



CUMBERLAND COUNTY BOARD OF SUPERVISORS

**Regular Monthly Meeting
Cumberland County Circuit Courtroom A
Cumberland, VA**

Agenda

October 14, 2014

Regular Meeting – 6:30 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Adjourn into Closed Session** **Motion**

Pursuant to Va. Code § 2.2-3711.A.5:

Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

6. **Reconvene in Open Session (pg. 1)** **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

7. **Public Comments (Part one)**
8. **Public Hearings**
 - a. **REZ 14-02 Rt. 45 Cumberland Community Center (pg. 2-11)** **Motion**
 - b. **CA 14-05 Amendments to Manufactured Housing Ordinance (pg. 12-18)** **Motion**
9. **State and Local Departments/Agencies/Community Service Providers**
 - a. **Dr. Amy Griffin, Superintendent of Cumberland County Public Schools** **Information**
 - b. **VDOT** **Information**

- 10. County Attorney/County Administrator Report**
- a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (9/9/14)
 - b. Reappoint Supervisor Banks to the Crossroads Community Services Board **Motion**
 - c. Approve refund of tax overpayment and interest to SBA Towers (pg. 19) **Motion**
 - d. Cooperative Extension Proclamation (pg. 20-21) **Motion**
 - e. Resolution in Memoriam of Mr. Richard E. Foster, Jr. (pg. 22) **Motion**
 - f. County Projects Update (pg. 23) **Motion**
- 11. Finance Director's Report**
- a. Monthly Budget Report (pg. 24-32) **Motion**
 - b. Revenue Appropriations (pg. 33-35) **Motion**
 - c. Request for UT appropriation of funds (pg. 36-38) **Motion**
- 12. Planning Director's Report**
- a. Planning Project updates (pg. 39-40) **Information**
 - b. Bodacious Report (pg. 41-47) **Motion**
 - c. Stormwater memo (pg. 48) **Motion**
 - d. Set PH for CA 14-07 Poultry Housing (pg. 49) **Motion**
- 13. Old Business**
- 14. New Business**
- 15. Public Comments (Part two)**
- 16. Board Members Comments**
- 17. Additional Information – (pg. 50-61)**
- a. Treasurer's Report
 - b. DMV Report
 - c. Recycling Report
 - d. Building Inspections Report
 - e. Building Inspections ISO Audit
 - f. Notification of Road Closure
 - g. project:HOMES update
- 18. Adjourn – Regular Meeting – November 18, 2014**

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor _____ adopted by the following vote:

Mr. Osl -
Mr. Banks -
Mr. Ingle -
Mr. Meinhard -
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.



STAFF REPORT
REZ 14-02
Zoning Map Amendment
Cumberland County, Virginia
Board of Supervisors Public Hearing
October 14, 2014

General Information:

Processing schedule: The application was submitted on August 1, 2014. The Planning Commission held a public hearing at their September 15 meeting. Revised proffers were submitted on September 17, 2014. The Planning Commission recommended approval on a 3-2-1 vote (3 yes's, two no's and one abstention) on October 7, 2014. The Board of Supervisors has a public hearing on this proposal on October 14, 2014.

Application Information:

Applicant/Owner: Gary Singh and Pilvinder Kaur
Requested Action: To amend the Cumberland County Zoning Map from A-2, Agricultural to B-1, Business
Location: Tax Parcel 65-A-62A
Address TBD Davenport Road
The parcel is located on the east side of Cumberland Road, just north of Davenport Road.
Voting District: 3
Existing Zoning: A-2, Agricultural
Proposed Zoning: B-1, Business
Size: 2.804 acres
Existing land uses: vacant
Comp. plan area: Not in a growth area
Overlay districts: None
Proffers: No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	Vacant and Residential	A-2	Rural area
South	Residential	A-2	Rural area
East	Residential	A-2	Rural area
West	Residential	A-2	Rural area

Summary of Request and Background Information:

Gary Singh would like to construct a community center on this property for the purposes of birthday, anniversary, wedding and other gatherings. He also owns the adjacent lot to the north.

The applicant came with his engineer, Rob Maxey, and met with county and VDOT staff to address particular issues to this development. A summary follows:

- Utilities communicated to the applicant that sewer is not practical at the site, given that the line that runs down Cumberland Road is a force main, and is under substantial pressure at this location. Mr. Singh is going to work with the Health Department to determine well and septic requirements for the use.
- VDOT indicated that if the applicant uses Davenport Road for the entrance and exit, the corner clearance required would be 225 feet from the corner edge of pavement. An entrance from Cumberland Road would require more engineering and improvements. The applicant was satisfied with using Davenport Road.
- The Building Official reviewed the requirements for sprinklers. If the State Fire Marshall determines that the use is a “nightclub,” the building occupancy limit without sprinklers would be 100. If it is determined that this is a “community hall,” the occupancy limit is 300 without sprinklers. The State Fire Marshall should be contacted for an interpretation prior to construction.

The applicant is anticipating a request for one exception to County Ordinances. The Zoning Ordinance requires paving or concrete for commercial lots, and the applicant would like to use gravel.

Consistency with the 2013 Comprehensive Plan:

The proposed zoning map amendment is located within a rural area of the Comprehensive Plan. While this area is not anticipated for major growth, it is located along Route 45.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed rezoning:

Goal 5: It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

Objective 1: Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

The proposed rezoning helps meet an important need of the county by providing economic development opportunities.

Consistency with the Zoning Ordinance:

Section 74-421 of the Zoning Ordinance states the intent of the B-1, Business zoning district is:

Generally, the B-1 district covers that portion of the county intended for the conduct of general business to which the public requires direct and frequent access but which is not characterized either by constant heavy trucking other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by incidental light and noise of congregation of people and passenger vehicles.

The proposed use of the subject property is compatible with the above intent. The question with consistency for this piece of property centers on how the transition to adjacent residential acreage is handled. The existing Zoning Ordinance does not require buffers or transition between the business and agricultural districts.

Public Notification:

Public notification was sent by certified mail per State Code requirements for the Planning Commission hearing and for the Board of Supervisors public hearing. The property was posted with a public hearing sign on October 8, 2014.

Public Input:

At the Planning Commission public hearing, there were six speakers. Five were opposed to the proposal, and one spoke in favor of the proposal. The Planning Commission suggested several areas that could be addressed by additional proffers. After the submission of the revised proffers on September 17, 2014, staff contacted the citizens that spoke at the Planning Commission public hearing. Each was sent or emailed a copy of the revised proffers. Since that time, Ms. Carol Miller, an adjacent landowner has called with concerns, and then submitted an email for the Commission's consideration. Ms. Patty Pedrick called staff as well to present her concerns.

Proffers:

After the Planning Commission public hearing held on September 15, 2014, the applicant agreed to additional proffers that address all of the issues brought forward by the Planning Commission. He has proffered the following:

1. Lighting- Lighting added to the property for this project shall be directed towards the building and parking areas, and not directed toward adjacent properties.
2. Noise- Noise standards shall be addressed through lease agreements with tenants to keep noise at a minimum during quiet hours. Quiet hours shall be maintained from midnight to 9:00 am. Any noise during quiet hours resulting from events on the property shall not exceed a decibel level of 60 decibels at any property line for longer than a 60 second continuous time period.

3. Hours of Operation- If the site is used for retail uses or daycare uses, the hours of operation shall be limited to 6:00 am to 8:00 pm. If the site is used for recreation center uses, the hours of operation shall be 9:00 am to 1:00 am.
4. Security- The operator will, as terms of the lease conditions, require tenants to obtain security (either two licensed security officers or two deputies) for any event involving more than 300 attendees where alcohol is being served.
5. Trash- Trash will be removed from the site weekly and picked up along roadways on the property at that time.
6. Illegal Activity- The applicant will, as terms of the lease conditions, require tenants to control loitering and agree to abide by all state and local ordinances.
7. Buffers- Along the east side of the property, a double staggered row of evergreen trees shall be installed and maintained. The minimum height at planting shall be no less than five (5) feet.
8. Landscaping- Through the site plan process, a landscaping plan will be provided that shows ornamental trees and shrubs along the Route 45 and Davenport Road frontage. At least one tree per 20 linear feet and one bush per 10 linear feet shall be provided.
9. Uses- The following B-1 Business uses (as permitted under Sec. 74-422) shall not be permitted on the Property: (all listed, except for daycare, recreation center, and retail).

Recommendation:

The Planning Commission recommended approval of this proposal to the Board of Supervisors on a divided vote. Three Commissioners voted for approval; two voted for denial, and one abstained.

Respectfully submitted by:
Sara Carter
Planning Director



**CUMBERLAND COUNTY, VIRGINIA
STATEMENT OF PROFFER**

Pilvinder Kaur, the owner and Gary Singh, the agent of Tax Map Parcel 65-A-62A (the "Property"), hereby voluntarily proffer that, in the event that the Property is rezoned from A-2, Agricultural to B-1, Business, the development and use of the Property will be subject to the following conditions:

1. Lighting- Lighting added to the property for this project shall be directed towards the building and parking areas, and not directed toward adjacent properties.
2. Noise- Noise standards shall be addressed through lease agreements with tenants to keep noise at a minimum during quiet hours. Quiet hours shall be maintained from midnight to 9:00 am. Any noise during quiet hours resulting from events on the property shall not exceed a decibel level of 60 decibels at any property line for longer than a 60 second continuous time period.
3. Hours of Operation- If the site is used for retail uses or daycare uses, the hours of operation shall be limited to 6:00 am to 8:00 pm. If the site is used for recreation center uses, the hours of operation shall be 9:00 am to 1:00 am.
4. Security- The operator will, as terms of the lease conditions, require tenants to obtain security (either two licensed security officers or two deputies) for any event involving more than 300 attendees where alcohol is being served.
5. Trash- Trash will be removed from the site weekly and picked up along roadways on the property at that time.
6. Illegal Activity- The applicant will, as terms of the lease conditions, require tenants to control loitering and agree to abide by all state and local ordinances.
7. Buffers- Along the east side of the property, a double staggered row of evergreen trees shall be installed and maintained. The minimum height at planting shall be no less than five (5) feet.
8. Landscaping- Through the site plan process, a landscaping plan will be provided that shows ornamental trees and shrubs along the Route 45 and Davenport Road frontage. At least one tree per 20 linear feet and one bush per 10 linear feet shall be provided.
9. Uses- The following B-1 Business uses (as permitted under Sec. 74-422) shall not be permitted on the Property:
 - (1) Antique shops.
 - (2) Auto/truck sales.
 - (3) Bakeries.
 - (4) Banks.

- (5) Barbershops and beauty shops, massage therapy.
- (6) Business offices.
- (7) Cabinet-making furniture and upholstery shops.
- (8) Car dealerships.
- (9) Carwashes.
- ~~(10) Childcare centers.~~
- (11) Clubs and lodges.
- (12) Drugstores.
- (13) Dry cleaners/laundries.
- (14) Farm supply stores, equipment and machinery sales and service.
- (15) Financial services.
- (16) Florists.
- (17) Funeral homes.
- (18) Gift shops.
- (19) Government offices/post offices.
- (20) Health clinic.
- (21) Home appliance/hardware store.
- (22) Hospitals, general.
- (23) Hotels, motels, restaurants.
- (24) Kennels, commercial (no outdoor confinement).
- (25) Laundromats.
- (26) Liquor store.
- (27) Lumber and building supply (storage under cover).
- (28) Machinery sales and service.
- (29) Medical facilities.
- (30) Newspaper offices.
- (31) Off-street parking (as required by this chapter).
- (32) Office buildings.
- (33) Plumbing/electrical supply (storage under cover).
- (34) Printing presses.
- (35) Professional offices.
- (36) ~~Recreation center~~
- (37) Repair shops: bicycle, shoes, locks, guns, etc.
- (38) Restaurants and drive-in restaurants.
- (39) Retail food store or supermarket.
- ~~(40) Retail stores, shops and building supply store.~~
- (41) Service stations (major repair under cover).
- (42) Taverns.
- (43) Theatres and assembly halls.
- (44) Vehicle painting, upholstery, repairing, rebuilding and reconditioning.
- (45) Veterinary hospital (no outdoor confinement).

**BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
RECOMMENDATION
FOR REZONING APPLICATION #14-02
TAX MAP PARCEL 65-A-62A**

October 14, 2014

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Cumberland County Courthouse Courtroom A, Cumberland, Virginia 23040 commencing at 7:00 p.m., October 14, 2014, the following action was taken following a duly held public hearing during which time County staff provided a review of the rezoning request, the applicant's representative and agents provided a review of the proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County grant, in accordance with the following Resolution, the request to rezone from A-2, Agricultural to B-1, Business, the property described in said Resolution;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

David Meinhard

William F. Osl, Jr.

Parker Wheeler

Absent:

Dated: 10/14/2014

Attested: _____

Vivian Seay Giles, Clerk
Board of Supervisors of Cumberland County

WHEREAS, Mr. Gary Singh (the “Applicant”) filed a rezoning application and supporting materials (the “Rezoning Application”) seeking to rezone the property described below from A-2, Agricultural to B-1, Business in accordance with Chapter 74 of the Cumberland County Code of Ordinances (the “Zoning Ordinance”); specifically, the Applicant has requested the rezoning in order to allow for a recreation center on the property; and

WHEREAS, the subject property is located on the east side of Cumberland Road (Route 45) just north of Davenport Road, and more particularly described as Tax Map Parcel 65-A-62A (the “Property”), and is approximately 2.804 acres; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on September 15, 2014; and

WHEREAS, the Planning Commission carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Rezoning Application; and

WHEREAS, in its review of the Rezoning Application, the Planning Commission gave reasonable consideration to numerous factors, including but not limited to the following: the existing use and character of the Property, the County’s Comprehensive Plan, the suitability of the Property for various uses, the trends of growth or change, and the current and future requirements of the County as to land use; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at the public hearing and at this meeting, the Planning Commission unanimously recommended approval to the Board of Supervisors with respect to the Rezoning Application, subject to the proffers submitted on September 17, 2014;

WHEREAS, the Board of Supervisors carefully considered the Planning Commission’s recommendation and the testimony and evidence presented at the public hearing on October 14, 2014, in support or opposition to the proposed REZ Application and gave reasonable consideration to numerous factors, including but not limited to the following: the existing use and character of the Property, the County’s Comprehensive Plan, the suitability of the Property for the proposed use, the trends of growth or change, and the current and future requirements of the County as to land for various purposes as determined by population and economic studies, the zoning standards more fully described in the Zoning Ordinance; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such documentation, information and data, including information and materials presented at this public hearing, the Board of Supervisors desires to affirm its findings and take action with respect to the REZ Application;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing and the conditions and standards set forth in the Zoning Ordinance, the Board of Supervisors considers it appropriate to rezone the Property in accordance with the Rezoning Application.
- c. The Board of Supervisors further finds that the request made in the Rezoning Application is in substantial accordance with the County's Comprehensive Plan.
- d. The Board of Supervisors has also determined that the request made in the Rezoning Application furthers the general purpose and objectives of the Zoning Ordinance and would be beneficial and appropriate taking into consideration public necessity, convenience, general welfare and good zoning practice;
- e. Upon consideration of the foregoing, the Board of Supervisors grants the request in Rezoning Application #14-02 to rezone the Property from A-2, Agricultural, to B-1, Business.
- f. Further, the rezoning shall be subject to the voluntarily proffered conditions set forth in the Applicant's proffer statement titled "Statement of Proffer" and further identified by Tax Map Parcel 65-A-62A and provided to the Board of Supervisors and presented at this meeting; and provided, further, that a copy of said proffer statement shall be recorded in the Office of the Clerk of the Circuit Court for Cumberland County; that the covenants and restrictions in such proffers shall be placed on the deed or deeds of the Property; that the right-of-way easements shall be duly recorded on the deed or deeds of the Property; and that such filings shall take place prior to ninety (90) days after rezoning is granted or such rezoning shall be deemed null and void and the Property will revert to its prior status.
- g. This Resolution is effective immediately.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: October 7, 2014

Re: **Code Amendment 14-05**
Amendments to Manufactured Housing Ordinances

Recommendation

Staff recommends adoption of the attached amendments to the Cumberland County Code to bring the Code into compliance with State Code regarding manufactured housing and modular housing units.

