



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for:
December 11, 2012

Regular Meeting – 7:00 p.m.

1. Invocation and Pledge of Allegiance
2. Approval of Agenda Motion
3. Resolution of Appreciation Motion
Mr. Zachary Wilson, Eagle Scout (pg. _____)
4. Public Comments
5. State and Local Departments/Agencies –
 - a) VDOT Information
 - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
 - c) Eric Houglund, Park Manager of High Bridge Trail State Park (pg. _____) Information
6. County Attorney/County Administrator Report
 - a) Consent agenda Motion
 - 1) Approval of minutes
 - 2) Approval of bills
 - 3) Monthly Budget Report (pg. _____)
 - b) Madeline's House Relocation request (pg. _____) Motion
 - c) Re-appropriation of funds for Reassessment supplies (pg. _____) Motion
 - d) Adoption of Resolution awarding Contract for Utility Hook-up Grant funds (pg. _____) Motion
7. Planning Director's Report –
 - a) Update on Planning Commission activities Information

8. Community Development Director's Report
 - a) Update on projects (pg. _____) Information
9. Public Comments (Part two)
10. Board Members Comments
11. Additional Information – (pg. _____)
 - a) Treasurer's Report
 - b) DMV Report
 - c) Recycling Report
 - d) Building Inspections Report
12. Adjourn – Scheduled meeting: January 8, 2013

Meghan Allen

From: Vivian Giles
Sent: Sunday, November 18, 2012 5:55 PM
To: Meghan Allen
Subject: FW: Dec 11th Board meeting

Meghan,

Please add to the December agenda. Thanks.

Vivian

Vivian Seay Giles, J.D., LL.M.

Cumberland County Attorney | Cumberland County Administrator

1 Courthouse Circle | Post Office Box 110 | Cumberland, Virginia 23040

Telephone 804.492.3578 | Facsimile 804.492.9224 | Cellular 434.607.0717

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From: Hougland, Eric (DCR) [<mailto:Eric.Hougland@dcr.virginia.gov>]
Sent: Sunday, November 18, 2012 10:22 AM
To: Vivian Giles
Subject: Dec 11th Board meeting

Hi Vivian, my name is Eric Hougland and I am the park manager at High Bridge Trail State Park. I am requesting to be on the agenda for the December 11 Board of Supervisors meeting. I would like to provide and update of the events and accomplishments at the park from the past year and be available to answer any questions that the Board may have. If possible, I would like to be early in the agenda as I am a single parent and would like to be able to be home with my daughter before it gets too late. Thank you. I look forward to hearing from you.

J. Eric Hougland
Park Manager
High Bridge Trail State Park
6888 Green Bay Road
Green Bay, VA 23942
Phone 434-315-0457
Cell 434-315-1627
Fax 434-391-1184



REVENUE SUMMARY
7/01/2012 - 12/03/2012

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -100						
1101	** Real Estate Taxes **	5,720,000.00	5,720,000.00	1,296,837.43	2,700,097.80	3,019,902.20
1102	* Real/Personal Public Service *	540,000.00	540,000.00	113,285.04	348,296.69	191,703.31
1103	* Personal Property Taxes *	1,831,500.00	1,831,500.00	823,302.19	1,358,822.46	472,677.54
1104	* Machinery & Tools *	90,000.00	90,000.00	40,516.11	54,710.64	35,289.36
1106	* Penalties & Interest *	233,000.00	233,000.00	20,242.11	104,921.41	128,078.59
1201	* Local Sales & Use Taxes *	775,000.00	775,000.00	.00	266,713.24	508,286.76
1202	* Consumer' Utility Taxes *	175,000.00	175,000.00	16,714.83	71,473.87	103,526.13
1203	* Business License Taxes *	108,000.00	108,000.00	1,816.99	20,294.01	87,705.99
1204	* Franchise License Taxes *	16,000.00	16,000.00	.00	.00	16,000.00
1205	* Motor Vehicle License Tax *	230,000.00	230,000.00	93,525.52	159,552.71	70,447.29
1207	* Taxes On Recordation & Mills *	45,000.00	45,000.00	4,482.51	15,843.17	29,156.83
1301	* Animal Licenses *	8,800.00	8,800.00	274.00	992.00	7,808.00
1303	* Permits & Other Licenses *	64,300.00	64,300.00	12,813.36	27,727.65	36,572.35
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	16,693.53	75,474.06	69,525.94
1501	* Revenue From Use Of Money *	30,000.00	30,000.00	.00	6,180.94	23,819.06
1502	* Revenue From Use Of Property *	39,400.00	39,400.00	2,140.50	5,548.24	33,851.76
1601	* Court Costs *	54,760.00	54,760.00	4,379.84	21,938.37	32,821.63
1602	* Commonwealth's Attorney Fees *	700.00	700.00	463.73	680.93	19.07
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	1,610.00	23,905.00	16,095.00
1606	* Charges For Other Protection *	200.00	200.00	.00	.00	200.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	.00	111.00	500,389.00
1612	MENS LEAGUE-SOFTBALL	3,640.00	3,640.00	.00	.00	3,640.00
1613	* Charges For Parks & Recreation *	39,400.00	44,105.00	1,788.28	25,322.90	18,782.10
1616	* Charges For Planning / Com Dev *	6,400.00	6,400.00	.00	710.00	5,690.00
1899	* Miscellaneous *	1,149,900.00	1,166,842.85	13,623.43	1,153,775.67	13,067.18
2101	* Service Charges *	56,600.00	56,600.00	.00	56,435.45	164.55
2201	**NON-CATEGORICAL AID**	928,235.00	928,235.00	1,294.61	61,370.52	866,864.48
2301	* Commonwealth Attorney *	73,394.00	73,394.00	.00	24,055.33	49,338.67
2302	* Sheriff *	545,655.00	545,655.00	.00	184,579.06	361,075.94
2303	* Commissioner Of Revenue *	77,437.00	77,437.00	.00	25,312.01	52,124.99
2304	* Treasurer *	91,930.00	91,930.00	.00	40,837.61	51,092.39
2305	* Medical Examiner *	180.00	180.00	.00	.00	180.00
2306	* Registrar/Electoral Boards *	35,495.00	35,495.00	.00	.00	35,495.00
2307	* Clerk Of The Circuit Court *	142,455.00	142,455.00	.00	34,295.21	108,159.79
2308	* DMV License Agent *	15,000.00	15,800.00	.00	5,400.69	10,399.31
2404	**GRANT FUNDS**	.00	.00	.00	23,366.94	23,366.94
4105	**TRANSFERS**	2,086.00	2,086.00	.00	.00	2,086.00
--FUND TOTAL--		13,814,967.00	13,837,414.85	2,465,804.01	6,898,745.58	6,938,669.27

FUND # -150

1501	INTEREST-STATE	.00	.00	.00	154.57	154.57
2402	ASSET FORFEITURE REVENUE (STATE)	.00	.00	.00	3,850.00	3,850.00
3301		30,000.00	30,000.00	.00	.00	30,000.00
--FUND TOTAL--		30,000.00	30,000.00	.00	4,004.57	25,995.43

REVENUE SUMMARY
7/01/2012 - 12/03/2012

TIME 11:23

ACCT# DESCRIPTION

BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT BALANCE UNCOLLECTED

FUND # -170

1902 HEALTH INSURANCE CONTRIBUTIONS	1,800,000.00	1,800,000.00	118,441.86	656,363.58	1,143,636.42	63.53
2000 DENTAL INSURANCE CONTRIBUTIONS	112,500.00	112,500.00	7,212.89	39,376.08	73,123.92	64.99
--FUND TOTAL--	1,912,500.00	1,912,500.00	125,654.75	695,739.66	1,216,760.34	63.62

FUND # -201

1899 * Miscellaneous Revenue *	.00	.00	68.74	511.26	511.26	100.00
2401 * Welfare *	144,365.00	144,365.00	.00	116,088.56	28,276.44	19.58
3305 * Social Services *	901,421.00	901,421.00	.00	171,679.52	729,741.48	80.95
4105 * Fund Transfers *	310,531.00	310,723.60	.00	64,759.10	245,964.50	79.15
--FUND TOTAL--	1,356,317.00	1,356,509.60	68.74	353,038.44	1,003,471.16	73.97

FUND # -205

1803 * Expenditure Refunds *	219,492.00	219,492.00	28,248.34	124,263.31	95,228.69	43.38
1899 * Miscellaneous Revenue *	.00	.00	351.40	3,733.40	3,733.40	100.00
2402 * State Education *	8,213,201.00	8,213,201.00	.00	2,391,231.23	5,821,969.77	70.88
2403 BIPEN GRANTS	.00	.00	.00	295.41	295.41	100.00
3302 * Education *	1,848,516.00	1,848,516.00	12,170.16	705,506.81	1,143,009.19	61.83
4105 * Fund Transfers *	3,924,419.00	3,940,999.25	.00	600,233.12	3,340,766.13	84.76
--FUND TOTAL--	14,205,628.00	14,222,208.25	40,769.90	3,825,263.28	10,396,944.97	73.10

