

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 10th day of December 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Rachel Falkenstein, Planning Director
Meghan Allen, Deputy Clerk

Absent: None

1. Call to Order

Mr. Meinhard called the meeting to order.

2. Roll Call

County Administrator Vivian Giles called the Roll.

In calling the roll, Ms. Giles established for the record and confirmed with the Chairman, Mr. Ingle and the audience present at the meeting all of the following:

- 1) Pursuant to VA Code § 2.2-3708.1, Mr. Ingle would be participating in the meeting through electronic (telephonic) communication, having notified the Chairman that he was unable to attend the meeting due to a temporary disability or medical condition that prevented his physical attendance;
- 2) That Mr. Ingle was participating in the meeting from 60 Foster Road in Cumberland, Virginia;

- 3) That a quorum of the Board was physically assembled at the meeting at the Cumberland County Courthouse; and
- 4) The voice of Mr. Ingle could be heard via speaker phone by all persons at the meeting location, the Cumberland County Courthouse.

3. Approval of Agenda

On a motion by Supervisor Osl and carried the Board approved the Agenda.

4. Election of Chair

Supervisor Wheeler made a motion to nominate Supervisor Osl as Chairman.

There was no vote.

Supervisor Meinhard made a motion to nominate Supervisor Banks as Chairman.

Vote:	Mr. Osl – nay	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – nay	

5. Election of Vice-Chair

Supervisor Banks made a motion to nominate Supervisor Ingle as Vice-Chairman and Emergency Services Director.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

6. **Moment of Silence and Pledge of Allegiance**

The Moment of Silence and Pledge of Allegiance was led by Supervisor Banks.

7. **Organizational & Administrative Matters**

a) Set date and time of regular meetings

County Administrator Vivian Giles advised the Board that if the Board went along with the second Tuesday of the month that the November meeting would fall on Veteran's Day, which is a holiday for the County.

Supervisor Osl advised that he would not be able to attend the meeting for April.

On a motion by Supervisor Wheeler and carried the board to continue with the second Tuesday of each month with the exception of the November and April meetings which will be held on the third Tuesday of those months.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Review By-Laws

On a motion by Supervisor Wheeler and carried the board adopted the By-laws.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – abstain
Mr. Wheeler – aye

c) Review Code of Ethics & Standards of Conduct

On a motion by Supervisor Wheeler and carried the board adopted the Code of Ethics and Standards of Conduct.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – abstain
Mr. Wheeler – aye

d) Review Committee Appointments

On a motion by Supervisor Banks and carried the Board approved the Committee Appointments except Supervisor Meinhard will serve as liaison to the Planning Commission

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

e) Review Goals and Priorities and Legislative Priorities

On a motion by Supervisor Wheeler and carried the Board approved the Goals and Priorities and Legislative Priorities as amended:

**CUMBERLAND COUNTY
BOARD OF SUPERVISORS
2014 GOAL/PRIORITIES**

- Attract **selected** business/industrial development to create jobs and build tax base

- Continue implementing technology infrastructure – including wireless hot spots
- Identify and seek to develop needed senior programs
- Build a greater presence with the general assembly
- Encourage volunteer recognition/reward program
- Establish parks & recreation areas including playground equipment
- Conduct retreats - improve working relationships
- Help with school budget without increasing tax burden
- Expand satellite SVCC campus
- ~~Update Comprehensive Plan~~
- Conduct periodic reviews with surrounding communities
- Encourage Longwood University expansion into Cumberland
- Identify and approve rural preservation/agricultural areas
- Leverage High Bridge trail for economic development
- Seek out grants for expanding the water and sewer system
- Seek to accomplish goals without increasing tax burden on citizens or County indebtedness

**2014 CUMBERLAND COUNTY
LEGISLATIVE PRIORITIES
ADOPTED JANUARY 14, 2014**

The Cumberland County Board of Supervisors has developed the following legislative positions for consideration by VACo and our representatives to the General Assembly.

1. Taxes-Request a JLARC study to understand and analyze the value and lost revenue of property owned by a political subdivision that is tax exempt in another political subdivision.
2. Transportation – require VDOT to implement a Plan with the local governing body to establish maintenance priorities.

8. Public Hearing

a) REZ 13-02 Hughes Duplexes

Planning Director, Rachel Falkenstein reviewed the information that was provided in the packet.

The Chairman opened the Public Hearing, there were no citizens signed up to speak. The Chairman asked if there was anyone who wanted to comment that did not sign up. One citizen questioned where the property was located. With no further comment the Chairman closed the Public Hearing.

Supervisor Osl questioned if there were any requirements for the entrance.

Ms. Falkenstein advised that VDOT would determine any changes to the entrance that needed to be done.

