state law. Such application fee has been the same amount for over 10 years.

Project/Development Name (how should we refer to this application?):

Pillai estate

Describe the change of zoning being requested (i.e. how are proposing to amend the zoning map?):

change zoning from R2 to B1/B2 for lots + 800 ft from centerline of Rt. 60

Address/ Location: 110 Anderson highway, ~~east of~~ Cumberland, VA

Current Zoning: R2

Tax Map Parcel(s): 45-A-11

Election District: 2

Are you submitting proffers with this application? If so, attach proffer(s).	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is this an amendment to an existing zoning application or to any existing zoning conditions? If so, provide copy of items to be amended.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Are you proffering a site/design plan with this application? If so, attach plan(s).	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is a Traffic Impact Analysis (TIA) required for this request? If so, attach TIA. See TIA info sheet and checklist for more information.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is an amendment to the subdivision or zoning ordinance also proposed as part of the rezoning application? If so, complete and attach the Code Amendment application.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Contact Person (who should we call/write concerning this project?): (Shiva Pillai)

Sivanand Subramanian Pillai

Address: 11416 Abbots Cross Ln City: Clerk Allen State: VA Zip: 23059

Daytime Phone: (804) 814 1354 Fax #: ( ) Email: \_\_\_\_\_

Owner of Record (who currently owns the property?): Same as above

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: ( ) Fax #: ( ) Email: \_\_\_\_\_

Applicant (who is the contact person representing?): Same as above

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: ( ) Fax #: ( ) Email: \_\_\_\_\_

Does the owner of this property own (or have any ownership interest) in any abutting property? If yes, please list those tax map parcel numbers. \_\_\_\_\_

Section 15.2-2284 of the Code of Virginia states that, "Zoning ordinances and districts shall be drawn and applied with reasonable consideration for the existing use and character of property, the comprehensive plan, the suitability of property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation of flood plains, the preservation of agricultural and forestal land, the conservation of properties and their values and the encouragement of the most appropriate use of land throughout the locality."

The items that follow will be reviewed by the staff in their analysis of your request. Please complete this form and provide additional information which will assist the County in its review of you request. If you need assistance filling out these items, staff is available.

What public need or benefit does this rezoning serve?

opportunity for new employment in wholesale bakery. potential for new business like community hall, motel, retail bakery etc

Are public water, sewer and roads available to serve this site? Will there be any impact on these facilities? Not available so no impact

Explain the present unavailability of land in the community or adjacent communities zoned to permit proper location of the proposed use. No available vacant land B-1

What impact will there be on the County's natural, scenic and historic resources? little to no impact

Do you have plans to develop the property if the rezoning is approved? If so please describe including land uses, maximum number of lots or maximum business square feet. State whether new buildings or structures are to be constructed, existing buildings or structures are to be used or additions made to existing buildings or

structures: A new building will be constructed based on all the plans attached. The plan also shows the driveway from Rt. 60, parking space etc. It is a wholesale bakery primarily serving to my retail outlets.

Describe your request in detail including why you are requesting this particular zoning district and it's compliance with the comprehensive plan: \_\_\_\_\_

It is a 1300 sq ft space ab commercial  
kitchen to supply bakery goods to  
my retail outlets.

If you would like to proffer any restrictions on the development of the property, please list these proffers on an attachment in a form acceptable to the County. Proffers are voluntary offers to use property in a more restrictive way than the overall zoning district classification would allow. By State Code, proffers must have a reasonable relationship to the rezoning and are not mandatory. The rezoning must give rise to the need for the proffers; the proffers must be related to the physical development or physical operation of the property; and the proffers must be in conformity with the Comprehensive Plan.

The County has developed cash proffer computations. **The maximum net residential cash proffer is currently \$5,242 per residential unit.** This amount should serve as an indicator to prospective rezoning applicants of the net cost per housing unit that the County will incur to provide the capital facilities serving the development subsequent to the rezoning. Contact staff for more information concerning the County's cash proffer policy.

Are there any liens against the property?  YES  NO (If Yes, please list them below:)

None Colonial Farm Credit

**Attachments Required** – provide two (2) copies of each:

1. *Recorded plat or boundary survey of the property requested for the rezoning.* If there is no recorded plat or boundary survey, please provide legal description of the property and the Deed Book and page number or Plat Book and page number.

Note: If you are requesting a rezoning for a portion of the property, it needs to be described or delineation on a copy of the plat or surveyed drawing.

2. *Ownership information* – If ownership of the property is in the name of any type of legal entity or organization including, but not limited to, the name of a corporation, partnership or association, or in the name of a trust, or in a fictitious name, a document acceptable to the County must be submitted certifying that the person signing below has the authority to do so.

If the applicant is a contract purchaser or an agent of the owner, an owner/agent agreement must be attached (ask staff for form if needed).

**Owner/ Applicant Must Read and Sign**

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge.