FUND # -209

4106 **Balance Forward**	2,086.00	2,086.00	.00	.00	2,086.00	100.00
--FUND TOTAL--	2,086.00	2,086.00	.00	.00	2,086.00	100.00

FUND # -302

4104 * Proceeds from Indebtedness *	.00	.00	.00	709,430.90	709,430.90	100.00
4105 * Fund Transfers *	56,820.00	67,620.00	.00	78,885.00	11,265.00	16.65
--FUND TOTAL--	56,820.00	67,620.00	.00	788,315.90	720,695.90	65.80

FUND # -401

1501 **INTEREST**	.00	.00	.00	19,563.90	19,563.90	100.00
1899 MISC REVENUE	.00	.00	.06	.06	.06	100.00
4104 Proceeds from VMI/VACO Comm Paper	.00	.00	.00	2,450,628.97	2,450,628.97	100.00
4105 ** Transfers **	3,828,863.00	3,828,863.00	.00	1,633,312.92	2,195,550.08	57.34
--FUND TOTAL--	3,828,863.00	3,828,863.00	.06	4,103,505.85	274,642.85	7.17

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND #-500						
2404	*REVENUE FROM STATE*	450,000.00	450,000.00	.00	62,052.53	387,947.47
4105	*TRANSFERS*	150,000.00	150,000.00	.00	12,632.46	137,367.54
	--FUND TOTAL--	600,000.00	600,000.00	.00	74,684.99	525,315.01
FUND #-501						
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	124.75	875.25
1619	**CHARGES & FEES**	393,400.00	393,400.00	26,251.50	139,907.00	253,493.00
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	565.39	1,917.71	3,082.29
1630	**ADMIN FEES/CHARGES**	18,960.00	18,960.00	1,127.50	5,814.50	13,145.50
4106	BALANCE FORWARD	17,046.00	17,046.00	.00	.00	17,046.00
	--FUND TOTAL--	435,406.00	435,406.00	27,944.39	147,763.96	287,642.04
FUND #-515						
1501	INTEREST SEWER RESERVE - CD	.00	.00	.00	3,834.20	3,834.20
	--FUND TOTAL--	.00	.00	.00	3,834.20	3,834.20
FUND #-540						
1501	INTEREST WATER RESERVE - CD	.00	.00	.00	559.40	559.40
	--FUND TOTAL--	.00	.00	.00	559.40	559.40
FUND #-550						
1501	**INTEREST REVENUE**	.00	.00	.00	25.05	25.05
	--FUND TOTAL--	.00	.00	.00	25.05	25.05
FUND #-570						
1501	INTEREST REVENUE	.00	.00	.00	.96	.96
1901	PROGRAM INCOME	.00	.00	50.00	250.00	250.00
	--FUND TOTAL--	.00	.00	50.00	250.96	250.96
FUND #-580						
1501	INTEREST REVENUE	.00	.00	.00	31.03	31.03
1901	PROGRAM INCOME	.00	.00	75.00	300.00	300.00
	--FUND TOTAL--	.00	.00	75.00	331.03	331.03

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT BALANCE UNCOLLECTED

FUND # - 715

1501	Interest - Green Front Loan	67,525.00	67,525.00	.00	22,267.80	45,257.20	67.02
1899	Rent of General Property	53,060.00	53,060.00	3,200.00	19,200.00	33,860.00	63.81
4106	**BALANCE FORWARD**	257,270.00	257,270.00	.00	.00	257,270.00	100.00
	--FUND TOTAL--	377,855.00	377,855.00	3,200.00	41,467.80	336,387.20	89.02

FUND # - 733

1899	* Miscellaneous Revenue *	30,000.00	30,000.00	1,061.00	3,624.53	26,375.47	87.91
	--FUND TOTAL--	30,000.00	30,000.00	1,061.00	3,624.53	26,375.47	87.91

	--FINAL TOTAL--	36,650,442.00	36,700,462.70	2,664,627.85	16,941,155.20	19,759,307.50	53.83
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
11010	* Board of Supervisors *	49,777.00	49,777.00	3,533.95	24,383.46	.00	25,393.54	51.01
12100	* County Administrator *	220,716.00	220,716.00	18,440.41	92,906.52	.00	127,809.48	57.90
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	232,802.00	232,802.00	18,300.78	95,243.88	.00	137,558.12	59.08
12320	* Assessor *	54,000.00	54,000.00	289.90	924.16	.00	53,075.84	98.28
12340	* License Bureau *	.00	.00	119.34	119.34	.00	119.34	100.00
12410	* Treasurer *	268,053.00	268,053.00	19,830.99	108,958.00	.00	159,095.00	59.35
12430	* Accounting *	170,674.00	170,674.00	13,185.57	70,764.79	.00	100,497.21	58.88
12510	* Data Processing *	182,962.00	182,962.00	12,262.75	81,261.64	.00	101,700.36	55.58
13100	* Electoral Board *	25,165.00	25,165.00	10,762.28	13,052.64	.00	12,112.36	48.13
13200	* Registrar *	72,992.00	72,992.00	7,498.86	33,467.63	.00	39,524.37	54.14
21100	* Circuit Court *	14,310.00	14,310.00	524.73	1,350.74	.00	12,959.26	90.56
21200	* General District Court *	11,945.00	11,945.00	358.26	1,721.61	.00	10,223.39	85.58
21300	* Magistrate *	2,310.00	2,310.00	211.46	761.57	.00	1,548.43	67.03
21600	* Clerk of Circuit Court *	232,736.00	232,736.00	17,884.48	89,109.87	.00	143,626.13	61.71
21800	* Law Library *	1,000.00	1,000.00	.00	539.17	.00	460.83	46.08
22100	* Commonwealth's Attorney *	114,555.00	114,555.00	8,888.64	45,625.12	.00	68,929.88	60.17
31200	* Sheriff *	1,458,129.00	1,458,129.00	116,020.81	641,878.19	.00	816,250.81	55.97
31250	* School Resource Officer *	63,900.00	63,900.00	5,575.20	27,791.08	.00	36,108.92	56.50
31400	* B911 *	46,380.00	46,380.00	1,585.43	5,879.03	.00	40,400.97	87.10
32221	*Cumberland Vol. Fire DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32305	* ODEMSA *	1,012.00	1,012.00	.00	1,012.00	.00	.00	.00
32400	* Forestry Service *	8,763.00	8,763.00	.00	8,763.21	.00	.21	.00
32500	* Emergency Services *	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
33300	* Probation Office *	1,440.00	1,440.00	145.21	564.36	.00	875.64	60.80
33400	* Correction & Detention *	15,000.00	15,000.00	1,225.30	5,121.30	.00	9,878.70	65.85
34100	* Building Inspections *	117,106.00	117,106.00	9,399.80	47,529.70	.00	69,576.30	59.41
35100	* Animal Control *	126,105.00	126,275.00	11,539.41	51,443.92	.00	74,831.08	59.26
35300	* Medical Examiner *	.00	.00	.00	20.00	.00	20.00	100.00
42400	* Refuse Disposal *	642,780.00	642,780.00	42,764.22	222,826.88	.00	419,953.12	65.33
42700	* Recycling *	.00	.00	1,073.01	3,823.51	.00	3,823.51	100.00
43200	* General Properties *	651,503.00	651,503.00	57,125.33	288,538.12	.00	362,964.88	55.71
51200	* Supplement of Local Health Dept *	110,173.00	110,173.00	27,543.25	27,543.25	.00	82,629.75	75.00
51405	*Piedmont Senior Resources*	787.00	787.00	.00	.00	.00	.00	.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	33,747.00	33,747.00	3,242.84	14,537.21	.00	19,209.79	56.92
68000	* Community Colleges *	2,873.00	2,873.00	.00	1,436.50	.00	1,436.50	50.00
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	76,596.00	81,301.00	9,232.62	49,388.98	.00	31,912.02	39.25
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
73200	* Tri-County Life Learners (Liter)*	500.00	500.00	.00	500.00	.00	.00	.00
81100	* Planning Commission *	14,200.00	14,200.00	11.50	1,658.41	.00	12,541.59	88.32

