



## **Cumberland Electoral Board Meeting**

### **Minutes**

### **May 16, 2023**

**Call to Order:** The meeting was called to order by Vice-Chairman Alvis, at 2:00 PM.

**Meeting attendees included:** Vice-Chair Thomas Alvis and Michelle Belle. Marlene Watson, County General Registrar (GR), and Lloyd Martin were not present.

**Visitors:** Derek Stamey, County Administrator, and Shawn Howard, IT Director

**Approval of Minutes:** Vice Chairman Alvis made a motion to approve the minutes of the May 2, 2023 meeting. The motion was seconded by Michelle Belle. Motion carried.

#### **Report from the County Registrar:**

- There was no report.

#### **Unfinished Business:**

- Establishing an emergency plan for the county's voting precincts – **Tabled**
- Identifying/clarifying the duties of the General Registrar - **Tabled**

#### **New Business:**

- **Schedule a time to walk thru/preview the voting precincts – with an eye on ADA requirements** – The Vice-Chair reported that arrangements have been made with the County's Building Official to tour the voting precincts on Thursday, May 18<sup>th</sup> starting at 1 PM at the Randolph Precinct.
- The County Administrator will assist with scheduling a meeting with the Fire Chief in Cartersville to discuss the precinct relocation and schedule a walk-thru.
- **Schedule Executive Sessions (closed sessions) for Discussion of the Security Advisory Review and Enactment Plan.** At 2:03 PM Vice-Chair Alvis made a motion that the Electoral Board enter closed session under Code of Virginia 2.2-3711 (A)(1) to discuss



security topics related to the Code of Virginia 24.2.659 and the Virginia Department of Elections 2023 Locality Election Security Standards.

At 3:00 PM, Pursuant to the Virginia Freedom of Information Act, Code of Virginia Sections 2.2-371 and 3712, the Board certified by roll call vote that, to the best of each member's knowledge, the closed meeting heard, discussed, and considered (i) only public business lawfully exempted under the Virginia FOIA and (ii) only such business matters identified in the motion to close the meeting; only security topics were discussed in today's closed meeting.

Certified by Motion: Vice-Chair Alvis  
Secretary Belle

- Vice-Chair Alvis reported that the Unit Chair will be approaching Chairperson Martin to ascertain his intentions with regard to returning to his position on the Electoral Board.

**Public Comment** – There was no public comment.

**Date of Next Meeting** – the next regular meeting of the Electoral Board is scheduled for Tuesday, May 30, 2023, at 2:00 PM.

**Adjournment:** Vice Chairman Alvis made a motion to adjourn the meeting. The motion was seconded by Michelle Belle. The meeting adjourned at 3:07 PM.

Respectfully submitted,

*Michelle R. Belle*

Michelle R. Belle, Ed.D.  
Electoral Board Secretary