Sivanand Pillai

05/28/13

Print Name of Owner/ Applicant

Date

[Signature]

804-814-1354

Signature of Owner/ Applicant

Daytime Phone # of Signatory

**The below is to only be completed by County staff.**

**Rezoning Package Completeness Review:** I have reviewed the rezoning package and find it to complete. If the scope of the rezoning request is such that a traffic impact analysis is required, such rezoning package shall include a completed TIA and applicable fee. A complete rezoning package will contain this completed application, proffers (if proposed), TIA (if required), plan of development, county application fee (\$550.00) and VDOT TIA fee (if TIA required).

By signing the below, County staff is stating the rezoning package is complete; it does not and should not imply any approval or denial of the request.

[Signature]

5/29/13

Signature of Zoning Administrator

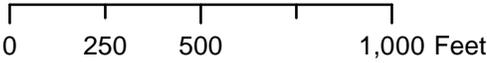
Date

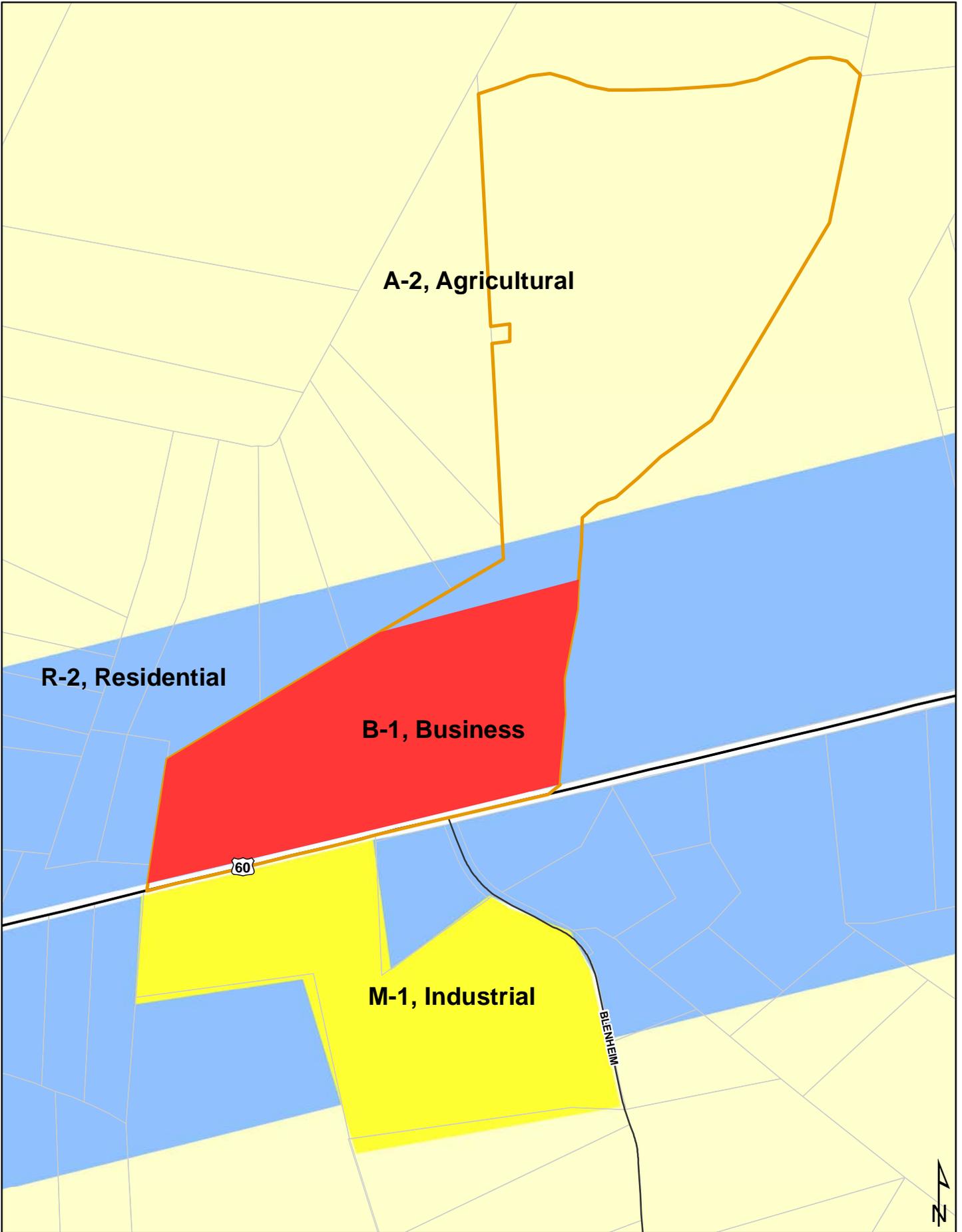


**REZ 13-01 Location**

# REZ 13-01 Parcel & Aerial

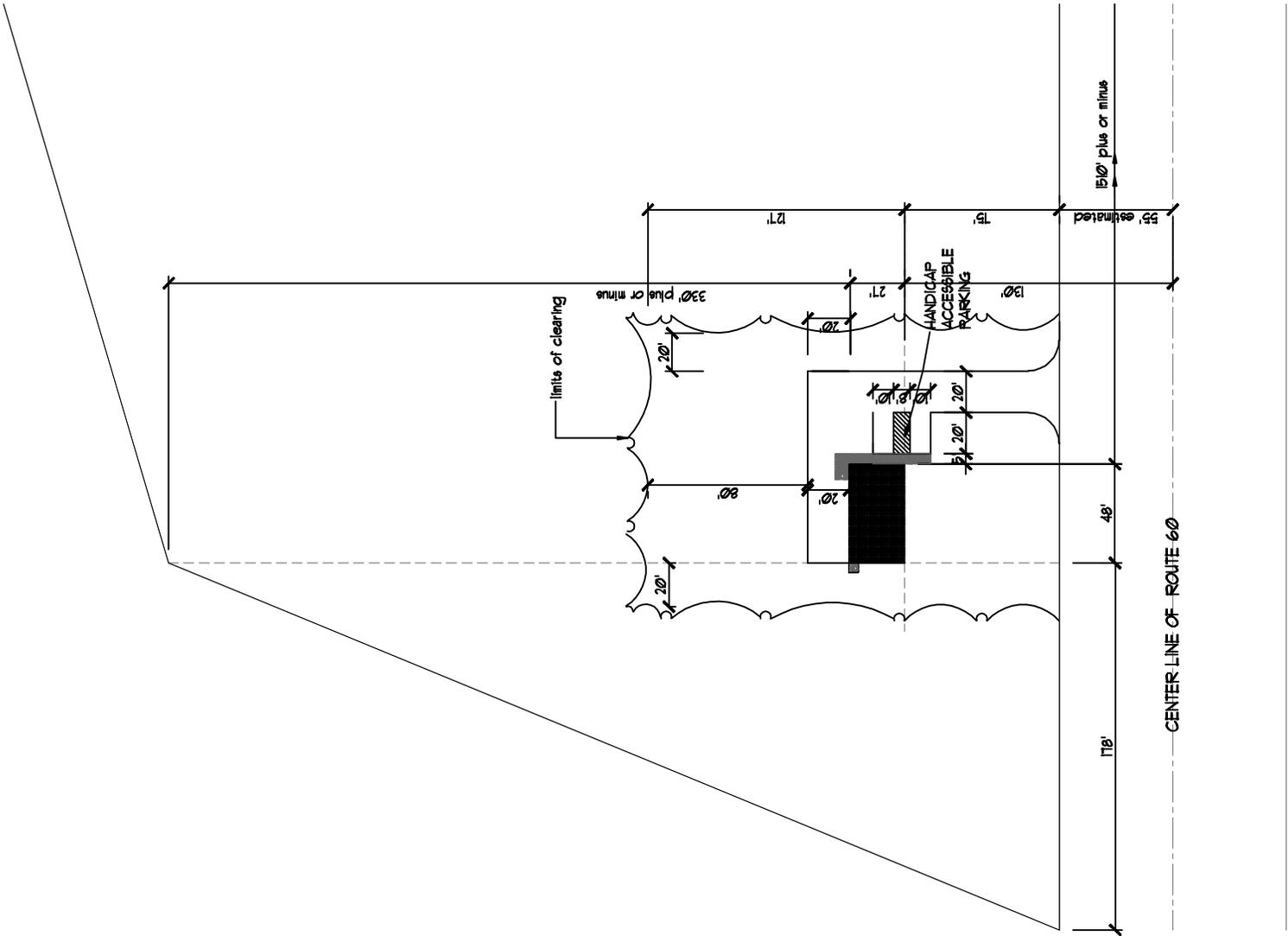
1 inch = 500 feet





