



## **Cumberland Electoral Board Meeting**

### **Minutes**

### **June 6, 2023**

**Call to Order:** The meeting was called to order by Vice-Chairman Alvis, at 2:03 PM.

**Meeting attendees included:** Vice-Chair Thomas Alvis, Secretary Michelle Belle, and Marlene Watson, County General Registrar (GR).

**Visitors:** Derek Stamey, County Administrator.

**Approval of Minutes:** Vice Chairman Alvis made a motion to approve the minutes of the May 16, 2023 meeting. The motion was seconded by Michelle Belle. Motion carried.

#### **Report from the County Registrar:**

- There was no report. However, the GR noted that her office is still checking petitions for the November ballot. The deadline to submit is June 20<sup>th</sup>, and her office will remain open until 7 PM that day. She also mentioned that not many petitions have been submitted to date.

#### **Unfinished Business:**

- Establishing an emergency plan for the county's voting precincts – **Tabled**
- Identifying/clarifying the duties of the General Registrar - **Tabled**

#### **New Business:**

- **Resignation of Electoral Board Member** – Vice Chairman Alvis announced that Lloyd Martin officially resigned from his position as Chairman of the Electoral Board. The Vice-Chair also indicated that three names have been submitted to the Judge for the appointment of the new board member. He hopes that someone will be named before the next meeting.



Both Vice-Chair Alvis and Secretary Belle agreed that due to the recent resignation of the Chair, Lloyd Martin, Vice-Chair Alvis will now serve in the capacity of Chair of the Electoral Board.

- **Walkthrough/preview of the voting precincts** – The Vice-Chair reported that he had the opportunity to tour precincts 1, 3, 4, and 5, with Inspector Ronnie Felts on May 18<sup>th</sup>. The Polling Place Accessibility Checklists were provided to the Secretary for filing with the minutes.

A discussion took place with regard to seeking a new location for Precinct 2. The Vice-Chair indicated that he has attempted to and/or made contact with several venues in an effort to secure a site. He will continue the search, with the intention of presenting a recommendation to the Board of Supervisors by August, 2023.

Vice-Chair Alvis made a motion to approve the relocation of Precinct 1 to the Cartersville Fire House located at 1600 Cartersville Road, Cartersville, VA 23027. The motion was seconded by Michelle Belle. Motion carried.

Vice-Chairman Alvis will be presenting to the Board of Supervisors Tuesday, June 13, 2023, to request that action be taken to approve the relocation of Precinct 1 to the Cartersville Fire House located at 1600 Cartersville Road, Cartersville, VA 23027.

- **Executive Session (closed session) for Discussion of the Security Advisory Review and Enactment Plan.** At 2:23 PM Vice-Chair Alvis made a motion that the Electoral Board enter a closed session under Code of Virginia 2.2-3711 (A)(1) to discuss security topics related to the Code of Virginia 24.2.659 and the Virginia Department of Elections 2023 Locality Election Security Standards.

At 2:52 PM, Pursuant to the Virginia Freedom of Information Act, Code of Virginia Sections 2.2-3711 and 3712, the Board certified by roll call vote that, to the best of each member's knowledge, the closed meeting heard, discussed, and considered (i) only public business lawfully exempted under the Virginia FOIA and (ii) only such business matters identified in the motion to close the meeting; only security topics were discussed in today's closed meeting.



Certified by Motion: Vice-Chair Alvis  
Secretary Belle

- **Executive Session (closed session) for Discussion of Personnel.** At 3:01 PM Vice-Chair Alvis made a motion that the Electoral Board enter a closed session under Code of Virginia 2.2-3711 (A)(1) for the discussion of personnel.

At 3:40 PM, Pursuant to the Virginia Freedom of Information Act, Code of Virginia Sections 2.2-3711 and 3712, the Board certified by roll call vote that, to the best of each member's knowledge, the closed meeting heard, discussed, and considered (i) only public business lawfully exempted under the Virginia FOIA and (ii) only such business matters identified in the motion to close the meeting; only security topics were discussed in today's closed meeting.

Certified by Motion: Vice-Chair Alvis  
Secretary Belle

**Public Comment** – There was no public comment.

**Date of Next Meeting** – the next regular meeting of the Electoral Board is scheduled for Tuesday, June 20, 2023, at 2:00 PM.

**Adjournment:** Vice Chairman Alvis made a motion to adjourn the meeting. The motion was seconded by Michelle Belle. The meeting adjourned at 3:41 PM.

Respectfully submitted,

*Michelle R. Belle*

Michelle R. Belle, Ed.D.  
Electoral Board Secretary