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81110	* Planning/Zoning Dept. *	120,761.00	120,761.00	9,836.20	47,290.53	.00	73,470.47	60.83
81200	* Community & Economic Development *	143,509.00	143,509.00	11,618.42	58,024.48	.00	85,484.52	59.56
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	308.00	.00	1,542.00	83.35
81512	*Historic Society*	250.00	250.00	.00	250.00	.00	.00	.00
81513	*Clothes Closet*	600.00	600.00	102.07	256.02	.00	343.98	57.33
81514	*STEPS, Inc.*	7,400.00	7,400.00	.00	3,700.00	.00	3,700.00	50.00
81517	*Resource Conservation & Devel.*	905.00	905.00	.00	905.00	.00	.00	.00
81518	*Prince Edward Cannery*	500.00	500.00	.00	500.00	.00	.00	.00
81519	*CPAC / HOPE*	2,500.00	2,500.00	.00	1,250.00	.00	1,250.00	50.00
81520	*Piedmont Area Transit (PAT)*	.00	10,000.00	.00	5,000.00	.00	5,000.00	50.00
81522	* Meals On Wheels *	15,600.00	15,600.00	102.07	7,756.02	.00	7,843.98	50.28
81535	* Fairville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	6,695.00	6,695.00	.00	3,347.50	.00	3,347.50	50.00
83500	* Extension Agents *	44,492.00	44,492.00	9,948.89	11,189.38	.00	33,302.62	74.85
89000	** LOCAL AID TO THE COMMONWEALTH **	70,717.00	70,717.00	.00	.00	.00	70,717.00	100.00
90000	* NONDEPARTMENTAL *	20,000.00	.00	84.05	1,924.06	.00	1,924.06	100.00
93100	**TRANSFERS**	7,980,777.00	8,008,349.85	.00	2,321,737.60	.00	5,686,612.25	71.00
	--FUND TOTAL--	13,814,967.00	13,837,414.85	450,268.03	4,693,493.38	.00	9,143,921.47	66.08
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	140.00	1,034.87	.00	1,034.87	100.00
31200	SHERIFF	30,000.00	30,000.00	1,134.00	14,392.97	.00	15,607.03	52.02
	--FUND TOTAL--	30,000.00	30,000.00	1,274.00	15,427.84	.00	14,572.16	48.57
FUND #-170								
62100	HEALTH INSURANCE	1,800,000.00	1,800,000.00	.00	643,357.08	.00	1,156,642.92	64.25
63100	DENTAL INSURANCE	112,500.00	112,500.00	.00	45,156.69	.00	67,343.31	59.86
	--FUND TOTAL--	1,912,500.00	1,912,500.00	.00	688,513.77	.00	1,223,986.23	63.99
FUND #-201								
53100	* Administration *	1,356,317.00	1,356,509.60	.00	352,969.70	.00	1,003,539.90	73.97
	--FUND TOTAL--	1,356,317.00	1,356,509.60	.00	352,969.70	.00	1,003,539.90	73.97
FUND #-205								
61100		14,205,628.00	14,222,208.25	.00	3,784,493.38	.00	10,437,714.87	73.39
	--FUND TOTAL--	14,205,628.00	14,222,208.25	.00	3,784,493.38	.00	10,437,714.87	73.39

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND # -209								
93100	TRANSFERS TO GENERAL FUND	2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00
	--FUND TOTAL--	2,086.00	2,086.00	.00	.00	.00	2,086.00	100.00
FUND # -302								
94114	* COMPUTER UPGRADE *	45,000.00	45,000.00	330.81	21,250.64	.00	23,749.36	52.77
94125	* GIS MAPPING *	.00	.00	1,186.85	1,597.40	.00	1,597.40	100.00
94135	* UTILITIES - WATER *	.00	.00	179,440.35	866,350.04	.00	866,350.04	100.00
94251	* CARTERSVILLE RESCUE SQUAD *	.00	10,800.00	.00	10,800.00	.00	.00	.00
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
	--FUND TOTAL--	56,820.00	67,620.00	180,958.01	899,998.08	.00	832,378.08	230.96
FUND # -401								
67200	* Elementary School - Lit Loan *	241,667.00	241,667.00	.00	.00	.00	241,667.00	100.00
67400	* COPS97 Loan *	374,896.00	374,896.00	.00	324,055.62	.00	50,840.38	13.56
67500	* High/Middle School - VPSA Loan *	932,501.00	932,501.00	.00	749,590.96	.00	182,910.04	19.61
67600	* VACO/VML Direct Loan - HS/MS *	1,448,598.00	1,448,598.00	.00	78,625.11	.00	1,369,972.89	94.57
67700	* PUBLIC FACILITY NOTE 2009	390,862.00	390,862.00	.00	245,469.32	.00	145,392.68	37.19
67800	* AMERESCO *	130,446.00	130,446.00	.00	130,446.00	.00	.00	.00
95300	* CHC Lease *	291,758.00	291,758.00	.00	2,787,814.63	.00	2,496,056.63	855.52
95500	* LeShour Property *	18,135.00	18,135.00	1,511.25	7,556.25	.00	10,578.75	58.33
95600	* SunTrust Loan-HS/MS *	.00	.00	.00	67,009.96	.00	67,009.96	100.00
95700	* Suntrust Loan - Courthouse *	.00	.00	.00	27,850.00	.00	27,850.00	100.00
	--FUND TOTAL--	3,828,863.00	3,828,863.00	1,511.25	4,418,417.85	.00	589,554.85	15.39
FUND # -500								
53900		600,000.00	600,000.00	.00	74,684.99	.00	525,315.01	87.55
	--FUND TOTAL--	600,000.00	600,000.00	.00	74,684.99	.00	525,315.01	87.55
FUND # -501								
93100	** TRANSFERS **	26,036.00	26,036.00	.00	11,265.00	.00	14,771.00	56.73
94900	* SEWER FUND - Enterprise Fund *	273,807.00	273,807.00	21,432.78	116,796.81	.00	157,010.19	57.34
95900	* WATER FUND - ENTERPRISE FUND *	135,563.00	135,563.00	7,319.59	43,735.56	.00	91,827.44	67.73
	--FUND TOTAL--	435,406.00	435,406.00	28,752.37	171,797.37	.00	263,608.63	60.54
FUND # -570								
53500	ADMIN EXPENSES	.00	.00	.00	479.09	.00	479.09	100.00
	--FUND TOTAL--	.00	.00	.00	479.09	.00	479.09	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-715								
81610	COMMUNITY CENTER PURCHASE	114,035.00	114,035.00	50.00	39,348.50	.00	74,686.50	65.49
81620	MADISON INDUSTRIAL PARK	.00	.00	89,244.36	150,354.23	.00	150,354.23	100.00
93100	Transfer to Gen Fund (Shell Bldg)	263,820.00	263,820.00	.00	56,820.00	.00	207,000.00	78.46
	-- FUND TOTAL--	377,855.00	377,855.00	89,294.36	246,522.73	.00	131,332.27	34.75
FUND #-733								
53010		30,000.00	30,000.00	.00	4,039.00	.00	25,961.00	86.53
	-- FUND TOTAL--	30,000.00	30,000.00	.00	4,039.00	.00	25,961.00	86.53
	-- FINAL TOTAL--	36,650,442.00	36,700,462.70	752,058.02	15,350,837.18	.00	21,349,625.52	58.17

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For December 2012

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward			
Expected	36,700,462.70	16,941,155.20	19,759,307.50
Total Revenue	36,700,462.70	16,941,155.20	19,759,307.50
Expenditures			
* Board of Supervisors *	49,777.00	24,383.46	25,393.54
* County Administrator *	220,716.00	92,906.52	127,809.48
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	232,802.00	95,243.88	137,558.12
* Assessor *	54,000.00	924.16	53,075.84
* License Bureau *		119.34	(119.34)
* Treasurer *	268,053.00	108,958.00	159,095.00
* Accounting *	170,674.00	70,176.79	100,497.21
* Data Processing *	182,962.00	81,261.64	101,700.36
* Electoral Board *	25,165.00	13,052.64	12,112.36
* Registrar *	72,992.00	33,467.63	39,524.37
* Circuit Court *	14,310.00	1,350.74	12,959.26
* General District Court *	11,945.00	1,721.61	10,223.39
* Magistrate *	2,310.00	761.57	1,548.43
* Clerk of Circuit Court *	232,736.00	89,109.87	143,626.13
* Law Library *	1,000.00	539.17	460.83
* Commonwealth's Attorney *	114,555.00	45,625.12	68,929.88
* Sheriff *	1,458,129.00	641,878.19	816,250.81
* School Resource Officer *	63,900.00	27,791.08	36,108.92
* E911 *	46,380.00	5,979.03	40,400.97
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* ODEMSA *	1,012.00	1,012.00	
* Forestry Service *	8,763.00	8,763.21	(.21)
* Emergency Services *	3,000.00		3,000.00
* Probation Office *	1,440.00	564.36	875.64
* Correction & Detention *	15,000.00	5,121.30	9,878.70
* Building Inspections *	117,106.00	47,529.70	69,576.30
* Animal Control *	126,275.00	51,443.92	74,831.08
* Medical Examiner *		20.00	(20.00)
* Refuse Disposal *	642,780.00	222,826.88	419,953.12
* Recycling *		3,823.51	(3,823.51)
* General Properties *	651,503.00	288,538.12	362,964.88
* Supplement of Local Health Dept *	110,173.00	27,543.25	82,629.75
Piedmont Senior Resources	787.00	787.00	
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	33,747.00	14,537.21	19,209.79
* Community Colleges *	2,873.00	1,436.50	1,436.50