**REZ 13-01 Proposed Zoning**

1 inch = 500 feet



# Treasurer's Office

## Outstanding Collections Report

May 2013

### Real Estate

	As of 4/30/13	As of 5/3/13	Change	% Collected	Abatements/ Exonerations
2000-2002	\$ 3,266.85	\$ 3,266.85			
2003	1,924.39	1,924.39			
2004	3,034.37	3,034.37			
2005	5,527.09	5,501.12	\$ 25.97	0.46%	
2006	8,819.89	8,658.67	161.22	1.86%	
2007	13,062.01	13,062.01			
2008	26,571.59	25,877.19	694.40	2.61%	
2009	48,043.60	45,461.83	2,581.77	5.37%	
2010	118,638.48	107,333.98	11,304.50	9.53%	
2011	200,657.00	190,880.32	9,776.68	4.87%	
2012	344,544.12	329,508.83	15,035.29	4.36%	
<b>Total</b>	<b>\$ 774,089.39</b>	<b>\$ 734,509.56</b>	<b>\$ 39,579.83</b>		

### Personal Property

	As of 4/30/13	As of 5/31/13	Change	% Collected	Abatements/ Exonerations
2008	\$ 46,025.76	\$ 45,903.06	\$ 122.70	0.27%	\$ 29.28
2009	35,857.69	35,684.36	173.33	0.48%	\$ 65.49
2010	47,030.14	46,341.75	688.39	1.46%	\$ 55.44
2011	65,887.19	61,904.38	3,982.81	6.04%	\$ 429.42
2012	224,242.31	187,724.19	36,518.12	16.28%	\$ 3,135.00
<b>Total</b>	<b>\$ 419,043.09</b>	<b>\$ 377,557.74</b>	<b>\$ 41,485.35</b>		