On a motion by Supervisor Wheeler and carried the Board approved REZ 13-02 Hughes Duplexes

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) CA 13-06 Lot size & density in R-1 Zoning

Planning Director, Rachel Falkenstein reviewed the information that was provided in the packet.

The Chairman opened the Public Hearing, with no citizens signed up to comment the Chairman closed the Public Hearing.

On a motion by Supervisor Wheeler and carried the Board approved CA 13-06 Lot size and density in R-1 Zoning.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Public Comments

There was one (1) citizen signed up to speak. Their comments for the Board included: Thanking the County and the Board for their help with the tax issue at the Bright Hope.

10. State and Local Department/Agencies

a) VDOT

There was no representative from VDOT present.

b) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin advised the Board that senior Justin Coleman was invited to participate in the Congress of Future Medical Leaders in February; Many seniors are receiving early acceptance letters from colleges; They will be starting the Backpacks of Love in March; Cumberland County Public Schools Foundation will hold their second 5k Walk/Run at High Bridge Trail on March 15th; A Baby Chick Cam was installed to capture the chicks hatching and a live feed will be on the School website; Seven (7) students participated in the Longwood Honors Band; An email was received from a parent from another County commending Cumberland on their sportsmanship; Attended the Elementary School Musical and it was outstanding; and the Third Graders made an ancient civilization museum walk.

c) Virginia's Growth Alliance

Mr. Jeff Reid advised the Board that he was part of the Virginia's Growth Alliance and he was there to inform the Board of what they do and how they could help the County. He advised that they were a regional economic development group and wanted to invite Cumberland as well as Buckingham to join. He advised that they did marketing and tried to get localities to work together instead of against each other. He advised that they were offering the County to join for six (6) months for no charge.

11. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for December 2013 and January 2014.
Approved bills for January total \$323,09.76. Ratified bills for December warrants total \$299,705.82 with check numbers ranging from 67482-67660. Direct Deposits total \$152,270.47.

2) Monthly Budget Report

On a motion by Supervisor Meinhard and carried the Board approved the consent agenda.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Approval of Minutes

On a motion by Supervisor Wheeler and carried the Board approved the minutes.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Appropriation Verizon Wireless Refund \$1,645

On a motion by Supervisor Osl and carried the Board approved appropriation Verizon Wireless Refund \$1,645.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Appropriation Reimbursement County Road Signs \$67.12

On a motion by Supervisor Osl and carried the Board approved appropriation reimbursement County Road Signs \$67.12.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

e) Appropriation SVCC GED Program Funds from CCPS \$2,064

On a motion by Supervisor Osl and carried the Board approved appropriation SVCC GED Program Funds from CCPS \$2,064.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

Mr. Wheeler – aye
f) Appropriation COPS Grant \$29,289

On a motion by Supervisor Osl and carried the Board approved the appropriation COPS Grant \$29,289.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

g) Appropriation USDA Grant Waterline Construction \$174,662.94

On a motion by Supervisor Osl and carried the Board approved the appropriation USDA Grant Waterline Construction \$174,662.94.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

h) Piedmont Regional Jail 3rd quarter invoice \$65,079.18

On a motion by Supervisor Wheeler and carried the Board approved the payment of the third quarter invoice of \$65,079.18 from Piedmont Regional Jail.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

i) Award contract for replacement of 911 Communications Equipment

County Administrator Vivian Giles advised the Board that the County received a grant to replace the outdated 911 equipment located in the Sheriff's Office. This will not cost the County any money. She advised that they received two (2) bids to replace the current equipment.

On a motion by Supervisor Wheeler and carried the Board approved to award the contract for replacement of the 911 Communications equipment to Century Link.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

12. Planning Director's Report

a) Update on Planning Commission Activities

Rachel Falkenstein advised the Board that there were no updates to report.

b) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions. She also noted that the new GIS system was on the County website for the public to use. Any feedback anyone had would be greatly appreciated.

13. Public Comments (Part 2)

There was one (1) citizen signed up to speak. Their comments for the Board included: recommending that the State of Virginia allow gambling and for the County to allow it as well; concern with the cost of the new 911 equipment.

14. Board Member Comments

Supervisor Ingle commented that he wanted to thank everyone who came out and that his reason for not attending the meeting in person was due to a recent surgery, he apologized for not being there.

Supervisor Osl commented that he wished Mr. Ingle a speedy recovery.

Supervisor Wheeler commented that he was looking forward to a good progressive year and hoping to get more business in Cumberland.

Supervisor Meinhard commented that he wanted to congratulate Mr. Banks and Mr. Ingle on their new positions. He also commented that he wanted to thank everyone who came out.

Supervisor Banks commented that he wanted to thank everyone who came and to bring a friend next time. He also commented that he thought the County was moving in the right direction.

15. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

16. Adjourn - Regular Monthly Meeting Tuesday, February 11, 2014

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator