



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for: September 10, 2013

Regular Meeting – 7:00 p.m.

7:00 pm – Open Meeting

1. Moment of Silence and Pledge of Allegiance
2. Approval of Agenda Motion
3. Public Hearing
 - a) CA 13-03 Utility Easements (pg. 1-11) Motion
4. Public Comments
5. State and Local Departments/Agencies/Service Providers
 - a) VDOT Information
 - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
 - c) Rural Route to Postsecondary Education initiative (pg. 12) Motion
6. County Attorney/County Administrator Report
 - a) Consent agenda Motion
 - 1) Approval of bills
 - 2) Monthly Budget Report (pg. 13-23)
 - b) Approval of Minutes Motion
 - c) Cobb's Creek Reservoir authorize condemnation proceedings Motion
 - d) Bright Hope Center request for tax relief Motion
 - e) CIP Calendar (pg. 24) Motion
 - f) Board and Committee Appointments
 - 1) Planning Commission – District 1 Representative Motion
 - 2) Water and Sewer Advisory Board – District 3 Representative Motion

- g) Special Election for Commissioner of the Revenue (pg. 25-26) Motion
7. Planning Director's Report
a) Update on Planning Commission activities Information
b) County Project updates (pg. 27) Information
c) CA 13-04 Accessory Structure Setbacks (pg. 28-30) Motion
8. Public Comments (Part two)
9. Board Members Comments
10. Additional Information – (pg. 31-51)
a) Treasurer's Report
b) DMV Report
c) Recycling Report
d) Building Inspections Report
11. Adjourn – Regular meeting Tuesday, October 8, 2013 at 7:00 p.m.



STAFF REPORT
CA 13-03 Utility Easements
Code Text Amendment
Cumberland County, Virginia
Board of Supervisors Public Hearing
September 10, 2013

General Information:

Processing schedule: A public hearing with the Planning Commission for CA 13-03 is scheduled for **Tuesday, September, 2013 at 7:00 PM in Circuit Courtroom of Cumberland County.**

Application Information:

Applicant: Cumberland County Planning Commission
Requested Action: To amend the Subdivision Ordinance to require utility easements where necessary to serve all proposed subdivision lots and adjacent parcels.

Summary of Request and Background Information:

The Planning Commission discovered an issue with the subdivision ordinance that has caused problems for some land owners in the past. Currently, the ordinance does not have a requirement that lots be served by utility easements. If utility easements are not provided to all lots, particularly those that do not front on a state maintained road, then often there is a need for utilities to cross through private property to reach these interior lots. If there are no utility easements through or alongside the front lots then private property owners have the ability to refuse to allow utilities to cross through their property, thus blocking the interior landowners from getting necessary utilities to their property.

Securing deeded utility easements to all lots in and adjacent to proposed subdivisions will ensure that all future and existing lots will have adequate and fair access to necessary utilities such as electricity and public water and sewer where available.

Consistency with the Comprehensive Plan:

The proposed amendment would help achieve several residential goals, policies and objectives of the 2013 Comprehensive Plan. Securing access to adequate utilities to new and existing homes helps preserve the existing housing stock and helps ensure the quality of future housing stock.

- Goal 4, Residential: It is the goal of this plan to provide safe, decent and quality housing opportunities for all current and future citizens of Cumberland County.
- Goal 4, Objective 1: To preserve and protect the existing housing stock.
- Goal 4, Objective 2: To promote the development of future housing to include a variety of housing types to provide quality, affordable housing opportunities for citizens of all economic means.

Consistency with the Zoning Ordinances:

The proposed amendment is compatible with the purpose of the Zoning Ordinance as described in Cumberland Code Section 74-1 which states the purpose of the zoning ordinance as “promoting the health, safety or general welfare of the public.” And to, “facilitate the creation of a convenient, attractive and harmonious community.”

Public Input:

As of this writing staff has not received any public input on the proposed amendment.

Planning Commission Recommendation:

At their August regular meeting the Planning Commission unanimously recommended the Board approve Code Amendment #13-03.

Conclusion & Staff Recommendation:

The requested action is consistent with the Comprehensive Plan and the Zoning Ordinance and will protect current and future residents of the county by ensuring all homes have adequate access to utilities. Therefore, staff recommends approval of the proposed subdivision text amendment CA 13-03.

Suggested Motion:

To recommend approval:

Mr. Chairman, because this request meets the intent of the Comprehensive Plan and Zoning Ordinance, I move to recommend the Board of Supervisors adopt Code Amendment number 13-03, in accordance with the attached resolution.

Respectfully submitted by:

Rachel Falkenstein
Planning Director

Attachments:

- A - Code amendment text
- B - Proposed resolution

CA 13-03 Utility Easements within Subdivisions

9/4/13 DRAFT

Sec. 54-56. - Minor subdivision application procedure.

Each application for a minor subdivision shall be submitted and reviewed for approval as follows:

A) *Preliminary plat not required.* A preliminary plat shall not be required for a minor subdivision.

B) *Final plat required; standards of review and approval.* The subdivider shall submit a minimum of three final plats for review and approval by the agent. A minor subdivision shall be reviewed according to the following standards:

1) *Zoning ordinance.* All lots shall comply with dimensional requirements for the zoning district(s) such lots may be within.

2) *Design standards and required improvements.* All lots shall comply with the design standards and improvements found in this chapter. However, family subdivisions shall be solely subject to the standards set forth in [section 54-57](#)

3) *Access.* All lots shall comply with the access requirements for shared entrances, roads and alleys as found in this chapter. However, family subdivisions shall be solely subject to the standards set forth in [section 54-57](#)

[4\) Utility Easements. The Subdivision Agent shall require permanent easements of appropriate width for poles, wires, conduits, storm and sanitary sewers, gas, water mains, and other public utilities, and temporary easements for the future construction thereof, along all lot lines and in other locations deemed necessary to adequately and efficiently serve all subdivision lots and the surrounding area. Such easements may be required for both existing and planned utilities.](#)

[45\) Platting requirements.](#) All lots shall comply with the platting requirements as set forth by [section 54-59](#). However, family subdivisions shall be subject to the standards set forth in [section 54-58](#)

[65\) Final plat endorsements.](#) It is necessary to show on a final plat submittal that certain reviews of a subdivision proposal have been approved prior to submittal and approval of the final plat by the agent. Such approvals are in addition to the endorsements of others such as the property owner(s), surveyor and/or engineer and the agent. Requirements for plat endorsements are as follows:

a) *Sewer and water.* In the instance that lots are served by private sewer and water systems, an authorized representative of the Cumberland County Health Department shall sign the final plat confirming a suitable waste disposal system (and necessary reserve area) and water supply (and back up water supply) are available for all lots (including residual

portions) under 20 acres in area. In the instance any lot is served by a public sewer or water system, the Cumberland County director of public utilities shall sign the final plat indicating such lots have the ability to connect to a public sewer or water system. In the instance where lots are served by a private central sewer or water system, the final plat shall be signed by an official representative of the party that owns or operates such systems.

b) *VDOT*. An authorized representative of the Virginia Department of Transportation shall sign the final plat whenever a subdivision or plan of subdivision produces two or more lots.

C) *Period in which to act on final plats*. Action on an application for approval of a minor subdivision plat shall occur within 30 days after such application has officially been deemed complete. The agent shall determine if an application for minor subdivision is complete within seven days of submittal of such application. Once the minor subdivision application is deemed complete, the agent shall either approve or disapprove the plat in writing, and giving specific reasons why the plat was disapproved. The agent shall retain one signed original plat and return the remainder to the subdivider. Action on a minor subdivision plat shall be subject to the following:

a. *Extended period if state agency or public authority review required or requested*. If approval of a feature of a final plat by a state agency or a public authority authorized by state law is necessary or if the agent requests any other local department or agency review, the agent shall forward the final subdivision plat and all necessary documents to allow the state agency and/or local departments to conduct its review within ten business days of receipt of the plat. The state agency or public authority shall complete its review in a timely manner not exceeding 45 days of receipt of the final plat. The agent shall approve or disapprove the final plat within ten days of receipt of approvals from all state agencies and local departments.

b. *Resubmitted final plat*. If the agent determines that the plat does not comply, the agent shall inform the subdivider in writing of the reasons for the denial, with citation to the applicable section of the County Code or other applicable law. The agent may provide corrections or modifications that will permit approval. A final plat that was previously disapproved shall be approved or disapproved within 30 days after the date the plat is modified, corrected and resubmitted for review and approval. If a previously disapproved plat for a parcel is resubmitted for approval three or more times the agent shall impose an additional final plat review fee on each additional submittal for such parcel.