Analysis

Staff became aware of issues in our Ordinances when the Tillersons came to replace a manufactured home on their lot. After research on changes in the State Code, staff reviewed the County Code for compliance, and found several places where the County Code does not match adopted State Code. Additionally, the changes proposed by the Planning Commission address the removal of existing manufactured homes when they are being replaced. The Ordinance will allow applicants to accomplish this either by a removal bond, or by delaying final occupancy permit until the original home is removed from the property.

Attachment: Proposed Ordinance changes

Mobile Home Replacement Issue:

From Chapter 42 (Manufactured homes)

Sec. 42-31. Purpose.

The purpose of this article is to allow for quiet and orderly installation of manufactured housing and mobile homes in permitted zones and to protect the health, safety or general welfare of the public.

Sec. 42-32. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Class A manufactured home means a multisectional unit built after July 1, 1976, placed on a permanent foundation, taxed as real estate, and resembling a site-built home.

Class B manufactured home means a single or multisectional unit, built after July 1, 1976, that does not meet all criteria of a class A manufactured home.

Class C manufactured home and mobile home mean a single-width manufactured home which does not meet all the criteria of a class A or class B manufactured home but satisfies the standards of quality, durability, and safety established under the National Manufactured Housing Construction and Safety Standards Act of 1974 as amended (42 USC 5401 et seq.) and the standards and regulations promulgated pursuant to such act. For the purposes of this article, any mobile home displaying the certification label as prescribed by the federal manufactured home construction and safety standards shall be deemed to satisfy the requirements of this article.

Dealer means any person engaged in the sale, leasing or distribution of manufactured homes primarily to persons who in good faith purchase or lease a manufactured home for purposes other than resale.

Farm operation means one or more parcels of land, either contiguous or separate, aggregating not less than 50 acres under constructive single ownership and/or management upon which the activity of agriculture is pursued in the production of natural fibers and food for human or animal consumption exclusive of forestry.

Federal regulations means the federal manufactured home procedural and enforcement regulations.

Federal standards means the federal manufactured home construction and safety standards.

Imminent safety hazard means a hazard that presents imminent risk of death or severe personal injury.

Manufactured home means a structure subject to federal regulations, which is transportable in one or more sections; is eight body feet or more in width and 40 body feet or more in length in the traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single family dwelling, with or without a permanent foundation, when connected to the required utilities; and includes the plumbing, heating, air conditioning and electrical systems contained in the structure.

Mobile home park means a community of class B manufactured homes and, under certain conditions, class C manufactured homes on spaces that are leased or rented.

Sec. 42-33. Site regulations.

All manufactured homes must meet all area, setback, frontage, yard and height regulations required in the permitted zone.

Sec. 42-34. Water and sewage disposal.

(a) — It shall be unlawful for any person or dealer to place or locate any manufactured home in the county unless such manufactured home is connected to an approved public water supply and sewage disposal system, or is connected to a water source and septic system which is approved by the state department of health.

(b) — No permit shall be issued until the department of health shall furnish evidence to the county zoning administrator that the manufactured home will meet the requirements of this section.

Sec. 42-35. Electrical services.

No person shall furnish electricity to any manufactured home in the county unless such person furnishing electricity has been notified by the county zoning administrator that the manufactured home is in compliance with all regulations.

Sec. 42-36. Mounting and anchorage.

All manufactured homes (regardless of date of manufacture) shall be mounted and anchored in accordance with instructions provided with the unit or by the methods in "The Virginia Industrialized Building Unit and Mobile Home Safety Regulations," adopted by the state corporation commission.

Sec. 42-37. Skirting.

The area between the bottom of the walls of the manufactured home and ground surface must be neatly skirted with material fabricated from metal, concrete, masonry, rigid vinyl or fiberglass; such skirts must be secured and installed in a manner to accommodate vibrations and wind and to prevent freezing.

Sec. 42-38. Single use or structure.

(a) — A manufactured home, whether occupied, unoccupied, designated as a dwelling, or used for storage, must be the only dwelling or main building on a parcel, and no other main building shall be on the parcel except where permitted in sections 42-41 and 42-42

(b) — All individual class B and class C manufactured homes shall be located on lots or parcels of land which are not within a major subdivision of land required by the subdivision ordinance to be platted.

Sec. 42-39. Ingress and egress.

No means of ingress and egress may be established to serve the manufactured home until a driveway permit has been obtained from the state department of transportation. Points of ingress and egress must be established and maintained in accordance with the prevailing standards of state department of transportation.

Sec. 42-40. Occupancy.

The manufactured home may not be occupied until a certificate of occupancy has been issued by the building official of the county. No such certificate shall be issued until each and every condition set forth by federal, state and county regulations have been complied with.

Sec. 42-41. Manufactured homes on farm operation.

Notwithstanding regulations and uses set forth in this article applicable to manufactured home parks, there may be placed upon a farm operation in an agricultural zone, one manufactured home for the first 20 acres comprised by the farm operation and one additional manufactured home per each 20 acres not to exceed two manufactured homes per farm operation subject to the following conditions:

(1) *Head of household.* The head of the household who occupies each such manufactured home shall be gainfully employed full-time on the farm operation.

(2) *Reclassification.* If the land upon which each manufactured home is located shall be reclassified to a residential district, the affected manufactured homes shall be removed from the land and reclassified within 90 days following the effective date of the reclassification.

Sec. 42-42. Mobile home parks.

All mobile home parks shall be located in an R-MH zone and governed by the regulations of that zone.

Sec. 42-43. Joined manufactured homes.

Joined manufactured homes, as distinguished from double wide premanufactured mobile homes, shall not be permitted in any zoning district. A joined manufactured home includes those units connected by decks, roofs or by any other structural means.

From 74-2 (Definitions):

Dwelling means any structure which is designed for use for residential purposes, except hotels, boardinghouses, lodging houses, tourist cabins, apartments and automobile trailers.

Dwelling, multiple-family means a structure arranged or designed to be occupied by more than one family.

Dwelling, single-family means a structure arranged or designed to be occupied by one family, the structure having only one dwelling unit.

Dwelling, two-family means a structure arranged or designed to be occupied by two families, the structure having only two dwelling units.

Dwelling unit means one or more rooms in a dwelling designed for living or sleeping purposes, and having at least one kitchen.

Manufactured home means a structure subject to federal regulation, which is transportable in one or more sections; is eight body feet or more in width and 40 body feet or more in length in the traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without a permanent foundation, when connected to the required utilities; and includes the plumbing, heating, air conditioning and electrical systems contained in the structure.

~~*Manufactured home, class A* means a multi-sectional unit, placed on a permanent foundation, taxed as real estate, and resembling a site-built home.~~

~~*Manufactured home, class B* means a single or multi-sectional unit that does not meet all the criteria of a class A manufactured home.~~

~~*Manufactured home, class C* means an older unit that is not constructed to national safety standards; may be referred to as a mobile home.~~

~~*Mobile home* means a manufactured home that was built prior to July 1, 1976, and does not comply with federal standards; which is constructed on a chassis for towing to the point of use and designed to be used, with or without a permanent foundation, for continuous year-round occupancy as a dwelling; or two or more such units separately towable, but designed to be joined together at the point of use to form a single dwelling, and which is designed for removal to and installation or erection on other sites.~~

~~*Mobile home-Manufactured home park* means any area designed to accommodate two or more manufactured homes or mobile homes intended for residential purposes.~~

Modular and prefabricated housing unit means an industrialized building assembly consisting of two or more standardized subassemblies, including the necessary electrical, plumbing, heating, ventilating and other service systems which are built to the Virginia Uniform Statewide Building Code standards, manufactured off-site and transported to the point of use for installation or erection, to a permanent foundation, as a finished building and not designed for removal to or installation, erection or assembly on another site.

From 74-4. Manufactured homes and Modular or prefabricated housing units.

Modular or prefabricated housing units are allowed in any zoning district that permits conventional dwellings. When replacing manufactured homes or modular housing units, no dual occupancy is permitted. Additionally, the unit being replaced shall be removed from the parcel no later than 60 days after the replacement manufactured home or modular housing unit is placed on the parcel. The Zoning Administrator shall either require a removal bond for the original unit (in the amount determined by the Zoning Administrator) or no permanent certificate of occupancy will be issued for the replacement unit until the original unit is removed.

From 74-132 (A-2 District)

Permitted uses and structures in the A-2 district are as follows:

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) Two-family dwellings;
- (5) ~~Manufactured homes, classes A, B and C. Any mobile home which does not satisfy the criteria for class A, class B or class C manufactured home which is located in the county and is occupied on the effective date of the ordinance from which this section derives, shall be deemed to be a preexisting nonconforming use. In order to establish the existence of any such preexisting nonconforming use, the owner shall be required to identify the mobile home by title and county tax receipt or demonstrate that an occupancy permit was granted for the mobile home.~~

From 74-182 (RA-1 District)

Permitted uses and structures in the RA-1 district are as follows:

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) ~~Manufactured homes, class A;~~ Modular housing units

From 74-222 (R-1 District)

Permitted uses and structures in an R-1 district are as follows:

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) Two-family dwellings;
- (5) ~~Manufactured homes, class A;~~ Modular housing units

From 74-262 (R-2 District)

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) Two-family dwellings;
- (5) ~~Manufactured homes, class A;~~ Modular housing units

From 74-302 (R-3 District)

Permitted uses and structures in an R-3 district are as follows:

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) Two-family dwellings;
- (5) ~~Manufactured homes, class A; Modular housing units;~~

From 74-382 (R-MH District)

Principal permitted uses and structures in a R-MH district are as follows:

- (1) ~~One family detached~~ manufactured housing.
- (2) Modular housing units.
- (3) ~~One family detached multiple section dwellings.~~
- (4) ~~One family detached dwellings.~~

From 74-787 (Non-conforming uses)

(e) For the replacement or restoration of preexisting nonconforming manufactured homes the following shall apply:

- (1) The replacement manufactured home shall comply with all building and construction codes in the Commonwealth of Virginia applicable to manufactured homes.
- (2) The replacement manufactured home shall be located on the same parcel so as to comply with all current yard and setback requirements of the ordinance. ~~If the dimensions of the parcel are such that compliance is impossible, the replacement manufactured home shall meet the requirements of the board of zoning appeals regarding variances as provided in Code of Virginia, § 15.2-2309. The fee for this variance shall be waived.~~
- (3) ~~The manufactured home being replaced shall be removed from the parcel no later than 90 days after the replacement manufactured home is placed on the parcel.~~
- (4) ~~There shall be no dual occupancy when such manufactured homes are being replaced.~~
- (5) ~~The replacement manufactured home shall be located on the parcel not more than 90 days after removal of the manufactured home to be replaced.~~
- (6) ~~A removal bond (the amount of which to be determined by the zoning administrator) shall be required to ensure that if not removed within 90 days, the manufactured home being replaced can be removed at the owner's expense.~~



L. O. Pfeiffer, Jr.
TREASURER OF CUMBERLAND COUNTY
P. O. Box 28
Cumberland, VA 23040
(804) 492-4297
Fax 492-5365



TO: Vivian Seay Giles, County Administrator

FROM: L.O. Pfeiffer, Jr. *LP*

RE: Refund on Overpayment of Taxes

Date: September 26, 2014

It was recently discovered that a cell phone tower owned by SBA Towers, located on parcel 074-A-35, was assessed taxes under both Personal Property and Real Estate. This was corrected by abatement by the Commissioner of Revenue's office. This abatement applies to Tax Years 2011 thru 2014 and results in a refund to SBA Towers in the amount of \$12,080.85 for overpayment of taxes and \$2,186.24 in interest.

By law, approval from the Board of Supervisors is required before issuing a refund of taxes over \$2,500.00. I am therefore requesting that the Board of Supervisors authorize the Treasurer to issue the check for the tax refund and process the interest payment.

Please let me know if you need any additional information on this.

**BOARD OF SUPERVISORS
OF THE COUNTY OF CUMBERLAND**

**PROCLAMATION HONORING THE CENTENNIAL
OF THE SMITH-LEVER ACT ESTABLISHING THE
COOPERATIVE EXTENSION**



OCTOBER 14, 2014

1 Courthouse Circle | Post Office Box 110
Cumberland, Virginia 23040

804.492.3800 Telephone
804.492.9224 Facsimile

www.cumberlandcounty.virginia.gov
info@cumberlandcounty.virginia.gov

WHEREAS, The Smith-Lever Act of 1914 established the Cooperative Extension Service, a state-by-state national network of extension educators who extend the university-based research and knowledge to the people in the counties; and

WHEREAS, the Cooperative Extension System is a nationwide educational network that is a collaboration of federal, state and local governments and Virginia Tech and Virginia State University, the state's land-grant universities; and

WHEREAS, the mission of the Cooperative Extension System is to disseminate research-based information on topics as varied as nutrition and health, youth development, agriculture, horticulture, animal husbandry, small business and personal finance. Every U.S. state and territory has a central state Extension office at its land-grant universities, and county offices staffed by professionals; and

WHEREAS, Cooperative Extension of Cumberland County serves its residents through faculty and staff providing educational programs and research to meet the needs of the county; and

WHEREAS, for 100 years, the Smith-Lever Act has stimulated innovative research and vital educational programs for youth and adults through progressive information delivery systems that improved lives and shaped a nation; and

WHEREAS, Cooperative Extension educational programs in the areas of Family and Consumer Sciences, Agriculture and Natural Resources, 4-H Youth Development, and Community Viability have benefitted more than 2,500 producers, businesses, families and youth in Cumberland County.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF CUMBERLAND as follows:**

That this Board, on behalf of the citizens of Cumberland County, recognizes the 100th Anniversary of the Smith-Lever Act that established Cooperative

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Extension. We honor and thank all the faculty and staff, past, present and future, of Virginia Cooperative Extension of Cumberland County who serve residents of all ages and backgrounds, and it is our hope that all residents continue to grow in awareness and support and reap the benefits of the programs and services provided by Virginia Cooperative Extension of Cumberland County.

Adopted this 14th day of October 2014.

Lloyd Banks, Jr., Chairman,
Cumberland County Board of Supervisors

Attest:

Vivian Seay Giles,
County Administrator/County Attorney

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RESOLUTION
IN MEMORY OF
RICHARD E. FOSTER, JR.



WHEREAS, on behalf of our community, we wish to record our deep sorrow over the passing of Richard E. Foster, Jr.; and

1 Courthouse Circle | Post Office Box 110
Cumberland, Virginia 23040

804.492.3800 Telephone
804.492.9224 Facsimile

WHEREAS, Richard E. Foster, Jr. served as an elected member of the Cumberland County Board of Supervisors, Central District, from January 1981 through December 1991; and

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info@cumberlandcounty.virginia.gov

WHEREAS, Richard E. Foster, Jr. served as an elected member of the Cumberland County School Board from April 1973 through December 1980; and

WHEREAS, Richard E. Foster, Jr. served his country in the armed forces, served his community as a mail carrier for over fifty years and as an active member of Rocky Mount Baptist Church, and served the students of Cumberland County as a school bus driver for many years; and

WHEREAS, Richard E. Foster, Jr. gave freely and unselfishly of his time and strength to each of the boards, committees and organizations on which he served; and

WHEREAS, Richard E. Foster, Jr. was abounding with personality and good humor, and was esteemed by his associates and loved by his many friends and acquaintances;

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors honors the life and records the death of Richard E. Foster, Jr. and extends to the family its deepest sympathy.

BE IT FURTHER RESOLVED that the Board of Supervisors directs that a copy of this resolution be made a part of the permanent record of the official minutes of the Cumberland County Board of Supervisors and that a copy be given to the family.

Adopted the 14th day of October 2014.

Lloyd Banks, Jr., Chairman
Cumberland County Board of Supervisors

Attest:

Vivian Seay Giles,
County Administrator/County Attorney

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**County Projects:
October 2014**

Economic Development and Business Prospects:		
Community Market	Old Social Services Building	Mr. David Daniels has signed a lease in the Old Social Services Building to sell frozen foods. The interior of the building is completed and Mr. Daniels anticipates opening in the next week.
Project Gonzales	Poorhouse Road	Working with engineer and VDOT Land Use Engineer to confirm and plan location of Road A for completion of road during Project Gonzales.
Grants:		
VaTICRC	Industrial Park	VaTICRC grant funding has been tabled until January. Staff is researching what grants may be repurposed to continue work on the site. The County has been approved for \$125,000 in funding and maintains ownership in the building.
FEMA/VDEM	Emergency Services	Requesting dollars for equipment needed to implement a coordinated response system for 1 st responders and to purchase additional new Toughbooks.
PSAP	Sheriff's Office	Grant requested for \$117,520 for GeoLynx- E911 Mapping and Addressing Maintenance Tools
PSAP	Sheriffs Office 911	Grant requested for \$40,000 to replace 911 voice recorder system.
Information Technology:		
911-CPE Project	Sheriff's Office	Grant funded project for replacement of outdated CPE equipment (911 call taking equipment). This project is approximately 90% complete.
Server Replacement	IT	Equipment has been received and installed. Currently being configured and is completion is expected within 30-60 days.
Financial Server Replacement	IT	RFP has been issued for replacement of the Financial Server as of Friday, 10/10/14.
Change in phone service provider	IT	This is still in the planning stages. Progress is expected within the next 60 days.
Tower repairs	IT	Replacement of microwave radios on 3 towers— completed as of the end of September 2014.
PSAP	Sheriff's Office	Grant requested for \$117,520 for GeoLynx- E911 Mapping and Addressing Maintenance Tools
PSAP	Sheriff's Office 911	Grant requested for \$40,000 to replace 911 voice recorder system.

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For October 2014

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,603,978.88	
Fund Revenue	40,398,515.09	8,487,927.06	31,910,588.03
Total Revenue	40,398,515.09	13,091,905.94	27,306,609.15
Expenditures			
* Board of Supervisors *	44,121.00	14,069.63	30,051.37
* County Administrator *	229,564.44	57,803.92	171,760.52
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	227,256.00	53,628.00	173,628.00
* License Bureau *			
* Treasurer *	273,536.00	69,012.54	204,523.46
* Accounting *	146,612.56	28,696.92	117,915.64
* Data Processing *	272,623.00	150,190.91	122,432.09
* Electoral Board *	25,143.00	1,676.91	23,466.09
* Registrar *	82,886.00	19,162.02	63,723.98
* Circuit Court *	14,310.00	100.56	14,209.44
* General District Court *	9,735.00	2,448.11	7,286.89
* Magistrate *	2,069.00	200.16	1,868.84
* Clerk of Circuit Court *	215,971.00	49,855.67	166,115.33
* Commonwealth's Attorney *	210,926.00	52,294.24	158,631.76
* Sheriff *	1,446,392.00	403,045.99	1,043,346.01
* School Resource Officer *	62,802.00	15,517.02	47,284.98
* E911 *	61,150.00	7,060.18	54,089.82
Cumberland Vol. FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* Forestry Service *	8,705.00	8,705.34	(.34)
* Probation Office *	1,644.00	160.72	1,483.28
* Correction & Detention *	285,000.00	70,532.45	214,467.55
* Building Inspections *	122,266.00	31,840.96	90,425.04
* Animal Control *	78,772.00	23,093.48	55,678.52
* Medical Examiner *	200.00		200.00
* Refuse Disposal *	608,898.00	117,291.60	491,606.40
* General Properties *	725,459.00	172,804.46	552,654.54
* Supplement of Local Health Dept *	94,543.00	23,635.75	70,907.25
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	35,635.00	3,016.96	32,618.04
* Community Colleges *	2,691.00	2,691.00	
* Recreation *	82,340.00	26,000.76	56,339.24
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	9,250.00	1,074.07	8,175.93
* Planning/Zoning Dept. *	123,787.00	28,673.87	95,113.13
* Community & Economic Developmnt *	12,052.00	2,000.00	10,052.00
* Board of Zoning Appeals *	1,850.00		1,850.00

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For October 2014

	Estimated 2014/2015 Budget to Date	Actual 2014/2015 Budget to Date	(Over) or Under Budget to Date
	-----	-----	-----
Expenditures			
Clothes Closet	610.00	100.06	509.94
* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerc	1,500.00	750.00	750.00
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	7,100.00	3,550.00	3,550.00
* Agricultural Development *			
* Extension Agents *	48,005.00	634.07	47,370.93
* NONDEPARTMENTAL *	8,600.00	1,387.79	7,212.21
TRANSFERS	8,838,396.00	1,773,668.64	7,064,727.36
COMMONWEALTH'S ATTORNEY		2,978.80	(2,978.80)
SHERIFF	50,000.00	3,911.40	46,088.60
HEALTH INSURANCE	1,807,700.00	410,970.13	1,396,729.87
DENTAL INSURANCE	259,700.00	31,064.58	228,635.42
PATIENT CENTERED OUTCOME FEE (PCOR)		128.00	(128.00)
* Administration *	1,251,786.00	293,375.78	958,410.22
	287,899.76	87,905.85	199,993.91
	15,023,053.00	2,611,377.64	12,411,675.36
	1,353,254.50	213,109.60	1,140,144.90
* Sheriff's Office *	100,000.00	53,470.88	46,529.12
Randolph Community Center	11,820.00		11,820.00
ELEMENTARY SCHOOL	597,006.00	387,621.48	209,384.52
* Elementary School - Lit Loan *	231,667.00		231,667.00
* COPS97 Loan *	376,069.00	341,915.62	34,153.38
* High/Middle School - VPSA Loan *	953,401.00	746,141.53	207,259.47
PUBLIC FACILITY NOTE 2009	394,190.00	52,638.72	341,551.28
* AMERESCO *	137,978.00	137,978.00	
* SunTrust Loan-HS/MS *	249,364.00		249,364.00
* Suntrust Loan - Courthouse *	1,488,974.00	228,365.65	1,260,608.35
	450,000.00	89,452.30	360,547.70
* SEWER FUND - Enterprise Fund *	337,873.83	70,807.59	267,066.24
* WATER FUND - ENTERPRISE FUND *	90,495.00	27,819.61	62,675.39
COMMUNITY CENTER PURCHASE	133,664.00	164,877.20	(31,213.20)
	20,000.00	659.53	19,340.47
Total Expenditure	40,398,515.09	9,342,054.65	31,056,460.44
Total Revenues			
Less Total Expenditures		3,749,851.29	(3,749,851.29)

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CUMBERLAND CO
REVENUE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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FUND #-100							
1101	** Real Estate Taxes **	5,746,335.00	5,746,335.00	69,408.07	243,974.50	5,502,360.50	95.75
1102	* Real/Personal Public Service *	585,000.00	585,000.00	373.14-	373.14-	585,373.14	100.06
1103	* Personal Property Taxes *	1,797,200.00	1,797,200.00	266,870.47	310,236.28	1,486,963.72	82.73
1104	* Machinery & Tools *	80,000.00	80,000.00	6,631.95	8,330.11	71,669.89	89.58
1106	* Penalties & Interest *	264,000.00	264,000.00	17,931.77	60,976.57	203,023.43	76.90
1201	* Local Sales & Use Taxes *	755,000.00	755,000.00	64,617.97	205,365.16	549,634.84	72.79
1202	* Consumer' Utility Taxes *	174,000.00	174,000.00	14,401.36	42,862.96	131,137.04	75.36
1203	* Business License Taxes *	107,000.00	107,000.00	3,248.06	11,823.06	95,176.94	88.95
1204	* Franchise License Taxes *	8,500.00	8,500.00	.00	.00	8,500.00	100.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	29,881.23	38,570.85	194,429.15	83.44
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	7,821.70	17,256.27	27,743.73	61.65
1301	* Animal Licenses *	8,800.00	8,800.00	32.00	383.78	8,416.22	95.63
1303	* Permits & Other Licenses *	51,000.00	51,000.00	5,335.94	15,003.24	35,996.76	70.58
1401	* Court Fines & Forfeitures *	150,000.00	150,000.00	11,150.15	45,134.50	104,865.50	69.91
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	2,772.08	28,227.92	91.05
1502	* Revenue From Use Of Property *	14,000.00	14,000.00	3,239.20	5,653.60	8,346.40	59.61
1601	* Court Costs *	47,560.00	47,560.00	4,974.52	15,419.43	32,140.57	67.57
1602	* Commonwealth's Attorney Fees *	1,000.00	1,000.00	87.63	184.79	815.21	81.52
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	3,100.32	9,843.52	30,156.48	75.39
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00	100.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	85.00	296.00	500,204.00	99.94
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	.00	3,500.00	100.00
1613	* Charges For Parks & Recreation *	11,600.00	11,600.00	4,381.00	9,571.67	2,028.33	17.48
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	85.00	85.00	1,515.00	94.68
1899	* Miscellaneous *	1,272,378.00	2,029,457.00	5,514.82	1,142,884.23	886,572.77	43.68
2101	* Service Charges *	45,000.00	45,000.00	.00	13,967.76	31,032.24	68.96
2201	**NON-CATEGORICAL AID**	921,935.00	921,935.00	2,087.15	54,154.73	867,780.27	94.12
2301	* Commonwealth Attorney *	156,000.00	156,000.00	13,906.05	39,464.33	116,535.67	74.70
2302	* Sheriff *	561,533.00	561,533.00	47,617.29	136,842.69	424,690.31	75.63
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	6,212.47	18,863.34	57,136.66	75.17
2304	* Treasurer *	93,000.00	93,000.00	8,512.89	21,643.94	71,356.06	76.72
2306	* Registrar/Electoral Boards *	35,000.00	35,000.00	.00	.00	35,000.00	100.00
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	12,358.87	35,295.91	108,704.09	75.48
2308	* DMV License Agent *	18,000.00	18,000.00	1,630.58	4,433.66	13,566.34	75.36
2404	**GRANT FUNDS**	30,000.00	30,000.00	10,473.96	34,782.19	4,782.19-	15.94-
3301	**GRANT FUNDS**	27,000.00	27,000.00	.00	.00	27,000.00	100.00
--FUND TOTAL--		14,035,541.00	14,792,620.00	621,224.28	2,545,703.01	12,246,916.99	82.79
FUND #-150							
2402	ASSET FORFEITURE REVENUE (STATE)	50,000.00	50,000.00	.00	3,447.70	46,552.30	93.10
--FUND TOTAL--		50,000.00	50,000.00	.00	3,447.70	46,552.30	93.10
FUND #-170							
1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	319,084.29	643,249.96	1,313,750.04	67.13

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CUMBERLAND CO
REVENUE SUMMARY
7/01/2014 - 10/06/2014

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	18,122.40	36,114.25	74,285.75	67.28
--FUND TOTAL--		2,067,400.00	2,067,400.00	337,206.69	679,364.21	1,388,035.79	67.13
FUND #-201							
1899	* Miscellaneous Revenue *	.00	.00	1,428.00	4,978.80	4,978.80	100.00-
2401	* Welfare *	153,318.00	153,318.00	27,122.60	96,828.61	56,489.39	36.84
3305	* Social Services *	785,624.00	785,624.00	45,502.82	166,799.29	618,824.71	78.76
4105	* Fund Transfers *	312,844.00	312,844.00	.00	.00	312,844.00	100.00
--FUND TOTAL--		1,251,786.00	1,251,786.00	74,053.42	268,606.70	983,179.30	78.54
FUND #-203							
3302	NCLB REVENUE-FEDERAL	.00	287,899.76	.00	7,506.11	280,393.65	97.39
--FUND TOTAL--		.00	287,899.76	.00	7,506.11	280,393.65	97.39
FUND #-205							
1803	* Expenditure Refunds *	.00	.00	26,690.77	50,859.10	50,859.10	100.00-
1899	* Miscellaneous Revenue *	297,417.00	547,417.00	300.00	475.00	546,942.00	99.91
2402	* State Education *	8,902,441.00	9,084,068.00	646,608.20	1,961,176.53	7,122,891.47	78.41
3302	* Education *	1,561,149.00	1,567,149.00	205,183.89	268,170.64	1,298,978.36	82.88
4105	* Fund Transfers *	3,824,419.00	3,824,419.00	.00	.00	3,824,419.00	100.00
--FUND TOTAL--		14,585,426.00	15,023,053.00	878,782.86	2,280,681.27	12,742,371.73	84.81
FUND #-207							
1501	* INTEREST ON BANK DEPOSITS *	.00	.00	.00	7.45	7.45	100.00-
1899	** MISC REVENUE **	.00	.00	363,455.24	443,548.14	443,548.14	100.00-
1901	** LOCAL CONTRIBUTIONS **	.00	811,550.50	.00	180,423.04	631,127.46	77.76
2404	** STATE FUNDS **	.00	541,704.00	.00	.00	541,704.00	100.00
--FUND TOTAL--		.00	1,353,254.50	363,455.24	623,978.63	729,275.87	53.89
FUND #-302							
4105	* Fund Transfers *	111,820.00	708,826.00	.00	111,820.00	597,006.00	84.22
--FUND TOTAL--		111,820.00	708,826.00	.00	111,820.00	597,006.00	84.22
FUND #-401							
1501	**INTEREST**	24,000.00	24,000.00	.00	12,173.38	11,826.62	49.27
4105	** Transfers **	3,807,643.00	3,807,643.00	.00	1,477,184.64	2,330,458.36	61.20
--FUND TOTAL--		3,831,643.00	3,831,643.00	.00	1,489,358.02	2,342,284.98	61.13

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CUMBERLAND CO
REVENUE SUMMARY
7/01/2014 - 10/06/2014

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-500							
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	39,007.46	44,279.46	305,720.54	87.34
4105	*TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00	.00
	-- FUND TOTAL--	<u>450,000.00</u>	<u>450,000.00</u>	<u>39,007.46</u>	<u>144,279.46</u>	<u>305,720.54</u>	<u>67.93</u>
FUND #-501							
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	24.88	975.12	97.51
1619	**CHARGES & FEES**	393,000.00	393,000.00	29,505.70	85,652.37	307,347.63	78.20
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	667.24	1,918.20	3,081.80	61.63
1630	**ADMIN FEES/CHARGES**	14,500.00	14,500.00	1,278.00	3,806.00	10,694.00	73.75
1803	MISCELLANEOUS	.00	14,868.83	.00	14,868.83	.00	.00
2404	SURCAP GRANT-WATER LINE	.00	.00	.00	6,800.00	6,800.00-	100.00-
	-- FUND TOTAL--	<u>413,500.00</u>	<u>428,368.83</u>	<u>31,450.94</u>	<u>113,070.28</u>	<u>315,298.55</u>	<u>73.60</u>
FUND #-515							
1501	INTEREST SEWER RESERVE	.00	.00	.00	31.40	31.40-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>31.40</u>	<u>31.40-</u>	<u>100.00-</u>
FUND #-540							
1501	INTEREST WATER RESERVE	.00	.00	.00	4.58	4.58-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>4.58</u>	<u>4.58-</u>	<u>100.00-</u>
FUND #-580							
1501	INTEREST REVENUE	.00	.00	.00	.69	.69-	100.00-
	-- FUND TOTAL--	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.69</u>	<u>.69-</u>	<u>100.00-</u>
FUND #-715							
1899	Rent of General Property	49,000.00	49,000.00	2,200.00	134,100.00	85,100.00-	173.67-
4105	Transfer from General Fund	84,664.00	84,664.00	.00	84,664.00	.00	.00
	-- FUND TOTAL--	<u>133,664.00</u>	<u>133,664.00</u>	<u>2,200.00</u>	<u>218,764.00</u>	<u>85,100.00-</u>	<u>63.66-</u>
FUND #-733							
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	1,215.00	1,311.00	18,689.00	93.44
	-- FUND TOTAL--	<u>20,000.00</u>	<u>20,000.00</u>	<u>1,215.00</u>	<u>1,311.00</u>	<u>18,689.00</u>	<u>93.44</u>
	--FINAL TOTAL--	<u>36,950,780.00</u>	<u>40,398,515.09</u>	<u>2,348,595.89</u>	<u>8,487,927.06</u>	<u>31,910,588.03</u>	<u>78.98</u>

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-100								
11010	* Board of Supervisors *	44,121.00	44,121.00	3,057.32	14,069.63	.00	30,051.37	68.11
12100	* County Administrator *	220,835.00	229,564.44	20,412.06	57,803.92	.00	171,760.52	74.82
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	227,256.00	227,256.00	17,662.04	53,628.00	.00	173,628.00	76.40
12340	* License Bureau *	.00	.00	48.37	.00	.00	.00	.00
12410	* Treasurer *	273,536.00	273,536.00	20,756.39	69,012.54	.00	204,523.46	74.77
12430	* Accounting *	155,342.00	146,612.56	9,017.31	28,696.92	.00	117,915.64	80.42
12510	* Data Processing *	154,050.00	272,623.00	124,280.90	150,190.91	.00	122,432.09	44.90
13100	* Electoral Board *	25,143.00	25,143.00	555.66	1,676.91	.00	23,466.09	93.33
13200	* Registrar *	82,886.00	82,886.00	6,348.81	19,162.02	.00	63,723.98	76.88
21100	* Circuit Court *	14,310.00	14,310.00	48.36	100.56	.00	14,209.44	99.29
21200	* General District Court *	9,735.00	9,735.00	2,217.99	2,448.11	.00	7,286.89	74.85
21300	* Magistrate *	2,069.00	2,069.00	96.24	200.16	.00	1,868.84	90.32
21600	* Clerk of Circuit Court *	215,971.00	215,971.00	17,241.89	49,855.67	.00	166,115.33	76.91
22100	* Commonwealth's Attorney *	210,926.00	210,926.00	18,275.84	52,294.24	.00	158,631.76	75.20
31200	* Sheriff *	1,446,392.00	1,446,392.00	127,366.40	403,045.99	.00	1,043,346.01	72.13
31250	* School Resource Officer *	62,802.00	62,802.00	5,171.28	15,517.02	.00	47,284.98	75.29
31400	* E911 *	21,150.00	61,150.00	1,050.81	7,060.18	.00	54,089.82	88.45
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	8,705.34	8,705.34	.00	.34	.00
33300	* Probation Office *	1,644.00	1,644.00	78.44	160.72	.00	1,483.28	90.22
33400	* Correction & Detention *	285,000.00	285,000.00	8,287.50	70,532.45	.00	214,467.55	75.25
34100	* Building Inspections *	122,266.00	122,266.00	10,027.88	31,840.96	.00	90,425.04	73.95
35100	* Animal Control *	78,772.00	78,772.00	7,071.55	23,093.48	.00	55,678.52	70.68
35300	* Medical Examiner *	200.00	200.00	.00	.00	.00	200.00	100.00
42400	* Refuse Disposal *	608,898.00	608,898.00	79,280.84	117,291.60	.00	491,606.40	80.73
43200	* General Properties *	725,459.00	725,459.00	51,225.19	172,804.46	.00	552,654.54	76.17
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	23,635.75	23,635.75	.00	70,907.25	75.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	35,635.00	35,635.00	2,312.02	3,016.96	.00	32,618.04	91.53
68000	* Community Colleges *	2,691.00	2,691.00	.00	2,691.00	.00	.00	.00
71500	* Recreation *	82,340.00	82,340.00	8,805.39	26,000.76	.00	56,339.24	68.42
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	9,250.00	9,250.00	708.99	1,074.07	.00	8,175.93	88.38
81110	* Planning/Zoning Dept. *	123,787.00	123,787.00	9,402.14	28,673.87	.00	95,113.13	76.83
81200	* Community & Economic Developmnt *	12,052.00	12,052.00	.00	2,000.00	.00	10,052.00	83.40
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	.00	.00	1,850.00	100.00
81513	*Clothes Closet*	610.00	610.00	48.11	100.06	.00	509.94	83.59
81523	* Buckingham Cattleman's Assoc *	.00	1,500.00	1,500.00	1,500.00	.00	.00	.00
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	750.00	.00	750.00	50.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
82401	*Peter Francisco SWD*	7,100.00	7,100.00	.00	3,550.00	.00	3,550.00	50.00
83500	* Extension Agents *	48,005.00	48,005.00	410.89	634.07	.00	47,370.93	98.67
90000	* NONDEPARTMENTAL *	8,600.00	8,600.00	285.45	1,387.79	.00	7,212.21	83.86
93100	**TRANSFERS**	8,241,390.00	8,838,396.00	.00	1,773,668.64	.00	7,064,727.36	79.93
	--FUND TOTAL--	14,035,541.00	14,792,620.00	585,296.41	3,385,484.76	.00	11,407,135.24	77.11
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	.00	2,978.80	.00	2,978.80	100.00
31200	SHERIFF	50,000.00	50,000.00	.00	3,911.40	.00	46,088.60	92.17
	--FUND TOTAL--	50,000.00	50,000.00	.00	6,890.20	.00	43,109.80	86.21
FUND #-170								
62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	112,951.37	410,970.13	.00	1,396,729.87	77.26
63100	DENTAL INSURANCE	259,700.00	259,700.00	8,198.16	31,064.58	.00	228,635.42	88.03
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	.00	.00	.00	128.00	.00	128.00	100.00
	--FUND TOTAL--	2,067,400.00	2,067,400.00	121,149.53	442,162.71	.00	1,625,237.29	78.61
FUND #-201								
53100	* Administration *	1,251,786.00	1,251,786.00	100,959.40	293,375.78	.00	958,410.22	76.56
	--FUND TOTAL--	1,251,786.00	1,251,786.00	100,959.40	293,375.78	.00	958,410.22	76.56
FUND #-203								
61314		.00	287,899.76	.00	87,905.85	.00	199,993.91	69.46
	--FUND TOTAL--	.00	287,899.76	.00	87,905.85	.00	199,993.91	69.46
FUND #-205								
61100		14,585,426.00	15,023,053.00	1,072,431.16	2,611,377.64	.00	12,411,675.36	82.61
	--FUND TOTAL--	14,585,426.00	15,023,053.00	1,072,431.16	2,611,377.64	.00	12,411,675.36	82.61
FUND #-207								
61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,353,254.50	84,727.51	213,109.60	.00	1,140,144.90	84.25
	--FUND TOTAL--	.00	1,353,254.50	84,727.51	213,109.60	.00	1,140,144.90	84.25
FUND #-302								
94327	* Sheriff's Office *	100,000.00	100,000.00	53,470.88	53,470.88	.00	46,529.12	46.52

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
95101	**ELEMENTARY SCHOOL**	.00	597,006.00	.00	387,621.48	.00	209,384.52	35.07
--FUND TOTAL--		111,820.00	708,826.00	53,470.88	441,092.36	.00	267,733.64	37.77
FUND #-401								
67200	* Elementary School - Lit Loan *	231,667.00	231,667.00	.00	.00	.00	231,667.00	100.00
67400	* COPS97 Loan *	376,069.00	376,069.00	.00	341,915.62	.00	34,153.38	9.08
67500	* High/Middle School - VPSA Loan *	953,401.00	953,401.00	.00	746,141.53	.00	207,259.47	21.73
67700	PUBLIC FACILITY NOTE 2009	394,190.00	394,190.00	17,546.24	52,638.72	.00	341,551.28	86.64
67800	* AMERESCO *	137,978.00	137,978.00	.00	137,978.00	.00	.00	.00
95600	* SunTrust Loan-HS/MS *	249,364.00	249,364.00	.00	.00	.00	249,364.00	100.00
95700	* Suntrust Loan - Courthouse *	1,488,974.00	1,488,974.00	.00	228,365.65	.00	1,260,608.35	84.66
--FUND TOTAL--		3,831,643.00	3,831,643.00	17,546.24	1,507,039.52	.00	2,324,603.48	60.66
FUND #-500								
53900		450,000.00	450,000.00	25,370.00	89,452.30	.00	360,547.70	80.12
--FUND TOTAL--		450,000.00	450,000.00	25,370.00	89,452.30	.00	360,547.70	80.12
FUND #-501								
94900	* SEWER FUND - Enterprise Fund *	323,005.00	337,873.83	37,841.48	70,807.59	.00	267,066.24	79.04
95900	* WATER FUND - ENTERPRISE FUND *	90,495.00	90,495.00	8,579.27	27,819.61	.00	62,675.39	69.25
--FUND TOTAL--		413,500.00	428,368.83	46,420.75	98,627.20	.00	329,741.63	76.97
FUND #-715								
81610	COMMUNITY CENTER PURCHASE	133,664.00	133,664.00	16,701.60	164,877.20	.00	31,213.20	23.35-
--FUND TOTAL--		133,664.00	133,664.00	16,701.60	164,877.20	.00	31,213.20	23.35-
FUND #-733								
53010		20,000.00	20,000.00	619.53	659.53	.00	19,340.47	96.70
--FUND TOTAL--		20,000.00	20,000.00	619.53	659.53	.00	19,340.47	96.70
--FINAL TOTAL--		36,950,780.00	40,398,515.09	2,124,693.01	9,342,054.65	.00	31,056,460.44	76.87

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

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MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: October 03, 2014

RE: FY15 Revenue Appropriation Requests

After termination of a special projects grant received by the Cumberland County IDA through the Tobacco Commission, the Commission agreed to allow the IDA to liquidate those items already purchased and the funds returned and credited back to the account. Water tanks were sold for \$125,000 and funds were received. A check was issued back to the Tobacco Commission for that same amount. This is to request those funds be appropriated back to the expense line.

3-715-001899-0008	\$125,000-
4-715-081610-5830	\$125,000+

Cumberland County Schools has been awarded the attached grant and is requesting an appropriation of funds to implement this grant. This is in association with "Plugged In VA" which helps enhance job skills to residents within the service area of Southside Virginia Community College. This grant is awarded on a cost-reimbursement basis.

3-205-002404-0044	\$31,000-
4-205-061100-9301	\$31,000+



AMY GRIFFIN, Ed.D.
Division Superintendent

CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

October 13, 2014

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2014-2015 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$31,000.00 for an additional grant listed below:

- PluggedIn VA \$31,000.00

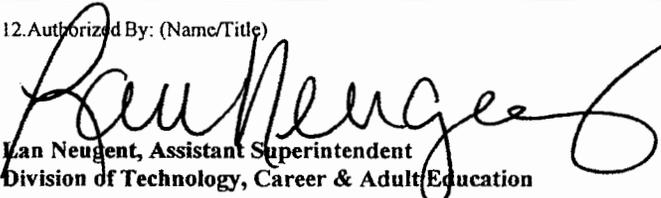
A copy of the grant award is attached.

If you have any questions or concerns, please feel free to give me a call.