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For December 2012

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
Special Olympics	200.00	200.00	
* Recreation *	81,301.00	49,388.98	31,912.02
* Local Library *	115,450.00	57,725.00	57,725.00
* Tri-County Life Learners (Liter)*	500.00	500.00	
* Planning Commission *	14,200.00	1,658.41	12,541.59
* Planning/Zoning Dept. *	120,761.00	47,290.53	73,470.47
* Community & Economic Developmnt *	143,509.00	58,024.48	85,484.52
* Board of Zoning Appeals *	1,850.00	308.00	1,542.00
Historic Society	250.00	250.00	
Clothes Closet	600.00	256.02	343.98
STEPS, Inc.	7,400.00	3,700.00	3,700.00
Resource Conservation & Devel.	905.00	905.00	
Prince Edward Cannery	500.00	500.00	
CPAC / HOPE	2,500.00	1,250.00	1,250.00
Piedmont Area Transit (PAT)	10,000.00	5,000.00	5,000.00
* Meals On Wheels *	15,600.00	7,756.02	7,843.98
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	6,695.00	3,347.50	3,347.50
* Extension Agents *	44,492.00	11,189.38	33,302.62
** LOCAL AID TO THE COMMONWEALTH **	70,717.00		70,717.00
* NONDEPARTMENTAL *		1,924.06	(1,924.06)
TRANSFERS	8,008,349.85	2,321,737.60	5,686,612.25
COMMONWEALTH'S ATTORNEY		1,034.87	(1,034.87)
SHERIFF	30,000.00	14,392.97	15,607.03
HEALTH INSURANCE	1,800,000.00	643,357.08	1,156,642.92
DENTAL INSURANCE	112,500.00	45,156.69	67,343.31
* Administration *	1,356,509.60	352,969.70	1,003,539.90
	14,222,208.25	3,784,493.38	10,437,714.87
	2,086.00		2,086.00
* COMPUTER UPGRADE *	45,000.00	21,250.64	23,749.36
* GIS MAPPING *		1,597.40	(1,597.40)
* UTILITIES - WATER *		866,350.04	(866,350.04)
* CARTERSVILLE RESCUE SQUAD *	10,800.00	10,800.00	
Randolph Community Center	11,820.00		11,820.00
* Elementary School - Lit Loan *	241,667.00		241,667.00
* COPS97 Loan *	374,896.00	324,055.62	50,840.38
* High/Middle School - VPSA Loan *	932,501.00	749,590.96	182,910.04
* VACO/VML Direct Loan - HS/MS *	1,448,598.00	78,625.11	1,369,972.89
PUBLIC FACILITY NOTE 2009	390,862.00	245,469.32	145,392.68
* AMERESCO *	130,446.00	130,446.00	
* CHC Lease *	291,758.00	2,787,814.63	(2,496,056.63)
* LeSueur Property *	18,135.00	7,556.25	10,578.75
* SunTrust Loan-HS/MS *		67,009.96	(67,009.96)
* Suntrust Loan - Courthouse *		27,850.00	(27,850.00)
	600,000.00	74,684.99	525,315.01
** TRANSFERS **	26,036.00	11,265.00	14,771.00

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For December 2012

	Estimated 2012/2013 Budget to Date -----	Actual 2012/2013 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* SEWER FUND - Enterprise Fund *	273,807.00	116,796.81	157,010.19
* WATER FUND - ENTERPRISE FUND *	135,563.00	43,735.56	91,827.44
		479.09	(479.09)
COMMUNITY CENTER PURCHASE	114,035.00	39,348.50	74,686.50
MADISON INDUSTRIAL PARK		150,354.23	(150,354.23)
	263,820.00	56,820.00	207,000.00
	30,000.00	4,039.00	25,961.00
Total Expenditure	36,700,462.70	15,350,837.18	21,349,625.52
Total Revenues			
Less Total Expenditures		1,590,318.02	(1,590,318.02)

P.O. Box 487
Blackstone, Virginia 23824



Phone: 434-292-1077
Fax: 434-292-1078
www.madelineshouse.org

SOUTHSIDE CENTER FOR VIOLENCE PREVENTION
MADELINE'S HOUSE / PIEDMONT CRISIS CENTER

**Proposal for County Support of
Madeline's House Relocation**

As early as Spring 2013, Southside Center for Violence Prevention, Inc. (SCVP) - Madeline's House -- Piedmont Crisis Center will be displaced from its current shelter location. The building currently serving as the safe house for victims of domestic and sexual violence is owned by Nottoway County. Nottoway County has been in negotiations with and has offered much of their Pickett Park property, including the safe house location, to the Department of State for a large training center known as FASTC (Foreign Affairs Security Training Center). It is fully anticipated that this sale will take place in the very near future, and that Madeline's House will be served notice to move. The current shelter location has been provided to Madeline's House rent-free by Nottoway County for 13 years.

The displacement of SCVP - Madeline's House has presented numerous challenges to (MH) this small non-profit organization including finding and funding the cost of moving to a new location. Representatives of Southside Center for Violence Prevention, Inc. continue to meet with federal, state and local leaders in an effort to determine its relocation options. As a part of this process, the 12 counties served by SCVP -- Madeline's House have asked that its Board of Directors develop a plan of action...(find a location, funding, secure loan pre-approval to include associated costs. It has taken until now to conduct a comprehensive property search and gather sufficient information in order to fully develop this plan. What follows is our plan of action and a request that each county continue its financial support of Madeline's House with relocation expenses and through the county's annual budget allocations.

SCVP -- Madeline's House is focusing on the purchase of an existing building that can accommodate up to 16 individuals in crisis and has options for future expansion. We are asking each of the 12 counties to provide special assistance in funding the down payment for this new location. Annual county contributions through the normal budgeting process will continue to support shelter operations. .

Cost of property	\$160,000
Down payment	36,000
County investment	3,000

Thank you for your continuing support. Without county support, Madeline's House would be unable to provide adequate and critical life-saving services to victims of domestic and sexual violence living in your county.

**INVITATION FOR BIDS
INDIVIDUAL WATER LINE CONNECTIONS TO HOUSEHOLDS
COUNTY OF CUMBERLAND, VIRGINIA**

Cumberland County seeks to hire a firm experienced with installing water line connections. The County is currently constructing approximately 1.9 miles of a 12-inch and 10-inch water main along the north side of Anderson Highway (Route 60) and along Fleming Rd (Route 619).

Sealed BIDS shall include a total LUMP SUM cost to install a service lateral from the water meter box located along the public right-of-way to the individual household for twenty-two (22) households along Route 60 and Fleming Road which meet the standards for low-to-moderate income criteria. The length of the individual service lateral varies from approximately 50 feet to about 600 feet. A list of the addresses of the twenty-two (22) households will be provided by the County for qualified contractors upon request.

A non-mandatory pre-bid conference is scheduled for this invitation for bids at **9:00 AM on Wednesday, October 31, 2012** in the Old Clerk's Office, 1 Courthouse Circle, Cumberland, VA 23040. Any questions may be submitted to Greg Baka, Director of Economic Development, Cumberland County, at gbaka@cumberlandcounty.virginia.gov or Lee Leeds, Building Official, at lleeds@cumberlandcounty.virginia.gov.

Sealed BIDS for the installation of connections of individual households of the County's Waterline Extension project will be received at the Cumberland County Administration Building, 1 Courthouse Circle, P.O. Box 110, Cumberland VA 23040, until **2:00 PM on Friday, November 9, 2012**, and then at said office publicly opened and read aloud. BIDDERS must be licensed as a Contractor in the Commonwealth of Virginia and the selected contractor must provide adequate proof of insurance to the County.

Cumberland County reserves the right to reject any or all proposals, to waive formalities or irregularities, and select the firm whose qualifications, experience, and proposed services are, in the sole judgment of the County, determined to be in the County's best interest. Cumberland County is an Equal Opportunity Employer and will not discriminate on the basis of race, creed, color, sex, national origin, age, handicap, or familial status.

Non-Mandatory Pre-proposal Meeting Notes
For the RFP Individual Waterline Connections to Households
Cumberland County, VA
Wed. 10/31/12 at 9:00AM
In the Old Clerk's Office

Summary: Greg Baka, Director of Economic Development, explained that Cumberland County is seeking to hire a firm experienced with installing water line connections. Sealed bids will be received at the Cumberland County Administration Building, 1 Courthouse Circle, P.O. Box 110, Cumberland VA 23040, until 2:00 PM on Friday, November 9, 2012.

Bidders must be licensed as a Contractor in the Commonwealth of Virginia and the selected contractor must provide adequate proof of insurance to the County.

Sealed bids shall include a total LUMP SUM cost *and a per household cost* (as additional requested information) to install a service lateral from the water meter box located along the public right-of-way to the individual household for twenty-two (22) households along Route 60 and Fleming Road which meet the standards for low-to-moderate income criteria, was provided to contractors.

Lee Leeds, Building Official, explained that the following items would be required by the Building Code:

- Contractor Must use (18 gauge) tracer wire.
- Wire must be sealed, protected, and accessible on one end.
- Must have 160 psi pipe
- Waterline must have backflow preventers
- *When connection is made from our meter to their existing line, the well has to be cut off.*
- If there is a yard hydrant, there must be a backflow preventer and a sign that reads "Non-Potable Water – Do Not Drink" and double check-valves
- Contractors must be licensed, provide proof of insurance, VA Worker's Compensation, and a County Business License.
- The Building Permit fee will be \$40.80 per house to be paid by the Contractor.

Gary Thompson, Director of Public Utilities, explained that the following items would be required by the County Specs:

- Waterline has to have backflow prevention.
- Contractor must notify owners prior to shutting water off.
- Check valves will be two feet from the meter box.
- Use stainless steel inserts to fit the STS pipe
- Use bar fittings; use two 100% stainless steel bar (compression) fittings on each side.
- Water check valves go behind the meter box.
- All other fittings must be brass.
- On south side of Rt. 60, use 1" pipe to connect to the house.
- On north side of Rt. 60, use 3/4" pipe to connect to the house (if 3/4" pipe already exists)
- County is not paying for any of the backflow preventers on the hydrants.
- There will be 2 Inspections for each line: 1) Rough-in and 2) final

- There are a large number of utilities in the r-o-w already (fiber, phone, sewer...etc)
- There will be one payment – no bid bond required.
- When finished, contractor will repair driveways to existing status (gravel or asphalt)
- There County will clarify if there are 21 or 22 houses for connection at this time.
- (NOTE: It has now been confirmed that there are 21 houses eligible for connections.)

Any questions may be submitted to Greg Baka, Director of Economic Development, Cumberland County, at gbaka@cumberlandcounty.virginia.gov or Lee Leeds, Building Official, at lleeds@cumberlandcounty.virginia.gov.

List of attendees (Contractors):

1. Dennis Daniel, DNA Contractors, Rice, VA ddaniel836@gmail.com
2. Steve Paulini, Lyttle Utilities, Richmond, VA spaulini@lyttleco.com

<u>Company Name</u>	<u>Company City/County</u>	<u>Bid Price</u>
Harold Collins Cleaning & Grading	Farmville, VA	34,650.00
Cumberland Contractors, Inc.	Cumberland, VA	13,209.00
Krystal Klear Pools & Spas, Inc.	Cumberland, VA	38,425.20
Farmville Excavation	Farmville, VA	36,609.00
D & A Contractors	Rice, VA	21,211.00
K. K. Pools.	1,829.77 per HH.	
Cumb. Cont.	629.00 pHH.	
Herdd	n/a	
Fermville	n/a	
D & A	1,010.04 per HH.	

Cumberland Contractors, Inc.
52 Bigger Road
Cumberland, VA 23040

November 13, 2012

Cumberland County Administration
1 Courthouse Circle
Cumberland, VA 23040

To Whom It May Concern:

I am writing to ask permission to withdraw my bid submitted on November 8, 2012 for installation of water line connections on the County's waterline extension project. Due to a calculation error my bid is incorrect. My total bid was \$13,209.00 and should have been much higher.

Thank you very much. If you need additional information please contact me.

Cumberland Contractors, Inc.

Robert Wise, Sr.
President



**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF CUMBERLAND, VIRGINIA**

WHEREAS, the Board of Supervisors of Cumberland County, Virginia, has successfully entered into an Agreement through the USDA Rural Development program using loans/grants to construct the "Phase II" extension of the County's Public Waterline along U.S. Route 60;

WHEREAS, this "Route 60 Waterline" extension will bring safe and reliable drinking water to homeowners, better fire protection for buildings and properties, and the potential for economic development opportunities along Route 60;

WHEREAS, the County installs the public waterline within the public right-of-way; however, it is the responsibility of the homeowner to hire a licensed contractor to make the individual waterline connection from their water meter to their home;

WHEREAS, the County has secured a \$35,000 grant from the Southeast Rural Community Assistance Project, Inc. (better known as "SERCAP") of Roanoke, VA to provide funding assistance to construct an individual waterline connection from the water meter to their home for those who qualify under federal standards as Low-to-Moderate Income Households.

WHEREAS, twenty-two (22) homeowners along Route 60 and Fleming Rd were identified as meeting Low-to-Moderate Income (LMI) standards.

WHEREAS, an Invitation for Bids was properly advertised, as list of 22 LMI addresses were provided to Interested Contractors, five (5) bids were received, and D & A Contractors of Rice, VA, a licensed and insured contractor, has now been identified as the lowest remaining bidder;

WHEREAS, any unspent funds from the grant may be set aside for Low-to-Moderate income homes on the Eastern Extension of the waterline (not included in the initial count of 22 properties) and any limited unspent grant funds that remain may then be distributed in a Lottery System for non-LMI homeowners to provide their individual waterline connections;

THEREFORE BE IT RESOLVED, the Board of Supervisors of Cumberland County hereby votes to award the contract to make the twenty-two (22) individual waterline connections at their bid price;

D & A Contractors of Rice, VA	\$21,211
-------------------------------	----------

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Cumberland, Virginia, at a regular board meeting in Cumberland County, Virginia, at which a quorum was present and the same was passed by a vote of _____ in favor and _____ opposed, the ____ day of December 2012.

David Meinhard, Chairman

ATTEST:

Vivian Seay Giles, County Administrator/County Attorney

DRAFT

DATE: December 4, 2012
TO: Cumberland County Board of Supervisors
FROM: Greg Baka 
Director of Community and Economic Development
RE: Summary of Economic Development Projects

Below is summary of Economic Development activity in the County in 2012.

1. Existing businesses expanded in 2012 – Dollar General doubled in size by moving to their new building and the store management indicated their sales are about 10%-20% higher than last year. True Value expanded (was renting, now an owner) by purchasing the former Marion's Grocery building.
2. New businesses have started up in 2012 – Northfield Ministries Home for Young Women, plain and simple Marketplace (in the former True Value Building), Affordable Tire (in the former Trading Post), and Our Daily Bread now leases the former DSS Bldg). Also, High Bridge Trail State Park opened this year and will attract tourism. (Staff also hosted a "Business Networking Reception" in January.)
3. Work under construction -- New ABC store scheduled to open this month. Baxter Enterprises, located in the Town of Farmville (but also in Cumberland County), is remodeling their gas station to add a convenience store and possibly a laundromat and mini-storage. Crossroads Services is building two new buildings for individuals with disabilities. The East Coast Rib and BBQ Company is in the process of opening their restaurant in the former Kelly Jo's Restaurant building.
4. Staff contacted a number of other businesses about locating in the County. Staff continues to pursue inquiries from prospective industrial uses, prospective lessees, and IDA-owned property.
5. Public Waterline -- A 1.9 mile stretch of waterline funded by a \$2.06M loan/grant from the USDA will soon be completed from the Marathon Gas Station to the Community Center for 73 water users. Cost savings in the project have enabled Fleming Rd (11 water users) to be re-inserted into this project and for the Eastern Extension (~21 water users on 0.8 mile extension) to be added to the project as well. A SERCAP grant of up to \$35,000 will provide individual waterline connections for low-to-moderate households.

6. The Poor House Rd. extension and widening project to access the main road into the Industrial Park is now almost 100% complete. The next step is wetlands permitting for the Ind Park that will allow for the construction of Road A – the access road into the Ind Park.
7. From its Community Center property alone, the IDA brings in leases of ~\$3700/mo – or \$44,400 per year.
 - Social Services (DSS) \$2000/mo
 - Bear Creek Academy \$1200/mo
 - NCT Wireless Tower \$ 500/mo
 - (SVCC and Clothes Closet are non-rent paying tenants -- \$1 per year.)

