



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

October 13, 2015
Regular Meeting – 7:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Public Comments (Part one)**
6. **State and Local Departments/Agencies/Community Service Providers**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
 - b. VDOT **Information**
 - c. Jennifer Beach, Cumberland Public Library **Information**
7. **Public Hearings**
 - a. Workforce Investment Area Consortium Agreement (pg. 1-16) **Motion**
 - b. Code Amendment 15-08 Cemeteries (pg. 17-21) **Motion**
 - c. Code Amendment 15-09 Buffers (pg. 22-25) **Motion**
 - d. Conditional Use Permit 15-07 Blue Door Mini Storage (pg. 26-32) **Motion**
 - e. Conditional Use Permit 15-09 Harrison (pg. 33-37) **Motion**
8. **County Attorney/County Administrator Report**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (September 8, 2015)
 - b. Stormwater Resolution (pg. 38-40) **Motion**
 - c. Water and Sewer Advisory Committee Appointment of Larry Latham (pg. 41) **Motion**
9. **Finance Director's Report**
 - a. Monthly Budget Report (pg. 42-50) **Information**
 - b. FYE16 Utility Fund Loan Appropriation Request (pg. 51) **Motion**
 - c. Approval and appropriation of grant funds for CCPS in the amount of \$80,897.00 (pg. 52-68) **Motion**

- d. FY16-17 Capital Improvements Program Schedule (pg. 69) **Motion**
- e. FY16-17 Budget Calendar (pg. 70) **Motion**

- 10. Planning Director's Report**
 - a. Planning Project updates (pg. 71-72) **Information**
 - b. Set public hearing for REZ 15-01 Dunn (pg. 73) **Motion**
 - c. Set public hearing for REZ 15-05 Bales (pg. 74) **Motion**
 - d. Vacation of Plat for Christopher Bishop (pg. Addendum) **Motion**

- 11. Old Business**

- 12. New Business**

- 13. Public Comments (Part two)**

- 14. Board Members Comments**

- 15. Additional Information – (pg. 75-86)**
 - a. Treasurer's Report
 - b. DMV Report
 - c. Monthly Building Inspections Report
 - d. Approved Planning Commission meeting minutes
 - e. Approved IDA minutes-N/A

- 16. Adjourn – Regular Meeting – November 17, 2015**

**SOUTH CENTRAL WORKFORCE INNOVATION AND OPPORTUNITY ACT
CONSORTIUM AGREEMENT**

This agreement is executed by the duly authorized elected officials from the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward (the “Member Jurisdictions”) and shall be effective on the latter of July 1, 2015 , or on the day that the last Member Jurisdiction enters into this agreement.

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128), hereinafter the “Act”), provides federal funding to states for the delivery of workforce training and other services; and

WHEREAS, the Act requires the Governor of the Commonwealth of Virginia to designate local workforce development areas for the delivery of such services within the state; and

WHEREAS, the Act requires that the Governor approve a local workforce development area designation request from local areas that existed as such under the Workforce Investment Act of 1998 when the member jurisdictions have each made known their desire for such designation; and

WHEREAS, the Act requires that the Governor consider and approve requests for Workforce Innovation and Opportunity Act funds made by a combination of local government units; and

WHEREAS, the Member Jurisdictions wish to jointly perform the responsibilities prescribed under the Act; and

WHEREAS, Va. Code §15.2-1300 provides that local governments may enter into agreements for the joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and

WHEREAS, the Member Jurisdictions desire to form a joint entity under Va. Code §15.2-1300 to be designated as the South Central Workforce Development Area Consortium (the “Consortium”) and to be recognized as Virginia’s Area VIII Local Workforce Development Area; and

WHEREAS, each Member Jurisdiction by ordinance approved the establishment of the Consortium as a joint entity empowered to exercise the responsibilities of the Chief Local Elected Officials as set forth in this Agreement; and

WHEREAS, creation of the Consortium will permit the delivery and oversight of workforce services in a manner that will ensure accountability to local elected officials of the Member Jurisdictions.

NOW, THEREFORE, the parties do mutually covenant and agree as follows:

Article I – Entity

Section 1. **Formation of Consortium.** The Member Jurisdictions acting pursuant to authority granted to them under Va. Code §15.2-1300 hereby create the South Central Workforce Development Area Consortium as an entity to exercise the powers set forth in this Agreement.

Section 2. **Consortium Membership.** The Member Jurisdictions of the Consortium shall be the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward.

Section 3. **Consortium as Workforce Development Area.** Subject to the approval of the Governor of Virginia, the ten Member Jurisdictions shall also comprise the boundaries of Virginia's Area VIII Local the Workforce Development Area (the “Area”) required by the Act pursuant to 29 U.S.C. § 2831(a)(1).

Article II – Consortium Board Membership

Section 1. **Consortium Board Membership.** The Member Jurisdictions shall establish a Consortium Board comprised of one Representative from each Member Jurisdiction (the “Representative”). The Consortium Board shall have in addition to the powers set forth herein all the powers, duties, and responsibilities of the Chief Local Elected Official as set forth in the Act.

Section 2. **Representative of Member Jurisdictions and Term.** The Representative to the Consortium Board shall be a member of the governing body of the Member Jurisdiction. A Member Jurisdiction may appoint the chief administrative officer to serve as an Alternate for the member of the governing body. Such Alternate shall only serve when the member of the governing body cannot attend a meeting. When the Alternate so serves, the Alternate shall have the same powers and responsibilities as those possessed by the member of the governing body including the right to vote on all matters and shall be counted when determining a quorum. No person shall serve as a Representative if such person is no longer a member of the governing body or its chief administrative officer. Each Member Jurisdiction shall determine the length of term for its Representative and be responsible for filling the vacancy of its Representative who is no longer qualified to serve.

Section 3. **Policy Making Authority.** Every Consortium Board Member shall have the authority to speak affirmatively for the Member Jurisdiction and, in conformity with this Agreement, to commit the Consortium to a course of action.

Section 4. **Removal of Representative.** Under the bylaws and governing rules of the Member Jurisdiction, the Member Jurisdiction may remove its Representative from office.

Article III – Consortium Powers (Chief Local Elected Official)

Section 1. **Powers under the Act.** The Consortium Board shall engage in all activities necessary and proper for the execution of its responsibilities that are assigned or reserved by law to the Chief Local Elected Official, including:

A. Collectively perform the functions of the chief local elected officials of the Member Jurisdictions as permitted in the Act.. For purposes of the Act, the Member Jurisdictions shall act through the Consortium Board.

B. Apply to the Governor of Virginia for Area designation.

C. Appoint the members of the Local Workforce Development Area Board as provided in Article VI of this Agreement.

D. Execute an agreement with the Local Workforce Development Area Board for the operation and functions of the Local Workforce Development Area Board set out in the Act. .

E. Continually establish the vision and priorities of the Consortium in conjunction with the Local Workforce Development Area Board.

F. Develop the region’s strategic plan as the Local Plan under the Act in partnership with the Local Workforce Development Area Board. The plan shall be submitted to the Virginia Board of Workforce Development (hereinafter, the “Workforce Board”) in the manner prescribed by the Workforce Board.

G. Provide input into and approve the budget of the Local Workforce Development Area Board and provide continuing fiscal oversight of all funds received and expended.

H. Work with the Local Workforce Development Area Board and Governor of Virginia to establish local performance measures.

I. Approve the Local Workforce Development Board’s selection and designation of one-stop operator(s), its evaluation of the performance of one-stop operator(s), and its termination of their eligibility for cause as provided in the Act. .

J. From among the Member Jurisdictions, identify annually the local government to serve as Grant Recipient of all funds received under the Workforce Innovation and Opportunity Act.

Section 2. **General Powers.** The Consortium Board shall engage in all things necessary or convenient to carry out the business and affairs of the entity, including, without limitation, the authority to:

A. To sue, be sued, complain and defend in its name.

B. To adopt and amend bylaws, not inconsistent with this Agreement or with the laws of the Commonwealth, for managing the business and regulating the affairs of the Consortium.

C. To purchase, receive, lease, or otherwise acquire, and own, hold, improve, use and otherwise deal with in its own name, real or personal property, or any legal or equitable interest in property, wherever located.

D. To sell, convey, mortgage, pledge, lease, exchange, and otherwise dispose of all or any part of its property.

E. To make contracts,, borrow, and secure any of its obligations by mortgage or pledge of any of its property, franchises, or income; provided that no such liability or obligation to be paid beyond the current fiscal year shall be binding on any Member Jurisdiction without the specific approval of such Member Jurisdiction's governing body, and any such contract, liability or obligation undertaken that contemplates payment from funds received from any Member Jurisdiction(s) shall contain language expressly making it subject to annual appropriation of the required amount by each affected governing body.

F. To elect officers and define their duties.

G. To hire, discharge, establish the terms and conditions of employment, and pay salaries and benefits to employees who provide staffing services to the Consortium Board, the Local Workforce Development Area Board, and Youth Committee. Such benefits may include retirement and deferred compensation plans, health and life insurance, and other leave and pay benefits as the Consortium Board determines are consistent with the practices within the Member Jurisdictions. The Executive Director shall report directly to the Consortium Board.

H. To pay compensation, or to pay additional compensation, to any or all employees on account of services previously rendered to the Consortium, whether or not an agreement to pay such compensation was made before such services were rendered.

I. To obtain indemnity insurance for the Consortium, its Board, the Local Workforce Development Area Board, and the Youth Committee and any of its officers or employees for any cause of action or claim asserted against them for acts engaged in their official capacity.

J. To employ legal counsel, accountants, and other advisors as the Consortium Board deems necessary as may be permitted under the Act.

K. To have and exercise all powers necessary or convenient to affect any or all of the purposes for which the corporation is organized.

Section 3. **Consortium Board's Oversight and Control.** The Consortium Board shall perform the following functions:

- A. Oversee the local workforce development services in the Consortium Area.
- B. Oversee the youth and other programs and fund sources which may from time to time fall under the purview of the Local Workforce Development Area Board.
- C. Consult on appointments to the Local Workforce Development Area Board's Youth Committee.
- D. Assist in the development of the Local Plan and Plan modification, review and approval for the Act's programs and other programs for which the Local Workforce Development Area Board is given responsibility.
- E. Adopt a budget for the Workforce Development Area including the operating budget developed by the Local Workforce Development Area Board.
- F. To the extent feasible, align all activities in workforce development in the Area under the policy umbrella of the Consortium Board.
- G. When applicable, ensure that the workforce development policies of the Local Workforce Development Area Board become integrated into county overall policies for economic development, education and workforce investment.
- H. Any and all powers necessary and proper to carry out the Consortium's oversight and financial control of the Act's funds and programs.

Article IV – Governance

Section 1. **Consortium Board Meetings and Officers.** The Consortium Board shall meet as determined by its members. The Consortium Board shall elect from its membership a chairperson, a vice-chairperson and other officers as provided in the bylaws to serve for a term of one year or until a successor is elected and qualified. The Consortium Board shall fill any vacancies in officer positions by election for the remainder of the unexpired term. The chairperson shall appoint a board clerk. Election shall be by a majority of the members of the Consortium Board.

Section 2. **Consortium Board By-Laws.** The Consortium Board may adopt operational and procedural bylaws consistent with this Agreement, applicable federal and state laws, and rules and regulations pursuant thereto. Such bylaws shall be adopted or amended by a majority of the members of the Consortium Board.

Section 3. **Procedural Rules.** Roberts Rules of Order (revised) or other procedural rules shall govern the proceedings of the Consortium Board insofar as they do not conflict with applicable law or the bylaws duly adopted by the Consortium Board.

Section 4. **Quorum.** A simple majority of the Representatives of the Member Jurisdictions (six jurisdictions out of ten) shall constitute a quorum.

Section 5. **Voting.** Except as provided below or required by state or federal law, all votes shall be approved by a simple majority vote. An affirmative vote of at least six (6) Representatives is required to approve the following actions:

A. Issuance of long-term debt obligations (i.e., obligations with maturities exceeding one (1) year, such as lease purchase and borrowings).

B. Sale, conveyance, mortgage, pledge, lease, exchanges and otherwise disposing of all or any part of its real property.

C. Grants or other contractual obligations which require local matching funding from the Member Jurisdictions subject to the appropriation of matching funds by each Member Jurisdiction.

D. Hiring and discharging the Executive Director.

E. Designation of a Fiscal Agent.

Section 6. **Minutes.** Written minutes shall be kept on all meetings. Such minutes shall state the substance of the matters considered and all votes taken.

Article V – Operational Provisions

Section 1. **Allocation of Funds.**

A. Funds allocated under the Act shall be expended for the mutual benefit of the residents of the Member Jurisdictions without regard to place of residence or as required by applicable law, regulation or in the approved Local Plan.

B. The chief administrative officers or their designees may execute an Operational Agreement to specify the use of general funds that each Member Jurisdiction may provide for services and administration under the Act.

Section 2. **Designation of Fiscal Agent.** The Consortium Board shall select a local government to be the fiscal agent for all funds awarded by the federal government, the Commonwealth of Virginia, the local jurisdictions, or other funding sources for workforce development activities, including Title I funds provided by the Act. The Grant Recipient and the Fiscal Agent can be the same member jurisdiction.

Section 3. **Responsibility for Funds.** The Member Jurisdictions collectively and individually shall be financially responsible for the expenditure of funds.

Section 4. **Allocation of Financial Responsibility.** Disallowed costs shall be allocated to the Member Jurisdiction(s) on a pro-rata share for the services provided in their jurisdiction(s) in the prior fiscal year under the program(s) for which such costs were disallowed.

Section 5. **Return of Local Funds.** If Member Jurisdictions contribute funds, assets or resources to the programs of the Consortium other than funds obtained under the Act, each shall be entitled to the return of the pro rata portion of any remaining funds, assets and resources under the control of the Consortium Board in the event of the termination or expiration of this Agreement.

Section 6. **Liability Insurance.**

A. The Consortium Board shall provide from eligible funds liability insurance policies for itself and its affiliate entities, the Local Workforce Development Area Board and the Youth Committee and their representatives and their officers, members, employees, volunteers, and Member Jurisdictions (“the covered persons”) as it deems appropriate and shall provide legal defense of claims in accordance with the terms of the policies of insurance.

B. The liability insurance should be in such amounts as are sufficient to cover any and all claims resulting from the performance of the official duties and responsibilities of the covered person. The Consortium Board, or its authorized representatives, shall retain legal counsel to represent the covered persons to the extent deemed necessary to supplement legal counsel provided under said liability insurance policies.

C. Nothing contained in this Agreement shall be construed to abrogate or waive any defense of governmental or sovereign immunity on behalf of the Representatives, Alternates, covered persons, boards or entities.

Article VI – Local Workforce Development Area Board

Section 1. **Membership.**

A. The Consortium Board shall appoint the members of the Local Workforce Development Area Board in accordance with the criteria in the Act. . The Consortium Board shall make every effort to appoint creative and visionary individuals to the Local Workforce Development Area Board. Each Member Jurisdiction shall recommend to the Consortium Board nominees for the Local Workforce Development Area Board. The Consortium Board shall coordinate and consult with the Member Jurisdictions when necessary to ensure appropriate representation of the Member Jurisdictions, the regional labor market, the adult education providers, economic development leaders and the mandatory partner programs prescribed by the Act.

B. In making appointments, the Consortium Board shall ensure that resources and programs, although regional in nature, will address the critical workforce needs, present and future, of each Member Jurisdiction.

Section 2. **Membership Composition**

A. The membership of the Local Workforce Development Area Board shall be determined as follows:

1. There shall be two representatives from each Member Jurisdiction who are owners of a private business or chief executive officers of private businesses, or other business executives or employers with optimum policymaking or hiring authority; who represent businesses, including small businesses, or organizations representing businesses described here that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and employment in in-demand industry sectors or occupations in the local area; and who are appointed from among individuals nominated by local business organizations and business trade associations. Business representatives shall at all times comprise at least 51% of the Local Workforce Development Area Board's membership. The business representatives must represent a broad range of in-demand occupations available in the local labor market.

2. There shall be one representative from a local community college providing WIOA training services.

3. Not less than 20% of the members of the local Board must be made up of representatives of labor organizations. This includes representatives who have been nominated by local labor federations and representatives from apprenticeship programs. Community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including veterans, persons with disabilities , and “out of school” youth can be included in the 20% with a minimum of at least two labor organization representatives. .

4. There shall be at least one representative from the Virginia Employment Commission who administers WIOA Title III activities for the local area.

5. There shall be at least one representative from a local economic and community development entity.

6. There shall be at least one representative of an eligible provider administering WIOA Title II Adult Education and Literacy activities locally.

7. There shall be at least one representative from a secondary public school’s Career and Technical Education program.

8. There shall be at least one representative from the Department for Aging and Rehabilitative Services who administers WIOA Title IV activities for the local area.

9. There may be other individuals or representatives of entities as the Consortium Board may determine to be appropriate to develop a comprehensive workforce policy within the region.

B. The Chair and Vice-Chair of the Local Workforce Investment Area Board shall be from among the representatives appointed under Subsection A(1) above.

C. The Executive Director shall notify the Consortium Board at the beginning of each fiscal year of the members serving on the Local Workforce Development Board.

Section 3. **Duties under the Act.** The Local Workforce Development Area Board shall do the following:

A. Enter into an agreement with the Consortium Board clearly detailing the partnership between the two entities for the governance and oversight of activities under the Act..

B. Establish the vision and priorities of the Local Workforce Development Area in conjunction with the Consortium Board.

C. Develop the Local Plan for the Local Workforce Development Area in partnership with the Consortium Board for submission to the Virginia Board of Workforce Development..

D. Develop a budget to meet its functions and responsibilities under the Act to present to the Consortium Board for its approval.

E. Work with the Consortium Board and Governor of Virginia to reach agreement on local performance measures.

F. Designate and certify one-stop operators as described in the Act with the agreement of the Consortium Board.

G. Evaluate and oversee the performance and operations of the one-stop operators, including termination of the eligibility of such operators for cause, with the agreement of the Consortium Board.

H. On the recommendations of the Local Youth Committee, competitively procure the services of youth service providers and recommend the awarding of contract(s) to the successful providers.

I. Direct the disbursement of funds for workforce development activities pursuant to the Act. .

J. As requested, assist the Governor of Virginia in developing a statewide employment statistics system.

K. Coordinate workforce activities authorized under the Act with local economic development strategies and develop employer linkages.

L. Promote participation of private sector employers in the statewide workforce system.

M. Conduct business in an open manner and make its activities and information known to the public on a regular and continuous basis.

Section 4. **Collaboration.** In partnership with the Consortium Board, the Local Workforce Development Area Board shall perform the following functions to fulfill the requirements of the Act:

- A. Develop a five (5) year strategic plan that connects all activities in workforce development.
- B. Conduct strategic oversight to the workforce delivery system.
- C. Oversee the One Stop Delivery System.
- D. Develop and enter into a Memorandum of Understanding (MOU) with workforce development system partners for the implementation and operation of the service delivery system in the local area.
- E. Certify one-stop operators and affiliate sites.
- F. Promote quality in customer services.
- G. Provide continuous accountability and evaluation through customer satisfaction surveys and other performance outcomes.
- H. “In partnership” is defined as keeping the Consortium Board informed of how these responsibilities are exercised.

