

At a regular meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 13th day of March, 2012, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks Jr., District 2 Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Parker Wheeler, District 5,
Howard Estes, County Attorney
Judy Ownby, County Administrator
Jill Matthews, Assistant County Administrator
Greg Baka, Community Development Director
Meghan Huddleston, Deputy Clerk

Absent: Bret Schardein, Planning Director

The Chairman called the meeting to order and the County Administrator called the roll.

The invocation and the Pledge of Allegiance were led by Supervisor Ingle.

1. Approval of Agenda

On a motion by Supervisor Wheeler and carried the Board approved the amended agenda as follows:

3) Approval of Employment Contract County Administrator/County Attorney

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

2. **Resolution of Appreciation**

The Chairman read the resolution and presented it to Ms. Jill Matthews.

**RESOLUTION OF APPRECIATION
JILL E. MATTHEWS**

WHEREAS, Jill E. Matthews has dedicated fifteen (15) years of service to the County of Cumberland; and

WHEREAS, she was first employed in the Accounting and Payroll Department in 1997 and proved to be exemplary in areas of finance, audit and budget; and in July 2006 she was promoted to Assistant County Administrator for Finance and Human Resources; and

WHEREAS, Jill Matthews has worked tirelessly during many years of budget cycles to research and bring the best available information to the Board of Supervisors and has given countless hours of service to Cumberland County; and

WHEREAS, she has distinguished herself through her dedication and commitment to serving the citizens of Cumberland County with professionalism and integrity; and

WHEREAS, she and her family have devoted themselves to the community through school activities and voluntary service; and

WHEREAS, she has earned the deep respect and esteem of all those she has worked with over the years;

NOW, THEREFORE, BE IT RESOLVED that the members of the Cumberland County Board of Supervisors, through this resolution, express their deep appreciation for

the services that Jill Matthews has performed for the County of Cumberland over the past 15 years, and wish her much success in her future endeavors.

ADOPTED the 13th day of March 2012.

On a motion by Supervisor Osl and carried the Board adopted the resolution of appreciation for Ms. Jill Matthews, Assistant County Administrator.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

3. Employment Contract County Administrator/County Attorney

Supervisor Osl commented that he had concerns about the process of how the County Administrator and County Attorney positions were selected. He stated that he has had citizens come to him and state that there seems to be two sets of rules in the County. Mr. Osl also stated that one of the candidates was very much qualified for the position and would have accepted a cheaper pay. He also said that a citizen stated that the County needed more minorities, and the other candidate was a minority and the majority of the Board voted no for this candidate.

Supervisor Ingle commented that he wanted to clarify that the vote for the other candidate was a two-two vote.

Supervisor Banks commented that the process was about saving money and that 50% was saved by having one person for the two positions.

Supervisor Osl commented that with the other candidate the savings could have been 80%.

Supervisor Ingle made a motion to approve the contract to the employment contract for County Administrator/County Attorney.

Vote: Mr. Osl – nay Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – nay

Supervisor Wheeler commented that he wanted to welcome Ms. Giles to the position of County Administrator and County Attorney and that she was going to have her hands full. He also stated that he was looking forward to working with her. Supervisor Wheeler requested that any information requested by or given to a Board member be shared with all five members.

Supervisor Meinhard commented that there was a possibility that the Board would no longer be able to open a meeting with prayer.

4. Public Comments

The Chairman opened the meeting for public comments. There were nine citizens signed up to speak. The comments for the Board included: a request for an update on status of the waterline extension and the Patriot Ridge shopping center; an answer on if the Board looked into the bi-annual elections; thanking the Board for helping with an issue that was brought to them previously; and numerous concerns with the Boards decision on the School's budget, and that the school could not afford any more cuts, the students are already going without so much.

5. Public Hearing

N/A

6. Departments/Agencies

a) VDOT

Mr. Kevin Wright the Residency Administrator from VDOT introduced himself to the Board. He advised the Board that work has begun on route 602, Amphill Road and 624, Jenkins Church Road. Mr. Wright stated that he received a request from Ms. Ownby to designate route 60 from 45 North to 45 South, a safety zone and that this information had been forwarded to the traffic engineer to make sure this designation would be made. He also stated that it was time to get started on the secondary six year plan and he would try to schedule a workshop with the Board for some time in the next month. And then after the workshop they will need to hold a public hearing to allow citizen input in order to adopt the plan.

b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools

Dr. Amy Griffin advised the Board that the 2012-2013 school calendar had been approved by the School Board, this is based on the new nine-week grading period and school will begin for students on August 8th and end May 17th. Twenty-five students were recognized for earning ribbons in the Cumberland Women's Club Art contest and sixteen students were recognized for earning ribbons in the writing contest. The April School Board meeting has been rescheduled to the 16th due to Spring Break. Dr. Griffin invited the Board to the Elementary School on April 3rd at 12:30pm, Fourth grade students, along with students from Hampton Sydney, will be participating in the "If I had a Hammer Build". They will be building a large model home in order to help the students with learning fractions and measurements. On February 23rd Cumberland Elementary students participated in the Jump Rope for Heart and raised \$5,423 for the American Heart Association. Cumberland County Schools Foundation is having its 11th Annual Golf tournament Saturday, March 24th. The money goes to student scholarships and teacher grants. Delegate Tommy

Wright will be visiting Cumberland County Elementary School on Friday, March 16th at 10:30.

Supervisor Osl asked for the total amount of funding was requested by the School and stated that he was in support of including this amount in the County Budget

Supervisor Wheeler noted that he was in support as well and said that if the State provided more money than expected then the County could make adjustments to the budget for the School.

c) Justine Young, Massey Cancer Center, Piedmont Health District

This report will be reported at a later date.

7. Asst. Administrator/Finance & Human Resources

- a) Consent agenda
 - 1) Approval of minutes
 - 2) Approval of bills February 2012 and March 2012
Approved bills for March 13, 2012 total \$156,807.21.
Ratified bills for February 2012 of warrants total \$140,633.21 with check numbers ranging from 63254-63466. Direct deposits total \$81,515.35.

On a motion by Supervisor Wheeler and carried the Board approved the Consent Agenda.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

8. Planning Director's Report

- a) Update on PC activities

Planning Director, Mr. Bret Schardein was not present at the meeting.

b) Schedule Public Hearing on CUP 11-08 Green Creek Baptist Church

On a motion by Supervisor Wheeler and carried the Board set a Public Hearing on CUP 11-08 Green Creek Baptist Church for the April meeting.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Schedule Public Hearing on CUP 12-01 Greater Works Church

On a motion by Supervisor Wheeler and carried the Board set a Public Hearing on CUP 12-01 Greater Works Church for the April meeting.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. County Administrator's Report

a) Appointment to Social Services Board District 1

There were no recommendations from the Board.

b) Authorize Constitutional Officer Memorandum of Agreement

County Administrator, Judy Ownby advised the Board that

with every new term the Board and Constitutional Officers have entered into an agreement to follow the County's personnel policies.

On a motion by Supervisor Wheeler and carried the Board approved the agreement and authorized the County Administrator to obtain approval and signatures of the Constitutional officers.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Consider reassignment of alternate to CRC

County Administrator, Judy Ownby advised the Board that at last month's meeting Mr. Greg Baka was appointed as the alternate to the CRC. She stated that currently Mr. Bret Schardein is working with the CRC on the Comprehensive plan and the Hazmat Regional plan update and asked the Board to consider appointing Mr. Schardein as the alternate.

On a motion by Supervisor Wheeler and carried the Board appointed Mr. Bret Schardein as the alternate to the CRC.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

Supervisor Wheeler advised the Board that Mr. Banks was appointed alternate to the Piedmont Regional Jail Board and asked the Board to appoint someone else since Mr. Banks would not be able to attend day time meetings.

County Administrator Judy Ownby and County Attorney Howard Estes asked the Board to consider appointing the County Administrator as alternate.

On a motion by Supervisor Wheeler and carried the Board appointed the County Administrator or designee as the alternate to the Piedmont Regional Board

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

Ms. Ownby stated that it was her last meeting and it had been an honor to serve the citizens of Cumberland County for the last twenty-one years. This was a wonderful career; she has lived in Cumberland County all her life, she and her children went to Cumberland Schools and her grandchildren currently attend. She also stated she has worked for twenty-three different Board members; she wanted to thank the County employees for their service that they give their very best to the county, and she wished the Board success.