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# Collection Rates - As of May 31, 2013

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## Real Estate:

	Current Collection %	Prior Year %	Change
Current Year - 2012	94.34%	94.07%	+ 0.27%
Year 2	96.71%	96.60%	+ 0.11%

## Personal Property:

	Current Collection %	Prior Year %	Change
Current Year - 2012	93.27%	92.94%	+ 0.33%
Year 2	97.78%	97.53%	+ 0.25%

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# MAY 2013

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	65	\$3,045.74	3	17	57	\$1,199.26	5
2	32	\$1,264.00	6	18			
3	39	\$1,440.39	4	19			
4				20	33	\$1,853.98	2
5				21	26	\$2,018.00	5
6	41	\$1,427.42	6	22	21	\$579.50	6
7	50	\$2,822.73	6	23	28	\$1,310.66	2
8	18	\$230.00		24	31	\$1,080.16	2
9	43	\$1,596.75	3	25			
10	29	\$1,515.57	3	26			
11				27			
12				28	39	\$1,118.91	9
13	35	\$1,135.50	6	29	50	\$1,601.53	4
14	40	\$1,748.47	5	30	31	\$1,148.34	4
15	33	\$650.16	2	31	112	\$10,199.52	2
16	21	\$1,146.25	7		874	\$40,132.84	92

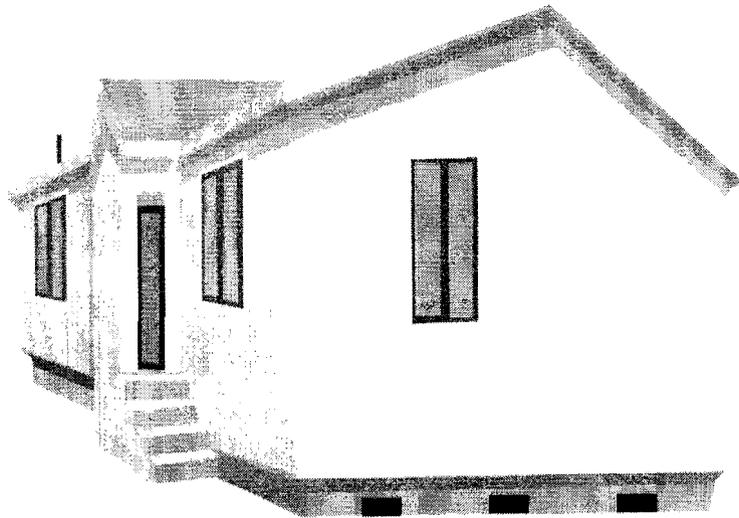
# MONTHLY RECYCLE TOTALS REPORT

May 2013

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
5/6/2013	2 lbs. ALUM. 5 lbs. PLASTIC	15 Lbs.	110 Lbs.	3 lbs. ALUM. 6 lbs. PLASTIC	14 Lbs	124 Lbs.
5/13/2013	1 lbs. ALUM. 5 lbs. PLASTIC	10 Lbs.	28 Lbs.	1 lbs. ALUM. 23 lbs. PLASTIC	24 Lbs	166 Lbs.
5/20/2013	2 lbs. ALUM. 9 lbs. PLASTIC	30 Lbs.	230 Lbs.	1 lbs. ALUM. 36 lbs. PLASTIC	20 Lbs	350 Lbs.
5/28/2013	1 lbs. ALUM. 31 lbs. PLASTIC	27 Lbs	257 Lbs	1 lbs. ALUM. 7 lbs. PLASTIC	35 Lbs	85 Lbs
<b>MONTHLY TOTALS</b>	<b>6 LBS. - ALUM. 50 LBS. PLASTIC</b>	<b>82 lbs.</b>	<b>625 LBS.</b>	<b>6 LBS. - ALUM. 72 LBS. PLASTIC</b>	<b>93 lbs.</b>	<b>725 LBS.</b>

**Cumberland County**

**Building Inspections  
Department**



**May  
2013**

**Monthly  
Report**

# COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

## Building Official's Office

Leland Leeds  
Building Official

lleeds@cumberlandcounty.virginia.gov

Tina Smith  
Permit Technician /  
E-911 Coordinator

tsmith@cumberlandcounty.virginia.gov

P.O. Box 110  
Cumberland, VA 23040  
(804) 492-9114 Phone  
(804) 492-9224 Fax

May	Current Month 2012	YTD 2012	Current Month 2013	YTD 2013
Singlewides	2	5	0	3
Doublewides	1	3	0	1
Modular	2	3	2	4
New Homes	1	4	0	7
Ag & Exempt	0	2	1	4
Garages & Carports	3	9	0	5
Additions & Remodels	2	13	2	16
Misc	8	47	14	78
Commercial	3	13	2	21
<b>Totals</b>	<b>22</b>	<b>101</b>	<b>20</b>	<b>136</b>
Total Fees Collected	\$4,731.22	\$15,362.60	\$2,487.58	\$14,936.70
E-911 Fees Collected	\$48.00	\$84.00	\$0.00	\$96.00
Zoning Fees Collected	\$0.00	\$10.00	\$10.00	\$10.00
S & E Fees Collected	\$0.00	\$0.00	\$0.00	\$0.00
Total Estimated Value	\$288,370.00	\$1,700,347.00	\$446,640.00	\$2,924,348.00
Admin. Fees	\$35.00	\$145.00	\$0.00	\$0.00
CO's Issued	4	19	0	8