Article VII – Youth Committee

Section 1. **Local Youth Committee Membership.** The Local Workforce Development Area Board shall appoint the members of the Local Youth Committee as described in the Act and notify the Consortium Board at the beginning of each fiscal year of the members so serving. The Local Youth Committee Members may include:

- A. Members of the Local Workforce Development Area Board with special interest or experience in youth policy. Members of the Local Workforce Development Area Board must serve as Chair and Vice-Chair of the Youth Committee.
- B. Representatives of youth service agencies, including juvenile justice and local law enforcement agencies.
- C. Representatives of local public housing authorities.
- D. Individuals, including former participants, and representatives of organizations, that have experience relating to youth activities, including faith-based organizations.
- E. Representatives of Job Corps, as appropriate.
- F. Representatives of K-12 education, post-secondary education and adult education.
- G. Representatives of vocational rehabilitation services.

H. Other individuals as the Local Workforce Development Area Board and the Consortium Board determine to be appropriate.

Section 2. **Duties of the Local Youth Committee.** The Local Youth Committee shall perform the duties and responsibilities described in the Act, which shall be included in the by-laws of the Local Workforce Development Area Board.

Article VIII – Conflict of Interest

Section 1. **Certain Votes Prohibited.** No individual member of the Consortium Board, the Local Workforce Development Area Board or the Youth Committee may:

A. Vote on a matter under consideration by the respective Board

1. Regarding the provision of services by such member (or by an entity that such member represents); or

2. That would provide direct financial benefit to such member or the immediate family of such member.

B. Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.

Section 2. **Virginia Conflict of Interest Act.** The provisions of the Virginia Conflict of Interest Act, Virginia Code § 2.2-3100 *et seq.* shall apply to the officers, members and employees of the Consortium, the Local Workforce Development Area Board and the Youth Committee.

Article IX – Withdrawal and Removal of Member Jurisdiction

Section 1. **Without Long Term Indebtedness.**

A. Subject to the limits in this Section 1 any Member Jurisdiction may withdraw from participation in this Agreement, provided that it has given notice of its intent to withdraw at least 120 days in advance of the effective withdrawal date. Notice of the intent to withdraw shall be given in writing and delivered to all Member Jurisdictions.

B. Once notice of the notice of withdrawal is received, each Member Jurisdiction shall provide the public with notice that the Joint Powers Agreement will be amended to reflect the removal of the Member Jurisdiction from the Joint Powers Agreement. The vote of each Member Jurisdiction may be done by resolution recorded in the Minutes of the governing body.

C. Prior to any vote on the withdrawal of a Member Jurisdiction, the Member Jurisdiction so withdrawing must provide by written agreement how its share of the financial obligations (including the annual appropriation of funds) of the Consortium for the current fiscal year will be met; such agreement shall be signed by the Chair of the Consortium and the County Administrator or Board Chair of the withdrawing jurisdiction.

D. An affirmative vote of the majority of the Member Jurisdictions is required.

Section 2. **Long Term Indebtedness.** If the Consortium has incurred any outstanding indebtedness that obligates the Member Jurisdictions to payments beyond the present fiscal year, in addition to the steps in Section 1 of this Article, the following steps must be taken before a Member Jurisdiction can withdraw:

A. A written agreement must be entered into to which each Member Jurisdiction is a party setting forth how the withdrawing Member Jurisdiction's share of all existing short and long term financial obligations will be met.

B. An affirmative vote of sixty percent (60%) of the Member Jurisdictions is required for the withdrawal of the Member Jurisdiction.

C. If there are any bonds that have been issued in the name of the Consortium, the consent of the bondholders shall be obtained.

Article X – Dissolution

Section 1. **Dissolution of Consortium.** This Agreement may be terminated and the Consortium dissolved upon the occurrence of any of the following events:

A. The Governor's re-designation of the Area that excludes any of the Member Jurisdictions, or includes any localities that are not Member Jurisdictions.

B. The cessation of funding under the Act and approval by ordinance of each Member Jurisdiction for the dissolution of the Consortium.

C. Approval by ordinance of each Member Jurisdiction of a Consortium Agreement which supersedes or rescinds this Agreement. If the new agreement alters the boundaries of the Area, it shall not become effective prior to approval by the Governor of Virginia.

Article XI – Miscellaneous

Section 1. **Effective Date of Agreement.** This agreement shall be effective upon approval by ordinance by the governing bodies of all of the Member Jurisdictions and execution by the chief elected officials thereof.

Section 2. **Amendments.** The Member Jurisdictions may amend this Agreement by ordinance upon approval of a written amendment by the governing body of each Member Jurisdiction and execution by the chief elected officials thereof.

Section 3. **Repeal of Prior Agreements.** This agreement shall repeal and supersede any and all prior written or oral agreements including, but not limited to, the Charter Chief Local Elected Officials-Workforce Investment Board Agreement dated November 12, 2004, and agreements under P.L. 102-367 (the Job Training Partnership Act) and P. L. 105-220 (the Workforce Investment Act). On the effective date of this Agreement, all the duties and responsibilities of any Board or Council operating under such prior agreements shall immediately and

simultaneously cease operating and the responsibilities under the Act shall vest in the Consortium Board created in this Agreement.

Section 4. **Implementation of Agreement.** This Agreement shall be implemented to ensure that the Consortium Board, Local Workforce Development Area Board and Local Youth Committee are in place and the designation of one-stop operators is complete as soon as possible but no later than two months following the effective date.

Section 5. **Severability.** Should any part of this Agreement be invalidated or otherwise rendered null and void, the remainder of this Agreement shall remain in full force and effect.

Section 6. **Amendments by Operation of Law.** References to all federal and state statutes and/or regulations shall include amendments thereto.

Section 7. **Duplicate Originals.** This Agreement may be entered into by each Member Jurisdiction as an original document. The signature on each Agreement shall bind the Member Organization.

(THE REMAINDER OF THIS PAGE IS BLANK)

IN WITNESS WHEREOF, the Chief Elected Officials of the Member Jurisdictions execute this Agreement pursuant to an ordinance enacted by each of the Member Jurisdictions.

AMELIA COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

BRUNSWICK COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

BUCKINGHAM COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

CHARLOTTE COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

CUMBERLAND COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

HALIFAX COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

LUNENBURG COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

MECKLENBURG COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

NOTTOWAY COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

PRINCE EDWARD COUNTY

Chair, Board of Supervisors
Printed Name: _____
Date: _____

**AN ORDINANCE AUTHORIZING
THE FORMATION OF A JOINT ENTITY,**

THE WORKFORCE DEVELOPMENT AREA CONSORTIUM,

**BETWEEN THE COUNTIES OF AMELIA, BRUNSWICK, BUCKINGHAM, CHARLOTTE, CUMBERLAND,
HALIFAX, LUNENBURG, MECKLENBURG, NOTTOWAY AND PRINCE EDWARD, VIRGINIA TO BE CALLED
AND BESTOWING ON SUCH ENTITY ALL POWERS NECESSARY AND PROPER FOR THE PERFORMANCE OF
ITS DUTIES UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT AND REPEALING ALL
PRIOR ORDINANCES CREATING AN ENTITY FOR SUCH PURPOSES**

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, (hereinafter the “Act”), provides federal funding to states for the delivery of workforce training and other services; and

WHEREAS, the Act requires the Governor to designate local workforce development areas to deliver workforce development services within the state; and

WHEREAS, the Governor has designated the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward, Virginia (the “Member Jurisdictions”) as the Area VIII Workforce Innovation and Opportunity Act Area; and

WHEREAS, on July 1, 2015, the Member Jurisdictions entered into an agreement to jointly administer the Workforce Innovation and Opportunity Act programs called the “CLEO-LWIB Agreement” for the South Central Workforce Innovation and Opportunity Act Area 8 (the Charter Agreement”) and have operated continuously under this Charter Agreement; and

WHEREAS, the Member Jurisdictions wish to continue to jointly perform the responsibilities prescribed for them under the Act; and

WHEREAS, VA. Code §15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and

WHEREAS, the Member Jurisdictions desire to form a joint entity under Va. Code § 15.2-1300 to be designated as the South Central Workforce Development Area Consortium (the “Consortium”) and to be recognized as Virginia’s Area VIII Local Workforce Development Area which will perform the duties incumbent on them individually under the Workforce Innovation and Opportunity Act; and

WHEREAS, the creation of a joint entity will permit the delivery and oversight of workforce services in a manner that will ensure accountability to governing bodies of the Member Jurisdictions.

NOW WHEREFORE, the Board of Supervisors of _____ hereby

1. Rescinds the Charter Agreement and any other ordinance creating a local joint entity for the purpose of operating federally funded workforce training programs;

2. Approves entering into the South Central Workforce Development Consortium Agreement (the "Agreement") which is attached hereto and made a part of this Ordinance; and

3. Authorizes the Chair of the Board of Supervisors of the County of _____ to execute the Agreement on behalf of the Board of Supervisors.

This Ordinance shall be effective immediately.

Adopted this the _____ day of _____, 2014

Attest

Clerk _____ Board of Supervisors



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: October 1, 2015

Re: **Public Hearing for CA 15-08: Cemeteries as a permitted use in the A-2 district**

Currently, cemeteries are a conditional use in the A-2 district, and a permitted use in the R-2 and R-3 zoning districts. The Planning Commission has reviewed the language in the Zoning Ordinance and recommends to the Board of Supervisors that family and church cemeteries be a permitted use in the A-2 district. Cemeteries that are private, for-profit or cemetery associations would still require a conditional use permit. The reason for this change is that there are families that seek to bury a family member on their property and then are unable or unwilling to complete the current required process, given the health of the dying family member. The ordinance as outlined ensures that cemeteries would be surveyed and recorded (allowing future owners to know their location), but would allow families to be able to obtain permission (if able to meet State Code requirements) quickly.

State Code requires that a cemetery cannot be located with 250 yards of a residence without consent of the owner, or 250 feet away if the property is separated by a state highway. State Code also requires that any cemetery also be at least 300 yards from any public water supply.

The Planning Commission recommends this Ordinance to you on a 5-0 vote with one abstention. Commissioner Donahue abstained, because while he felt the proposal was better than what exists currently, he would like any extra regulation over State Code removed.

Sec. 74-132. - Permitted uses and structures.

Permitted uses and structures in the A-2 district are as follows:

- (1) Minor subdivisions, conventional;
- (2) Major subdivisions, cluster;
- (3) Single-family detached dwellings;
- (4) Two-family dwellings;
- (5) Manufactured homes;
- (6) Accessory uses and structures.
- (7) Agriculture, general farming and forestry.
- (8) Boarding, rooming or lodging houses and bed and breakfast inns.
- (9) Boat landings and piers.
- (10) Cabinet-making, furniture and upholstery shops (home-based).
- (11) Cemeteries, family or church (Subject to Virginia Code §57-26)
- (142) Childcare (home-based).
- (13) Churches (less than 100,000 square feet)
- (124) Farm-based equipment sales/service.
- (135) Foster care and adult family care (home-based).
- (146) Garden shops, greenhouses, nurseries.
- (157) Home-based service business.
- (168) Home occupations (Refer to [section 74-2](#)).
- (179) Hunting lodges and clubs and boat clubs.
- (4820) Kennels, private.
- (4921) Off-street parking for permitted uses.
- (2022) Poultry processing facilities (Refer to article 74-XXIII)
- (2423) Preserves and conservation areas.
- (2224) Riding schools, horse breeding establishments, riding stables.
- (2325) Sawmills (portable).
- (2426) Special events.
- (2527) Wayside stands (temporary, seasonable or sale of on-site farm products).

Sec. 74-133. - Permitted uses with conditional use permit.

The following uses are permitted in the A-2 district with a conditional use permit:

- (1) Airstrips.
- (2) Animal research facility.
- (3) Antique shops.
- (4) Borrow, extraction, excavation and stockpiling of soil, gravel, or sand, consistent with the provisions of section 74-150.
- (5) Churches (of over 100,000 square feet) and cemeteries, private, cemetery association or for-profit.

- (6) Convenience and general stores.
- (7) Fire and rescue facilities.
- (8) Golf courses, country clubs, golf driving ranges and mini-golf.
- (9) Group home.
- (10) Guesthouse.
- (11) Gun clubs with or without indoor or outdoor shooting ranges, skeet shooting ranges and ball clubs.
- (12) Kennels, commercial.
- (13) Landfill (CDD) (including inert waste).
- (14) Livestock markets.
- (15) Nursery schools and private kindergartens.
- (16) Nursing home, convalescent home and rest home.
- (17) Parks and playgrounds.
- (18) Porta-John business[es].
- (19) Public utilities.
- (20) Public utility generating plants, public utility booster or relay stations, transformer substations, meters and other facilities, including railroads and facilities, and water and sewerage facilities.
- (21) Racetracks (auto, motorcycle, and horse).
- (22) Radio stations, television stations and cable TV facilities, communication station and/or tower or related facilities; subject to provisions of [section 74-731](#) et seq.
- (23) Special recreational events.
- (24) Transitional home.
- (25) Veterinary hospital.
- (26) Wood products (processing and assemblage of), as defined in [section 74-2](#)

Sec. 74-2. - Definitions.

Cemetery, family or church, means a family, individual, or church owned place for the final disposition of human remains. A survey of the bounds of the cemetery, with confirmation of State Code requirements being met, and showing a five foot setback from any adjacent properties and a 100 foot setback from any active wells must be recorded with the Circuit Court Clerk prior to establishment of the cemetery.

Cemetery, private, cemetery association or for-profit, means a privately owned and/or operated place for storage of human remains where lots or storage places may be sold and perpetual care is furnished.

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-08:

“AN ORDINANCE AMENDING CHAPTER 74-132 OF THE
CUMBERLAND COUNTY CODE TO ALLOW CEMETERIES AS
PERMITTED USES IN THE A-2 DISTRICT”

October 13, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., October 13, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74-132 Zoning relating to permitting family or church cemeteries as a by-right use in the A-2 district;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

William F. Osl

David Meinhard

Parker Wheeler

Absent:

Dated: _____

Attested: _____

Vivian Giles, Clerk to the Board of
Supervisors of Cumberland County

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on October 13, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County’s Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: October 1, 2015

Re: **Public Hearing for CA 15-09: Buffers on expanding or rebuilding commercial uses adjacent to residential uses**

The Planning Commission has had some input from concerned citizens regarding the expansion or redevelopment of existing commercial uses adjacent to residential neighborhoods that predate modern zoning standards. Currently, when a new commercial use requires zoning action, there are setbacks in place, as well as a site plan provision that helps to address impacts on neighboring homes. However, in the 1970's, there were many uses, such as automotive garages and stores that were permitted with Conditional Use Permits that contained no standards or limitations to size. From a zoning point of view, these uses, where no conditions exist, can be expanded or rebuilt, limited only by setbacks. Noise, light, and other impacts on surrounding neighborhoods can change substantially when an existing commercial use expands or rebuilds. Consequently, the Planning Commission is recommending a provision to allow the Zoning Administrator to address buffers at the time of Zoning Permit issuance. After weighing several options, the Commission recommends the following language. The Planning Commission considered several more specific recommendations, but concluded that language that both gives latitude to address the issue, and a means to seek a waiver, if necessary, was the best course of action.

The Planning Commission recommends this Ordinance to you on a 6-0 vote.

- **Sec. 74-5. - Zoning permits.**

(a) Buildings or structures shall be started, reconstructed, enlarged or altered only after a zoning permit has been obtained from the administrator.

(b) The commission may request a review of the zoning permit approved by the administrator in order to determine if the contemplated use is in accordance with the district in which the construction lies.

(c) Each application for a zoning permit shall be accompanied by ~~three~~ one ~~copies~~ of a scale drawing. The drawing shall show the size and shape of the parcel of land on which the proposed building is to be constructed, the nature of the proposed use of the building or land, and the location of such building or use with respect to the property lines of the parcel of land and to the right-of-way of any street or highway adjoining the parcel of land. Any other information which the administrator may deem necessary for consideration of the application may be required. If the proposed building or use is in conformity with the provisions of this chapter, a permit shall be issued to the applicant by the administrator. One copy of the drawing shall be returned to the applicant with the permit.

(d) Where a zoning permit is for expansion (over 50% of building area) or redevelopment (tear down and rebuilding) of a commercial use, the scale drawing shall show how vegetation, landscaping, fencing, or other means shall provide for a reasonable buffer to any adjacent residential properties. If the property owner is unable to provide a buffer, a waiver may be sought pursuant to Section 74-14.

(Ord. No. 11-05, § c, 7-12-2011)

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-09:

“AN ORDINANCE AMENDING CHAPTER 74-05 OF THE
CUMBERLAND COUNTY CODE TO PROVIDE FOR BUFFERS ON
COMMERCIAL USES ADJACENT TO RESIDENTIAL USES”

October 13, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., October 13, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74-05 Zoning relating to requiring the provision of buffers where commercial uses are expanding or rebuilding adjacent to residential uses;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

William F. Osl

David Meinhard

Parker Wheeler

Absent:

Dated: _____

Attested: _____

Vivian Giles, Clerk to the Board of
Supervisors of Cumberland County

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on October 13, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County’s Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.



STAFF REPORT
CUP 15-07
 Conditional Use Permit Request
 Cumberland County, Virginia
 Board of Supervisors Public Hearing
October 13, 2015

General Information:

Processing schedule: The Planning Commission held a public hearing for this proposal on September 21, 2015, and the Board of Supervisors has a public hearing set for October 13, 2015.

Application Information:

Applicant/Owner: Applicant and Owner: Michael Yoder
 Applicant's Representative: Ryan Eicher
 Requested Action: To amend the Cumberland County Zoning Map from A-2, Agricultural to A-2, with CUP for mini-storage.
 Location: Tax Parcel 96-A-12
 Address TBD Plank Road
 The parcel is located on the west side of Plank Road, 0.67 miles north of Airport Road.
 Voting District: 5
 Existing Zoning: A-2, Agricultural
 Proposed Zoning: A-2, with CUP for mini-storage
 Size: 8.53 acres
 Existing land uses: vacant
 Comp. plan area: Not in a growth area
 Overlay districts: None
 Proffers: No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	Vacant	A-2	Rural area
South	Residential	A-2	Rural area
East	Vacant/Residential	A-2	Rural area
West	Vacant/Residential	A-2	Rural area

Summary of Request and Background Information:

The applicant, Michael Yoder, purchased the property this year, and states that it will not perk. Consequently, he would like to build mini-storage units on the property, which do not require a septic system.

VDOT has evaluated the entrance locations designated on the submitted site plan. They have no concerns regarding either of the two locations. There is appropriate sight distance at each.

Because of the use of the property, no water or sewer needs are anticipated for the parcel. Any future development other than mini-storage would need to seek VDH approval for well and septic permits. The Building Official has determined that there would need to be restroom facilities, but this can be provided through the use of portable facilities.

Consistency with the 2013 Comprehensive Plan:

The proposed zoning map amendment is located within a rural area of the Comprehensive Plan. This area is not anticipated for growth.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed conditional use permit:

Goal 5: It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

Objective 1: Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

The proposed use helps meet an important need of the county by providing economic development opportunities.

The following goals, objectives and policies of the 2013 Comprehensive Plan would not be furthered by this proposed conditional use permit:

Goal 3: It is the goal of this comprehensive plan to promote the wise and efficient utilization of lands within Cumberland to result in the sustainability of land resources and harmonious development of lands to serve the divergent interests and needs of the citizens of Cumberland County.

Objective 1: Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County.

