



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for: August 13, 2013

Regular Meeting – 7:00 p.m.

7:00 pm – Closed Session

VA Code Section 2.2-3711.A.1 to discuss the following:
Subject: Personnel Matters regarding promotions.

7:00 pm – Open Meeting

1. Moment of Silence and Pledge of Allegiance
2. Approval of Agenda Motion
3. Public Hearing
 - a) Comprehensive Plan (pg. 1-5) Motion
4. Public Comments
5. State and Local Departments/Agencies/Service Providers
 - a) VDOT Information
 - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
 - c) Gary Shannon Lewis, Virginia Department of Forestry Information
 - d) Zeke Sanderson, Lionheart Resorts Information
 - e) Recognition of Cumberland County Youth League Information

6. County Attorney/County Administrator Report
 - a) Consent agenda
 - 1) Approval of bills
 - 2) Monthly Budget Report (pg. 6-8)
 - 3) Year-end transfers (pg. 9-11)
 - b) Approval of Minutes
 - c) Approval of Fiscal Year 2013-2014 Budget Calendar (pg. 12)
 - d) Approval of Calendar Year 2013 PPTRA rate of 45.23% (pg. 13)
 - e) Virginia Retirement System VLDP Resolution (pg. 14-16)
 - f) Appointment - Industrial Development Authority

7. Planning Director's Report
 - a) Update on Planning Commission activities
 - b) County Project updates (pg. 17)
 - c) CA 13-03 Utility Easements in Subdivisions (pg. 18-24)

8. Public Comments (Part two)

9. Board Members Comments

10. Additional Information – (pg. 25-42)
 - a) Treasurer's Report
 - b) DMV Report
 - c) Recycling Report
 - d) Building Inspections Report

11. Adjourn – Regular meeting Tuesday, September 10, 2013 at 7:00 p.m.



STAFF REPORT
2013 Comprehensive Plan Update
Comprehensive Plan Amendment
Cumberland County, Virginia
Planning Commission
August 13, 2013

General Information:

Processing schedule: A public hearing with the Board of Supervisors for the 2013 Comprehensive Plan Update is scheduled for **Monday, August 13, 2013 at 7:00p.m. in the Cumberland County Circuit Court Room.**

Attachments:

- A) Proposed resolution
- B) 2013 Comprehensive Plan Final Draft (separate attachment)

Application Information:

Applicant: County of Cumberland
Requested action: Approval of 2013 Comprehensive Plan Update

Summary of Comprehensive Plan and Background Information:

The Comprehensive Plan is an official statement of policy for the county. The plan also includes the official land use plan, a vision for the future of the county and an inventory of county characteristics.

Section 15.2-2230 of the Code of Virginia requires that all localities adopt a comprehensive plan and that the plan be reviewed every 5 years. Cumberland's Comprehensive Plan had its last major revision in 2006 with a minor revision occurring in 2011.

To update the Comprehensive Plan the Cumberland County Planning Commission and county staff, with assistance from the Commonwealth Regional Council, undertook a complete review of the 2006 plan, which began in February of 2012. Throughout the process there were multiple opportunities for citizen input including a citizen questionnaire, 3 public forums and 16 public meetings of the Planning Commission, and a Planning Commission public hearing on July 15, 2013.

Public Input:

Citizen Questionnaire: 278 respondents via phone, internet, in-person (April - June 2012)

3 public forums: 26 attendees (October 2012)

17 public meetings of the Planning Commission (February 2012 - July 2013)

Planning Commission Recommendation:

After conducting a public hearing on July 15, 2013, the Planning Commission unanimously recommended the Board of Supervisors approve the 2013 Comprehensive Plan Update.

Staff Recommendation:

It is the opinion of staff that the 2013 Comprehensive Plan promotes good planning practice for the future growth of Cumberland County. The plan puts in place goals and objectives to promote business and job growth in appropriate locations while maintaining the rural character and protecting vital natural resources of the county.

Staff suggests the Board adopt the 2013 Comprehensive Plan Update.

Suggested Motion:

Mr. Chairman, because this request promotes good planning practice for the future growth of Cumberland County and includes plans for future development of Cobb's Creek Reservoir, I move that the Board of Supervisors adopt the attached resolution (A) for approval of the 2013 Comprehensive Plan Update, in accordance with Section 15.2-2230 of the Code of Virginia and as required as part of the 2010 Memorandum of Understanding between Cumberland and Henrico Counties.

Submitted by: Rachel Falkenstein
Planning Director

BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
FOR ADOPTION OF 2013
COMPREHENSIVE PLAN

August 13, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, Cumberland County Courthouse, Cumberland, Virginia 23040, commencing at 7:00 p.m., August 13, 2013, the following action was taken following a duly held public hearing during which time County staff provided a review of the proposed plan and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County, in accordance with the following Resolution, adopt the 2013 Comprehensive Plan.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

David Meinhard, Chairman

Lloyd Banks, Jr., Vice-Chairman

William F. Osl, Jr.

Kevin Ingle

Parker Wheeler

Absent:

Dated: 8/13/2013

Attested: _____

Vivian Giles, Clerk

Board of Supervisors of Cumberland County

WHEREAS, on February 27, 2012 in the Cumberland County Community Center, the Planning Commission of Cumberland County initiated a review and revision of its 2006 Comprehensive Plan to guide land use decisions in the County; and

WHEREAS, the Planning Commission conducted several work sessions to provide staff direction in the preparation of the Plan's text and maps; and; and

WHEREAS, the Planning Commission directed staff to make the 2013 Comprehensive Plan available for public review on June 17, 2013; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on July 15, 2013; and

WHEREAS, the Planning Commission carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Comprehensive Plan Update; and

WHEREAS, in its review of the Comprehensive Plan Update, the Planning Commission gave reasonable consideration to numerous factors, including but not limited to the following: the existing resources and characteristics of the County, the trends of growth or change, and the current and future requirements of the County as to land use; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at the public hearing and at the meeting, the Planning Commission, by resolution adopted at its July 15, 2013 meeting after a duly held public hearing, recommends adoption of the 2013 Comprehensive Plan update; and

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on August 13, 2013; and

WHEREAS, the Board of Supervisors carefully considered the Planning Commission's recommendation and the testimony and evidence presented at the public hearing on August 13, 2013, in support or opposition to the proposed Comprehensive Plan update and gave reasonable consideration to numerous factors, including but not limited to the following: the existing resources and characteristics of the County, the trends of growth or change, the current and future requirements of the County as to land use, the location and characteristics of the Cobb's Creek Reservoir site, and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at the public hearing, the Board of Supervisors desires to affirm its findings and take action with respect to the Comprehensive Plan Update;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The maps are in substantial conformance with the new comprehensive plan.

- b. The Board of Supervisors affirms its mapping, findings and designations concerning particular planning areas.
- c. This new Plan provides for residential and commercial growth in the County where services and infrastructure can be provided consistent with the efficient and economical use of public funds.
- d. The new Plan implements the County's rural economic strategy, providing new and expanded economic development opportunities compatible with its rural character.
- e. The new Plan furthers the protection of the County's natural, agricultural and historic resources and promotes the creation of a convenient, attractive and harmonious community.
- f. The new Plan includes a location and description of the future Cobb's Creek Reservoir and recognizes the reservoir as a significant community resource and important part of the future land use plan.

BE IT FURTHER RESOLVED by the Board of Supervisors that this new Plan and corresponding maps are hereby officially adopted by the Cumberland County Board of Supervisors.

