



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for: November 12, 2013

Regular Meeting – 7:00 p.m.

7:00 pm – Open Meeting

Adjourn into closed session

VA Code Section 2.2-3711.A.1 to discuss the following:

Subject: Personnel Matters regarding promotion and assignment of job duties.

Reconvene in Open Session – Chairman

Roll Call Vote certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

1. Moment of Silence and Pledge of Allegiance

2. Approval of Agenda Motion

3. Resolution of Appreciation
 - a) Resolution recognizing Anita French (pg. 1-2) Motion
 - b) Resolution recognizing John Sullivan (pg. 3) Motion

4. Public Hearing
Ordinance establishing deadline for applications to the Board of Equalization (pg. 4-5) Motion

5. Public Comments

6. State and Local Departments/Agencies/Service Providers
 - a) VDOT Information
 - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
 - c) Piedmont Regional Jail (pg. Attachment) Motion

7. County Attorney/County Administrator Report
 - a) Consent agenda Motion
 - 1) Approval of bills
 - 2) Monthly Budget Report (pg. 6-17)
 - b) Approval of Minutes Motion
 - c) Appropriation \$155,650 Additional Federal Funding (pg. 18-30) Motion
 - d) Appropriation \$171,966.76 Additional Federal Funding (pg. 31-44) Motion
 - e) Appropriation \$13.30 Animal Control (pg. 45-48) Motion
 - f) Adoption of Emergency Operations Plan (EOP) Motion
 - g) Board and Committee Appointments:
 - 1) Appointment of Elmer J. Heis to the Board of Zoning Appeals Motion
 - 2) Confirm need for recommendations for the Board of Equalization Information

8. Planning Director's Report
 - a) Approval of Draft Stormwater Management Program Components (pg. 49-68) Motion
 - b) Update on Planning Commission activities Information
 - c) County Project updates (pg. 69) Information

9. Public Comments (Part two)

10. Board Members Comments

11. Additional Information – (pg. 70-95)
 - a) Treasurer's Report
 - b) DMV Report
 - c) Recycling Report
 - d) Building Inspections Report

12. Adjourn – Regular monthly meeting December 10, 2013 at 7:00 p.m.



**RESOLUTION OF
APPRECIATION
UPON THE RETIREMENT
OF
ANITA H. FRENCH**

1 Courthouse Circle | Post Office Box 110
Cumberland, Virginia 23040

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804.492.9224 Facsimile

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info@cumberlandcounty.virginia.gov

WHEREAS, Anita French has dedicated more than forty (40) years of service to the citizens of Cumberland County, both at the Department of Social Services and at the Office of the Commissioner of the Revenue; and

WHEREAS, Anita French began her employment with the Cumberland County Department of Social Services in 1971 where she served for seventeen (17) years before transitioning to the Office of the Commissioner of the Revenue in 1988; and

WHEREAS, Anita French was elected Commissioner of the Revenue for the term beginning January 1, 1992; and

WHEREAS, while serving the citizens of Cumberland County as Commissioner of the Revenue, Mrs. French earned her Master Commissioner of the Revenue Certification from the University of Virginia, Weldon Cooper Center for Public Service on July 1, 2003; and

WHEREAS, Mrs. French has tirelessly and energetically served the County and its citizens with dedication, professionalism and integrity as Commissioner of the Revenue, assisting countless citizens with State income tax, as well as local tax, matters; and

WHEREAS, Mrs. French brought to Cumberland County, for the benefit and convenience of citizens from Cumberland County and the surrounding area, a Virginia Department of Motor Vehicles DMV Select office; and

WHEREAS, Anita French is a faithful member of New Life Church, contributing the church's many local activities as well as mission trips, and is known for her loyalty and service to God, family, friends, and community; and

WHEREAS, Ms. French has earned deep respect, esteem and love of those with whom she has worked.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors, through this resolution, expresses its high regard and profound appreciation for the service that Anita French has performed for the County of Cumberland over the past forty (40) years, and wish her much contentment and continued success during her retirement years.

ADOPTED the 12th day of November, 2013.

David E. Meinhard, Chairman

ATTEST:

County Administrator

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**RESOLUTION OF
APPRECIATION
UPON THE RETIREMENT
OF
JOHN SULLIVAN**

1 Courthouse Circle | Post Office Box 110
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WHEREAS, John Sullivan has dedicated over thirty-six (36) years of service to the citizens of Cumberland County as its Animal Control Officer; and

WHEREAS, during his service to the County, John Sullivan has overseen the management and growth of animal control services, the growth of the Animal Control department, and the construction of a new animal holding facility; and

WHEREAS, John Sullivan has faithfully, tirelessly and dutifully served the County and its citizens with dedication, professionalism and integrity as its Animal Control Officer, assisting countless citizens with various, and often sensitive, issues; and

WHEREAS, Mr. Sullivan has earned the respect and esteem of those with whom he has worked throughout the Commonwealth.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors, through this resolution, expresses its high regard and profound appreciation for the service that John Sullivan has performed for the County of Cumberland over the past thirty-six (36) years, and wish Mr. Sullivan continued success during his retirement years.

ADOPTED the 12th day of November, 2013.

David E. Meinhard, Chairman

ATTEST:

County Administrator

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BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA

ORDINANCE

ESTABLISHING A DEADLINE FOR APPLICATIONS TO THE BOARD OF
EQUALIZATION FOR RELIEF FROM REASSESSMENT DETERMINATIONS AND
A DEADLINE FOR ALL APPLICATIONS TO BE FINALLY DISPOSED OF BY THE
BOARD OF EQUALIZATION

November 12, 2013

WHEREAS, as required by Virginia Code § 58.1-3252, Cumberland County has authorized and is completing a general reassessment of real estate; and

WHEREAS, Virginia Code § 58.1-3370 requires the appointment of a Board of Equalization to receive applications from property owners or lessees seeking equalization of their real property assessments; and

WHEREAS, Virginia Code § 58.1-3378 allows for the establishment of deadlines by which such applications shall be submitted by property owners and disposed of by the Board of Equalization.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Cumberland County Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, and pursuant to Virginia Code § 58.1-3378, the Board of Supervisors of Cumberland County deems it appropriate to by ordinance and this resolution to establish a deadline for the submission to the board of equalization of applications for relief from reassessment determinations and to establish a deadline by which all applications submitted must be disposed of by the board of equalization.
- c. Accordingly, the Board of Supervisors of Cumberland County, Virginia does hereby adopt the following Ordinance:

AN ORDINANCE

Establishing Friday, March 14, 2014 as the date by which all applications for relief from reassessment determinations must be made by property owners or lessees to the Board of Equalization; and establishing Friday, March 28, 2014 as the date by which all applications must be finally disposed of by the Board of Equalization.

- d. This Resolution and the Ordinance herein contained shall be effective immediately.

11/07/2013

GL0600A

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2013 - 11/07/2013

PAGE 1
TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND #100						
1101	** Real Estate Taxes **	5,720,000.00	5,720,000.00	1,563,604.70	1,815,667.34	3,904,332.66
1102	* Real/Personal Public Service *	585,000.00	585,000.00	287,767.92	287,428.08	297,571.92
1103	* Personal Property Taxes *	1,791,800.00	1,791,800.00	416,693.43	723,024.74	1,068,775.26
1104	* Machinery & Tools *	80,000.00	80,000.00	5,633.70	16,635.98	63,364.02
1106	* Penalties & Interest *	244,000.00	244,000.00	22,261.60	81,136.73	162,863.27
1201	* Local Sales & Use Taxes *	770,000.00	770,000.00	63,803.29	256,163.13	513,836.87
1202	* Consumer' Utility Taxes *	177,000.00	177,000.00	14,168.08	57,298.05	119,701.95
1203	* Business License Taxes *	107,000.00	107,000.00	2,819.76	14,264.96	92,735.04
1204	* Franchise License Taxes *	10,000.00	10,000.00	.00	.00	10,000.00
1205	* Motor Vehicle License Tax *	230,000.00	230,000.00	49,000.48	83,795.87	146,204.13
1207	* Taxes On Recordation & Wills *	43,000.00	43,000.00	7,269.83	21,997.51	21,002.49
1301	* Animal Licenses *	8,800.00	8,800.00	112.00	377.00	8,423.00
1303	* Permits & Other Licenses *	59,800.00	59,800.00	7,715.81	18,245.80	41,554.20
1401	* Court Fines & Forfeitures *	145,000.00	145,000.00	5,737.70	41,673.06	103,326.94
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	3,318.51	27,681.49
1502	* Revenue From Use Of Property *	18,600.00	18,600.00	90.00	3,685.00	14,915.00
1601	* Court Costs *	45,960.00	45,960.00	2,708.48	15,822.76	30,137.24
1602	* Commonwealth's Attorney Fees *	13,260.00	13,260.00	23.11	434.18	12,825.82
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	4,550.00	8,090.00	31,910.00
1606	* Charges For Other Protection *	100.00	100.00	90.00	90.00	10.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	40.00	80.00	500,420.00
1612	* REC DEPT - ADULT LEAGUE FEES *	3,640.00	3,640.00	.00	.00	3,640.00
1613	* Charges For Parks & Recreation *	32,500.00	32,500.00	3,439.58	14,188.64	18,311.36
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	.00	.00	1,600.00
1899	* Miscellaneous *	1,144,300.00	1,155,201.04	7,651.96	1,158,523.35	3,322.31
2101	* Service Charges *	56,000.00	56,000.00	.00	39,210.46	16,789.54
2201	**NON-CATEGORICAL AID**	918,935.00	918,935.00	17,042.16	72,737.92	846,197.08
2301	* Commonwealth Attorney *	163,265.00	163,265.00	14,370.54	45,032.73	118,232.27
2302	* Sheriff *	561,533.00	561,533.00	47,580.16	179,426.76	382,106.24
2303	* Commissioner Of Revenue *	80,353.00	80,353.00	6,751.58	26,495.93	53,857.07
2304	* Treasurer *	90,798.00	90,798.00	8,445.64	30,389.89	60,408.11
2306	* Registrar/Electoral Boards *	36,560.00	36,560.00	.00	.00	36,560.00
2307	* Clerk Of The Circuit Court *	146,819.00	146,819.00	12,368.86	47,551.25	99,267.75
2308	* DMV License Agent *	16,000.00	16,000.00	1,490.39	6,705.37	9,294.63
2404	**GRANT FUNDS**	.00	6,366.00	3,586.99	22,289.81	15,923.81
3301	**GRANT FUNDS**	.00	.00	.00	50,000.00	50,000.00
	--FUND TOTAL--	13,873,123.00	13,890,390.04	2,576,817.75	5,141,780.81	8,748,609.23

1501	INTEREST-STATE	.00	.00	.00	100.24	100.24
2402	ASSET FORFEITURE REVENUE (STATE)	.00	.00	518.50	518.50	518.50
3301		30,000.00	30,000.00	.00	.00	30,000.00
	--FUND TOTAL--	30,000.00	30,000.00	518.50	618.74	29,381.26

REVENUE SUMMARY
7/01/2013 - 11/07/2013

TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
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FUND #-170

1902	HEALTH INSURANCE CONTRIBUTIONS	1,804,326.00	1,804,326.00	258,323.58	652,757.26	1,151,568.74
2000	DENTAL INSURANCE CONTRIBUTIONS	109,200.00	109,200.00	14,517.46	37,611.50	71,588.50
	--FUND TOTAL--	1,913,526.00	1,913,526.00	272,841.04	690,368.76	1,223,157.24

FUND #-201

1899	Miscellaneous Revenue *	.00	.00	319.90	667.42	667.42
2401	Welfare *	140,480.00	140,480.00	28,358.47	118,191.50	22,288.50
3305	Social Services *	771,161.00	771,161.00	49,692.39	190,549.93	580,611.07
4105	Fund Transfers *	310,135.00	310,135.00	.00	45,604.52	264,530.48
	--FUND TOTAL--	1,221,776.00	1,221,776.00	78,370.76	355,013.37	866,762.63

FUND #-203

1899	NCLB REIMBURSEMENT (OTHER)	.00	.00	58,881.04	103,524.58	103,524.58
3302	NCLB REVENUE-FEDERAL	.00	20,000.00	.00	.00	20,000.00
	--FUND TOTAL--	.00	20,000.00	58,881.04	103,524.58	83,524.58

FUND #-205

1803	Expenditure Refunds *	221,023.00	221,023.00	29,100.10	92,625.41	128,397.59
1899	Miscellaneous Revenue *	.00	.00	425.00	2,215.00	2,215.00
2402	State Education *	8,259,695.00	8,574,552.00	574,355.79	2,281,328.62	6,293,223.38
2403	ACADEMIC REVIEWS (I-READY)	.00	.00	39,074.41	39,074.41	39,074.41
3302	Education *	1,738,566.00	1,738,566.00	147,480.69	504,601.50	1,233,964.50
4105	Fund Transfers *	3,924,419.00	3,924,419.00	.00	505,968.02	3,418,450.98
	--FUND TOTAL--	14,143,703.00	14,458,560.00	790,435.99	3,425,812.96	11,032,747.04

FUND #-302

1501	Interest On Bank Deposits *	.00	.00	.00	41.44	41.44
4105	Fund Transfers *	11,820.00	11,820.00	.00	11,820.00	.00
	--FUND TOTAL--	11,820.00	11,820.00	.00	11,861.44	41.44

FUND #-401

1501	**INTEREST**	15,000.00	15,000.00	.00	12,038.12	2,961.88
4105	** Transfers **	3,839,460.00	3,839,460.00	.00	1,485,072.85	2,354,387.15
	--FUND TOTAL--	3,854,460.00	3,854,460.00	.00	1,497,110.97	2,357,349.03

REVENUE SUMMARY
7/01/2013 - 11/07/2013

TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
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FUND # 500

2404	*REVENUE FROM STATE*	350,000.00	350,000.00	23,423.77	49,764.86	300,235.14
4105	*TRANSFERS*	100,000.00	100,000.00	.00	102,777.27	2,777.27
	--FUND TOTAL--	450,000.00	450,000.00	23,423.77	152,542.13	297,457.87

FUND # 501

1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	5.41	994.59
1619	**CHARGES & FEES**	368,000.00	368,000.00	28,357.74	114,004.99	253,995.01
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	569.15	2,647.63	2,352.37
1630	**ADMIN FEES/CHARGES**	22,660.00	22,660.00	1,260.50	5,037.48	17,622.52
3302	RD GRANT-WATER UTILITIES	.00	.00	74,738.05	295,676.18	295,676.18
	--FUND TOTAL--	396,660.00	396,660.00	104,925.44	417,371.69	20,711.69

FUND # 515

1501	INTEREST SEWER RESERVE	.00	.00	.00	89.97	89.97
	--FUND TOTAL--	.00	.00	.00	89.97	89.97

FUND # 540

1501	INTEREST WATER RESERVE	.00	.00	.00	13.12	13.12
	--FUND TOTAL--	.00	.00	.00	13.12	13.12

FUND # 550

1501	**INTEREST REVENUE**	.00	.00	.00	28.73	28.73
	--FUND TOTAL--	.00	.00	.00	28.73	28.73

FUND # 570

1501	INTEREST REVENUE	.00	.00	.00	.74	.74
1901	PROGRAM INCOME	.00	.00	100.00	250.00	250.00
	--FUND TOTAL--	.00	.00	100.00	250.74	250.74

FUND # 580

1501	INTEREST REVENUE	.00	.00	.00	22.94	22.94
	--FUND TOTAL--	.00	.00	.00	22.94	22.94

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11/07/2013

GL0600A

CUMBERLAND CO

PAGE 5

REVENUE SUMMARY
7/01/2013 - 11/07/2013

TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-715

1899	Rent of General Property	44,000.00	44,000.00	7,400.00	18,500.00	25,500.00	57.95
2404	**GRANT FUNDS**	.00	.00	.00	46,697.23	46,697.23	100.00
4105	Transfer from General Fund	83,464.00	83,464.00	.00	88,334.00	4,870.00	5.83
	--FUND TOTAL--	127,464.00	127,464.00	7,400.00	153,531.23	26,067.23	20.45

FUND #-733

1899	* Miscellaneous Revenue *	20,000.00	20,000.00	2,467.53	3,308.14	16,691.86	83.45
	--FUND TOTAL--	20,000.00	20,000.00	2,467.53	3,308.14	16,691.86	83.45