(Res. No. 10-01, § c, 6-14-2011, eff. 8-1-2011)

Sec. 54-58. - Family subdivision minimum platting requirements. (*this section is referenced by minor, major cluster, and major conventional subdivision platting requirements as well*)

The subdivider for a family subdivision shall submit to the agent a plat that meets the following minimum platting standards:

A) *Form and style.* All plats shall comply with the following:

1. The plat shall, at a minimum, meet the standards for plats set forth in Code of Virginia § 42.1-82.
2. Blue or black line prints.
3. Preferred scale of not more than 200 feet to the inch. The agent can exercise discretion in approving other scales if circumstances justify an adjustment. Scale shall be noted graphically by scale bar and scale text.
4. Plat shall be prepared on one or more sheets, provided that no sheet shall exceed 18 inches by 24 inches in size, and further provided that if the plat is prepared on more than one sheet, match lines shall clearly indicate where the several sheets join. The top of each sheet shall be approximately north.
5. The plat shall be in a form acceptable for recordation by the clerk.

B) *Title block.* A title block shall be located consistently on all sheets, and include:

1. Name of subdivision (shall not duplicate an existing subdivision name) and phase or section as appropriate.
2. Title describing the type of development action or actions proposed and requested for approval to occur on the plat. This includes the type of subdivision that is proposed and if multiple actions are to occur, such as a subdivision and a lot line adjustment, each shall be listed separately.
3. Electoral district, county, and state.
4. Name(s), addresses and phone numbers of all owners(s) and developer(s).
5. Name, address and phone number of surveyor or engineer who prepared the plat.
6. Date of completion and any subsequent revisions.
7. Number of sheets—Match lines.

C) *Information block.* An information block shall be located on all sheets and shall include the following information:

1. Total land area in parcel(s) existing prior to subdivision.
2. Total land area in proposed lots.
3. Total land area in road right-of-way.
4. Total land area in common or open space areas.
5. Total number of lots.
6. Tax map parcel numbers of parcel(s) being subdivided.
7. Zoning district designation(s) and applicable overlay districts of parcel(s).

D) *General.* All plats shall clearly show the following information:

1. *North arrow.* True north arrow.

2. *Vicinity sketch.* At a scale of one inch equals two thousand (2,000) feet.
3. *Boundary survey.* A boundary survey of the land to be subdivided, showing the number, area, and dimensions of all lots, is required for all subdivisions. However, See [section 54-175](#) for exception.
4. *Instrument creating property proposed for subdivision.* The deed book and page number or instrument number of the last instrument in the chain of title for each and all parcels to be subdivided, as recorded in the office of the clerk.
5. *Adjacent landowners.* The name, deed book and page number or instrument number, tax parcel number and current zoning of all current adjacent owners of record to the parcel(s) proposed for subdivision.
6. *Zoning district and overlay zone classification.* The zoning district and overlay zone classification(s) of the parcel(s), including all applicable zoning overlay districts, proffers, conditional use permits and variances and any conditions associated with the above.
7. *Open space or yards.* The location of all open space or yards required by the zoning ordinance.
8. *Dimension standards and information on all lots, access easements (roads, alleys and shared entrances) [and proposed and existing utility easements.](#)* All linear, angular, and curvilinear dimensions of access easements for roads, alleys and shared entrances shall conform to the requirements of this chapter. All linear, angular, and curvilinear dimensions of lots shall conform to the requirements of the zoning ordinance. Curvilinear data shall include radius, central angle, arc length, and tangent distances and may be shown either directly on the corresponding boundary or surveyed line or in table form. Easements shown for private roads, alleys and shared entrances shall be labeled as "private road easement", "alley easement" or "shared entrance easement," as applicable. The easement holder(s) shall be identified on the plat. If shared entrances are shown, a note shall be added to the plat stating that maintenance shall be by the owners of the lots affected by the shared entrance easement, not by the Virginia Department of Transportation or the county.
9. *Floodplain.* The location of any part of the property within the flood hazard overlay district including the FEMA panel number.
10. *Public sewage and public water supply.* A statement shall be required on all plats as to whether the subdivision will be served by a public sewer system and public water supply. If the property is not within the service area for public sewer and/or public water, the following statement is required and to be recorded with the title of all parcels: "Under current county policy, public water and/or sewer service will not be available to this property."
11. *Statement pertaining to private roads.* If the subdivision will contain one or more private roads, the following statement shall be required on the plat and to be recorded with the title of all parcels: "The roads in this subdivision may not

meet the standards for acceptance into the secondary system of state highways and will not be maintained by the Virginia Department of Transportation or the County of Cumberland, Virginia."

12. *Notary panels.* Notary panels for a notary to acknowledge the signature of all owners.

13. *Plat certificates and approval block.* The appropriate certificates as defined below, with required signatures, will accompany all final plats. The seal and signature of the professional engineer or surveyor shall be provided on each sheet.

a) *Survey certificate.* A statement signed by the surveyor or engineer certifying that the subdivision is in conformance with the Subdivision Ordinance and the zoning ordinance of Cumberland County and setting forth the source of title of the land and the place of record of the last instrument in the chain of title, giving the deed book number and page number and/or instrument number of each and all parcels involved;

b) *Ownership.* A statement signed by all owners, proprietors, and trustees, properly notarized, stating the following:

"The platting or dedication of the following described land (here insert a correct description of the land subdivided) is with the free consent and in accordance with the desire of the undersigned owners, proprietors, and trustees, if any and as applicable."

c) *Approval block.* Upon approval and certification of all elements of the final plat, the subdivision agent will certify the plat for recording as follows:

SUBDIVISION AGENT

APPROVAL

Subdivision agent: _____

Date approved: _____

FOR MAJOR SUBDIVISIONS:

Sec. 54-196. - Location of utilities above and underground.

All utilities, including but not limited to wires, cables, pipes, conduits and appurtenant equipment for electricity, gas, water, sewer, telephone or similar service, shall be located within a subdivision as follows:

- A) The Subdivision Agent shall require permanent easements of appropriate width for poles, wires, conduits, storm and sanitary sewers, gas, water mains, and other public utilities, and temporary easements for the future construction thereof, along all lot lines and in other locations deemed necessary to adequately and efficiently serve all subdivision lots and the surrounding area. Such easements may be required for both existing and planned utilities.
- B) Each utility shall be located, to the extent practicable, in a manner that conforms to the natural topography, minimizes the disturbance of critical slopes and natural drainage areas, and allows vehicular and pedestrian interconnections within the subdivision and existing or future development on adjoining lands. All new utilities shall be located underground except the following, which may be located above-ground:
- (i) Electric transmission lines and facilities;
 - (ii) Equipment, including electric distribution transformers, switch gear, meter pedestals, telephone pedestals, outdoor lighting poles or standards, radio antennae and associated equipment, which is, under accepted utility practices, normally installed aboveground;
 - (iii) Meters, service connections, and similar equipment normally attached to the outside wall of a utility customer's premises; and
 - (iv) Satellite dishes.
- C) If it is necessary to locate a new or existing public utility within the right-of-way of a public road, the subdivider shall first obtain a permit from the Virginia Department of Transportation.
- D) Installation of utilities in or adjacent to the right-of-way shall not preclude the installation of road trees or required landscaping.

(Res. No. 10-01, § c, 6-14-2011, eff. 8-1-2011)

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION ADOPTING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 13-03:

“AN ORDINANCE AMENDING CHAPTER 54 SUBDIVISIONS OF
THE CUMBERLAND COUNTY CODE AMENDING SECTION 54-
56. MINOR SUBDIVISION APPLICATION PROCEDURE, SECTION
54-58. FAMILY SUBDIVISION MINIMUM PLATTING
REQUIREMENTS, SECTION 54-196. LOCATION OF UTILITIES
ABOVE AND UNDERGROUND”

September 10, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., September 10, 2013, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Mr. _____, and seconded by Mr. _____, it was moved that the Board of Supervisors of Cumberland County grant, in accordance with the following Resolution, an ordinance amending Chapter 54 subdivisions relating to requiring utility easements in proposed subdivisions;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

David Meinhard, Chairman

Lloyd Banks, Jr., Vice-Chairman

William F. Osl

Kevin Ingle

Parker Wheeler

Absent:

Dated: _____

Attested: _____
Vivian Giles, Clerk to the Board of
Supervisors of Cumberland County

WHEREAS, at a meeting held on August 19, 2012, the Planning Commission discussed the proposed amendment to the Code of Cumberland County, which said amendment address “An ordinance amending Chapter 54 Subdivisions of the Cumberland county code amending section 54-56. Minor subdivision application procedure, section 54-58. family subdivision minimum platting requirements, section 54-196 Location of utilities above and underground.” (as shown in the attached ordinance); and

WHEREAS, the Planning Commission duly advertised and held a public hearing on August 19, 2013; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, the Planning Commission desired to affirm its findings and make its unanimous recommendation to the Board of Supervisors for approval with respect to the Code Amendment;

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on September 10, 2013; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment and the recommendation from the Planning Commission; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County’s Comprehensive Plan and Zoning Ordinance;

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Planning Commission considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County’s Comprehensive Plan and Zoning Ordinance.