10. Community Development Director's Report

a) Update on projects

Community Development Director, Greg Baka advised the Board that he wanted to give an update on the proposed shopping center Patriot Ridge, to answer the question that was asked during the public comment section. Mr. Baka stated that plans are currently at a halt, due to the recession and also the engineer has run into issues with finding a grocery store that will sign a lease. The engineer is still working on this and is even looking at some chains that aren't in Virginia.

Mr. Baka also advised the Board that the new Dollar General should open within the next couple of weeks. Northfield

Ministries Plantation is finishing renovations and will be open soon.

- b) Authorize County Administrator to sign documents related to waterline closing and awarding contract to low-bidder

Community Development Director, Greg Baka advised the Board that there will be a pre-bid meeting Thursday, March 15th at 10:00am and sealed bids are due Thursday, March 22nd.

On a motion by Supervisor Osl and carried the Board authorized the County Administrator to sign documents related to waterline closing and awarding contract to low-bidder.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

11. County Attorney's Report

County Attorney Mr. Howard Estes advised the Board that all the loan grant documents have been approved by the USDA. He also stated that if closing is delayed until after March, the interest rate would go from 2.25% to 2% and save the County money.

County Attorney Mr. Howard Estes also stated that this was his last meeting enjoyed working with board and staff and especially the volunteer boards

12. Public Comments (Part 2)

The Chairman opened the meeting for public comments There were five citizens signed up to speak. The comments for the Board included: a question on the status of the Landfill; that Cumberland County needs industries, the decision to terminate

service with Mr. Howard Estes may not have been the best decision, and issue with County Administrator candidate due to article in newspaper; the new Board is doing a great job, and the County needs water in order to get industries; a question on whether a land issue that was brought up at last month's meeting had been resolved; the change in the County was good and welcomed Ms. Vivian Giles; and numerous things that the teachers in the County do for students that people are not aware of.

Supervisor Meinhard wanted to thank everyone who signed up to speak, and hoped everyone continued to come out.

13. Board members Comments

Supervisor Osl stated that he wanted to thank Ms. Judy Ownby for her years of service, and he was going to miss her. He also thanked Howard Estes for his service, and has enjoyed working with him and wished him well. Supervisor Osl welcomed Ms. Vivian Giles and stated that anything he has questioned in the process was qualifications not the person. He also stated that we need to continue to stand up for the things we believe in and he will continue to support the schools and District 1. Supervisor Osl stated that the Landfill is on hold due to the economy, but he has spoken with the company and they do plan to open in the future when business picks up.

Supervisor Banks stated that he wanted to thank the Community for coming out and for them to please continue to come out. He stated that if anyone has any concerns to please call him, he is always available. Supervisor Banks also wanted to thank Ms. Ownby, Ms. Matthews and Mr. Estes for their services and wanted to welcome Ms. Giles.

Supervisor Ingle stated that he wanted to thank Ms. Ownby, Ms. Matthews and Mr. Estes for their services and also wanted to welcome Ms. Giles. He also stated he wanted to meet with the citizen who needs help with his land issue. Supervisor Ingle stated that he will be having an open house for District 3 at the Cumberland Volunteer Fire house on Sunday March 25th from

2:00 to 5:00pm. He invited any other districts who would like to use the firehouse for public meetings to address concerns.

Supervisor Wheeler stated that there is only one purpose for the Board and that is the citizens of Cumberland County. He also stated that he wanted to move the County forward. Supervisor Wheeler stated that he wanted to thank everyone for coming out and wanted to thank Ms. Judy Ownby, Howard Estes and Jill Matthews for their years of service to the County.

Supervisor Meinhard stated he wanted to thank everyone for coming. He also wanted to thank Judy Ownby, Mr. Estes, and Ms. Matthews for their service to the County. He is looking forward to working with Ms. Giles and apologized for all the comments that had been said about her.

14. Additional Information

- a) Treasurer's Report
- b) Building Inspections Report
- c) DMV Report
- d) Recycling Report

15. Adjourn

With no additional business to come before the Board, the Chairman adjourned the meeting until

David Meinhard, Chairman

Judy Ownby, County Administrator