Consistency with the Zoning Ordinance:

Section 74-702 of the Zoning Ordinance states the intent conditional use permits is:

- 1) *That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare;*
- 2) *That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;*
- 3) *That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;*
- 4) *That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause a substantial depreciation in the property values within the neighborhood;*
- 5) *That adequate utilities, access roads, drainage or necessary facilities have been or are being provided;*
- 6) *That ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for;*
- 7) *That off-street parking and loading areas where required with particular attention to the items in subsection (a)(1) of this section and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district are adequately provided for;*
- 8) *That refuse and service areas, with particular reference to the items in subsections (a)(1) and (2) of this section are adequately provided for;*
- 9) *That appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for;*
- 10) *That any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect;*
- 11) *That required yards and other open spaces are adequately provided for;*
- 12) *That the proposed use is compatible with adjacent properties and other property in the district;*
- 13) *That an adequate supply of light and air to adjacent property is adequately provided for; and*
- 14) *That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the board of supervisors.*

Staff finds that the proposed use of the subject property may be compatible with the above intent, with the appropriate conditions.

Public Input:

Public notice was run in the Farmville Herald on September 25 and October 2, and adjacent notification has been completed.

There has been only one concern from an adjacent property owner. She stated that she wanted the area to remain residential.

Recommendation:

The Planning Commission sends this to the Board of Supervisors on a divided motion. After an extensive discussion, a motion was made to recommend denial. The motion failed on a 3-3 vote with one abstention. For the Planning Commissioners who voted for denial, the issue is that there is no Comprehensive Plan justification for the use, that this is a secondary road, with low traffic volumes and a residential area. For the Commissioners supporting the proposal, they state that there have been no issues with this type of use in any other area, even adjacent to residential uses. The Commissioners discussed whether there were any changes or conditions that they would like to see, and whether there was a middle ground. The Commission discussed fencing the site with the applicant, but made no specific recommendation. Ultimately, the Commission voted to send the application on to the Board with the divided motion.

Should the Board wish to approve the use, staff recommends consideration of the following conditions:

1. Lighting used on the site should be consistent in intensity with lighting used on adjacent residential properties and should be directed down and not towards adjacent properties.
2. Hours of operation shall be restricted to 8:00 am to 10:00 pm.
3. No outside storage shall be permitted.
4. The layout of the mini-storage facility shall comply with the site plan submitted in conjunction with the application.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 15-07, a conditional use permit to allow mini-storage in an A-2 zone, with the conditions recommended by staff.

Or

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 15-07.

Respectfully submitted by:

Sara Carter
Planning Director



TM96-A-11
 Woodrow W. Simms, Jr.
 D.B.201 p.85
 Plat D.B.109 p.217

TM103-A-38
 Ruth M. Simms
 D.B.175 p.150

TM103-A-39
 William L. Copeland
 D.B.200 p.153
 Plat D.B.102 p.307

Found Pipe w/rocks

Found Iron (flush)

Set T-Post @+851.9'

Set T-Post @+699.3'

Set T-Post @+564.6'

Set T-Post @+440.0'

Set T-Post @+314.2'

Set T-Post @+103.3'

Found Pipe

Set Iron

Found Pipe

1217.93'
 N07°46'48"E

304.01'
 S79°33'12"E

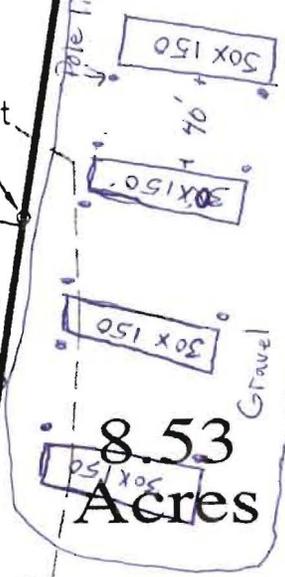
314.97'
 N83°39'37"W

A257.27'
 R48975.00'
 D0°18'04"
 BS07°28'46"W
 C257.27'

A346.01'
 R27025.00'
 D0°44'01"
 BS07°15'47"W
 C346.01'

State Route No. 600
 50'R/W D.B.109 p.564
 Plank Road

8.53 Acres



Notes:

1. Tax Map Parcel No.96-A-12.
2. This plat has been prepared without the benefit of a title examination and therefore does not necessarily indicate all encumbrances on the property.
3. This plat is based on a current field survey.



all parties interested in title to premises surveyed; This plat agrees with found ts, deed descriptions, ground evidence, and local witnesses as near as possible.

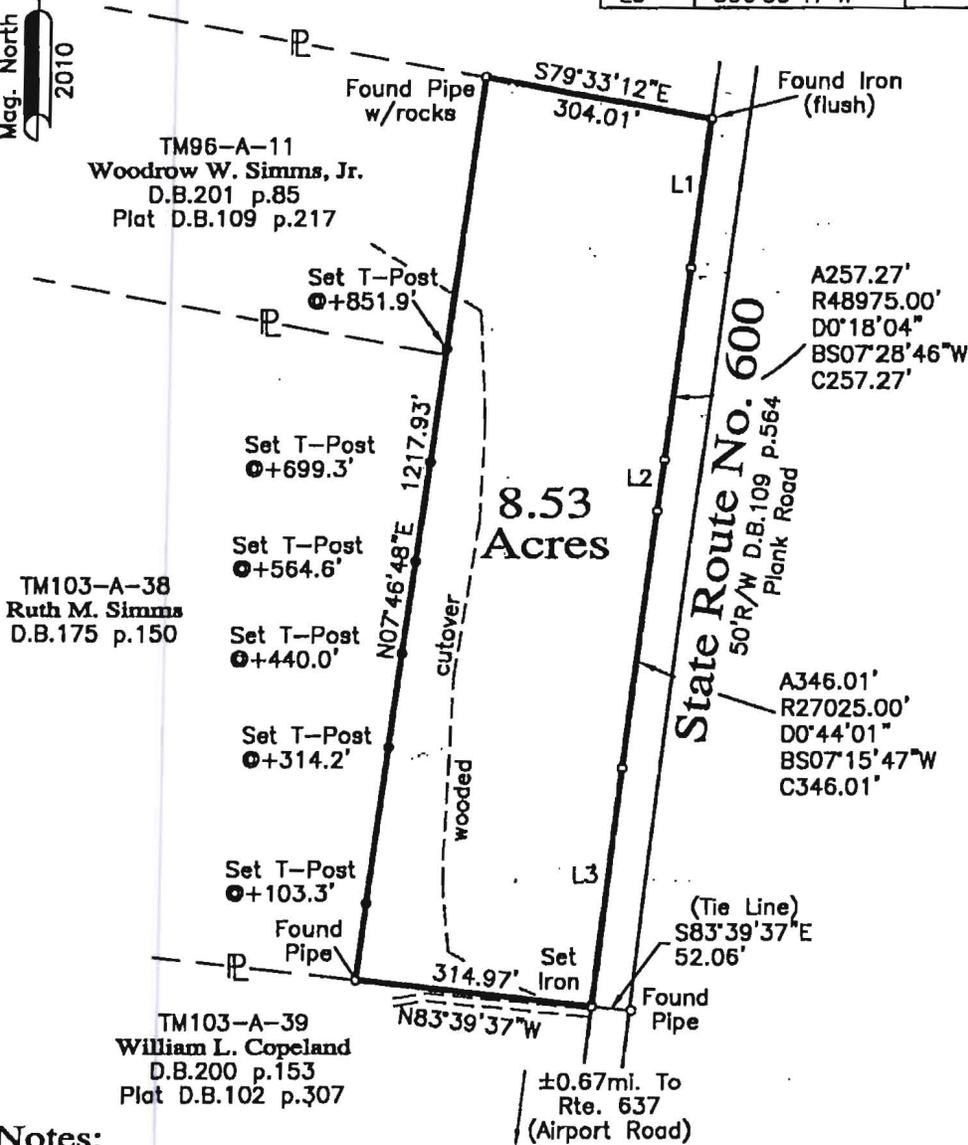
Deed Instrument
No. 20150382

Maxey & Associates, P.C.

P.O. BOX 90 FARMVILLE VIRGINIA 23901
 TEL: 434-392-8827

TM96-A-10
 Cooks, L.P.
 Inst.No.20101239
 P.C. B Slide 29

LINE	BEARING	DISTANCE
L1	S07°19'44"W	201.84'
L2	S07°37'48"W	69.62'
L3	S06°53'47"W	321.20'



Notes:

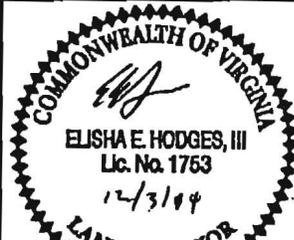
1. Tax Map Parcel No.96-A-12.
2. This plat has been prepared without the benefit of a title examination and therefore does not necessarily indicate all encumbrances on the property.
3. This plat is based on a current field survey.



To all parties interested in title to premises surveyed; This plat agrees with found plats, deed descriptions, ground evidence, and local witnesses as near as possible.

SCALE: 1in.=200ft. DATE: Dec. 3, 2014 ACREAGE: 8.53 Acres
 REQUESTED BY: Justin King
 OWNER(S): Justin Ryan King
 Will Inst.No.2012-0085, Article III, D.; D.B.112 p.45

LOCATED IN: Randolph District, Cumberland County, Virginia
 APPROVED To delineate boundaries of subject property.
 NOT APPROVED





STAFF REPORT
CUP 15-09
Harrison
 Conditional Use Permit
 Cumberland County, Virginia
 Board of Supervisors Public Hearing
 October 13, 2015

General Information:

Processing schedule: The Planning Commission considered this request at their September 21, 2015 meeting. The Board of Supervisors has set a public hearing for October 13, 2015.

Application Information:

Applicant: Harrison Diversified Inc. /Lee Harrison
 Requested action: Conditional Use Permit to address lot issues on two lots in Cartersville, so that a boundary line adjustment can be made and setbacks can be adjusted to allow for future improvements on the properties.
 Location: Tax map parcel 18A-A-9 and 18A-A-13
 Voting District: 1
 Zoning: R-3
 Comprehensive Planning Area: Low Intensity Growth area
 Size: 18A-A-9 is 0.361 acres
 18A-A-13 is 0.960 acres
 Existing uses on the site: residential

Surrounding Area Information:

	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comprehensive Plan Planning Area</u>
North	Residential	R-3	Low Intensity Growth Area
South	Residential	R-3	Low Intensity Growth Area
East	Vacant	R-3	Low Intensity Growth Area
West	Residential	R-3	Low Intensity Growth Area

Summary of Request and Background Information:

The original subdivision plan and development of Cartersville is non-conforming to today's standards. Lots in Cartersville range between 0.25 acres to 2.0 acres. The R-3 zoning which is applied over all of Cartersville requires five acre lots, rendering all lots within the village non-conforming.

The applicant owns two contiguous lots. One of the lots is 0.960 acres and the other is 0.361 acres. The applicant is selling one of the lots and seeks to make the house on that smaller lot more conforming to the Ordinance. Currently, this home sits fifteen feet from the side property line. The boundary line adjustment will bring the house into conformity with the side setback. However, the larger lot will be made more non-conforming, since it will become smaller. The Zoning Ordinance requires that any adjustment not make any non-conforming lot more non-conforming, and since the larger lot will become smaller, it will be more non-conforming.

This request seeks to render the two lots conforming in their desired configuration. This will allow the boundary line adjustment to occur, and would further allow additions to the homes in the future.

Consistency with the Comprehensive Plan:

Under the land use goals for the Comprehensive Plan, Objective 1 reads, "Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County." This proposal will allow the existing homes to be development of this property in a way that is consistent with surrounding development.

Consistency with the Zoning Ordinance:

Section 74-786 of the Zoning Ordinance states the grounds for granting a CUP for lot issues. It states, "Preexisting nonconforming lots, parcels, uses or structures that fail to meet the width, area, setback or frontage requirements of this chapter may apply for a conditional use permit to address any such deficiencies, provided the granting of the conditional use permit promotes good zoning practice and will not adversely affect the public health, safety and welfare. The fee for this conditional use permit shall be waived."

Recommendation:

The Planning Commission recommends approval of this request to the Board of Supervisors on a 7-0 vote.

For Tax Map Number 18A-A_13, the following conditions are recommended:

1. The lot shall not be subdivided, nor shall boundary lines be adjusted to cause the lot to become smaller and more non-conforming in the future.
2. Setbacks for this parcel are:

Front: 40 feet from the center line of the road
Rear: Standard setback applies
Side yards: 10 feet on the west side and unchanged on the east side
Accessory: Standard setbacks applies

For Tax Map Number 18-A-A-9, the following conditions are recommended:

1. The lot shall not be subdivided, nor shall boundary lines be adjusted to cause the lot to become smaller and more non-conforming in the future.
2. Setbacks for this parcel are:
 - Front: 10 feet from the front property line
 - Rear: 60 feet
 - Side yards: Standard setback applies
 - Accessory: Standard setback applies

This CUP is granted indefinitely. However, if the underlying zoning is changed in the future that would allow the same, similar, or greater development on the parcel than granted by this CUP, it shall be rescinded at the initiation of the Zoning Administrator, with no further action required by the Planning Commission or Board of Supervisors.

Suggested Motion:

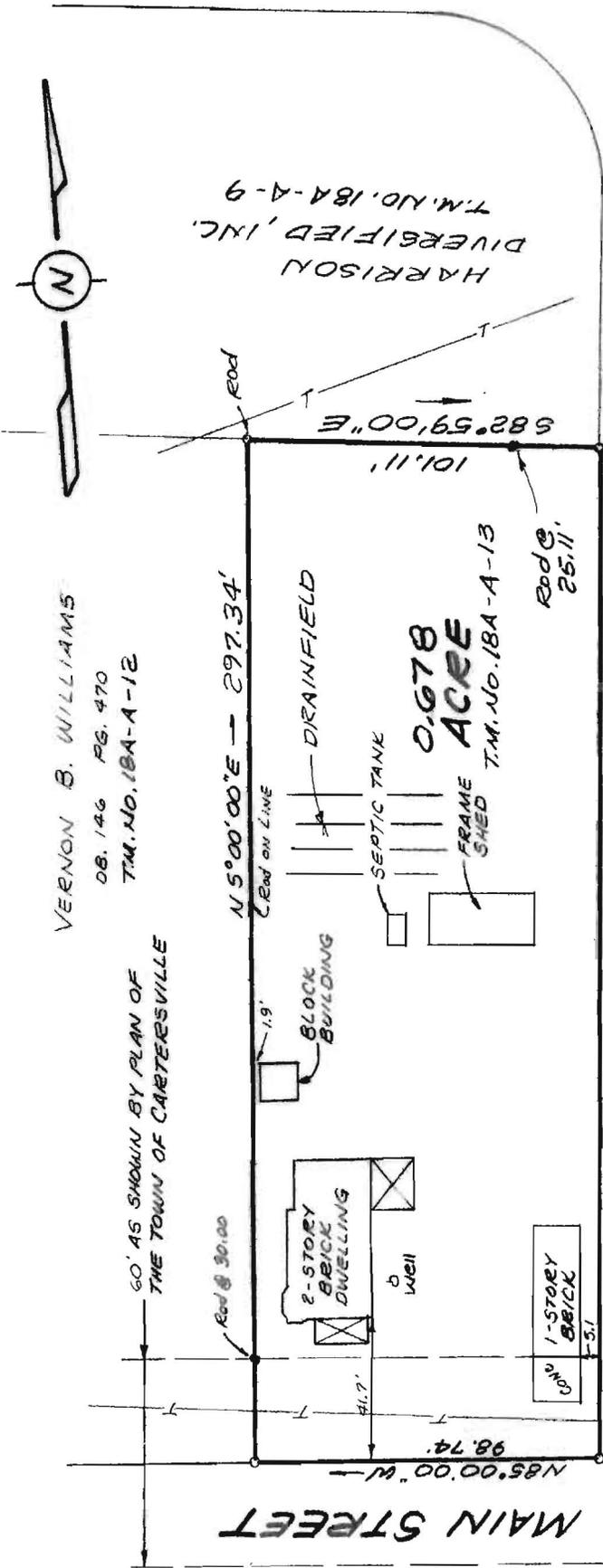
Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 15-09, a conditional use permit request in accordance with Sec. 74-786 of the Cumberland County Zoning Ordinance to allow for the correction of lot deficiencies.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 15-09.

Submitted by:

Sara Carter
Planning Director



STATE ROUTE No. 649
30' R/W

PLAT SHOWING O.
LAND LYING ON THE
OF STATE ROUTE

HAMILTON DISTRICT - CUMBERLAND

DATE: JULY 3, 1990
REV: SEPT 13, 2015

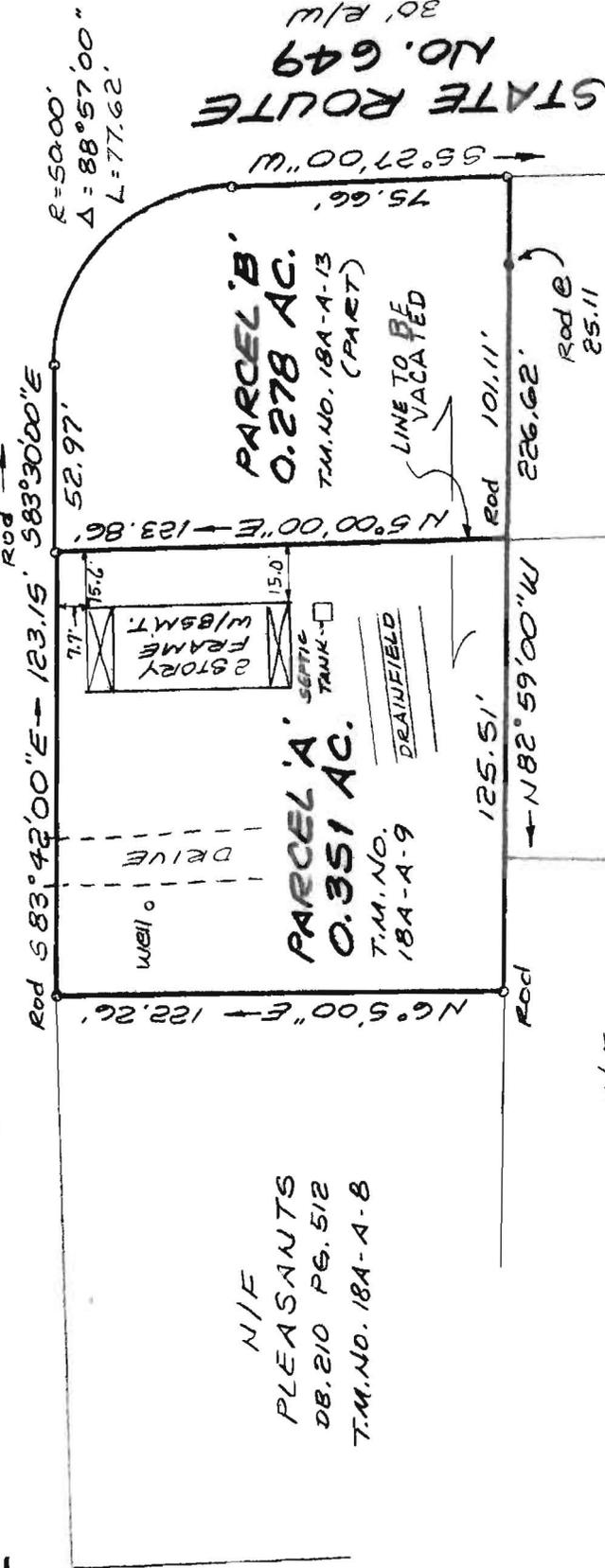


WOODROW K. COOPER
CERTIFIED LAND SURVEYOR
POWHATAN, VIRGINIA
(804) 598-2100

NOTE:
THIS PROPERTY IS NOT WITHIN A FEMA
DESIGNATED FLOOD HAZARDED AREA,
SEE PANEL NO. 5100430065B.