At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 14<sup>th</sup> day of May, 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2, Vice-Chairman  
Kevin Ingle, District 3  
David Meinhard, District 4, Chairman  
Parker Wheeler, District 5  
Vivian Giles, County Administrator / Attorney  
Howard Paras, Finance Director  
Rachel Falkenstein, Planning Director  
Meghan Allen, Deputy Clerk

Absent: NONE

**1. Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Supervisor Meinhard.

**2. Approval of Agenda**

On a motion by Supervisor Wheeler and carried the Board approved the Agenda as amended:

**3. Resolution of Appreciation**

Ms. Betty Scales

**6. Count Attorney/County Administrator Report**

~~b) Appropriation of \$11,000 School Security Wall  
—Construction~~

g) VDOT Public Hearing for projects and programs included in the FY 2014-2019 Six-Year Improvement Program

- h) Appointment of STEPS, Inc. as the Homeless Prevention and Shelter Service Provider for Cumberland
- i) RFP Auditing Services

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**3.     Resolution of Appreciation**

The Chairman read the Resolution of Appreciation for Mr. Betty Scales. Ms. Scales was not present to receive the Resolution.

**RESOLUTION OF APPRECIATION**

**BETTY G. SCALES**

**WHEREAS**, Betty G. Scales has dedicated over forty-six (46) years to the service of the County of Cumberland and her citizens for which she should be recognized; and

**WHEREAS**, Mrs. Scales, a lifelong resident of Cumberland County, returned to her native Cumberland after completing her undergraduate education at Shaw University in Raleigh, North Carolina, later earning her Master’s Degree in Education from Longwood College; and

**WHEREAS**, upon returning to Cumberland County, Mrs. Scales began her service as an educator at Cedar Fork School, then moving to Pine Grove School, teaching all areas of the curriculum; and

**WHEREAS**, Mrs. Scales continued her service to the students in Cumberland County at Luther P. Jackson High School and then the Cumberland County High School, focusing primarily on English, Literature, and English as a Second Language, but again teaching many subjects as well as leading extracurricular activities such as Kee Club and the Drill Team; and

**WHEREAS**, Mrs. Scales concluded her teaching career in Cumberland County at the Cumberland County Elementary School; and

**WHEREAS**, in addition to being active in the Cumberland County School System, Betty G. Scales has served her community tirelessly as a member of the Cumberland County Social Services Board and an active member and leader of church choirs and missionary groups at her church; and

**WHEREAS**, Betty G. Scales has shared her life in Cumberland with her late husband, a Cumberland County School Administrator himself, Mr. Robert L. Scales, and their four children: Michael Scales, Patricia Scales, Jeffrey Scales, and Rita Scales Mayberry; and

**WHEREAS**, Mrs. Scales has distinguished herself through her dedication and commitment to serving the citizens of Cumberland County with professionalism and integrity, and in so doing has earned the deep respect and esteem of all with whom she has worked over the years.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Cumberland County Board of Supervisors, through this Resolution, express their deep appreciation for the services that Mrs. Betty G. Scales has performed for the Cumberland

County Public Schools, the County of Cumberland, and the citizens of Cumberland County over the past 46 years.

**ADOPTED** the 14<sup>th</sup> day of May, 2013.

On a motion by Supervisor Banks and carried the Board approved the Resolution of Appreciation for Ms. Betty Scales.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**4. Public Comments**

There were eight (8) citizens signed up to speak. Their comments for the Board included: a request for the Board to nominate Mr. Carter Harrison to the Piedmont Senior Resources Board; a request for the Board to reconsider funding the Piedmont Area Transit; concern regarding the Community Development Office and prior Board Members and their involvement regarding the Landfill and the Cobbs Creek Reservoir. Numerous concerns with the Bodatious event, request to revoke the permit for the event. a thank you to Corrie Hurt, Stephany Johnson and Lauren Whitlow for their hard work on making Patriot Day a success and a thank you to Supervisor Ingle for his help with the Parade. Thank you to the Board for their work on the Bodatious event but it still needs to improve.

Supervisor Meinhard questioned that he was curious as to where the money for the work on the Boston Hill road came from.

Ms. Giles advised the Board that she had asked VDOT that question and received a response from them stating that the funds came out of the County repair funds, Similar work has been done on other roads as well that they have considered “High Risk”, more roads are scheduled to be worked on and if anyone knew of any others to let them know.

5. **State and Local Department/Agencies**

a) VDOT

There was no representative present from VDOT

b) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin could not attend; Mr. Chip Jones came in her absence. Mr. Jones advised the Board that Dr. Griffin was presented the 2013 Virginia Tech School of Education Excellence Award with a \$1,000 monetary award for education sustainability; the money received is going back into the research garden. The Extension office in partnership with Virginia Tech has donated funds for a solar panel system to run an irrigation system for the Research Garden. Senior Project day was a success. Summer Reading List has been published and he has a copy of the Summer Staff Reading List for the Board. The Class of 2013 Graduation pictures will be in the Farmville Herald. They celebrated and recognized teachers and food service staff for Teacher Appreciation Week. Thanked the Cumberland Public Library for their partnership in the Get off the Couch 5K, which was a huge success. Cumberland County Public Schools were awarded the Governor’s Youth Development Academy grant; they will be implementing this academy in the summer and will

take place at Longwood University. Thirty (30) seniors were recognized for earning their associates degree or certificate at the Southside Virginia Community College graduation. The Prom went well with the theme "A night a mystery". Wednesday is Fine Arts night at 6:00pm, Graduation is Friday May, 17<sup>th</sup> at 7:00pm and Tuesday, May 21<sup>st</sup> is the last day of School with a 1:00 dismissal. The ROTC change of command took place, Alex Baptist passed the command on to rising senior Sylvia Fusarri. Rising senior Mary Huddleston was approved as the 2013-14 Student Liaison to the School Board. (Copy of the Summer Reading List in Official Board File)

Supervisor Banks asked if the School Board passed their proposed Budget.

Mr. Jones advised that they did pass the proposed budget with staff raises, and any employees who left they are not going to fill positions.

- c) Mr. James Dayton, Assistant Manager Bear Creek Lake State Park

There was no representative present from Bear Creek Lake State Park.

6. **County Attorney/County Administrator Report**

- a) Approval of Minutes

On a motion by Supervisor Banks and carried the Board approved the minutes.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

b) Piedmont Regional Jail Projections

County Administrator Vivian Giles advised the Board that an agreement was approved in the 80's. They have found money in the current budget.

Supervisor Wheeler questioned if they would be billing us monthly.

Ms. Giles advised that we would be billed quarterly and they would come in advance.

On a motion by Supervisor Meinhard and carried the Board approved

Vote: Mr. Osl – aye                      Mr. Banks – nay  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

c) Approve Amended FY 2013-14 Budget

County Administrator Vivian Giles advised the Board there was a change on the State number under the School operating fund. It does not affect the local funds.

On a motion by Supervisor Wheeler and carried the Board approved to amend the FY 2013-14 Budget.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

d) Appropriation of Funds FY 2013-14 Budget

County Administrator Vivian Giles advised the Board that with the approval of the budget they then need to appropriate the funds.

On a motion by Supervisor Ingle and carried the Board the appropriation of funds for the FY 2013-14 Budget.

Vote: Mr. Osl – aye                      Mr. Banks –aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

e) Committee/Board/Position Appointments

1) Appointment of Jeffrey Scales SVCC Board

Supervisor Banks commented that Mr. Scales is currently the Principal of the High School and does a great job and would be an excellent person for the position.

On a motion by Supervisor Banks and carried the Board approved the appointment of Mr. Jeffrey Scales to the SVCC Board.

Vote: Mr. Osl – aye                      Mr. Banks –aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

2) Review all Committee/Board Appointments

County Administrator Vivian Giles advised the Board that a list of current committees and boards was in the Board packet, some needed to be updated with terms expiring.

### 3) Appointment to Piedmont Senior Resources Board

On a motion by Supervisor Banks and carried the Board approved to appoint Ms. Karen Blackwell to the Piedmont Senior Resources Board

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

On a motion by Supervisor Ingle and carried the Board approved to appoint Mr. Carter Harrison to the Piedmont Senior Resources Board.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

### 4) Cumberland Fire Marshall – Eric Gilbert

Supervisor Ingle advised the Board that his name was still on the list as serving but he thought Mr. Gilbert had been appointed to that position some time ago, so they would like to just re-appoint him as Fire Marshall.

On a motion by Supervisor Ingle and carried the Board to appoint Mr. Eric Gilbert as Fire Marshall.

Vote: Mr. Osl – aye                      Mr. Banks – abstain

Mr. Ingle – aye  
Mr. Wheeler – aye

Mr. Meinhard – aye

- f) VDOT Public Hearing for projects and programs included in  
The FY 2014-2019 Six-Year Improvement Program

Supervisor Meinhard read the letter sent by VDOT, which was included in the Board Packet. He stated he would like to attend this public hearing and requested that anyone who had any comments or concerns they would like him to bring up, to let him or any other Board Members know.

- g) Appointment of STEPS, Inc. as the Homeless Prevention and Shelter Services Provider for Cumberland

County Administrator Ms. Vivian Giles advised the Board that HOPE is no longer running, and STEPS has decided to take over. There is no request for funding they are just asking to be designated.

On a motion by Supervisor Wheeler and carried the Board approved the designation of STEPS, Inc. as the Homeless Prevention and Shelter Services Provider for Cumberland.

Vote: Mr. Osl – aye                      Mr. Banks – abstain  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

- h) RFP Auditing Services

County Administrator Vivian Giles advised the Board that they only received one (1) proposal and

that was from the firm currently used by the County, Robinson, Farmer, Cox & Associates. They have proposed the same rate as in the past.