- d. Upon consideration of the proposed Code Amendment, testimony, staff remarks, and public comment, the Board of Supervisors adopts and approves the Code Amendment numbered 13-03 to amend the County Code of Cumberland, Virginia with the specific text and provisions of such ordinance as attached to and incorporated in this Resolution.
- e. This Resolution is effective immediately.

DRAFT

Amy W. Griffin, Ed.D.
P. O. Box 170
Cumberland, Virginia 23040

Dear Dr. Griffin:

The Cumberland County Board of Supervisors is committed to working with Cumberland County Public Schools in the development and delivery of the Race to The Top program, *The Rural Route to Postsecondary Education*. I am pleased that Cumberland County Public Schools will be working with this consortium in which CUCPS is the fiscal agent. Amelia, Appomattox, Buckingham, Charlotte, Halifax, Lunenburg, Mecklenburg and Nottoway County Public Schools are a part of the consortium.

The Cumberland County Board of Supervisors supports the purpose of this initiative, which is to create opportunities for students to identify and pursue areas of personal academic interest—all while ensuring that each student masters critical areas identified in college-and career-ready standards or college-and career-ready high school graduation requirements. Middle school has been targeted as the appropriate place to implement this program so that these students will gain awareness of college and career opportunities. This training will continue through high school.

The Cumberland County Board of Supervisors is pleased to collaborate with *The Rural Route to Postsecondary Education* initiative in planning, designing, developing, implementing, and evaluating this program.

Sincerely,

David Meinhard, Chairman
Board of Supervisors

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND #-100							
1101	** Real Estate Taxes **	5,720,000.00	5,720,000.00	100,636.52	195,566.61	5,524,433.39	96.58
1102	* Real/Personal Public Service *	585,000.00	585,000.00	.00	.00	585,000.00	100.00
1103	* Personal Property Taxes *	1,791,800.00	1,791,800.00	28,079.45	55,741.23	1,736,058.77	96.88
1104	* Machinery & Tools *	80,000.00	80,000.00	174.77	174.77	79,825.23	99.78
1106	* Penalties & Interest *	244,000.00	244,000.00	21,946.42	44,028.83	199,971.17	81.95
1201	* Local Sales & Use Taxes *	770,000.00	770,000.00	.00	62,648.94	707,351.06	91.86
1202	* Consumer Utility Taxes *	177,000.00	177,000.00	14,246.63	28,457.83	148,542.17	83.92
1203	* Business License Taxes *	107,000.00	107,000.00	3,721.65	6,994.61	100,005.39	93.46
1204	* Franchise License Taxes *	10,000.00	10,000.00	.00	.00	10,000.00	100.00
1205	* Motor Vehicle License Tax *	230,000.00	230,000.00	5,554.53	9,069.89	220,930.11	96.05
1207	* Taxes On Recordation & Wills *	43,000.00	43,000.00	9,022.19	14,727.68	28,272.32	65.74
1301	* Animal Licenses *	8,800.00	8,800.00	90.00	248.00	8,552.00	97.18
1303	* Permits & Other Licenses *	59,800.00	59,800.00	2,967.84	6,991.79	52,808.21	88.30
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	7,635.04	19,273.05	125,726.95	86.70
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	1,671.09	29,328.91	94.60
1502	* Revenue From Use Of Property *	18,600.00	18,600.00	1,050.00	1,975.00	16,625.00	89.38
1601	* Court Costs *	45,960.00	45,960.00	3,189.42	7,186.63	38,773.37	84.36
1602	* Commonwealth's Attorney Fees *	13,260.00	13,260.00	361.78	411.07	12,848.93	96.89
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	2,400.00	3,540.00	36,460.00	91.15
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00	100.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	.00	.00	500,500.00	100.00
1612	* REC DEPT - ADULT LEAGUE FEES *	3,640.00	3,640.00	.00	.00	3,640.00	100.00
1613	* Charges For Parks & Recreation *	32,500.00	32,500.00	2,329.10	6,769.96	25,730.04	79.16
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	.00	.00	1,600.00	100.00
1899	* Miscellaneous *	1,144,300.00	1,144,300.00	871.10	1,139,580.74	4,719.26	.41
2101	* Service Charges *	56,000.00	56,000.00	39,210.46	39,210.46	16,789.54	29.98
2201	**NON-CATEGORICAL AID**	918,935.00	918,935.00	2,460.26	11,892.88	907,042.12	98.70
2301	* Commonwealth Attorney *	163,265.00	163,265.00	.00	6,169.30	157,095.70	96.22
2302	* Sheriff *	561,533.00	561,533.00	.00	47,566.31	513,966.69	91.52
2303	* Commissioner Of Revenue *	80,353.00	80,353.00	.00	6,938.35	73,414.65	91.36
2304	* Treasurer *	90,798.00	90,798.00	.00	7,343.31	83,456.69	91.91
2306	* Registrar/Electoral Boards *	36,560.00	36,560.00	.00	.00	36,560.00	100.00
2307	* Clerk Of The Circuit Court *	146,819.00	146,819.00	.00	11,999.99	134,819.01	91.82
2308	* DMV License Agent *	16,000.00	16,000.00	.00	1,463.37	14,536.63	90.85
2404	**GRANT FUNDS**	.00	.00	.00	4,067.79	4,067.79	100.00
3301	**GRANT FUNDS**	.00	.00	.00	20,711.00	20,711.00	100.00
	--FUND TOTAL--	13,873,123.00	13,873,123.00	245,947.16	1,762,418.48	12,110,704.52	87.29

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -150						
3301		30,000.00	30,000.00	.00	.00	30,000.00 100.00
	--FUND TOTAL--	30,000.00	30,000.00	.00	.00	30,000.00 100.00
FUND # -170						
1902	HEALTH INSURANCE CONTRIBUTIONS	1,804,326.00	1,804,326.00	278,410.87	279,569.73	1,524,756.27 84.50
2000	DENTAL INSURANCE CONTRIBUTIONS	109,200.00	109,200.00	16,555.00	16,555.00	92,645.00 84.83
	--FUND TOTAL--	1,913,526.00	1,913,526.00	294,965.87	296,124.73	1,617,401.27 84.52
FUND # -201						
1899	* Miscellaneous Revenue *	.00	.00	307.52	327.52	327.52- 100.00-
2401	* Welfare *	140,480.00	140,480.00	.00	29,854.19	110,625.81 78.74
3305	* Social Services *	771,161.00	771,161.00	.00	47,665.83	723,495.17 93.81
4105	* Fund Transfers *	310,135.00	310,135.00	.00	13,127.95	297,007.05 95.76
	--FUND TOTAL--	1,221,776.00	1,221,776.00	307.52	90,975.49	1,130,800.51 92.55
FUND # -203						
1899	NCLB REIMBURSEMENT (OTHER)	.00	.00	24,975.00	32,935.00	32,935.00- 100.00-
	--FUND TOTAL--	.00	.00	24,975.00	32,935.00	32,935.00- 100.00-
FUND # -205						
1803	* Expenditure Refunds *	221,023.00	221,023.00	7,061.59	42,899.68	178,123.32 80.59
1899	* Miscellaneous Revenue *	.00	.00	815.00	1,790.00	1,790.00- 100.00-
2402	* State Education *	8,259,695.00	8,259,695.00	.00	559,196.03	7,700,498.97 93.22
3302	* Education *	1,738,566.00	1,738,566.00	.00	58,168.30	1,680,397.70 96.65
4105	* Fund Transfers *	3,924,419.00	3,924,419.00	.00	.00	3,924,419.00 100.00
	--FUND TOTAL--	14,143,703.00	14,143,703.00	7,876.59	662,054.01	13,481,648.99 95.31