WAREHOUSE STREET
30' R/W

STATE ROUTE NO. 656



N/F
PLEASANTS
DB. 210 PG. 512
T.M. NO. 18A-A-8

N/F
BAUMGARDNER
T.M. No. 18A-A-11

VERNON B.
WILLIAMS
DB. 161 PG. 349
T.M. No. 18A-A-12

HARRISON
DIVERSIFIED, INC.
DB. 189 PG. 1
T.M. No. 18A-A-13

NOTES:

- PARCEL 'B' 0.278 ACRE TO BE
COMBINED WITH PARCEL 'A'
TAX MAP No. 18A-A-9,
HARRISON DIVERSIFIED, INC.

- THIS PROPERTY IS NOT WITHIN A FEMA
DESIGNATED FLOOD HAZARD AREA,
SEE PANEL No. 5100430065B.

PLAT SHOWING
OF LAND LYING
LINE OF STATE.

HAMILTON DISTRICT - CIV.

DATE: SEPTEMBER 13, 2015



WOODROW K. COOPER
CERTIFIED LAND SURVEYOR
POWHATAN, VIRGINIA
(804) 598-XXXX

**RESOLUTION OF THE BOARD OF
SUPERVISORS OF CUMBERLAND COUNTY
IN SUPPORT OF THE OPTION TO “OPT OUT”
OF THE VIRGINIA DEPARTMENT OF
ENVIRONMENTAL QUALITY STORMWATER
MANAGEMENT PLAN**

OCTOBER 13, 2015

WHEREAS, many localities are increasingly concerned over the Commonwealth of Virginia’s expanding reliance upon localities for the administration, implementation and enforcement of regulations promulgated at the state level; and

WHEREAS, over the past several years, many changes have been made to the environmental laws in the Commonwealth of Virginia, including legislation imposing unfunded and underfunded mandatory local obligations regarding erosion and sediment control, the Chesapeake Bay Act and most recently, the significant expansion of the Virginia Stormwater Management Program (VSMP); and

WHEREAS, many localities in Virginia expressed concern to their state government delegation about the reasonableness, efficacy and costs of implementing the Commonwealth’s expanded Stormwater Management Program and other environmental regulations at the local level; and

WHEREAS, many localities in Virginia have expressed concern regarding the liability they incur by becoming the VSMP plan approving authority, as well as the inestimable costs and responsibilities of the perpetual maintenance of abandoned stormwater facilities required or implied through the expanded Stormwater Management Program; and

WHEREAS, the Senate of Virginia and the Virginia House of Delegates, in response to local government concerns, both passed by wide margins amendments to the Virginia Stormwater Management Program under House Bill 1173 / Senate Bill 423, which amendments allow local governments to choose either to manage their own Stormwater Management Programs or to “Opt Out”, leaving the administration, implementation and enforcement of the Program to the Virginia Department of Environmental Quality (DEQ). These were both Omnibus Bills with broad and unequivocal support from DEQ, Environmental Groups and representatives from the Construction/Development community; and

WHEREAS, the Governor of the Commonwealth of Virginia signed House Bill 1173 / Senate Bill 423 on March 24, 2014, and the bill was enacted immediately with an emergency clause contained therein; and

WHEREAS, upon enactment, the Commonwealth of Virginia's lead environmental regulatory agency, the DEQ was established as the Commonwealth's VSMP Authority. The DEQ is the stormwater permitting authority and has the responsibility to implement, administer, and enforce the Commonwealth's environmental regulations in a uniform, consistent, efficient and timely manner across the Commonwealth; and

WHEREAS, the Board of Supervisors of Cumberland County, along with 54 other localities in Virginia, voted in 2014 to "Opt Out" of administering their own stormwater management program, leaving the administration of the Program to DEQ; and

WHEREAS, following the 2014 legislation, a Stormwater Advisory Group was convened and charged with making recommendations regarding consolidation and implementation of the Virginia's Water Regulations, including Stormwater and Erosion and Sediment Control, to the 2016 General Assembly; and

WHEREAS, the Stormwater Advisory Group is largely comprised of representatives from the environmental community, engineers and DEQ staff and lacks sufficient representation from Virginia's "Opt Out" localities and Chesapeake Bay Act localities; and

WHEREAS, while the Stormwater Advisory Group should be commended for their months of hard work, and in particular for the work on consolidating various environmental programs into one program under DEQ administration, the Group has focused a significant amount of time recently and has become sidetracked of late with a discussion on the benefits to DEQ of repealing the statutory right to "Opt Out" provided by the 2014 legislative amendments to the Virginia Stormwater Management Program and thereby returning to localities the responsibility of plan implementation, administration, and enforcement; and

WHEREAS, a recommendation to repeal the statutory "Opt Out" constitutes nothing less than nullification by committee of the legislative action clearly embodied in the 2014 Omnibus legislation, nullification of a right guaranteed by both houses of the General Assembly and the Governor, and would require that each and every locality in the Commonwealth administer a separate version of the Virginia Stormwater Management Program, thus resulting in inconsistency, inefficacy and a cumulative burden that will increase both in size and cost each year, constituting nothing short of a significantly expensive and burdensome **unfunded or underfunded mandate**; and

WHEREAS, DEQ has opined that Chesapeake Bay localities who exercise the statutory right to "Opt Out" receive an additional burden not shared by other localities by being forced to administer a local Stormwater Program for land disturbance projects between 2,500 square feet and 1 acre; and

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Supervisors of Cumberland County **STRONGLY OPPOSES** any recommendation or effort to reverse or amend the action taken by the 2014 General Assembly in affording to Virginia’s counties and cities the statutory right to “Opt Out” of administering the Virginia Stormwater Management Program, and further respectfully requests that the Stormwater Advisory Group support and seek implementation of the current law; and

The Board of Supervisors of Cumberland County respectfully requests that the Stormwater Advisory Group recognize and recommend that the statutory right to “Opt Out” be applied to all localities equally such that the Chesapeake Bay localities are not required to administer a local Stormwater Program for land disturbance projects between 2,500 square feet and 1 acre.

BE IT FURTHER RESOLVED THAT:

The Board of Supervisors of Cumberland County **strongly recommends** that DEQ and the General Assembly impanel an additional stakeholder group, more representative of rural and Chesapeake Bay localities, to conduct a comprehensive review of the efficiency and efficacy of the implementation and delivery of state environmental regulations and programs, to make recommendation for revisions on the delivery and implementation of these programs, and, if appropriate, draft the subsequent statutory and regulatory revisions, especially where the objective is to grant “Opt Out” alternatives to all localities equally.

Adopted this 13th day of October 2015.

Lloyd Banks, Jr., Chairman

Vivian Seay Giles, County Administrator



DATE: October 7, 2015
TO: Cumberland County Board of Supervisors
FROM: Vivian Seay Giles
RE: October 13, 2015 Board Agenda Item
WSAC appointment - Larry Latham

Recommendation

Appoint Larry Latham as an at-large member of the Water and Sewer Advisory Board.

Information

At a previous meeting, Ms. Carolyn Helgeson requested that two additional, at-large members be appointed to the Water and Sewer Advisory Committee (WSAC) in order to facilitate the establishment of a quorum at their meetings. Mr. Larry Latham has agreed to serve on the WSAC and Supervisor Meinhard nominates him for this appointment.

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
1101	** Real Estate Taxes **	5,530,000.00	5,530,000.00	61,830.10	216,975.79	5,313,024.21	96.07
1102	* Real/Personal Public Service *	710,000.00	710,000.00	.00	.00	710,000.00	100.00
1103	* Personal Property Taxes *	1,794,500.00	1,794,500.00	327,382.69	388,122.55	1,406,377.45	78.37
1104	* Machinery & Tools *	85,000.00	85,000.00	19,941.75	25,460.00	59,540.00	70.04
1105	* Penalties & Interest *	264,000.00	264,000.00	14,254.26	47,677.30	216,322.70	81.94
1201	* Local Sales & Use Taxes *	375,000.00	375,000.00	.00	141,758.94	233,241.06	62.19
1202	* Consumer Utility Taxes *	172,000.00	172,000.00	14,942.26	47,678.04	124,321.96	72.28
1203	* Business License Taxes *	107,000.00	107,000.00	3,644.44	12,084.14	94,915.86	88.70
1204	* Franchise License Taxes *	16,000.00	16,000.00	.00	.00	16,000.00	100.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	37,344.56	47,116.39	185,883.61	79.77
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	7,988.09	18,234.46	26,765.54	59.47
1301	* Animal Licenses *	8,328.00	8,328.00	51.00	220.00	8,108.00	97.35
1303	* Permits & Other Licenses *	51,000.00	51,000.00	4,145.63	13,128.59	37,871.41	74.25
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	17,880.16	21,169.24	123,830.76	85.40
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	3,273.53	27,726.47	89.44
1502	* Revenue From Use Of Property *	17,000.00	17,000.00	1,477.40	4,008.60	12,991.40	76.42
1601	* Court Costs *	47,360.00	47,360.00	9,349.11	15,114.36	32,245.64	68.08
1602	* Commonwealth's Attorney Fees *	800.00	800.00	155.86	260.34	539.66	67.45
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	.00	6,674.30	33,325.70	83.31
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00	100.00
1608	* Charges Sanitation & Removal *	370,166.00	370,166.00	37.00	219.00	369,947.00	99.94
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	.00	3,500.00	100.00
1613	* Charges For Parks & Recreation *	11,600.00	11,600.00	1,053.00	4,726.61	6,873.39	59.25
1616	* Charges For Planning / Com Dev *	1,300.00	1,300.00	560.00	1,005.00	295.00	22.69
1899	* Miscellaneous *	1,146,400.00	1,146,400.00	24,184.01	1,157,981.48	11,581.48	1.01-
2101	* Service Charges *	40,000.00	40,000.00	.00	60,798.09	20,798.09	51.99-
2201	**NON-CATEGORICAL AID**	1,311,135.00	1,311,135.00	2,539.17	53,827.97	1,257,307.03	95.89
2301	* Commonwealth Attorney *	156,000.00	156,000.00	13,065.30	42,909.79	113,090.21	72.49
2302	* Sheriff *	561,533.00	561,533.00	47,656.80	133,198.00	428,335.00	76.27
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	6,212.47	18,870.07	57,129.93	75.17
2304	* Treasurer *	93,000.00	93,000.00	8,512.86	21,940.52	71,059.48	76.40
2306	* Registrar/Electoral Boards *	38,199.00	38,199.00	.00	.00	38,199.00	100.00
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	12,391.58	35,688.05	108,311.95	75.21
2308	* DMV License Agent *	18,000.00	18,000.00	.00	2,949.04	15,050.96	83.61
2404	**GRANT FUNDS**	40,000.00	40,000.00	.00	14,947.40	25,052.60	62.63
3301	**GRANT FUNDS**	29,000.00	29,000.00	.00	.00	29,000.00	100.00
	-- FUND TOTAL--	13,711,921.00	13,711,921.00	636,599.50	2,558,017.59	11,153,903.41	81.34

FUND #-150

2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	.00	.00	25,000.00	100.00
	-- FUND TOTAL--	25,000.00	25,000.00	.00	.00	25,000.00	100.00

FUND #-170

1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	286,609.56	505,910.88	1,451,089.12	74.14
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ACCH#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	16,038.16	27,983.19	82,416.81
	--FUND TOTAL--	2,067,400.00	2,067,400.00	302,647.72	533,894.07	1,533,505.93
FUND #-201						
1899	* Miscellaneous Revenue *	.00	.00	238.56	5,199.90	5,199.90
2401	* Welfare *	153,318.00	153,318.00	.00	64,052.38	89,265.62
3305	* Social Services *	785,624.00	785,624.00	.00	116,098.28	669,525.72
4105	* Fund Transfers *	312,844.00	312,844.00	.00	2,640.29	310,203.71
	--FUND TOTAL--	1,251,786.00	1,251,786.00	238.56	187,990.85	1,063,795.15
FUND #-203						
4105	**TRANSFERS**	.00	.00	.00	67,443.89	67,443.89
	--FUND TOTAL--	.00	.00	.00	67,443.89	67,443.89
FUND #-205						
1803	* Expenditure Refunds *	.00	.00	17,948.54	60,240.20	60,240.20
1899	* Miscellaneous Revenue *	290,743.00	290,743.00	62.14	237.14	290,505.86
2402	* State Education *	8,793,858.00	8,793,858.00	.00	1,288,413.86	7,505,444.14
3302	* Education *	1,727,141.00	1,727,141.00	55,497.41	257,115.46	1,470,025.54
4105	* Fund Transfers *	3,774,419.00	3,774,419.00	.00	35,699.78	3,738,719.22
	--FUND TOTAL--	14,586,161.00	14,586,161.00	73,508.09	1,641,706.44	12,944,454.56
FUND #-207						
1501	* INTEREST ON BANK DEPOSITS *	.00	.00	.00	28.86	28.86
1899	** MISC REVENUE **	.00	.00	.00	1.04	1.04
1901	** LOCAL CONTRIBUTIONS **	.00	.00	.00	260,969.04	260,969.04
	--FUND TOTAL--	.00	.00	.00	260,998.94	260,998.94
FUND #-302						
1501	* Interest On Bank Deposits *	.00	.00	.00	215.85	215.85
	--FUND TOTAL--	.00	.00	.00	215.85	215.85
FUND #-401						
1501	**INTEREST**	24,000.00	24,000.00	.00	12,173.38	11,826.62
4105	** Transfers **	3,633,931.00	3,633,931.00	.00	1,485,300.56	2,148,630.44
	--FUND TOTAL--	3,657,931.00	3,657,931.00	.00	1,497,473.94	2,160,457.06

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND #-500						
1899	*MISCELLANEOUS REVENUE*	.00	.00	.00	990.00	990.00- 100.00-
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	.00	.00	350,000.00 100.00
4105	*TRANSFERS*	100,000.00	100,000.00	.00	200,000.00	100,000.00- 100.00-
	-- FUND TOTAL--	450,000.00	450,000.00	.00	200,990.00	249,010.00 55.33
FUND #-501						
1619	**CHARGES & FEES**	384,642.00	384,642.00	29,845.82	85,303.39	299,338.61 77.82
1620	SEWER LATE PAYMENT PENALTY	8,000.00	8,000.00	916.83	2,250.89	5,749.11 71.86
1630	**ADMIN FEES/CHARGES**	15,200.00	15,200.00	1,425.50	4,016.50	11,183.50 73.57
1803	MISCELLANEOUS	.00	.00	.00	799.80	799.80- 100.00-
	-- FUND TOTAL--	407,842.00	407,842.00	32,188.15	92,370.58	315,471.42 77.35
FUND #-515						
1501	INTEREST SEWER RESERVE	.00	.00	.00	42.60	42.60- 100.00-
	-- FUND TOTAL--	.00	.00	.00	42.60	42.60- 100.00-
FUND #-540						
1501	INTEREST WATER RESERVE	.00	.00	.00	6.22	6.22- 100.00-
	-- FUND TOTAL--	.00	.00	.00	6.22	6.22- 100.00-
FUND #-580						
1501	INTEREST REVENUE	.00	.00	.00	.72	.72- 100.00-
	-- FUND TOTAL--	.00	.00	.00	.72	.72- 100.00-
FUND #-715						
1899	Rent of General Property	44,000.00	44,000.00	3,770.00	11,170.00	32,830.00 74.61
2404	**GRANT FUNDS**	.00	.00	100,000.00	100,000.00	100,000.00- 100.00-
4105	Transfer from General Fund	81,314.00	81,314.00	.00	81,314.00	.00 .00
	-- FUND TOTAL--	125,314.00	125,314.00	103,770.00	192,484.00	67,170.00- 53.60-
FUND #-733						
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	320.00	1,639.97	18,360.03 91.80
	-- FUND TOTAL--	20,000.00	20,000.00	320.00	1,639.97	18,360.03 91.80
	-- FINAL TOTAL--	36,303,355.00	36,303,355.00	1,149,272.02	7,235,275.66	29,068,079.34 80.06