On a motion by Supervisor Wheeler and carried the Board approved to Robinson, Farmer, Cox and Associates.

Vote: Mr. Osl – aye                      Mr. Banks – abstain  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

Supervisor Banks commented that he was concerned that we only received one (1) response. He would like to see us contact other vendors just to get a price, and did not want to approve without other options

**7. Finance Director's Report**

a) Consent Agenda

1) Approval of Bills April 2013 and May 2013. Approved bills for April total \$158,817.24. Ratified bills for March warrants total \$361,043.50 with check numbers ranging from 66025-66256. Direct Deposits total \$154,059.27.

2) Monthly Budget Report

On a motion by Supervisor Banks and carried the Board approved the Consent Agenda

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

b) Appropriation \$1,696.53 Sheriff's Department

Finance Director Howard Paras advised the Board that this money was received as a reimbursement and just needs to be appropriated to the Sheriff's Department.

On a motion by Supervisor Wheeler and carried the Board approved the appropriation of \$1,696.53 for the Sheriff's Department.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

c) Reauthorization of Report of Collections \$2,821.50 Social Services

Finance Director Howard Paras advised the Board that this was just funds received and they need to be moved over.

On a motion by Supervisor Wheeler and carried the Board approved the reauthorization of Report of Collections for \$2,821.50 for the Department of Social Services.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

d) Appropriation of \$6,900 Clerk's Office

Finance Director Howard Paras advised the Board that this money was received from the State Tech Department.

On a motion by Supervisor Wheeler and carried the Board approved the appropriation of \$6,900 for the Circuit Court Clerk's Office.

Vote: Mr. Osl – absent                      Mr. Banks – aye  
Mr. Ingle – aye                          Mr. Meinhard – aye  
Mr. Wheeler – aye

e) Request for Funding FY 2012-13 Cartersville Rescue

Mr. Paras advised the Board that Cartersville Rescue is requesting and additional \$1,717.00 to cover anticipated fuel cost due to increase call volume and having to take calls for other agencies.

Supervisor Ingle advised the Board that there is an Emergency Services Committee meeting coming up and he would like to talk to all the agencies, look at the funds and figure out a way to resolve this issue.

On a motion by Supervisor Meinhard and carried the Board approved to table this item until after Mr. Ingle could meet with all the agencies.

Vote: Mr. Osl – aye                          Mr. Banks – aye  
Mr. Ingle – aye                          Mr. Meinhard – aye  
Mr. Wheeler – aye

**8. Planning Director's Report**

a) Update on Planning Commission Activities

Rachel Falkenstein Planning Director advised the board that she wanted to remind them of the joint meeting scheduled for Monday, May 20<sup>th</sup> with the Planning Commission to discuss the Comprehensive Plan.

b) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions. She noted that Henrico held a Public Meeting and received input, may be seeing constriction take place later this year.

c) CUP 11-05 Bodatious Compliance Report

Rachel Falkenstein Planning Director advised the board that at the time the report was prepared they had not received the total amount in attendance, but since then received the total of 1,265 people over the entire weekend. Ms. Falkenstein then reviewed the report. She recommended that if the Board approved then they would reach out to the club and ask for them to provide additional security.

The Board discussed their concerns and issues they still had with the event such as lack of security, the safety of the law enforcement, suggestion of more training and to not allow juveniles at the event over night without a parent or guardian.

Supervisor Banks made a motion to amend the CUP. He then amended the motion to set a Public Hearing to amend the CUP for the next regular Board meeting.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

9. **Public Comments (Part 2)**

There were six (6) citizens signed up to speak, their comments for the Board included: opposition for the Bodacious event, numerous questions such as; what was done with the people who were cited for underage drinking, how were the noise levels inspected, how they checked if the crew members and drivers had consumed alcohol, who did the event benefit and why their questions and concerns they asked answered. Also concerns with the amount of insurance the event had, and suggestions that the event be daytime only.

Ms. Falkenstein commented that the Deputies had decimal meters with them at the event, but she was not sure if they used them. She also stated that she was not sure as to how they monitored if the drivers had consumed and alcohol.

10. **Board Member Comments**

Supervisor Banks commented that he wanted to thank everyone who came out and voiced their opinions and concerns. He appreciated all those who contact him as well. He stated he did not support the Bodacious event.

Supervisor Osl commented that the questions the citizens ask during the Public Comment sections should be answered within seven (7) days of the meeting. He stated he was pleased with the work from the Planning Commission on the Bodacious Event and pleased with their efforts to comply, he would like to go through another event and see more progress before he comes to a decision on the event. He also commented that the Reservoir and Landfill projects originated in the Economic Development Office. He appreciated the work done by that office and former Board Members on

closing that deal. He stated that the budget was antibusiness, that the County needs more business.

Supervisor Ingle commented that he wanted to apologize if he gave the impression that it should be a free for all for guns at the Bodacious event, but there is a proper way to control things. He knew that the event has been a severe inconvenience to the surrounding landowners, but change wouldn't happen overnight. He did agree that there needs to be more regulations and ways to control the underage drinking. He also thanked Supervisor Banks and Meinhard for attending the events and being the eyes for the Board.

Supervisor Meinhard commented that that he would like to make a motion to censure Mr. Wheeler

Supervisor Wheeler commented that he would respond to that at the next regular meeting.

Supervisor Ingle commented that there are current legal issue going on and the motion was not suitable at this time. He requested that the motion be retracted and to give Mr. Wheeler the opportunity at the next meeting to discuss the issues.

Supervisor Osl commented that these issues should be discussed in Closed Session

Supervisor Meinhard motioned to repeal the "Code of Ethics and Standards of Conduct"

Vote:	Mr. Osl – nay	Mr. Banks – aye
	Mr. Ingle – nay	Mr. Meinhard – aye
	Mr. Wheeler – nay	

Supervisor Banks commented that if the Board was going to overlook a member not paying their taxes then he agreed they should throw out the “Code of Ethics and Standards of Conduct”

**11. Additional Information**

- a) Treasurer’s Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

**12. Adjourn - Joint meeting with Planning Commission Monday, May 20<sup>th</sup> at 7:00pm Circuit Courtroom**

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David Meinhard, Chairman

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Vivian Giles, County Administrator

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 20<sup>th</sup> day of May, 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1  
Kevin Ingle, District 3  
David Meinhard, District 4, Chairman  
Parker Wheeler, District 5  
Vivian Giles, County Administrator / Attorney  
Rachel Falkenstein, Planning Director  
Meghan Huddleston, Deputy Clerk

Also Present: Randy Bryant, District 1  
Patricia Pedrick, District 2, Vice-Chairman  
Bill Burger, District 3, Chairman  
Hubert Allen, District 4  
Roland Gilliam, District 5  
Larry Atkins, At Large  
Irene Wyatt, At Large

Absent: Lloyd Banks, Jr., District 2, Vice-Chairman

**1. Call to Order and Welcome of Guests**

The Chairman of the Planning Commission Dr. Bill Burger, called the meeting to order.

**2. Board of Supervisors Roll Call and Establish Quorum**

The Chairman of the Board of Supervisors called the meeting to order and the County Administrator called the roll.

3. **Planning Commission Roll Call and Establish Quorum**

The Chairman led the Planning Commission in roll call.

4. **Planning Commission Approval of Agenda**

Commissioner motioned, seconded by Commissioner to approve the Agenda

Vote: Mr. Bryant – aye                      Mr. Gilliam – aye  
Mr. Pedrick – aye                      Mr. Atkins – aye  
Dr. Burger – aye                      Ms. Wyatt – aye  
Mr. Allen – aye

5. **Review Comprehensive Plan Update**

Planning Director Rachel Falkenstein reviewed the Comprehensive Plan and advised that in preparing the document a citizen survey was circulated, three (3) public Forums were held, and sixteen (16) total Planning Commission Meetings were held to work on and receive feedback in regards to the Comp Plan.

Barbra Terry from the Commonwealth Regional Council (CRC) gave the Board and Commission a hand out. (Copy in Official Board File)

Commissioner Burger advised that if anyone had any questions or issues to get with Rachel.

6. **Board Members Comments**

Supervisor Wheeler commented that the CRC did a fine job, showed a lot of attention to detail and it's the best Comprehensive Plan he has seen.

Supervisor Osl commented that it was a lot of hard work and they did a great job.

Supervisor Ingle commented that he was very impressed, the information was very clear and he thanked the Commission for their hard work.

Supervisor Meinhard commented that a lot of hard work went into this. He had some questions and he would get with Rachel.

## 7. **Planning Commission Comments**

Commissioner Pedrick commented the draft looked good.

Commissioner Bryant commented that he was surprised to see how many people, even from different groups, were on the same page, and that they worked hard to incorporate the ideas that were submitted to them.

Commissioner Allen commented that he wanted to commend the staff and the CRC for all their hard work; they did an excellent job.

Commissioner Gilliam commented that this plan is the best he has seen since he has been on the Board.

Commissioner Wyatt commented that she wanted to complement the staff and the CRC for their hard work.

Commissioner Atkins commented that working on this update had been very educational and it turned out well.

Commissioner Burger commented that he wanted to commend the staff and the CRC; they worked hard. He also wanted to thank the Board of Supervisors for meeting with them.

Supervisor Osl commented that the plan was working, and he liked how in the past they were tracking the objectives to see the improvement. The improvements have been dramatic and have had good progress.

**8. Board of Supervisors Adjourn -**

On a motion by Supervisor Osl and carried the Board approved to adjourn the meeting until their next regular Board meeting on Tuesday, June 11<sup>th</sup> at 7:00 pm.

Vote: Mr. Osl – aye                      Mr. Banks – absent  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler - aye

**9. Planning Commission Adjourn -**

Commissioner Pedrick motioned, and seconded by Commissioner     the Planning Commission approved to adjourn the meeting until their next regular meeting Monday, June 17<sup>th</sup>.

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David Meinhard, Chairman

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Vivian Giles, County Administrator