	--FINAL TOTAL--	36,042,532.00	36,394,656.04	3,916,181.82	11,953,250.32	24,441,405.72	67.15
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
11010	* Board of Supervisors *	43,871.00	43,871.00	3,006.27	18,742.27	.00	25,128.73	57.27
12100	* County Administrator *	221,793.00	221,793.00	18,971.47	74,067.13	.00	147,725.87	66.60
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	235,128.00	235,128.00	23,190.88	83,260.08	.00	151,867.92	64.58
12320	* Assessor *	92,000.00	92,000.00	24,888.57	69,221.67	.00	22,778.33	24.75
12330	* Equalization Board *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
12410	* Treasurer *	269,917.00	269,917.00	21,933.10	91,586.61	.00	178,330.39	66.06
12430	* Accounting *	161,819.00	161,819.00	14,653.33	62,329.79	.00	99,489.21	61.48
12510	* Data Processing *	171,745.00	171,745.00	17,153.32	44,135.90	.00	127,609.10	74.30
13100	* Electoral Board *	25,157.00	25,157.00	555.66	2,424.24	.00	22,732.76	90.36
13200	* Registrar *	80,708.00	80,708.00	6,975.62	26,442.13	.00	54,265.87	67.23
21100	* Circuit Court *	15,310.00	15,310.00	740.20	1,080.80	.00	14,229.20	92.94
21200	* General District Court *	6,445.00	6,445.00	165.64	1,279.27	.00	5,165.73	80.15
21300	* Magistrate *	2,069.00	2,069.00	190.39	702.60	.00	1,366.40	66.04
21600	* Clerk of Circuit Court *	232,813.00	232,813.00	29,864.18	83,589.10	.00	149,223.90	64.09
21800	* Law Library *	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
22100	* Commonwealth's Attorney *	213,940.00	213,940.00	17,162.36	70,454.98	.00	143,485.02	67.06
31200	* Sheriff *	1,406,791.00	1,417,692.04	116,817.90	557,585.84	.00	860,106.20	60.66
31250	* School Resource Officer *	61,016.00	61,016.00	5,086.60	20,346.46	.00	40,669.54	66.65
31400	* E911 *	23,050.00	23,050.00	1,085.24	4,120.28	.00	18,929.72	82.12
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34	.00
33300	* Probation Office *	1,644.00	1,644.00	59.94	402.01	.00	1,241.99	75.54
33400	* Correction & Detention *	109,000.00	109,000.00	88,651.00	94,951.00	.00	14,049.00	12.88
34100	* Building Inspections *	119,499.00	119,499.00	9,654.35	39,253.11	.00	80,245.89	67.15
35100	* Animal Control *	90,156.00	90,156.00	15,008.76	51,032.23	.00	39,123.77	43.39
35300	* Medical Examiner *	.00	.00	.00	40.00	.00	40.00	100.00
42400	* Refuse Disposal *	563,625.00	569,991.00	55,109.20	190,016.35	.00	379,974.65	66.66
43200	* General Properties *	690,593.00	690,593.00	43,901.30	210,924.82	.00	479,668.18	69.45
51200	* Supplement of Local Health Dept *	79,441.00	79,441.00	19,860.25	19,860.25	.00	59,580.75	75.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	33,834.00	33,834.00	2,674.34	11,547.51	.00	22,286.49	65.87
68000	* Community Colleges *	2,588.00	2,588.00	.00	2,588.00	.00	.00	.00
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	81,290.00	81,290.00	6,043.70	31,466.63	.00	49,823.37	61.29
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	10,350.00	10,350.00	157.50	1,421.50	.00	8,928.50	86.26
81110	* Planning/Zoning Dept. *	114,644.00	114,644.00	8,913.20	37,989.28	.00	76,654.72	66.86
81200	* Community & Economic Developmnt *	2,000.00	2,000.00	59.93	549.80	.00	1,450.20	72.51
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	1,850.00	.00	.00	.00
81513	*Clothes Closet*	600.00	600.00	50.48	204.21	.00	395.79	65.96
81522	* Meals On Wheels *	3,780.00	3,780.00	.00	50.29	.00	3,729.71	98.66

EXPENDITURE SUMMARY
7/01/2013 - 11/07/2013

TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	6,895.00	6,895.00	.00	3,447.50	.00	3,447.50	50.00
83500	* Extension Agents *	45,374.00	45,374.00	233.30	1,111.45	.00	44,262.55	97.55
90000	* NONDEPARTMENTAL *	1,465.00	1,465.00	1,849.48	2,332.84	.00	867.84	59.23
93100	**TRANSFERS**	8,269,298.00	8,269,298.00	.00	2,239,576.66	.00	6,029,721.34	72.91
	--FUND TOTAL--	13,873,123.00	13,890,390.04	554,667.46	4,328,149.93	.00	9,562,240.11	68.84
FUND # -150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	.00	1,862.91	.00	1,862.91	100.00
31200	SHERIFF	30,000.00	30,000.00	3,678.00	3,678.00	.00	26,322.00	87.74
	--FUND TOTAL--	30,000.00	30,000.00	3,678.00	5,540.91	.00	24,459.09	81.53
FUND # -170								
62100	HEALTH INSURANCE	1,804,326.00	1,804,326.00	127,582.73	539,774.99	.00	1,264,551.01	70.08
63100	DENTAL INSURANCE	109,200.00	109,200.00	6,216.92	38,012.56	.00	71,187.44	65.18
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	.00	.00	545.55	934.77	.00	934.77	100.00
	--FUND TOTAL--	1,913,526.00	1,913,526.00	134,345.20	578,722.32	.00	1,334,803.68	69.75
FUND # -201								
53100	* Administration *	1,221,776.00	1,221,776.00	99,811.01	376,453.62	.00	845,322.38	69.18
	--FUND TOTAL--	1,221,776.00	1,221,776.00	99,811.01	376,453.62	.00	845,322.38	69.18
FUND # -203								
61314		.00	20,000.00	5,012.58	16,208.65	.00	3,791.35	18.95
	--FUND TOTAL--	.00	20,000.00	5,012.58	16,208.65	.00	3,791.35	18.95
FUND # -205								
61100		14,143,703.00	14,458,560.00	1,138,017.68	3,768,121.79	.00	10,690,438.21	73.93
	--FUND TOTAL--	14,143,703.00	14,458,560.00	1,138,017.68	3,768,121.79	.00	10,690,438.21	73.93
FUND # -209								
21800	Books & Subscriptions	.00	.00	261.10	261.10	.00	261.10	100.00
	--FUND TOTAL--	.00	.00	261.10	261.10	.00	261.10	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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FUND # -302

94125	* GIS MAPPING *	.00	.00	.00	7,500.00	.00	7,500.00	100.00-
94135	* UTILITIES - WATER *	.00	.00	2,600.00	2,600.00	.00	2,600.00	100.00-
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
	--FUND TOTAL--	11,820.00	11,820.00	2,600.00	10,100.00	.00	1,720.00	14.55

FUND # -401

67200	* Elementary School - Lit Loan *	236,667.00	236,667.00	.00	.00	.00	236,667.00	100.00
67400	* COPS97 Loan *	372,756.00	372,756.00	.00	330,840.62	.00	41,915.38	11.24
67500	* High/Middle School - VPSA Loan *	967,501.00	967,501.00	.00	747,719.19	.00	219,781.81	22.71
67700	PUBLIC FACILITY NOTE 2009	393,694.00	393,694.00	198,173.97	252,695.88	.00	140,998.12	35.81
67800	* AMERESCO *	134,158.00	134,158.00	.00	134,158.00	.00	.00	.00
95500	* LeSueur Property *	9,067.00	9,067.00	1,511.25	6,045.00	.00	3,022.00	33.32
95600	* SunTrust Loan-RS/MS *	249,041.00	249,041.00	.00	249,041.00	.00	249,041.00	100.00
95700	* Suntrust Loan - Courthouse *	1,491,576.00	1,491,576.00	.00	225,675.65	.00	1,265,900.35	84.86
	--FUND TOTAL--	3,854,460.00	3,854,460.00	199,685.22	1,697,134.34	.00	2,157,325.66	55.96

FUND # -500

53900		450,000.00	450,000.00	29,918.00	75,845.70	.00	374,154.30	83.14
	--FUND TOTAL--	450,000.00	450,000.00	29,918.00	75,845.70	.00	374,154.30	83.14

FUND # -501

94900	* SEWER FUND - Enterprise Fund *	274,583.00	274,583.00	25,848.08	87,459.50	.00	187,123.50	68.14
95900	* WATER FUND - ENTERPRISE FUND *	122,077.00	122,077.00	8,252.89	33,277.81	.00	88,799.19	72.74
95903	** WATERLINE EXTENSION PROJECT **	.00	.00	75,290.05	156,509.74	.00	156,509.74	100.00-
	--FUND TOTAL--	396,660.00	396,660.00	109,391.02	277,247.05	.00	119,412.95	30.10

FUND # -570

53500	ADMIN EXPENSES	.00	.00	.00	602.60	.00	602.60	100.00-
	--FUND TOTAL--	.00	.00	.00	602.60	.00	602.60	100.00-

FUND # -580

53500	IPR ADMINISTRATIVE EXPENSES	.00	.00	.00	122.20	.00	122.20	100.00-
	--FUND TOTAL--	.00	.00	.00	122.20	.00	122.20	100.00-

FUND # -715

81610	COMMUNITY CENTER PURCHASE	127,464.00	127,464.00	8,570.00	39,332.00	.00	88,132.00	69.14
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81620	MADISON INDUSTRIAL PARK	.00	.00	.00	4,235.50	.00	4,235.50	100.00
	--FUND TOTAL--	127,464.00	127,464.00	8,570.00	43,567.50	.00	83,896.50	65.81
FUND #-733								
53010		20,000.00	20,000.00	4,493.99	5,315.51	.00	14,684.49	73.42
	--FUND TOTAL--	20,000.00	20,000.00	4,493.99	5,315.51	.00	14,684.49	73.42
	--FINAL TOTAL--	36,042,532.00	36,394,656.04	2,290,451.26	11,183,393.22	.00	25,211,262.82	69.27

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11/07/2013

GL0600A

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2013 - 11/07/2013

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TIME 12:20

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--							

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** GENERAL FUND REVENUES**

Monthly Financial Report To Council For November 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,716,858.54	
Fund Revenue	36,394,656.04	11,953,250.32	24,441,405.72
Total Revenue	36,394,656.04	16,670,108.86	19,724,547.18
Expenditures			
* Board of Supervisors *	43,871.00	18,742.27	25,128.73
* County Administrator *	221,793.00	74,067.13	147,725.87
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	235,128.00	83,260.08	151,867.92
* Assessor *	92,000.00	69,221.67	22,778.33
* Equalization Board *	1,500.00		1,500.00
* Treasurer *	269,917.00	91,586.61	178,330.39
* Accounting *	161,819.00	62,329.79	99,489.21
* Data Processing *	171,745.00	44,135.90	127,609.10
* Electoral Board *	25,157.00	2,424.24	22,732.76
* Registrar *	80,708.00	26,442.13	54,265.87
* Circuit Court *	15,310.00	1,080.80	14,229.20
* General District Court *	6,445.00	1,279.27	5,165.73
* Magistrate *	2,069.00	702.60	1,366.40
* Clerk of Circuit Court *	232,813.00	83,589.10	149,223.90
* Law Library *	1,000.00		1,000.00
* Commonwealth's Attorney *	213,940.00	70,454.98	143,485.02
* Sheriff *	1,417,692.04	557,585.84	860,106.20
* School Resource Officer *	61,016.00	20,346.46	40,669.54
* E911 *	23,050.00	4,120.28	18,929.72
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* Forestry Service *	8,705.00	8,705.34	(.34)
* Probation Office *	1,644.00	402.01	1,241.99
* Correction & Detention *	109,000.00	94,951.00	14,049.00
* Building Inspections *	119,499.00	39,253.11	80,245.89
* Animal Control *	90,156.00	51,032.23	39,123.77
* Medical Examiner *		40.00	(40.00)
* Refuse Disposal *	569,991.00	190,016.35	379,974.65
* General Properties *	690,593.00	210,924.82	479,668.18
* Supplement of Local Health Dept *	79,441.00	19,860.25	59,580.75
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	33,834.00	11,547.51	22,286.49
* Community Colleges *	2,588.00	2,588.00	
Special Olympics	200.00	200.00	
* Recreation *	81,290.00	31,466.63	49,823.37
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	10,350.00	1,421.50	8,928.50

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For November 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Planning/Zoning Dept. *	114,644.00	37,989.28	76,654.72
* Community & Economic Developmnt *	2,000.00	549.80	1,450.20
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	600.00	204.21	395.79
* Meals On Wheels *	3,780.00	50.29	3,729.71
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	6,895.00	3,447.50	3,447.50
* Extension Agents *	45,374.00	1,111.45	44,262.55
* NONDEPARTMENTAL *	1,465.00	2,332.84	(867.84)
TRANSFERS	8,269,298.00	2,239,576.66	6,029,721.34
COMMONWEALTH'S ATTORNEY		1,862.91	(1,862.91)
SHERIFF	30,000.00	3,678.00	26,322.00
HEALTH INSURANCE	1,804,326.00	539,774.99	1,264,551.01
DENTAL INSURANCE	109,200.00	38,012.56	71,187.44
PATIENT CENTERED OUTCOME FEE(PCOR)		934.77	(934.77)
* Administration *	1,221,776.00	376,453.62	845,322.38
	20,000.00	16,208.65	3,791.35
	14,458,560.00	3,768,121.79	10,690,438.21
		261.10	(261.10)
* GIS MAPPING *		7,500.00	(7,500.00)
* UTILITIES - WATER *		2,600.00	(2,600.00)
* Sewer - Maint			
Randolph Community Center	11,820.00		11,820.00
* Elementary School - Lit Loan *	236,667.00		236,667.00
* COPS97 Loan *	372,756.00	330,840.62	41,915.38
* High/Middle School - VPSA Loan *	967,501.00	747,719.19	219,781.81
PUBLIC FACILITY NOTE 2009	393,694.00	252,695.88	140,998.12
* AMERESCO *	134,158.00	134,158.00	
* LeSueur Property *	9,067.00	6,045.00	3,022.00
* SunTrust Loan-HS/MS *	249,041.00		249,041.00
* Suntrust Loan - Courthouse *	1,491,576.00	225,675.65	1,265,900.35
	450,000.00	75,845.70	374,154.30
* SEWER FUND - Enterprise Fund *	274,583.00	87,459.50	187,123.50
* WATER FUND - ENTERPRISE FUND *	122,077.00	33,277.81	88,799.19
** WATERLINE EXTENSION PROJECT **		156,509.74	(156,509.74)
		602.60	(602.60)
		122.20	(122.20)
COMMUNITY CENTER PURCHASE	127,464.00	39,332.00	88,132.00
MADISON INDUSTRIAL PARK		4,235.50	(4,235.50)
	20,000.00	5,315.51	14,684.49
Total Expenditure	36,394,656.04	11,183,393.22	25,211,262.82
Total Revenues			
Less Total Expenditures		5,486,715.64	(5,486,715.64)

Request For Appropriation

Department: School
 Code: 205-61100

Appropriate from:

Code	Item	Amount
3302-0106	High Schools That Work	8,000.00
2402-0096	Security Equip Grant	40,000.00
2402-0011	Compensation Supplement	107,650.00

Appropriate to:

Code	Item	Amount
61100-9301	School Instruction	156,650.00

Reason for Request:

School has been awarded federal and state grants funds. The grant funds are awarded on a cost-reimbursement basis.

Marie L Wright

 Signature

11/5/13

 Date

Approved:

 Board of Supervisors

 Date



CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

AMY GRIFFIN, Ed.D.
Division Superintendent

October 21, 2013

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Federal Funding for the 2013-2014 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$155,650 for additional federal grants listed below:

- | | |
|--|-----------|
| • Strategic Compensation Grant Initiative | \$107,650 |
| • School Security Equipment Grant Program | 40,000 |
| • High Schools That Work/Making Middle Grades Work | 8,000 |

Copies of the grant award information are attached.

If you have any questions or concerns, please feel free to give me a call.



COMMONWEALTH of VIRGINIA

Patricia I. Wright, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

September 5, 2013

Dr. Amy Griffin
Division Superintendent
Cumberland County Public Schools
P. O. Box 170
Cumberland, Virginia 23040

Dear Dr. Griffin:

Congratulations on receiving a Governor's Strategic Compensation Grant. Enclosed is the Notification of Grant Award for the Strategic Compensation Grants Initiative for a grant award in the amount of \$107,650.

It is the intent of the General Assembly for the Department of Education, through a competitive grant, to award school divisions funding that designs and implements compensation systems for teachers to provide incentives based on each participating school division's strategic goals and objectives. The school division must meet the requirements outlined in its approved proposal.

Teachers receiving incentives under this program must be: (1) licensed to teach in Virginia and endorsed in the subject or grade level of the assignment; (2) highly qualified if teaching a federal core subject area; (3) employed under a teacher contract; (4) employed by the local school board and provide or support direct instruction; (5) evaluated using an effective system, consistent with the evaluation criteria of the Board of Education, including a weight of 40 percent on student academic progress for the summative rating; (6) rated as successful, which shall be defined as "proficient or above" in performance evaluation ratings; and (7) meet requirements as stipulated in the division's approved proposal. The maximum incentive payment to a teacher is \$5,000 per year. Payments must be prorated for teachers who have taught less than a full school year.

Incentives are taxable to the recipient, and the school division assumes the responsibility for ensuring all taxes are remitted. State funds will be provided to school divisions on a reimbursement basis for actual expenses not to exceed the grant funds awarded to the division. No more than five percent of the grant funding may be used to design and implement, as well as

Dr. Amy Griffin
Page Two
September 5, 2013

administer, this compensation program, and such funding shall not exceed **five percent of the final reimbursement** for the year. A reimbursement form and procedures for reimbursement will be provided by the Department of Education. The Strategic Compensation Grants Initiative is funded contingent upon the availability of state funding.

Performance evaluations for participating teachers must be completed on a timeline that provides sufficient time to distribute incentive funds to teachers and submit reimbursement requests to the Department of Education **no later than June 14, 2014**. A fax or scanned document sent by e-mail may be accepted if all documentation and signatures are provided. The final evaluation report of the grant is due to the Department no later than August 1, 2014.

If you have any questions regarding the grant award, please do not hesitate to contact Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure, at (804) 371-2522.

Sincerely,

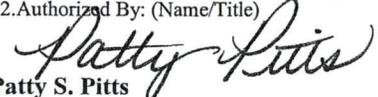


Patricia I. Wright, Ed.D.
Superintendent of Public Instruction

PIW:psp

Enclosure

NOTIFICATION OF GRANT AWARD

1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin Division Superintendent Cumberland County Public Schools P.O. Box 170 Cumberland, Virginia 23040 Phone Number: 804-492-4212 Payee Number: 025		2. Grant Title/Description: Strategic Compensation Grants Initiative		3. DOE Contact Person, office, and Phone Number: Patty S. Pitts, Assistant Superintendent Division of Teacher Education and Licensure Phone: 804-371-2522; E-mail: Patty.Pitts@doe.virginia.gov	
4.1 Grant Authority: Item 139 C. 38., Chapter 806, 2013 Acts of Assembly		5. Grant Award Amount: \$107,650		6. Grant Award Number: FY14SCG025	
7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/>		8. Period of Award: July 1, 2013 – June 30, 2014		9. Fund Source: General <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Special <input type="checkbox"/>	
10. Special Instructions/Conditions: It is the intent of the General Assembly for the Department of Education, through a competitive grant, to award school divisions funding that designs and implements compensation systems for teachers to provide incentives based on each participating school division's strategic goals and objectives. The school division must meet the requirements outlined in its approved proposal. Teachers receiving incentives under this program must be: (1) licensed to teach in Virginia and endorsed in the subject or grade level of the assignment; (2) highly qualified if teaching a federal core subject area; (3) employed under a teacher contract; (4) employed by the local school board and provide or support direct instruction; (5) evaluated using an effective system, consistent with the evaluation criteria of the Board of Education, including a weight of 40 percent on student academic progress for the summative rating; (6) rated as successful, which shall be defined as "proficient or above" in performance evaluation ratings; and (7) meet requirements as stipulated in the division's approved proposal. The maximum incentive payment to a teacher is \$5,000 per year. Payments must be prorated for teachers who have taught less than a full school year. Incentives are taxable to the recipient, and the school division assumes the responsibility for ensuring all taxes are remitted. State funds will be provided to school divisions on a reimbursement basis for actual expenses not to exceed the grant funds awarded to the division. No more than five percent of the grant funding may be used to design and implement, as well as administer, this compensation program, and such funding shall not exceed five percent of the final reimbursement for the year. A reimbursement form and procedures for reimbursement will be provided by the Department of Education. Performance evaluations for participating teachers must be completed on a timeline that provides sufficient time to distribute incentive funds to teachers and submit reimbursement requests to the Department of Education no later than June 14, 2014 . A fax or scanned document sent by e-mail may be accepted if all documentation and signatures are provided. No later than August 1, 2014, the school division shall submit a final evaluation report to the Virginia Department of Education.					
11. Authorized By: (Name/Title) Kent C. Dickey Deputy Superintendent for Finance and Operations 		12. Authorized By: (Name/Title) Patty S. Pitts Assistant Superintendent for Teacher Education and Licensure 		13. Date: August 30, 2013	
14. Project Code: 45700	15. Revenue Source Code or CFDA #: 240525	16. Program/Service Area: 178-02	17. Fiscal Year: FY 2014	18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement	



COMMONWEALTH of VIRGINIA

Patricia I. Wright, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

September 3, 2013

Dr. Amy Griffin
Division Superintendent
Cumberland County Public Schools
P.O. Box 170
Cumberland, VA 23040

Dear Dr. Griffin:

I am pleased to inform you that Governor Bob McDonnell has awarded Cumberland County Public Schools a total of \$40,000.00 from the 2013-14 School Security Equipment Grant Program authorized by the 2013 General Assembly and recommended by the Governor's Taskforce on School and Campus Safety. The grant award number assigned to this award is 13001-025. These funds are approved for the purchase and installation of the school security equipment requested on the applications for the approved schools shown below:

Cumberland Elementary

Reimbursements from the state grant will be made only for qualified and approved items purchased on or after September 3, 2013. The equipment must be purchased within six months of the September 3, 2013, date, or by March 3, 2014. A local match of 25 percent of the state grant award is required. The local match should also be spent by the March 3, 2014, deadline.

The state grants will be disbursed on a cost reimbursement basis only. Reimbursement payments will be issued to the division within 30 days of the grant account administrator receiving notification from the Department of Education of approved reimbursements. As this grant is funded with proceeds from notes issued by the Virginia Public School Authority, adherence to program requirements will be strictly enforced. The period of the award is September 3, 2013, through June 30, 2014, and the state funds must be requested for reimbursement during this period.

Dr. Amy Griffin
September 3, 2013
Page Two

Attached for your use is the Request for Reimbursement form. This form can also be found at http://www.doe.virginia.gov/support/facility_construction/security_equipment_grants/index.shtml. Supporting payment documentation (invoices, receipts, etc.) must accompany your Request for Reimbursement. The completed reimbursement request should be sent to the Department of Education, Support Services, P. O. Box 2120, Richmond, VA 23218.

If you have any questions concerning the reimbursement process, please contact the Support Services office by e-mail to ViJay.Ramnarain@doe.virginia.gov, Hunter.Barnes@doe.virginia.gov, or June.Eanes@doe.virginia.gov or call (804) 225-2035 or (804) 225-2037.

Sincerely,



Patricia I. Wright, Ed.D.
Superintendent of Public Instruction

PIW/je
Attachment

Virginia Department of Education
REQUEST FOR REIMBURSEMENT
School Security Equipment Grants Program

Grant Award No.	<input type="text"/>	Date	<input type="text"/>
Request #	<input type="text"/>		
Division Name	<input type="text"/>		
Contact Name	<input type="text"/>		
Phone Number	<input type="text"/>	E-Mail	<input type="text"/>

A. This request is to reimburse the school division or regional program for payments of the stated permissible uses of grant funds.

Items eligible for reimbursement, but not limited to:

- | | |
|--|---|
| Intercom Systems | Surveillance Equipment and Cameras |
| Security Film | Security Scanning Equipment |
| Technology Equipment to Support Security Systems | Two-way Radios |
| Security Door Hardware | Security Alarm Systems |
| Electronic Access Control Systems | Mass Notification Telephone Systems Equipment |
| Visitor Badging System | Security Panic Systems |
| | Security Lighting Systems |

Required Local Match: A local match of 25 percent of the grant amount is required. The Superintendent of Public Instruction is authorized to reduce the local match for local school divisions with a composite index of local ability-to-pay less than 0.2000, including any such school division participating in a regional vocational center, special education center, alternative education center, or academic year Governor's School. The Virginia School for the Deaf and the Blind is exempt from the match requirement.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND, VA 23218-2120

September 18, 2013

Dr. Amy Griffin, Superintendent
Cumberland County Public schools
P.O. Box 170
Cumberland, Virginia 23040

Dear Dr. Griffin:

The Virginia Department of Education (VDOE) is pleased to notify you of the *High Schools That Work/Making Middle Grades Work (HSTW/MMGW)* Grant Award for Fiscal Year 2013-2014. The funding period is July 1, 2013 through June 30, 2014, for the amount of \$8,000 for the collaborative *HSTW/MMGW* enhanced sites (\$4,000 per site), a local match is not required.

Please note that all such funding is contingent upon availability of federal funds. Sites are expected to participate in SREB professional development in support of the key practices. If you decide not to accept the grant award, please notify this office immediately.

Funding for *HSTW/MMGW* is on a cost-reimbursement basis; therefore, you will receive payments after certifying that you have expended funds. Reimbursement requests must be submitted to the VDOE on a quarterly basis on October 31, 2013, and January 31, April 30, and July 31, 2014. Forms for submitting reimbursements are available at:
http://www.doe.virginia.gov/instruction/career_technical/programs/highschools_work/index.shtml

See the attached "Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)" form.

Communications from the *HSTW/MMGW* state coordinator will be directed to the division CTE director, designated *HSTW/MMGW* division contact, *HSTW/MMGW* site principal, and *HSTW/MMGW* site coordinator. These individuals are asked to disseminate information to all stakeholders. It is important, therefore, to notify Joseph Wharff, CTE project coordinator, if someone other than the person identified in the grant application will serve in any of these positions. All programmatic and fiscal questions should be directed by phone to 804-225-3370 or

Dr. Amy Griffin
September 18, 2013
Page 2

by e-mail to joseph.wharff@doe.virginia.gov. We look forward to working with your school division during the coming year.

Sincerely,

A handwritten signature in cursive script that reads "Lolita B. Hall".

Lolita B. Hall, Director
Office of Career and Technical Education Services

LBH/JW/sj

Enclosure: Notification of Grant Award

e-mailed copy: Chip Jones, *HSTW* Division Contact/Division CTE Director
Jeff Scales, *HSTW/MMGW* Site Principal, Cumberland High School
Jeff Dingeldein, *HSTW/MMGW* Site Principal, Cumberland Middle School
Maribeth Ewing, *HSTW/MMGW* Site Coordinator, Cumberland High School
Hannah Rhodes, *HSTW/MMGW* Site Coordinator, Cumberland Middle School
Joseph Wharff, CTE Project Coordinator

August 2012

COMMONWEALTH OF VIRGINIA
 DEPARTMENT OF EDUCATION
 P.O. BOX 2120
 RICHMOND, VIRGINIA 23218-2120

NOTIFICATION OF GRANT AWARD

1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin, Superintendent Cumberland County Public Schools 1541 Anderson Hwy, P.O. Box 170 Cumberland, Virginia 23040 (804) 492-4212 Payee Number: 025		2. Grant Title/Description: High Schools That Work (HSTW)/Making Middle Grades Work (MMGW)		3. DOE Contact Person, office, and Phone Number: Joseph Wharff Career and Technical Education (CTE) 804-225-3370	
4. Grant Authority: Public Law 105-220 Carl D. Perkins Career & Technical Education Improvement Act of 2006		5. Grant Award Amount: \$8,000		6. Grant Award Number: CTE-2013-HSTW-025-Cumberland-V048A130046	
7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/>		8. Period of Award: July 1, 2013 to June 30, 2014		9. Fund Source: General <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Special <input type="checkbox"/>	
10. Special Instructions/Conditions Approved proposal on file. Contact persons at the Department of Education are: Lolita B. Hall, Director, Office of Career and Technical Education Services; Joseph Wharff, CTE project coordinator; and Terry Dougherty, CTE grants administrator. Quarterly reimbursement requests are required and final reimbursement request must be submitted by August 26, 2014. Funding is contingent upon availability of federal funds. No local match is required.					
11. Authorized By: (Name/Title) Kent Dickey Deputy Superintendent for Finance and Operations		12. Authorized By: (Name/Title) Lan Neugent Assistant Superintendent for Technology, Career and Adult Education		13. Date: 7-16-13	
14. Project Code: 520/86647	15. Revenue Source Code or CFDA #: CFDA (Basic) 84.048	16. Program/Service Area: Career and Technical Education Services	17. Fiscal Year: 2013 Federal Grant Award V048A130046	18. Recipient Type: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Cooperative Agreement	

Budget Review: *MS*

Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)

1. **OWNERSHIP OF INTELLECTUAL PROPERTY:** All copyright and patent rights to all deliverables provided to the Virginia Department of Education in the performance of this contract (“the Intellectual Property”) shall become the sole property of the Virginia Department of Education. The grantee hereby assigns to the Commonwealth exclusively all right, title, and interest in and to all rights in the Intellectual Property that the grantee may have or obtain, without further consideration, free from any claim, lien for balance due, or rights of retention thereto on the part of the grantee. Upon request, the grantee shall promptly provide any further acknowledgment or assignment in a tangible form satisfactory to the Virginia Department of Education to evidence the Virginia Department of Education’s sole ownership of the Intellectual Property.

2. **SUBCONTRACTS/SUBAWARDS:** No portion of the work shall be subcontracted or subawarded without prior written consent of the Virginia Department of Education. In the event that the grantee subcontracts /subawards any part of the work specified herein, the grantee shall include Term & Condition #1 in the contract(s)/subaward(s) with the subcontractor(s)/subgrantee(s), shall remain fully liable and responsible for the work to be done by its subcontractor(s)/subgrantee(s), and shall assure compliance with all requirements of the grant.

3. **GRANTEE RIGHTS TO USE MATERIALS:** The grantee is hereby granted a royalty-free, non-exclusive and irrevocable license in perpetuity to reproduce, publish or otherwise use the Intellectual Property for noncommercial purposes. Such rights shall include, but are not limited to the right to claim credit as the original author of the Intellectual Property, the right to use and authorize others to use the Intellectual Property in research and for preparation of teaching materials for noncommercial use, and the right to transfer to publishers the copyrights in scholarly publications and textbooks that include an insubstantial portion of the Intellectual Property. The Grantee may seek further rights to use the Intellectual Property by submitting a written request for authorization to the Superintendent of Public Instruction, which authorization shall not reasonably be withheld.

Request For Appropriation

Department: School
Code: 203-61314

Appropriate from:

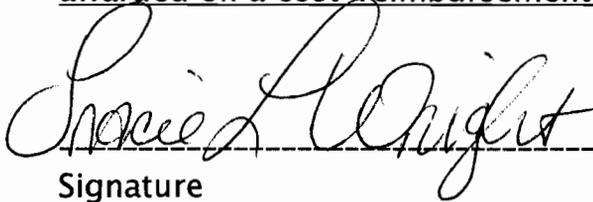
Code	Item	Amount
3302-0001	NCLB-Federal Rev	171,966.76

Appropriate to:

Code	Item	Amount
61314-0002	NCLB Expenses	171,966.76

Reason for Request:

School has been awarded federal grants funds. The grant funds are awarded on a cost-reimbursement basis.


Signature

11/5/13
Date

Approved:

Board of Supervisors

Date



CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170
CUMBERLAND, VIRGINIA 23040
(804) 492-4212
FAX (804)492-9869

AMY GRIFFIN, Ed.D.
Division Superintendent

GINGER SANDERSON
School Board Chairman

GEORGE REID JR.
School Board Vice-Chairman

GEORGE LEE DOWDY III
School Board Member

CHRISTINE ROSS, PH.D.
School Board Member

EURIKA TYREE
School Board Member

November 11, 2013

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D. *AWG*

SUBJECT: Appropriation for Additional Federal Funding for the 2013-2014 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$171,966.76 for additional federal grants listed below:

- Southside Virginia No Child Left Behind Partnership for Region 8 **\$171,966.76**

A copy of the grant award information is attached.

If you have any questions or concerns, please feel free to give me a call.

SCHOOL BOARD
CUMBERLAND COUNTY PUBLIC SCHOOLS

SUBJECT:

Supplemental Appropriations

DATE:

November 11, 2013

Background:

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriations:

- Southside Virginia No Child Left Behind Partnership for Region 8 **\$171,966.76**

Recommendation:

It is recommended that the Superintendent petition the Cumberland County Board of Supervisors for the following appropriations:

- Southside Virginia No Child Left Behind Partnership for Region 8 **\$171,966.76**

Action:

Approval



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120
RICHMOND, VA 23218-2120

October 10, 2013

Dr. Amy Griffin
Division Superintendent
Cumberland County Public Schools
P. O. Box 170
Cumberland, Virginia 23040

Dear Dr. Griffin:

The Department of Education is pleased to award the Region 8 Superintendents' Study Group a federal technical assistance grant in the amount of **\$171,966.76** for 2013-2014 to continue the Southside Virginia *No Child Left Behind* Partnership (SVNCLBP). Please be aware that due to reduced federal program allocations and budget restrictions, funding for this grant will be reduced by \$53,000 for the 2014-2015 school year.

The enclosed grant award notification and copy of the fully executed agreement specify the terms of the award. Please note that the terms for the 2013-2014 agreement specify that training must be provided to teachers, principals, and superintendents to understand the revised guidelines for performance standards and evaluation criteria. The revised guidelines are posted at the following link: http://www.doe.virginia.gov/teaching/performance_evaluation/index.shtml. Additionally, please note modifications on the second page of the Memorandum of Understanding regarding the appointment of an executive committee of four superintendents from the Region 8 Superintendents' Study Group who will make recommendations related to the work of the SVNCLBP to the other superintendents in participating school divisions, and who will appoint an executive superintendent to make monthly reports to the Region 8 Superintendents' Study Group. Also, please note that a majority of superintendents in Region 8 must approve the budget for any projects and/or personnel funded from this grant under purchased services.

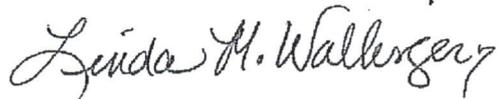
Grant funds are available July 1, 2013. Funds must be obligated by June 30, 2014, with the final reimbursement received by the Department by September 1, 2014.

If you have programmatic or fiscal questions, please contact Marsha Granderson, grants and reports manager, at Marsha.Granderson@doe.virginia.gov or (804) 786-1993. Reimbursements should be addressed to Marsha Granderson, grants and reports manager, Virginia Department of Education, P. O. Box 2120, Richmond, Virginia, 23218-2120.

Dr. Amy Griffin
October 10, 2013
Page 2

We look forward to working with the Region 8 Superintendents' Study Group to continue this partnership to provide technical assistance to Southside Virginia school divisions and schools in implementing the requirements of the *No Child Left Behind Act of 2001*.

Sincerely,



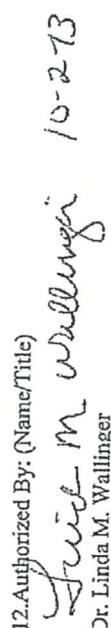
Linda M. Wallinger, Ph.D.
Assistant Superintendent for Instruction

LMW/mg
Enclosures

c: Patricia I. Wright
Linda M. Wallinger
Veronica Tate

COMMONWEALTH OF VIRGINIA
 DEPARTMENT OF EDUCATION
 P. O. BOX 2120
 RICHMOND, VIRGINIA 23218-2120

NOTIFICATION OF GRANT AWARD

<p>1. Name, Address, Phone Number of Grant Recipient: Dr. Amy Griffin Division Superintendent Cumberland County Public Schools P. O. Box 170 Cumberland, Virginia 23040 Payee Number: 025</p>	<p>2. Grant Title/Description: Southside Virginia No Child Left Behind Partnership for Region 8</p>	<p>3. DOE Contact Person and Phone Number: Marsita Granderson Phone: 804-786-1993 E-mail: Marsha.Granderson@doe.virginia.gov</p>
<p>4. Grant Authority: Title I, Part A, of the <i>Elementary and Secondary Education Act of 1965</i>, as amended by the <i>No Child Left Behind Act of 2001</i></p>	<p>5. Grant Award Amount: \$171,966.76 S010A120046 - \$85,983.38 S367A120044 - \$85,983.38</p>	<p>6. Grant Award Number: PAA-025-SVNCLBP2013</p>
<p>7. Grant Award Type: New ___ Revised ___ Continuing <input checked="" type="checkbox"/></p>	<p>8. Period of Award: July 1, 2013, through June 30, 2014</p>	<p>9. Fund Source: General ___ Federal <input checked="" type="checkbox"/> Special ___</p>
<p>10. Special Instructions/Conditions Recipient must satisfy the requirements of the project as described in the approved cooperative agreement.</p> <ul style="list-style-type: none"> • Grantee must provide training to teachers, principals, and superintendents on the new evaluation system. • An executive committee of four superintendents must be appointed. • A majority of superintendents in Region 8 must approve the budget. • Grant is funded on a cost-reimbursement basis. • Grant funds must be obligated by June 30, 2014, with the final reimbursement received by the Department by September 1, 2014. • Reimbursements are to be sent on a monthly or quarterly basis to Marsha Granderson, Grants and Reports Manager, at Virginia Department of Education, P.O. Box 2120, Richmond, Virginia 23218-2120. • See attached Additional Required Special Terms and Conditions. 		
<p>11. Authorized By: (Name/Title)  Kent Dickey Deputy Superintendent for Finance and Operations</p>	<p>12. Authorized By: (Name/Title)  Dr. Linda M. Wallinger Assistant Superintendent for Instruction</p>	<p>13. Date: September 13, 2013</p>
<p>14. Project Code: 86600/86739</p>	<p>15. Revenue Source Code or CFDA #: 84.010/84.367</p>	<p>16. Program/Service Area: 181.02</p>
<p>17. Fiscal Year: 2013-2014</p>		<p>18. Recipient Type: Subrecipient</p>

Budget Review:  4

Additional Required Special Terms and Conditions for Department of Education Grant Awards (Ownership of Intellectual Property, Revised 2/22/13)

1. **OWNERSHIP OF INTELLECTUAL PROPERTY:** All copyright and patent rights to all deliverables provided to the Virginia Department of Education in the performance of this contract ("the Intellectual Property") shall become the sole property of the Virginia Department of Education. The grantee hereby assigns to the Commonwealth exclusively all right, title, and interest in and to all rights in the Intellectual Property that the grantee may have or obtain, without further consideration, free from any claim, lien for balance due, or rights of retention thereto on the part of the grantee. Upon request, the grantee shall promptly provide any further acknowledgment or assignment in a tangible form satisfactory to the Virginia Department of Education to evidence the Virginia Department of Education's sole ownership of the Intellectual Property.
2. **SUBCONTRACTS/SUBAWARDS:** No portion of the work shall be subcontracted or subawarded without prior written consent of the Virginia Department of Education. In the event that the grantee subcontracts /subawards any part of the work specified herein, the grantee shall include Term & Condition #1 in the contract(s)/subaward(s) with the subcontractor(s)/subgrantee(s), shall remain fully liable and responsible for the work to be done by its subcontractor(s)/subgrantee(s), and shall assure compliance with all requirements of the grant.
3. **GRANTEE RIGHTS TO USE MATERIALS:** The grantee is hereby granted a royalty-free, non-exclusive and irrevocable license in perpetuity to reproduce, publish or otherwise use the Intellectual Property for noncommercial purposes. Such rights shall include, but are not limited to the right to claim credit as the original author of the Intellectual Property, the right to use and authorize others to use the Intellectual Property in research and for preparation of teaching materials for noncommercial use, and the right to transfer to publishers the copyrights in scholarly publications and textbooks that include an insubstantial portion of the Intellectual Property. The Grantee may seek further rights to use the Intellectual Property by submitting a written request for authorization to the Superintendent of Public Instruction, which authorization shall not reasonably be withheld.

COOPERATIVE AGREEMENT

SOUTHSIDE VIRGINIA NO CHILD LEFT BEHIND PARTNERSHIP (SVNCLB Partnership)

**A Partnership Agreement with the Virginia Department of Education
2013-2014**

PURPOSE

The purpose of the *Southside Virginia No Child Left Behind (SVNCLB) Partnership* is to provide technical assistance to schools and school divisions in Southside Virginia in implementing the requirements of the *No Child Left Behind Act of 2001 (NCLB)*. The services of the partnership will focus on those schools and divisions that are not fully accredited by the state of Virginia and that do not meet Annual Measurable Objectives (AMO), as defined by NCLB.

DESCRIPTION

The Virginia Department of Education (VDOE) and the school division partners agree to enter into a cooperative agreement with agreed upon performance measures, as a result of the NCLB technical assistance this partnership will provide. The original agreement was entered during the 2004-2005 school term. Since that time, the cooperative arrangement has been continued, focusing on the following goals:

- Developing, implementing, and evaluating instructional programs, under Title I, Part A, Improving Basic Programs that assist Title I Targeted Assistance schools and Title I Schoolwide Program schools in providing all children with fair, equal, and significant opportunities to obtain a high-quality education and reach, at a minimum, proficiency on the Virginia Standards of Learning Assessments.
- Developing professional development experiences that assist participating divisions in increasing student academic achievement through recruiting, training, and maintaining highly qualified teachers, principals and assistant principals.
- Providing training for division personnel in the use of technology to improve student academic achievement.
- Assisting classroom teachers with professional development that can enable every student to be technologically literate by the end of the eighth grade.
- Encouraging the integration of technology resources and systems in teacher training in order to effectively maximize their use in the development of curriculum and classroom practices.
- Working in consultation with participating school divisions to develop and implement School Improvement Plans, and to comply with regulations regarding the qualifications of teachers and paraprofessionals.
- Providing technical assistance to teachers, principals, and superintendents on the revised *Guidelines for Uniform Performance Standards and Evaluation Criteria* for teachers and principals.

State and local NCLB federal funds will be used to support this partnership. The VDOE will award a federal technical assistance grant to the SVNCLB Partnership to support salaries and benefits equivalent to two half-time professional staff for the purpose of implementing the goals written above. An equivalent amount of grant funding will be provided to support purchased services for the purpose of implementing the goals written above, specifically in the areas of instructional improvement and data collection and analysis. The specific responsibilities of the partnership staff will be mutually agreed upon by the VDOE and the participating divisions. The partnering school divisions will provide financial support for staff travel, facilities, equipment, supplies, and clerical help.

The VDOE will involve the SVNCLB Partnership staff in professional development and technical assistance activities provided by the Department.

The SVNCLB Partnership will be administered and managed by the superintendents in the participating divisions. An executive committee of four superintendents will be appointed by the Region 8 Superintendents' Study Group each fiscal year to monitor the work of the SVNCLB Partnership and make recommendations to the participating superintendents. The Region 8 Superintendents' Study Group will appoint an executive superintendent annually from among the superintendents on the executive committee to supervise the SVNCLB Partnership and make monthly reports to the Region 8 Superintendents' Study Group. The Region 8 Superintendents' Study Group will select one of the participating divisions as the fiscal agent. A majority of superintendents in Region 8 must approve the budget for any projects and/or personnel funded from this grant under purchased services.

COOPERATIVE AGREEMENT

The cooperative agreement will be reviewed and renegotiated annually. Pending availability of federal funds and a determination that performance measures and outcomes have been met, the cooperative agreement will be renegotiated by the Virginia Department of Education and authorized representative(s) of the SVNCLB Partnership.

PERFORMANCE MEASURES

- I. Assist schools and school divisions to meet NCLB requirements by providing regional and local technical assistance to:
 - Title I Targeted Assistance schools, Title I Schoolwide program schools and other schools, focused on improving student academic achievement.
 - Schools failing to meet AMO targets.
 - Schools implementing scientifically-based research which meets local needs.
 - Teachers and paraprofessionals needing to meet requirements to be classified as "highly qualified."
 - New teachers through "new teacher institutes" and other follow-up opportunities.

II. Assist schools and school divisions to meet NCLB high-quality professional development requirements by:

- Coordinating high-quality professional development opportunities and assisting in the development of long-range division and regional planning.
- Participating in the activities of the Region 8 Staff Development Council.
- Providing mentor training for teachers mentoring first year teachers.
- Providing evaluation, observation, and peer coaching training for principals and assistant principals.
- Providing training for a cadre of lead teachers from each school division to deliver collegial, ongoing, professional development programs that are research-based and reflective of long-range planning, implementation, and accountability.
- Providing school site and regional institutes, seminars and workshops to improve student achievement.
- Providing training on the revised guidelines for teacher and principal performance standards and evaluation criteria to teachers, principals, and superintendents.

III. Assist school divisions in meeting NCLB technology, data collection, and data analysis requirements by:

- Providing guidance and directions to revise and update school division technology plans upon request.
- Assisting and maintaining the regional technology infrastructure and the delivery of interactive videoconferencing among school divisions.
- Researching and evaluating new software and Internet resources to ensure alignment of SOL and NCLB requirements.
- Helping school divisions develop a shared vision of how technology can be effectively used to support teaching, learning, and school administration.
- Training to help teachers integrate the use of technology in daily lessons.
- Assisting in the acquisition and/or provision of data services including data disaggregation, analysis and warehousing.
- Providing training to help schools make data driven decisions which improve instruction and student achievement.

IV. Assist schools and school divisions to meet the challenges of NCLB by:

- Providing leadership training for superintendents and school administrators.
- Providing training in the implementation of scientifically-based research and information regarding effective practices and proven school improvement models.
- Assisting in the writing, implementation, and evaluation of regional grant proposals and additional resources.

V. Assist school divisions in implementing the 2011 *Guidelines for Uniform Performance Standards and Evaluation Criteria* by:

- Providing training to teachers, principals, and division superintendents.

STAFFING

The SVNCLB Partnership will employ a half-time NCLB Professional Development Facilitator and a half-time NCLB Data and Technology Facilitator. Clerical assistance will be provided by the participating school divisions. (See the attached job descriptions.)

VIRGINIA DEPARTMENT OF EDUCATION RESPONSIBILITIES

The Virginia Department of Education will provide the following support for the SVNCLB Partnership by:

- Providing funding for salaries and benefits equivalent to two half-time professional staff and an equivalent amount for purchased services in the areas of instructional improvement and data collection and analysis.
- Including the SVNCLB Partnership staff in Department of Education training and informational meetings, as appropriate.

Funding for this grant will be reduced by \$53,000 for the 2014-2015 school year.

SVNCLB PARTNERSHIP/REGION 8 RESPONSIBILITIES

The participating school divisions in Region 8 will provide the following support for the SVNCLB Partnership:

- Providing governance of SVNCLB Partnership by:
 - Selecting a school division as fiscal agent to oversee budget, expenditures, and revenues.
 - Appointing a regional management team.
 - Employing and supervising staff.
- Providing financial support for SVNCLB Partnership staff travel, facilities, equipment, supplies, and clerical assistance.

METHOD OF PAYMENT

The Virginia Department of Education agrees to pay, on a cost reimbursement basis, the *Southside Virginia No Child Left Behind Partnership* an annual amount not to exceed funding stipulated in this Agreement. Upon the receipt of an itemized invoice from the authorized fiscal agent, reimbursement will be paid up to the maximum stipulated amount of the Agreement.

SVNCLB Partnership Data and Technology Facilitator

Professional Development is the process of improving staff skills and competencies needed to produce outstanding educational results for all students guaranteeing that no child is left behind.

The Technology Facilitator will:

- Assist school divisions with the cyclical development, assessment, implementation, and revision of the school division's technology plan as mandated by NCLB.
- Assist in the analysis of test data for all schools.
- Assist school leaders in articulating a shared vision for the effective use of technology, resources, and systems with teacher training.
- Help to maintain the technology infrastructure in schools.
- Instruct the technology staff in each division in interactive videoconferencing for K-12 distance education, utilization of regional testing programs, and other technology resources, such as video-streaming.
- Instruct lead teachers from each division in videoconferencing for teaching and learning.
- Review and evaluate new instructional software and Web resources for school divisions, ensuring that such is aligned with the Standards of Learning and meets the requirements of NCLB.
- Instruct school leaders and teachers on integrating technology into daily classroom practice.
- Assist in planning regional leadership programs and training for superintendents, principals, assistant principals, and other decision makers.
- Teach school leaders how to utilize assessment and evaluation techniques to make informed decisions and to ensure continuous improvement in teaching and learning.
- Collaborate with colleges and universities to provide classes for school divisions to ensure that all teachers and paraprofessionals are "Highly Qualified" as mandated by NCLB.
- Serve on the Professional Development Council.
- Assist school leaders in developing strategic community relationships that foster collaboration in planning, implementing, and assessing the use of technology in schools.
- Work with school divisions on grant opportunities related to technology.

**Region 8 Southside Virginia NCLB Partnership
2013-2014**

REVENUE	Category	Object Code	2013-2014
Virginia Department of Education			\$171,966.76
EXPENSES			
Personnel			
Salary			
Technology Specialist (half-time)	Salary	1000	\$47,550.54
FICA (.0765)			
Technology Specialist (half-time)	Benefits	2000	\$3,637.61
Purchased Services			\$120,778.61
		TOTAL	\$171,966.76

PARTNERSHIP SIGNATURES

BOTH PARTIES AGREE TO THE TERMS OF THIS COOPERATIVE AGREEMENT:

Signed: _____
Virginia Department of Education
Representative

Region 8 Superintendents' Study Group
Chairman

Title: Superintendent of Public Instruction

Date: _____

Signed: *Kent C. Sidney*
Virginia Department of Education
Financial Representative

SV NCLB Partnership Fiscal Agent

Title: Deputy Superintendent for Finance and Operations

Date: 10/4/13

SOURCE OF FUNDS: Project Code: 86600 Grant Year FY12 S010A120046 \$85,983.38
Project Code: 86739 Grant Year FY12 S367A120044 \$85,983.38

Request For Appropriation

Department: Finance/Animal Control

Code: 35100

Appropriate from:

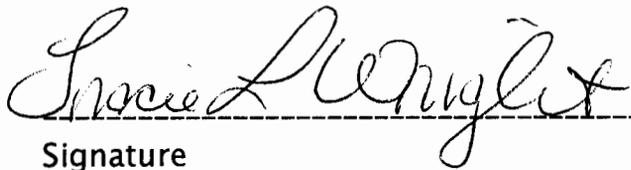
Code	Item	Amount
002404-0009	Spay & Neuter Funds	13.30

Appropriate to:

Code	Item	Amount
35100-3110	Professional Health Services	13.30

Reason for Request:

State tax contributions made from citizens within the County were received. Pursuant to the Code these contributions must be used for discount neauter services.



Signature

11/7/13

Date

Approved:

Board of Supervisors

Date



L. O. Pfeiffer, Jr.
TREASURER OF CUMBERLAND COUNTY
P. O. Box 28
Cumberland, VA 23040
(804) 492-4297
Fax 492-5365



TO: Vivian Seay Giles, County Administrator

FROM: L.O. Pfeiffer, Jr. 

RE: Spay & Neuter Distribution

Date: October 4, 2013

This is to advise you that the Virginia Department of Taxation has remitted \$13.30 to Cumberland County in Spay and Neuter Contributions from FY2013. Please let me know if you need any additional information.

Cc: Tracie Wright
Enclosures

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Lee Pfeiffer

From: Virginia Department of Taxation [vickie.duffey@tax.virginia.gov]
Sent: Thursday, October 03, 2013 4:55 PM
To: Lee Pfeiffer
Subject: FY 2013 Spay & Neuter Distribution



Virginia Department of Taxation

P.O. Box 1115
Richmond, Va. 23218-1115
(804) 367-8031
<http://www.tax.virginia.gov>

FY 2013 Spay & Neuter Distribution

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Dear Local Official,

Today, the Department of Taxation distributed Annual Spay & Neuter contributions received in fiscal year 2013. In accordance with House Bill 2525, the Department of Taxation distributes the contributions which were made to the Spay & Neuter Fund through the voluntary contributions of tax refunds. These contributions are distributed annually to the locality in which the donor/filer resides.

The locality must use the contribution for the provision of low-cost spay and neuter surgeries, or it may make the funds available to any private, nonprofit sterilization program for dogs and cats within the locality. An excerpt from section 58.1-344.3 of the Code of Virginia appears below.

If you have any questions regarding this distribution, please contact the Locality Hotline.

Please distribute this message to the

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appropriate individuals in your locality who can ensure compliance with the statute and those involved in tracking revenues.

Code of Virginia - § 58.1-344.3. Voluntary contributions of refunds requirements.

19. Voluntary contribution to the Spay and Neuter Fund.

All moneys contributed shall be paid to the Spay and Neuter Fund for use by localities in the Commonwealth for providing low-cost spay and neuter surgeries through direct provision or contract or each locality may make the funds available to any private, nonprofit sterilization program for dogs and cats in such locality. The Tax Commissioner shall determine annually the total amounts designated on all returns from each locality in the Commonwealth, based upon the locality that each filer who makes a voluntary contribution to the Fund lists as his permanent address. The State Treasurer shall pay the appropriate amount to each respective locality.

To view the locality distribution payment, please [click here](#).

[Contact the Virginia Department of Taxation By Phone, E-mail, or Live Chat](#)

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Virginia Department of Taxation | Office of Customer Services | P.O. Box 1115 | Richmond | VA | 23218-1115

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Memo

To: Board of Supervisors
From: Rachel Falkenstein, Planning Director
Date: November 4, 2013
CC: File
**RE: Stormwater Management Program
Draft Submittal to DEQ**

Localities have a deadline of December 15 to submit stormwater management program final draft funding and staffing plans and final draft ordinances to the Department of Environmental Quality (DEQ). The county has contracted with Joyce Engineering to assist with program development and Joyce has requested that we provide BOS recommendations for these program components by November 15.

Over the past several months staff has been working with Joyce and a stakeholder group consisting of staff from the 7 counties of Planning District 14 to evaluate options for regional cooperation. The attached document provides staff recommendations that have come out of stakeholder group discussions and analysis.

Please review the attached recommendations and indicate your preferences for the draft staffing plan, draft funding plan, and draft ordinance. Board approval is needed before submitting the draft plans to DEQ. DEQ will review the draft documents and provide comments. Final approval and ordinance adoption is required prior to April 1, 2014.

Attachment

Staff recommendations for program funding, staffing and ordinance

Draft Stormwater Management Ordinance

PFSWCD Plan Review Proposal Letter

**SWM Program Draft Submittal to DEQ
Staff Recommendations**

Draft Staffing Plan:

The Stormwater Management Program has three main components that must be adequately staffed either by county employees (new or existing) or contracted to third party consultants:

Position	Staffing Options	Recommendation
Program administration and enforcement	must be staffed in-house	Zoning Administrator or designee
Plan review	can be staffed by a third party	Peter Francisco Soil and Water Conservation District
Inspections	can be staffed by a third party	Third party contractor with regional partners

Draft Funding Plan:

Staff proposes adopting the statewide recommended fees which were calculated based on estimated program costs to the locality and to the state. Fees can be amended at a later date if we find we can fully fund the program with lower fees.

Statewide VSMP Permit Fees

Disturbed Area (acres)	Statewide Fee	Locality Fee (72%)	DEQ Fee (28%)
≥ 1 < 5	\$2,700	\$1,944	\$756
≥ 5 < 10	\$3,400	\$2,448	\$952
≥ 10 < 50	\$4,500	\$3,240	\$1,260
≥ 50 < 100	\$6,100	\$4,392	\$1,708
≥ 100	\$9,600	\$6,912	\$2,688
Common Plan < 1	\$290	\$209	\$81

Draft Ordinance:

The draft ordinance is based on the state’s model ordinance with minimum requirements incorporated (see attached ordinance).

**AN ORDINANCE TO ADOPT REGULATIONS RELATED TO
STORMWATER MANAGEMENT IN ORDER TO PROTECT WATER QUALITY AND
QUANTITY AND TO COMPLY WITH STATE LAW REQUIREMENTS**

Section 1-1. PURPOSE AND AUTHORITY.

- (a) The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Cumberland County, Virginia and protect the quality and quantity of state waters from the potential harm of unmanaged stormwater, including protection from land disturbing activities causing unreasonable degradation of properties, water quality, stream channels, and other natural resources, and to establish procedures whereby stormwater requirements related to water quality and quantity shall be administered and enforced.
- (b) This Ordinance is adopted pursuant to Article 2.3 (§ 62.1-44.15:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

Section 1-2. DEFINITIONS.

In addition to the definitions set forth in 9VAC25-870-10 of the Virginia Stormwater Management Regulations, as amended, which are expressly adopted and incorporated herein by reference, the following words and terms used in this Ordinance have the following meanings unless otherwise specified herein. Where definitions differ, those incorporated herein shall have precedence.

"Administrator" means the Zoning Administrator for Cumberland County who is authorized to delegate duties and responsibilities set forth in this Ordinance to qualified technical personnel, plan examiners, inspectors, and other employees or third-parties.

"Applicant" means any person submitting an application for a permit or requesting issuance of a permit under this Ordinance.

"Best management practice" or *"BMP"* means schedules of activities, prohibitions of practices, including both structural and nonstructural practices, maintenance procedures, and other management practices to prevent or reduce the pollution of surface waters and groundwater systems from the impacts of land-disturbing activities.

"Board" means the Board of Supervisors of Cumberland County, Virginia.

"Common plan of development or sale" means a contiguous area where separate and distinct construction activities may be taking place at different times on difference schedules.

"Control measure" means any best management practice or stormwater facility, or other method used to minimize the discharge of pollutants to state waters.

"Clean Water Act" or *"CWA"* means the federal Clean Water Act (33 U.S.C §1251 et seq.), formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution

Control Act Amendments of 1972, Public Law 92-500, as amended by Public Law 95-217, Public Law 95-576, Public Law 96-483, and Public Law 97-117, or any subsequent revisions thereto.

"Department" or *"DEQ"* means the Virginia Department of Environmental Quality.

"Development" means land disturbance and the resulting landform associated with the construction of residential, commercial, industrial, institutional, recreation, transportation or utility facilities or structures or the clearing of land for non-agricultural or non-silvicultural purposes.

"General permit" means the state permit titled GENERAL PERMIT FOR DISCHARGES OF STORMWATER FROM CONSTRUCTION ACTIVITIES found in 9VAC25-880-1 et seq. of the Regulations authorizing a category of discharges under the CWA and the Act within a geographical area of the Commonwealth of Virginia.

"Land disturbance" or *"land-disturbing activity"* means a man-made change to the land surface that potentially changes its runoff characteristics including clearing, grading, or excavation except that the term shall not include those exemptions specified in Section 1-3 (c) of this Ordinance.

"Minor modification" means an amendment to an existing permit before its expiration not requiring extensive review and evaluation including, but not limited to, changes in EPA promulgated test protocols, increasing monitoring frequency requirements, changes in sampling locations, and changes to compliance dates within the overall compliance schedules. A minor permit modification or amendment does not substantially alter permit conditions, substantially increase or decrease the amount of surface water impacts, increase the size of the operation, or reduce the capacity of the facility to protect human health or the environment.

"Operator" means the owner or operator of any facility or activity subject to regulation under this Ordinance.

"Permittee" means the person to whom the VSMP Permit is issued.

"Person" means any individual, corporation, partnership, association, state, municipality, commission, or political subdivision of a state, governmental body, including federal, state, or local entity as applicable, any interstate body or any other legal entity.

"Regulations" means the Virginia Stormwater Management Program (VSMP) Permit Regulations, 9VAC25-870-60, as amended.

"Site" means the land or water area where any facility or land-disturbing activity is physically located or conducted, including adjacent land used or preserved in connection with the facility or land-disturbing activity.

"State" means the Commonwealth of Virginia.

"State Board" or *"SWCB"* means the State Water Control Board.

"State Water Control Law" means Chapter 3.1 (§62.1-44.2 et seq.) of Title 62.1 of the Code of Virginia.

"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

"Stormwater" means precipitation that is discharged across the land surface or through conveyances to one or more waterways and that may include stormwater runoff, snow melt runoff, and surface runoff and drainage.

"Stormwater Management Permit" or "VSMP Permit" means an approval to conduct a land-disturbing activity issued by the Administrator for the initiation of a land-disturbing activity, in accordance with this Ordinance, and which may only be issued after evidence of General permit coverage has been provided by the Department.

"Stormwater management plan" means a document or compilation of documents containing materials meeting the requirements of Section 1-6 of this Ordinance.

"Stormwater Pollution Prevention Plan" or "SWPPP" means a document or compilation of documents meeting the requirements of Section 1-5 of this Ordinance, and which include at minimum, an approved erosion and sediment control plan, an approved stormwater management plan, and a pollution prevention plan.

"Subdivision" means the same as defined in Chapter 54, Article III [Definitions] of the Cumberland County, Virginia Code of Ordinances.

"Total maximum daily load" or "TMDL" means the sum of the individual wasteload allocations for point sources, load allocations for nonpoint sources, natural background loading and a margin of safety. TMDLs can be expressed in terms of either mass per time, toxicity, or other appropriate measure. The TMDL process provides for point versus nonpoint source trade-offs.

"Virginia Stormwater Management Act" or "Act" means Article 2.3 (§62.1-44.14:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

"Virginia Stormwater BMP Clearinghouse website" means a website that contains detailed design standards and specifications for control measures that may be used in Virginia to comply with the requirements of the Virginia Stormwater Management Act and associated regulations.

"Virginia Stormwater Management Program," "VSMP," or "Stormwater Management Program" means the program established by the County to manage the quality and quantity of runoff resulting from land-disturbing activities in accordance with state law, and which has been approved by the SWCB.

"Virginia Stormwater Management Program authority" or "VSMP authority" means the County.

Section 1-3. STORMWATER PERMIT REQUIREMENT; EXEMPTIONS.

- (a) Except as provided herein, no person may engage in any land-disturbing activity until a VSMP Permit has been issued by the Administrator in accordance with the provisions of this Ordinance.
- (b) Notwithstanding any other provisions of this Ordinance, the following activities are exempt, unless otherwise required by federal law:
 - (1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;
 - (2) Clearing of lands specifically for agricultural purposes and the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops, livestock feedlot operations, or as additionally set forth by the State Board in regulations, including engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§ 10.1-1100 et seq.) of Title 10.1 of the Code of Virginia or is converted to bona fide agricultural or improved pasture use as described in Subsection B of § 10.1-1163 of Article 9 of Chapter 11 of Title 10.1 of the Code of Virginia;
 - (3) Single-family residences separately built and disturbing less than one acre and not part of a larger common plan of development or sale, including additions or modifications to existing single-family detached residential structures;
 - (4) Land disturbing activities that disturb less than one acre of land area, and which are not part of a larger common plan of development or sale that is one acre or greater of disturbance;
 - (5) Discharges to a sanitary sewer or a combined sewer system;
 - (6) Activities under a State or federal reclamation program to return an abandoned property to an agricultural or open land use;
 - (7) Routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original construction of the project. The paving of an existing road with a compacted or impervious surface and reestablishment of existing associated ditches and shoulders shall be deemed routine maintenance if performed in accordance with this Subsection; and
 - (8) Conducting land-disturbing activities in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations, the Administrator shall be

advised of the disturbance within seven days of commencing the land-disturbing activity and compliance with the requirements of Section 1-8 of this Ordinance is required within 30 days of commencing the land-disturbing activity.

**Section 1-4. STORMWATER MANAGEMENT PROGRAM ESTABLISHED;
SUBMISSION AND APPROVAL OF PLANS; PROHIBITIONS.**

- (a) Pursuant to § 62.1-44.15:27 of the Code of Virginia, the County hereby establishes a Stormwater Management Program for land-disturbing activities and adopts the applicable Regulations that specify standards and specifications for such programs promulgated by the State Board for the purposes set out in Section 1-1 of this Ordinance. The Board hereby designates the Zoning Administrator of Cumberland County as the Administrator of the Stormwater Management Program. The program and regulations provided for in this Ordinance shall be made available for public inspection at the Administrator's office.
- (b) No VSMP Permit shall be issued by the Administrator, until the following items have been submitted to and approved by the Administrator as prescribed herein:
 - (1) A permit application that includes a General permit registration statement which, among other things, certifies that a Stormwater Pollution Prevention Plan (SWPPP) has been prepared in accordance with state law;
 - (2) An erosion and sediment control plan approved in accordance with Article II [Erosion and Sediment Control] of Chapter 34, of the Cumberland County, Virginia Code of Ordinances, also known as the "Cumberland County Erosion & Sediment Ordinance," and:
 - (3) A stormwater management plan that meets the requirements of Section 1-6 of this Ordinance.
- (c) No VSMP Permit shall be issued until evidence of General permit coverage is obtained from DEQ.
- (d) No VSMP Permit shall be issued until the fees required to be paid pursuant to Section 1-15, are received, and a reasonable performance bond required pursuant to Section 1-16 of this Ordinance has been received.
- (e) No VSMP Permit shall be issued unless and until the VSMP Permit application and attendant materials and supporting documentation demonstrate that all land clearing, construction, disturbance, land development and drainage will be done according to the approved stormwater management plan.
- (f) No grading, building or other local permit shall be issued for a property unless a VSMP Permit has been issued by the Administrator, and the Applicant provides a certification that all land clearing, construction, disturbance, land development and drainage will be done according to the approved permit conditions.

- (g) As a condition of permit approval, a construction record drawing for permanent stormwater management facilities shall be submitted to the Administrator upon completion of construction. The construction record drawing shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities have been constructed in accordance with the approved plan. Construction record drawings may not be required for stormwater management facilities for which maintenance agreements are not required pursuant to Section 1-10 (b).

Section 1-5. STORMWATER POLLUTION PREVENTION PLAN; CONTENTS OF PLANS.

- (a) The Stormwater Pollution Prevention Plan (SWPPP) that is required to be prepared before a registration statement for General permit coverage may be submitted to DEQ for approval (as referenced in Section 1-4(b)(1)) shall include the content specified by 9VAC25-870-54, 9VAC25-880-70, and any other applicable regulations including, but not limited to i) a stormwater management plan that meets the requirements of this Ordinance, ii) a County-approved Erosion and Sediment Control plan, and 3.) a pollution prevention plan that meets the requirements of 9VAC25-870-56.
- (b) The SWPPP shall be amended by the operator whenever there is a change in design, construction, operation, or maintenance that has a significant effect on the discharge of pollutants to state waters which is not addressed by the existing SWPPP. The SWPPP shall also be amended by the operator, if an inspection reveals that the SWPPP is inadequate to satisfy applicable regulations. All amendments must be approved by the Administrator, as required.
- (c) The SWPPP must be maintained by the operator at a central location onsite. If an onsite location is unavailable, notice of the SWPPP's location must be posted near the main entrance at the construction site.
- (d) Construction activities that are part of a common plan of development and disturb less than one acre may utilize a SWPPP template provided by DEQ and need not provide a separate stormwater management plan if one has been prepared and implemented for the larger development project, to the extent permitted by state law.

Section 1-6. STORMWATER MANAGEMENT PLAN; CONTENTS OF PLAN.

- (a) The Stormwater Management Plan, required in Section 1-4(b)(3) of this Ordinance, must include the following information and must consider all sources of surface and groundwater flows converted to surface runoff:
 - (1) Contact information including the name, address, and telephone number of the owner and the tax reference number and parcel number of the property or properties affected;

- (2) Information on the type and location of stormwater discharges; information on the features to which stormwater is being discharged including surface waters or karst features, if present, and the predevelopment and postdevelopment drainage areas;
- (3) A narrative that includes a description of current site conditions and final site conditions;
- (4) A general description of the proposed stormwater management facilities and the mechanism through which the facilities will be operated and maintained after construction is complete;
- (5) Information on the proposed stormwater management facilities, including:
 - (i) The type of facilities;
 - (ii) Location, including geographic coordinates;
 - (iii) Acres treated; and
 - (iv) The surface waters or karst features, if present, into which the facility will discharge.
- (6) Hydrologic and hydraulic computations, including runoff characteristics;
- (7) Documentation and calculations verifying compliance with the water quality and quantity requirements of Section 1-7 of this Ordinance.
- (8) A map or maps of the site that depicts the topography of the site and includes:
 - (i) All contributing drainage areas;
 - (ii) Existing streams, ponds, culverts, ditches, wetlands, other water bodies, and floodplains;
 - (iii) Soil types, geologic formations if karst features are present in the area, forest cover, and other vegetative areas;
 - (iv) Current land use including existing structures, roads, and locations of known utilities and easements;
 - (v) Sufficient information on adjoining parcels to assess the impacts of stormwater from the site on these parcels;
 - (vi) The limits of clearing and grading, and the proposed drainage patterns on the site;
 - (vii) Proposed buildings, roads, parking areas, utilities, and stormwater management facilities; and
 - (viii) Proposed land use with tabulation of the percentage of surface area to be adapted to various uses, including but not limited to planned locations of utilities, roads, and easements.

- (b) If an operator intends to meet the water quality and/or quantity requirements set forth in Section 1-7 of this Ordinance through the use of off-site compliance options, where applicable, then a letter of availability from the off-site provider must be included. Approved off-site options must achieve the necessary nutrient reductions prior to the

commencement of the applicant's land-disturbing activity except as otherwise allowed by § 62.1-44.15:35 of the Code of Virginia.

- (c) Elements of a stormwater management plan that include activities regulated under Chapter 4 (§54.1-400 et seq.) of Title 54.1 of the Code of Virginia shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia.

Section 1-7. REVIEW OF STORMWATER MANAGEMENT PLANS.

- (a) The Administrator shall review stormwater management plans and shall approve or disapprove such plans as follows:

- (1) The Administrator shall determine the completeness of a plan in accordance with Section 1-6 of this Ordinance, and shall notify the applicant, in writing, of such determination, within 15 calendar days of receipt. If the plan is deemed to be incomplete, the above written notification shall contain the reasons the plan is deemed incomplete.
- (2) The Administrator shall have an additional 60 calendar days from the date of the communication of completeness to review the plan, except that if a determination of completeness is not made within the time prescribed in subdivision (1), then plan shall be deemed complete and the Administrator shall have 60 calendar days from the date of submission to review the plan.
- (3) The Administrator shall review any plan that has been previously disapproved, within 45 calendar days of the date of resubmission.
- (4) During the review period, the plan shall be approved or disapproved and the decision communicated in writing to the person responsible for the land-disturbing activity or his designated agent. If the plan is not approved, the reasons for not approving the plan shall be provided in writing. Approval or denial shall be based on the plan's compliance with the requirements of this Ordinance.
- (5) If a plan meeting all requirements of this Ordinance is submitted and no action is taken within the time provided above in subdivision (2) for review, the plan shall be deemed approved.

- (b) Approved stormwater management plans may be modified as follows:

- (1) Modifications to an approved stormwater management plan shall be allowed only after review and written approval by the Administrator. The Administrator shall have 60 calendar days to respond in writing either approving or disapproving such request.
- (2) The Administrator may require that an approved stormwater management plan be amended, within a time prescribed by the Administrator, to address any deficiencies noted during inspection.

- (c) The Administrator shall require the submission of a construction record drawing for permanent stormwater management facilities once construction is completed. The Administrator may elect not to require construction record drawings for stormwater management facilities for which recorded maintenance agreements are not required pursuant to Section 1-10 (b).

Section 1-8. TECHNICAL CRITERIA FOR REGULATED LAND DISTURBING ACTIVITIES.

- (a) To protect the quality and quantity of state water from the potential harm of unmanaged stormwater runoff resulting from land-disturbing activities, the County hereby adopts the technical criteria for regulated land-disturbing activities set forth in Part II B of the Regulations, as amended, which shall apply to all land-disturbing activities regulated pursuant to this Ordinance, except as expressly set forth in Subsection (b) of this Section.
- (b) Notwithstanding the foregoing, any land-disturbing activity proposed to occur pursuant to
 - i) a plan of development proffered as part of a condition rezoning and approved by the governing body; ii) any other plan of development or site plan approved by the County, including any plan approved pursuant to a rezoning request, a variance request, or a request for a special use permit; iii) an approved final subdivision plat or iv) an approved preliminary plat where the applicant has diligently pursued final plat approval within a reasonable period of time under the circumstances in accordance with § 15.2-2307 of the *Code of Virginia* was approved by the County prior to July 1, 2012, and for which no coverage under the general permit has been issued prior to July 1, 2014, shall be considered grandfathered and shall not be subject to the technical criteria of Part II B [of the Regulations], but shall be subject to the technical criteria of Part II C [of the Regulations] for those areas that were included in the approval, provided that the Administrator, finds that the following criteria apply:
 - (1) The plat includes conceptual drawing(s) sufficient to provide for the specified stormwater management facilities required at the time of approval;
 - (2) The resulting land-disturbing activity will be compliant with the requirements of Part II C [of the Regulations]; and
 - (3) In the event that the approved plat is subsequently modified or amended in a manner such that there is no increase over the previously approved plat in the amount of phosphorus leaving each point of discharge of the land-disturbing activity through stormwater runoff, and such that there is no increase over the previously approved plat or plan in the volume or rate of runoff, the grandfathering shall continue as before.
- (c) For local, state, and federal projects for which there has been an obligation of local, state, or federal funding, in whole or in part, prior to July 1, 2012, or for which the Virginia Department of Conservation of Recreation has approved a stormwater management plan prior to July 1, 2012, such projects shall be considered grandfathered by the County and shall be subject to the technical requirements of Part II C of the Regulations for those areas that were included in the approval.

- (d) For land-disturbing activities grandfathered Sections (b) or (c) of this Section, construction must be completed by June 30, 2019, or portions of the project not under construction shall become subject to the technical requirements of Subsection (a) above.
- (e) In cases where governmental bonding or public debt financing has been issued for a project prior to July 1, 2012, such project shall be subject to the technical requirements Part IIC of the Regulations, as adopted by the County in Subsection (b) of this Section.

Section 1-9. EXCEPTIONS TO TECHNICAL CRITERIA.

- (a) In approving a Stormwater Management Plan as set forth in Sec. 1-8 of this Ordinance, the Administrator may grant exceptions to the technical requirements of Part II B or Part II C of the Regulations, provided the Administrator finds the following:
 - (1) The exception is the minimum necessary to afford relief;
 - (2) Reasonable and appropriate conditions are imposed so that the intent of the Act, the Regulations, and this Ordinance are preserved;
 - (3) Granting the exception will not confer any special privileges that are denied in other similar circumstances, and;
 - (4) The exception requests is not based upon conditions or circumstances that are self-imposed or self-created. Economic hardship alone is not sufficient reason to grant an exception from the requirements of this Ordinance.
- (b) Exceptions to the requirement that the land-disturbing activity obtain a required VSMP Permit shall not be given by the Administrator, nor shall the Administrator approve the use of a BMP not found on the Virginia Stormwater BMP Clearinghouse Website, or any other control measure duly approved by the Director of DEQ.
- (c) Exceptions to requirements for phosphorus reductions shall not be allowed unless offsite options otherwise permitted pursuant to 9VAC25-870-69 have been considered and found not available.
- (d) Nothing in this Section shall preclude an operator from constructing to a more stringent standard at the operator's discretion.

Section 1-10. LONG-TERM MAINTENANCE OF PERMANENT STORMWATER FACILITIES.

- (a) The Administrator shall require the provision of long-term responsibility for and maintenance of stormwater management facilities and other techniques specified to manage the quality and quantity of runoff. Such requirements shall be set forth in an instrument recorded in the local land records prior to general permit termination or earlier as required by the Administrator and shall at a minimum:

- (1) Be submitted to the Administrator and the County Attorney for review and approval prior to the approval of the stormwater management plan;
 - (2) Recite that they are intended to "run with the land";
 - (3) Provide for all necessary access to the property for purposes of maintenance and regulatory inspections;
 - (4) Provide for inspections and maintenance and the submission of inspection and maintenance reports to the Administrator; and
 - (5) Be enforceable by all appropriate governmental parties.
- (b) At the discretion of the Administrator, such recorded instruments need not be required for stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located, provided it is demonstrated to the satisfaction of the Administrator that future maintenance of such facilities will be addressed through an enforceable mechanism at the discretion of the Administrator.
- (c) If a recorded instrument is not required pursuant to Subsection 1-10 (b), the Administrator shall develop a strategy for addressing maintenance of stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located. Such a strategy may include periodic inspections, homeowner outreach and education, or other method targeted at promoting the long-term maintenance of such facilities. Such facilities shall not be subject to the requirement for an inspection to be conducted by the Administrator.

Section 1-11. MONITORING AND INSPECTIONS.

- (a) The Administrator, or the District, shall inspect the land-disturbing activity during construction for:
- (1) Compliance with the approved erosion and sediment control plan;
 - (2) Compliance with the approved stormwater management plan;
 - (3) Development, updating, and implementation of a pollution prevention plan; and
 - (4) Development and implementation of any additional control measures necessary to address any TMDL.
- (b) The Administrator may require monitoring and reports from the permittee to ensure compliance with the VSMP Permit and to determine whether the measures required in the permit provide effective stormwater management.

- (c) The Administrator may, at reasonable times and under reasonable circumstances, enter any building or upon any property, public or private, for the purpose of obtaining information or conducting surveys or investigations necessary in the enforcement of the provisions of this Ordinance.
- (d) In accordance with a performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement or instrument, the Administrator may also enter any building or upon any property, public or private, for the purpose of initiating or maintaining appropriate actions which are required by the permit conditions associated with a land-disturbing activity when a permittee, after proper notice, has failed to take acceptable action within the time specified.
- (e) In accordance with § 62.1-44.15:40 of the Code of Virginia, the Administrator may require every VSMP Permit applicant or permittee, or any such person subject to VSMP Permit requirements under this Ordinance, to furnish when requested such application materials, plans, specifications, and other pertinent information as may be necessary to determine the effect of such person's discharge on the quality of state waters, or such other information as may be necessary to accomplish the purposes of this Ordinance.
- (f) Post-construction inspections of stormwater management facilities required by the provisions of this Ordinance shall be conducted pursuant to the County's adopted and State Board approved inspection program, and shall occur, at minimum, once within the first two of completion, and then once every five years thereafter, except as may otherwise be provided for in Section 1-10. The County may utilize the inspection reports of the Owner if the inspection is conducted by a person who is licensed as a professional engineer, architect, landscape architect, or land surveyor pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1; a person who works under the direction and oversight of the licensed professional engineer, architect, landscape architect, or land surveyor; or a person who holds an appropriate certificate of competence from the State Board.
- (g) If the Administrator determines that there is a failure to comply with the conditions of a VSMP Permit, notice shall be served upon the permittee or person responsible for carrying out the permit conditions by registered or certified mail to the address specified in the permit application, or by delivery at the site of the development activities to the agent or employee supervising such activities. The notice shall specify the measures needed to comply with the permit conditions and shall specify the time within which such measures shall be completed. Upon failure to comply within the time specified, a stop work order may be issued in accordance with subsection (b) of this Section by the Administrator, or the permit may be revoked. The Administrator may pursue enforcement in accordance with Section 1-14 of this Ordinance.
 - (1) If a permittee fails to comply with a notice issued in accordance with subsection (g) above, within the time specified, the Administrator may issue an order requiring the owner, permittee, person responsible for carrying out an approved plan, or the person conducting the land-disturbing activities without an approved plan or required permit to cease all land-disturbing activities until the violation of the permit has ceased, or an approved plan and required permits are obtained, and specified corrective measures have been completed. Such orders shall be issued in accordance with the County's

local enforcement procedures, and shall become effective upon service on the person by certified mail, return receipt requested, sent to his address specified in the land records of the locality, or by personal delivery by an agent of the County.

- (2) If the Administrator determines that any such violation is grossly affecting or presents an imminent and substantial danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth or otherwise substantially impacting water quality, it may issue, without advance notice or hearing, an emergency order directing such person to cease immediately all land-disturbing activities on the site and shall provide an opportunity for a hearing, after reasonable notice as to the time and place thereof, to such person, to affirm, modify, amend, or cancel such emergency order.
- (3) If a person who has been issued an order is not complying with the terms thereof, the Administrator may institute an injunctive proceeding in accordance with Section 1-14, in addition to any other administrative and/or judicial proceedings initiated.

Section 1-12. HEARINGS

- (a) Any permit applicant or permittee aggrieved by any action of the County taken without a formal hearing, or by inaction of the County, may demand in writing a formal hearing by the Board, or such other local appeals board or designee as may be established by law, provided a petition requesting such hearing is filed with the Administrator within 30 days after notice of such action is given by the Administrator.
- (b) The hearings held under this Section shall be conducted by the Board at a regular or special meeting of the Board or by at least one member of the Board designated by the Chairman to conduct such hearings on behalf of the Board, or by the local appeals body, or the designee at any other time and place authorized.
- (c) A verbatim record and/or a recording of the proceedings of such hearings shall be taken and filed with the Board or the local appeals body or designee. Depositions may be taken and read as in actions at law.
- (d) The Board or its designated member, or the local appeals body, or the designee as the case may be, shall have power to issue subpoenas and subpoenas duces tecum, and at the request of any party shall issue such subpoenas. The failure of a witness without legal excuse to appear or to testify or to produce documents shall be acted upon by the local governing body, or its designated member, whose action may include the procurement of an order of enforcement from the circuit court. Witnesses who are subpoenaed shall receive the same fees and reimbursement for mileage as in civil actions.

Section 1-13. APPEALS.

Any permit applicant or permittee who is aggrieved by a permit or enforcement decision of the County, is entitled to judicial review thereof, provided an appeal is filed within 30 days from the date of the decision being appealed.

Section 1-14. ENFORCEMENT.

- (a) Any person who violates any provision of this Ordinance or who fails, neglects or refuses to comply with any order of the County shall be subject to a civil penalty not to exceed \$32,500 for each violation within the discretion of the court. Each day of violation of each requirement shall constitute a separate offense.
- (b) Violations for which a penalty may be imposed under this subsection shall include but not be limited to the following:
 - (1) Failing to have a general permit registration;
 - (2) Failing to prepare a SWPPP;
 - (3) Having an incomplete SWPPP;
 - (4) Not having a SWPPP available for review as required by law;
 - (5) Failing to have an approved erosion and sediment control plan;
 - (6) Failing to install stormwater BMPs or erosion and sediment controls as required by this Ordinance and/or state law;
 - (7) Having stormwater BMPs or erosion and sediment controls improperly installed or maintained;
 - (8) Operational deficiencies;
 - (9) Failure to conduct required inspections, or having incomplete, improper, or missed inspections.
- (c) The County may issue a summons for collection of the civil penalty and the action may be prosecuted in the appropriate circuit court. In imposing a civil penalty pursuant to this subsection, the court may consider the degree of harm caused by the violation and also the economic benefit to the violator from noncompliance.
 - (1) With the consent of any person who has violated or failed, neglected or refused to obey any provision of this Ordinance, any condition of a permit or state permit, any regulation or order of the County, the County may provide, in an order issued against such person, for the payment of civil charges for violations in specific sums, not to exceed the limit specified in this section. Such civil charges shall be instead of any appropriate civil penalty that could be imposed under this section.
 - (2) Any civil charges collected shall be paid to the locality or state treasury pursuant to subsection (d) of this Section.

- (d) Any civil penalties assessed by a court as a result of a summons issued by the County shall be paid into the treasury of the County to be used for the purpose of minimizing, preventing, managing, or mitigating pollution of the waters of the locality and abating environmental pollution therein in such manner as the court may, by order, direct.
- (e) Notwithstanding any other civil or equitable remedy provided by this section, any person who willfully or negligently violates any provision of this Ordinance, any order of the County, any condition of a permit, or any order of a court shall be guilty of a misdemeanor punishable by confinement in jail for not more than 12 months and a fine of not less than \$2,500 nor more than \$32,500, either or both.
- (f) Any person who knowingly violates any provision of this Ordinance, any regulation or order of the VSWCB or the County, any condition of a permit or any order of a court as herein provided, or who knowingly makes any false statement in any form required to be submitted under this chapter or knowingly renders inaccurate any monitoring device or method required to be maintained under this chapter, shall be guilty of a felony punishable by a term of imprisonment of not less than one year nor more than three years, or in the discretion of the jury or the court trying the case without a jury, confinement in jail for not more than 12 months and a fine of not less than \$5,000 nor more than \$50,000 for each violation. Any defendant that is not an individual shall, upon conviction of a violation under this subsection, be sentenced to pay a fine of not less than \$10,000. Each day of violation of each requirement shall constitute a separate offense.
- (g) Any person who knowingly violates any provision of this Ordinance, and who knows at that time that he thereby places another person in imminent danger of death or serious bodily harm, shall, upon conviction, be guilty of a felony punishable by a term of imprisonment of not less than two years nor more than 15 years and a fine of not more than \$250,000, either or both. A defendant that is not an individual shall, upon conviction of a violation under this subsection, be sentenced to pay a fine not exceeding the greater of \$1 million or an amount that is three times the economic benefit realized by the defendant as a result of the offense. The maximum penalty shall be doubled with respect to both fine and imprisonment for any subsequent conviction of the same person under this subsection.
- (h) Any person violating or failing, neglecting, or refusing to obey any rule, regulation, ordinance, order, or any permit condition issued by the Locality or any provisions of this chapter may be compelled in a proceeding instituted in any appropriate court by the Locality to obey same and to comply therewith by injunction, mandamus or other appropriate remedy. Any person violating or failing, neglecting, or refusing to obey any injunction, mandamus, or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty as set forth in subsection (a) of this Section.
- (i) In any action to enjoin a violation or a threatened violation of the provision of this Ordinance, the County may apply to the appropriate court in any jurisdiction wherein the land lies and is not required to show that an adequate remedy at law does not exist.

1-15. FEES

- (a) Fees for coverage under the general Permit shall be imposed by the County in accordance with Table 1 of the County's Stormwater Management Fee Schedule. Sites purchased for development within a previously permitted common plan of development or sale shall be subject to fees in accordance with the disturbed acreage of the site or sites according to Table 1.
- (b) Fees for permit modifications (not including minor modifications) or transfer of registration statements from the general Permit shall be imposed in accordance with Table 2 of the County's Stormwater Management Fee Schedule. The fee assessed shall be based on the total disturbed acreage of the site, in accordance with Table 2.
- (c) Fees for annual permit maintenance shall be imposed in accordance with Table 3 of the County's Stormwater Management Fee Schedule, including fees imposed on expired permits that have been administratively continued. The maintenance fees shall apply until the permit coverage is terminated.
 - a. General permit coverage maintenance fees shall be paid annually to the County by the anniversary date of general permit coverage. No permit will be reissued or automatically continued without payment of the required fee. General permit coverage maintenance fees shall be applied until a Notice of Termination is effective.
- (d) No permit application fees will be assessed to:
 - a. Permittees who request minor modifications to permits, however any such permit modification that results in any change to an approved stormwater management plan that requires additional review by the Administrator shall not be exempt pursuant to this section.
 - b. Permittees whose permits are modified or amended at the request of the Department, excluding errors in the registration statement identified by the Administrator or errors related to the acreage of the site.
- (e) All incomplete payments will be deemed as nonpayments, and the applicant shall be notified of any incomplete payments. Interest may be charged for late payments at the underpayment rate set forth in §58.1-15 of the Code of Virginia and is calculated on a monthly basis at the applicable periodic rate. A 10% late payment fee shall be charged to any delinquent (over 90 days past due) account. The County shall be entitled to all remedies available under the Code of Virginia in collecting any past due amount.
- (f) The Stormwater Management Fee Schedule shall be adopted by the Board by Resolution, and may be amended by the Board, from time to time, in the same manner, provided that the amount of fees charged shall conform to state law requirements.
- (g) The Administrator shall not review any stormwater management plan for coverage or modification until the fees required by this Section are paid as required by the County.

1-16. Performance Bond.

Prior to issuance of any permit, the Applicant shall be required to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement acceptable to the County Attorney, to ensure that measures could be taken by Cumberland County at the Applicant's expense should he fail, after proper notice, within the time specified to initiate or maintain appropriate actions which may be required of him by the permit conditions as a result of his land disturbing activity. If Cumberland County takes such action upon such failure by the Applicant, the County may collect from the Applicant for the difference should the amount of the reasonable cost of such action exceed the amount of the security held, if any. Within 60 days of the completion of the requirements of the permit conditions, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the Applicant or terminated. Notwithstanding the foregoing provisions, at the discretion of the Administrator, a performance bond need not be required for stormwater management facilities designed to treat stormwater runoff primarily from an individual owner-occupied residential lot on which they are located, provided it is demonstrated to the satisfaction of the Administrator that measures could be taken by Cumberland County at the Applicant's expense to initiate or maintain such facilities.

1-17. Severability.

If any court of competent jurisdiction invalidates any provision of this Ordinance, the remaining provisions shall not be effected and shall continue in full force and effect.



PETER FRANCISCO
SOIL AND WATER CONSERVATION DISTRICT
16842 W. JAMES ANDERSON HWY • BUCKINGHAM, VIRGINIA 23921
PHONE (434) 983-7923 • FAX (434) 983-4759

SERVING BUCKINGHAM AND CUMBERLAND COUNTIES



September 30, 2013

Cumberland County
Rachel Falkenstein
P.O. Box 1101
Courthouse Circle
Cumberland, VA 23040

RE: Proposal for Stormwater Management Plan Reviews

Dear Ms. Falkenstein:

The Peter Francisco District would like to propose to your County Administrator and the Cumberland Board of Supervisors our offer to **review** Stormwater Management Plans. Currently, the District reviews E&S plans for the County now. Adding this additional service, would be a collaborative effort from the District.

We offer the County a fee of approximately **\$3,000/year** for services with Stormwater Management. The proposed fee for this year includes training and a minimal number of plans to review. A substantial increase of plans would require the District to revisit with the County any fee changes. The \$3,000 for this year covers our reviewer's training, salary/benefits, rental space, travel time, documentation and follow-up at approximately 15-20 hours on a normal plan at \$50/hour. A complicated or returned plan will require additional hours. In talking with several other soil and water districts, this fee is reasonable.

The District will have one person trained as a reviewer. If our trained reviewer were to leave or be discharged, I cannot guarantee an immediate replacement (due to hiring and training), at which time the County would have to find an alternative reviewer.

If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Sherry S. Ragland".

Sherry S. Ragland
District Manager

Current County Projects		
Project	Status Summary	Staff Contact
Cobbs Creek Reservoir	Staff has finished reviewing property acquisition plats. Henrico is in the process of making offers to property owners. The Phase 1 site plan which includes clearing for the utility relocation has been given final approval. Due to slower than expected property aquisition process and project delays, Henrico now hopes to begin construction on Phase I in Spring 2014. Staff will be meeting with project partners later this month to begin discussiong recreation at the reservoir.	Rachel Falkenstein
County Code Updates	The Planning Commission is working on a review of our current business zoning districts and considering adding a mixed-use zoning district in the courthouse area.	Rachel Falkenstein
Emergency Services Training	Four members of staff, two citizen volunteers and one BOS member have completed WebEOC required training. Kristen Wood has volunteered to do CERT Training for staff if we are interested. Additional training is scheduled for staff in late November.	Jennifer Roberts
Emergency Operations Plan (EOP) for Cumberland County	The 2013 EOP will be presented to the BOS for approval upon its completion in November. Staff is working with Kristen Wood from Richmond Regional and VCU students on completion of the project.	Jennifer Roberts
Interactive GIS	The County has received a grant from the Virginia Department of Emergency Management to provide online GIS to improve access to county data for emergency responders and citizens. Cumberland has contracted with InteractiveGIS to set up the program and host the data. Roll out is anticipated in December.	Rachel Falkenstein Mackenzie Tate
Midland Trail Scenic Byway Designation	The Midland Trail group submitted an application to the state to review Route 60 for scenic byway designation on May 31. The state has visited the proposed route and will be making a determination on whether or not the route will qualify as a scenic byway. The route is planned to start in Cumberland County at the crossroads of Route 60 and Route 622.	Vivian Giles Rachel Falkenstein
Poor House Road Industrial Park	The IDA has received a permit from DEQ to impact wetlands within the business park. IDA is working with Dewberry to prepare a water supply plan and engineering plans for providing water to the business park. Ag Renewable Resources (ARR) is the current tenant on lot 2 of the industrial park but project partners have indicated they have not been able to secure financing for the project and may not be proceeding further.	Vivian Giles Rachel Falkenstein
Public Waterline	The western waterline extension and connections are complete. The eastern waterline extension is in near completion. The final construction meeting is scheduled for later this month. Connections well be put out to bid afterwards.	Jennifer Roberts Gary Thompson
REZ 13-01 Pillai Estate: R-2 to B-1	In July the BoS approved rezoning of tax map parcel 45-A-11 from R-2 Residential to B-1 Business to allow for the placement of a wholesale bakery and potential future businesses. Applicant has submitted entrance site plan and is awaiting VDOT approval.	Rachel Falkenstein
SERCAP Grant	D&A Construction has completed LMI western waterline connections along Route 60 and Fleming Rd. Staff is in the process of gathering quotes for the cost of Eastern Extension LMI connections. The remaining SERCAP funds will be awarded through lottery.	Jennifer Roberts Gary Thompson
Stormwater Management Program Development	DEQ is requiring localities to develop local stormwater management programs which will go into effect July 1, 2014. DEQ has awarded a grant to the 7 counties in Planning District 14 (which includes Cumberland) to explore opportunities for regional cooperation. The counties have selected Joyce Engineering to evaluate the feasiblitiy of a regional program. The BoS will be required to approve a fee schedule, staffing plan and draft ordinance by December 15, 2013. Final program adoption is required by April 1, 2014.	Rachel Falkenstein

Treasurer's Office
Outstanding Collections Report

October 2013

Real Estate

	<u>As of 9/30/13</u>	<u>As of 10/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 13,196.72	\$ 13,068.97	\$ 127.75	0.97%	
2006	7,848.63	7,824.39	24.24	0.31%	
2007	11,995.09	11,952.09	43.00	0.36%	
2008	20,442.24	20,166.65	275.59	1.35%	
2009	38,019.46	36,579.80	1,439.66	3.79%	
2010	84,202.34	79,967.79	4,234.55	5.03%	\$ 160.86
2011	157,013.93	143,881.76	13,132.17	8.36%	156.26
2012	266,866.34	249,362.51	17,503.83	6.56%	156.26
2013 (1st Half)	255,932.20	235,307.80	20,624.40	8.06%	250.89
Total	\$ 855,516.95	\$ 798,111.76	\$ 57,405.19		

Personal Property

	<u>As of 9/30/13</u>	<u>As of 10/31/13</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2008	\$ 43,860.75	\$ 43,148.55	\$ 712.20	1.62%	\$ 377.86
2009	34,125.54	33,253.05	872.49	2.56%	347.04
2010	43,182.17	42,078.80	1,030.42	2.38%	270.31
2011	54,132.96	52,896.87	1,236.09	2.28%	175.63
2012	114,527.85	104,765.68	10,408.22	9.09%	190.00
Total	\$ 289,829.27	\$ 276,142.95	\$ 14,259.42		

Collection Rates - As of October 31, 2013

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2013 (First Half)	91.96%	91.41%	+ 0.55%
Year 2	95.71%	95.25%	+ 0.46%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2012	96.27%	96.37%	- 0.10%
Year 2	98.10%	98.02%	+ 0.08%

MONTHLY RECYCLE TOTALS REPORT

October 2013

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
10/7/2013	2 lbs. ALUM. 7 lbs. PLASTIC	64 Lbs.	158 Lbs.	5 lbs. ALUM. 23 lbs. PLASTIC	28 Lbs	133 Lbs.
10/14/2013	2 lbs. ALUM. 5 lbs. PLASTIC	17 Lbs.	74 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	20 Lbs	69 Lbs.
10/21/2013	1 lbs. ALUM. 5 lbs. PLASTIC	8 Lbs.	30 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	7 Lbs	24 Lbs.
10/28/2013	1 lbs. ALUM. 10 lbs. PLASTIC	11 Lbs.	59 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	15 Lbs	44 Lbs.
MONTHLY TOTALS	6 LBS. - ALUM. 27 LBS. PLASTIC	100 lbs.	321 LBS.	5 LBS. - ALUM. 23 LBS. PLASTIC	70 lbs.	270 LBS.

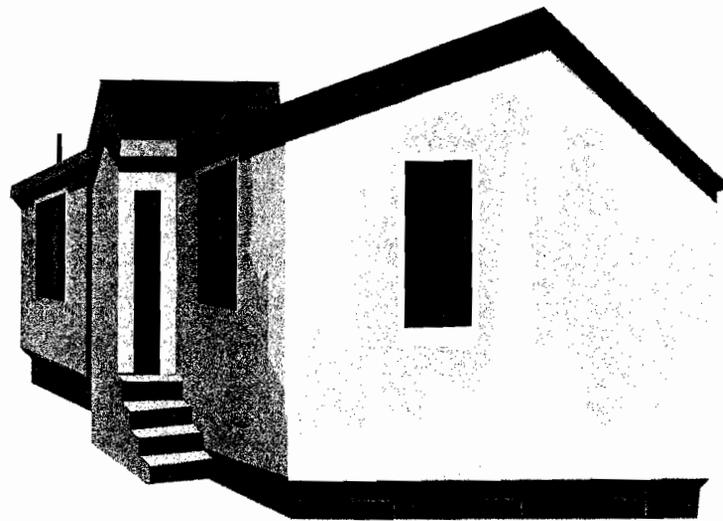
Transactions for DMV Select

October 2013

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	62	\$4,025.26	9	17	31	\$1,579.84	3
2	22	\$743.26	3	18	40	\$1,887.32	5
3	35	\$1,410.00	5	19			
4	35	1307.25	6	20			
5				21	34	\$1,398.75	5
6				22	15	\$415.25	2
7	37	\$1,248.67	3	23	28	\$1,794.25	2
8	42	3747.19	4	24	20	\$2,407.97	2
9	20	\$695.00	2	25	27	\$2,049.83	3
10	15	\$923.01	4	26			
11	28	\$1,395.35	11	27			
12				28	47	\$3,662.66	1
13				29	32	\$1,282.00	7
14				30	38	\$1,531.08	4
15	44	\$2,643.58	4	31	75	\$3,729.90	5
16	31	\$1,555.25	2		758	\$41,432.67	92

CUMBERLAND COUNTY

BUILDING INSPECTIONS
DEPARTMENT



OCTOBER
2013

MONTHLY
REPORT

October	Current Month 2012	YTD 2012	Current Month 2013	YTD 2013
Singlewides	1	9	1	10
Doublewides	0	9	2	8
Modular	0	5	0	5
New Homes	3	11	1	11
Ag & Exempt	0	5	0	4
Garages & Carports	0	18	0	13
Additions & Remodels	0	18	1	19
Misc	11	94	15	160
Commercial	2	23	6	34
Totals	16	190	26	263
Total Fees Collected	\$2,340.70	\$29,058.60	\$3,996.86	\$30,563.07
E-911 Fees Collected	\$48.00	\$228.00	\$24.00	\$168.00
Zoning Fees Collected	\$0.00	\$10.00	\$10.00	\$140.00
S & E Fees Collected	\$0.00	\$0.00	\$0.00	\$50.00
Total Estimated Value	\$564,375.00	\$5,048,167.00	\$587,181.00	\$5,084,087.00
Admin. Fees	\$0.00	\$190.00	\$0.00	\$110.50
CO's Issued	8	36	5	29

At a meeting of the Cumberland County Board of Supervisors held at 6:00 p.m. on the 8th day of October 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Vivian Giles, County Administrator / Attorney
Rachel Falkenstein, Planning Director
Meghan Huddleston, Deputy Clerk

Also Present: ***Cumberland County Planning Commission***
Randy Bryant, District 1
Patricia Pedrick, District 2, Vice-Chairman
Bill Burger, District 3, Chairman
Hubert Allen, District 4
Larry Atkins, At Large
Irene Wyatt, At Large

Absent: Parker Wheeler, District 5
Roland Gilliam, Planning Commission District 5

1. Call to Order / Roll Call
a) Board of Supervisors

The Chairman of the Board of Supervisors, Mr. Meinhard called the meeting to order and the County Administrator, Vivian Giles called the Roll.

b) Planning Commission

The Chairman of the Planning Commission Dr. William Burger, called the meeting to order and called the Roll of the Cumberland County Planning Commission.

2. Moment of Silence and Pledge of Allegiance

The Chairman of the Board of Supervisors lead the Moment of Silence and asked Dr. Burger lead the Pledge of Allegiance.

3. Approval of Agenda

a) Board of Supervisors

On a motion by Supervisor Osl and carried the Board approved the Agenda.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

b) Planning Commission

On a motion by Commissioner Pedrick and carried the Planning Commission approved the Agenda

Vote: Mr. Bryant – aye Mr. Pedrick – aye
Dr. Burger – aye Mr. Allen – aye
Ms. Wyatt – aye Mr. Atkins – aye

4. Stormwater Management

- a) Proposal for Stormwater Management Plan Reviews
- b) Stormwater Management Draft Ordinance

Planning Director Rachel Falkenstein noted that copies of the Proposal for Stormwater Management Plan Reviews and the Stormwater Management Draft Ordinance were included in the packet.

5. **Presentation**
Joyce Engineering

Ms. Jenny Johnson and Mr. Lee Hill from Joyce Engineering reviewed a PowerPoint presentation for the Board of Supervisors and the Planning Commission. (Copy of the presentation is included in the Official Board File)

6. **Adjourn**

- a) Board of Supervisors Regular monthly meeting, October 8, 2013 at 7:00pm

On a motion by Supervisor Ingle and carried the Board adjourned to their Regular monthly meeting, October 8, 2013 at 7:00pm

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

- b) Planning Commission Regular monthly meeting, October 21, 2013 at 6:30pm

On a motion by Commissioner and carried the Planning Commission adjourned to their regular monthly meeting, October 21, 2013 at 6:30pm

Vote: Mr. Bryant – aye Mr. Pedrick – aye Mr. Atkins – aye
Dr. Burger – aye Ms. Wyatt – aye
Mr. Allen – aye

David Meinhard, Chairman

Vivian Giles, County Administrator

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 8th day of October 2013, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
David Meinhard, District 4, Chairman
Vivian Giles, County Administrator / Attorney
Rachel Falkenstein, Planning Director
Meghan Allen, Deputy Clerk

Absent: Parker Wheeler, District 5

1. Moment of Silence and Pledge of Allegiance

The Pledge of Allegiance was led by Supervisor Meinhard

2. Approval of Agenda

On a motion by Supervisor Osl and carried the Board approved the Agenda as amended:

6. County Attorney/County Administrator

l) Appropriation \$10,908 Circuit Court Clerk's Office

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

3. Public Hearing

a) CA 13-04 Accessory Structure Setbacks

Planning Director Rachel Falkenstein advised the Board that the Planning Commission recommends unanimously the adoption of CA 13-04 following a public hearing on the matter and full consideration of the need to ensure an un-encroached setback of five feet for utility buildings following a public hearing at which one citizen spoke.

On a motion by Supervisor Osl and carried the Board approved CA 13-04 Accessory Structure Setbacks

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

b) Lease of County Property 1550 Anderson Highway

County Administrator/Attorney Vivian Giles advised the Board that this property was being leased for use by The Daily Bread, but they could no longer continue using the building. Piedmont Senior Resources has approached the County about filling out the 2013-2014 term of the current lease but would need Board approval to do so.

On a motion by Supervisor Ingle and carried the Board approved the Lease of County Property, 1550 Anderson Highway to Piedmont Senior Resources on the same terms as the current lease.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

4. Public Comments

There were no citizens signed up to speak.

5. **State and Local Department/Agencies**

- a) Resolution of Appreciation Donald Bishop
- b) VDOT

There was no representative present from VDOT.

- c) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin advised the Board that CTE teacher Angela Whittaker received the 2013 Virginia Conservation Education of the Year Award; Virginia School Board Association Conference is in November and the Cumberland School Board will be attending; Thirteen (13) teachers have applied for the Strategic Compensation Grant; This week is Homecoming Week; High School Freshman, Chase Grubbs is the first golfer to compete in the state competition; The Cumberland County Public School Foundation Walk for Education raised \$3,712.26; October 24th is parent-teacher conferences; High School Junior Alexa Massey was selected to have her artwork displayed at Longwood University's new art center; Middle and High School Media Specialist Honor Zalewski had a lesson plan published in the AASL Standards for Twenty-first Century Learner Lesson Plan Database; The Schools are above the expected goal for enrollment; Educator for a Day will be November 13th; Community Breakfast will be November 25th.

- d) Bright Hope Community Center

Ms. McClinton from the Bright Hope Community Center advised the Board that they are still requesting

real estate tax exemption, they cannot afford to pay taxes and the costs of keeping the building maintained. She felt that having this place has been great at helping the community come together.

6. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for September 2013 and October 2013. Approved bills for October total \$43,473.43. Ratified bills for September warrants total \$381,587.42 with check numbers ranging from 66901-67055. Direct Deposits total \$155,371.44.
- 2) Monthly Budget Report
- 3) Year-end Transfers

On a motion by Supervisor Osl and carried the Board approved the consent agenda with the exclusion of the bill from Piedmont Regional Jail.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

On a motion by Supervisor Meinhard and carried the Board approved to withhold payment of the bill received from Piedmont Regional Jail.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

b) Approval of Minutes

On a motion by Supervisor Osl and carried the Board approved the minutes.

Vote: Mr. Osl – aye Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

c) Appropriation \$6,366 Litter Grant Program

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$6,366 for Litter Grant Program

Vote:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

d) Appropriation \$638.90 Insurance Reimbursement

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$638.90 for Insurance Reimbursement

Vote:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

e) Appropriation \$10,262.14 Insurance Reimbursement

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$10,262.14 for Insurance Reimbursement

Vote:

Mr. Osl – aye

Mr. Banks – aye

Mr. Ingle – aye

Mr. Meinhard – aye

f) Appropriation \$389.61 Insurance Reimbursement

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$389.61 for Insurance Reimbursement

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
g) Board Committee Appointments

h) SVCC Memorandum of Understanding and Local Match

County Administrator Vivian Giles advised that Southside Community College is requesting a local match from the County in order to receive a grant to assist with G.E.D. Programs for adults.

On a motion by Supervisor Banks and carried the Board approved to appropriate the funds requested by Southside Virginia Community College to include funds to be provided by Cumberland County Public Schools in the amount of approximately \$2,000 for this purpose.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

i) Virginia Retirement System VLDP Resolution

County Administrator Vivian Giles advised that the Board that she recommended that the County opt out of the plan with Virginia Retirement System, that some of the private companies are cheaper.

On a motion by Supervisor Banks and carried the Board approved that the County Opt Out of the VRS Disability program and adopt the resolution as follows

**RESOLUTION of the
CUMBERLAND COUNTY BOARD OF SUPERVISORS
Irrevocable Election Not to Participate in Virginia Local Disability
Program**

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the Code of Virginia, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before September 1, 2013, or November 1, 2013 with extension, request that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the Code of Virginia, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, it is the intent of **Cumberland County, Employer Code 55124**, to make this irrevocable election to request that its eligible employees not participate in VLDP;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Cumberland County irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

RESOLVED that, as an integral part of making this irrevocable election, Cumberland County certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Adopted in Cumberland County, Virginia this 8th day of October, 2013.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

j) Cobb’s Creek Reservoir Authorize Condemnation Proceedings

On a motion by Supervisor Banks and carried the Board approved the prepared resolution amended as follows.

**BOARD OF SUPERVISORS OF THE
COUNTY OF CUMBERLAND, VIRGINIA**

**RESOLUTION GRANTING CONSENT TO HENRICO COUNTY
FOR THE COBBS CREEK RESERVOIR AND THE APPOINTMENT OF
LEGAL
COUNSEL FOR POSSIBLE CONDEMNATIONS RELATING TO LAND
ACQUISITION FOR THE COBBS CREEK RESERVOIR PROJECT**

October 8, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Circuit Courtroom at Cumberland County, Virginia, commencing at 7:00 p.m., September 10, 2013, the following actions were taken during the meeting of the Board at which time County staff provided input with regard to the above-referenced matter:

On a motion by Supervisor Banks, it was moved that the Board of Supervisors of Cumberland County approve and adopt the following Resolution with regard to the Cobbs Creek Reservoir project;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
William F. Osl, Jr.	Aye
Lloyd Banks, Jr.	Aye
Kevin Ingle	Aye
David Meinhard	Aye
Parker Wheeler	Absent

Dated: October 8, 2013

Attested: _____

Vivian Seay Giles, Clerk
Cumberland County
Board of Supervisors

WHEREAS, Cumberland County and Henrico County have entered into a *Memorandum of Understanding*, dated August 10, 2010, to cooperate in the land acquisition for and construction of the Cobbs Creek Reservoir (the “Reservoir”) to meet the current and future needs of Cumberland County, Powhatan County and Henrico County as well as to enhance the James River environment;

WHEREAS, pursuant to paragraph six of the *Memorandum of Understanding*, Cumberland County amended its Comprehensive Plan at the Board Meeting on August 13, 2013 to include the proposed Reservoir;

WHEREAS, pursuant to paragraph twelve of the *Memorandum of Understanding*, Cumberland County agreed to provide the consent of its Board of Supervisors for the Reservoir pursuant to §15.2-5122 and to commit that Cumberland County will not revoke its consent for any period during which Henrico County wishes to operate or use the Reservoir for its water supply needs;

WHEREAS, pursuant to paragraph three of the *Memorandum of Understanding*, Cumberland County agreed to exercise its power of eminent domain to obtain all property and easements Henrico County deems necessary for the Reservoir but is unable to purchase through good faith negotiations with owners, and that Henrico County agreed to reimburse Cumberland County for all reasonable costs, including reasonable attorney's fees, which Cumberland County incurs in acquiring property and easements for Henrico by eminent domain.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. In accordance with the terms of the *Memorandum of Understanding*, and pursuant to §15.2-5122 of the Code of Virginia (1950), as amended, the Board of Supervisors of Cumberland County hereby grants its consent to Henrico County for the construction, provision and operation of the Reservoir in Cumberland County based upon the location, character, and extent of the Reservoir as stated and shown in the amended Comprehensive Plan.
- c. In accordance with the terms of the *Memorandum of Understanding*, Cumberland County agrees that it will not revoke its consent to Henrico County for the construction, provision and operation of the Reservoir for any period during which Henrico wishes to operate or use the Reservoir for its water supply needs.
- d. In accordance with the terms of the *Memorandum of Understanding*, Cumberland County hereby authorizes the hiring and appointment of the law firm, Randolph, Boyd, Cherry and Vaughan, to provide legal counsel in conjunction with the County Attorney to Cumberland County in regard to land acquisition for the Reservoir and Cumberland County's possible use of its power of eminent domain to acquire land for the Reservoir. Cumberland County further authorizes Randolph, Boyd, Cherry and Vaughan to institute condemnation proceedings, if necessary, once all statutory prerequisites have been met. In addition, Randolph, Boyd, Cherry and Vaughan is authorized to retain a qualified and experienced right-of-way negotiator to contact the Landowners and make the appropriate offers to purchase the property and easements necessary for the Reservoir which Henrico County was unable to

purchase through prior negotiations. Cumberland County authorizes the hiring of Randolph, Boyd, Cherry and Vaughan and negotiators at rates approved by Henrico County, all fees and costs of such firm and all acquisitions, including fees and costs for a negotiator, to be paid directly by Henrico County pursuant to the *Memorandum of Understanding*. The Chairman of the Cumberland County Board of Supervisors and the Cumberland County Administrator are authorized to execute, together or alone, any and all documentation for these purposes.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye

k) Appomattox River Gauge

County Administrator Vivian Giles advised the Board that The Town of Farmville is requesting Cumberland contribute to pay for the Appomattox River Gauge.

On a motion by Supervisor Meinhard and carried the Board approved not to contribute any funds to the Appomattox River Gauge.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye

l) Appropriation \$10,908 Circuit Court Clerk's Office

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$10,908.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye

7. **Planning Director's Report**

a) Update on Planning Commission Activities

There were no updates for the Planning Commission.

b) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions. She also noted that

8. **Public Comments (Part 2)**

There were two (2) citizens signed up to speak. Their comments for the Board included: Request for the Board to support the Bright Hope Community Center; Thank you to the Board for keeping the citizens informed; And a request to get a representative from Piedmont Regional Jail to explain spending and costs.

9. **Board Member Comments**

Supervisor Ingle commented about a letter received in regards to the Cumberland Volunteer Rescue Squad commending the service that Kasey Basienger and Ben Pfeiffer provided.

Supervisor Meinhard commented that he wanted to thank everyone who came out.

10. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

11. Adjourn - Public Meeting Thursday, October 10, 2013

David Meinhard, Chairman

Vivian Giles, County Administrator

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 10th day of October 2013, at the Cumberland County Circuit Court Room:

Present: Lloyd Banks, Jr., *District 2, Vice-Chairman*
Kevin Ingle, *District 3*
David Meinhard, *District 4, Chairman*
Vivian Giles, *County Administrator / Attorney*
Rachel Falkenstein, *Planning Director*
Meghan Allen, *Deputy Clerk*

Also Present: Arthur Petrini, *Director of Public Utilities*
Tim Foster, *Deputy County Manager for Community Operations*
William "Bill" Mawyer, *Assistant Director of Public Utilities*
Paul Peterson, *Project Manager*

Absent: William F. Osl, Jr., *District 1*
Parker Wheeler, *District 5*

1. Moment of Silence and Pledge of Allegiance

The Pledge of Allegiance was led by Supervisor Ingle.

2. Approval of Agenda

On a motion by Supervisor Banks and carried the Board approved the Agenda

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Meinhard – aye

3. **Presentation – Henrico County**

Mr. Arthur Petrini introduced the representatives from Henrico County.

Mr. Bill Mawyer reviewed the beginning portion of the presentation then Mr. Paul Peterson reviewed the end portion of the presentation. During the presentation Board Members and citizens asked numerous questions and members of Henrico County Staff answered their questions.

4. **Public Comments**

There were three (3) citizens signed up to speak. Their comments for the Board included: Being in favor of the Reservoir and think the County is getting a good deal; Having some type of recreation area will be the main source of revenue for the County; Environmental concerns and not being able to see the water.

5. **Board Member Comments**

Supervisor Banks commented that being able to view the water was important, and that he wanted to thank everyone who came out.

Supervisor Ingle commented that it was a very informative meeting.

Supervisor Meinhard commented that he appreciated Henrico County for coming out and he agreed that Cumberland County is getting a good deal on this.

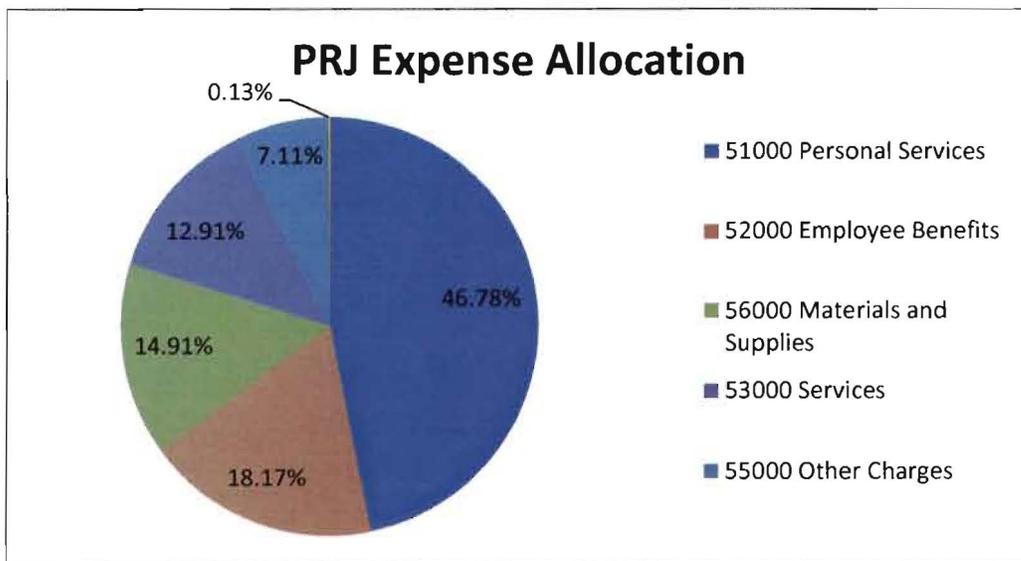
6. **Adjourn** - Regular Monthly Meeting, Tuesday, November 12, 2013

David Meinhard, Chairman

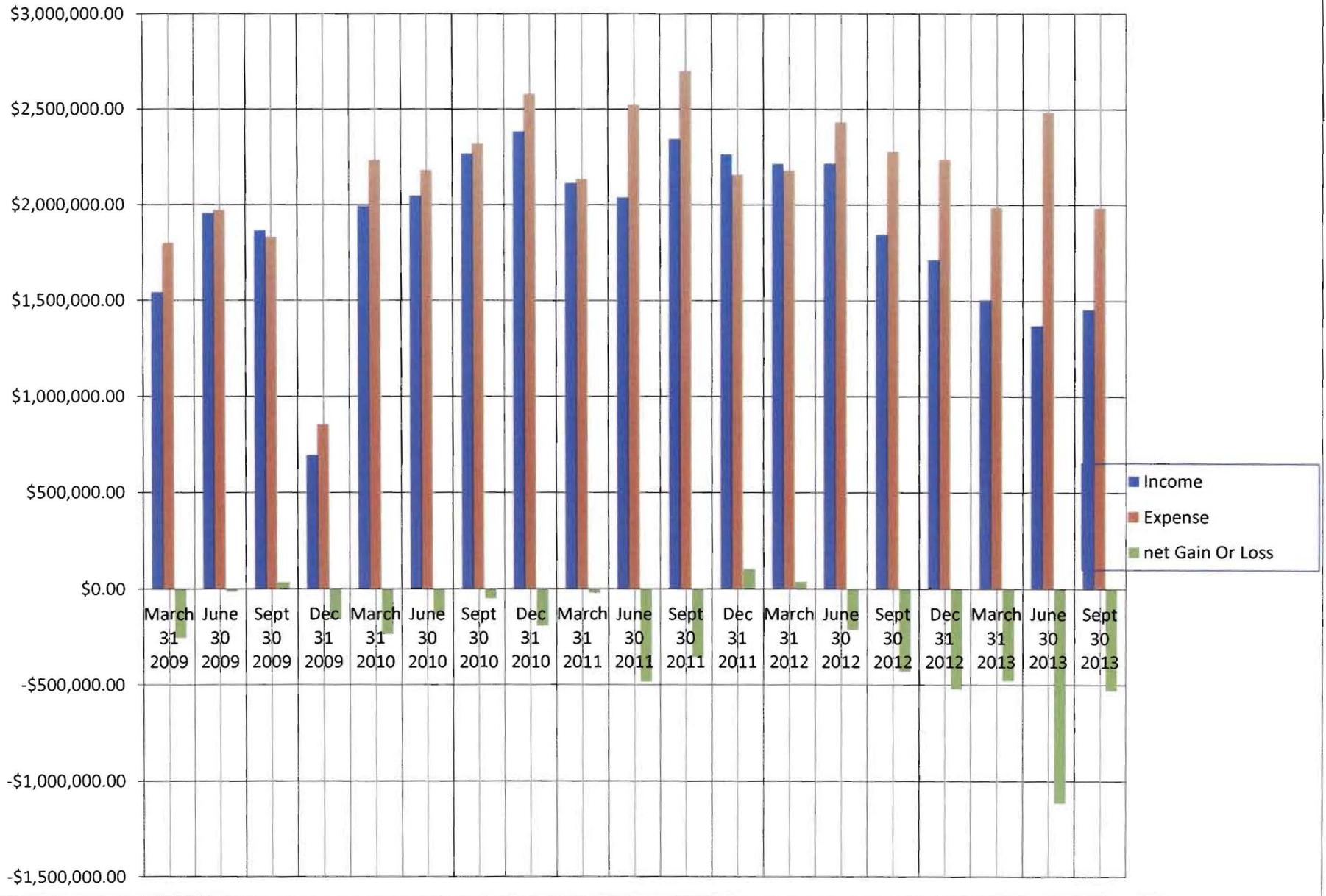
Vivian Giles, County Administrator

Expense Summary July 1 through November 6,2013

line item	Expense Category	% of Use
51000	Personal Services	46.78%
52000	Employee Benefits	18.17%
56000	Materials and Supplies	14.91%
53000	Services	12.91%
55000	Other Charges	7.11%
59000	Other Use of Funds	0.13%



Piedmont Regional Jail Income/Expense Comparison



Factors that have increased county funding of Piedmont Regional Jail

Revenue is down due to the Department of Justice Investigation and overestimated Revenue in Budget

Mediko	\$500,000.00
6 Officers	\$197,934.48
Inmate medical Bill - this is impossible to predict	\$91,000.00
Payroll Reserve	\$200,000.00
Total	\$988,934.48

reimbursed to counties for initial contribution \$1,800,000.00

to juvenile detention facility \$850,000.00

Additions 2002 and 2005 \$1,817,411.00

Out of compliance inmate reimbursement from the compensation board has been cut from \$28.00 per day to \$12.00.

Superintendent Hunter has advertised to hire a Financial Director