GL070
* TREASURER'S ACCOUNTABILITY *

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0000	* TREASURER'S ACCOUNTABILITY *				
	ASSETS				
100-0105	CASH IN OFFICE	1,000.00			1,000.00
100-0115	CENTRAL VA BANK - CHECKING	300,000.00	3,830,230.09		300,000.00
100-0120	CENTRAL VA BANK - INVESTMENT ACCT	719,631.69	657,165.12	1.98	1,376,794.83
100-0121	CENTRAL VA BANK-DWRP	552.30	50.30		602.60
100-0122	CVB-IPR ACCOUNT	14,840.15	82.89	820.00	14,103.04
100-0124	ESSEX BANK - CD	2,312,636.20	6,557.74		2,319,193.94
100-0125	CENTRAL VA BANK-FAF	46,806.80	40.85		46,847.65
100-0128	NEW HORIZON BANK-MONEY MKT	676,522.14	222.41		676,744.55
100-0129	CVB-MONEY MARKET ACCT	141,113.68	52.19		141,165.87
100-0131	FIRST BANK	727,866.55	209.41		728,075.96
100-0137	LOCAL GOV INVESTMENT POOL	5,258.88	.41		5,259.29
100-0140	RIVER COMM BANK - CERT. OF DEPOSIT	355,007.02	989.18		355,996.20
100-0141	FIRST BANK/SEWER RESERVE	122,914.04	35.36		122,949.40
100-0142	FIRST BANK/WATER RESERVE	17,933.25	5.16		17,938.41
100-0143	CVB SAVINGS ACCT/SHERIFF FORFEITUR	87,119.78	85.30	28,777.26	58,427.82
100-0144	CVB-IDA RD OES DSR	32,539.79	28.39		32,568.18
100-0155	RETURNED CHECKS	1,766.85		509.32	1,257.53
	ASSETS	5,563,509.12	4,495,754.80	3,860,338.65	6,198,925.27
	TOTAL ASSETS	5,563,509.12	4,495,754.80	3,860,338.65	6,198,925.27

300-0000	**REVENUE FUND BALANCES**				
300-0100	GENERAL FUND BALANCE	4,948,245.23	2,490,155.56	2,258,768.87	4,716,858.54
300-0120	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0150	ASSET FORFEITURE FUND BALANCE	105,915.99	766.67	126.15	105,275.47
300-0170	HEALTH INSURANCE FUND	399,677.79	139,118.55	181,005.78	441,565.02
300-0201	SOCIAL SERVICES FUND BALANCE		91,846.75		
300-0203	NCLB FUND			620,335.49	620,335.49
300-0204	SCHOOL CONTINGENCY FUND		2,876,597.63	2,876,597.63	
300-0205	SCHOOL FUND BALANCE				
300-0209	LAW LIBRARY FUND BALANCE	35,804.46	63,329.46	132,627.58	33,493.66
300-0302	CAPITAL PROJECTS FUND BALANCE		21,301.47	21,301.47	
300-0401	DEBT SERVICE FUND	29,838.17	52,810.52	22,972.35	
300-0500	COMPREHENSIVE SERVICES ACT	23,826.24	43,907.64	44,208.27	24,126.87
300-0501	UTILITY FUND (WATER/SEWER)	122,914.04		35.36	122,949.40
300-0515	SEWER RESERVE FUND	17,933.25		5.16	17,938.41
300-0540	WATER RESERVE FUND	32,539.79		28.39	32,568.18
300-0550	IDA OES RD DSR FUND	552.30			552.30
300-0570	DRY WELL PROGRAM FUND BALANCE	14,840.15	820.00		14,103.04
300-0580	IPR FUND BALANCE	164,931.04	8,570.00	173,501.04	
300-0715	IDA FUND BALANCE	18,287.93	3,014.61	3,715.00	18,988.32
300-0733	SPECIAL WELFARE FUND BALANCE	5,552,706.38	5,792,238.86	6,427,208.48	6,187,676.00
	REVENUE FUND BALANCES	5,552,706.38	5,792,238.86	6,427,208.48	6,187,676.00
	TOTAL PRIOR YR FUND BALANCE	5,552,706.38	5,792,238.86	6,427,208.48	6,187,676.00

TOTAL REVENUE	6,427,208.48
TOTAL EXPENDITURE	6,427,208.48
TOTAL CURRENT FUND BALANCE	6,427,208.48
TOTAL LIABILITIES AND FUND BALANCE	6,427,208.48

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0100	OVERPAYMENTS	15.54-	3,208.75	3,193.21-	
400-0105	PREPAID TAXES	7,040.69-	198.91	660.98-	7,502.76-
400-0140	COMMONWEALTH DEBIT ACCOUNT				
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	19,291.75	19,291.75-	90.00-
400-0216	ATTORNEY FEES	3,656.51-	22,699.41	23,145.94-	3,656.51-
	OTHER FUND BALANCES	10,802.74-	22,699.41	23,145.94-	11,249.27-
		10,802.74-	22,699.41	23,145.94-	11,249.27-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	375,389.06		77,643.92-	297,745.14
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	4,868,965.92	784.76	1,682,158.74-	3,187,591.94
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	329,508.83		24,937.88-	304,570.95
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	190,880.32	152.57	12,247.99-	178,784.90
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	107,333.98		7,738.50-	99,595.48
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	45,461.83		1,034.21-	44,427.62
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	25,877.19		803.95-	25,073.24
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	13,062.01		23.22-	13,038.79
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	8,658.67		166.78-	8,491.89
500-0088	UNCOLLECTED 2005 REAL ESTATE TAXES	5,501.12		5,501.12-	
500-0089	UNCOLLECTED 2004 REAL ESTATE TAXES	3,034.37		3,034.37-	
500-0090	UNCOLLECTED 2003 REAL ESTATE TAXES	1,924.39		1,924.39-	
500-0150	UNCOLLECTED 2002/2000 REAL ESTATE	3,266.85	10,284.79		13,551.64
500-0151	2007 VEHICLE LICENSE TAX				
500-0152	2008 VEHICLE LICENSE TAX	6,594.18		46.00-	6,548.18
500-0153	2009 VEHICLE LICENSE TAX	6,965.78	23.00	87.34-	6,901.44
500-0154	2010 VEHICLE LICENSE TAX	9,034.70		23.00-	9,034.70
500-0155	2011 VEHICLE LICENSE TAX	12,474.78	23.00	307.01-	12,190.77
500-0156	2012 VEHICLE LICENSE TAX	31,425.02	69.00	4,465.38-	27,028.64
500-0170	UNCOLL. 2007 PERSONAL PROPERTY TAX				
500-0171	UNCOLL. 2008 PERSONAL PROPERTY TAX	45,903.06		333.63-	45,569.43
500-0172	UNCOLL. 2009 PERSONAL PROPERTY TAX	35,684.36	23.27	81.53-	35,626.10
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	46,341.75	24.39	337.59-	46,028.55
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	61,904.38	78.93	1,789.80-	60,193.51
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	187,724.19	331.62	26,240.80-	161,815.01
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	6,422,916.74-	1,840,642.36	1,533.54-	4,583,807.92-
500-0400	UNCOLL MISC FEES	3,776.57		1,776.57-	3,776.57
500-0401	RESERVE-MISC FEES	3,776.57-			3,776.57-
500-0402	UNCOLLECTED DWRP	4,399.89		50.00-	4,349.89
500-0403	RESERVE-UNCOLL. DWRP		50.00		4,349.89-
500-0404	UNCOLLECTED IPR BALANCE	217,969.45		75.00-	217,894.45
500-0405	RESERVE-IPR ACCOUNTS	217,969.45-			217,894.45-
500-0800	UNCOLLECTED WATER CHARGES	2,622.26			
500-0810	RESERVE UNCOLLECTED WATER CHARGES	8,413.58	8,413.58	4,950.34-	6,085.50
500-0810	RESERVE UNCOLLECTED WATER CHARGES	2,622.26	4,950.34	8,413.58-	6,085.50-
500-0900	UNCOLLECTED SEWER CHARGES	19,920.97	20,442.21	14,802.06-	25,561.12
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	19,920.97-	14,802.06	20,442.21-	25,561.12-