January 2009

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF EDUCATION
P.O. BOX 2120
RICHMOND, VIRGINIA 23218-2120

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient:</p> <p>Dr. Amy Griffin Superintendent Cumberland County Public Schools P.O. Box 170 Cumberland, VA 23040</p> <p>Contact Name: Ms. Katie McDaniel Phone Number: 434-736-2084 Payee Number: 025</p>	<p>2. Grant Title/Description:</p> <p>PluggedInVA</p>	<p>3. DOE Contact Person and Phone Number:</p> <p>Melissa Dixon, Grants Manager (804) 786-7643 Office: Adult Education and Literacy</p>		
<p>4. Grant Authority:</p> <p>2014 Virginia Acts of Assembly</p>	<p>5. Grant Award Amount:</p> <p>\$ 31,000</p>	<p>6. Grant Award Number:</p> <p>PIVA-61209-025-1415</p>		
<p>7. Grant Award Type:</p> <p>New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></p>	<p>8. Period of Award:</p> <p>July 1, 2014 - May 31, 2015</p>	<p>9. Fund Source:</p> <p>General <input type="checkbox"/> Federal <input type="checkbox"/> Special <input checked="" type="checkbox"/></p>		
<p>10. Special Instructions/Conditions</p> <ul style="list-style-type: none"> Funds for this project will not available until January 2015. Recipient must comply with the requirements stipulated in the approved proposal. Reimbursement for expenditures pursuant to this program cannot be honored where program or budget modifications are implemented without prior approval. This grant is funded on a cost-reimbursement basis only, pending available funding. Final request for reimbursement is due in the Office of Adult Education and Literacy (OAE) no later than June 10, 2015. Acceptance of these funds acknowledges that monies not scheduled for expenditure by April 17, 2015, may be reallocated by OAE to approved applicants upon due notice to your program. See attached additional DOE special terms and conditions. 				
<p>11. Authorized By: (Name/Title)</p> <p> Kent Dickey, Deputy Superintendent Division of Finance and Operations</p>	<p>12. Authorized By: (Name/Title)</p> <p> Ian Neugent, Assistant Superintendent Division of Technology, Career & Adult Education</p>	<p>13. Date:</p> <p>August 13, 2014</p>		
<p>14. Project Code:</p> <p>61209/505</p>	<p>15. Revenue Source Code or CFDA #:</p> <p>240444</p>	<p>16. Program/Service Area:</p> <p>17805</p>	<p>17. Fiscal Year:</p> <p>2014-2015</p>	<p>18. Recipient Type:</p> <p><input checked="" type="checkbox"/> Sub-recipient <input type="checkbox"/> Cooperative Agreement</p>

Budget Review:

CN ~~CA~~



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: October 03, 2014

RE: Request for Appropriation of Funds

Per the Board's request at the September 9, 2014 meeting, Bryan Saxtan obtained two quotes for inspection of the County's manholes. Documentation of the two quotes has been provided for your review.

Based on the figures that were given and at the Board's approval, \$9,270 will need to be appropriated to the Utilities fund to cover the costs of the inspections.

Thank you.

3-100-001899-0100 (Reserve)	\$9,270-
4-100-093100-9221 (Transfer to Utilities)	\$9,270+
3-501-004105-0001 (Transfer from General)	\$9,270-
4-501-094900-3100 (Professional Services)	\$9,270+



Cured in Place Pipe Lining- SSES Services
Utility Rehabilitation Specialists™
2111 Smith Avenue, Chesapeake, VA 23320
Phone 757-366-9505 Fax 757-366-5150

10/03/2014

TO Bryan Saxtan
Cumberland County

SWAM Certification# 6810541

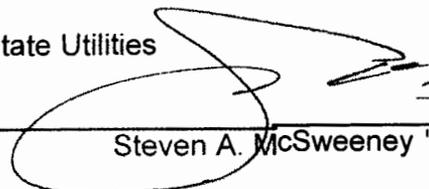
Re. Sanitary Sewer Manhole Inspections Location: Cumberland County, VA

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	Perform MACP manhole inspections	250	EA	\$130.00	\$32,500.00

- Traffic control limited to residential streets. Arrowboard or crash truck not included.
- CCTV Inspections will be in NASSCO format by MACP certified operators.
- Work in easements which our trucks cannot safely enter is not included.
- TSU can produce the inspection information on either DVD or external hard drive.
- Uncovering, locating, raising F&C covers to grade not included.

This quote is valid for 30 days.

For Tri-State Utilities



Steven A. McSweeney "Andy", Project Manager

Date 10-3-14



August 28, 2014

County of Cumberland, VA
1 Courthouse Circle
P.O. Box 110
Cumberland, VA 23040
Cell 434.390.0544

Attention: Mr. Bryan Saxtan

Reference: Inspect Cumberland Sanitary Manholes

Bryan,

We take pleasure in submitting our proposal for inspecting 280 manholes located within the Town of Cumberland. We will accompany your representative and document depth, invert direction, and overall condition of each manhole, as well as help prioritize needed repairs in all of your existing manholes. This will be done as part of an effort to cost effectively rehabilitate your sewer system and eliminate infiltration and inflow. Your cost to have this work performed is Nine Thousand Two Hundred Seventy Dollars and no cents (\$9,270.00).

TERMS: Net 30 days upon completion OR 2% discount for net 15.

WE EXCLUDE: Fees, Bonds, Permits, Locating Buried Manholes, Weekend work, and Traffic Control.

We thank you for the opportunity of providing this quotation and look forward to working with you in the future.

Sincerely,

LYTTLE UTILITIES, INC.

A handwritten signature in black ink, appearing to read "Mark O. Burcham", is written over the typed name.

Mark O. Burcham
Vice President

Water and Sewer Professionals Since 1947

2210 East Belt Boulevard | PO Box 24205 | Richmond, VA 23224 | Office 804.231.3426 | Fax 804.231.9613 | www.lyttleco.com

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**Planning Projects:
October 2014**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Gary Singh and Pilvinder Kaur	Address TBD, Intersection of Davenport and Cumberland Roads	Proposal to develop site as a community center/recreation center. Use for parties, anniversaries, weddings, etc. Planning Commission held a public hearing on September 15 and is holding a workshop on October 7. Board of Supervisors public hearing set for October 14.
Henrico County	Near Cobb's Creek	CUP for tower forthcoming.
<i>Selected Zoning Permits or Inquiries</i>		
Virginia Zirkle	913 Anderson Highway	Filled out certification for Ms. Zirkle for her daycare application to receive state licensure.
<i>Other Zoning Issues- Four active Code Enforcement cases.</i>		
Subdivisions:		
<i>Pending Subdivisions</i>		
Pearl Mayers	63 Morningside Road	Family division of one lot.
Clarence and Kristin Frayser	62 Morningside Road	Minor subdivision of two lots.
<i>Other Land Divisions or Adjustments</i>		
Other Regulatory Functions:		
<i>Erosion and Sediment Control Applications- No new applications</i>		
Bernard home	Address TBD Stoney Point Road	Agreement in Lieu of a Plan for a Single Family home.
Illman home	Address TBD Cartersville Road	Agreement in Lieu of a Plan for a Single Family home.
Trent home	Address TBD Trent Lane	Agreement in Lieu of a Plan for a Single Family home.
Prestige Farm, LLC	102 Simms Road	Erosion and Sediment Plan submitted on 10/1/2014 for the construction of two new poultry houses.
Eva Langhorne	173 Edge Hill Drive	Agreement in Lieu of a Plan for a Single Family home.
<i>Poultry Plans</i>		
Prestige Farm, LLC	102 Simms Road	Jordan and Miranda Watson are constructing two chicken houses on their property.
<i>Code Amendment Questions</i>		
Sign Ordinance	Countywide	Needs to be updated in general.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse.
Mixed Use Zoning	Cumberland Road and	Combine uses in B-3 and R-2 for a mixed use district.

District	Anderson Highway	
Subdivision Definition	Countywide	As part of the implementation of the state wide Stormwater Management Program, staff recommends reconsidering the definition of a subdivision within the Ordinance to exclude large lot divisions, family divisions, and divisions of under six lots. This would allow these lots to be developed without requiring a VSMP. Planning Commission working toward a public hearing.
Waiver process	Countywide	The Planning Commission is discussing a method to allow a waiver of Development Standards in the Zoning Ordinance.
Home Occupations	Countywide	Current home occupation standards and regulations are unclear. Planning Commission is reviewing the definitions and plans to have a public hearing in October.
Mobile Home	Countywide	Amend Ordinance to reflect State Code language relating to non-conforming uses. Planning Commission has set a public hearing for September 15. Board of Supervisors public hearing set for October 14.
Agricultural Business additions to A-2	Countywide	Review of allowed uses in the A-2 district.
Building Inspection Fees	Countywide	Completed
Commissioner of the Revenue Code Amendment	Countywide	Completed



STAFF REPORT
CUP 11-05 Bodacious Motorsports Event
September 12-14, 2014 Event Compliance
Cumberland County, Virginia
Board of Supervisors
October 14, 2014

Permit Information:

CUP 11-05 was renewed for one year on Tuesday, March 11, 2014, with 28 conditions for applicants Old Dominion 4-Wheel Drive Club to hold up to 3 annual weekend-long motorsports events on tax map parcels 12-A-3 and 12-A-4, physical address 415 Boston Hill Road.

Summary of June 2014 Event:

Dates:

Friday, September 12- Sunday, September 14, 2014

Attendees:

Total – 892

Arrests:

None

Compliance with CUP Conditions

1. **Terms and definitions:** For the purpose of this Conditional Use Permit, the following terms shall have the following meaning and no other:
 - a. “*Property Owner*” shall mean the person, persons or group that owns the following Cumberland County Tax Map parcels 12-A-3 and 12-A-4.
 - b. “*Property*” shall mean the property indentified as the following Cumberland County tax Map Parcels 12-A-3 and 12-A-4 and shown on permit site plan.
 - c. “*Main Events*” shall mean an event that occurs over a Friday, Saturday and Sunday period that lasts no more than 60 consecutive hours.

- d. *“Motor Sports Complex”* shall mean an outdoor sports complex containing race track(s) suitably constructed to provide for public viewing of motor vehicle racing.
 - e. *“Restricted Areas”* shall mean areas where spectators shall not be permitted.
 - f. *“Club”* shall mean the Virginia 4 Wheel Drive Conversion Club or their successor.
 - g. *“Club staff”* shall mean the members of the Club who facilitate and manage Main Events. Such individuals shall clearly identifiable by special shirts, uniforms, armbands or other methods.
2. Events permitted: No more than three (3) Main Events shall be allowed in any calendar year and may only be held during the months of April through September. Additional events may be permitted by amendment to the Conditional Use Permit.

In Compliance

3. Noise and quiet hours: Motor sports events and club sponsored activities shall only take place between the hours of 9:00 A.M and 12:00 A.M. Quiet hours shall be enforced by club staff from 12:00 A.M. to 9:00 A.M. Any noise during quiet hours resulting from any event or club sponsored activity on the Property shall not exceed a noise level of 70 decibels for any continuous 60 second period. If Cumberland County receives any complaints from adjacent property owners regarding noise levels during quiet hours or upon its own investigation discovers upon inspection that the noise levels exceed what is allowed during quiet hours, the Owner shall be given a warning for the first offense and shall not have another noncompliant event throughout the year. If the Owner violates the noise standards within the warning period, then the County reserves the right to: A) restrict events until the Property is brought back into compliance with the noise standards, B) fine the Owner \$500.00 and/or C) require noise reducing measures to be installed immediately at the cost of the Owner. For any offense after the first offense, the Owner shall A) pay a fine of \$1,000.00, B) have operation hours restricted until the Owner can bring the Property into compliance with the noise standards and C) must install any necessary noise reducing measures to come into compliance with the noise standards.

In Compliance

4. Alcohol consumption: All alcohol consumption on the Property shall follow the rules and regulations of the Virginia Alcohol and Beverage Control Board and the Code of Virginia. Any individual consuming alcohol that is under the age of 21 shall be reported to the local authorities and the parent or legal guardian of an underage drinker will be contacted by the local authorities if the underage drinker is a minor. Drivers and crew members are not permitted to consume alcoholic

beverages while racing. Alcoholic beverages shall not be allowed in Restricted Areas.

In Compliance

5. Method and manner of entry: (contingent on condition 4) All attendees must enter the Property by using the entrance on Boston Hill Road. No other entry point shall be permitted. Every individual requesting entry into the Property shall provide a valid ID showing their date of birth. Both hands of individuals under the age of 21 shall be clearly marked with black permanent marker to indicate they cannot consume alcohol. Staff shall re-mark the hands of individuals if the ink fades over the course of the event.

In Compliance

6. Prohibited items and activities: The following shall be prohibited:
 - a. Fireworks
 - b. Firearms, knives or other weapons
 - c. Illegal drugs and contraband

In Compliance

Notes: There was one incident with an attendee shooting fireworks on Saturday night. Club security dealt with the incident immediately.

7. Camping and overnight parking: Camping shall only be permitted in designated areas as permitted and regulated by the Virginia Department of Health. Camping and overnight parking of vehicles shall only be permitted on Friday and Saturday nights. There shall remain, at a minimum, one security officer in the camping area at all times during the event. Any travel trailers or recreational vehicles, as defined in the Code of the County of Cumberland, Virginia, brought to the site for the use of camping must be removed at the end of each event weekend.

Provisionally In Compliance

Notes: All Club trailers have been removed from the Club camping area. There are two remaining RVs in the race area, and one food trailer in the same general area. Staff has requested information from the club as to the ownership of these remaining trailers.

8. Security: One trained unarmed security officer, who has successfully completed unarmed security guard training and been certified through the Virginia Department of Criminal Justice Services, per every 100 people is required throughout the main event. This is in addition to the off-duty deputies hired by the Club to work throughout the event and coordinated through the local Sheriff. One Emergency Medical Technician or off-duty fire and rescue personnel is required during all motorsports activities. If only one medical staff member is present and

they become unavailable, then all motorsport activities must be discontinued until they can return to standing by for that event.

In Compliance

9. Parking: All spectators shall park in designated parking areas.

In Compliance

10. Event signage: Proper signage for parking and for entering and exiting the site, along with traffic control measures are required. At least two 24"x36" brown or green signs with white text that are professionally made shall be displayed at the entrance and near the race track stating the rules and regulations.

In Compliance

11. Virginia Department of Transportation (VDOT) Permit and Compliance: The applicant shall receive a VDOT permit and shall comply with all VDOT requirements for traffic control.

In Compliance

Notes: VDOT permit issued April 8, 2014 (good for 1 year).

12. Traffic Control: The applicant shall locate caution signs along Boston Hill Road warning drivers of the event and encouraging caution for the duration of the main events in a manner consistent with VDOT specifications and coordinate with state and local police for monitoring and enforcement.

In Compliance

13. Dust Control: The applicant shall apply a dust control additive to the dirt roads prior to each event in a manner according to VDOT specifications and coordinate the schedule and frequency of applications with VDOT.

In Compliance

Notes: There were complaints from neighbors regarding dust on Saturday afternoon and evening. However, the club was using a water truck on Boston Hill Road. Perhaps a revised condition should be considered next year that addresses frequency of watering so that an objective standard is in place.

14. Spectator safety: All motor sports areas shall be protected by guardrails and spectator areas shall be setback a minimum of one hundred (100) feet from the mud bog pit and a minimum of fifty (50) feet from the sand drag and motorcross track. All spectators must remain within the designated area during the event. Staff, emergency personnel, and event competitors are the only exception to this condition.