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
11010	* Board of Supervisors *	41,638.00	41,638.00	5,361.94	13,581.27	.00	28,056.73	67.38
12100	* County Administrator *	285,404.00	285,404.00	23,195.98	66,038.15	.00	219,365.85	76.86
12210	* Legal Services *	.00	.00	12,673.00	28,889.65	.00	28,889.65	100.00
12240	* Independent Auditor *	34,500.00	34,500.00	1,366.20	1,366.20	.00	33,133.80	96.04
12310	* Commissioner of Revenue *	232,850.00	232,850.00	18,669.62	55,693.69	.00	177,156.31	76.08
12410	* Treasurer *	271,986.00	271,986.00	26,136.84	73,539.72	.00	198,446.28	72.96
12430	* Accounting *	130,418.00	130,418.00	12,297.52	34,152.42	.00	96,265.58	73.81
12510	* Data Processing *	173,196.00	173,196.00	39,208.29	53,025.10	.00	120,170.90	69.38
13100	* Electoral Board *	25,141.00	25,141.00	573.76	3,485.08	.00	21,655.92	85.13
13200	* Registrar *	84,412.00	84,412.00	7,128.07	21,781.04	.00	62,630.96	74.19
21100	* Circuit Court *	25,810.00	25,810.00	62.71	164.33	.00	25,645.67	99.36
21200	* General District Court *	14,210.00	14,210.00	432.41	868.46	.00	13,341.54	93.88
21300	* Magistrate *	2,125.00	2,125.00	100.94	304.18	.00	1,820.82	85.68
21600	* Clerk of Circuit Court *	213,029.00	213,029.00	17,506.63	50,168.27	.00	162,860.73	76.45
21800	* Law Library *	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
22100	* Commonwealth's Attorney *	204,060.00	204,060.00	17,366.30	50,971.44	.00	153,088.56	75.02
31200	* Sheriff *	1,465,012.00	1,465,012.00	156,019.90	388,472.85	.00	1,076,539.15	73.48
31250	* School Resource Officer *	62,028.00	62,028.00	5,194.62	15,533.22	.00	46,494.78	74.95
31400	* E911 *	23,100.00	23,100.00	486.69	1,364.22	.00	21,735.78	94.99
32221	* Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	19,750.00	19,750.00	.00	19,750.00	50.00
32222	* Cartersville Volun.*	26,075.00	26,075.00	13,037.50	13,037.50	.00	13,037.50	50.00
32301	* Cumberland Vol. Rescue Squad*	.00	.00	.00	20,000.00	.00	20,000.00	100.00
32302	* Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	4,000.00	4,000.00	.00	4,000.00	50.00
32303	* Randolph Fire Dept.*	41,000.00	41,000.00	20,500.00	20,500.00	.00	20,500.00	50.00
32304	* Cartersville Vol. Rescue Squad*	37,970.00	37,970.00	18,985.00	18,985.00	.00	18,985.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	.00	.00	8,705.00	100.00
32500	* Emergency Services *	3,000.00	3,000.00	1,500.00	1,500.00	.00	1,500.00	50.00
33000	* Probation Office *	1,644.00	1,644.00	80.83	243.14	.00	1,400.86	85.21
33400	* Correction & Detention *	235,000.00	235,000.00	1,350.00	58,582.81	.00	176,417.19	75.07
34100	* Building Inspections *	110,823.00	110,823.00	12,133.45	32,089.04	.00	78,733.96	71.04
35100	* Animal Control *	100,253.00	100,253.00	11,508.05	28,226.44	.00	72,026.56	71.84
35300	* Medical Examiner *	200.00	200.00	.00	20.00	.00	180.00	90.00
42400	* Refuse Disposal *	619,131.00	619,131.00	98,756.14	140,219.15	.00	478,911.85	77.35
43200	* General Properties *	729,489.00	729,489.00	71,726.19	157,485.61	.00	572,003.39	78.41
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	23,635.75	47,271.50	.00	47,271.50	50.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	17,000.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	32,377.00	32,377.00	2,848.59	7,689.07	.00	24,687.93	76.25
68000	* Community Colleges *	5,181.00	5,181.00	.00	3,081.00	.00	2,100.00	40.53
71500	* Recreation *	88,793.00	88,793.00	6,723.41	15,411.17	.00	73,381.83	82.64
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	7,650.00	7,650.00	1,660.29	3,027.75	.00	4,622.25	60.42
81110	* Planning/Zoning Dept. *	86,926.00	86,926.00	14,430.65	33,400.78	.00	53,525.22	61.57
81200	* Community & Economic Development *	12,052.00	12,052.00	10,052.00	10,052.00	.00	2,000.00	16.59
81400	* Board of Zoning Appeals *	550.00	550.00	242.50	242.50	.00	307.50	55.90
81513	*Clothes Closet*	610.00	610.00	50.46	152.10	.00	457.90	75.06
81523	* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	750.00	750.00	.00	750.00	50.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	1,500.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	2,500.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	7,100.00	7,100.00	3,550.00	3,550.00	.00	3,550.00	50.00
83500	* Extension Agents *	49,871.00	49,871.00	386.93	816.90	.00	49,054.10	98.36
90000	* NONDEPARTMENTAL *	12,600.00	12,600.00	48.60	631.54	.00	11,968.46	94.98
93100	**TRANSFERS**	7,902,508.00	7,902,508.00	.00	1,804,954.63	.00	6,097,553.37	77.15
	--FUND TOTAL--	13,711,920.00	13,711,920.00	702,487.76	3,383,793.92	.00	10,328,126.08	75.32
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	1,086.24	1,086.24	.00	1,086.24	100.00
31200	SHERIFF	25,000.00	25,000.00	1,944.95	1,944.95	.00	23,055.05	92.22
	--FUND TOTAL--	25,000.00	25,000.00	3,031.19	3,031.19	.00	21,968.81	87.87
FUND #-170								
62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	.00	469,896.04	.00	1,337,803.96	74.00
63100	DENTAL INSURANCE	259,700.00	259,700.00	.00	21,560.10	.00	238,139.90	91.69
64100	PATIENT CENTERED OUTCOME FEE(PCOR)	.00	.00	.00	802.66	.00	802.66	100.00
	--FUND TOTAL--	2,067,400.00	2,067,400.00	.00	492,258.80	.00	1,575,141.20	76.18
FUND #-201								
53100	* Administration *	1,251,786.00	1,251,786.00	.00	187,752.29	.00	1,064,033.71	85.00
	--FUND TOTAL--	1,251,786.00	1,251,786.00	.00	187,752.29	.00	1,064,033.71	85.00
FUND #-205								
61100	**TRANSFERS**	14,586,161.00	14,586,161.00	.00	1,500,754.46	.00	13,085,406.54	89.71
93100	**TRANSFERS**	.00	.00	.00	67,443.89	.00	67,443.89	100.00
	--FUND TOTAL--	14,586,161.00	14,586,161.00	.00	1,568,198.35	.00	13,017,962.65	89.24
FUND #-207								
61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	.00	.00	145,683.80	.00	145,683.80	100.00
	--FUND TOTAL--	.00	.00	.00	145,683.80	.00	145,683.80	100.00
FUND #-401								
67200	* Elementary School - Lit Loan *	226,667.00	226,667.00	.00	.00	.00	226,667.00	100.00
67400	* COPS97 Loan *	369,666.00	369,666.00	.00	347,353.12	.00	22,312.88	6.03
67500	* High/Middle School - VPSA Loan *	938,201.00	938,201.00	.00	744,873.35	.00	193,327.65	20.60

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
67700	PUBLIC FACILITY NOTE 2009	389,184.00	389,184.00	.00	33,273.94	.00	355,910.06	91.45
67800	* AMERESCO *	.00	.00	.00	141,908.00	.00	141,908.00	100.00
95600	* SunTrust Loan-HS/MS *	1,485,632.00	1,485,632.00	.00	.00	.00	1,485,632.00	100.00
95700	* SunTrust Loan - Courthouse *	248,582.00	248,582.00	.00	229,997.90	.00	18,584.10	7.47
	--FUND TOTAL--	3,657,932.00	3,657,932.00	.00	1,497,406.31	.00	2,160,525.69	59.06
FUND # -500								
53900		450,000.00	450,000.00	243.00	159,310.19	.00	290,689.81	64.59
	--FUND TOTAL--	450,000.00	450,000.00	243.00	159,310.19	.00	290,689.81	64.59
FUND # -501								
94900	* SEWER FUND - Enterprise Fund *	278,782.00	278,782.00	25,256.59	66,649.18	.00	212,132.82	76.09
95900	* WATER FUND - ENTERPRISE FUND *	129,060.00	129,060.00	10,506.58	28,343.97	.00	100,716.03	78.03
	--FUND TOTAL--	407,842.00	407,842.00	35,763.17	94,993.15	.00	312,848.85	76.70
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	125,314.00	125,314.00	5,816.70	23,765.87	.00	101,548.13	81.03
81620	MADISON INDUSTRIAL PARK	.00	.00	125,000.00	125,000.00	.00	125,000.00	100.00
	--FUND TOTAL--	125,314.00	125,314.00	130,816.70	148,765.87	.00	23,451.87	18.71
FUND # -733								
53010		20,000.00	20,000.00	.00	295.96	.00	19,704.04	98.52
	--FUND TOTAL--	20,000.00	20,000.00	.00	295.96	.00	19,704.04	98.52
	--FINAL TOTAL--	36,303,355.00	36,303,355.00	871,855.82	7,681,489.83	.00	28,621,865.17	78.84

10/05/2015

GL060AA

CUMBERLAND CO

EXPENDITURE SUMMARY
7/01/2015 - 10/05/2015

PAGE 8

TIME 9:21

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	---FINAL TOTAL---	.00	.00	.00	.00	.00	.00	.00

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For October 2015

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		5,300,476.12	
Fund Revenue	36,303,355.00	7,235,275.66	29,068,079.34
Total Revenue	36,303,355.00	12,535,751.78	23,767,603.22
Expenditures			
* Board of Supervisors *	41,638.00	13,581.27	28,056.73
* County Administrator *	285,404.00	66,038.15	219,365.85
* Legal Services *		28,889.65	(28,889.65)
* Independent Auditor *	34,500.00	1,366.20	33,133.80
* Commissioner of Revenue *	232,850.00	55,693.69	177,156.31
* Treasurer *	271,986.00	73,539.72	198,446.28
* Accounting *	130,418.00	34,152.42	96,265.58
* Data Processing *	173,196.00	53,025.10	120,170.90
* Electoral Board *	25,141.00	3,485.08	21,655.92
* Registrar *	84,412.00	21,781.04	62,630.96
* Circuit Court *	25,810.00	164.33	25,645.67
* General District Court *	14,210.00	868.46	13,341.54
* Magistrate *	2,125.00	304.18	1,820.82
* Clerk of Circuit Court *	213,029.00	50,168.27	162,860.73
* Law Library *	1,000.00		1,000.00
* Commonwealth's Attorney *	204,060.00	50,971.44	153,088.56
* Sheriff *	1,465,012.00	388,472.85	1,076,539.15
* School Resource Officer *	62,028.00	15,533.22	46,494.78
* E911 *	23,100.00	1,364.22	21,735.78
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad		20,000.00	(20,000.00)
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,970.00	18,985.00	18,985.00
* Forestry Service *	8,705.00		8,705.00
* Emergency Services *	3,000.00	1,500.00	1,500.00
* Probation Office *	1,644.00	243.14	1,400.86
* Correction & Detention *	235,000.00	58,582.81	176,417.19
* Building Inspections *	110,823.00	32,089.04	78,733.96
* Animal Control *	100,253.00	28,226.44	72,026.56
* Medical Examiner *	200.00	20.00	180.00
* Refuse Disposal *	619,131.00	140,219.15	478,911.85
* General Properties *	729,489.00	157,485.61	572,003.39
* Supplement of Local Health Dept *	94,543.00	47,271.50	47,271.50
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	32,377.00	7,689.07	24,687.93
* Community Colleges *	5,181.00	3,081.00	2,100.00
* Recreation *	88,793.00	15,411.17	73,381.83
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	7,650.00	3,027.75	4,622.25
* Planning/Zoning Dept. *	86,926.00	33,400.78	53,525.22

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For October 2015

	Estimated 2015/2016 Budget to Date -----	Actual 2015/2016 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Community & Economic Developmnt *	12,052.00	10,052.00	2,000.00
* Board of Zoning Appeals *	550.00	242.50	307.50
Clothes Closet	610.00	152.10	457.90
* Buckingham Cattlemans Assoc *	1,500.00		1,500.00
* Farmville Area Chamber of Commerc	1,500.00	750.00	750.00
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	7,100.00	3,550.00	3,550.00
* Extension Agents *	49,871.00	816.90	49,054.10
* NONDEPARTMENTAL *	12,600.00	631.54	11,968.46
TRANSFERS	7,902,508.00	1,804,954.63	6,097,553.37
COMMONWEALTH'S ATTORNEY		1,086.24	(1,086.24)
SHERIFF	25,000.00	1,944.95	23,055.05
HEALTH INSURANCE	1,807,700.00	469,896.04	1,337,803.96
DENTAL INSURANCE	259,700.00	21,560.10	238,139.90
PATIENT CENTERED OUTCOME FEE (PCOR)		802.66	(802.66)
* Administration *	1,251,786.00	187,752.29	1,064,033.71
	14,586,161.00	1,500,754.46	13,085,406.54
TRANSFERS		67,443.89	(67,443.89)
		145,683.80	(145,683.80)
** COURTHOUSE **			
* Elementary School - Lit Loan *	226,667.00		226,667.00
* COPS97 Loan *	369,666.00	347,353.12	22,312.88
* High/Middle School - VPSA Loan *	938,201.00	744,873.35	193,327.65
PUBLIC FACILITY NOTE 2009	389,184.00	33,273.94	355,910.06
* AMERESCO *		141,908.00	(141,908.00)
* SunTrust Loan-HS/MS *	1,485,632.00		1,485,632.00
* Suntrust Loan - Courthouse *	248,582.00	229,997.90	18,584.10
	450,000.00	159,310.19	290,689.81
* SEWER FUND - Enterprise Fund *	278,782.00	66,649.18	212,132.82
* WATER FUND - ENTERPRISE FUND *	129,060.00	28,343.97	100,716.03
COMMUNITY CENTER PURCHASE	125,314.00	23,765.87	101,548.13
MADISON INDUSTRIAL PARK		125,000.00	(125,000.00)
	20,000.00	295.96	19,704.04
Total Expenditure	36,303,355.00	7,681,489.83	28,621,865.17
Total Revenues			
Less Total Expenditures		4,854,261.95	(4,854,261.95)



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Director

Date: October 6, 2015

RE: FY16 Utility Fund Loan Appropriation

At one of our FY16 Budget Workshop meetings this past spring, the estimate from Lyttle Utilities regarding the Manhole Repair Project was discussed. The estimate discussed at that time came in at roughly \$320,000 with the County taking the option to have our own Deputies work traffic control during this project. Mr. Banks made a motion and it was approved, that the County General Fund would “loan” the Utilities fund up to \$350,000. At the time, the \$350,000 was to cover the \$320,000 Manhole Project and an additional \$30,000 was to cover the shortage of the Utility fund at the time. Unfortunately, by year end, the Utility fund needed \$50,805.81 to cover the fund shortage. Therefore, per the action, this has only left \$299,194.19 for the Manhole Repair Project.

I would like to make you aware that the \$299,194.19 may not be enough to cover the entire project. Per a recent conversation with Utilities Director, Bryan Saxtan, the recent rain fall that we have received has revealed additional problems at Pump Station 8 that were unseen and undocumented during the inspection and original estimate. Therefore, this project could exceed the \$320,000 estimate.

Lyttle has started work on this project and we should start receiving invoices to be paid in the near future. Therefore, at this time I would like to request at least the \$299,194.19 to be appropriated to the Utilities fund so that we can begin to pay invoices as they come in. However, please be aware that additional “loan” money may be needed by the end of this project.

The appropriation entry should look as follows:

4-100-093100-9220 (Transfer to Sewer Fund)	\$299,194.19+
3-100-001899-0100 (Rollover Balance)	\$299,194.19-
3-501-004105-0001 (Transfer from General)	\$299,194.19-
4-501-094900-8013 (Manhole Rehabilitation)	\$299,194.19+

Also, please be advised that since the County took the option to use our own Deputies to work traffic control, additional wage money for the Sheriff’s department may need to be appropriated by the end of this project as well. I have advised Darrell to please track the deputies time on this project separately so that we can get a true cost total by the end of this project.

Thank you.



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: September 28, 2015

RE: FY16 School Appropriation Requests

Cumberland County Schools have been awarded several grants in the total of \$265,897. I have attached the information provided by Dr. Griffin. If approved the following appropriations will be needed.

3-205-002402-0044 (PluggedIn VA)	\$ 35,000.00-
3-205-002403-0052 (Youth Development Academy)	\$ 67,897.00-
3-205-002404-0002 (Alternative Assessment)	\$ 13,000.00-
3-205-003302-0030 (NCLB Federal Revenue)	\$150,000.00-
4-205-061100-9301 (School Instruction)	\$265,897.00+

Thank you.



AMY GRIFFIN, Ed.D.
Division Superintendent

CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

October 12, 2015

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2015-2016 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$35,000.00 for an additional grant listed below:

- PluggedIn VA \$35,000.00

A copy of the grant award is attached.

If you have any questions or concerns, please feel free to give me a call.

SCHOOL BOARD
CUMBERLAND COUNTY PUBLIC SCHOOLS

SUBJECT:

Supplemental Appropriations

DATE:

October 12, 2015

Background:

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriations:

- PluggedIn VA \$35,000.00

Recommendation:

It is recommended that the Superintendent petition the Cumberland County Board of +Supervisors for the following appropriations:

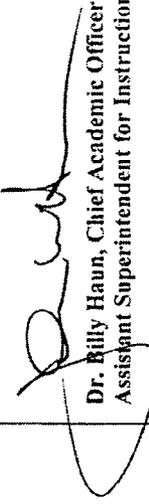
- PluggedIn VA \$35,000.00

Action:

Approval

Bd10-12-15SA

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin Superintendent Cumberland County Public Schools P.O. Box 170 Cumberland, VA 23040 Contact Name: Ms. Katie McDaniel Phone Number: 434-736-2084 Payee Number: 025</p>	<p>2. Grant Title/Description: Plugged In VA</p>	<p>3. DOE Contact Person and Phone Number: Melissa Dixon, Grants Manager (804) 786-7643 Office: Adult Education and Literacy</p>
<p>4. Grant Authority: 2015 Virginia Acts of Assembly</p>	<p>5. Grant Award Amount: \$ 35,000</p>	<p>6. Grant Award Number: PIVA-61209-025-1516</p>
<p>7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></p>	<p>8. Period of Award: July 1, 2015 - May 31, 2016</p>	<p>9. Fund Source: General <input type="checkbox"/> Federal <input type="checkbox"/> Special <input checked="" type="checkbox"/></p>
<p>10. Special Instructions/Conditions</p> <ul style="list-style-type: none"> Funds for this project will not available until January 2016. Recipient must comply with the requirements stipulated in the approved proposal. Reimbursement for expenditures pursuant to this program cannot be honored where program or budget modifications are implemented without prior approval. This grant is funded on a cost-reimbursement basis only, pending available funding. Final request for reimbursement is due in the Office of Adult Education and Literacy (OAEL) no later than June 10, 2016. Acceptance of these funds acknowledges that monies not scheduled for expenditure by April 15, 2016, may be reallocated by OAEL to approved applicants upon due notice to your program. See attached additional DOE special terms and conditions. 		
<p>11. Authorized By: (Name/Title)  Kent Diekey, Deputy Superintendent Division of Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  Dr. Billy Haun, Chief Academic Officer Assistant Superintendent for Instruction</p>	<p>13. Date: August 17, 2015</p>
<p>14. Project Code: 61209</p>	<p>15. Revenue Source Code or CFDA #: 240444</p>	<p>16. Program/Service Area: 17805</p>
<p>17. Fiscal Year: 2015-2016</p>		<p>18. Recipient Type: <input checked="" type="checkbox"/> Sub-recipient <input type="checkbox"/> Cooperative Agreement</p>

Budget Review: 



CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

AMY GRIFFIN, Ed.D.
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School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

September 14, 2015

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2015-2016 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$80,897 for additional grants listed below:

- 2016 Region 8 Governor's Youth Development Academy(GYDA) \$67,897²⁰⁵
- Alternative Assessment Assistance Incentive Grant \$13,000²⁰

Copies of the grant awards are attached.

If you have any questions or concerns, please feel free to give me a call.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND, VA 23218-2120

August 14, 2015

Dr. Chip Jones
Assistant Superintendent of Finance and Operations
Cumberland County Public Schools
P. O. Box 170
1541 Anderson Highway
Cumberland, Virginia 23040

Dear Dr. Jones:

This letter is to inform you that Cumberland County Public Schools, Prince Edward County Public Schools, Amelia County Public Schools, Buckingham County Public Schools, and Lunenburg County Public Schools have been selected for the development and implementation of a Region 8 Governor's Youth Development Academy (YDA) for fiscal year 2016.

Cumberland County Public Schools will serve as the fiscal agent for awarded funds and for the Academy. Grant funds will be allocated at regular intervals during the grant period not to exceed \$67,897. This award will be set-up in the Department of Education's online OMEGA system. Mr. Joseph Wharff, coordinator, student assistance systems/school counselor, Office of Student Services, will work with you in the implementation of the Academy and will provide further details concerning the state funding.

Congratulations on being selected as a site for this initiative. Please do not hesitate to contact Mr. Wharff by telephone at 804-225-3370, or by e-mail at Joseph.Wharff@doe.virginia.gov, if further assistance is needed.

Sincerely,

Joseph A. Wharff
Coordinator, Student Assistance Systems/School
Counselor

JAW/rt

Cc: Dr. Amy Griffin
Dr. David Smith
Dr. Jack McKinley
Dr. Cecil Snead
Dr. Charles Berkley, Jr.
Mr. John Eisenberg

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient: Cumberland County Public Schools P. O. Box 170 1541 Anderson Highway Cumberland, VA 23040 Attn: Chip Jones Assistant Superintendent of Finance and Operations Payee Number: 025</p>	<p>2. Grant Title/Description: Governor's Youth Development Academy</p>	<p>3. DOE Contact Person office, and Phone Number: Joseph Wharff Educational Specialist, Office of Student Services 804-225-3370</p>
<p>4. Grant Authority: Item 135L, 2015 Appropriation Act</p>	<p>5. Grant Award Amount: \$67,897</p>	<p>6. Grant Award Number: 025-60669-STATE 001</p>
<p>7. Grant Award Type: New <input checked="" type="checkbox"/> Revised _____</p>	<p>8. Period of Award: July 1, 2015 -- June 30, 2016</p>	<p>9. Fund Source: General <input checked="" type="checkbox"/> Federal _____ Special _____</p>
<p>10. Special Instructions/Conditions Reimbursements requests must be submitted through OMEGA. Funds are to be used and final reimbursement must be submitted and approved at level 3 through OMEGA by June 17, 2016. Sub-grant award number (box #6, above) must be referenced in all communications relative to this grant. These funds must be used in accordance with the activities specified in your approved proposal. Approval of program or budget modifications is required prior to program changes and budget expenditures. See attached <u>DOE Additional Required Special T&C for Grant Awards (Ownership of Intellectual Property)</u></p>		
<p>11. Authorized By: (Name/Title)  Kent Dickey Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  John Eisenberg Assistant Superintendent, Office of Special Education and Student Services</p>	<p>13. Date: 7/6/15</p>
<p>14. Project Code: 60669</p>	<p>15. Revenue Source Code or CFDA #: 240352</p>	<p>16. Program/Service Area 143-04-00</p> <p>17. Fiscal Year 2016</p> <p>18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement</p>

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Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)

1. **OWNERSHIP OF INTELLECTUAL PROPERTY:** All copyright and patent rights to all deliverables provided to the Virginia Department of Education in the performance of this contract ("the Intellectual Property") shall become the sole property of the Virginia Department of Education. The grantee hereby assigns to the Commonwealth exclusively all right, title, and interest in and to all rights in the Intellectual Property that the grantee may have or obtain, without further consideration, free from any claim, lien for balance due, or rights of retention thereto on the part of the grantee. Upon request, the grantee shall promptly provide any further acknowledgment or assignment in a tangible form satisfactory to the Virginia Department of Education to evidence the Virginia Department of Education's sole ownership of the Intellectual Property.

2. **SUBCONTRACTS/SUBAWARDS:** No portion of the work shall be subcontracted or subawarded without prior written consent of the Virginia Department of Education. In the event that the grantee subcontracts /subawards any part of the work specified herein, the grantee shall include Term & Condition #1 in the contract(s)/subaward(s) with the subcontractor(s)/subgrantee(s), shall remain fully liable and responsible for the work to be done by its subcontractor(s)/subgrantee(s), and shall assure compliance with all requirements of the grant.

3. **GRANTEE RIGHTS TO USE MATERIALS:** The grantee is hereby granted a royalty-free, non-exclusive and irrevocable license in perpetuity to reproduce, publish or otherwise use the Intellectual Property for noncommercial purposes. Such rights shall include, but are not limited to the right to claim credit as the original author of the Intellectual Property, the right to use and authorize others to use the Intellectual Property in research and for preparation of teaching materials for noncommercial use, and the right to transfer to publishers the copyrights in scholarly publications and textbooks that include an insubstantial portion of the Intellectual Property. The Grantee may seek further rights to use the Intellectual Property by submitting a written request for authorization to the Superintendent of Public Instruction, which authorization shall not reasonably be withheld.

Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)

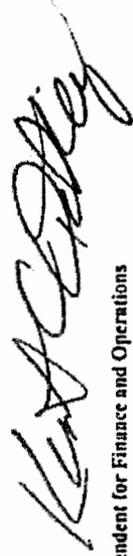
1. **OWNERSHIP OF INTELLECTUAL PROPERTY:** All copyright and patent rights to all deliverables provided to the Virginia Department of Education in the performance of this contract (“the Intellectual Property”) shall become the sole property of the Virginia Department of Education. The grantee hereby assigns to the Commonwealth exclusively all right, title, and interest in and to all rights in the Intellectual Property that the grantee may have or obtain, without further consideration, free from any claim, lien for balance due, or rights of retention thereto on the part of the grantee. Upon request, the grantee shall promptly provide any further acknowledgment or assignment in a tangible form satisfactory to the Virginia Department of Education to evidence the Virginia Department of Education’s sole ownership of the Intellectual Property.

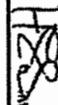
2. **SUBCONTRACTS/SUBAWARDS:** No portion of the work shall be subcontracted or subawarded without prior written consent of the Virginia Department of Education. In the event that the grantee subcontracts /subawards any part of the work specified herein, the grantee shall include Term & Condition #1 in the contract(s)/subaward(s) with the subcontractor(s)/subgrantee(s), shall remain fully liable and responsible for the work to be done by its subcontractor(s)/subgrantee(s), and shall assure compliance with all requirements of the grant.

3. **GRANTEE RIGHTS TO USE MATERIALS:** The grantee is hereby granted a royalty-free, non-exclusive and irrevocable license in perpetuity to reproduce, publish or otherwise use the Intellectual Property for noncommercial purposes. Such rights shall include, but are not limited to the right to claim credit as the original author of the Intellectual Property, the right to use and authorize others to use the Intellectual Property in research and for preparation of teaching materials for noncommercial use, and the right to transfer to publishers the copyrights in scholarly publications and textbooks that include an insubstantial portion of the Intellectual Property. The Grantee may seek further rights to use the Intellectual Property by submitting a written request for authorization to the Superintendent of Public Instruction, which authorization shall not reasonably be withheld.

COMMONWEALTH OF VIRGINIA
 DEPARTMENT OF EDUCATION
 P.O. BOX 2120
 RICHMOND, VIRGINIA 23218-2120

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin Superintendent Cumberland County Public Schools P.O. Box 170 Cumberland, VA 23040 Payee Number: 025</p>	<p>2. Grant Title/Description: Alternative Assessment Assistance Incentive Training for Teacher Evaluation – Region VIII</p>	<p>3. DOE Contact Person, Office and Phone Number: Kim Powell Grants and Reports Manager (804) 225-3609 Kim.Powell@doe.virginia.gov Office of Science and Health Education</p>
<p>4. Grant Authority: Chapter 665, 2015 Acts of the Assembly</p>	<p>5. Grant Award Amount: \$13,000</p>	<p>6. Grant Award Number: STATE160003</p>
<p>7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></p>	<p>8. Period of Award: July 1, 2015 - June 30, 2016</p>	<p>9. Fund Source: General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Special <input type="checkbox"/></p>
<p>10. Special Instructions/Conditions: • The project will be funded at the level noted above, contingent upon the availability of funds. • These funds are intended to cover expenses in support of the project as outlined in the grant proposal on a reimbursement basis. • The required summary report is due to the Department of Education by September 15, 2016. • Projects are subject to the attached additional special terms and conditions. • Monthly reimbursements are requested beginning no later than October 30, 2015. All professional development activities under this incentive award must be completed by June 15, 2016. • Final reimbursement requests must be received by the Department of Education in OMEGA by June 1, 2016.</p>		
<p>11. Authorized By: (Name/Title)  Kent A. Ceryley Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  John William Haun, Ed.D. Chief Academic Officer/Assistant Superintendent for Instruction</p>	<p>13. Date: August 7, 2015</p>
<p>14. Project Code: 80162</p>	<p>15. Revenue Source Code or CFDA #: 240402</p>	<p>16. Program/Service Area: 19901</p>
<p>17. Fiscal Year: 2016</p>		<p>18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement</p>

Budget Review 



CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

AMY GRIFFIN, Ed.D.
Division Superintendent

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

July 13, 2015

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2015-2016 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$150,000 for an additional grant listed below:

- Region VIII Education Center for School Improvement

\$150,000 ²⁰¹⁵ _{KCC}

A copy of the grant award is attached.

If you have any questions or concerns, please feel free to give me a call.

SCHOOL BOARD
CUMBERLAND COUNTY PUBLIC SCHOOLS

SUBJECT:

Supplemental Appropriations

DATE:

July 13, 2015

Background:

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriations:

- Region VIII Education Center for School Improvement \$150,000

Recommendation:

It is recommended that the Superintendent petition the Cumberland County Board of Supervisors for the following appropriations:

- Region VIII Southside Virginia No Child Left Behind Partnership \$150,000

Action:

Approval

Bd07-13-15SA



COMMONWEALTH of VIRGINIA

Steven R. Staples, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

May 21, 2015

Dr. Daniel Grounard
Division Superintendent
Nottoway County Public Schools
P.O. Box 47
Nottoway, Virginia 23955

Dear Dr. Grounard: *Dawn*

The Department of Education is pleased to award the Region VIII Superintendents' Study Group a federal technical assistance grant in the amount of **\$150,000** for 2015-2016 to support the Region VIII Education Center for School Improvement (formerly known as Southside Virginia NCLB Partnership). Please be aware that, due to the uncertainty of future federal program allocation adjustments and budget restrictions, funding for future years will be contingent upon the availability of funds.

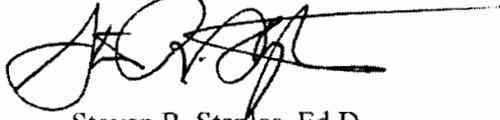
The enclosed grant award notification and copy of the cooperative agreement specify the terms of the award. An executive committee of four superintendents will be appointed by the Region VIII Superintendents' Study Group each fiscal year to monitor the work of the Education Center for School Improvement (ECSI) and make recommendations to the participating superintendents. The Region VIII Superintendents' Study Group will appoint an executive superintendent annually from among the superintendents on the executive committee, to supervise ECSI. The Study Group will also select one of the participating divisions as the fiscal agent. The fiscal agent will ensure the appropriate purchasing of services, materials, and supplies, maintain a detailed accounting of the Region VIII Center's expenditures and provide a monthly financial report to all the participating divisions.

Grant funds are available July 1, 2015. Funds must be obligated by June 30, 2016, with the final reimbursement request received by the Department by September 1, 2016. If you have programmatic or fiscal questions, please contact Dawn Dill, grants and reports manager, at Dawn.Dill@doe.virginia.gov or (804) 786-9935. Reimbursement requests should be addressed to Dawn Dill, grants and reports manager, Virginia Department of Education, P.O. Box 2120, Richmond, Virginia, 23218-2120.

Dr. Daniel Grounard
May 15, 2015
Page Two

We look forward to working with the Region VIII Superintendents' Study Group to continue this partnership to provide technical assistance to Southside Virginia school divisions and schools in implementing the requirements of the *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *No Child Left Behind Act of 2001* (NCLB).

Sincerely,



Steven R. Staples, Ed.D.
Superintendent of Public Instruction

SRS/VT/dbd
Enclosures

- c: Amy Griffin, Division Superintendent, Cumberland County Public Schools
- Shelley Loving-Ryder, Assistant Superintendent for Student Assessment and School Improvement
- Veronica Tate, Director, Office of Program Administration and Accountability

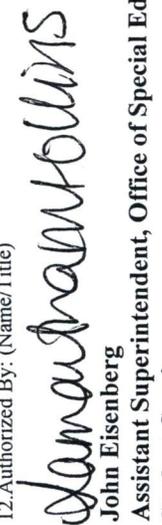
COMMONWEALTH OF VIRGINIA
DEPARTMENT OF EDUCATION
P.O. BOX 2120
RICHMOND, VIRGINIA 23218-2120

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient:</p> <p>Dr. Daniel J. Grounard Division Superintendent Nottoway County Public Schools P.O. Box 47 Nottoway, Virginia 23955</p> <p>Payee Number: 067</p>	<p>2. Grant Title/Description:</p> <p>Region VIII Education Center for School Improvement (formerly known as Southside Virginia No Child Left Behind Partnership for Region 8)</p>	<p>3. DOE Contact Person and Phone Number:</p> <p>Dawn Dill Phone: 804-786-9935 E-mail: dawn.dill@doe.virginia.gov</p>
<p>4. Grant Authority: Title I, Part A, and Title II, Part A, of the <i>Elementary and Secondary Education Act of 1965</i>, as amended by the <i>No Child Left Behind Act of 2001</i></p>	<p>5. Grant Award Amount: \$150,000.00 S010A140046 - \$75,000.00 S367A140044 - \$75,000.00</p>	<p>6. Grant Award Number:</p> <p>PAA-067-Region8ECSI2015</p>
<p>7. Grant Award Type:</p> <p>New <input type="checkbox"/> Revised <input type="checkbox"/> Continuing <input checked="" type="checkbox"/></p>	<p>8. Period of Award:</p> <p>July 1, 2015, through June 30, 2016</p>	<p>9. Fund Source:</p> <p>General <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Special <input type="checkbox"/></p>
<p>10. Special Instructions/Conditions</p> <p>Recipient must satisfy the requirements of the project as described in the approved cooperative agreement.</p> <ul style="list-style-type: none"> • An executive committee of four superintendents must be appointed. • A majority of superintendents in Region VIII must approve the budget. • Grant is funded on a cost-reimbursement basis. • Grant funds must be obligated by June 30, 2016, with the final reimbursement received by the Department by September 1, 2016. • Reimbursements are to be sent on a monthly or quarterly basis to Dawn Dill, Grants and Reports Manager, at Virginia Department of Education, P.O. Box 2120, Richmond, Virginia 23218-2120. • See attached <u>Additional Required Special Terms and Conditions</u>. 		
<p>11. Authorized By: (Name/Title)</p> <p> Kent Dickey Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)</p> <p> Shelley Loving-Ryder Assistant Superintendent for Student Assessment and School Improvement</p>	<p>13. Date:</p> <p>May 14, 2015</p>
<p>14. Project Code:</p> <p>86600/86739</p>	<p>15. Revenue Source Code or CFDA #:</p> <p>84.010/84.367/</p>	<p>16. Program/Service Area:</p> <p>84.010 181.02 84.367 181-01</p>
<p>17. Fiscal Year:</p> <p>2015-2016</p>		<p>18. Recipient Type:</p> <p>Subrecipient</p>

Budget Review 

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient: Cumberland County Public Schools P. O. Box 170 1541 Anderson Highway Cumberland, VA 23040</p> <p>Attn: Chip Jones Assistant Superintendent of Finance and Operations</p> <p>Payee Number: 025</p>	<p>2. Grant Title/Description: Governor's Youth Development Academy</p>	<p>3. DOE Contact Person, office, and Phone Number: Joseph Wharff Educational Specialist, Office of Student Services 804-225-3370</p>
<p>4. Grant Authority: Item 135L, 2015 Appropriation Act</p>	<p>5. Grant Award Amount: \$67,897</p>	<p>6. Grant Award Number: 025-60669-STATE 001</p>
<p>7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/></p>	<p>8. Period of Award: July 1, 2015 – June 30, 2016</p>	<p>9. Fund Source: General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Special <input type="checkbox"/></p>
<p>10. Special Instructions/Conditions Reimbursements requests must be submitted through OMEGA. Funds are to be used and final reimbursement must be submitted and approved at level 3 through OMEGA by June 17, 2016. Sub-grant award number (box #6, above) must be referenced in all communications relative to this grant. These funds must be used in accordance with the activities specified in your approved proposal. Approval of program or budget modifications is required prior to program changes and budget expenditures. See attached DOE Additional Required Special T&C for Grant Awards (Ownership of Intellectual Property)</p>		
<p>11. Authorized By: (Name/Title)  Kent Dickey Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  John Eisenberg Assistant Superintendent, Office of Special Education and Student Services</p>	<p>13. Date: 7/6/15</p>
<p>14. Project Code: 60669</p>	<p>15. Revenue Source Code or CFDA #: 240352</p>	<p>16. Program/Service Area 143-04-00</p>
<p>17. Fiscal Year 2016</p>		<p>18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement</p>

SRH

Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)

1. **OWNERSHIP OF INTELLECTUAL PROPERTY:** All copyright and patent rights to all deliverables provided to the Virginia Department of Education in the performance of this contract (“the Intellectual Property”) shall become the sole property of the Virginia Department of Education. The grantee hereby assigns to the Commonwealth exclusively all right, title, and interest in and to all rights in the Intellectual Property that the grantee may have or obtain, without further consideration, free from any claim, lien for balance due, or rights of retention thereto on the part of the grantee. Upon request, the grantee shall promptly provide any further acknowledgment or assignment in a tangible form satisfactory to the Virginia Department of Education to evidence the Virginia Department of Education’s sole ownership of the Intellectual Property.

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CUMBERLAND COUNTY, VA.
CALENDAR FOR DEVELOPMENT OF THE
FY 2017 – 2021 CAPITAL IMPROVEMENTS PLAN

TENTATIVE SCHEDULE

October 16, 2015	CIP package to departments
October 30, 2015	CIP requests returned to Finance Manager
November 13, 2015	Requests and recommendations are sent to CIP Committee for review
November 16-27, 2015	CIP Committee meets to review requests and begin ranking projects
December 7-18, 2014	CIP Committee is available for to meet with requestors
January 4, 2016	CIP Committee presents and recommends proposed CIP to Planning Commission for public hearing
February 15, 2016	Planning Commission holds public hearing on Capital Improvements Plan
April 5, 2016	Board holds public hearing on CIP
April 12, 2016	Adoption of CIP

**CUMBERLAND COUNTY
FISCAL YEAR 2016-2017 BUDGET CALENDAR**

December 18, 2015	Finance Manager prepares budget instruction and estimate forms. Instruction and estimate forms are issued to departments and agencies.
January 2016	County Administrator and Treasurer prepare revenue estimates.
January 14, 2016	Deadline for submission of budget requests to the Finance Manager.
January 29, 2016	Finance Manager presents budget requests to County Administrator.
February 17-18, 2016	Departments, agencies and school administration present budget requests to the Board of Supervisors. School Board and Board of Supervisors hold a joint public budget meeting.
March 11, 2016	County Administrator issues recommended budget to the Board of Supervisors.
March 21- April 1, 2016	Board of Supervisors budget work sessions. Approval of budget, tax rates, and capital improvement program for publication.
March 25, 2016 and April 1, 2016	Advertise proposed budget, tax rates, and capital improvement program for public hearing.
April 5, 2016	Public Hearing on the proposed budget, tax rates, and capital improvement program.
April 12, 2016	Adoption of fiscal year 2016-2017 budget, tax rates, and capital improvement program.
June 2016	Appropriation of funds for the adopted fiscal year 2016-2017 budget.

This calendar is subject to change at any time at the direction of the Board of Supervisors.

**Planning Projects:
October 2015**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Kevin Dunn	1671 Cumberland Road	Kevin Dunn is requesting rezoning from R-2 to B-1 on the frontage of his property. This case has been deferred by the applicant. The Planning Commission has scheduled the public hearing for their October meeting.
Blue Door Mini Storage	Address TBD Plank Road	Michael Yoder is requesting a CUP for mini-storage in an A-2 district. The Planning Commission public hearing was held on September 21, 2015, and a public hearing with the Board of Supervisors is scheduled for their October meeting.
Mitchell's Market	2487 Cumberland Road	Jason Sanchez is requesting a CUP for a restaurant/brewpub/brewery. The Planning Commission is exploring a code amendment to address these uses in the A-2 district. The Planning Commission public hearing was held on September 21, 2015. The Planning Commission has deferred action on this request.
Howard Bales	Address TBD Stoney Point Road	Howard Bales is requesting rezoning of his property from R-2 to A-2. The Planning Commission will hold a public hearing on this request on October 19, 2015. Staff recommends that the Board set a public hearing for November 10, 2015.
<i>Other Zoning Issues-</i> Three cases under legal review.		
Subdivisions:		
<i>Approved Subdivisions</i>		
Marion family	Anderson Highway and Clinton Road	Subdivision of one lot.
Robert V. Maroney	Address TBD Miller Lane	Subdivision of one lot.
Bobby Woodson	753 Old Buckingham Road	Subdivision of one lot.
Elnora Marion	275 Anderson Highway	Subdivision of one lot.
<i>Pending Subdivisions</i>		
Pearl Mayers	Morningside Drive	Subdivision of one lot.
Delana Glenn	Holman Mill Road	Family division of two lots.
James Grissom	Waterfront Lane	Subdivision of three lots.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Catherine Estes	Needham Subdivision	Resubdivision of a portion of Needham subdivision.
<i>Subdivision Plat Vacation</i>		
Chris Bishop	Address TBD Tarwallet Road	Applicant requests a vacation of plat to eliminate a 0.24 acre dedication for a road on an existing subdivision plat.
<i>Other Subdivision Requests</i>		
Dray Jones	Stoney Point Road	Boundary line adjustment approved between two lots.