The IDA also received ~\$3600 in lease payments in 2012 for ARR in the Ind Park prior to deferring their lease payments for one year. Our Daily Bread is also leasing a building -- a property owned by Cumberland County in the old Social Services Building @ \$800/mo.

8. Food Sales – In March, the new Dollar General opened and offered a wider selection of foods. The Farmers Market at Fitzgerald Baptist Church had successful sales on Wednesday evenings from July to October so folks could “Buy Fresh and Buy Local”. Now, the “Plain and Simple Marketplace” in the former True Value bldg and is open every Saturday for food/craft/vendor sales and has been successful.
9. For 2013... Buggs Island Telephone (BIT) will be providing wireless broadband service to residential and business customers in 2013 in Cumberland County and throughout a 15-county region in Southside Virginia. BIT is working on optimizing their network. Interested citizens may contact BIT directly at their main number 434.689.6300 and inquire about their service to their home. MBC (Mid-Atlantic Broadband) is nearly complete with the installation a communications hut at the entrance to the Poor House Rd Industrial Park that will serve business customers that need fiber.
10. Other projects - Cobbs Creek Reservoir generates a lease payment of \$1,131,900 annually for 50 years. The new landfill, while not even open yet, generates an annual payment of \$500,000. If it were to begin operations in 2-3 years, it is expected to generate payments of \$750,000+/year. The wireless tower at the Maintenance Shop property will generate another \$10,494 per year in the future.
11. Lastly, the Commissioner of the Revenue’s Office collected over \$71,832 from Business License fees in 2011. Their 2012 report will be forthcoming in a couple of weeks. Sales tax revenues, collected by the Treasurer’s Office, show an average of ~\$31,320/month in 2012 or projected revenues of about \$375,000 annually.

Collection Rates - As of November 30, 2012

Real Estate:

	Current Collection %	Prior Year %	Change
Current Year - 2012	89.96%	89.20%	+ 0.76%
Year 2	95.41%	95.78%	- 0.37%

Personal Property:

	Current Collection %	Prior Year %	Change
Current Year - 2012	78.70%	79.10%	- 0.40%
Year 2	96.68%	96.51%	+ 0.17%

Treasurer's Office

Outstanding Collections Report

November 2012

Real Estate

	<u>As of 10/31/12</u>	<u>As of 11/30/12</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2002	\$ 4,478.15	\$ 4,478.15	\$ -		
2003	3,419.23	3,419.23	-		
2004	5,279.97	5,077.01	202.96	3.84%	
2005	7,699.07	7,592.12	106.95	1.39%	
2006	11,424.64	11,260.26	164.38	1.44%	
2007	19,806.07	19,456.47	349.60	1.76%	
2008	37,609.83	37,341.51	268.32	0.71%	
2009	65,003.29	63,852.02	1,151.27	1.77%	
2010	159,892.79	154,891.35	5,001.44	3.12%	
2011	275,541.03	265,970.24	9,587.86	3.48%	
2012	1,863,765.87	583,365.04	1,280,400.83	68.70%	\$ 396.18
Total	\$ 2,453,919.94	\$ 1,156,703.40	\$ 1,297,233.61		

Personal Property

	<u>As of 10/31/12</u>	<u>As of 11/30/12</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2007	\$ 31,089.76	\$ 30,621.14	\$ 468.62	1.51%	
2008	50,841.03	50,351.24	489.79	0.96%	
2009	40,478.38	40,235.31	243.07	0.60%	\$ 235.55
2010	55,221.12	53,778.68	1,442.44	2.61%	\$ 276.10
2011	100,722.96	92,536.92	8,673.98	8.61%	\$ 326.23
2012	1,448,625.32	594,991.63	853,633.69	58.93%	\$ 1,507.36
Total	\$ 1,726,978.57	\$ 862,514.92	\$ 864,951.59		

NOVEMBER 2012

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	45	\$3,709.08	4	17			
2	73	\$1,533.02	6	18			
3				19	30	\$790.31	7
4				20	24	\$985.09	14
5	45	\$2,182.43	7	21	21	\$358.87	4
6	16	\$663.50	6	22			
7	24	\$1,298.00	4	23			
8	21	\$561.00	7	24			
9	47	\$1,604.61	7	25			
10				26	30	\$2,220.17	4
11				27	42	\$1,872.60	5
12				28	21	\$677.15	5
13	40	\$1,199.51	6	29	31	\$1,054.10	4
14	64	\$16,186.00	6	30	92	\$4,334.65	3
15	22	\$432.75	7	31			
16	42	\$1,299.32	3		730	\$42,962.16	109

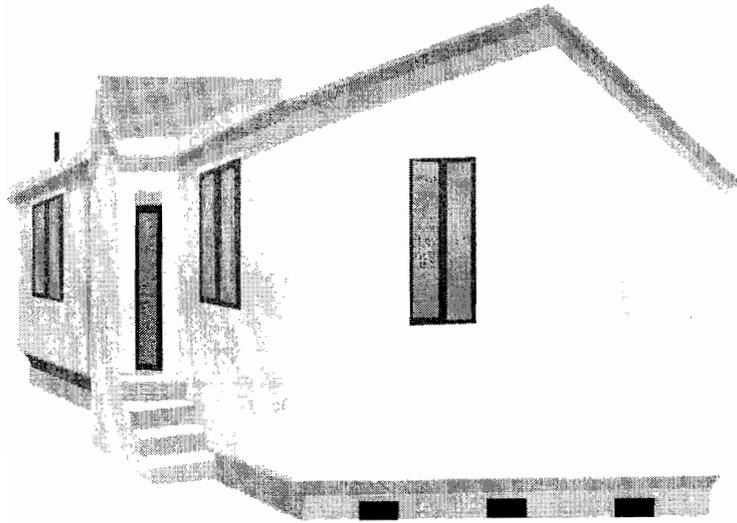
MONTHLY RECYCLE TOTALS REPORT

November 2012

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
11/8/2012	2 lbs. ALUM. 18 lbs. PLASTIC	12 Lbs.	90 Lbs.	7 lbs. ALUM. 14 lbs. PLASTIC	7 Lbs	160 Lbs.
11/14/2012	7 lbs. ALUM. 2 lbs. PLASTIC	9 Lbs	24 Lbs	11 lbs. ALUM. 20 lbs. PLASTIC	22 Lbs	156 Lbs
11/21/2012	2 lbs. ALUM. 2 lbs. PLASTIC	10 Lbs	142 Lbs	11 lbs. ALUM. 10 lbs. PLASTIC	20 Lbs	100 Lbs.
MONTHLY TOTALS	11 LBS. - ALUM. 22 LBS. PLASTIC	31 lbs.	256 LBS.	29 LBS. - ALUM. 44 LBS. PLASTIC	49 lbs.	416 LBS.

Cumberland County

**Building Inspections
Department**



November 2012

**Monthly
Report**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Tina Smith
Permit Technician /
E-911 Coordinator

tsmith@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax

	Current Month 2011	YTD 2011	Current Month 2012	YTD 2012
November				
Singlewides	0	5	1	10
Doublewides	1	8	1	10
Modular	1	4	1	6
New Homes	0	15	0	11
Ag & Exempt	0	1	0	5
Garages & Carports	3	28	1	19
Additions & Remodels	2	26	2	20
Misc	14	121	16	110
Commercial	3	25	2	25
Totals	24	232	24	214
Total Fees Collected	\$3,602.51	\$35,095.87	\$3,833.39	\$32,891.99
E-911 Fees Collected	\$48.00	\$372.00	\$36.00	\$264.00
Zoning Fees Collected	\$10.00	\$720.00	\$20.00	\$30.00
S & E Fees Collected	\$0.00	\$1,300.00	\$0.00	\$0.00
Total Estimated Value	\$659,400.00	\$6,179,153.00	\$663,585.00	\$5,711,752.00
Admin. Fees	\$0.00	\$0.00	\$0.00	\$190.00
CO's Issued	1	38	3	39



At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 13th day of November, 2012, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Greg Baka, Director of Community Development
Bret Schardein, Planning Director
Meghan Allen, Deputy Clerk

Absent: NONE

The Chairman called the meeting to order and the County Administrator called the roll.

1. Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Supervisor Osl.

2. Approval of Agenda

On a motion by Supervisor Wheeler and carried the Board approved the Agenda as amended.

New Item 5. State and Local Departments / Agencies
c) Piedmont Regional Jail

With no other citizens to speak the Chairman closed the Public Hearing.

On a motion by Supervisor Wheeler and carried the Board approved the CUP 12-02 for the National Communication Towers, LLC.

**BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
GRANTING
CONDITIONAL USE PERMIT
APPLICATION #12-02
FOR TAX MAP PARCEL 29-A-100A
REQUESTED BY
NATIONAL COMMUNICATION TOWERS, LLC**

November 13, 2012

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., November 13, 2012, the following action was taken following a duly held public hearing during which time the Planning Director provided a review of the conditional use permit request, the applicant provided a review of the proposal and members of the public offered comment:

On a motion made by Supervisor Wheeler, it was moved that the Board of Supervisors of Cumberland County grant the Conditional Use Permit in accordance with the following Recitals and Resolutions;

Following a reading of the Recitals and Resolutions, the Board of Supervisors adopted and approved the Recitals and Resolutions according to the votes stated below:

Present: Vote:

David Meinhard, Chairman	Aye
Lloyd Banks, Jr., Vice-Chairman	Aye
William F. Osl, Jr.	Aye
Kevin Ingle	Aye
Parker Wheeler	Aye

Dated: 111312

Attested: _____
Vivian Seay Giles, Clerk to the Board of Supervisors

WHEREAS, National Communication Towers, LLC (the “Applicant”) filed a conditional use permit application and supporting materials (the “CUP Application, CUP #12-02”) seeking a conditional use permit for the property described below in accordance with Section 74-1343 of Chapter 74 of the Cumberland County Code of Ordinances (the “Zoning Ordinance”); specifically, the Applicant has requested a conditional use permit to allow for the construction and operation of a 195 foot tall telecommunications tower and related facilities; and

WHEREAS, the subject property is located at the intersection of Cumberland Cartersville Road (Route 45) and Jenkins Ridge Road (Route 697) and is proposed to be accessed from a proposed 30 foot private access easement entering onto Jenkins Ridge Road (Route 697). The affected property is currently zoned A-2, Agricultural. The proposed tower would be on an approximately 125 feet by 125 foot leased area on the portion of the property. The parcel is not located in a growth area as designated by the Comprehensive Plan. The affected property is located in Election District 1 and more particularly described as Tax Map Parcel 29-A-100A (the “Property”), with respect to

approximately 14.783 acres, as shown on the Site Plan attached to the CUP Application; and

WHEREAS, the Board of Supervisors duly referred the CUP Application to the County Planning Commission for its recommendation on September 11, 2012; and

WHEREAS, the Planning Commission directed staff to make the CUP Application available for public review on September 17, 2012; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on October 15, 2012; and

WHEREAS, after the Planning Commission duly considered the testimony and evidence presented at the public hearings and workshops in support or opposition to the proposed CUP Application and gave reasonable consideration to numerous factors, including but not limited to the County's Comprehensive Plan and the suitability of the Property for various uses, the Planning Commission recommended approval of the conditional use permit; and

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on November 13, 2012; and

WHEREAS, the Board of Supervisors carefully considered the Planning Commission's recommendation and the testimony and evidence presented at the public hearing on October 15, 2012, in support or opposition to the proposed CUP Application and gave reasonable consideration to numerous factors, including but not limited to the following: the existing use and character of the Property, the County's Comprehensive Plan, the suitability of the Property for the proposed use, the trends of growth or change, and the current and future requirements of the County as to land for various purposes as determined by population and economic studies, the conditional use permit standards more fully

described in Section 74-702 of the Zoning Ordinance and the supplemental standards for communications antennas and towers more fully described in Section 74-731 through 747 of the Zoning Ordinance; and

WHEREAS, in its review of the CUP Application, the Board of Supervisors further finds that the proposed telecommunication tower and its related facilities provide a reasonable signal coverage that cannot be accommodated on an existing tower; and

WHEREAS, the Board expressly approves the use of a communication tower on the property subject to the conditions included in the CUP application; and

WHEREAS, in its review of the CUP Application, the Board of Supervisors gave reasonable consideration to numerous factors, including but not limited to the following: the existing use and character of the Property, the County's Comprehensive Plan, the suitability of the Property for various uses, the trends of growth or change, and the current and future requirements of the County as to land for various purposes as determined by population and economic studies; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such documentation, information and data, including information and materials presented at this public hearing, the Board of Supervisors desires to affirm its findings and take action with respect to the CUP Application;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing and the conditions set forth in the Zoning Ordinance, including

Section 74-702 and the supplemental standards for communications antennas and towers more fully described in Section 74-731 through 747 of the Zoning Ordinance, the Board of Supervisors finds it appropriate to grant Conditional Use Permit #12-02 in accordance with the CUP Application.

c. The Board of Supervisors further finds that the request made in the CUP Application is in substantial accordance with the County's Comprehensive Plan.

d. The Board of Supervisors has also determined that the request made in the CUP Application furthers the general purpose and objectives of the Zoning Ordinance and such use would be beneficial and appropriate taking into consideration public health, safety, necessity, convenience, general welfare and good zoning practice; and The Board of Supervisors hereby grants the CUP Application to the Applicant to allow the use of a 195 foot tall telecommunications tower and related facilities on the Property subject to the following terms and conditions:

1. This conditional use permit shall allow for construction work commenced on or before three (3) years from the effective date of the conditional use permit, and any such expansion activities commenced thereafter shall require a new conditional use permit.

2. All operations on the Property shall comply with all applicable health and environmental laws, rules and regulations, and with all County, State and Federal Laws which govern construction and operation of the tower.

3. All representations of National Communication Tower, LLC's conditional use permit application #12-02 for a 195 foot Telecommunication Tower and associated equipment, including all attached documentation, filed on September 5, 2012, are included herein as conditions.

4. As a condition for the permit, NCT shall provide on a reserved basis and at no cost or expense to the County or its political subdivisions (collectively, the "County") space on the tower to the County of not less than 10 feet in radial direction and at a height of at least 80 feet above ground level for the installation by the County, at the County's sole cost and expense, for communications equipment and antennas. NCT shall also make space available for ground equipment supporting such County tower use. NCT shall be able to install its own or third-party antennas and/or equipment located on the same height and/or platform, pass through the County space, perform construction to increase the height of the tower and/or take any other action as may be necessary or incidental to NCT's ownership or operation of the tower. Such County use shall be consistent with Federal Communications Commission ("FCC") licenses for wireless telecommunications service and be operated in a lawful and proper manner, in accordance with good engineering practices and be compliant with all applicable laws, ordinances, rules and regulations, relating to such operation and use.

5. This permit shall not become effective until a removal bond in the amount of \$25,000 pursuant to Section 74-745 of the Zoning Ordinance has been approved by the County Attorney executed, and filed with the County Administrator.

6. The radius width shall be limited to three (3) feet for any antennae or dish placed on the tower.

e. This Resolution is effective immediately.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) CA 12-02 Childcare Centers and Auctions

Planning Director Mr. Bret Schardein advised the Board that the Code Amendment was to add childcare centers and auctions to

The Chairman opened the Public Hearing for comment. There were no citizens signed up to speak. The Chairman closed the Public Hearing.

On a motion by Supervisor Osl and carried the Board approved CA 12-02 adding Childcare Center and Auctions to

**BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION ADOPTING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY:
CODE AMENDMENT 12-02:
“AN ORDINANCE AMENDING CHAPTER 74 ZONING OF THE
CUMBERLAND COUNTY CODE AMENDING SECTION 74-421
B-1 BUSINESS DISTRICT PERMITTED USES, SECTION 74-
462 B-2 BUSINESS DISTRICT PERMITTED USES, AND
SECTION 74-502 B-3 BUSINESS DISTRICT PERMITTED
USES.”**

November 13, 2012

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Cumberland County Courthouse Courtroom A, Cumberland, Virginia 23040 commencing at 7:00 p.m., November 13, 2012, the following action was taken following a duly held public hearing during which time the Planning Director provided a review of the code amendment request and the text of the ordinance and members of the public offered comment:

On a motion made by Supervisor Osl, it was moved that the Board of Supervisors of Cumberland County approve, in accordance with the following Resolution, an ordinance amending an ordinance amending Chapter 74 relating to permitting childcare centers in B-2 and B-3 zoning and auctions in B-1, B-2, and B-3 zoning;

Following a reading of the Recitals and Resolution, the Board of Supervisors adopted and approved the Recitals and Resolution according to the votes stated below:

----- Present:	Vote:
David Meinhard, Chairman	Aye
Lloyd Banks, Jr., Vice-Chairman	Aye
William F. Osl	Aye
Kevin Ingle	Aye
Parker Wheeler	Aye

Dated: 111312

Attested: _____
Vivian Giles, Clerk to the Board of Supervisors

WHEREAS, at a meeting held on October 15, 2012, the Planning Commission discussed the proposed amendment to the Code of Cumberland County, which said amendment address “B-1 BUSINESS DISTRICT PERMITTED USES, SECTION 74-462 B-2 BUSINESS DISTRICT PERMITTED USES, AND SECTION 74-502 B-3 BUSINESS DISTRICT PERMITTED USES.” (as shown in the attached ordinance); and

