



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

Agenda for: December 10, 2013

Regular Meeting – 7:00 p.m.

7:00 pm – Open Meeting

1. Roll Call
2. Moment of Silence and Pledge of Allegiance
3. Approval of Agenda Motion
4. Public Comments
5. State and Local Departments/Agencies/Service Providers
 - a) VDOT Information
 - b) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools Information
 - c) Virginia's Growth Alliance Information
6. County Attorney/County Administrator Report
 - a) Consent agenda Motion
 - 1) Approval of bills
 - 2) Monthly Budget Report (pg. 1-11)
 - b) Approval of Minutes Motion
 - c) Appropriation \$2,372.50 Insurance Recoveries (pg. 12-15) Motion
 - d) Appropriation \$4,481.69 Insurance Recoveries (pg. 16-19) Motion
 - e) Appropriation \$665.43 Refund (pg. 20-22) Motion
 - f) Resolution to set special election – Clerk of the Circuit Court (pg. 23-24) Motion
 - g) Board and Committee Appointments:
 - a. Recommended appointments - Board of Equalization Motion
 - h) Selection of VLDP insurance provider (pg. 25-28) Motion
 - i) Payment rate – Board of Equalization Motion
 - j) Holiday Calendar – Add December 24 Motion

7. Planning Director's Report
 - a) REZ 13-02 Hughes Duplex Set Public Hearing (pg. 29-39)
 - b) CA 13-06 Density & Lot Size Set Public Hearing (pg. 40-43)
 - c) Update on Planning Commission activities
 - d) County Project updates (pg. 44)

 8. Public Comments (Part two)

 9. Board Members Comments

 10. Additional Information – (pg. 45-65)
 - a) Treasurer's Report
 - b) DMV Report
 - c) Recycling Report
 - d) Building Inspections Report

 11. Adjourn – Regular monthly meeting January 14, 2014 at 7:00 p.m.
- Motion
Motion
Information
Information

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For December 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,716,858.54	
Fund Revenue	36,405,953.65	15,220,538.41	21,185,415.24
Total Revenue	36,405,953.65	19,937,396.95	16,468,556.70
Expenditures			
* Board of Supervisors *	43,871.00	22,177.70	21,693.30
* County Administrator *	221,793.00	91,240.72	130,552.28
* Independent Auditor *	33,500.00	135.00	33,365.00
* Commissioner of Revenue *	235,128.00	95,925.33	139,202.67
* Assessor *	92,000.00	96,931.11	(4,931.11)
* Equalization Board *	1,500.00		1,500.00
* Treasurer *	269,917.00	112,098.42	157,818.58
* Accounting *	161,819.00	76,644.11	85,174.89
* Data Processing *	171,745.00	56,059.27	115,685.73
* Electoral Board *	25,157.00	9,119.84	16,037.16
* Registrar *	80,708.00	34,294.52	46,413.48
* Circuit Court *	15,310.00	1,448.62	13,861.38
* General District Court *	6,445.00	1,521.40	4,923.60
* Magistrate *	2,069.00	858.24	1,210.76
* Clerk of Circuit Court *	243,721.00	101,103.00	142,618.00
* Law Library *	1,000.00	261.10	738.90
* Commonwealth's Attorney *	213,940.00	86,200.69	127,739.31
* Sheriff *	1,417,692.04	672,647.64	745,044.40
* School Resource Officer *	61,016.00	25,433.06	35,582.94
* E911 *	23,050.00	4,957.02	18,092.98
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* Forestry Service *	8,705.00	8,705.34	(.34)
* Probation Office *	1,644.00	595.53	1,048.47
* Correction & Detention *	109,000.00	94,951.00	14,049.00
* Building Inspections *	119,499.00	49,131.03	70,367.97
* Animal Control *	90,156.00	56,278.34	33,877.66
* Medical Examiner *		60.00	(60.00)
* Refuse Disposal *	569,991.00	242,673.42	327,317.58
* General Properties *	690,593.00	261,155.84	429,437.16
* Supplement of Local Health Dept *	79,441.00	19,860.25	59,580.75
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	33,834.00	14,819.44	19,014.56
* Community Colleges *	2,588.00	6,449.00	(3,861.00)
Special Olympics	200.00	200.00	
* Recreation *	81,290.00	38,480.48	42,809.52
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	10,350.00	1,421.50	8,928.50

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For December 2013

	Estimated 2013/2014 Budget to Date -----	Actual 2013/2014 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Planning/Zoning Dept. *	114,644.00	46,794.10	67,849.90
* Community & Economic Developmnt *	2,000.00	610.75	1,389.25
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	600.00	254.92	345.08
* Meals On Wheels *	3,780.00	50.29	3,729.71
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	6,895.00	3,447.50	3,447.50
* Extension Agents *	45,374.00	1,223.09	44,150.91
* NONDEPARTMENTAL *	1,465.00	2,436.70	(971.70)
TRANSFERS	8,269,298.00	2,865,610.26	5,403,687.74
COMMONWEALTH'S ATTORNEY		2,986.17	(2,986.17)
SHERIFF	30,000.00	4,990.13	25,009.87
HEALTH INSURANCE	1,804,326.00	539,774.99	1,264,551.01
DENTAL INSURANCE	109,200.00	38,012.56	71,187.44
PATIENT CENTERED OUTCOME FEE(PCOR)		655.55	(655.55)
* Administration *	1,222,165.61	377,862.51	844,303.10
	20,000.00	16,208.65	3,791.35
	14,458,560.00	3,768,121.79	10,690,438.21
* GIS MAPPING *		7,500.00	(7,500.00)
* UTILITIES - WATER *		2,600.00	(2,600.00)
* Sewer - Maint			
Randolph Community Center	11,820.00		11,820.00
* Elementary School - Lit Loan *	236,667.00		236,667.00
* COPS97 Loan *	372,756.00	330,840.62	41,915.38
* High/Middle School - VPSA Loan *	967,501.00	747,719.19	219,781.81
PUBLIC FACILITY NOTE 2009	393,694.00	252,695.88	140,998.12
* AMERESCO *	134,158.00	134,158.00	
* LeSueur Property *	9,067.00	7,556.25	1,510.75
* SunTrust Loan-HS/MS *	249,041.00		249,041.00
* Suntrust Loan - Courthouse *	1,491,576.00	225,675.65	1,265,900.35
	450,000.00	75,364.45	374,635.55
* SEWER FUND - Enterprise Fund *	274,583.00	110,012.19	164,570.81
* WATER FUND - ENTERPRISE FUND *	122,077.00	41,913.80	80,163.20
** WATERLINE EXTENSION PROJECT **		165,672.94	(165,672.94)
		602.60	(602.60)
		122.20	(122.20)
COMMUNITY CENTER PURCHASE	127,464.00	42,298.35	85,165.65
MADISON INDUSTRIAL PARK		4,235.50	(4,235.50)
	20,000.00	5,315.51	14,684.49
Total Expenditure	36,405,953.65	12,276,271.05	24,129,682.60
Total Revenues			
Less Total Expenditures		7,661,125.90	(7,661,125.90)