Gil Radun	69 Camelot Farm Road	Boundary line adjustment approved between two lots.
Other Regulatory Functions:		
<i>Erosion and Sediment Control Applications</i>		
Henrico County	Utility Corridor Clearing Project	Utility corridor being cleared.
Dray Jones	Address TBD Stoney Point Road	Agreement in Lieu of a Plan for construction of a single family residence.
<i>Code Amendment Questions</i>		
Wineries and Breweries	Countywide	As part of the request for Mitchell's Market, the Planning Commission is considering an amendment to the Zoning Ordinance to allow wineries and breweries as a conditional use in the A-2 district. A public hearing with the Commission was held on September 21, 2015. The Planning Commission has deferred this request for one month.
Sign Ordinance	Countywide	The Planning Commission will review this document at their October meeting.
Buffers	Countywide	The Planning Commission recommends adoption of a buffer provision in the Ordinance. The Board of Supervisors will hold a public hearing on the matter on October 13, 2015.
Cemeteries	Countywide	The Planning Commission held a public hearing on this amendment on June 15, 2015, and recommends approval to the Board. A public hearing with the Board is scheduled for October 13, 2015.
Watershed Protection Ordinance	Cobbs Creek Reservoir Watershed	The Planning Commission will begin work on the Watershed Protection Ordinance this fall, as required by the County's MOU with Henrico County. The Commission held a workshop meeting on September 14, 2015 with Henrico to gain a better understanding of the overall project, recreational opportunities, and requirements for the Ordinance.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: October 1, 2015

Re: **REZ #15-01 Kevin Dunn**
Tax Map Parcel 104-A-29
Address: 1671 Cumberland Road
Rezoning from R-2, Residential with Conditional Use Permit to
operate a garage to B-1, Business

Kevin Dunn is requesting rezoning of a 4.0 acre portion of his property located at 1671 Cumberland Road for retail use. He currently has an approved CUP for an automotive garage, but seeks to expand the commercial uses on the frontage of the property. The proposed rezoning is within the area designated in the Comprehensive Plan as high intensity growth. The Planning Commission will hold their public hearing on this proposal on October 19, 2015. **Staff recommends that the Board set a public hearing for November 10, 2015 for a rezoning of tax map parcel 104-A-29, Address 1671 Cumberland Road, from R-2, Residential with Conditional Use Permit to B-1, Business.**



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: October 2, 2015

Re: **REZ #15-05 Bales**
Tax Map Parcel 57-A-28A, 13.57 acres
Address: TBD Stoney Point Road
Rezoning from R-2 to A-2

Howard Bales is requesting rezoning of his property that he recently purchased. He did not realize when he purchased the property that it was zoned for residential use. He would like to have the property rezoned to A-2, to allow him to have a few animals. The property is designated in the Comprehensive Plan as moderate intensity growth. The Planning Commission will hold their public hearing on this proposal on October 19, 2015. **Staff recommends that the Board set a public hearing for November 10, 2015 for a rezoning of tax map parcel 57-A-28A, Address TBD Stoney Point Road from R-2, Residential to A-2, Agriculture.**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	600,000.00	2,121,747.74	2,121,747.74	600,000.00
100-0115	C&F BANK - INVESTMENT ACCT	1,692,771.55	990.72	637,406.75	1,056,355.52
100-0120	C&F BANK - SAVINGS ACCT	16,110.80	758.82		16,869.62
100-0121	C&F BANK-IPR ACCOUNT	14,052.94	.36		14,053.30
100-0122	ESSEX BANK - CD	2,212,083.39			2,212,083.39
100-0124	C&F BANK-PAF (JUSTICE)	20,188.31			20,188.31
100-0125	C&F BANK-PAF (TREASURY)	2,708.27			2,708.27
100-0126	NEW HORIZON BANK-MONEY MKT	681,929.03	202.71		682,131.74
100-0128	C&F BANK-MONEY MARKET ACCT	142,137.40	36.22		142,173.62
100-0129	FIRST BANK	104,123.61	18.97		104,142.58
100-0131	LOCAL GOV INVESTMENT POOL	5,271.02			5,271.02
100-0137	RIVER COMM BANK - CERT. OF DEPOSIT	364,191.10			364,191.10
100-0140	FIRST BANK/SEWER RESERVE	123,410.74	22.48		123,433.22
100-0141	FIRST BANK/WATER RESERVE	18,005.72	3.28		18,009.00
100-0142	C&F BANK/ASSET FORFEITURE (SAF)	55,248.58			55,248.58
100-0143	C&F BANK-IDA RD OES DSR	53,116.59			53,116.59
100-0144	C&F BANK-GOVERNOR'S SCHOOL FUND	541,439.43			541,439.43
100-0145	C&F BANK-WATERLINE EXT DSR ACCT	3,541.95	80,562.32	66,696.97	555,304.78
100-0146	RETURNED CHECKS	575.87			3,541.95
100-0155	E & S CONTROL BOND ESCROW	13,406.97		9,906.49	575.87
100-0160	**ASSETS**	6,665,313.27	2,204,343.62	2,835,757.95	3,500.48
TOTAL ASSETS					
		6,665,313.27	2,204,343.62	2,835,757.95	6,033,898.94
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	4,693,710.84	699,035.90	438,624.46	4,433,299.40
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0120	ASSET FORFEITURE FUND BALANCE	78,570.16			78,570.16
300-0150	HEALTH INSURANCE FUND	482,715.06	204,263.19	174,610.78	453,062.65
300-0170	SOCIAL SERVICES FUND BALANCE	12,092.21	96,737.76	84,645.55	
300-0203	NCLB FUND				
300-0204	SCHOOL CONTINGENCY FUND				
300-0205	GOVERNOR'S SCHOOL FUND (GSSV)	331,884.54	1,105,800.87	773,916.33	555,304.78
300-0207	CAPITAL PROJECTS FUND BALANCE	541,439.43	66,696.97	80,562.32	195,789.77
300-0302	DEBT SERVICE FUND	195,681.89	17,577.00	17,684.88	
300-0401	COMPREHENSIVE SERVICES ACT	73,563.13	158,544.97	158,544.97	
300-0500	UTILITY FUND (WATER/SEWER)	65,060.85	90,380.93	100,990.00	84,172.20
300-0501	SEWER RESERVE FUND (DSR)	123,410.74	30,935.79	30,434.14	65,562.50
300-0515	WATER RESERVE FUND	18,005.72		22.48	123,433.22
300-0540	WATERLINE EXT DSR FUND	3,541.95		3.28	18,009.00
300-0545	IDA OES RD DSR FUND	53,116.59			3,541.95
300-0550	IPR FUND BALANCE	14,052.94			53,116.59
300-0580	IDA FUND BALANCE	24,745.70	9,315.57	3,700.00	14,053.30
300-0715	SPECIAL WELFARE FUND BALANCE	16,259.45	295.96	900.00	19,130.13
300-0733	**REVENUE FUND BALANCES**	6,636,600.50	2,479,584.91	1,864,639.55	16,863.49
TOTAL PRIOR YR FUND BALANCE					
		6,636,600.50	2,479,584.91	1,864,639.55	6,021,655.14
TOTAL REVENUE					

9/16/15
FUND # -999

6,636,600.50-
CUMBERLAND CO
BALANCE SHEET
8/31/2015

2,479,584.91

1,864,639.55-

6,021,655.14-
PAGE 2
TIME 13:49

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		1,205.95	1,225.95-	20.00-
400-0110	PREPAID TAXES	15,441.48-	9,977.68	1,000.20-	6,464.00-
400-0140	COMMONWEALTH DEBIT ACCOUNT	1,800.00		4,983.89-	
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	4,538.89		535.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	13,406.97-	9,906.49		3,500.48-
400-0216	ATTORNEY FEES	1,574.32-		150.00-	1,724.32-
	OTHER FUND BALANCES	28,712.77-	25,629.01	9,160.04-	12,243.80-
		28,712.77-	25,629.01	9,160.04-	12,243.80-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	359,489.19			376,367.03
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	2,895,409.18	16,877.84	61,290.97-	2,834,118.21
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	255,837.12		9,881.77-	245,955.35
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	172,964.34		6,658.70-	166,305.64
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	104,485.84		1,238.26-	103,247.58
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	63,719.90		1,135.05-	62,584.85
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	33,455.88		995.89-	32,459.99
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	14,715.31		118.60-	14,596.71
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	11,557.95		118.60-	11,439.35
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	8,560.17		12.66-	8,547.51
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	5,158.38		24.70-	5,133.68
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	8,221.99		200.68-	8,021.31
500-0154	2010 VEHICLE LICENSE TAX	6,477.76		23.00-	6,454.76
500-0155	2011 VEHICLE LICENSE TAX	7,802.32		46.00-	7,756.32
500-0156	2012 VEHICLE LICENSE TAX	7,536.23	23.00	161.00-	7,398.23
500-0157	2013 VEHICLE LICENSE TAX	10,690.62	23.00	603.85-	10,109.77
500-0158	2014 VEHICLE LICENSE TAX	22,872.98	23.00	2,617.46-	20,278.52
500-0159	2015 VEHICLE LICENSE TAX		236,505.00	1,889.31-	234,615.69
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	36,376.44		49.21-	36,327.23
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	38,007.03		287.01-	37,720.02
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	39,725.67	86.04	789.78-	39,021.93
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	53,216.50	210.16	5,037.60-	48,389.06
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	122,716.11	227.59	15,201.47-	107,742.23
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX		1,948,712.87	18,085.25-	1,930,627.62
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	4,278,996.91-	126,253.18	2,202,474.86-	6,355,218.59-
500-0400	UNCOLL MISC FEES	3,693.57		56.00-	3,637.57
500-0401	RESERVE-MISC FEES	3,693.57-	56.00		3,637.57-
500-0800	UNCOLLECTED WATER CHARGES	16,942.89	8,963.10	8,414.77-	17,491.22
500-0810	RESERVE UNCOLLECTED WATER CHARGES	16,942.89-	8,414.77	8,963.10-	17,491.22-
500-0900	UNCOLLECTED SEWER CHARGES	32,590.67	20,962.05	21,529.17-	32,023.55
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	32,590.67-	21,529.17	20,962.05-	32,023.55-
500-1009	UNCOLLECTED 2009 ROLLBACK TAX				
500-1010	UNCOLLECTED 2010 ROLLBACK TAX	2.02			2.02
500-1011	UNCOLLECTED 2011 ROLLBACK TAX	1.83			1.83
500-1012	UNCOLLECTED 2012 ROLLBACK TAX	1.70			1.70
500-1013	UNCOLLECTED 2013 ROLLBACK TAX	1.56			1.56

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1014	UNCOLLECTED 2014 ROLLBACK TAX	1.56			1.56
500-1015	UNCOLLECTED 2015 ROLLBACK TAX	1.46			1.46
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES	10.13-			10.13-
	UNCOLLECTED TAXES		2,388,866.77		
510-2010	COMMONWEALTH REIMB-PPTRA	871,616.12			871,616.12
510-2011	COMMONWEALTH REIMB-2010	864,127.34			864,127.34
510-2012	COMMONWEALTH REIMB-2011	873,715.18			873,715.18
510-2013	COMMONWEALTH REIMB-2012	865,615.04		365.46-	865,493.43
510-2014	COMMONWEALTH REIMB-2013	874,162.76	162.79	121.61-	874,012.23
510-2015	COMMONWEALTH REIMB-2014	882,122.95	882,122.95	313.32-	882,122.95
510-9999	ESTIMATED COMMONWEALTH RESERVE	4,349,236.44-	800.39	882,285.74-	5,230,721.79-
	COMMONWEALTH REIMB-PPTRA	883,086.13	883,086.13		
600-0000	**STATE ACCOUNTS**		3,271,952.90		
600-0173	UNCOLL. STATE INCOME TAX-2014				
600-0174	UNCOLL. STATE INCOME TAX-2013				
600-0185	ESTIMATED STATE INCOME TAX-2015	1,043.00-	1,523.00	4,742.00-	4,262.00-
600-0186	ESTIMATED STATE INCOME TAX-2014				
600-0190	RESERVE UNCOLLECTED STATE TAXES	1,043.00	4,742.00	1,523.00-	4,262.00
	STATE ACCOUNTS		6,265.00	6,265.00-	
700-0000	**DEBT FUNDS**		6,265.00	6,265.00-	
700-0151	CERT OF PARTICIPATION -ELEM 97	700,000.00			700,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,999,999.94			1,999,999.94
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	17,905,000.00			17,905,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,367,189.24			1,367,189.24
700-0227	WATERLINE EXT LOAN-USDA	921,396.56			921,396.56
700-0231	COURTHOUSE LOAN-SUNTRUST	1,609,000.00			1,609,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,135,000.00			4,135,000.00
700-0237	VPSA	7,648,264.00			7,648,264.00
700-0239	IDA RD LOAN-OES PROPERTY	1,886,606.90			1,886,606.90
700-0240	AMERESCO LOAN	1,056,145.00			965,460.00
700-0250	RESERVE DEBT FUND	39,228,601.64-	90,685.00	90,685.00-	39,137,916.64-
	DEBT FUNDS		90,685.00	90,685.00-	
			90,685.00	90,685.00-	

Collection Rates - As of September 30, 2015

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	95.69%	95.48%	+ 0.21%
Year 2015 - 1st half	92.75%	91.61%	+ 1.14%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	96.63%	96.25%	+ 0.38%
Year 2013	98.35%	98.23%	+ 0.12%

Treasurer's Office

Outstanding Collections Report

September 2015

Real Estate

	As of 8/31/15	As of 9/30/15	Change	% Collected	Abatements/ Exonerations
2000-2005	\$ 8,021.31	\$ 7,791.42	\$ 229.89	2.86%	
2006	5,133.68	5,081.11	52.57	1.02%	
2007	8,547.51	8,447.88	99.63	1.16%	
2008	11,439.35	11,439.35			
2009	14,596.71	14,596.71			
2010	32,459.99	31,507.99	952.00	2.93%	
2011	62,584.85	61,510.35	1,074.50	1.72%	
2012	103,247.58	102,007.60	1,239.98	1.20%	
2013	166,305.64	161,116.99	5,188.65	3.12%	
2014	245,955.35	239,202.98	6,752.37	2.74%	
2015 (First Half)	218,694.15	201,067.13	17,627.02	8.06%	
Total	\$ 876,986.12	\$ 843,769.51	\$ 33,216.61		

Personal Property

	As of 8/31/15	As of 9/30/15	Change	% Collected	Abatements/ Exonerations
2010	\$ 36,327.23	\$ 35,941.21	386.02	1.06%	\$ 75.13
2011	37,720.02	36,841.39	878.63	2.32%	71.53
2012	39,021.93	37,537.65	1,484.28	3.80%	128.53
2013	48,311.13	46,438.16	1,950.90	4.04%	492.83
2014	107,742.23	94,122.49	13,619.74	12.64%	635.41
Total	\$ 269,122.54	\$ 250,880.90	\$ 18,319.57		

Transactions for DMV Select

September 2015

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1	48	\$2,968.19	11	17	\$1,048.41	6
2	25	\$970.62	6	18	\$1,187.34	7
3	39	\$1,292.32	6	19		
4	61	\$2,941.85	7	20		
5				21	\$1,576.35	12
6				22	\$778.10	8
7				23	\$2,097.46	7
8	26	\$711.16	20	24	\$1,323.78	5
9	33	\$1,291.20	11	25	\$2,849.51	5
10	19	\$717.25	4	26		
11	25	\$657.25	8	27		
12				28	\$1,283.12	8
13				29	\$2,772.14	12
14	25	\$585.00	7	30	\$2,719.84	4
15	25	\$886.00	4	31		
16	39	\$2,441.40	7			
				732	\$33,098.29	165

CUMBERLAND COUNTY

BUILDING INSPECTIONS
DEPARTMENT



SEPTEMBER 2015

MONTHLY
REPORT

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

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September	Current Month 2014	YTD 2014	Current Month 2015	YTD 2015
Singlewides	0	4	2	8
Doublewides	1	4	0	7
Modular	1	4	0	1
New Homes	2	12	1	10
Ag & Exempt	0	0	1	2
Garages & Carports	2	18	1	13
Additions & Remodels	3	19	2	20
Misc	12	127	15	111
Commercial	0	19	4	29
Totals	21	206	25	199
Total Fees Collected	\$3,921.94	\$27,696.28	\$2,506.60	\$29,999.40
E-911 Fees Collected	\$48.00	\$166.00	\$0.00	\$180.00
Zoning Fees Collected	\$30.00	\$262.00	\$20.00	\$200.00
S & E Fees Collected	\$50.00	\$351.00	\$0.00	\$450.00
Total Estimated Value	\$586,571.00	\$4,349,922.00	\$324,675.00	\$5,270,418.00
Admin. Fees	\$0.00	\$0.00	\$10.00	\$30.00
CO's Issued	1	21	2	22

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center Rm. C-8
Monday, August 17, 2015
6:30 p.m.**

PRESENT: Randy Bryant, District 1, Vice-Chairman
Stephen Donahue, District 2
Bill Burger, District 3, Chairman
Hubert Allen, District 4
Roland Gilliam, District 5
Irene Wyatt, At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Sara Carter, Planning Director
Vivian Giles, County Administrator/Attorney

ABSENT: Larry Atkins, At-Large

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's regular meeting of Monday, August 17, 2015 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Wyatt made a motion to approve the agenda with items 5 and 6 to be reversed in order. Commissioner Donahue seconded. The motion carried unanimously with a vote of 6-0.

APPROVAL OF MINUTES

MOTION:

Commissioner Donahue made a motion to approve the minutes from June 9, 2015, June 15, 2015 and July 20, 2015 with one correction. The date to adjourn on the July 20 minutes needed to be changed from July 20 to August 17. Vice-Chairman Bryant seconded. The motion carried unanimously 6-0.

COBBS CREEK MEMORANDUM OF UNDERSTANDING

Ms. Giles reviewed the obligations of the MOU between Henrico and Cumberland for the reservoir.

The Planning Commission obligations from the MOU are amendment of the Comprehensive Plan (which was completed in the 2013 rewrite) and adoption of the Reservoir Protection Ordinance (which will be coming forward in the next few months).

There will be a recreation component to the Cobbs Creek project. The nature and type of recreation will be determined by Cumberland County. The only restriction from Henrico is the set of restrictions that are included in the DEQ permit for the reservoir. Most of the restrictions address land uses and disturbance of the 150 foot buffer around the reservoir. One boat landing will be constructed as part of the project, using a grant from DGIF. There are other locations that Henrico has shown to Cumberland as possible additional sites. Once the reservoir is completed, Henrico will liquidate land that they do not need.

The Commission asked whether new homes would be allowed. Ms. Giles answered that homes would be allowed outside the buffer. Additional questions revolved around how much development would be allowed. Development outside of the buffer area will be controlled by Cumberland County. The Commission also confirmed that docks will be allowed out to the reservoir.

Staff reviewed the schedule for the reservoir improvements. Henrico County, their consulting engineer and VDOT will be attending the Commission's workshop meeting on September 14. The Commission should send any questions or thoughts in advance of the meeting to Sara so that a list can be compiled for the meeting.

CUP 15-07 BLUE DOOR MINI STORAGE

Staff reviewed the proposed conditional use permit. Staff also apologized to the Commission and the applicant, as the adjacent notification did not get done in time for a public hearing at this meeting. The Commission is able to make a recommendation on a conditional use permit without a public hearing, but normal procedure has been to have a public hearing with both the Commission and the Board.

MOTION:

Commissioner Allen made a motion that the proposal be tabled until September. Commissioner Wyatt seconded the motion. Commissioner Donahue stated that he would like to hear from the applicant regarding the application and whether there is urgency to the application. The motion was passed on a 4-2 vote with Commissioners Donahue and Gilliam opposing.

CA 15-09 BUFFERS

Staff reviewed the previous action on buffers and requested any input that the Commission wished to give.

MOTION:

Commissioner Allen made a motion that the Commission recommend approval of the proposed Ordinance. Commissioner Wyatt seconded the motion. The motion passed unanimously 6-0.

CA 15-08 CEMETERIES

Staff reviewed the proposed language with the Commission and the reasoning for moving the use from conditional use to permitted use. Commissioner Allen suggested a language change from “storage” to “final disposition.”

DISCUSSION:

The Commission had an extensive discussion about whether a survey should be required. Most Commissioners felt that a survey was necessary.

There was a discussion about whether the language should require buffers from other water sources, such as streams. The difficulty was defining what would qualify. Additionally, in a creek, there may not be the same health concern, since there is not direct draw for drinking and it would be easily seen if there were stream pollution. The Commission decided to leave the language the same.

MOTION:

Commissioner Allen made a motion that staff revise the language to reflect “final disposition” and recommend approval to the Board of Supervisors. Vice-Chairman Bryant seconded. The motion passed 5-0-1, with Commissioner Donahue abstaining.

GENERAL CITIZEN COMMENT

Carol Miller of Cumberland Road asked whether there would still be the ability to disinter and move remains if the language was changed. Commissioner Allen confirmed that the disinterment process is controlled by the Health Department. Final disposition means that is where the body will lay until there is a permit.

Mrs. Miller also asked whether there has been any consideration of a pipeline for water from the reservoir to the rest of the county. Chairman Burger answered that we have the ability to purchase water and build a pipeline if we choose to.

OLD BUSINESS

Staff updated the Commission on old business and cases. The Commission requested that staff mail a letter to Mr. Dunn regarding the status of his case. He has begun commercial uses on the property, so the Commission would like to see the case proceed.

NEW BUSINESS

Staff updated the Commission regarding upcoming proposals.

Ms. Giles reviewed the results of the last Board of Supervisors meeting.

GENERAL COMMISSIONER COMMENTS

Vice-Chairman Bryant stated that he is concerned about the cost of water from Cobbs Creek Reservoir, should the county need it. He stated if Cumberland County wanted to draw from the reservoir, they should be able to do so for free.

Vice-Chairman Bryant also let staff know that there is a road intersection that is problematic in his district (where 45 and Deep Run intersect). He wanted to know if there is any ability to have an improvement of that intersection, possibly a roundabout.

ADJOURNMENT

MOTION:

At 7:56 p.m., Commissioner Donahue moved to adjourn to the next Planning Commission meeting of Monday, September 14, 2015 at 6:30 p.m. or as soon after as may be heard. Vice-Chairman Bryant seconded. The motion carried unanimously with a vote of 6-0.

Attested:

Bill Burger, Planning Commission Chairman Date

Sara Carter, Planning Director Date

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 8th day of September, 2015, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director

Absent: Sara Carter, Planning Director

1. Call to Order

Chairman Banks called the meeting to order.

2. Welcome and Pledge of Allegiance

The Pledge of Allegiance was led by the Chairman.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Osl and carried, the Board approved the Agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

Mr. Wheeler – aye

5. Adjourn into Closed Session

On a motion by Supervisor Meinhard and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.1: Personnel

Subject: (i) Salaries; and
(ii) Assignment and appointment – position classification and job performance of employees; assignments of duties and training.

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with Legal Counsel

Subject: Community Host Agreement

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

6. Reconvene in Open Session

The Board returned to regular session on a motion by Supervisor Osl.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl - aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye

Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

7. Public Comments

Ms. Barbara Gamage informed the Board that the 15th annual Walk for Education is planned for Friday, October 2, 2015. Ms. Patty Pedrick informed the Board that there would be a potato drop on October 3, 2015 and they Centenary needed volunteers. Mr. Lou Seigel informed the Board that the parking lot at the Community Center is in bad condition, and needs repair.

8. State and Local Department/Agencies

- a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, Superintendent of Cumberland County Public Schools, gave the Board the following update on school activities:

- The School is hosting a Strategic Planning Forum on September 16, 2015 at 7:00 p.m. in the Cumberland Middle/High School Cafetorium.
- Two Focus groups will be held on September 21, 2015, at 10 a.m. and 7 p.m.
- All 15/16 Class officers have been elected at the Middle and High School
- The Varsity football team won their first football game with the new Coaching staff
- Mr. Hamilton won WFLO's Teacher of the week and his class will receive \$100 from Delegate James Edmond's office
- Team WIN at the Elementary School is looking for volunteers to help paint the 3rd and 4th grade pods

Dr. Amy Griffin also wanted to recognize "The Cumberland 10" and Sharon Baptist Church. This year marks the 50th anniversary of the integration of Cumberland County Public School. The integration took place ten years after the Brown -vs- Board of Education decision. With collaboration between the NAACP, and local families, ten children would be allowed to attend the all-white school. Eight of the ten children were from Sharon Baptist Church.

- b) VDOT

There were no representatives from VDoT present.

- c) Cumberland Public Library

Jennifer Beach, Librarian, was not present.

- d) Ms. Susanna Blauch, American Red Cross/Relay for Life

Ms. Blauch was not present, but will attend the October Board of Supervisors meeting.

9. Public Hearings

N/A

10. County Attorney/County Administrator Report

- a) Consent Agenda

- 1) Approval of Bills for August and September 2015. Approved bills for September 8, 2015 total \$172,845.90. Ratified bills for August 12, 2015 through September 7, 2015 warrants total \$327,044.37 with check numbers ranging from 71130 to 71309. Direct Deposits total \$156,076.88.
- 2) Approval of Minutes (August 11, 2015)

On a motion by Supervisor Osl and carried by the following vote, the Board approved the consent agenda:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Amended Consortium Agreement – Set public hearing

On a motion by Supervisor Meinhard and carried unanimously, the Board set a public hearing for October 13, 2015 to approve the Amended Consortium Agreement by Ordinance:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Town of Farmville Wastewater Agreements

County Administrator, Vivian Giles, informed the Board that recently, the Town of Farmville verbally gave Cumberland permission to dispose of leachate from the County landfills in the Town’s wastewater system for treatment. The amended Agreement includes this change.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Amended and Restated Wastewater Agreement dated January 1, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

(A copy of the Agreement is in the Official Board File)

d) Acceptance of deed of real property

County Administrator, Vivian Giles, reminded the Board that Cumberland, Buckingham, Amelia, Nottoway, and Prince Edward Counties are planning to purchase a piece of property adjacent to the Piedmont Regional Jail. This will

effectively be at no cost due to the fact that there is sufficient money in the reserve at the Juvenile Detention Facility. State Code stipulates that each County accept the deed of real property, and does not require a public hearing. The deed has been executed by the seller, and if the Board wishes to accept the deed, that will enable the closing to proceed, and Ms. Giles suggests that the Board do so with the condition that on an acceptable title examination and appropriate number of easements.

On a motion by Supervisor Wheeler and carried unanimously, the Board accepted the deed of real property on the condition that the property moved to closing:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

(A copy of the deed is located in the Official Board File)

e) Randolph Volunteer Fire Department truck payment

A motion was made by Supervisor Ingle to approve and appropriate a payment of \$11,820 for the final truck payment to Randolph Volunteer Fire Department; and write a letter of guarantee for \$9,428.00 to secure the Department of Homeland Security grant for the Randolph Volunteer Fire Department Award number EMW-2014-FV-01513.

The Chairman discussed his concern with the means to pay these new costs. After some discussion, Supervisor Ingle withdrew his motion.

On a motion by Supervisor Wheeler, and carried unanimously, the Board approved and appropriated a payment of \$11,820 for the final truck payment to Randolph Volunteer Fire Department; and the Board directed staff to

write a letter of guarantee for \$9,428.00 to secure the Department of Homeland Security grant for the Randolph Volunteer Fire Department Award number EMW-2014-FV-01513:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

f) Approval of Septic Truck bid and appropriation of funds –

County Administrator, Vivian Giles, informed the Board that staff received one bid that was responsive to the RFP.

On a motion by Supervisor Wheeler, and carried unanimously, the Board approved the Bid award and appropriated the finds for the Septic Truck to Taylor’s Septic Service, Inc. for \$45,000.00, contingent upon a satisfactory inspection by a mechanic and County staff:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

11. Finance Director’s Report

a) Monthly budget Report

There was no monthly budget report submitted to the Board this month.

12. Planning Director's Report

a) Planning Project update

There was no discussion on the current Planning projects.

b) Sign Ordinance

On a motion by Supervisor Banks and carried unanimously, the Board rescinded the vote on July 14, 2015 by the Board that adopted Code Amendment 15-04, the current Sign Ordinance:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

On a motion by Supervisor Wheeler and carried by the following vote, the Board approved the currently proposed and staff recommended version of the Sign Ordinance and initiate the Planning Commission to suggest further amendments:

Sec. 74-621. Statement of purpose.

(a)The purpose of this article is to promote proper signage that provides a strong visual character in the county and promotes the public health, safety and welfare by providing standards to ensure against signs which:

- (1) Unduly distract or obstruct the vision of motorists and pedestrians;
- (2) Are structurally unsafe; and
- (3) By their location, design or materials, create hazardous conditions for the public.

(b)This article shall govern and control the erection, remodeling, enlarging, moving, maintenance and operation of all exterior signs within all zoning districts established by this chapter. This article shall be applicable only to those signs that are visible from public rights-of-way and adjoining properties. All applicants for sign permits shall adhere to the design standards for signs furnished by the county administrator's office.

(Code 1990, § 14-60A)

Sec. 74-622. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Banner sign means any sign intended to be hung either with or without frames, possessing characters, letters, illustrations or ornamentations applied to paper, plastic or fabric of any kind. National flags, flags of political subdivisions, and symbolic flags of any institution or business shall not be considered banners for the purpose of this article. *Billboard* means a panel used for the display in public places of advertisements or messages.

Canopy sign means a sign affixed to any roof-like projection attached to a building.

Changeable copy sign means a sign that is designed so that characters, letters or illustrations can be changed or rearranged without altering the face or surface of the sign. Changeable copy signs may include signs with copy changed manually, or signs that contain internal lighting that changes to vary the contents of signs. Electronic changeable copy signs that have a cycle time of more than four seconds are not considered animated signs.

Directional sign means any sign designed and located to mark a site feature, assist in traffic operations, or assist in locating a thing or place.

Freestanding sign means any sign which is supported by structures or supports in or upon the ground and independent of support from any building.

Identification sign means a sign not exceeding 16 square feet of sign area identifying only the name and address of the dwelling, farm, subdivision or planned development and/or dwelling owner or manager.

Project Identification Sign means a sign identifying a residential, industrial, commercial or public development project or its occupants, or both.

Sign means any exterior display of letters, words, numerals, figures, devices, emblems, pictures or any parts or combinations, by any means whereby the sign is made visible for the purpose of making anything known, whether such display is made on, attached to, or as a part of a structure, ground, any rock, tree or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is made. A display of less than one square foot in area is excluded from this definition.

Sign area means the surface upon, against or through which the sign copy is displayed or illustrated, not including structural supports, architectural features of a building or sign structure, nonstructural or decorative trim, or any areas, that are separated from the background surface upon which the sign copy is displayed by a distinct delineation, such as a reveal or border.

Street banner sign means any banner sign which is stretched across and hung over a public right-of-way, with the exception of any sign used in conjunction with county, state or federally sponsored events or activities.

Temporary sign means any sign, banner, pennant or other advertising medium intended to be displayed for a short period of time (not to exceed 30 days) as regulated by the provisions of this chapter.

Wall or fascia sign means any sign attached to and supported by the exterior surface of the wall of a building or structure in a place substantially parallel to that of the supporting wall, and projecting no more than 18 inches from the wall or fascia.

Yard sale sign means any sign advertising a yard sale by property owners or their lessees.

(Code 1990, §§ 14-60B, 14-60D)

Cross reference— *Definitions generally, § 1-2.*

Sec. 74-623. General provisions.

The following regulations shall apply to all signs in the county:

- (1) Unless specifically exempted, a sign permit issued through the zoning administrator's office shall be required for the erection, alteration or reconstruction of any sign, not including temporary signs.
- (2) No sign shall be erected or maintained unless it is in compliance with the regulations of this chapter.
- (3) Signs shall be constructed of durable materials maintained in good condition and not permitted to become dilapidated.
- (4) No signs, except as otherwise specified, shall exceed the height limit for structures of the district in which they are located.
- (5) Any sign which advertises any activity, business, product or service which has ceased operation or production shall be removed within six months of the discontinuance of such activity.
- (6) Any business sign may be illuminated by indirect lighting, the source of which is not directed toward the public right-of-way or adjoining properties, or by interior diffused lighting.
- (7) Notwithstanding any provisions in this section to the contrary, the location, size or construction of all signs shall comply with all applicable state and federal laws, rules and regulations.
- (8) No wall sign shall extend or be mounted above or beyond the wall of the building.

(Code 1990, § 14-60C)

Sec. 74-624. Prohibited signs.

- (1) Billboards greater than 300 square feet are not allowed in any district.
- (2) Street banner signs shall be prohibited except as used in connection with civic, patriotic or religious holidays or events.
- (3) Signs shall not be posted on utility poles or street signs.

(Code 1990, § 14-60D)

Sec. 74-625. Signs not requiring a permit.

The following type of signs do not require a permit, but they shall be established in accordance with the structural and safety requirements of the building code:

- (1) Plaques or tablets denoting names of buildings or dates. Traffic or other signs erected and maintained by the state department of transportation, the county or other governmental agencies, legal notices and all other similar signs required by law to be posted.
- (2) Painted, magnetic or adhesive affixed signs on any duly licensed, operable vehicle, . This section shall not be interpreted to permit parking for display of any vehicle to which signs are constructed as a separate structure and attached, or any inoperable or unlicensed vehicle for the purpose of advertising.
- (3) Yard sale signs are allowed in all zoning districts. Such signs shall be placed at least one foot from the right-of-way and shall not obstruct the view of traffic. No yard sale sign shall remain for longer than 48 hours past the end of the sale.
- (4) No trespassing, no hunting and no fishing signs, or signs of similar nature, shall not require sign permits.
- (5) Temporary signs. No temporary or portable sign may be used for a period exceeding 30 days.

(Code 1990, § 14-60E)

Sec. 74-626. Nonconforming signs.

All signs established prior to the effective date of the ordinance from which this article derives, and not in conformance with the provisions of this article, shall be allowed to remain subject to the following conditions:

- (1) No such nonconforming sign may be enlarged or altered in a way which would increase its nonconformity, but any structure or portion may be altered to decrease its nonconformity.
- (2) Should such sign structure be moved for any reason, it shall thereafter conform to the regulations for signs.

- (3) Notwithstanding any of the foregoing, non-conforming signs shall be maintained in good condition in accordance with Section 74-623 (3).

(Code 1990, § 14-60F)

Sec. 74-627 Setbacks and other:

- (a) Front yard. No portion of any sign other than a freestanding pole type sign shall be located within eight (8) feet of the right-of-way of any public road. Freestanding pole type signs may be located within five (5) feet of the right-of-way of any public road if:
- a. The structure's sign face is at least seven (7) feet high from grade, and
 - b. The pole and any pole skirt do not exceed eighteen (18) inches in width or diameter.
- (b) Side yard. No portion of any sign shall be located within five (5) feet of a side property line.
- (c) Rear yard. No portion of any sign shall be located within five (5) feet of a rear property line.

Sec. 74-631 Project Identification Signs .

All landlord or single-owner controlled multiple-occupancy development complexes on parcels exceeding 8 acres in size, such as shopping centers or planned industrial parks shall be permitted to have project identification signs, in addition to individual business signs otherwise allowed by this ordinance. Every multiple-occupancy development complex shall be entitled to one free-standing sign per street front, at the maximum size permitted for business identification freestanding signs to identify the development complex.

Vote: Mr. Osl – nay Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- c) Set public hearing for CUP 15-07 Blue Door Mini Storage

On a motion by Supervisor Banks and carried unanimously, the Board set CUP 15-07 for Blue Door Mini-Storage for October 13, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Set public hearing for CUP 15-08 Mitchell’s Market

On a motion by Supervisor Banks and carried unanimously, the Board set CUP 15-08 for Mitchell’s Market for October 13, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

e) Set public hearing for CA 15-08 Cemeteries

On a motion by Supervisor Banks and carried unanimously, the Board set CA 15-08 for Cemeteries for October 13, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

f) Set public hearing for CA 15-09 Buffers

On a motion by Supervisor Banks and carried unanimously, the Board set CA 15-09 for Buffers for October 13, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

g) Set public hearing for CUP 15-09 – Harrison

On a motion by Supervisor Banks and carried unanimously, the Board set CUP 15-09 for Harrison for October 13, 2015:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

h) Vacation of Plat Agreement

County Administrator, Vivian Giles, informed the Board that the property in question is mostly located within the Town of Farmville. The property owner, Ms. Catherine H. Estes, is requesting to vacate property lines and alleyways to create a larger track of land. Supervisor Osl inquired as to whether the intent of the alleys were for emergency services. Ms. Giles stated that it is believed that the small alleyways were created for potential utility easements.

On a motion by Supervisor Wheeler, and carried unanimously, the Board approved the vacation of Plat Agreement:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

(A copy of the Agreement is located in the Official Board File)

13. Old Business

N/A

14. New Business

N/A

15. Public Comments (Part 2)

Mrs. Patricia Pedrick asked if the new septic truck purchase will require a new hire for a driver. Ms. Vivian Giles informed those in attendance that this truck does not require a CDL driver, and current staff is able to drive the truck. Mrs. Pedrick also inquired as to who would perform the inspection of the new truck. Supervisor Ingle stated that he plans to approach C.F. Marion Trucking to complete this inspection. Mr. Lou Seigel inquired as to the mileage of the new Utility pump truck and payment terms.

Mr. Tim Kennell informed the Board that Governor McAuliffe and his wife, as well as the Secretary of Natural Resources, Molly Ward were recently in attendance at an event at Bear Creek Lake. Mr. Kennell stated his concern that there was no representation by the Board of Supervisors or County staff at this event.

Ms. Rose McClinton stated her concern with the state of the road on Samuel's Drive.

Mr. Virgil Chick questioned the pounds per square inch (psi) the new pump truck would accommodate.

16. Board Member Comments

N/A

17. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Monthly Building Inspections Report
- e) Approved Planning Commission meeting minutes – N/A
- f) Approved IDA meeting minutes-N/A

18. Adjourn -

On a motion by Supervisor Banks and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on October 13, 2015 at 6:00 p.m. in the Circuit Courtroom of the Cumberland Courthouse, Cumberland, Virginia.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney