



10 Tips

for making sure your contractor measures up.

- 1.** Hire only licensed contractors.
- 2.** Check contractor's license at www.dpor.virginia.gov or (804) 367-8511.
- 3.** Get three references, review past work.
- 4.** Get at least three bids.
- 5.** Get a written contract and don't sign anything until you completely understand the terms.
- 6.** Pay 10% down, or \$1,000, whichever is less.
- 7.** Don't let payments get ahead of work. Keep record of payments.
- 8.** Don't make final payment until you're satisfied with the job.
- 9.** Don't pay cash.
- 10.** Keep a job file of all papers relating to your project.

www.dpor.virginia.gov
(804) 367-8511



Virginia Board for Contractors
Department of Professional and Occupational Regulation