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1007	UNCOLLECTED 2007 ROLLBACK TAX				
500-1008	UNCOLLECTED 2008 ROLLBACK TAX				
500-1009	UNCOLLECTED 2009 ROLLBACK TAX				
500-1010	UNCOLLECTED 2010 ROLLBACK TAX				
500-1011	UNCOLLECTED 2011 ROLLBACK TAX		310.10	265.12	44.98
500-1012	UNCOLLECTED 2012 ROLLBACK TAX		393.72	351.22	42.50
500-1013	UNCOLLECTED 2013 ROLLBACK TAX		616.34	703.82	87.48
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES				
	UNCOLLECTED TAXES		1,902,514.04	1,902,514.04	
510-2006	COMMONWEALTH REIMB-PEPTRA				
510-2007	COMMONWEALTH REIMB-2006	871,735.92		871,735.92	871,735.92
510-2008	COMMONWEALTH REIMB-2007	871,735.92			858,363.63
510-2009	COMMONWEALTH REIMB-2008	858,363.63			871,523.43
510-2010	COMMONWEALTH REIMB-2009	871,523.43			870,247.85
510-2011	COMMONWEALTH REIMB-2010	870,247.85			866,011.82
510-2012	COMMONWEALTH REIMB-2011	866,011.82	67.32	273.46	878,709.68
510-9999	ESTIMATED COMMONWEALTH RESERVE		246.51		
	COMMONWEALTH REIMB-PEPTRA	6,088,287.88	872,009.38	313.83	5,216,592.33
			872,323.21	872,323.21	
			2,774,837.25	2,774,837.25	
600-0000	**STATE ACCOUNTS**				
600-0172	UNCOLLECTED STATE INCOME TAX-2011				
600-0173	UNCOLL. STATE INCOME TAX-2012				
600-0185	UNCOLLECTED EST. STATE INC. - 2013	1,488.00	20,219.50	18,731.50	
600-0187	UNCOLLECTED EST. STATE TAX - 2012				
600-0190	RESERVE UNCOLLECTED STATE TAXES	1,488.00	18,731.50	20,219.50	
	STATE ACCOUNTS		38,951.00	38,951.00	
			38,951.00	38,951.00	
700-0000	**DEBT FUNDS**				
700-0151	CERT OF PARTICIPATION -ELEM 97	1,595,000.00			1,595,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	2,333,333.28			2,333,333.28
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	19,770,000.00			19,770,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,483,362.20			1,446,104.28
700-0227	WATERLINE EXT LOAN-USDA	939,000.00		37,257.92	939,000.00
700-0230	IDA COURTHOUSE BONDS				
700-0231	COURTHOUSE LOAN-SUNTRUST	2,223,000.00			2,223,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,505,000.00			4,505,000.00
700-0237	VPSA	9,227,948.00			9,227,948.00
700-0238	VML/VACO HIGH/MIDDLE SCHOOL LOAN				
700-0239	IDA RD LOAN-RES PROPERTY	1,955,387.90		21,989.63	1,933,398.27
700-0240	AMERESCO LOAN	1,210,620.00			1,210,620.00
700-0250	RESERVE DEBT FUND	45,242,651.38	59,247.55	59,247.55	45,183,403.83
	DEBT FUNDS		59,247.55	59,247.55	

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POST TO COMPANY #001

ENTRY #	DESCRIPTION	FUND	ACCOUNT #	(+) DEBITS	(-) CREDITS
BT	Board of Supervisors	General	4-100-011010-3600	976.64	
BT	County Administration	General	4-100-012100-6001	19.32	
BT	Accounting & Auditing	General	4-100-012240-3120	200.00	
BT	License Bureau	General	4-100-012340-5210	90.00	
BT	Office Supplies	General	4-100-012340-6001	29.34	
BT	Law Library	General	4-100-021800-6012	454.22	
BT	Forestry Service	General	4-100-032400-5650	0.21	
BT	Correction & Detention	General	4-100-033400-3800	2,750.75	
BT	Piedmont Regional Jail	General	4-100-033400-3810	47,722.09	
BT	Medical Examiner	General	4-100-035300-3110	40.00	
BT	Refuse Disposal	General	4-100-042400-3160	47,375.00	
BT	General Properties	General	4-100-043200-3310	2,177.86	
BT	CSA	General	4-100-061230-1300	1,103.54	
BT	Rec Department - Sewer	General	4-100-071500-5131	2,042.00	
BT	Youth League - Baseball	General	4-100-071500-8095	2,792.00	
BT	Mens Basketball	General	4-100-071500-8101	2,707.00	
BT	Clothes Closet	General	4-100-081513-5230	0.71	
BT	Non Dept. - Town of Farmville	General	4-100-090000-1000	1,229.35	
BT	License Tax - Town of Farmville	General	4-100-090000-1001	1,720.53	
BT	Erroneous Assessments	General	4-100-090000-1030	274.29	
BT	Transfer to IDA	General	4-100-093100-9225	169,801.04	
BT	Commissioner of Revenue	General	4-100-012310-3500		119.34
BT	Accounting	General	4-100-012430-2300		3,000.00
BT	General District Court	General	4-100-021200-3150		5,000.00
BT	Health Department	General	4-100-051200-5610		8,000.00
BT	Payment to Comm.	General	4-100-089000-1000		19,809.00
BT	Planning Commission	General	4-100-081100-3100		500.00
BT	Transfer - Social Services	General	4-100-093100-9203		45,000.00
BT	Transfer - CSA	General	4-100-093100-9222		51,000.00
BT	Transfer - Debt Service	General	4-100-093100-9227		151,077.55

County of Cumberland, Virginia
 Budget Supplements
 Year Ended June 30, 2013

POST TO COMPANY #001

ENTRY #	DESCRIPTION	FUND	ACCOUNT #	(+) DEBITS	(-) CREDITS
BS	Salary & Wages	General	4-100-031200-1103	12,008.80	
BS	Salary & Wages - PS	General	4-100-031200-1110	7,757.56	
BS	Part Time	General	4-100-031200-1300	5,766.55	
BS	Fuel	General	4-100-031200-6008	1,446.73	
BS	Vehicles & Equipment	General	4-100-031200-8005	23,855.77	
BS	Security Service Reimbursement	General	3-100-001603-0003		13,782.56
BS	Highway Safety Grant	General	3-100-002404-0020		21,149.85
BS	Law Enforcement Block Grant	General	3-100-002404-0021		1,977.00
BS	Justice Assistance Grant	General	3-100-003301-0009		1,750.00
BS	Recovery Act Grant - DOJ	General	3-100-003301-0016		12,176.00
BS	Salaries & Wages	General	4-100-013200-1100	2,274.00	
BS	Grant - State Board of Elections	General	3-100-002404-0029		2,274.00
BS	Remit to DHCD	DWRP	4-570-053500-0004	479.09	
BS	Program Income	DWRP	3-570-001901-0001		479.09
BS	IPR Expenses	IPR	4-580-053500-0001	820.00	
BS	Program Income	IPR	3-580-001901-0001		820.00
BS	Property Insurance	IDA	4-715-081610-5304	4,940.00	
BS	Professional Services	IDA	4-715-081620-3100	194,644.60	
BS	Transfer to General Fund	IDA	4-715-093100-9211	44,443.68	
BS	TI&RC - Poorhouse Road	IDA	3-715-002404-0002		74,227.24
BS	Transfer from General Fund	IDA	3-715-004105-0001		169,801.04
BS	Professional Services	Capital Projects	4-302-094135-3100	82,637.23	
BS	Waterline Construction	Capital Projects	4-302-094135-8014	186,804.27	
BS	Interest	Capital Projects	4-302-094135-9120	13,788.56	
BS	USDA Grant	Capital Projects	3-302-003308-0003		256,675.49
BS	USDA Loan	Capital Projects	3-302-004104-0002		26,554.57
BS	Machine & Equipment	Capital Projects	4-302-094182-8001	34,990.00	
BS	RD Grant	Capital Projects	3-302-003308-0003		15,08
BS	TI&RC	Capital Projects	3-302-002404-0005		19,906.00
BS	CH Loan - Interest	Debt Service	4-401-067400-9120	1,616.50	