WHEREAS, the Planning Commission directed staff to prepare the Code Amendment for public review on September 17, 2012; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on October 15, 2012; and

WHEREAS, the Planning Commission carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Planning Commission gave reasonable consideration to furthering the goals of the County's Comprehensive Plan and Zoning Ordinance by addressing permitting childcare centers in B-2 and B-3 and auctions in all business zoning districts; and

WHEREAS, after conducting a public hearing and considering the comments of County staff, landowners, residents, and the general public, the Planning Commission found that the Code Amendment furthers the goals of the Comprehensive Plan and Zoning Ordinance by promoting small business growth, convenience and health; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, the Planning Commission desired to affirm its findings and make its unanimous recommendation to the Board of Supervisors for approval with respect to the Code Amendment;

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on November 13, 2012; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment and the recommendation from the Planning Commission; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County’s Comprehensive Plan and Zoning Ordinance;

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County’s Comprehensive Plan and Zoning Ordinance.
- c. Upon consideration of the proposed Code Amendment, testimony, staff remarks, and public comment, the Board of Supervisors adopts and approves the Code Amendment numbered 12-02 to amend the County Code of Cumberland, Virginia with the specific text and provisions of such ordinance as attached to and incorporated in this Resolution.
- d. This Resolution is effective immediately.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

c) Northfield Ministries Tax Request

County Administrator Ms. Vivian Giles advised the Board that Northfield Ministries was requesting a tax exemption on their property taxes.

The Chairman opened the Public Hearing for comment. There were two (2) citizens signed up to speak comments for the Board included: Ms. Gwen Syler from Northfield advised the Board that she wanted to thank Ms. Giles and Mr. Baka for all their help. They estimated that Northfield could bring around \$20,000 of economic benefit to the County, and they appreciate any help to Board could give them to get this program going. The other citizen commented that they did not agree with giving Northfield a tax break that it was not fair to the rest of the citizens who can't afford to pay their taxes. With no other citizens to speak the Chairman closed the Public Hearing.

The Board members had numerous questions for Ms. Syler such as: if there were any residence currently at the facility, if there were any Cumberland citizens employed by Northfield, how were they currently paying their taxes, and how much do they charge per day. Ms. Syler advised the Board that currently they do not have any residents at the facility, she was not sure if one employee lived in Cumberland or Buckingham but knew she lived around the County line, that currently they are behind on their taxes they are paying \$500 a month, and Northfield would charge approximately \$250 per day per person.

There was some discussion between the Board members on how they would like to go about to help Northfield, some suggestions were to reduce the price of their taxes, or to set an amount in next year's budget to donate to them each year.

On a motion by Supervisor Banks and carried the Board denied the request from Northfield Ministries for a tax exemption.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

4. Public Comments

There were no citizens signed up to speak

5. State and Local Departments / Agencies

a) VDOT

There was no representative from VDOT present.

b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools

Dr. Amy Griffin advised the Board that the National School Board Association has deemed November take your legislature to school lunch month. Cumberland has invited Delegate Wright, who is planning to attend, Senator Garrett, who cannot, the Board of Supervisors, County Administrator and County Staff on November 28th. The annual community outreach meetings will be held at 7:00pm on November 27th at Randolph Fire Department, November 28th at Cumberland Middle School Media Center and November 29th at Cartersville Rescue Squad. The citizens will be able to give input on the budget and any other issues. They can also share their budget concerns at the December School Board meeting. There was a great turn out on Educator for a Day; the County Administrator Vivian Giles came, Tonya Branch would like to come back and do motivational speaking for students, Mark Warner's representative Patrice Lewis came out that day to visit the

Renewable Sustainable Technology course and would like to participate in the Educator for a Day next year. ROTC students presented service flags at the Veterans Day breakfast at the Cumberland fire house on Monday, November 12th. The region eight (8) forum was held on November 6th at Longwood University; Rafe Esquith from Los Angeles spoke to about 1600 teachers from region eight. Cumberland will be traveling to Mecklenburg for a regional professional development program for project based learning. Fall sports are complete and Winter sports are starting up. And the makeup days for Hurricane Sandy are Wednesday, November 21st and December 19th.

c) Piedmont Regional Jail

Supervisor Wheeler advised the Board that the Jail is still having financial difficulty and they are losing Federal inmates that they currently house and they may be seeking help from the Counties. He stated that they have discussed some options such as reducing the size of the facility, or to wait to see if they get any more Federal Inmates.

Supervisor Meinhard questioned if the INS Facility opening had any effect on the Jail's financial problems.

Supervisor Wheeler advised that the inmates that were lost from INS were replaced with Federal inmates.

Supervisor Banks questioned if the County had any other options as far as paying the Jail if needed.

Ms. Vivian Giles advised that the County was obligated to pay if needed due to the fact that the County owns a portion of the Jail.

6. County Attorney / County Administrator Report

a) Consent Agenda

1) Approval of Minutes

2) Approval of Bills for October and November 2012.

Approved bills for October total \$149,198.91. Ratified bills for October warrants total \$444,441.45 with check numbers ranging from 64909-64174. Direct Deposits total \$164,558.76.

3) Monthly Budget Report

Supervisor Osl questioned the payment of \$2,967 to England Mobile Home Service.

Ms. Vivian Giles stated that the money was paid to them to move one of the old trailers from the School that was given to the County for the Recreation Department. And that there are hopes to do some fundraising to replace the money used.

Supervisor Osl also questioned PNR Construction \$2,550.

Ms. Giles stated she did have the info with her and would have to get back with him.

Supervisor Osl questioned the Legal fees and bond council fees total for refinancing.

Ms. Giles advised that everything that they stated they would charge was accurate.

On a motion by Supervisor Wheeler and carried the Board approved the Consent Agenda

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

b) Appropriation of \$50 for Animal Control

County Administrator Vivian Giles advised the Board that the Treasurer's office had received \$50 donation for the Animal Control Department.

On a motion by Supervisor Osl and carried the Board the appropriation of \$50 for Animal Control

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Appropriation of \$4,705 for Recreation Department

Mr. Keith White from the Recreation Department advised the Board that the Recreation Department had received money from fundraisers that were done by parents of children who participated in the Youth League and requested these funds be appropriated to the Recreation Department. There were no questions from the Board.

On a motion by Supervisor Osl and carried the Board approved the Appropriation of \$4,705 for the Recreation Department

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Approval of FY 2013-14 Budget Calendar

County Administrator Vivian Giles advised the Board that in their packets were a copy of the Budget

Calendar for the Fiscal Year 2013-14. There were no questions from the Board.

On a motion by Supervisor Wheeler and carried the Board approved the Budget Calendar for the FY 2013-14

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

7. Planning Director's Report

a) Update on Planning Commission Activities

Planning Director Mr. Bret Schardein advised the Board that they had finished the public forums and they had a good turnout for them. He noted that the most common issues that everyone noted were not having a grocery store and lowering taxes.

b) Set Public Hearing date for CUP 12-03

Planning Director Mr. Bret Schardein advised the Board that he is requesting the Board refer CUP 12-03 to the Planning Commission and set a public hearing for next month's meeting.

On a motion by Supervisor Osl and carried the Board approved to refer CUP 12-03 to the Planning Commission

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

On a motion by Supervisor Meinhard and carried the Board approved to set a Public Hearing for CUP 12-03 for

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

8. Community Development Director’s Report

a) Update on projects

Community Development Director Greg Baka went over the list of project updates that was in the Board packet. There were no questions from the Board.

9. Public Comments (Part Two)

There was one (1) citizen signed up to speak, their comments for the Board included; complementing Dr. Amy Griffin with the School Board, the extending learning classes the school is offering are great.

Supervisor Ingle questioned if the citizen had taken the ride on the Piedmont Area Transit bus yet.

The citizen advised that he had not ridden the bus yet but will soon.

10. Board Member Comments

Supervisor Osl commented that he wanted to thank Ms. Giles for her response on their questions about the Cobbs Creek Reservoir project and that he still had some concerns about it. He also asked were the background checks being completed for County Employees.

Supervisor Wheeler commented about the MOU for the Cobb's Creek Reservoir and questioned the cost for the County down the road. After some discussion Supervisor Osl suggested Mr. Wheeler email Ms. Giles for more information.

Supervisor Ingle commented that he wanted to commend the County Staff and Social Services for their work and preparation on Hurricane Sandy.

Supervisor Meinhard commented that he wanted to thank everyone who came out to the meeting.

11. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

12. Adjourn - Scheduled meeting: December 11, 2012

David Meinhard, Chairman

Vivian Giles, County Administrator