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -302						
1501	* Interest On Bank Deposits *	.00	.00	.00	30.31	30.31- 100.00-
4105	* Fund Transfers *	11,820.00	11,820.00	.00	.00	11,820.00 100.00
	--FUND TOTAL--	11,820.00	11,820.00	.00	30.31	11,789.69 99.74
FUND # -401						
1501	**INTEREST**	15,000.00	15,000.00	.00	12,038.12	2,961.88 19.74
4105	** Transfers **	3,839,460.00	3,839,460.00	.00	1,310,033.16	2,529,426.84 65.87
	--FUND TOTAL--	3,854,460.00	3,854,460.00	.00	1,322,071.28	2,532,388.72 65.70
FUND # -500						
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	.00	22.73	349,977.27 99.99
4105	*TRANSFERS*	100,000.00	100,000.00	.00	2,777.27	97,222.73 97.22
	--FUND TOTAL--	450,000.00	450,000.00	.00	2,800.00	447,200.00 99.37
FUND # -501						
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	4.08	995.92 99.59
1619	**CHARGES & FEES**	368,000.00	368,000.00	28,209.36	55,333.20	312,666.80 84.96
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	1,062.23	1,564.87	3,435.13 68.70
1630	**ADMIN FEES/CHARGES**	22,660.00	22,660.00	1,260.50	2,519.50	20,140.50 88.88
3302	RD GRANT-WATER UTILITIES	.00	.00	.00	21,527.99	21,527.99- 100.00-
	--FUND TOTAL--	396,660.00	396,660.00	30,532.09	80,949.64	315,710.36 79.59
FUND # -515						
1501	INTEREST SEWER RESERVE - CD	.00	.00	.00	36.56	36.56- 100.00-
	--FUND TOTAL--	.00	.00	.00	36.56	36.56- 100.00-
FUND # -540						
1501	INTEREST WATER RESERVE - CD	.00	.00	.00	5.33	5.33- 100.00-

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TIME

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
	--FUND TOTAL--	.00	.00	.00	5.33	5.33	100.00-
FUND #-570							
1501	INTEREST REVENUE	.00	.00	.00	.33	.33	100.00-
1901	PROGRAM INCOME	.00	.00	50.00	100.00	100.00	100.00-
	--FUND TOTAL--	.00	.00	50.00	100.33	100.33	100.00-
FUND #-580							
1501	INTEREST REVENUE	.00	.00	.00	7.74	7.74	100.00-
	--FUND TOTAL--	.00	.00	.00	7.74	7.74	100.00-
FUND #-715							
1899	Rent of General Property	44,000.00	44,000.00	3,700.00	7,400.00	36,600.00	83.18
2404	**GRANT FUNDS**	.00	.00	23,233.33	23,233.33	23,233.33	100.00-
4105	Transfer from General Fund	83,464.00	83,464.00	.00	4,870.00	78,594.00	94.16
	--FUND TOTAL--	127,464.00	127,464.00	26,933.33	35,503.33	91,960.67	72.14
FUND #-733							
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	340.61	340.61	19,659.39	98.29
	--FUND TOTAL--	20,000.00	20,000.00	340.61	340.61	19,659.39	98.29
	--FINAL TOTAL--	36,042,532.00	36,042,532.00	631,928.17	4,286,352.84	31,756,179.16	88.10

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
11010	* Board of Supervisors *	43,871.00	43,871.00	6,674.02	11,704.96	.00	32,166.04	73.31
12100	* County Administrator *	221,793.00	221,793.00	17,954.64	35,635.54	.00	186,157.46	83.93
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	235,128.00	235,128.00	18,953.33	37,336.01	.00	197,791.99	84.12
12320	* Assessor *	92,000.00	92,000.00	21,301.65	21,301.65	.00	70,698.35	76.84
12330	* Equalization Board *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
12410	* Treasurer *	269,917.00	269,917.00	24,967.34	43,499.29	.00	226,417.71	83.88
12430	* Accounting *	161,819.00	161,819.00	12,878.66	27,186.56	.00	134,632.44	83.19
12510	* Data Processing *	171,745.00	171,745.00	9,789.79	13,252.11	.00	158,492.89	92.28
13100	* Electoral Board *	25,157.00	25,157.00	555.66	1,095.18	.00	24,061.82	95.64
13200	* Registrar *	80,708.00	80,708.00	6,669.59	12,979.52	.00	67,728.48	83.91
21100	* Circuit Court *	15,310.00	15,310.00	102.57	102.57	.00	15,207.43	99.33
21200	* General District Court *	6,445.00	6,445.00	442.39	442.39	.00	6,002.61	93.13
21300	* Magistrate *	2,069.00	2,069.00	396.15	396.15	.00	1,672.85	80.85
21600	* Clerk of Circuit Court *	232,813.00	232,813.00	18,418.69	35,503.09	.00	197,309.91	84.75
21800	* Law Library *	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
22100	* Commonwealth's Attorney *	213,940.00	213,940.00	16,157.07	33,499.33	.00	180,440.67	84.34
31200	* Sheriff *	1,406,791.00	1,406,791.00	146,691.95	262,116.21	.00	1,144,674.79	81.36
31250	* School Resource Officer *	61,016.00	61,016.00	5,086.62	10,173.24	.00	50,842.76	83.32
31400	* E911 *	23,050.00	23,050.00	1,906.60	1,906.60	.00	21,143.40	91.72
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	.00	.00	8,705.00	100.00
33300	* Probation Office *	1,644.00	1,644.00	167.69	167.69	.00	1,476.31	89.79
33400	* Correction & Detention *	109,000.00	109,000.00	2,325.00	2,325.00	.00	106,675.00	97.86
34100	* Building Inspections *	119,499.00	119,499.00	10,179.47	19,202.13	.00	100,296.87	83.93
34200	* Animal Control *	90,156.00	90,156.00	14,250.04	22,853.84	.00	67,302.16	74.65
42400	* Refuse Disposal *	563,625.00	563,625.00	74,037.78	85,829.49	.00	477,795.51	84.77
43200	* General Properties *	690,593.00	690,593.00	68,039.72	95,420.18	.00	595,172.82	86.18
51200	* Supplement of Local Health Dept *	79,441.00	79,441.00	.00	.00	.00	79,441.00	100.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	33,834.00	33,834.00	3,363.17	6,108.02	.00	27,725.98	81.94
68000	* Community Colleges *	2,588.00	2,588.00	.00	2,588.00	.00	.00	.00

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	81,290.00	81,290.00	12,949.02	15,789.86	.00	65,500.14	80.57
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	10,350.00	10,350.00	.00	.00	.00	10,350.00	100.00
81110	* Planning/Zoning Dept. *	114,644.00	114,644.00	9,036.05	17,510.53	.00	97,133.47	84.72
81200	* Community & Economic Development *	2,000.00	2,000.00	406.57	406.57	.00	1,593.43	79.67
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	.00	.00	1,850.00	100.00
81513	*Clothes Closet*	600.00	600.00	102.58	102.58	.00	497.42	82.90
81522	* Meals On Wheels *	3,780.00	3,780.00	50.29	50.29	.00	3,729.71	98.66
81535	* Farmville Area Chamber of Commerce	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	6,895.00	6,895.00	.00	3,447.50	.00	3,447.50	50.00
83500	* Extension Agents *	45,374.00	45,374.00	390.45	390.45	.00	44,983.55	99.13
90000	* NONDEPARTMENTAL *	1,465.00	1,465.00	.00	.00	.00	1,465.00	100.00
93100	**TRANSFERS**	8,269,298.00	8,269,298.00	.00	1,330,808.38	.00	6,938,489.62	83.90
	--FUND TOTAL--	13,873,123.00	13,873,123.00	504,244.55	2,320,440.91	.00	11,552,682.09	83.27
FUND # -150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	1,722.91	1,722.91	.00	1,722.91	100.00
31200	SHERIFF	30,000.00	30,000.00	.00	.00	.00	30,000.00	100.00
	--FUND TOTAL--	30,000.00	30,000.00	1,722.91	1,722.91	.00	28,277.09	94.25
FUND # -170								
62100	HEALTH INSURANCE	1,804,326.00	1,804,326.00	.00	119,293.95	.00	1,685,032.05	93.38
63100	DENTAL INSURANCE	109,200.00	109,200.00	.00	5,751.52	.00	103,448.48	94.73
64100	PATIENT CENTERED OUTCOME FEE(PCOR)	.00	.00	.00	389.22	.00	389.22	100.00
	--FUND TOTAL--	1,913,526.00	1,913,526.00	.00	125,434.69	.00	1,788,091.31	93.44
FUND # -201								
53100	* Administration *	1,221,776.00	1,221,776.00	.00	90,667.97	.00	1,131,108.03	92.57
	--FUND TOTAL--	1,221,776.00	1,221,776.00	.00	90,667.97	.00	1,131,108.03	92.57

