



COMMONWEALTH OF VIRGINIA  
COUNTY OF CUMBERLAND

**Lot Line Adjustment  
Plat Approval Application**

**Internal Use Only**

FILE # \_\_\_\_\_  
STAFF \_\_\_\_\_  
RECEIVED \_\_\_\_\_  
COMPLETED \_\_\_\_\_  
FEE/Ck. # \_\_\_\_\_  
RECEIPT # \_\_\_\_\_

**Application is to be signed by all property owners whose lot lines are being changed.**

**1. Property Owners** (who presently owns the property?)

**Owner of 1<sup>st</sup> Property Being Adjusted:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Tax Map # of Parcel being Adjusted: \_\_\_\_\_

Acreage of Lot **Before** Adjustment: \_\_\_\_\_

Acreage of Lot **After** Adjustment: \_\_\_\_\_

**Owner of 2<sup>nd</sup> Property Being Adjusted** (if more than 2 lots, attach additional sheet):

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Tax Map # of Parcel being Adjusted: \_\_\_\_\_

Acreage of Lot **Before** Adjustment: \_\_\_\_\_

Acreage of Lot **After** Adjustment: \_\_\_\_\_

*Note: If the property owner(s) as shown by the tax commissioner's office is (are) not the applicant, the owner's (owners') signed and notarized authorization(s) must accompany this application.*

**2. Applicant** (who is applying on behalf of the property owners?)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

### 3. Surveyor/ Engineer/Architect (who completed the survey?)

Firm Name: \_\_\_\_\_

Name of Individual Preparing Plat: \_\_\_\_\_ certification #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

### 4. Certification\*

\*If signatory is not owner of record, a completed "Owner/Agent Agreement" must be attached.

**The undersigned hereby certifies that all information submitted with this application is complete, true and correct. I understand any errors and/or omissions may lengthen the time to process the request.**

_____	_____	_____
<i>Print Name of Property Owner 1</i>	<i>Signature of Property Owner 1</i>	Date

_____	_____	_____
<i>Print Name of Property Owner 2</i>	<i>Signature of Property Owner 2</i>	Date

_____	_____	_____
<i>Print Name of Applicant</i>	<i>Signature of Applicant</i>	Date