



Cumberland Electoral Board Meeting Minutes August 23, 2023

Call to Order: The meeting was called to order by Chairman Alvis, at 2:31 PM.

Meeting attendees included: Chairman Thomas Alvis, John Seal, Secretary Michelle Belle, and Marlene Watson, County General Registrar.

Visitors: Derek Stamey, County Administrator

Approval of Minutes: Chairman Alvis made a motion to approve the minutes of the June 28, 2023 meeting with the correction of changing the Payne Memorial Church fee to \$250. The motion was seconded by John Seal. Motion carried.

Updates: Mr. Stamey reported that the Security Plan is in the queue. He will follow up with the new IT Director to see where things are. He indicated that four to six weeks would be needed to get things established and moving forward. Hope to have some drawings in place by the end of the year.

The Board of Supervisors approved the relocation of Precincts 1 & 2. Precinct #1 is finished. Voter Registration Cards have been mailed out. A Certificate of No Objection has also been sent out.

The new IT Director will be given a copy of the security document for him to determine what the priorities will be going forward. A meeting will be scheduled with him to go over the plan and priorities.

Report from the County Registrar:

- Hopefully new handbooks will be available soon.
- The GR provided the Electoral Board with copies of the following documents:
 - Election Officers from 2022
 - Public Notice for the November 7, 2023, General Election in Cumberland County
 - Voter Registration Statistics in Cumberland County as of 08/23/23



- Certification of Candidates for the November 7, 2023 General Election

- A motion was made by John Seal and seconded by Chairman Alvis to continue things in the same manner as they have been in the past with regard to producing the ballots for the upcoming General Election and Primary. Motion carried.
- The GR will notify the Electoral Board of all final dates and times of upcoming training for the certification of voting machines, election officers, and any other training required for the General Election.
- Drop Boxes are located inside the GR Office.

Unfinished Business:

- Establishing an emergency plan for the county's voting precincts – **Tabled**
- Identifying/clarifying the duties of the General Registrar - **Tabled**

New Business: - The Electoral Board certified that all Precincts are ADA-compliant. The form was completed and presented to the GR for processing.

Executive Session (closed session) - No Closed Session

Public Comment – There was no public comment.

Date of Next Meeting – the next regular meeting of the Electoral Board is scheduled for Wednesday, September 13, 2023, at 2:30 PM.

Adjournment: Chairman Alvis made a motion to adjourn the meeting. The motion was seconded by Michelle Belle. The meeting adjourned at 3:28 PM.

Respectfully submitted,

Michelle R. Belle

Michelle R. Belle, Ed.D.
Electoral Board Secretary