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
FUND # -203								
61314		.00	.00	.00	4,265.69	.00	4,265.69	100.00-
	--FUND TOTAL--	.00	.00	.00	4,265.69	.00	4,265.69	100.00-
FUND # -205								
61100		14,143,703.00	14,143,703.00	5,272.86	330,118.14	.00	13,813,584.86	97.66
	--FUND TOTAL--	14,143,703.00	14,143,703.00	5,272.86	330,118.14	.00	13,813,584.86	97.66
FUND # -302								
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
	--FUND TOTAL--	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
FUND # -401								
67200	* Elementary School - Lit Loan *	236,667.00	236,667.00	.00	.00	.00	236,667.00	100.00
67400	* COPS97 Loan *	372,756.00	372,756.00	.00	330,840.62	.00	41,915.38	11.24
67500	* High/Middle School - VPSA Loan *	967,501.00	967,501.00	.00	747,719.19	.00	219,781.81	22.71
67700	PUBLIC FACILITY NOTE 2009	393,694.00	393,694.00	.00	18,173.97	.00	375,520.03	95.38
67800	* AMERESCO *	134,158.00	134,158.00	.00	.00	.00	134,158.00	100.00
95500	* LeSueur Property *	9,067.00	9,067.00	3,022.50	3,022.50	.00	6,044.50	66.66
95600	* SunTrust Loan-HS/MS *	249,041.00	249,041.00	.00	.00	.00	249,041.00	100.00
95700	* SunTrust Loan - Courthouse *	1,491,576.00	1,491,576.00	.00	225,675.65	.00	1,265,900.35	84.86
	--FUND TOTAL--	3,854,460.00	3,854,460.00	3,022.50	1,325,431.93	.00	2,529,028.07	65.61
FUND # -500								
53900		450,000.00	450,000.00	168.75	2,631.25	.00	447,368.75	99.41
	--FUND TOTAL--	450,000.00	450,000.00	168.75	2,631.25	.00	447,368.75	99.41
FUND # -501								
94900	* SEWER FUND - Enterprise Fund *	274,583.00	274,583.00	16,979.27	29,025.35	.00	245,557.65	89.42

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
95900	* WATER FUND - ENTERPRISE FUND *	122,077.00	122,077.00	9,173.28	16,120.02	.00	105,956.98	86.79
95903	** WATERLINE EXTENSION PROJECT **	.00	.00	38,124.42	18,705.20	.00	18,705.20	100.00
	--FUND TOTAL--	396,660.00	396,660.00	11,971.87	26,440.17	.00	370,219.83	93.33
FUND #-580								
53500	IPR ADMINISTRATIVE EXPENSES	.00	.00	.00	122.20	.00	122.20	100.00
	--FUND TOTAL--	.00	.00	.00	122.20	.00	122.20	100.00
FUND #-715								
81610	COMMUNITY CENTER PURCHASE	127,464.00	127,464.00	5,152.00	13,722.00	.00	113,742.00	89.23
81620	MADISON INDUSTRIAL PARK	.00	.00	4,235.50	4,235.50	.00	4,235.50	100.00
	--FUND TOTAL--	127,464.00	127,464.00	9,387.50	17,957.50	.00	109,506.50	85.91
FUND #-733								
53010		20,000.00	20,000.00	.00	637.52	.00	19,362.48	96.81
	--FUND TOTAL--	20,000.00	20,000.00	.00	637.52	.00	19,362.48	96.81
	--FINAL TOTAL--	36,042,532.00	36,042,532.00	500,963.98	4,245,870.88	.00	31,796,661.12	88.21

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9/04/2013

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2013 - 9/04/2013

TIME 14:19

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

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** GENERAL FUND REVENUES**

Monthly Financial Report To Council For September 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,716,858.54	
Fund Revenue	36,042,532.00	4,286,352.84	31,756,179.16
Total Revenue	36,042,532.00	9,003,211.38	27,039,320.62
Expenditures			
* Board of Supervisors *	43,871.00	11,704.96	32,166.04
* County Administrator *	221,793.00	35,635.54	186,157.46
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	235,128.00	37,336.01	197,791.99
* Assessor *	92,000.00	21,301.65	70,698.35
* Equalization Board *	1,500.00		1,500.00
* Treasurer *	269,917.00	43,499.29	226,417.71
* Accounting *	161,819.00	27,186.56	134,632.44
* Data Processing *	171,745.00	13,252.11	158,492.89
* Electoral Board *	25,157.00	1,095.18	24,061.82
* Registrar *	80,708.00	12,979.52	67,728.48
* Circuit Court *	15,310.00	102.57	15,207.43
* General District Court *	6,445.00	442.39	6,002.61
* Magistrate *	2,069.00	396.15	1,672.85
* Clerk of Circuit Court *	232,813.00	35,503.09	197,309.91
* Law Library *	1,000.00		1,000.00
* Commonwealth's Attorney *	213,940.00	33,499.33	180,440.67
* Sheriff *	1,406,791.00	262,116.21	1,144,674.79
* School Resource Officer *	61,016.00	10,173.24	50,842.76
* E911 *	23,050.00	1,906.60	21,143.40
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* Forestry Service *	8,705.00		8,705.00
* Probation Office *	1,644.00	167.69	1,476.31
* Correction & Detention *	109,000.00	2,325.00	106,675.00
* Building Inspections *	119,499.00	19,202.13	100,296.87
* Animal Control *	90,156.00	22,853.84	67,302.16
* Refuse Disposal *	563,625.00	85,829.49	477,795.51
* General Properties *	690,593.00	95,420.18	595,172.82
* Supplement of Local Health Dept *	79,441.00		79,441.00
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	33,834.00	6,108.02	27,725.98
* Community Colleges *	2,588.00	2,588.00	
Special Olympics	200.00	200.00	
* Recreation *	81,290.00	15,789.86	65,500.14
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	10,350.00		10,350.00
* Planning/Zoning Dept. *	114,644.00	17,510.53	97,133.47

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For September 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Community & Economic Developmnt *	2,000.00	406.57	1,593.43
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	600.00	102.58	497.42
* Meals On Wheels *	3,780.00	50.29	3,729.71
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	6,895.00	3,447.50	3,447.50
* Extension Agents *	45,374.00	390.45	44,983.55
* NONDEPARTMENTAL *	1,465.00		1,465.00
TRANSFERS	8,269,298.00	1,330,808.38	6,938,489.62
COMMONWEALTH'S ATTORNEY		1,722.91	(1,722.91)
SHERIFF	30,000.00		30,000.00
HEALTH INSURANCE	1,804,326.00	119,293.95	1,685,032.05
DENTAL INSURANCE	109,200.00	5,751.52	103,448.48
PATIENT CENTERED OUTCOME FEE(PCOR)		389.22	(389.22)
* Administration *	1,221,776.00	90,667.97	1,131,108.03
		4,265.69	(4,265.69)
	14,143,703.00	330,118.14	13,813,584.86
* UTILITIES - WATER *			
* Sewer - Maint			
Randolph Community Center	11,820.00		11,820.00
* Elementary School - Lit Loan *	236,667.00		236,667.00
* COPS97 Loan *	372,756.00	330,840.62	41,915.38
* High/Middle School - VPSA Loan *	967,501.00	747,719.19	219,781.81
PUBLIC FACILITY NOTE 2009	393,694.00	18,173.97	375,520.03
* AMERESCO *	134,158.00		134,158.00
* LeSueur Property *	9,067.00	3,022.50	6,044.50
* SunTrust Loan-HS/MS *	249,041.00		249,041.00
* Suntrust Loan - Courthouse *	1,491,576.00	225,675.65	1,265,900.35
	450,000.00	2,631.25	447,368.75
* SEWER FUND - Enterprise Fund *	274,583.00	29,025.35	245,557.65
* WATER FUND - ENTERPRISE FUND *	122,077.00	16,120.02	105,956.98
** WATERLINE EXTENSION PROJECT **		(18,705.20)	18,705.20
		122.20	(122.20)
COMMUNITY CENTER PURCHASE	127,464.00	13,722.00	113,742.00
MADISON INDUSTRIAL PARK		4,235.50	(4,235.50)
	20,000.00	637.52	19,362.48
Total Expenditure	36,042,532.00	4,245,870.88	31,796,661.12
Total Revenues			
Less Total Expenditures		4,757,340.50	(4,757,340.50)

**CUMBERLAND COUNTY, VIRGINIA
CALENDAR FOR THE DEVELOPMENT OF THE
FISCAL YEAR 2015 – 2019 CAPITAL IMPROVEMENT PROGRAM**

PROPOSED SCHEDULE

September 27, 2013	CIP package to departments
October 25, 2013	CIP requests returned to the county administrator
November 5, 2013	County administrator submits requests and recommendations to the CIP Committee together with status of prior year projects
November 2013	CIP Committee meets to review requests
December 2013	CIP Committee meets with department and agency representatives and ranks projects
January 27, 2014	CIP Committee presents recommended Capital Improvement Program to the Planning Commission for public hearing
February 24, 2014	Planning Commission holds public hearing on Capital Improvement Program
April 1, 2014	Board of Supervisors holds public hearing on Capital Improvement Program

BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
FOR SPECIAL ELECTION

September 10, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, Cumberland County Courthouse, Cumberland, Virginia 23040, commencing at 7:00 p.m., September 10, 2013, the following action was taken:

On a motion made by _____, it was moved that the Board of Supervisors of Cumberland County authorize a special election for Commissioner of the Revenue to be held November 4, 2014.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

David Meinhard, Chairman

Lloyd Banks, Jr., Vice-Chairman

William F. Osl, Jr.

Kevin Ingle

Parker Wheeler

Dated: _____

Attested: _____

Vivian Seay Giles, Clerk
Board of Supervisors of Cumberland County

WHEREAS, on August 13, 2013, the Board of Supervisors received notification, in person, of the resignation of Anita H. French, Commissioner of the Revenue for Cumberland County, Virginia, which resignation shall be effective September 30, 2013; and

WHEREAS, in accordance with Va. Code § 24.2-228.1, the vacancy created by the said resignation shall be filled by special election at the next ensuing general election to be held in November, or the second ensuing general election if the vacancy occurs within 90 days prior to the next ensuing general election; and

WHEREAS, in accordance with Va. Code § 24.2-228.1, the Board of Supervisors of Cumberland County, Virginia shall petition the Cumberland County Circuit Court to issue a writ of election to fill the vacancy created by the said resignation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. On behalf of the Board of Supervisors of Cumberland County, Virginia and in strict accordance with Va. Code § 24.2-228.1, a petition shall be filed with the Cumberland County Circuit Court for a special election to be held November 4, 2014 for the purpose of filling the vacancy created by the resignation of the Commissioner of the Revenue of Cumberland County, Virginia.
- b. The County Attorney is instructed and authorized to prepare and file the said petition and any and all paperwork necessary for this purpose.
- c. The Chairman of the Cumberland County Board of Supervisors is authorized to sign the said petition and any and all paperwork necessary for this purpose.

Current County Projects		
Project	Status Summary	Staff Contact
Cobbs Creek Reservoir	Staff has finished reviewing property acquisition plats. Henrico is in the process of making offers to property owners. Henrico has submitted their Phase 1 site plan which includes clearing for the utility relocation and are awaiting VDOT approval. Due to slower than expected property aquisition process and project delays, Henrico now hopes to begin construction on Phase I in Spring 2014.	Rachel Falkenstein
Comprehensive Plan Update	The 2013 Comprehensive Plan update was adopted by the BOS August 13, 2013.	Rachel Falkenstein
County Code Updates	CA 13-03: Utility Easements - a requirement for all proposed subdivision. BOS will have public hearing on Sept. 10 regular meeting CA 13-04: Accessory Structure setbacks - limiting encroachments from accessory structures. Planning Commission will have public hearing in September and pending thier recommendation BOS will have public hearing in October.	Rachel Falkenstein
Emergency Services Training	Kristen Wood has volunteered to do CERT Training for staff if we are interested. Staff will work with available citizens that are certified to teach CPR to staff. Department heads and staff are in the process of completed FEMA courses 100, 200, etc. and will be required to do so by year end. WEB EOC course, held at State Police headquarters will also be required of some Board members and staff by year end. Staff will be meeting with Red Cross to discuss shelter operations and required training.	Jennifer Roberts
Emergency Operations Plan (EOP) for Cumberland County	Staff is working on final updates to the 2013 EOP. It will be presented to the BOS for approval upon its completion in November. Staff is working with Kristen Wood from Richmond Regional and VCU students on completion of the project.	Jennifer Roberts
Integrated Public Alert Warning System (IPAWS)	New Public Alert System from FEMA is expected to roll out this year. Dispatchers will need to take the online course by year end.	Jennifer Roberts
Midland Trail Scenic Byway Designation	The Midland Trail group submitted an application to the state to review Route 60 for scenic byway designation on May 31. The state will make a determination on whether or not the route will qualify as a scenic byway by the end of the	Vivian Giles Rachel Falkenstein
Poor House Road Industrial Park	County has received a permit from DEQ to impact wetlands within the business park. IDA is working with Dewberry to prepare a water supply plan and engineering plans for providing water to the business park. Ag Renewable Resources (ARR) is the current tenant on lot 2 of the industrial park. Project partners are seeking financing for construction of poultry biodigester on lot 2 and estimate from 2-6 months before construction can commence. They must submit a final site plan and obtain proper permits prior to beginning construction.	Vivian Giles Rachel Falkenstein
Public Waterline	The western waterline extension and connections are complete. The eastern waterline extension is in progress.	Jennifer Roberts Gary Thompson
REZ 13-01 Pillai Estate: R-2 to B-1	In July BoS approved rezoning of tax map parcel 45-A-11 from R-2 Residential to B-1 Business to allow for the placement of a wholesale bakery and potential future businesses. Applicant has submitted entrance site plan and is	Rachel Falkenstein
SERCAP Grant	D&A Construction has completed LMI western waterline connections along Route 60 and Fleming Rd. Staff is in the process of gathering quotes for the cost of Eastern Extension LMI connections. The remaining SERCAP funds will be awarded through lottery.	Jennifer Roberts Gary Thompson
Stormwater Management Program Development	DEQ is requiring localities to develop local stormwater management programs by July 1, 2014. DEQ has awarded a grant to the 7 counties in Planning District 14 (which includes Cumberland) to explore opportunities for regional cooperation. The counties have selected Joyce Engineering to evaluate the feasiblitiy of a regional program. The BoS will be required to approve a fee schedule and staffing plan by December 15, 2013. Program information and funding and staffing options will be presented to the BOS in October or November.	Rachel Falkenstein



Memo

To: Vivian Giles, County Administrator/Attorney

From: Rachel Falkenstein, Planning Director

Date: September 3, 2013

CC: File

RE: CA #13-04: Accessory Structures Setbacks

Code Amendment 13-04 is an amendment to the accessory structure setback language for structures in A-2, R-1, R-2, and R-3 zoning districts. The purpose of the amendment is to prohibit encroachments into the minimum required side and rear yards of accessory structures, which is 5 feet from side and rear property lines in these districts.

The proposed language maintains the current setbacks for accessory structures. Language addressing minor and limited encroachments into setbacks has been amended to allow encroachments from the principle structure only for all zoning districts except R-1, Residential where public water and sewer is available. For areas zoned R-1 with public water and sewer, encroachments will not be permitted into the side yard of the principle structure.

Staff requests that the Board set CA 13-04 for public hearing at their October 8 regular meeting, pending the Planning Commission's recommendation after their September 16 public hearing.

Attachment

CA 13-04 draft language

CA 13-04 Accessory Setbacks & Draft Language

Cumberland County Setback Requirements (All measurements in feet)

Zoning District	Principle & Accessory	Principle Structures		Accessory Structures	
	Front	Side	Rear	Side	Rear
A-2	Primary Hwy: 130 Secondary & Private Rd: 75	25	35	5	5
A-20	All Roads: 200	100	100	25	25
RA-1	Primary Hwy & Rt. 622: 150 Secondary & Private Rd: 75 Cul-de-sac: 50	25	50	5	5
R-1 no public water & sewer	Primary Hwy: 130 Secondary & Private Rd: 75	15	35	5	5
R-1 with public water & sewer	Primary Highways: 130 Public Rd: 75 Private Rd: 45	5	25	5	5
R-2 no public water & sewer	Primary Hwy: 130 Secondary & Private Rd: 75	25	35	15	15
R-2 with public water & sewer	Primary Hwy: 130 Secondary Rd: 75 Private Rd: 45	10	25	5	5
R-3	Primary Hwy: 130 Secondary & Private Rd: 75	50	75	15	15

Sec. 74-136. A-2, Agricultural; Sec. 74-265. R-2, Residential; Sec. 74-305. R-3, Residential

Minor and limited encroachments into the minimum side or rear yards of principle structures only, as listed above shall be permitted as follows:

- (1) Uncovered stairs and stoops, air conditioners and heat pumps, none of which are more than ten feet in width, may extend five feet into any minimum required yard.
- (2) Bay windows, oriels, and chimneys, none of which are more than ten feet in width, may extend three feet into any minimum required yard.
- (3) Carports may extend five feet into any minimum required side yard.
- (4) An accessibility improvement, defined as steps, ramps, and landings affording pedestrian and wheelchair access, may extend into any minimum required yard.
- (5) The following shall apply to any open (not roofed) deck attached to any existing single-family detached dwelling:
 - (a) Any non-roofed deck may extend five feet into any minimum required side yard or minimum required rear yard.
 - (b) No deck may extend into any minimum required setback from a public or private road, nor shall such deck extend into any easement or other so encumbered area.

Sec. 74-225. R-1, Residential

Minor and limited encroachments into the minimum side or rear yards of principle structures only, except for side yards of principle structures in bonus over base, as listed above shall be permitted as follows:

- (1) Uncovered stairs and stoops, air conditioners and heat pumps, none of which are more than ten feet in width, may extend five feet into any minimum required yard.
- (2) Bay windows, oriels, and chimneys, none of which are more than ten feet in width, may extend three feet into any minimum required yard.
- (3) Carports may extend five feet into any minimum required side yard.
- (4) An accessibility improvement, defined as steps, ramps, and landings affording pedestrian and wheelchair access, may extend into any minimum required yard.
- (5) The following shall apply to any open (not roofed) deck attached to any existing single-family detached dwelling:
 - (a) Any non-roofed deck may extend five feet into any minimum required side yard or minimum required rear yard.
 - (b) No deck may extend into any minimum required setback from a public or private road, nor shall such deck extend into any easement or other so encumbered area.

Collection Rates - As of August 31, 2013

Real Estate:

	Current Collection %	Prior Year %	Change
Current Year - 2013 (First Half)	90.72%	90.37%	+ 0.35%
Year 2	95.23%	94.94%	+ 0.29%

Personal Property:

	Current Collection %	Prior Year %	Change
Current Year - 2012	95.49%	95.55%	- 0.06%
Year 2	98.01%	97.80%	+ 0.21%

Treasurer's Office

Outstanding Collections Report

August 2013

Real Estate

	<u>As of 7/31/13</u>	<u>As of 8/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 13,449.32	\$ 13,341.98	\$ 107.34	0.80%	
2006	8,285.45	8,032.23	253.22	3.05%	
2007	12,873.19	12,873.19			
2008	23,062.07	22,039.43	1,022.64	4.43%	
2009	42,481.92	40,265.97	2,215.95	5.21%	
2010	94,955.34	90,728.35	4,226.99	4.45%	
2011	173,120.97	165,709.70	7,469.72	4.31%	
2012	291,862.46	277,495.01	14,367.45	4.92%	\$ 487.70
2013 (1st Half)	326,141.24	271,518.93	54,622.31	16.75%	
Total	\$ 986,231.96	\$ 902,004.79	\$ 84,285.62		

Personal Property

	<u>As of 7/31/13</u>	<u>As of 8/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2008	\$ 45,024.11	\$ 44,114.73	\$ 909.38	2.01%	
2009	35,755.13	34,553.28	1,201.85	3.36%	\$ 106.58
2010	45,780.84	44,007.83	1,773.01	3.87%	190.07
2011	58,156.84	55,395.75	2,761.09	4.75%	182.93
2012	139,023.09	125,875.93	13,147.16	9.46%	185.72
Total	\$ 323,740.01	\$ 303,947.52	\$ 19,792.49		

AUGUST 2013

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	51	\$2,561.97	1	17			
2	43	\$2,075.25	4	18			
3				19	15	\$590.80	3
4				20	22	\$1,049.00	3
5	44	\$1,487.83	4	21	10	\$1,053.55	
6	24	\$1,000.75	2	22	30	\$1,778.93	3
7	31	\$1,805.70	5	23	29	\$5,171.22	7
8	22	987.5	5	24			
9	34	\$1,869.15	3	25			
10				26	41	\$5,588.22	5
11				27	29	\$877.25	4
12	30	\$1,046.75	4	28	37	\$1,773.92	5
13	18	\$421.50	3	29	41	\$2,227.70	4
14	32	\$952.16	3	30	123	\$8,522.58	7
15	10	\$478.49	3	31			
16	27	\$852.50	6		743	\$44,172.72	84

MONTHLY RECYCLE TOTALS REPORT

June 2013

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
8/12/2013	2 lbs. ALUM. 15 lbs. PLASTIC	20 Lbs.	70 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
8/19/2013	1 lbs. ALUM. 10 lbs. PLASTIC	17 Lbs.	34 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
8/26/2013	6 lbs. ALUM. 2 lbs. PLASTIC	10 Lbs.	68 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	0 Lbs	0 Lbs.
MONTHLY TOTALS	9 LBS. - ALUM. 27 LBS. PLASTIC	47 lbs.	172 LBS.	0 LBS. - ALUM. 0 LBS. PLASTIC	0 lbs.	0 LBS.

Cumberland County

Building Inspections Department



**August
2013**

**Monthly
Report**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Tina M. Tate
Permit Technician /
E-911 Coordinator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax



August	Current Month 2012	YTD 2012	Current Month 2013	YTD 2013
Singlewides	1	7	0	8
Doublewides	2	7	1	3
Modular	0	4	0	5
New Homes	1	8	0	10
Ag & Exempt	0	4	0	4
Garages & Carports	2	16	3	12
Additions & Remodels	1	16	0	17
Misc	14	73	20	129
Commercial	0	19	1	27
Totals	21	154	27	214
Total Fees Collected	\$2,407.34	\$23,983.75	\$1,807.18	\$23,800.01
E-911 Fees Collected	\$36.00	\$168.00	\$0.00	\$132.00
Zoning Fees Collected	\$0.00	\$10.00	\$30.00	\$120.00
S & E Fees Collected	\$0.00	\$0.00	\$50.00	\$50.00
Total Estimated Value	\$352,300.00	\$4,139,114.00	\$225,838.00	\$4,285,600.00
Admin. Fees	\$0.00	\$155.00	\$35.00	\$110.50
CO's Issued	1	24	4	21

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 13th day of August 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Rachel Falkenstein, Planning Director
Meghan Allen, Deputy Clerk

Absent: None

1. **Moment of Silence and Pledge of Allegiance**

The Pledge of Allegiance was led by Supervisor Banks.

2. **Closed Session**

VA Code Section 2.2-3711.A.1 to discuss the following:
Subject: Personnel Matters regarding promotions.

On a motion by the Mr. Osl and carried, the Board entered into closed meeting under VA Code Section 2.2-3711 (A-1) Personnel Matters including the assignment of duties, promotions, salaries, resignations, and performance of County employees.

Subject: Personnel matters regarding promotions.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl – aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard – aye
Mr. Wheeler - aye

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

The Chairman adjourned to the 7p.m. regular meeting.

Supervisor Meinhard commented that the Board went into closed session so Ms. Anita French, Commissioner of the Revenue could announce her retirement. He thanked Ms. French for her years of service to the County.

3. **Approval of Agenda**

On a motion by Supervisor Wheeler and carried the Board approved the Agenda as amended:

Move item up:

5. **State and Local Departments/Agencies**

e) Recognition of Cumberland County Youth League

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

5. **State and Local Departments/Agencies**

e) Recognition of Cumberland County Youth League

Recreation Director Mr. Keith White advised the Board that he wanted to recognize the Cumberland County Youth League Coach Pitch Team for their hard work. They participated in the District Tournament in Amelia County and the Director of the district was very impressed with the team. They were then invited to play in the State Tournament. They did a great job and he was very proud of them.

4. Public Hearing

a) Comprehensive Plan Update

Ms. Rachel Falkenstein reviewed the background information. She advised that there is an amendment to the resolution that needs to be made. Insert in the beginning of Item F the following: "Pursuant to Title 15.2 of the Code of Virginia

Supervisor Wheeler commented that the Planning Commission and the CRC have put a lot of work into the plan and it turned out great, probably the best he has seen.

The Chairman opened the Public Hearing. There were no citizens signed up to speak. With no other comment, the Chairman closed the Public Hearing.

Supervisor Banks questioned what effects this plan would have on the County, was the County bound to this plan. He also questioned what availability was made to citizens to view the proposed updated plan.

County Administrator Vivian Giles advised that this is just a plan and serves as a template.

Ms. Falkenstein advised that a copy of the plan was on the County Website, and available in the Zoning office. Also there have been many public forums, requests for input from citizens and a notice was placed in the Farmville Herald advising where copies could be viewed.