County of Cumberland, Virginia

Budget Supplements

Year Ended June 30, 2013

ENTRY #	DESCRIPTION	FUND	ACCOUNT #	(+) DEBITS	(-) CREDITS
BS	VPSA Loan	Debt Service	4-401-067500-9120	50,649.15	
BS	VACO Loan - Principal	Debt Service	4-401-067600-9110	17,109,860.92	
BS	Swap Fee	Debt Service	4-401-067600-9195	2,006,000.00	
BS	CHC Payoff	Debt Service	4-401-095300-9110	2,496,056.63	
BS	Suntrust Loan - Principal	Debt Service	4-401-095600-9110	840,000.00	
BS	Interest	Debt Service	4-401-095600-9120	470,459.93	
BS	Local Counsel	Debt Service	4-401-095600-9150	3,183.48	
BS	Bond Counsel	Debt Service	4-401-095600-9160	25,526.48	
BS	Issuance Costs	Debt Service	4-401-095600-9170	62,700.00	
BS	Other Costs	Debt Service	4-401-095600-9180	450.00	
BS	Suntrust CH Loan	Debt Service	4-401-095700-9120	18,400.88	
BS	Bond Counsel	Debt Service	4-401-095700-9160	25,350.00	
BS	Bank Counsel	Debt Service	4-401-095700-9165	2,500.00	
BS	Debt Service Reserve	Debt Service	3-401-004104-0003		279,753.97
BS	Proceeds from Suntrust - School	Debt Service	3-401-004104-0005		20,610,000.00
BS	Proceeds from Suntrust - CH	Debt Service	3-401-004104-0006		2,223,000.00
BS	Dental Insurance	Health Insurance	4-170-063100-2300	2,500.00	
BS	Dental Contributions	Health Insurance	3-170-002000-0001		2,500.00

**CUMBERLAND COUNTY
FISCAL YEAR 2013-2014 BUDGET CALENDAR**

December 2013	County Administrator and Finance Manager prepare budget instruction and estimate forms. Instruction and estimate forms are issued to departments and agencies.
January 2014	County Administrator and Treasurer prepare revenue estimates.
January 24, 2014	Deadline for submission of budget requests to the County Administrator.
February 2014	Departments, agencies, school administration make budget presentations to the Board of Supervisors. School Board and Superintendent hold a joint meeting with the Board of Supervisors.
March 7, 2014	County Administrator issues recommended budget to the Board of Supervisors.
March 10-14, 2014	Board of Supervisors budget work sessions. Approval of budget, tax rates, and capital improvement program for publication.
March 17-21, 2014	Advertise proposed budget, tax rates, and capital improvement program for public hearing.
April 1, 2014	Public Hearing on the proposed budget, tax rates, and capital improvement program.
April 8, 2014	Adoption of fiscal year 2014-2015 budget, tax rates, can capital improvement program.
June 10, 2014	Appropriation of funds for the adopted fiscal year 2014-2015 budget.

This calendar is subject to change at the direction of the Board of Supervisors.



P.O. Box 2500, Richmond, Virginia 23218-2500
Toll free: 1-888-VARETIR (827-3847)
Web site: www.varetire.org
E-mail: vrs@varetire.org

February 15, 2013

Dear Employer,

I am pleased to provide this resolution packet to assist you and your local governing body while you consider participation in the Virginia Local Disability Program (VLDP).

The 2012 General Assembly created VLDP for political subdivision and school division employees who will be covered under the VRS Hybrid Retirement Plan effective January 1, 2014. Participation in VLDP by political subdivisions and school divisions is automatic unless your governing body elects to opt out and provide a comparable employer-paid disability program effective January 1, 2014. The comparable coverage must include short-term and long-term disability, but does not have to include the long-term care component provided in VLDP. The decision to participate or opt out is irrevocable. Political subdivisions and schools in the same locality may choose to participate or opt out separately. Schools that decide to opt out will submit one resolution for all employees. Please note that VRS Disability Retirement will not be available to Hybrid Retirement Plan participants.

The deadline to submit an opt-out resolution to VRS is September 1, 2013. Your packet includes:

- An opt-out resolution to return to VRS, if applicable
- Copy of Chapter 11.1 of Title 51.1 of the *Code of Virginia*
- An at-a-glance description of the program and rates

VLDP focuses on assisting employees with their recovery and helping them make a safe return to their full work duties, if possible. Please read the Virginia Local Disability Program Employer Manual at www.varetire.org/ermanuals for program details. In addition, we encourage you to register for the upcoming February 26 VLDP webinar at 1:30 p.m. To register, visit the VLDP web page on the VRS website at www.varetire.org/vldp. Stay tuned to this page for frequently asked questions, which will be posted soon.

We appreciate your efforts to review this information and the Virginia Local Disability Program Employer Manual. If you have any questions about the information in this packet, please contact Ms. ZaeAnne Sferra, Employer Coverage Coordinator, at zsferra@varetire.org or (804) 775-3514.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert P. Schultze'.

Robert Schultze
VRS Director

Virginia Local Disability Program

For Political Subdivisions and Schools

Effective January 1, 2014

At-a-glance



The 2012 General Assembly created the Virginia Local Disability Program for political subdivision and school division employees who will be covered under the VRS Hybrid Retirement Plan effective January 1, 2014. The Hybrid Retirement Plan will apply to most new employees

hired on or after January 1, 2014 and current employees who opt to switch to the plan.

For detailed program information, view the VLDP Employer Manual at www.varetire.org/ermanuals.

Eligibility	This program applies to political subdivision and school employees covered by the VRS Hybrid Retirement Plan that do not submit an opt-out resolution to VRS. Coverage is automatic. VLDP-covered employees are not eligible for VRS Disability Retirement.
Exemptions	Hazardous duty employees covered under enhanced benefits are exempt from the Hybrid Retirement Plan and will continue to be covered under VRS Disability Retirement.
Rates	Rates beginning January 1, 2014 through June 30, 2014: Teachers: 0.39 percent of Hybrid Retirement Plan covered payroll Political Subdivisions: 0.91 percent of Hybrid Retirement Plan covered payroll Schools will pay the teacher rate for teachers and the political subdivision rate for non-administrative employees. New rates will be set each biennium.
Opting Out	Coverage for your employees is automatic under VLDP unless your governing body elects to opt out and provide a comparable employer-paid program. The comparable program does not require you to provide long-term care coverage even though this coverage is included in VLDP. To opt-out, return the VLDP opt-out resolution to VRS by September 1, 2013 (Attn: Susan Keith, P.O. Box 2500, Richmond, VA 23218-2500). The election to opt out of VLDP is irrevocable. Schools that decide to opt out will submit one resolution for all employees (teachers and non-administrative employees).
Program Features	VLDP provides income protection if an employee can't work because of a non-work related or work-related illness, injury or other condition, such as surgery, pregnancy, complications from pregnancy or a catastrophic or major chronic condition. It includes both short-term and long-term disability coverage. The program focuses on assisting employees with their recovery and helping them make a safe return to their full work duties, if possible. Program details are available in the VLDP Employer Manual at www.varetire.org/ermanuals .

RESOLUTION

Irrevocable Election Not to Participate in Virginia Local Disability Program

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before September 1, 2013, requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, it is the intent of Employer Name,
Employer Code, to make this irrevocable election to request that its eligible employees not participate in VLDP;

NOW, THEREFORE, IT IS HEREBY RESOLVED that
Employer Name irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

RESOLVED that, as an integral part of making this irrevocable election,
Employer Name certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Adopted in City/County, Virginia this Day day of Month, 2013.

Authorized Signature

Title

Current County Projects		
Project	Status Summary	Staff Contact
Buggs Island Telephone	On hold. May be opportunities for other internet providers.	Vivian Giles/Rachel Falkenstein
Cobbs Creek Reservoir	Staff has finished reviewing property acquisition plats. Henrico is in the process of making offers to property owners. Henrico has submitted their Phase 1 site plan which includes clearing for the utility relocation and are awaiting VDOT approval. Henrico hopes to begin construction on Phase I in the Fall.	Rachel Falkenstein
Comprehensive Plan Update	The Planning Commission unanimously recommended adoption of the 2013 Comp Plan update on July 15, 2013. BoS has public hearing August 13 for final adoption.	Rachel Falkenstein
Emergency Services Training	Kristen Wood has volunteered to do CERT Training for staff if we are interested. Staff will work with available citizens that are certified to teach CPR to staff. Department heads and staff are in the process of completed FEMA courses 100, 200, etc. and will be required to do so by year end. WEB EOC course, held at State Police headquarters will also be required of some Board members and staff by year end. Staff will be meeting with Red Cross to discuss shelter operations and required training.	Jennifer Roberts
Emergency Operations Plan (EOP) for Cumberland County	Staff has begun work on EOP for 2013. It will be presented to the BOS for approval upon its completion. Staff is working with Kristen Wood from Richmond Regional and VCU students on completion of the project. Staff is updating emergency services website that will provide tools to the public and businesses regarding emergency plans, supplies and information.	Jennifer Roberts
Integrated Public Alert Warning System (IPAWS)	New Public Alert System from FEMA is expected to roll out this year. Dispatchers will need to take the online course by year end.	Jennifer Roberts
Midland Trail Scenic Byway Designation	The Midland Trail group submitted an application to the state to review Route 60 for scenic byway designation on May 31. The state will make a determination on whether or not the route will qualify as a scenic byway by the end of the summer. The route is planned to start in Cumberland County at the crossroads of Route 60 and Route 622.	Vivian Giles Rachel Falkenstein
Poor House Road Industrial Park	County has received permit from DEQ to impact wetlands within the business park. Ag Renewable Resources (ARR) is the current tenant on lot 2 of the industrial park. Project partners are seeking financing for construction of poultry biodigester on lot 2 and estimate from 2-6 months before construction can commence. They must submit a final site plan and obtain proper permits prior to beginning construction.	Vivian Giles Rachel Falkenstein
Public Waterline	Phase II of the waterline western extension is complete. The eastern waterline extension is about 25% complete.	Jennifer Roberts Gary Thompson
REZ 13-01 Pillai Estate: R-2 to B-1	In July BoS approved rezoning of tax map parcel 45-A-11 from R-2 Residential to B-1 Business to allow for the placement of a wholesale bakery and potential future businesses. Applicant hopes to begin construction soon. Waiting on VDOT approval for entrance.	Rachel Falkenstein
SERCAP Grant	D&A Construction has completed LMI western waterline connections along Route 60 and Fleming Rd. Staff is in the process of gathering quotes for the cost of Eastern Extension LMI connections. The remaining SERCAP funds will be awarded through lottery.	Jennifer Roberts Gary Thompson
Stormwater Management Program Development	DEQ is requiring localities to develop local stormwater management programs by July 1, 2014. DEQ has awarded a grant to the 7 counties in Planning District 14 (which includes Cumberland) to explore opportunities for regional cooperation. The counties have selected Joyce Engineering to work with the 7 counties to develop programs. The BoS will be required to approve a fee schedule and staffing plan by December 15, 2013.	Rachel Falkenstein



Memo

To: Vivian Seay Giles, County Administrator/Attorney

From: Rachel Falkenstein, Planning Director

Date: August 6, 2013

CC: File

**RE: CA #13-03: Utility Easements in Subdivisions
Request to amend Subdivision Ordinance**

The Planning Commission has initiated an amendment to the County's subdivision which would require that lots in proposed subdivisions provide adequate utility easements (if necessary) to all proposed and existing adjacent lots. The purpose of the amendment is to ensure that all lots within and adjacent to proposed subdivisions have adequate access to electric and other necessary utilities. Draft text for the proposed amendment is attached.

Staff requests that the Board of Supervisors consider setting CA 13-03 for public hearing at their September 10 regular meeting, pending the Planning Commission's recommendation after their August 19 public hearing.

Attachment

CA 13-03 draft amendment

CA 13-03 Utility Easements within Subdivisions

8/5/13 DRAFT

Sec. 54-56. - Minor subdivision application procedure.

Each application for a minor subdivision shall be submitted and reviewed for approval as follows:

A) *Preliminary plat not required.* A preliminary plat shall not be required for a minor subdivision.

B) *Final plat required; standards of review and approval.* The subdivider shall submit a minimum of three final plats for review and approval by the agent. A minor subdivision shall be reviewed according to the following standards:

1) *Zoning ordinance.* All lots shall comply with dimensional requirements for the zoning district(s) such lots may be within.

2) *Design standards and required improvements.* All lots shall comply with the design standards and improvements found in this chapter. However, family subdivisions shall be solely subject to the standards set forth in [section 54-57](#)

3) *Access.* All lots shall comply with the access requirements for shared entrances, roads and alleys as found in this chapter. However, family subdivisions shall be solely subject to the standards set forth in [section 54-57](#)

[4\) Utility Easements. The Subdivision Agent shall require permanent easements of appropriate width for poles, wires, conduits, storm and sanitary sewers, gas, water mains, and other public utilities, and temporary easements for the future construction thereof, along all lot lines and in other locations deemed necessary to adequately and efficiently serve all subdivision lots and the surrounding area. Such easements may be required for both existing and planned utilities.](#)

[45\) Platting requirements.](#) All lots shall comply with the platting requirements as set forth by [section 54-59](#). However, family subdivisions shall be subject to the standards set forth in [section 54-58](#)

[65\) Final plat endorsements.](#) It is necessary to show on a final plat submittal that certain reviews of a subdivision proposal have been approved prior to submittal and approval of the final plat by the agent. Such approvals are in addition to the endorsements of others such as the property owner(s), surveyor and/or engineer and the agent. Requirements for plat endorsements are as follows:

a) *Sewer and water.* In the instance that lots are served by private sewer and water systems, an authorized representative of the Cumberland County Health Department shall sign the final plat confirming a suitable waste disposal system (and necessary reserve area) and water supply (and back up water supply) are available for all lots (including residual

portions) under 20 acres in area. In the instance any lot is served by a public sewer or water system, the Cumberland County director of public utilities shall sign the final plat indicating such lots have the ability to connect to a public sewer or water system. In the instance where lots are served by a private central sewer or water system, the final plat shall be signed by an official representative of the party that owns or operates such systems.

b) *VDOT*. An authorized representative of the Virginia Department of Transportation shall sign the final plat whenever a subdivision or plan of subdivision produces two or more lots.

C) *Period in which to act on final plats*. Action on an application for approval of a minor subdivision plat shall occur within 30 days after such application has officially been deemed complete. The agent shall determine if an application for minor subdivision is complete within seven days of submittal of such application. Once the minor subdivision application is deemed complete, the agent shall either approve or disapprove the plat in writing, and giving specific reasons why the plat was disapproved. The agent shall retain one signed original plat and return the remainder to the subdivider. Action on a minor subdivision plat shall be subject to the following:

a. *Extended period if state agency or public authority review required or requested*. If approval of a feature of a final plat by a state agency or a public authority authorized by state law is necessary or if the agent requests any other local department or agency review, the agent shall forward the final subdivision plat and all necessary documents to allow the state agency and/or local departments to conduct its review within ten business days of receipt of the plat. The state agency or public authority shall complete its review in a timely manner not exceeding 45 days of receipt of the final plat. The agent shall approve or disapprove the final plat within ten days of receipt of approvals from all state agencies and local departments.

b. *Resubmitted final plat*. If the agent determines that the plat does not comply, the agent shall inform the subdivider in writing of the reasons for the denial, with citation to the applicable section of the County Code or other applicable law. The agent may provide corrections or modifications that will permit approval. A final plat that was previously disapproved shall be approved or disapproved within 30 days after the date the plat is modified, corrected and resubmitted for review and approval. If a previously disapproved plat for a parcel is resubmitted for approval three or more times the agent shall impose an additional final plat review fee on each additional submittal for such parcel.

(Res. No. 10-01, § c, 6-14-2011, eff. 8-1-2011)

Sec. 54-58. - Family subdivision minimum platting requirements. (*this section is referenced by minor, major cluster, and major conventional subdivision platting requirements as well*)

The subdivider for a family subdivision shall submit to the agent a plat that meets the following minimum platting standards:

A) *Form and style.* All plats shall comply with the following:

1. The plat shall, at a minimum, meet the standards for plats set forth in Code of Virginia § 42.1-82.
2. Blue or black line prints.
3. Preferred scale of not more than 200 feet to the inch. The agent can exercise discretion in approving other scales if circumstances justify an adjustment. Scale shall be noted graphically by scale bar and scale text.
4. Plat shall be prepared on one or more sheets, provided that no sheet shall exceed 18 inches by 24 inches in size, and further provided that if the plat is prepared on more than one sheet, match lines shall clearly indicate where the several sheets join. The top of each sheet shall be approximately north.
5. The plat shall be in a form acceptable for recordation by the clerk.

B) *Title block.* A title block shall be located consistently on all sheets, and include:

1. Name of subdivision (shall not duplicate an existing subdivision name) and phase or section as appropriate.
2. Title describing the type of development action or actions proposed and requested for approval to occur on the plat. This includes the type of subdivision that is proposed and if multiple actions are to occur, such as a subdivision and a lot line adjustment, each shall be listed separately.
3. Electoral district, county, and state.
4. Name(s), addresses and phone numbers of all owners(s) and developer(s).
5. Name, address and phone number of surveyor or engineer who prepared the plat.
6. Date of completion and any subsequent revisions.
7. Number of sheets—Match lines.

C) *Information block.* An information block shall be located on all sheets and shall include the following information:

1. Total land area in parcel(s) existing prior to subdivision.
2. Total land area in proposed lots.
3. Total land area in road right-of-way.
4. Total land area in common or open space areas.
5. Total number of lots.
6. Tax map parcel numbers of parcel(s) being subdivided.
7. Zoning district designation(s) and applicable overlay districts of parcel(s).

D) *General.* All plats shall clearly show the following information:

1. *North arrow.* True north arrow.

2. *Vicinity sketch.* At a scale of one inch equals two thousand (2,000) feet.
3. *Boundary survey.* A boundary survey of the land to be subdivided, showing the number, area, and dimensions of all lots, is required for all subdivisions. However, See [section 54-175](#) for exception.
4. *Instrument creating property proposed for subdivision.* The deed book and page number or instrument number of the last instrument in the chain of title for each and all parcels to be subdivided, as recorded in the office of the clerk.
5. *Adjacent landowners.* The name, deed book and page number or instrument number, tax parcel number and current zoning of all current adjacent owners of record to the parcel(s) proposed for subdivision.
6. *Zoning district and overlay zone classification.* The zoning district and overlay zone classification(s) of the parcel(s), including all applicable zoning overlay districts, proffers, conditional use permits and variances and any conditions associated with the above.
7. *Open space or yards.* The location of all open space or yards required by the zoning ordinance.
8. *Dimension standards and information on all lots, access easements (roads, alleys and shared entrances) [and proposed and existing utility easements.](#)* All linear, angular, and curvilinear dimensions of access easements for roads, alleys and shared entrances shall conform to the requirements of this chapter. All linear, angular, and curvilinear dimensions of lots shall conform to the requirements of the zoning ordinance. Curvilinear data shall include radius, central angle, arc length, and tangent distances and may be shown either directly on the corresponding boundary or surveyed line or in table form. Easements shown for private roads, alleys and shared entrances shall be labeled as "private road easement", "alley easement" or "shared entrance easement," as applicable. The easement holder(s) shall be identified on the plat. If shared entrances are shown, a note shall be added to the plat stating that maintenance shall be by the owners of the lots affected by the shared entrance easement, not by the Virginia Department of Transportation or the county.
9. *Floodplain.* The location of any part of the property within the flood hazard overlay district including the FEMA panel number.
10. *Public sewage and public water supply.* A statement shall be required on all plats as to whether the subdivision will be served by a public sewer system and public water supply. If the property is not within the service area for public sewer and/or public water, the following statement is required and to be recorded with the title of all parcels: "Under current county policy, public water and/or sewer service will not be available to this property."
11. *Statement pertaining to private roads.* If the subdivision will contain one or more private roads, the following statement shall be required on the plat and to be recorded with the title of all parcels: "The roads in this subdivision may not

meet the standards for acceptance into the secondary system of state highways and will not be maintained by the Virginia Department of Transportation or the County of Cumberland, Virginia."

12. *Notary panels.* Notary panels for a notary to acknowledge the signature of all owners.

13. *Plat certificates and approval block.* The appropriate certificates as defined below, with required signatures, will accompany all final plats. The seal and signature of the professional engineer or surveyor shall be provided on each sheet.

a) *Survey certificate.* A statement signed by the surveyor or engineer certifying that the subdivision is in conformance with the Subdivision Ordinance and the zoning ordinance of Cumberland County and setting forth the source of title of the land and the place of record of the last instrument in the chain of title, giving the deed book number and page number and/or instrument number of each and all parcels involved;

b) *Ownership.* A statement signed by all owners, proprietors, and trustees, properly notarized, stating the following:

"The platting or dedication of the following described land (here insert a correct description of the land subdivided) is with the free consent and in accordance with the desire of the undersigned owners, proprietors, and trustees, if any and as applicable."

c) *Approval block.* Upon approval and certification of all elements of the final plat, the subdivision agent will certify the plat for recording as follows:

SUBDIVISION AGENT

APPROVAL

Subdivision agent: _____

Date approved: _____

FOR MAJOR SUBDIVISIONS:

Sec. 54-196. - Location of utilities above and underground.

All utilities, including but not limited to wires, cables, pipes, conduits and appurtenant equipment for electricity, gas, water, sewer, telephone or similar service, shall be located within a subdivision as follows:

- A) The Subdivision Agent shall require permanent easements of appropriate width for poles, wires, conduits, storm and sanitary sewers, gas, water mains, and other public utilities, and temporary easements for the future construction thereof, along all lot lines and in other locations deemed necessary to adequately and efficiently serve all subdivision lots and the surrounding area. Such easements may be required for both existing and planned utilities.
- B) Each utility shall be located, to the extent practicable, in a manner that conforms to the natural topography, minimizes the disturbance of critical slopes and natural drainage areas, and allows vehicular and pedestrian interconnections within the subdivision and existing or future development on adjoining lands. All new utilities shall be located underground except the following, which may be located above-ground:
- (i) Electric transmission lines and facilities;
 - (ii) Equipment, including electric distribution transformers, switch gear, meter pedestals, telephone pedestals, outdoor lighting poles or standards, radio antennae and associated equipment, which is, under accepted utility practices, normally installed aboveground;
 - (iii) Meters, service connections, and similar equipment normally attached to the outside wall of a utility customer's premises; and
 - (iv) Satellite dishes.
- C) If it is necessary to locate a new or existing public utility within the right-of-way of a public road, the subdivider shall first obtain a permit from the Virginia Department of Transportation.
- D) Installation of utilities in or adjacent to the right-of-way shall not preclude the installation of road trees or required landscaping.

(Res. No. 10-01, § c, 6-14-2011, eff. 8-1-2011)

Treasurer's Office

Outstanding Collections Report

July 2013

Real Estate

	<u>As of 6/30/13</u>	<u>As of 7/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 13,551.64	\$ 13,449.32	\$ 102.32	0.75%	
2006	8,491.89	8,285.45	206.44	2.43%	
2007	13,038.79	12,873.19	165.60	1.27%	
2008	25,073.24	23,062.07	2,011.17	8.02%	
2009	44,427.62	42,481.92	1,945.70	4.38%	
2010	99,595.48	94,955.34	4,640.14	4.66%	
2011	178,632.33	173,120.97	5,511.36	3.09%	
2012	304,570.95	291,862.46	12,708.49	4.17%	\$ 233.52
2013 (1st Half)	387,380.88	326,141.24	61,239.64	15.81%	\$ 1,607.54
Total	\$ 1,074,762.82	\$ 986,231.96	\$ 27,188.90		

Personal Property

	<u>As of 6/30/13</u>	<u>As of 7/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2008	\$ 45,723.28	\$ 45,024.11	\$ 699.17	1.53%	
2009	35,602.83	35,755.13	- 152.30*	-0.42%	\$ 60.97
2010	46,004.16	45,780.84	223.32	0.49%	\$ 151.24
2011	60,193.51	58,156.84	2,036.67	3.38%	\$ 169.29
2012	161,815.01	139,023.09	22,791.92	14.09%	\$ 611.35
Total	\$ 349,338.79	\$ 323,740.01	\$ 25,903.38		

* Includes supplemental tax assessment billed in July

25

Collection Rates - As of July 31, 2013

Real Estate:

	Current Collection %	Prior Year %	Change
Current Year - 2013 (First Half)	88.85%	89.38%	- 0.53%
Year 2	94.98%	94.54%	+ 0.44%

Personal Property:

	Current Collection %	Prior Year %	Change
Current Year - 2012	95.02%	94.85%	+ 0.17%
Year 2	97.91%	97.73%	+ 0.18%

JULY 2013

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	69	\$2,988.95	6	17	20	\$3,156.52	4
2	28	\$1,114.25	9	18	36	\$1,779.80	6
3	45	\$2,112.50	11	19	22	\$626.16	10
4				20			
5				21			
6				22	27	\$884.75	3
7				23	38	\$1,486.00	4
8	52	\$3,066.54	7	24	13	\$481.66	4
9	24	\$1,012.30	2	25	23	\$1,258.25	4
10	32	\$1,885.61	5	26	38	\$1,470.56	10
11	23	\$473.75	4	27			
12	24	\$871.00	3	28			
13				29	66	\$2,455.46	12
14				30	65	\$5,196.29	5
15	28	\$912.22	5	31	74	\$3,559.52	6
16	17	\$616.41	6		764	\$37,408.50	126

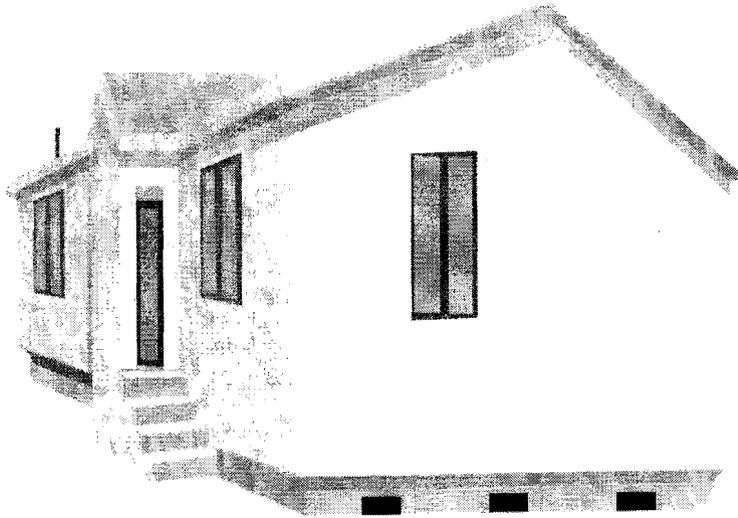
MONTHLY RECYCLE TOTALS REPORT

July 2013

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
7/1/2013	1 lbs. ALUM. 11 lbs. PLASTIC	39 Lbs.	5 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
7/8/2013	0 lbs. ALUM. 6 lbs. PLASTIC	70 Lbs.	133 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
7/15/2013	0 lbs. ALUM. 5 lbs. PLASTIC	24 Lbs.	155 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
7/29/2013	2 lbs. ALUM. 9 lbs. PLASTIC	10 Lbs	72 Lbs	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs
MONTHLY TOTALS	3 LBS. - ALUM. 31 LBS. PLASTIC	143 lbs.	365 LBS.	0 LBS. - ALUM. 0 LBS. PLASTIC	0 lbs.	0 LBS.

Cumberland County

**Building Inspections
Department**



**July
2013**

**Monthly
Report**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Tina M. Tate
Permit Technician /
E-911 Coordinator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
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www.cumberlandcounty.virginia.gov

July	Current Month	YTD	Current Month	YTD
	2012	2012	2013	2013
Singlewides	0	6	0	8
Doublewides	1	5	0	2
Modular	1	4	1	5
New Homes	1	7	2	10
Ag & Exempt	2	4	0	4
Garages & Carports	4	14	0	9
Additions & Remodels	1	15	0	17
Misc	6	59	14	109
Commercial	4	19	4	26
Totals	18	133	21	187
Total Fees Collected	\$3,497.06	\$21,576.41	\$2,840.41	\$21,992.83
E-911 Fees Collected	\$24.00	\$132.00	\$0.00	\$132.00
Zoning Fees Collected	\$0.00	\$10.00	\$10.00	\$90.00
S & E Fees Collected	\$0.00	\$0.00	\$0.00	\$0.00
Total Estimated Value	\$1,679,402.00	\$3,786,814.00	\$524,169.00	\$4,059,762.00
Admin. Fees	\$10.00	\$155.00	\$25.50	\$75.50
CO's Issued	1	23	5	17

Mid -year comparisons

Total permits issued for previous years and to date

Years	Jan - June	July - Dec	Total
2008	149	142	291
2009	119	135	254
2010	139	119	258
2011	160	89	249
2012	115	119	234
2013	166	21 so far	

Total inspections for previous years and to date

Years	Jan - June	July - Dec	Total
2008		no records	
2009		no records	
2010	488	549	1037
2011	527	389	916
2012	490	337	827
2013	463	66 so far	

E & S : Total inspections for previous years and to date

Years	Total
2008	N/A
2009	N/A
2010	N/A
2011	102
2012	315
2013	Jan - July 221 so far this year

At a meeting of the Cumberland County Board of Supervisors held at 6:00 p.m. on the 9th day of July 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2
Kevin Ingle, District 3
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator/Attorney

Absent: None

The meeting was called to order by the Chairman and the County Administrator called the roll.

CLOSED MEETING

On a motion by the Mr. Osl and carried, the Board entered into closed meeting under VA Code Section 2.2-3711 (A-1) Personnel Matters including the assignment of duties, promotions, salaries, resignations, and performance of County employees.

Subject: Assignment of duties, promotions relating to recent vacancies, salary adjustments resulting from re-assignment of duties, and performance of personnel as that relates to assignments of duties.

Consultation with legal counsel pertaining to probable litigation.
Subject: Cobb's Creek Reservoir real property acquisitions.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl – aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard – aye
Mr. Wheeler - aye

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

The Chairman adjourned to the 7p.m. regular meeting.

David E. Meinhard, Chairman

Vivian Giles, County Administrator

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 9th day of July 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Howard Paras, Finance Director
Rachel Falkenstein, Planning Director
Meghan Allen, Deputy Clerk

Absent: None

1. Moment of Silence and Pledge of Allegiance

The Pledge of Allegiance was led by Supervisor Banks.

2. Approval of Agenda

On a motion by Supervisor Wheeler and carried the Board approved the Agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

3. **Public Hearing**
a) VDOT Six-Year Plan

Mr. Scott Shippee reviewed the Six-Year Plan with the Board.

The Chairman opened the Public Hearing. There were no citizens signed up to speak. The Chairman later asked if there were any citizens who did not sign up but would like to speak. There were two (2) citizens who wanted to address the Board. Their comments included: a question about the new by-pass in Prince Edward County and where the funds for that project came from; and a request for VDOT to work on Stony Point Road leading to the bridge. With no further comment for the Board the Chairman closed the Public Hearing.

The Board questioned if there would be additional funding coming in sometime, and if extending the four-lane on Route 60 would be a possibility in future.

VDOT representatives advised that there should be more funding coming down soon, and in regards to the four-lane, the Transportation Bill that was recently passed should be providing additional funding and should see something in a couple of years but in the meantime the Board should continue to make their request to VDOT, work with the CRC .

On a motion by Supervisor Osl and carried the Board approved the recommended amendments to the CUP 11-05.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

At a regular meeting of the Board of Supervisors of the County of Cumberland, held at the Cumberland County Circuit Court Room on Tuesday, July 9, 2013 at 7:00 p.m.

Present were: Bill Osl, District 1
 Lloyd Banks, District 2
 Kevin Ingle, District 3
 David Meinhard, District 4
 Parker Wheeler, District 5

On motion by Supervisor Osl and carried:

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2014 through 2019) as well as the Construction Priority List (2014) on July 9, 2013 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2014 through 2019) and the Construction Priority List (2014) for Cumberland County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Cumberland County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan

(2014 through 2019) and Construction Priority List (2014) are hereby approved as presented at the public hearing.

On a motion by Supervisor Osl and carried the Board approved the recommended amendments to the CUP 11-05.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

At a regular meeting of the Board of Supervisors of the County of Cumberland, held at the Cumberland County Circuit Court Room on Tuesday, July 9, 2013 at 7:00 p.m.

Present were: Bill Osl, District 1
 Lloyd Banks, District 2
 Kevin Ingle, District 3
 David Meinhard, District 4
 Parker Wheeler, District 5

On motion by Supervisor Osl and carried:

WHEREAS, this Board requests \$83,158 of Secondary Bridge allocations be used for lining structurally deficient pipe in Cumberland County,

WHEREAS, this action will not disrupt existing funding commitments to construction underway or on the Virginia Department of Transportation’s 24 Month Advertisement Schedule,

NOW THEREFORE BE IT RESOLVED that since this action appears to be in the best interests of the citizens residing in Cumberland County, the use of Secondary allocations for this Preventive Bridge Maintenance Project is hereby approved.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) REZ 13-01

Rachel Falkenstein advised the Board that REZ 13-01 is a request to rezone a property to construct a wholesale bakery building. Currently the property owner operates a restaurant and bakery in Henrico County.

Supervisor Wheeler questioned the proposed size of the bakery building.

Ms. Falkenstein advised the Board that building was only going to be 1300 square feet but the property owner plans to use the area for more businesses in the future.

The Chairman opened the Public Hearing. There were two (2) citizens signed up to speak. Their comments for the Board included: being in favor of the business coming to the County. With no further comment the Chairman closed the Public Hearing.

On a motion by Supervisor Wheeler and carried the Board approved the REZ 13-01.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

4. Public Comments

There were two (2) citizen signed up to speak. Their comments for the Board included: an update on the Old Jail/Museum, the grant that was received for the project

was lost due to the County not being able to match the funding. Currently the Historic Society is renting a room in Ashby's Antiques and asks that people to come by and visit. A request for the County to bring in a grocery store.

5. **State and Local Department/Agencies**

a) VDOT

Mr. Scott Shippee advised the Board that they are working on mowing and customer service calls.

b) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin advised the Board that they have a new website, which was designed by Chris Hartley. New teachers will report on July 30th and 31st. All staff will report back on August 1st. Sylvia Fusari won the West Point Leadership Award. Ariel Hampton attended the "Dream it, Do it Manufacturing Camp". The High School will receive the National High Schools at Work Outstanding School Award. Thank you to the Community for all the help and teamwork they have provided to the Schools. David Smith from the Extension Office, the Elementary Parent Group, the Women's Club, the Foundation, the Garden Club, and the Public Library. The security wall is up and almost complete. Middle School Group, Raising Hope raised \$294 for the Cumberland Food Bank. Elementary students enjoyed the Quick Start Tennis this summer. Received the VSBA Food for Thought Award for the after school and summer feeding program that was offered to students. The Summer Theater Team performed "Po Dunked". Had a good turnout for summer school. Chelsea Deane is the FBLA State Vice President. The Governor's Youth Development Academy starts next week at Longwood University. All laptops were sold in the surplus sale.

6. **County Attorney/County Administrator Report**

a) Approval of Minutes

Supervisor Ingle commented that he had a correction to the minutes. The dollar amount for the Cartersville Volunteer Rescue Squad was \$1,717.19.

On a motion by Supervisor Wheeler and carried the Board approved the minutes as amended.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Virginia Retirement System VLDP Resolution

County Administrator Vivian Giles advised the Board that pursuant to a legislative change, the Board must decide whether to participate in the Virginia Retirement System Local Disability Program or to opt out of the program and purchase a private disability insurance product. Board members will be advised of when information sessions will be held. An extension has been requested and the decision must be made by November 1, 2013.

c) VA Rural Center Presentation

County Administrator Vivian Giles advised the Board that in their packet was information on the VA Rural Center Presentation she was asked to include in the packet for the Board by the Commonwealth Regional Council.

7. Finance Director's Report

a) Consent Agenda

1) Approval of Bills June 2013 and July 2013. Approved bills for July total \$200,494.58. Ratified bills for June warrants total \$264,106.95 with check numbers ranging from 66333-66557. Direct Deposits total \$151,762.91.

2) Monthly Budget Report

On a motion by Supervisor Osl and carried the Board approved the Consent Agenda

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

8. Planning Director's Report

a) Update on Planning Commission Activities

b) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions.

c) Set Public Hearing on Comprehensive Plan

Rachel Falkenstein Planning Director advised the board that she is requesting the Board set a Public Hearing for the August meeting to approve the amended Comprehensive Plan.

On a motion by Supervisor Wheeler and carried the Board approve to set a public hearing for the Comprehensive Plan at the August Board of Supervisors Meeting.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Refer CA 11-01 & 13-02 to the Planning Commission

Planning Director Rachel Falkenstein advised the Board that there are two (2) proposed ordinances that she is requesting be referred to the Planning Commission. The Watershed Protection Ordinance, which is an obligation as part of Cobb’s Creek Reservoir Memorandum of Understanding (MOU). Henrico is requesting this ordinance be developed in order to provide additional protection to the water in the reservoir. The other is a Storm Water Management Ordinance, a requirement of the General Assembly, which needs to be adopted and submitted by December 15th for approval and then the program will need to be in place by July 1, 2015.

On a motion by Supervisor Meinhard and carried the Board approved to refer CA 11-01 & 13-02 to the Planning Commission.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Public Comments (Part 2)

There were no citizens signed up to speak.

10. Board Member Comments

Supervisor Banks commented that he would like to challenge the Board to reduce the current tax rate.

Supervisor Ingle commented that he wanted to thank the citizen who spoke about the need of a grocery store in the County. He also commented that it would be great to have the tax rate lower but thinks it is good that they are able to keep them the same.

Supervisor Wheeler commented that he was happy to see a business coming to the County.

Supervisor Meinhard commented that he wanted to thank everyone for coming out and he would love to see a grocery store in the County. He also commented that he would like to see the tax rate go down and maybe they would be able to get it down someday.

11. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

12. Adjourn - Regular Meeting Tuesday, August 13, 2013

David Meinhard, Chairman

Vivian Giles, County Administrator