In Compliance

15. Participant safety: All trucks, cars and other motor vehicles used in race events and other competitions shall have the proper safety equipment and devices and shall comply with club rules. No child under the age of twelve (12) shall be permitted to participate in any race event without parental consent. Children under twelve (12) participating in race events shall be limited to race vehicles with no larger than a ninety (90) cubic centimeter engine.

In Compliance

16. Garbage disposal: The Owner shall remove all trash created by the event from the property and along Boston Hill Road by 6:00 PM Wednesday evening following the event, weather permitting, and shall dispose of such garbage at locations approved by the Department of Environmental Quality.

Compliance Uncertain

Notes: Staff was unable to go to the site to check this until a week after trash was removed by the club. There was a small amount of trash on Boston Hill Road on the day that staff checked. It is uncertain whether this was from the event or happened afterwards.

17. Water & sewage service: Drinking water and toilet facilities shall be provided as required by the Virginia Department of Health.

In Compliance

18. Outdoor light control: Lighting shall not constitute a nuisance and shall not produce glare or otherwise spillover onto adjacent properties. All outdoor lighting shall be fully-shielded fixtures that direct light towards the ground and not upwards.

In Compliance

19. Site planning: A final schematic site plan shall be submitted and approved by the Zoning Administrator prior to initiating the use.

In Compliance

20. Liability insurance: The Owner or Applicant shall make every effort to obtain and keep a liability insurance policy in the amount of \$1,000,000 in as short a period as possible. A minimum policy of \$300,000 is required. If the Owner or Applicant has not obtained a policy of at least \$1,000,000 within one year of the effective date of this permit the Applicant shall be required to reapply for the Conditional

Use Permit and provide evidence and reasons why the policy has not yet been obtained.

In Compliance

Notes: Insurance policy dated 4/14/2014 (good for 1 year) in the amount of \$300,000 through Evolution Insurance Brokers.

21. Compliance with laws, rules and regulations: All operations shall be conducted in compliance with all current applicable federal, state, and county laws, rules and regulations and the Owner shall perform all testing and monitoring required by applicable regulation.

In Compliance

22. Accessory uses: The location of any use that may be accessory or ancillary to the primary use of the Property shall be shown on the final schematic site plan. Such accessory uses may include small-scale sale of items to the general public. Any such use that is located outdoors shall be screened and meet all requirements set forth in the conditions contained herein.

In Compliance

23. Additional uses and changes: Any substantial changes, as determined by the Zoning Administrator, in the use of the Property by the Owner over what has been permitted by this Conditional Use Permit shall require an amendment to this Conditional Use Permit. Substantial changes can include, but are not limited to, changes or additions to the use of the property that would increase the amount of traffic, parking, outdoor lighting, noise, particulate emission, water usage or have other similar impacts.

In Compliance

24. Right to inspect: The Board of Supervisors, or their designated representative, has the right to inspect any activity or event governed by this permit for compliance with these conditions at any time.

In Compliance

25. Permit Renewal: The Applicant or Owner shall be required to renew this permit through the Zoning Administrator every one year. The Zoning Administrator may request Planning Commission or Board of Supervisors review of the permit renewal. If from its effective date. If the Owner or Applicant fails to renew the permit within one (1) year this Conditional Use Permit shall be considered invalid and all events allowed by this permit shall cease.

26. Revocation of permit: Violation of any of these terms and conditions shall, at the sole determination of the Zoning Administrator, be grounds for revocation of this Conditional Use Permit by the Board of Supervisors. This Conditional Use Permit shall remain in effect for the period of time that the Owner owns the Property provided that all required conditions are adhered to; however, any amendment to this Conditional Use Permit or subsequent Conditional Use Permit regarding the same or similar recreational events on the Property shall take precedence when there shall be any conflicting conditions; at any time that the Owner shall no longer retain ownership of all the Property, this Conditional Use Permit shall be considered invalid within one year and all events allowed by this permit shall cease.

27. At any point, if the applicant fails to pay within thirty days of the date of the invoice for any county services provided, this permit shall terminate and be immediately revoked without any further action by the county.

Note: Invoice mailed for September event on September 25, 2014.

28. County staff shall maintain a list of concerned nearby property owners and neighbors who live within a one mile radius of the event site and who request to be added to such list. The applicant shall make contact with those individuals prior to each event, giving them a contact name and number for an individual with the club who can be available in case of any problems in the adjacent area during event weekends.

Note: No requests have been made by any citizens for this list. Staff made contact with several neighbors during the event weekend to ensure that any concerns were addressed.

Public Input:

Staff received complaints from one property owner.

- Dust on Saturday on Boston Hill Road.
- Remaining trash on Boston Hill Road.
- Some debris on the road from a possible accident.

Conclusion:

The Old Dominion Four Wheel Drive Club is provisionally in compliance with the Conditional Use Permit for the September event, pending payment within 30 days and confirmation of ownership of the remaining RV's and trailer.

Respectfully submitted by:

Sara Carter
Planning Director



MEMO

To: Board of Supervisors, Cumberland County
From: Vivian Seay Giles, County Administrator/Attorney
Sara Carter, Planning Director
Date: October 6, 2014
Re: **Stormwater Management Implementation**

With the adoption of the changed Virginia Stormwater Management Program (VSMP) at the state level last March, staff and the Board had anticipated a very small staff role in stormwater regulation. However, as the state Department of Environmental Quality (DEQ) has worked through the implementation of regulations under the new legislation, the instruction that staff is receiving has changed substantially.

Staff has concerns about three specific areas of regulatory change being promulgated by DEQ.

- DEQ is telling local governments that they are responsible for ensuring that applicants have permit coverage, rather than simply providing 'general notice' of the requirement as stated in the recently adopted law.
- DEQ has notified local governments that they will be required to address phosphorous loading and impervious surface coverage on new development and redevelopment.
- DEQ staff has said that all development disturbing less than one acre, but more than 10,000 square feet, requires stormwater review, and that review must be done by the localities even if they have opted-out.

Staff is working with other localities and agencies in the region and the state, as well as contacting DEQ regarding their concerns. These interpretations by DEQ seem to render meaningless the option selected by Cumberland and many other localities to have DEQ administer their stormwater management programs, and to further undermine the logic of having DEQ, and not localities, collecting one hundred percent of the stormwater fees. This is nothing short of a significantly burdensome and unfunded result.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: September 8, 2014

Re: **Code Amendment 14-07**
Amendment to the A-2 District

Staff is working with the Planning Commission to consider an amendment to the A-2 Zoning District that would allow poultry and meat processing as a by-right use. Staff and the Planning Commission are reviewing conditions under which this use can be consistent with adjacent properties. The Planning Commission public hearing on this amendment is scheduled for October 20, 2014. **Staff recommends that the Board set a public hearing for November 18, 2014 to consider amending the Cumberland County Code relating to Poultry and Meat Processing.**

Treasurer's Office

Outstanding Collections Report

September 2014

Real Estate

	As of 8/31/14	As of 9/30/14	Change	% Collected	Abatements/ Exonerations
2000-2005	\$ 10,508.02	\$ 10,169.07	\$ 338.95	3.22%	
2006	6,143.08	5,903.31	239.77	3.90%	
2007	9,483.97	9,483.11	0.86		
2008	13,371.39	12,780.63	590.76	4.42%	
2009	21,256.02	19,706.47	1,549.55	7.29%	
2010	55,942.47	53,550.89	2,391.58	4.27%	
2011	97,196.51	90,745.16	6,451.35	6.64%	
2012	157,045.83	150,621.34	6,424.49	4.09%	
2013	276,063.98	264,393.89	11,670.09	4.22%	
2014 (1st Half)	242,573.19	232,628.65	9,944.54	4.10%	
Total	\$ 889,584.46	\$ 849,982.52	\$ 39,601.94		

Personal Property

	As of 8/31/14	As of 9/30/14	Change	% Collected	Abatements/ Exonerations
2009	\$ 31,023.19	\$ 30,995.49	\$ 27.70	0.09%	
2010	38,943.88	38,132.68	811.20	2.08%	\$ 763.02
2011	42,305.04	41,262.07	1,042.97	2.46%	765.64
2012	51,262.16	49,241.01	2,021.15	3.94%	894.87
2013	116,080.83	105,392.58	10,688.25	9.21%	727.53
Total	\$ 279,615.10	\$ 265,023.83	\$ 14,591.27		

Collection Rates - As of September 30, 2014

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014 (First half)	91.61%	91.25%	+ 0.36%
Year 2013	95.48%	95.41%	+ 0.07%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2013	96.25%	95.90%	+ 0.35%
Year 2012	98.24%	98.05%	+ 0.19%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	676,474.21	2,187,453.92	2,546,558.93-	317,369.20
100-0115	C&F BANK - INVESTMENT ACCT	879,491.55	800.95	750,602.80-	129,689.70
100-0120	C&F BANK-IPR ACCOUNT	14,048.73	.33		14,049.06
100-0122	ESSEX BANK - CD	2,345,979.91			2,345,979.91
100-0125	C&F BANK-FAF (JUSTICE)	22,877.24			22,877.24
100-0126	C&F BANK-FAF (TREASURY)		2,706.36		2,706.36
100-0128	NEW HORIZON BANK-MONEY MKT	679,546.80	202.00		679,748.80
100-0129	C&F BANK-MONEY MARKET ACCT	141,711.68	33.78		141,745.46
100-0131	FIRST BANK	203,928.06	25.98		203,954.04
100-0137	LOCAL GOV INVESTMENT POOL	5,264.98	.37		5,265.35
100-0140	RIVER COMM BANK - CERT. OF DEPOSIT	360,075.95			360,075.95
100-0141	FIRST BANK/SEWER RESERVE	123,207.70	15.70		123,223.40
100-0142	FIRST BANK/WATER RESERVE	17,976.09	2.29		17,978.38
100-0143	C & F BANK/ASSET FORFEITURE (SAF)	69,913.45			69,913.45
100-0144	C&F BANK-IDA RD OES DSR	42,858.30			42,858.30
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	189,419.68	32,218.40	89,496.78-	132,141.30
100-0155	RETURNED CHECKS	730.40			730.40
	ASSETS	5,774,504.73	2,223,460.08	3,386,658.51-	4,611,306.30
	TOTAL ASSETS	5,774,504.73	2,223,460.08	3,386,658.51-	4,611,306.30
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	4,109,472.22-	921,020.74	417,893.46-	3,606,344.94-
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00-			38,871.00-
300-0120	ASSET FORFEITURE FUND BALANCE	89,811.89-	3,911.40		85,900.49-
300-0150	HEALTH INSURANCE FUND	683,653.43-	169,081.14	168,761.23-	683,333.52-
300-0170	SOCIAL SERVICES FUND BALANCE	15,702.58-	93,472.56	79,906.88-	2,136.90-
300-0201	NCLB FUND	45,565.99	48,776.23		94,342.22
300-0203	SCHOOL CONTINGENCY FUND				
300-0204	SCHOOL FUND BALANCE	510,374.60-	1,125,873.37	728,450.70-	112,951.93-
300-0205	GOVERNOR'S SCHOOL FUND (GSSV)	189,419.68-	89,496.78	32,218.40-	132,141.30-
300-0207	CAPITAL PROJECTS FUND BALANCE	91,263.92	295,927.68	111,820.00-	275,371.60
300-0302	DEBT SERVICE FUND		155,524.24	155,524.24-	
300-0401	COMPREHENSIVE SERVICES ACT	111,985.79	9,512.50	100,022.73-	21,475.56
300-0500	UTILITY FUND (WATER/SEWER)	13,825.59-	28,830.31	42,910.84-	27,906.12-
300-0501	SEWER RESERVE FUND	123,207.70-		15.70-	123,223.40-
300-0515	WATER RESERVE FUND	17,976.09-		2.29-	17,978.38-
300-0540	IDA OES RD DSR FUND	42,858.30-			42,858.30-
300-0550	IPR FUND BALANCE	14,048.73-		.33-	14,049.06-
300-0580	IDA FUND BALANCE	141,299.88-	139,503.70	87,864.00-	89,660.18-
300-0715	SPECIAL WELFARE FUND BALANCE	19,105.51-	20.00	20.00-	19,105.51-
300-0733	**REVENUE FUND BALANCES**	5,760,811.50-	3,080,950.65	1,925,410.80-	4,605,271.65-
	TOTAL PRIOR YR FUND BALANCE	5,760,811.50-	3,080,950.65	1,925,410.80-	4,605,271.65-
	TOTAL REVENUE				
	TOTAL EXPENDITURE				
	TOTAL CURRENT FUND BALANCE				
	TOTAL LIABILITIES AND FUND BALANCE	5,760,811.50-	3,080,950.65	1,925,410.80-	4,605,271.65-

52

9/23/14
FUND #-999

GL070
* TREASURER'S ACCOUNTABILITY *

CUMBERLAND CO
BALANCE SHEET
8/31/2014

PAGE 2
TIME 10:49

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS	8.00-	409.72	409.72-	8.00-
400-0110	PREPAID TAXES	13,390.73-	8,824.15	1,165.57-	5,732.15-
400-0140	COMMONWEALTH DEBIT ACCOUNT	1,050.00			1,050.00
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	2,994.27	2,994.27-	90.00-
400-0216	ATTORNEY FEES	1,254.50-			1,254.50-
	OTHER FUND BALANCES	13,693.23-	12,228.14	4,569.56-	6,034.65-
		13,693.23-	12,228.14	4,569.56-	6,034.65-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	327,754.13			327,754.13
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	2,900,583.19	199.44	35,125.59-	2,865,657.04
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	299,940.77		23,876.79-	276,063.98
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	167,671.27		10,625.44-	157,045.83
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	102,825.79		5,629.28-	97,196.51
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	60,560.83		4,618.36-	55,942.47
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	23,724.46		2,468.44-	21,256.02
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	15,014.05		1,642.66-	13,371.39
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	10,518.24		1,034.27-	9,483.97
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	6,862.31		719.23-	6,143.08
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	11,440.31		932.29-	10,508.02
500-0153	2009 VEHICLE LICENSE TAX	6,099.88		23.00-	6,076.88
500-0154	2010 VEHICLE LICENSE TAX	7,143.62		23.00-	7,120.62
500-0155	2011 VEHICLE LICENSE TAX	8,940.32		115.00-	8,825.32
500-0156	2012 VEHICLE LICENSE TAX	10,720.15	23.00	439.18-	10,303.97
500-0157	2013 VEHICLE LICENSE TAX	25,882.03	23.00	2,783.36-	23,121.67
500-0158	2014 VEHICLE LICENSE TAX		236,729.00	2,161.39-	234,567.61
500-0172	UNCOLL. 2009 PERSONAL PROPERTY TAX	31,107.27		84.08-	31,023.19
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	39,131.06		187.18-	38,943.88
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	42,627.73		322.69-	42,305.04
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	54,296.41	19.80	3,054.05-	51,262.16
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	130,809.20	174.55	14,902.92-	116,080.83
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX		1,914,217.41	6,644.86-	1,907,572.55
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	4,283,653.02-	117,370.26	2,151,343.40-	6,317,626.16-
500-0400	UNCOLL MISC FEES	3,703.57			3,703.57
500-0401	RESERVE-MISC FEES	3,703.57-			3,703.57-
500-0404	UNCOLLECTED IPR BALANCE				
500-0405	RESERVE-IPR ACCOUNTS				
500-0800	UNCOLLECTED WATER CHARGES	13,030.38	8,120.90	8,205.39-	12,945.89
500-0810	RESERVE UNCOLLECTED WATER CHARGES	13,030.38-	8,205.39	8,120.90-	12,945.89-
500-0900	UNCOLLECTED SEWER CHARGES	26,514.59	21,024.08	19,561.94-	27,976.73
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	26,514.59-	19,561.94	21,024.08-	27,976.73-
500-1008	UNCOLLECTED 2008 ROLLBACK TAX				
500-1009	UNCOLLECTED 2009 ROLLBACK TAX				
500-1010	UNCOLLECTED 2010 ROLLBACK TAX				
500-1011	UNCOLLECTED 2011 ROLLBACK TAX				
500-1012	UNCOLLECTED 2012 ROLLBACK TAX				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1013	UNCOLLECTED 2013 ROLLBACK TAX				
500-1014	UNCOLLECTED 2014 ROLLBACK TAX				
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES **UNCOLLECTED TAXES**		2,325,668.77	2,325,668.77-	
	COMMONWEALTH REIMB-PPTRA				
510-2008	COMMONWEALTH REIMB-2008				
510-2009	COMMONWEALTH REIMB-2009	871,184.55			871,184.55
510-2010	COMMONWEALTH REIMB-2010	869,792.33			869,792.33
510-2011	COMMONWEALTH REIMB-2011	864,997.83			864,997.83
510-2012	COMMONWEALTH REIMB-2012	877,643.22		12.20-	877,631.02
510-2013	COMMONWEALTH REIMB-2013	867,240.36	54.95	119.57-	867,175.74
510-2014	COMMONWEALTH REIMB-2014		880,437.68		880,437.68
510-9999	ESTIMATED COMMONWEALTH RESERVE COMMONWEALTH REIMB-PPTRA	4,350,858.29-	131.77	880,492.63-	5,231,219.15-
			880,624.40	880,624.40-	
			3,206,293.17	3,206,293.17-	
600-0000	**STATE ACCOUNTS**				
600-0173	UNCOLL. STATE INCOME TAX-2012				
600-0174	UNCOLL. STATE INCOME TAX-2013				
600-0185	UNCOLLECTED EST. STATE INC. - 2013				
600-0186	ESTIMATED STATE INCOME TAX-2014	494.00-	1,300.00	2,283.00-	1,477.00-
600-0190	RESERVE UNCOLLECTED STATE TAXES **STATE ACCOUNTS**	494.00	2,283.00	1,300.00-	1,477.00
			3,583.00	3,583.00-	
			3,583.00	3,583.00-	
700-0000	**DEBT FUNDS**				
700-0151	CERT OF PARTICIPATION -ELEM 97	1,015,000.00			1,015,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	2,166,666.61			2,166,666.61
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	18,850,000.00			18,850,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,405,905.07			1,405,905.07
700-0227	WATERLINE EXT LOAN-USDA	937,097.23			937,097.23
700-0231	COURTHOUSE LOAN-SUNTRUST	1,818,000.00			1,818,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,325,000.00			4,325,000.00
700-0237	VPSA	8,186,778.00			8,186,778.00
700-0239	IDA RD LOAN-OES PROPERTY	1,910,484.22			1,910,484.22
700-0240	AMERESCO LOAN	1,131,813.00		82,742.00-	1,049,071.00
700-0250	RESERVE DEBT FUND **DEBT FUNDS**	41,746,744.13-	82,742.00	82,742.00-	41,664,002.13-
			82,742.00	82,742.00-	

HS

Transactions for DMV Select

September 2014

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1				17	26	\$1,045.38	5
2	58	\$3,238.22	6	18	26	\$911.35	3
3	35	\$1,235.46	9	19	32	\$985.79	5
4	40	\$1,435.10	5	20			
5	33	\$2,072.22	4	21			
6				22	34	\$1,182.75	4
7				23	20	\$505.25	4
8	48	\$1,860.56	6	24	20	\$870.50	2
9	20	\$873.14	4	25	33	\$1,412.25	4
10	21	\$1,379.61	11	26	23	\$890.50	6
11	27	\$700.75	7	27			
12	29	\$1,147.84	7	28			
13				29	59	\$3,402.56	10
14				30	73	\$3,239.89	6
15	40	\$2,153.85	12	31			
16	10	\$317.00	7		707	\$30,859.97	127

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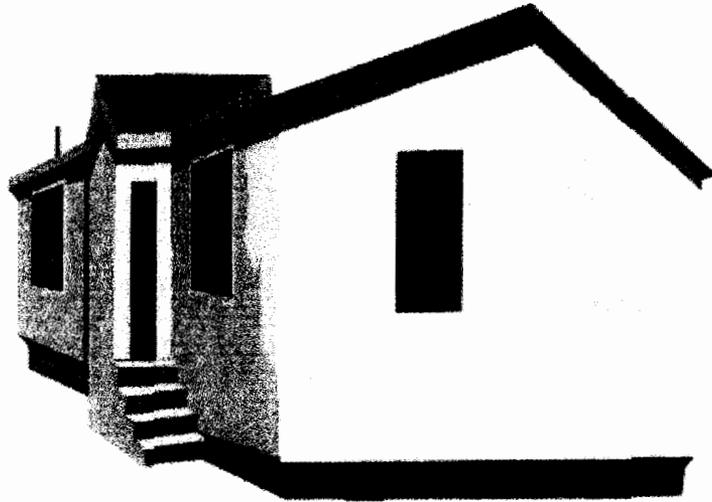
MONTHLY RECYCLE TOTALS REPORT

PICK UP DATE	COUNTY			SCHOOL		
	PLASTIC/ALUMINUM	NEWSPAPER	PAPER	PLASTIC/ALUMINUM	NEWSPAPER	PAPER
9/2/2014	9 lbs. Plastic 1 lbs. Aluminum	20 lbs.	55 lbs.	7 lbs. Plastic 1 lbs. Aluminum	15 lbs.	65 lbs.
9/8/2014	2 lbs. Plastic 1 lbs. Aluminum	20 lbs.	50 lbs.	0 lbs. Plastic 0 lbs. Aluminum	0 lbs.	0 lbs.
9/15/2014	5 lbs. Plastic 1 lbs. Aluminum	20 lbs.	46 lbs.	7 lbs. Plastic 1 lbs. Aluminum	50 lbs.	166 lbs.
9/22/2014	10 lbs. Plastic 1 lbs. Aluminum	20 lbs.	78 lbs.	2 lbs. Plastic 1 lbs. Aluminum	18 lbs.	46 lbs.
MONTHLY TOTALS	26 lbs. Plastic 4 lbs. Aluminum	80 lbs.	229 lbs.	16 lbs. Plastic 3 lbs. Aluminum	83 lbs.	277 lbs.

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CUMBERLAND COUNTY

**BUILDING INSPECTIONS
DEPARTMENT**



SEPTEMBER 2014

**MONTHLY
REPORT**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1784

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcountyvirginia.gov

Tina M. Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcountyvirginia.gov

P O Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax



www.cumberlandcountyvirginia.gov

September	Current Month 2013	YTD 2013	Current Month 2014	YTD 2014
Singlewides	1	9	0	4
Doublewides	3	6	1	4
Modular	0	5	1	4
New Homes	0	10	2	12
Ag & Exempt	0	4	0	0
Garages & Carports	1	13	2	18
Additions & Remodels	1	18	3	19
Misc	16	145	12	127
Commercial	1	28	0	19
Totals	23	237	21	206
Total Fees Collected	\$2,766.20	\$26,566.21	\$3,921.94	\$27,696.28
E-911 Fees Collected	\$12.00	\$144.00	\$48.00	\$166.00
Zoning Fees Collected	\$10.00	\$130.00	\$30.00	\$262.00
S & E Fees Collected	\$0.00	\$50.00	\$50.00	\$351.00
Total Estimated Value	\$211,306.00	\$3,775,070.00	\$586,571.00	\$4,349,922.00
Admin. Fees	\$0.00	\$110.50	\$0.00	\$0.00
CO's Issued	3	24	1	21

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MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Mackenzie Tate, Building Inspections

Date: September 8, 2014

Re: ISO Audit results

Our office completed an audit on August 31, 2014 with the Building Code Technical Analyst for the Insurance Services Office, Inc (ISO). The attached document shows the outcome of this audit for the Cumberland County Building Inspections Office. This audit shows the Building Code Effectiveness Grading Schedule Results for our department. The scoring of the audit is on a scale from 1 to 10, 1 being the most exemplary commitment to building-code enforcement. The last audit was performed in 2009 where our classification numbers were class 5 for 1 & 2 family residential properties and class 5 for commercial and industrial property. This audit shows a great improvement with a class 4 for 1 & 2 family residential property and a 3 for commercial and industrial property.

We managed to implement new record keeping strategies since our last audit in 2009. The initial change was very time consuming, but we feel that with continued diligence in the way we maintain our records and continuing education we can continue to improve.

This audit is vital to our community in that it demonstrates the county's ability to effectively enforce the current building codes, which will in turn help minimize the effects of damages due to weather, fire and catastrophic events. This can help lower our resident's insurance costs over time. These costs are also dependent upon other organizations in our community that are also audited in the same manner such as the Sheriff's office, Rescue Squads and Fire Departments.

Please note: Some areas that affect our numbers are the types of staff that our county does not currently employ such as on staff structural engineers and plan reviewers. Also, The Commonwealth of Virginia has laws that hinder certain aspects of this audit so until such changes we will not be able to improve our numbers in those areas (i.e. adoption of the most current building codes, Virginia is normally 3 years behind the most current code cycle)



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

CHARLES A. KILPATRICK, P.E.
COMMISSIONER

DATE: September 26, 2014

TO: Buckingham County Administration
Buckingham County Sheriff Department
Buckingham School Board
Buckingham County School Transportation
Cumberland County Administration
Cumberland County Sheriff Department
Cumberland County School Board Office
Virginia State Police

FROM: Patti Blanton

RE: Notification of Road Closure for Buckingham County

The Virginia Department of Transportation will be **closing Route 636 in Buckingham County at the Buckingham/Cumberland County line beginning Tuesday, October 15, 2014 and should re-open by Friday, October 17, 2014.** No through traffic will be permitted during this time. The reason for this closure is to complete a pipe replacement. Closing date is subject to weather conditions.

Detour signage will be shown as: Route 600 to Route 633, to Route 15

Sheriff Department - please notify all County Fire and Rescue Personnel of these closings.

If you have any questions or concerns regarding this road closure, please contact the Dillwyn Residency Office at 434-983-2218.

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WE KEEP VIRGINIA MOVING



RECEIVED OCT 06 2014

October 1, 2014

Lloyd Banks, Jr.
Cumberland County Board of Supervisors
Jurisdiction: Cumberland County
Courthouse Circle
Post Office Box 110
Cumberland, VA 23040

Dear Mr. Banks,

project:HOMES is proud to announce the expansion of our Weatherization services. Virginia's Department of Housing and Community Development (DHCD) has awarded us with four new counties. project:HOMES now serves the City of Richmond, the Tri-Cities, and 13 surrounding counties, including the new counties of Amelia, Buckingham, Cumberland, and Prince Edward.

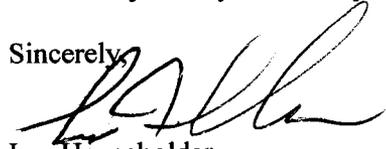
We are seeking your assistance in Cumberland County in making contact with Social Service departments and other sources that will help us reach local residents so we can begin serving your community. We also extend an invitation to your local County Board or administration to visit project:HOMES and meet with our leadership to learn more about our programs and services. We are always eager to create new partnerships and collaborate with the counties we serve to provide better Weatherization services and offer other programs that may interest them.

Our Weatherization program improves lives by improving comfort and safety, while reducing heating and cooling costs by an average of 30%. Trained staff conducts whole house pressure testing and uses advanced insulation techniques to improve overall energy efficiency. They also conduct heating and cooling safety inspections, repair or replace antiquated or faulty systems, apply insulation, reseal doors and windows, and replace furnaces.

In our 22 year history, project:HOMES has completed over 15,000 energy conservation and home repair projects for nearly 10,000 homeowners, making project:HOMES one of the leading community development nonprofits in the Virginia. As our programs and services have grown, so too has our commitment to deliver quality housing services for low-income homeowners. We look forward to improving lives by improving housing in Cumberland County.

Our Director of Weatherization and Energy Conservation Programs Kerri Walker will be contacting you soon to give you more information or to schedule an appointment. In the meantime, for direct client referrals by county residents please call (804) 233-2827 for assistance.

Sincerely,


Lee Householder
Chief Executive Officer
project:HOMES

cc: Kerri Walker

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At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 9th day of September, 2014, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director
Sara Carter, Planning Director

Absent: None

1. **Call to Order**

The Chairman called the meeting to order.

2. **Moment of Silence and Pledge of Allegiance**

The Moment of Silence and Pledge of Allegiance was led by Chairman Banks.

3. **Roll Call**

County Administrator, Vivian Giles, called the Roll.

4. **Approval of Agenda**

On a motion by Supervisor Osl and carried the Board approved the Agenda as amended:

8. State and Local Departments/Agencies

Add'l Info	c)	Bryan Saxtan, Utilities Department – Additional Sewer information	Motion
Add'l Info	9.	County Attorney/County Administrator's Report	
	b)	VGA Resolution and Protocol Agreement	Motion
NEW	11.	Finance Director's Report	
	b)	Set PH for REZ 14-02 – Cumberland Community Center rezone from A-2 to B-1	Motion
NEW	c)	Set PH for CA 14-05 – Amendments to Manufactured Housing Ordinance	Motion
Vote:	Mr. Osl – aye	Mr. Banks – aye	
	Mr. Ingle – aye	Mr. Meinhard – aye	
	Mr. Wheeler – aye		

5. Adjourn into Closed Session

On a motion by Supervisor Wheeler and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Va. Code § 2.2-3711.A.1: Personnel

Subject: Health Insurance Matter

Subject: Salary Review

Pursuant to Virginia Code § 2.2-3711.A.5: New Business

Subject: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' interest in

locating or expanding its facilities in the community.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

6. Reconvene in Open Session

The Board returned to regular session on a motion by Supervisor Osl.

A motion was made by Mr. Meinhard and adopted by the following vote:

Mr. Osl - aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to

the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

The Chairman adjourned to the 7p.m. regular meeting

7. Public Comments

One citizen offered her concern with the length of time the VDoT Project on Deep Run Road is taking. She stated that winter is coming and the project is still incomplete.

David Daniels, representative of Community Market, informed the Board that staff he has encountered has shown him wonderful hospitality since he arrived. Mr. Daniels is proposing to open a community market that will sell bulk frozen foods such as meats and vegetables.

8. Public Hearings

- a) Set public hearing for lease of public buildings located at 1550 Anderson Highway, Cumberland, Virginia 23040:

County Administrator, Vivian Giles, informed the Board that staff had already advertised for the public hearing, and just need the Board to set the public hearing for tonight's meeting.

On a motion by Supervisor Ingle and carried unanimously, the Board set a public hearing for the lease of public buildings located at 1550 Anderson Highway, Cumberland, Virginia 23040:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- b) Public Hearing for lease of public buildings located at 1550 Anderson Highway, Cumberland, Virginia 23040:

County Administrator, Vivian Giles, informed the Board that Mr. David Daniels is proposing to utilize the old Department of Social Services building located at 1550 Anderson Highway, for a community market that will sell bulk frozen foods such as meats and vegetables. Ms. Giles provided the Board with a draft lease in the Board packet.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved a lease of county property located at 1550 Anderson Highway, Cumberland, Virginia 23040 between Cumberland County and Mr. David Daniels for a community market:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- c) CA 14-03 – Building Fee Schedule

Sara Carter, Zoning Administrator, informed the Board that there were a few building code changes adopted by the state that took effect as of July 1, 2014. This change will bring county code into compliance with the new state changes. There was no increase in building fees.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried unanimously, the Board adopted Code Amendment CA 14-03 as follows:

Sec. 14-61. Limited; Fees.

(a)

No building permit shall be issued for the construction of any structure on any lot stamped as being solely for nonresidential and noncommercial purposes. For the purposes of this section, "solely for nonresidential and noncommercial purposes" shall mean only those land uses and structures that do not require the utilization of a septic system.

(b)

Permit fees shall be as follows:

Building Fee Schedule	
Effective July 1, 2010	
One- and two-family dwellings all R use groups industrialized buildings manufactured or modular homes each floor including basement and garage	\$150.00 minimum or 0.20 square feet
Electrical, plumbing, mechanical permits	\$40.00 minimum, or 0.01 square feet
Porches and decks	\$50.00 minimum, or 0.06 square feet
Remodels and additions	\$50.00 minimum, or 0.15 square feet
Detached accessory structure (in excess of 150 sq ft) AS VUSBC regulates)	\$30.00 minimum, or 0.06 square feet
Pools: Above ground	\$50.00
In ground	\$75.00
Fire, rescue, county owned	Exempt

Commercial permits	\$100.00 minimum, or 0.12 up to 10,000 square feet 0.08 over 10,000 square feet
Commercial: Electrical, plumbing, mechanical, sprinkler and other permits	\$50.00 minimum, or 0.01 square feet, or \$4.00 per \$1,000.00 of contract value (whichever is greater)
Towers	\$7.00 per \$1,000.00 of contract value
Code investigate fees: Charged to applicants discovered by the building official department to be working without a required permit	\$25.00 or 25% of applicable permit fee, whichever is greater
Commercial	\$50.00 or 25% of applicable permit fee, whichever is greater
Demolition fee (includes all structures regardless of use)	\$25.00
Administrative fees: Extensions, take-over, transfers, reinstatements, modifications	\$25.00
Amendments or add mechanic lien agent	\$10.00
Address fee	\$12.00
Re-inspection fee (if over two inspections for the same Violation)	\$35.00 (payable in advance)

(c)

If a permit is revoked or a refund is requested in writing prior to six months of issue, a processing fee of \$50.00 will be retained, plus any additional cost incurred.

(d)

Add ~~(2.00 percent)~~ Code academy fee levy to the schedule amounts subsection (b) above for division of building regulatory services.

(Code 1990, § 4-9; Ord. of 7-1-1999; Ord. of 7-10-2002; Ord. of 4-21-2004; Ord. No. 10-05, 6-8-2010)

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) CA 14-04 – Special Assessment Revalidation

Commissioner of the Revenue, Julie Phillips, informed the Board that every sixth year, an application and fees are

required for property owners who have land in the Land Use Program. This is required by State Law. Historically, the office had been requiring landowners to complete a form annually stating that there had been no change to the land in question. It is the wish of the Commissioner's office to discontinue this practice. In doing so, it will save the office over \$500 annually in office supplies and labor. This will also lessen the burden on the taxpayers with land in the Land Use Program.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried unanimously, the Board approved CA 14-04 as follows:

Sec. 58-212. Applications for special assessment; fees.

- (a) Applications for taxation of real estate on the basis of use assessment shall be submitted to the commissioner of the revenue on the forms provided by the state department of taxation and supplied by the commissioner of the revenue. The application shall include such additional schedules, photographs and drawings as may be required by the commissioner of the revenue.
- (b) Applications shall be submitted:
 - (1) At least 60 days preceding the tax year for which such taxation is sought; or (2) In any year in which general reassessment is being made, until 30 days have elapsed after the notice of increase in assessment has been mailed to the property owner in accordance with Code of Virginia § 58.1-3330, or 60 days preceding the tax year, whichever is later.
- (c) The application shall be signed by all property owners of the subject property. An owner of an undivided interest in the property may apply on behalf of owners that are minors or that can not be located, upon submitting an affidavit attesting to such facts.
- (d) A separate application shall be filed for each parcel or tract shown on the land book.
- (e) An application fee of \$40.00 shall accompany each application.
- (f) An application shall be submitted whenever the use or acreage of such land previously approved changes; however, no application fee shall be required when a change in acreage occurs solely as a result of a conveyance necessitated by governmental action or condemnation of a portion of any land previously approved.

(g) If any tax on the land affected by an application is delinquent when the application is filed, the application shall not be accepted. Upon payment of all delinquent taxes, interest and penalties relating to such land, the application shall then be treated in accordance with this section.

(h) Such property owner must revalidate annually every sixth year with the commissioner of the revenue any application previously approved. A revalidation fee of \$40.00 shall accompany each application for revalidation ~~every sixth year~~. Late filing of a revalidation form must be made on or before the effective date of the assessment and accompanied with a late filing fee of \$40.00.

(Code 1990, § 8A-2; Ord. of 1-1-2000; Ord. of 1-10-2001; Ord. No. 10-06, 7-13-2010)

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

9. State and Local Department/Agencies

A representative from Senator Warner's office was present at the meeting. He informed the Board and staff that he was here to learn more about Cumberland.

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

School Superintendent, Dr. Amy Griffin, informed the Board about the following:

- The Agriculture Program is doing well. They have two pigs and a horse that have been donated for the year.
- The Virginia Farm Bureau donated \$350 to the FFA (Future Farmers of America) Program so they could begin to order jackets.
- The Cumberland Middle School Football, Volleyball and Golf teams scored wins recently.
- Sheriff Hodges has been working with the 5th graders in the DARE Program.

- The Longwood Partnership orientation has taken place the teachers are in their respective classes.

b) VDOT

There were no representatives present at the meeting.

c) Bryan Saxtan, Utilities Department

Utilities Worker, Bryan Saxtan, informed the Board that since the last meeting, staff has gathered additional information regarding upgrading the sewer manholes. Some of the manholes have become corroded due to escaping gas. The initial application of epoxy that was originally suggested cannot be the 25 mm layer as this is for reapplication purposes. The initial layer requires a 10mm epoxy. The updated cost for rehabilitating a manhole is \$5,555. Another area of concern is manholes that sit in low lying areas. Since the last meeting, staff has fixed five manholes and raised one. Staff plans to raise six more as time permits.

Staff has obtained an estimate for inspection of all manholes for \$9,720.00. By consensus, the Board directed staff to move forward with requesting bids for the inspection of all of the sewer manholes.

10. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for August and September 2014. Approved bills for September 09, 2014 total \$48,000.35. Ratified bills for August and September warrants total \$204,993.76 with check numbers ranging from 68820 to 69042. Direct Deposits total \$152,057.37.
- 2) Approval of Minutes (August 12, 2014)

County Administrator, Vivian Giles, informed the Board that there was one correction to the bills list. The bill for Irongate Boundary Management should reflect a total due of \$270.00 instead of \$1,046.25.

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Virginia Growth Alliance Membership (VGA)

County Administrator, Vivian Giles, informed the Board that VGA had offered a free trial membership for six months, which they have now used, and staff recommends paid membership with VGA. Jeff Reed, VGA Executive Director, was present to address Board questions and concerns.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the VGA Resolution and Protocol Agreement:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) VGA Resolution in support of natural gas pipelines

County Administrator, Vivian Giles, informed the Board that VGA drafted a resolution in support of a natural gas pipeline, and submitted it to County Boards for approval. At a previous Board meeting, the Resolution was brought before

the Board, and they tabled any action until receipt of additional information. Ms. Giles revised some of the strong language in the resolution as requested by the Board.

There was much discussion as to whether the citizens of Cumberland County would have access to the gas pipeline. Mr. Jeff Reed, Executive Director of VGA, informed the Board that by approving this resolution, Cumberland is saying that it wants access to the gas pipeline, and that thought should be included in the planning and design phase of the project.

There was much discussion among the Board and Mr. Reed in relation to the impact on Cumberland County. It is still unknown how many residents/property owners will be impacted, and how much tax revenue this will generate for the county.

Supervisor Meinhard made a motion to approve the Resolution in support of the natural gas pipeline which failed by the vote below:

**Resolution in Support of
Natural Gas Pipeline Projects**

September 9, 2014

WHEREAS, it has come to the attention of the Board of Supervisors of Cumberland County that a natural gas transmission line project is underway in the Commonwealth; and

WHEREAS, the proposed route of the transmission line includes Cumberland County; and

WHEREAS, the lack of the availability of, and access to, natural gas has proven to be a critical hurdle impeding economic development in many localities in Virginia, including Cumberland County; and

WHEREAS, access to natural gas would serve not only the citizens of Cumberland County by providing access to an alternative heating source, but also would prove beneficial in efforts to attract businesses to the County.

THEREFORE, BE IT RESOLVED, that the Cumberland County Board of Supervisors supports the construction the natural gas pipeline through Cumberland County in order that residents and businesses in the County may access natural gas transmission lines.

BE IT FURTHER RESOLVED that the Cumberland County Board of Supervisors pledges to collaborate and cooperate in the construction of the natural gas pipeline through Cumberland County in order to guarantee access to such line for current and future businesses and residents.

Vote: Mr. Osl – nay Mr. Banks – abstain
Mr. Ingle – nay Mr. Meinhard – aye
Mr. Wheeler – nay

It was the consensus of the Board to table action on this item until further information is received on this matter.

d) Crossroads CSB FYE15 Performance Contract

On a motion by Supervisor Wheeler and carried, the Board approved the Crossroads FYE15 Performance Contract as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – abstain
Mr. Wheeler – aye

(A copy of the contract is in the official Board file)

11. Finance Director's Report

a) Revenue Appropriations

On a motion by Supervisor Osl and carried by the following vote, the Board approved the Revenue appropriations:

- Century Community Learning Center Grant - \$168,933.00
- High Schools That Work and/or Making Middle Grades Work - \$6,000.00

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – abstain
Mr. Wheeler – aye

b) Approval of FYE16 Budget and CIP Calendars

On a motion by Supervisor Osl and carried unanimously, the Board approved the FYE16 Budget and CIP calendars:

**CUMBERLAND COUNTY
FISCAL YEAR 2015-2016 BUDGET CALENDAR**

December 6, 2014	Finance Manager prepares budget instruction and estimate forms. Instruction and estimate forms are issued to departments and agencies.
January 2015	County Administrator and Treasurer prepare revenue estimates.
January 16, 2015	Deadline for submission of budget requests to the Finance Manager.

- January 23, 2015 Finance Manager presents budget requests to County Administrator.
- February 18-19, 2015 Departments, agencies and school administration present budget requests to the Board of Supervisors. School Board and Board of Supervisors hold a joint public budget meeting.
- March 13, 2015 County Administrator issues recommended budget to the Board of Supervisors.
- March 16-27, 2015 Board of Supervisors budget work sessions. Approval of budget, tax rates, and capital improvement program for publication.
- March 27, 2015 and April 3, 2015 Advertise proposed budget, tax rates, and capital improvement program for public hearing.
- April 7, 2015 Public Hearing on the proposed budget, tax rates, and capital improvement program.
- April 14, 2015 Adoption of fiscal year 2015-2016 budget, tax rates, and capital improvement program.
- June 2015 Appropriation of funds for the adopted fiscal year 2015-2016 budget.

This calendar is subject to change at any time at the direction of the Board of Supervisors.

CUMBERLAND COUNTY, VA.
 CALENDAR FOR DEVELOPMENT OF THE
 FY 2016 – 2020 CAPITAL IMPROVEMENTS PLAN

TENTATIVE SCHEDULE

- September 30, 2014 CIP package to departments
- October 24, 2014 CIP requests returned to Finance Director

November 7, 2014	Requests and recommendations are sent to CIP Committee for review
November 17-28, 2014	CIP Committee meets to review requests and begin ranking projects
December 8-19, 2014	CIP Committee meets with department and agency representatives and completes
January 19, 2015	CIP Committee presents and recommends proposed CIP to Planning Commission for public hearing
February 16, 2014	Planning Commission holds public hearing on Capital Improvements Plan
April 7, 2014	Board holds public hearing on CIP
April 14, 2014	Adoption of CIP

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

12. Planning Director's Report

a) County Project update

 There was no discussion on the current county projects.

b) Set PH for REZ 14-02 – Cumberland Community Center rezone from A-2 to B-1:

On a motion by Supervisor Wheeler and carried unanimously, the Board set REZ 14-02 for public hearing at the Board's next regular meeting on October 14, 2014 at 7:00 p.m. . in the Circuit Courtroom, Cumberland Courthouse:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- c) Set Public Hearing for CA 14-05 – Amendments to the Manufactured Housing Ordinance:

On a motion by Supervisor Wheeler and carried unanimously, the Board set CA 14-05 for public hearing at the Board's next regular meeting on October 14, 2014 at 7:00 p.m. . in the Circuit Courtroom, Cumberland Courthouse:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

13. Old Business

None

14. New Business

None

15. Public Comments (Part 2)

There were no citizens signed up to speak.

16. Board Member Comments

Supervisor Ingle stated that he plans to attend the pipeline meeting in Buckingham for more information.

Supervisor Banks stated that he is hopeful that a venture of this magnitude will benefit the citizens of Cumberland.

17. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

18. Adjourn -

On a motion by Supervisor Wheeler and carried, unanimously, the Board adjourned the meeting until the next regular meeting on October 14, 2014 at 7:00 p.m. in the Circuit Courtroom, Cumberland Courthouse.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