On a motion by Supervisor Wheeler and carried the Board approved to adopt the following resolution to approving the 2013 Comprehensive Plan update in accordance with section 15.2-2230 of the Code of Virginia and as required by the 2010 memorandum of understanding between Cumberland County and Henrico County.

BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
FOR ADOPTION OF 2013
COMPREHENSIVE PLAN
August 13, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, Cumberland County Courthouse, Cumberland, Virginia 23040, commencing at 7:00 p.m., August 13, 2013, the following action was taken following a duly held public hearing during which time County staff provided a review of the proposed plan and members of the public offered comment:

On a motion made by Mr. Park Wheeler, it was moved that the Board of Supervisors of Cumberland County, in accordance with the following Resolution, adopt the 2013 Comprehensive Plan.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
David Meinhard, Chairman	Aye
Lloyd Banks, Jr., Vice-Chairman	Aye
William F. Osl, Jr.	Aye
Kevin Ingle	Aye
Parker Wheeler	Aye

Absent:

Dated: 8/13/2013

Attested: _____

Vivian Giles, Clerk
Board of Supervisors of
Cumberland County

WHEREAS, on February 27, 2012 in the Cumberland County Community Center, the Planning Commission of Cumberland County initiated a review and revision of its 2006 Comprehensive Plan to guide land use decisions in the County; and

WHEREAS, the Planning Commission conducted several work sessions to provide staff direction in the preparation of the Plan's text and maps; and; and

WHEREAS, the Planning Commission directed staff to make the 2013 Comprehensive Plan available for public review on June 17, 2013; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on July 15, 2013; and

WHEREAS, the Planning Commission carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Comprehensive Plan Update; and

WHEREAS, in its review of the Comprehensive Plan Update, the Planning Commission gave reasonable consideration to numerous factors, including but not limited to the following: the existing resources and characteristics of the County, the trends of growth or change, and the current and future requirements of the County as to land use; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at the public hearing and at the meeting, the Planning Commission, by resolution adopted at its July 15, 2013 meeting after a duly held public hearing, recommends adoption of the 2013 Comprehensive Plan update; and

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on August 13, 2013; and

WHEREAS, the Board of Supervisors carefully considered the Planning Commission's recommendation and the testimony and evidence presented at the public hearing on August 13, 2013, in support or opposition to the proposed Comprehensive Plan update and gave reasonable consideration to numerous factors, including but not limited to the following: the existing resources and characteristics of the County, the trends of growth or change, the current and future requirements of the County as to land use, the location and characteristics of the Cobb's Creek Reservoir site, and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at the public hearing, the Board of Supervisors desires to affirm its findings and take action with respect to the Comprehensive Plan Update;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The maps are in substantial conformance with the new comprehensive plan.
- b. The Board of Supervisors affirms its mapping, findings and designations concerning particular planning areas.

- c. This new Plan provides for residential and commercial growth in the County where services and infrastructure can be provided consistent with the efficient and economical use of public funds.
- d. The new Plan implements the County's rural economic strategy, providing new and expanded economic development opportunities compatible with its rural character.
- e. The new Plan furthers the protection of the County's natural, agricultural and historic resources and promotes the creation of a convenient, attractive and harmonious community.
- f. Pursuant to title 15.2-2232 of the Code of Virginia, the new plan includes a location and description of the future Cobb's Creek Reservoir and recognizes the reservoir as a significant community resource and important part of the future land use plan.

BE IT FURTHER RESOLVED by the Board of Supervisors that this new Plan and corresponding maps are hereby officially adopted by the Cumberland County Board of Supervisors.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

5. Public Comments

There were no citizens signed up to speak

6. **State and Local Department/Agencies**

a) VDOT

There was no representative present from VDOT.

b) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin advised the Board that they just completed the second day of school; Thursday, August 8th was Open House and 75-80% of parents and students attended; Bus dismissal has changed, the Middle/High School will be picked up first and then to the Elementary; the security wall and buzzer system is complete; Cumberland received and invite from Dr. Wright with the Department of Education to the Governor's press conference in Salem. There they were 1 of 13 schools to be awarded the Strategic Compensation Grant; Special thanks to Sharon Baptist, Thomas Chapel, Fitzgerald Methodist and the Ruritans for their support of the schools; The School Board recognized employees for their years of service. Twenty-three (23) for five (5) years, ten (10) for ten (10) years, thirteen (13) for fifteen (15) years, three (3) for twenty (20) two (2) for twenty-five (25) years and Ms. Sue Price for thirty (30) years of service; and the School just received the "Plugged in Virginia" grant that SVCC partnered with.

c) Gary Shannon Lewis, Virginia Department of Forestry

Mr. Lewis advised the Board of updates with the Forestry Department. So far this year they have harvested ninety-seven (97) acres of Mature Pine, fifty (50) acres of hardwood and sixteen (16) acres of pine hardwood mix. They are currently working on a

10-year plan which would include acreage of wood to be harvested over the next 10 years. He also noted that the problems with Southern Pine Beetles appears to be fizzling out on its own, however according to traps set put out, Cumberland is slightly higher than normal. Virginia Tech will be conducting a recreational use study over the next eighteen (18) months. The State Forest generated \$313,682 in revenue giving the County \$39,210.46. Mr. Lewis presented a check to the County.

d) Zeke Sanderson, Lionheart Resort

Mr. Sanderson was not present.

7. **County Attorney/County Administrator Report**

a) Consent Agenda

1) Approval of Bills for July 2013 and August 2013.

Approved bills for August total \$76,206.70. Ratified bills for July warrants total \$406,678.51 with check numbers ranging from 66558-66727. Direct Deposits total \$153,574.79.

2) Monthly Budget Report

3) Year-end Transfers

On a motion by Supervisor Osl and carried the Board approved the consent agenda.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Approval of Minutes

On a motion by Supervisor Wheeler and carried the Board approved the minutes as amended.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Approval of FY 2013-14 Budget Calendar

On a motion by Supervisor Wheeler and carried the Board approved the FY 2013-14 Budget Calendar.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Approval of Calendar Year 2013 PPTRA rate of 45.23%

County Administrator Vivian Giles advised the Board that this is the rate that is calculated by the Commissioner of Revenue's office according to the Personal Property Relief Act.

On a motion by Supervisor Osl and carried the Board approved the PPTRA rate of 45.23%

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

e) Virginia Retirement System VLDP Resolution

County Administrator, Vivian Giles advised the Board that this was from the previous meeting, she still had not received any new information other than what was provided to the Board. The Board would need to make a decision by the September or October meeting.

Supervisor Osl questioned if any other localities had taken action. If so could we get information from them. Also do we have any information on costs and rates.

Ms. Giles advised that she did not think any other localities have made a decision at this time, and she has not been able to find out any more information. The Board has until November 1st to make a decision and could hold a special meeting just for that if needed.

f) Appointment – Industrial Development Authority

Supervisor Meinhard advised that he would like to nominate Mr. James Henshaw to be appointed to the vacant position on the IDA.

On a motion by Supervisor Meinhard and carried the Board appointed James Henshaw to the IDA.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

8. Planning Director's Report

a) Update on Planning Commission Activities

Ms. Falkenstein advised that that they were working on some code amendments that they would be coming before the Board in the next few months.

b) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions.

c) CA 13-03 Utility Easements in Subdivisions

Rachel Falkenstein Planning Director advised the board currently there is no requirement that proposed subdivisions have utility easements Planning Commission would like to add so neighboring property owners are not denied access to utility hook ups. Requesting the Board set this item for a public hearing and their next meeting pending the Planning Commission's recommendation after their August 19th Public Hearing.

On a motion by Supervisor Osl and carried the Board approve to set a public hearing for CA 13-03 Utility Easements in Subdivisions at the September 10th meeting pending the Planning Commission's recommendation at their August 19th meeting.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Public Comments (Part 2)

There was one (1) citizen signed up to speak, their comments for the Board included: Concern with tax relief for the citizens.

Supervisor Banks commented he wanted to thank the citizen for their comment.

Supervisor Osl commented that the budget was just adopted approving the current tax rate. Next April the budget will be looked at along with the tax rate.

Supervisor Meinhard commented that Cumberland is paying on debt with the revenue that is coming in.

Supervisor Ingle commented that the County needed to increase its revenue with business in order to see relief.

10. Board Member Comments

Supervisor Osl commented that if Cumberland had the business that Buckingham County had then our tax rate would be lower.

Supervisor Ingle commented that the County needs more business, big or small.

Supervisor Meinhard commented that with surrounding counties having lower tax rates its hard to attract businesses to Cumberland.

11. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

12. Adjourn - Regular Meeting Tuesday, September 10, 2013

David Meinhard, Chairman

Vivian Giles, County Administrator