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	TIME	BALANCE UNCOLLECTED	%
FUND #-100								
1101	** Real Estate Taxes **	5,720,000.00	5,720,000.00	1,314,913.46	2,784,740.78		2,935,259.22	51.31
1102	** Real/Personal Public Service *	585,000.00	585,000.00	115,439.55	320,920.86		264,079.14	45.14
1103	** Personal Property Taxes *	1,791,800.00	1,791,800.00	834,338.69	1,404,081.08		387,718.92	21.63
1104	** Machinery & Tools *	80,000.00	80,000.00	65,442.69	82,078.67		2,078.67	2.59
1106	** Penalties & Interest *	244,000.00	244,000.00	26,249.46	103,117.65		140,882.35	57.73
1201	** Local Sales & Use Taxes *	770,000.00	770,000.00	.00	256,163.13		513,836.87	66.73
1202	** Consumer Utility Taxes *	177,000.00	177,000.00	18,210.77	71,548.83		105,451.17	59.57
1203	** Business License Taxes *	107,000.00	107,000.00	2,847.18	16,518.30		90,481.70	84.56
1204	** Franchise License Taxes *	10,000.00	10,000.00	.00	.00		10,000.00	100.00
1205	** Motor Vehicle License Tax *	230,000.00	230,000.00	92,295.86	158,302.45		71,697.55	31.17
1207	** Taxes On Recordation & Wills *	43,000.00	43,000.00	5,100.14	24,018.54		18,981.46	44.14
1301	** Animal Licenses *	8,800.00	8,800.00	190.00	483.00		8,317.00	94.51
1303	** Permits & Other Licenses *	59,800.00	59,800.00	11,288.92	28,258.17		31,541.83	52.74
1401	** Court Fines & Forfeitures *	145,000.00	145,000.00	20,224.17	61,878.23		83,121.77	57.32
1501	** Revenue From Use Of Money *	31,000.00	31,000.00	.00	4,193.40		26,806.60	86.47
1502	** Revenue From Use Of Property *	18,600.00	18,600.00	10.00	3,655.00		14,945.00	80.34
1601	** Court Costs *	45,960.00	45,960.00	8,526.98	24,054.89		21,905.11	47.66
1602	** Commonwealth's Attorney Fees *	13,260.00	13,260.00	56.44	483.61		12,776.39	96.35
1603	** Charges For Law Enforcement *	40,000.00	40,000.00	4,550.00	12,640.00		27,360.00	68.40
1606	** Charges For Other Protection *	500,500.00	500,500.00	21.00	101.00		500,399.00	99.97
1608	** Charges Sanitation & Removal *	3,640.00	3,640.00	.00	.00		3,640.00	100.00
1612	** REC DEPT - ADULT LEAGUE FEES *	32,500.00	32,500.00	2,355.81	16,544.45		15,955.55	49.09
1616	** Charges For Planning / Com Dev *	1,600.00	1,600.00	.00	.00		1,600.00	100.00
1899	** Miscellaneous *	1,144,300.00	1,166,109.04	7,655.41	1,165,290.40		818.64	.07
2101	** Service Charges *	56,000.00	56,000.00	.00	39,210.46		16,789.54	29.98
2201	**NON-CATEGORICAL AID**	918,935.00	918,935.00	1,522.26	73,553.49		845,381.51	91.99
2301	** Commonwealth Attorney *	163,265.00	163,265.00	13,512.70	58,545.43		104,719.57	64.14
2302	** Sheriff *	561,533.00	561,533.00	47,580.16	227,006.92		334,526.08	59.57
2303	** Commissioner Of Revenue *	80,353.00	80,353.00	6,212.47	32,708.40		47,644.60	59.29
2304	** Treasurer *	90,798.00	90,798.00	8,459.06	38,848.95		51,949.05	57.21
2306	** Registrar/Electoral Boards *	36,560.00	36,560.00	.00	.00		36,560.00	100.00
2307	** Clerk Of The Circuit Court *	146,819.00	146,819.00	12,368.86	59,920.11		86,898.89	59.18
2308	** DMV License Agent *	16,000.00	16,000.00	.00	6,705.37		9,294.63	58.09
2404	**GRANT FUNDS**	.00	6,366.00	19,379.34	41,669.15		35,303.15	554.55
3301	**GRANT FUNDS**	.00	.00	.00	50,000.00		50,000.00	100.00
--FUND TOTAL--		13,873,123.00	13,901,298.04	2,638,731.38	7,167,330.72		6,733,967.32	48.44
FUND #-150								
1501	INTEREST-STATE	.00	.00	.00	100.24		100.24	100.00
2402	ASSET FORFEITURE REVENUE (STATE)	.00	.00	1,994.72	1,994.72		1,994.72	100.00
3301		30,000.00	30,000.00	.00	.00		30,000.00	100.00
--FUND TOTAL--		30,000.00	30,000.00	1,994.72	2,094.96		27,905.04	93.01

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND #-170						
1902	HEALTH INSURANCE CONTRIBUTIONS	1,804,326.00	1,804,326.00	319,352.92	809,259.40	995,066.60
2000	DENTAL INSURANCE CONTRIBUTIONS	109,200.00	109,200.00	18,001.50	46,467.63	62,732.37
	--FUND TOTAL--	1,913,526.00	1,913,526.00	337,354.42	855,727.03	1,057,798.97
FUND #-201						
1899	* Miscellaneous Revenue *	.00	389.61	272.00	1,309.03	919.42-
2401	* Welfare *	140,480.00	140,480.00	.00	118,191.50	22,288.50
3305	* Social Services *	771,161.00	771,161.00	.00	190,549.93	580,611.07
4105	* Fund Transfers *	310,135.00	310,135.00	.00	68,084.05	242,050.95
	--FUND TOTAL--	1,221,776.00	1,222,165.61	272.00	378,134.51	844,031.10
FUND #-203						
1899	NCLB REIMBURSEMENT (OTHER)	.00	.00	2,685.00	103,524.58	103,524.58-
3302	NCLB REVENUE-FEDERAL	.00	20,000.00	.00	.00	20,000.00
	--FUND TOTAL--	.00	20,000.00	2,685.00	103,524.58	83,524.58-
FUND #-205						
1803	* Expenditure Refunds *	221,023.00	221,023.00	24,432.08	111,054.13	109,968.87
1899	* Miscellaneous Revenue *	.00	.00	425.00	2,215.00	2,215.00-
2402	* State Education *	8,259,695.00	8,574,552.00	304,331.74	2,585,660.36	5,988,891.64
2403	ACADEMIC REVIEWS (I-READY)	.00	.00	39,074.41	39,074.41	39,074.41-
3302	* Education *	1,738,566.00	1,738,566.00	57,716.65	551,533.76	1,187,032.24
4105	* Fund Transfers *	3,924,419.00	3,924,419.00	.00	909,836.87	3,014,582.13
	--FUND TOTAL--	14,143,703.00	14,458,560.00	425,979.88	4,199,374.53	10,259,185.47
FUND #-302						
1501	* Interest On Bank Deposits *	.00	.00	.00	41.98	41.98-
4105	* Fund Transfers *	11,820.00	11,820.00	.00	11,820.00	.00
	--FUND TOTAL--	11,820.00	11,820.00	.00	11,861.98	41.98-
FUND #-401						
1501	**INTEREST**	15,000.00	15,000.00	.00	12,038.12	2,961.88
4105	** Transfers **	3,839,460.00	3,839,460.00	.00	1,684,758.07	2,154,701.93
	--FUND TOTAL--	3,854,460.00	3,854,460.00	.00	1,696,796.19	2,157,663.81

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REVENUE SUMMARY
7/01/2013 - 12/04/2013

TIME 10:42

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT BALANCE UNCOLLECTED

FUND #-500

2404 *REVENUE FROM STATE* 350,000.00 350,000.00 20,808.84 70,573.70 279,426.30 79.83
4105 *TRANSFERS* 100,000.00 100,000.00 .00 102,777.27 2,777.27- 2.77-
-- FUND TOTAL-- 450,000.00 450,000.00 20,808.84 173,350.97 276,649.03 61.47

FUND #-501

1501 **INTEREST REVENUE** 1,000.00 1,000.00 .00 8.01 991.99 99.19
1619 **CHARGES & FEES** 368,000.00 368,000.00 28,754.49 142,759.48 225,240.52 61.20
1620 SEWER LATE PAYMENT PENALTY 5,000.00 5,000.00 593.72 3,241.35 1,758.65 35.17
1630 **ADMIN FEES/CHARGES** 22,660.00 22,660.00 1,275.50 6,312.98 16,347.02 72.14
2404 SURCAP GRANT-WATER LINE .00 .00 22,067.80 22,067.80 22,067.80- 100.00-
3302 RD GRANT-WATER UTILITIES .00 .00 .00 295,676.18 295,676.18- 100.00-
-- FUND TOTAL-- 396,660.00 396,660.00 52,691.51 470,065.80 73,405.80- 18.50-

FUND #-515

1501 INTEREST SEWER RESERVE .00 .00 .00 116.10 116.10- 100.00-
-- FUND TOTAL-- .00 .00 .00 116.10 116.10- 100.00-

FUND #-540

1501 INTEREST WATER RESERVE .00 .00 .00 16.94 16.94- 100.00-
-- FUND TOTAL-- .00 .00 .00 16.94 16.94- 100.00-

FUND #-550

1501 **INTEREST REVENUE** .00 .00 .00 28.73 28.73- 100.00-
-- FUND TOTAL-- .00 .00 .00 28.73 28.73- 100.00-

FUND #-570

1501 INTEREST REVENUE .00 .00 .00 .83 .83- 100.00-
1901 PROGRAM INCOME .00 .00 50.00 250.00 250.00- 100.00-
-- FUND TOTAL-- .00 .00 50.00 250.83 250.83- 100.00-

FUND #-580

1501 INTEREST REVENUE .00 .00 .00 30.67 30.67- 100.00-
-- FUND TOTAL-- .00 .00 .00 30.67 30.67- 100.00-

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12/04/2013

GL060AA

CUMBERLAND CO
REVENUE SUMMARY
7/01/2013 - 12/04/2013

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TIME 10:42

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND # -715							
1899	Rent of General Property	44,000.00	44,000.00	6,572.50	21,372.50	22,627.50	51.42
2404	**GRANT FUNDS**	.00	.00	.00	46,697.23	46,697.23	100.00
4105	Transfer from General Fund	83,464.00	83,464.00	.00	88,334.00	4,870.00	5.83
	--FUND TOTAL--	127,464.00	127,464.00	6,572.50	156,403.73	28,939.73	22.70
FUND # -733							
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	2,674.53	5,430.14	14,569.86	72.84
	--FUND TOTAL--	20,000.00	20,000.00	2,674.53	5,430.14	14,569.86	72.84
	--FINAL TOTAL--	36,042,532.00	36,405,953.65	3,489,814.78	15,220,538.41	21,185,415.24	58.19

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CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2013 - 12/04/2013

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
11010	* Board of Supervisors *	43,871.00	43,871.00	3,435.43	22,177.70	.00	21,693.30	49.44
12100	* County Administrator *	221,793.00	221,793.00	17,173.59	91,240.72	.00	130,552.28	58.86
12400	* Independent Auditor *	33,500.00	33,500.00	135.00	135.00	.00	33,365.00	99.59
12310	* Commissioner of Revenue *	235,128.00	235,128.00	16,985.25	95,925.33	.00	139,202.67	59.20
12320	* Assessor *	92,000.00	92,000.00	23,389.44	96,931.11	.00	4,931.11	5.35
12330	* Equalization Board *	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
12410	* Treasurer *	269,917.00	269,917.00	19,744.31	112,098.42	.00	157,818.58	58.46
12430	* Accounting *	161,819.00	161,819.00	14,314.32	76,644.11	.00	85,174.89	52.63
12510	* Data Processing *	171,745.00	171,745.00	11,923.37	56,059.27	.00	115,685.73	67.35
13100	* Electoral Board *	25,157.00	25,157.00	6,695.60	9,119.84	.00	16,037.16	63.74
13200	* Registrar *	80,708.00	80,708.00	7,852.39	34,294.52	.00	46,413.48	57.50
21100	* Circuit Court *	15,310.00	15,310.00	367.82	1,448.62	.00	13,861.38	90.53
21200	* General District Court *	6,445.00	6,445.00	242.13	1,521.40	.00	4,923.60	76.39
21300	* Magistrate *	2,069.00	2,069.00	155.64	858.24	.00	1,210.76	58.51
21600	* Clerk of Circuit Court *	232,813.00	243,721.00	17,513.90	101,103.00	.00	142,618.00	58.51
21800	* Law Library *	1,000.00	1,000.00	.00	261.10	.00	738.90	73.89
22100	* Commonwealth's Attorney *	213,940.00	213,940.00	16,868.97	86,200.69	.00	127,739.31	59.70
31200	* Sheriff *	1,406,791.00	1,417,692.04	115,061.80	672,647.64	.00	745,044.40	52.55
31250	* School Resource Officer *	61,016.00	61,016.00	5,086.60	25,433.06	.00	35,582.94	58.31
31400	* E911 *	23,050.00	23,050.00	836.74	4,957.02	.00	18,092.98	78.49
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34	.00
33300	* Probation Office *	1,644.00	1,644.00	193.52	595.53	.00	1,048.47	63.77
33400	* Correction & Detention *	109,000.00	109,000.00	.00	94,951.00	.00	14,049.00	12.88
34100	* Building Inspections *	119,499.00	119,499.00	9,877.92	49,131.03	.00	70,367.97	58.88
35100	* Animal Control *	90,156.00	90,156.00	6,320.60	56,278.34	.00	33,877.66	37.57
35300	* Medical Examiner *	.00	.00	20.00	60.00	.00	60.00	100.00
42400	* Refuse Disposal *	563,625.00	569,911.00	52,657.07	242,673.42	.00	327,317.58	57.42
43200	* General Properties *	690,593.00	690,593.00	50,349.50	261,155.84	.00	429,437.16	62.18
51200	* Supplement of Local Health Dept *	79,441.00	79,441.00	.00	19,860.25	.00	59,580.75	75.00
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	33,834.00	33,834.00	3,271.93	14,819.44	.00	19,014.56	56.19
68000	* Community Colleges *	2,588.00	2,588.00	3,861.00	6,449.00	.00	3,861.00	149.18
71311	*Special Olympics*	200.00	200.00	.00	200.00	.00	.00	.00
71500	* Recreation *	81,290.00	81,290.00	7,283.85	38,480.48	.00	42,809.52	52.66
73100	* Local Library *	115,450.00	115,450.00	.00	7,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	10,350.00	10,350.00	.00	1,421.50	.00	8,928.50	86.26
81110	* Planning/Zoning Dept. *	114,644.00	114,644.00	8,804.82	46,794.10	.00	67,849.90	59.18
81200	* Community & Economic Developmnt *	2,000.00	2,000.00	60.95	610.75	.00	1,389.25	69.46
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	1,850.00	.00	1,850.00	100.00
81513	*Clothes Closet*	600.00	600.00	50.71	254.92	.00	345.08	57.51
81522	* Meals On Wheels *	3,780.00	3,780.00	.00	50.29	.00	3,729.71	98.66

7

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SMD*	6,895.00	6,895.00	.00	3,447.50	.00	3,447.50	50.00
83500	* Extension Agents *	45,374.00	45,374.00	111.64	1,223.09	.00	44,150.91	97.30
90000	* NONDEPARTMENTAL *	1,465.00	1,465.00	103.86	2,436.70	.00	971.70	66.32
93100	**TRANSFERS**	8,269,298.00	8,269,298.00	.00	2,865,610.26	.00	5,403,687.74	65.34
	-- FUND TOTAL--	13,873,123.00	13,901,298.04	420,749.67	5,373,375.57	.00	8,527,922.47	61.34
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	.00	2,986.17	.00	2,986.17	100.00
31200	SHERIFF	30,000.00	30,000.00	1,312.13	4,990.13	.00	25,009.87	83.36
	-- FUND TOTAL--	30,000.00	30,000.00	1,312.13	7,976.30	.00	22,023.70	73.41
FUND #-170								
62100	HEALTH INSURANCE	1,804,326.00	1,804,326.00	.00	539,774.99	.00	1,264,551.01	70.08
63100	DENTAL INSURANCE	109,200.00	109,200.00	.00	38,012.56	.00	71,187.44	65.18
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	.00	.00	.00	655.55	.00	655.55	100.00
	-- FUND TOTAL--	1,913,526.00	1,913,526.00	.00	578,443.10	.00	1,335,082.90	69.77
FUND #-201								
53100	* Administration *	1,221,776.00	1,222,165.61	.00	377,862.51	.00	844,303.10	69.08
	-- FUND TOTAL--	1,221,776.00	1,222,165.61	.00	377,862.51	.00	844,303.10	69.08
FUND #-203								
61314		.00	20,000.00	.00	16,208.65	.00	3,791.35	18.95
	-- FUND TOTAL--	.00	20,000.00	.00	16,208.65	.00	3,791.35	18.95
FUND #-205								
61100		14,143,703.00	14,458,560.00	.00	3,768,121.79	.00	10,690,438.21	73.93
	-- FUND TOTAL--	14,143,703.00	14,458,560.00	.00	3,768,121.79	.00	10,690,438.21	73.93
FUND #-302								
94125	* GIS MAPPING *	.00	.00	.00	7,500.00	.00	7,500.00	100.00
94135	* UTILITIES - WATER *	.00	.00	.00	2,600.00	.00	2,600.00	100.00
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
	--FUND TOTAL--	11,820.00	11,820.00	.00	10,100.00	.00	1,720.00	14.55
FUND # -401								
67200	* Elementary School - Lit Loan *	236,667.00	236,667.00	.00	.00	.00	236,667.00	100.00
67400	* COPS97 Loan *	372,756.00	372,756.00	.00	330,840.62	.00	41,915.38	11.24
67500	* High/Middle School - VPSA Loan *	967,501.00	967,501.00	.00	747,719.19	.00	219,781.81	22.71
67700	PUBLIC FACILITY NOTE 2009	393,694.00	393,694.00	.00	252,695.88	.00	140,998.12	35.81
67800	* AMERESCO *	134,158.00	134,158.00	.00	134,158.00	.00	.00	.00
95500	* LeSueur Property *	9,067.00	9,067.00	1,511.25	7,556.25	.00	1,510.75	16.66
95600	* SunTrust Loan-HS/MS *	249,041.00	249,041.00	.00	.00	.00	249,041.00	100.00
95700	* SunTrust Loan - Courthouse *	1,491,576.00	1,491,576.00	.00	225,675.65	.00	1,265,900.35	84.86
	--FUND TOTAL--	3,854,460.00	3,854,460.00	1,511.25	1,698,645.59	.00	2,155,814.41	55.93
FUND # -500								
53900		450,000.00	450,000.00	481.25	75,364.45	.00	374,635.55	83.25
	--FUND TOTAL--	450,000.00	450,000.00	481.25	75,364.45	.00	374,635.55	83.25
FUND # -501								
94900	* SEWER FUND - Enterprise Fund *	274,583.00	274,583.00	22,552.69	110,012.19	.00	164,570.81	59.93
95900	* WATER FUND - ENTERPRISE FUND *	122,077.00	122,077.00	8,635.99	41,913.80	.00	80,163.20	65.66
95903	** WATERLINE EXTENSION PROJECT **	.00	.00	9,163.20	165,672.94	.00	165,672.94	100.00
	--FUND TOTAL--	396,660.00	396,660.00	40,351.88	317,598.93	.00	79,061.07	19.93
FUND # -570								
53500	ADMIN EXPENSES	.00	.00	.00	602.60	.00	602.60	100.00
	--FUND TOTAL--	.00	.00	.00	602.60	.00	602.60	100.00
FUND # -580								
53500	IPR ADMINISTRATIVE EXPENSES	.00	.00	.00	122.20	.00	122.20	100.00
	--FUND TOTAL--	.00	.00	.00	122.20	.00	122.20	100.00
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	127,464.00	127,464.00	2,866.35	42,298.35	.00	85,165.65	66.81
81620	MADISON INDUSTRIAL PARK	.00	.00	.00	4,235.50	.00	4,235.50	100.00
	--FUND TOTAL--	127,464.00	127,464.00	2,866.35	46,533.85	.00	80,930.15	63.49

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
53010		20,000.00	20,000.00	.00	5,315.51	.00	14,684.49	73.42
	--FUND TOTAL--	20,000.00	20,000.00	.00	5,315.51	.00	14,684.49	73.42
	--FINAL TOTAL--	36,042,532.00	36,405,953.65	466,310.03	12,276,271.05	.00	24,129,682.60	66.27

FUND #-733

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12/04/2013

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2013 - 12/04/2013

PAGE 10

TIME 10:42

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--							

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Request For Appropriation

Department: IDA
Code: 31200

Appropriate from:

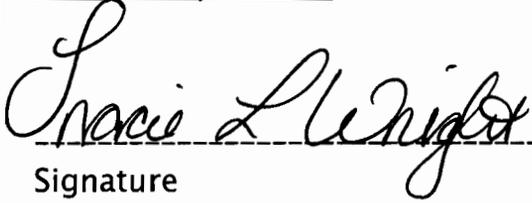
Code	Item	Amount
3-100-001899-0008	Misc. Revenue	2,372.50

Appropriate to:

Code	Item	Amount
715-81610-6007	Repair & Maint.	2,372.50

Reason for Request:

Insurance reimbursement check to cover lightening damage at the Community Center.



Signature

12/4/13

Date

Approved:

Board of Supervisors

Date



Stephany S. Johnson, CAP

Accounts Clerk

Cumberland County

Administrator's Office

P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

sjohnson@cumberlandcounty.virginia.gov

Date: 11/21/2013

To: Lee Pfeiffer

Cc: Tracie Wright, [REDACTED]

RE: Payment for DOL 070313

I am in receipt of a check from VACo for the lightening damage to the fire Panel at Bear Creek Academy located at 139 Community Center Drive. Please deposit check number 112448 in the amount of \$2,372.50, to the following line item:

3-715-001899-0008

Total Reimbursement = \$2,372.50

Thank you,

Stephany S. Johnson



VACoRP

308 Market Street, SE, Suites 1 & 2
Roanoke, Virginia 24011

540.345.8500
toll free 888.822.6772
fax: 540.345.5330
toll free 877.212.8599

November 12, 2013

*road
112113*

Cumberland County IDA
P.O. Box 110
Cumberland VA 23040

Attention: Stephany

Virginia Association of Counties Self-Insurance Risk Pool

Participant: Cumberland County IDA
Claim Number: 025C2013086126
Date of Loss: 07-03-13

Dear Stephany:

Enclosed please find a VACoRP property damage check in the amount of \$2,372.50 to cover the repair cost of the Fire Alarm Panel that was damaged by lightning. This amount was determined by the BFPE International estimate that was performed that gave the value of \$2,622.50 before the \$250.00 policy deductible was applied.

If you should have any questions regarding this payment, please feel comfortable to call our office.

Sincerely,

Susan C. Farris, CIC, CISR
Claims Specialist

Enc. - check

FIRST CITIZENS BANK

VACORP CLAIMS
308 Market St. SE, STE 1& 2
Roanoke, VA 24011
540-345-8500

68-183/514

412

DATE	CHECK NO.
11/12/2013	112448
AMOUNT	
\$ **2,372.50**	

PAY TO THE ORDER OF Two Thousand Three Hundred Seventy-Two and 50/100 Dollars*****

Cumberland IDA
PO Box 110
Cumberland, VA 23040

Michael Stafford

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑆ 112448 ⑆ ⑆ 051401836⑆ 008921921150 ⑆

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Buildings			Repair estimate	\$2,622.50	\$2,622.50
Buildings			Deductible	\$2,622.50	(\$250.00)

Claim Number: 025C2013086126 Claimant: Cumberland IDA Payee: Cumberland IDA
Check Number: 112448 Total Check Amt: \$2,372.50 Event Date: 7/3/2013 Department: 025C Cumberland IDA Date of Check: 11/12/2013
Memo: repair of fire alarm control panel

Request For Appropriation

Department: Sheriff

Code: 31200

Appropriate from:

Code	Item	Amount
3-100-001899-0022	Insurance Recoveries	4,481.69

Appropriate to:

Code	Item	Amount
31200-6009	Veh. & Powered Equip	4,481.69

Reason for Request:

Insurance reimbursment check to cover repairs to deputy car.

Shirley L. Wright
Signature

12/4/13
Date

Approved:

Board of Supervisors

Date



Stephany S. Johnson, CAP

Accounts Clerk
Cumberland County
Administrator's Office
P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

sjohnson@cumberlandcounty.virginia.gov

Date: 11/19/2013

To: Lee Pfeiffer

Cc: Tracie Wright, Meghan Allen

RE: Payment for DOL 100513

Please deposit check number 112838 in the amount of \$4,481.69, to the following line item:

3-100-001899-0022

Total Reimbursement = \$4,481.69

Thank you,

Stephany S. Johnson

Stephany S. Johnson

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONED COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

VACORP CLAIMS
308 Market St. SE. STE 1&2
Roanoke, VA 24011
540-345-8500

FIRST CITIZENS BANK

68-183/514
412

DATE	CHECK NO.
11/14/2013	112838
AMOUNT	
\$ **4,481.69**	

PAY TO THE ORDER OF

Four Thousand Four Hundred Eighty-One and 69/100 Dollars*****

Cumberland County
PO Box 110
Cumberland, VA 23040

Michael Stapp

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈ 112838 ⑈ ⑆ 051401836⑆ 008921921150 ⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Comprehensive			Appraisal	\$4,731.69	\$4,731.69
Auto Comprehensive			Deductible	(\$250.00)	(\$250.00)

Claim Number: 0252013086601 Claimant: Cumberland County Payee: Cumberland County
Check Number: 112838 Total Check Amt: \$4,481.69 Event Date: 10/5/2013 Department: 025 Cumberland Date of Check: 11/14/2013
Memo: 2007 Dodge Charger Police - date of loss 10/05/2013

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VACoRP

308 Market Street, SE, Suites 1 & 2
Roanoke, Virginia 24011

540.345.8500
toll free 888.822.6772
fax: 540.345.5330
toll free 877.212.8599

November 14, 2013

Cumberland County
Attn: Ms. Stephany Johnson
P.O. Box 110
Cumberland, VA 23040

Virginia Association of Counties Self-Insurance Risk Pool
Participant: Cumberland County
Claim Number: 0252013086601
Date of Loss: 10/05/2013

Dear Ms. Johnson:

Enclosed please find a VACoRP property damage check in the amount of \$4,481.69 for the 2007 Dodge Charger Police, driven by Deputy Lundy Morgan, which sustained front end and left side damage after being struck by a deer while the vehicle was in motion on October 5, 2013. This amount was determined by the enclosed appraisal from S&S Appraisal Services.

If you should have any questions regarding this payment, please do not hesitate to contact me. Our toll-free number is 1-888-822-6772 and my extension is 128. I am in the office Monday through Friday from 8:30AM to 5:00 PM.

Sincerely,

Johanna Schmearsal
Claims Associate

Enclosures (2)

Request For Appropriation

Department: Maintenance

Code: 43200

Appropriate from:

Code	Item	Amount
3-100-001899-0018	Refunds & Reimbursements	665.43

Appropriate to:

Code	Item	Amount
43200-6007	Repair & Maint. Supplies	282.94
43200-6013	Educations Supplies	382.49

Reason for Request:

Refund check from Lowe's for duplication payment of a bill.

Inacio A. Orjeda
Signature

12/4/13
Date

Approved:

Board of Supervisors

Date



Stephany S. Johnson, CAP

Accounts Clerk

Cumberland County

Administrator's Office

P.O. Box 110

Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

sjohnson@cumberlandcounty.virginia.gov

Date: 12/02/2013

To: Lee Pfeiffer

Cc: Tracie Wright, Meghan Allen

RE: Reimbursement for overpayment on Lowe's bill 6127.0913

I am in receipt of a check from Lowe's for overpayment on the 6127.0913 bill in the amount of \$665.43. Please deposit check number 4467548 in the amount of \$665.43. to the following line item:

3-100-001899-0018

Total Reimbursement = \$665.43

Thank you,

Stephany S. Johnson



REMITTANCE PROCESSING
 PO Box 964
 Atlanta GA 30301-9998

00000008 0004467548 1 1 0405 082 7426

COUNTY OF CUMBERLAND
 ATTN: AP
 1 COURTHOUSE CIRCLE
 CUMBERLAND VA 23040

PAGE 2 OF 2

REFUND ON LOWES CML ACCOUNT C82L -
 CREDIT BALANCE -- OVERPAYMENT

09900-668612

11/19/13

THE FOLLOWING ITEMS WERE REFUNDED...

0066999CM-007RB

665.43

THE CUSTOMER SATISFACTION UNIT AT 1-800-950-4134

IF YOU HAVE ANY QUESTIONS REGARDING THIS REFUND, PLEASE CONTACT

Please detach before negotiating check

CK0405 v 0.03 02 01 11

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER. DO NOT CASH IF THE WORD VOID IS VISIBLE



RE/ C82L09900668612

0004467548 64-12
 CHECK NO. 611

DATE OF CHECK
 11/19/13

PAY: SIX HUNDRED SIXTY FIVE AND 43/100 DOLLARS

TO THE ORDER OF COUNTY OF CUMBERLAND
 ATTN: AP
 1 COURTHOUSE CIRCLE
 CUMBERLAND VA 23040

CHECK AMOUNT
 \$665.43

Bank of America, N.A.
 Atlanta, Dekalb County, GA.

Jan H. Colfuri
 Authorized Signature

⑈0004467548⑈ ⑆061112788⑆ 329 903 8721⑈

22

BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION
FOR SPECIAL ELECTION

December 10, 2013

At a meeting of the Board of Supervisors of Cumberland County, Virginia, Cumberland County Courthouse, Cumberland, Virginia 23040, commencing at 7:00 p.m., December 10, 2013, the following action was taken:

On a motion made by Supervisor _____, it was moved that the Board of Supervisors of Cumberland County, Virginia authorize a special election to fill the vacancy in the office of the Clerk of the Circuit Court of Cumberland County, Virginia to be held November 4, 2014.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

David Meinhard, Chairman

Lloyd Banks, Jr., Vice-Chairman

William F. Osl, Jr.

Kevin Ingle

Parker Wheeler

Dated: _____

Attested: _____

Vivian Seay Giles, Clerk
Board of Supervisors of Cumberland County

WHEREAS, on November 12, 2013, the Board of Supervisors received notification, in person and in writing, of the retirement of Carol Ownby, Clerk of the Circuit Court of Cumberland County, Virginia, Virginia, which retirement shall be effective December 31, 2013; and

WHEREAS, in accordance with Va. Code § 24.2-228.1, the vacancy created by the said retirement shall be filled by special election at the next ensuing general election to be held in November, or the second ensuing general election if the vacancy occurs within 90 days prior to the next ensuing general election; and

WHEREAS, in accordance with Va. Code § 24.2-228.1, the Board of Supervisors of Cumberland County, Virginia shall petition the Cumberland County Circuit Court to issue a writ of election to fill the vacancy created by the said resignation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. On behalf of the Board of Supervisors of Cumberland County, Virginia and in strict accordance with Va. Code § 24.2-228.1, a petition shall be filed with the Cumberland County Circuit Court for a special election to be held November 4, 2014 for the purpose of filling the vacancy created by the retirement of the Clerk of the Circuit Court of Cumberland County, Virginia.
- b. The County Attorney is instructed and authorized to prepare, sign, and file the said petition and any and all paperwork necessary for this purpose.

**Virginia Association of Counties Risk Pool (VACoRP)
Disability Program Participation Agreement**

Standard Insurance Company

This agreement is entered into by the Virginia Association of Counties Group Self-Insurance Risk Pool (VACoRP), as Program Sponsor for short term disability (STD) benefits and long term disability (LTD) insurance coverage and _____ (Group), a public entity.

RECITALS

Whereas, VACoRP has contracted with Standard Insurance Company (Standard) to provide administrative services for an employer-funded STD program and to serve as the insurer for a fully-insured LTD group insurance policy (collectively "Disability Program") for local public entities, which is an employer paid program comparable to the Virginia Local Disability Program (VLDP) and meets the requirements under 51.1-1150 *et seq.* of the Virginia Code.

Whereas Group desires to participate in the VACoRP Sponsored Disability Program, and requests participation under the Disability Program.

AGREEMENTS

The parties agree and understand the following:

1. The effective date for the Disability Program will be January 1, 2014.
2. The effective date for a Group participating in the Disability Program is the later of January 1, 2014, or the first day of a calendar month after a signed Participation Agreement is received by Standard.

VACoRP agrees:

1. To serve as the Sponsor for the Disability Program.
2. To determine whether a group is eligible for participation in the Disability Program, and to remit a signed Participation Agreement to Standard.
3. To provide participating Group's access to the following:
 - STD program document, and
 - LTD group insurance policy, and
 - LTD group insurance certificate
4. To send monthly reminders to the Group requesting payroll activity of participants in the Disability Program and to reasonably ensure that payroll information is current and accurate.
5. To collect applicable fees and premium from the Group and remit to Standard.
6. To advise the Group regarding all amendments or modifications to the Program at least 60 days prior to the proposed effective date of the change.
7. To advise the Group regarding all changes in fees at least 60 days prior to the effective date of the change.
8. To provide notice to the Group of VACoRP's intent to terminate the agreement with Standard or receipt from Standard of its notice to terminate the agreement.

The Group agrees:

1. That Standard will provide administrative services for STD program, as fully set forth in the Short Term Disability Program Administrative Services Agreement between Standard and VACoRP, and all subsequent amendments. The administrative services include but are not limited to making initial claims decisions to approve, deny or close claims for STD benefits, and, if requested, provide an independent review.
2. To be bound by all the terms of the STD Program, as fully set forth in the STD Program Document, as well as any and all subsequent amendments.
3. To be bound by all of the terms of the Long Term Group Disability Policy as well as any and all subsequent amendments.
4. That the Disability Program is a product of Standard and not of VACoRP. VACoRP is acting only as a Sponsor of the products. It is further understood that payment of all claims under the STD program is the responsibility of the Group and payment of any claims under the LTD group insurance policy is the responsibility of Standard. Under no circumstance is VACoRP responsible for payment of Disability Program benefits.
5. To make Disability Program coverage available to all present and future eligible employees. Group understands that each employee must meet all the requirements before insurance will become effective for that employee.
6. To provide promptly, upon request, the name of each employee covered, as well as information necessary to determine:
 - Salary information,
 - An employee's date of hire,
 - The effective date of the insurance, and
 - The premium to be charged.

7. To provide eligible employees access to the STD program document and the LTD group insurance certificate.
 8. Not to distribute material about Standard unrelated to the services provided without Standard's prior written consent.
 9. To furnish to Standard any information reasonably required by Standard to carry out its functions under the Disability Program.
 10. To remit any applicable fees and premium due under the Disability Program to VACoRP on or before each due date.
 11. To promptly pay benefits according to the terms of the STD Program.
 12. That Standard may change premium rates or fees when a change in law or governmental regulation affects Standard's obligations under the STD Program and the amounts payable or the underwriting risk changes by 25% or more for the LTD group insurance policy.
 13. That the Disability Program is not a substitute for coverage under a workers' compensation law and does not relieve the Group of any obligation to provide such coverage.
 14. That the Pension Contribution Benefit (PCB) is a feature of the LTD group policy and that the PCB will be paid to the Group for remittance to the Virginia Retirement System (VRS). It will be the Group's responsibility to ensure that an employer contribution is properly made to VRS.
- Note: Group should consult with its own legal counsel to ensure that it meets its compliance obligations under Virginia Code §51.1-1131.1 (for example, an employer and its counsel may determine it has an obligation to make an employer contribution to VRS for a period prior to a claimant's actual receipt of Social Security Disability benefits).
15. That Group may terminate its participation in the Disability Program at any time by giving written notice to Standard, with a copy to VACoRP and that termination will be effective on the date stated in the notice or the date the notice is received by Standard, whichever is later.
 16. That Standard may terminate a Group's participation under the Disability Program for nonpayment of premium as provided under the LTD Group insurance policy and for nonpayment of STD Program fees that remain unpaid 30 days after notice has been provided to the Group.
 17. That it is the responsibility of the Group to comply with the terms of the federal, state and local laws and regulations which govern employment relationship and the provision of fringe benefits to employees. The Group agrees that it alone is responsible for any and all liability that may arise because of the Group's failure to comply with such laws.

SIGNATURE		
Group (subdivision) Information		
Full Legal Name (please print):		Phone Number:
Address:		
City:	State:	Zip:
Include Lifetime Security Benefit?*		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
Authorized Representative of Group		
Printed Name:		Signature:
Title:		Date:
VACoRP Representative		
Christopher J. Carey, Administrator		Date:

* The Lifetime Security Benefit extends the Long Term Disability Benefit for the life of the insured and is available only if the Group chooses this option.

Vivian Giles

From: Stephanie Heintzleman <stephanie@vacoins.org>
Sent: Tuesday, October 22, 2013 1:33 PM
To: Chris Carey
Cc: Stephen Lovings; Nancy Grasso; Nancy Sullivan; Carol Jordan
Subject: VACORP/Standard VLDP opt out Solution - REVISED Rates
Attachments: Participation Agreement Form.pdf; VACoRP_Standard_submission_cklist_Sept2013.doc

Last Thursday, the VRS Board of Trustees released updated biennium rates for the Virginia Local Disability Program (VLDP), which will go into effect for political subdivision and school system employers on January 1, 2014. The pricing adjustments were based on results of a four year actuarial study, which revealed a reduction in disability claim incidence for local government employees. VRS also extended the opt out deadline to **December 2, 2013** to allow entities additional time to evaluate and file a VLDP opt out resolution.

VACoRP and Standard have considered the VRS pricing action, in conjunction with the new disability claim incident data. We are pleased to announce updated pricing for the VACoRP/Standard program. The revised pricing is guaranteed for the three year period effective January 1, 2014 through December 31, 2016 and the program maintains the plan design features required to be a comparable program as described in §51.1-169 of the Code of Virginia. Revised rates per covered payroll of Hybrid retirement plan participants are:

Political Subdivisions:	0.59%
Blended School Rate (<u>Combined</u> rate for Professional and Non Professional employees):	0.35%
Non-Blended School Rate (<u>Separate</u> rate for Professional and Non Professional employees):	0.27% (Professionals) 0.59% (Non-Professionals)

What if I have already opted out and enrolled with the VACoRP/Standard program?

This updated pricing applies to previously released VACoRP/Standard proposals. We will issue revised proposals to those who enroll in our program as participation agreements are received. If you need a revised proposal for a meeting of your governing body, please let us know and we will be happy to provide one.

What are the advantages of opting out of VLDP and participating in the VACoRP/Standard program?

There are significant advantages to enrolling in the program partnership with VACoRP/Standard. The key benefit is maintaining flexibility and choice in the future. VLDP is an irrevocable election through VRS. Additionally, the VACoRP/Standard plan offers enhanced benefits including:

- Survivor Benefit
- Additional 10% paid to claimants while participating in a Rehabilitation Program
- 100% Return to Work Incentive

- Reasonable Accommodation benefit reimbursing the employer up to \$25,000 for changes made to help an employee return to work
- Reasonable Accommodation benefit reimbursing the employer up to \$25,000 for changes made to help an employee return to work
- 1% Pension Contribution Benefit paid for claimants on LTD
- Lifetime Security Benefit available as an optional rider. This will provide lifetime benefit duration to catastrophically disabled claimants who lose the ability to perform two or more activities of daily living

How do I opt out of VLDP and enroll with the VACoRP/Standard program?

As of 10/18/13, over 160 groups have officially opted out and this number continues to grow daily. For those entities that have already opted out of VLDP and enrolled in our program, there is nothing further to be done at this time; the revised rates will apply and we look forward to continuing the implementation process. For entities considering opting out of VLDP, resolutions must be submitted to ZaeAnne Sferra (zsferra@varetire.org) at VRS by December 2, 2013.

To enroll in the VACoRP/Standard solution, we ask that you complete the attached Participation Agreement and Checklist, which will provide the necessary documentation required to execute coverage and enroll you in our program effective January 1, 2014. Upon approval, please scan the signed documents and forward them to the following email addresses: stephanie@vacoins.org; slovings@standard.com; and lstevens@standard.com. If you prefer mailing, you may send the originals to the physical address below.

Thank you for your interest in participating in this program and please feel free to contact me with any questions.

Stephanie O. Heintzleman
Member Services Director
VACORP
308 Market Street SE, Suite 1
Roanoke, VA 24011
888-822-6772 x106
stephanie@vacoins.org

This email, including any attachment, is intended only for the individual to whom it is addressed and may contain information that is privileged and confidential. Please excuse duplicate emails.



Memo

To: Board of Supervisors
From: Rachel Falkenstein, Planning Director
Date: December 3, 2013
CC: File
**RE: REZ #13-02 R-2, Rural Residential to R-1, Residential
Tax Parcel: 45-1-15, 15A, 16 & 16A**

Please find attached a rezoning application submitted November 18, 2013 by Mr. Brian Hughes as applicant and property owner. The applicant proposes to rezone two parcels, tax map parcel 45-1-15 (2.005 acres) and 45-1-15A (3.045 acres), from R-2, Residential to R-1, Residential for the construction of a duplex on each parcel. R-2, Residential requires two acres per dwelling unit and a duplex consists of two dwelling units. Rezoning to R-1 allows for increased density of one dwelling unit per acre and would allow for the construction of the proposed duplexes on the parcels.

In their review of the request the Planning Commission has also decided to consider rezoning two neighboring parcels with existing duplexes. Tax map parcel 45-1-16 (2.0 acres) and 45-1-16A (3.05 acres) each have an existing duplex and the rezoning would bring these structures into compliance.

The parcels are located on the north side of Anderson Hwy (Route 60) just west of the Powhatan County boundary. The property is within the Moderate Intensity Growth Area along Route 60 as designated by the 2013 Comprehensive Plan and is within Election District 2.

Staff requests that the Board consider setting REZ 13-02 for public hearing at their January 14 regular meeting.

Attachment

REZ 13-02 Application and materials



COMMONWEALTH OF VIRGINIA
COUNTY OF CUMBERLAND

Internal Use Only
FILE #13-02-STAFF RE
RECEIVED 11/18/13
COMPLETED
FEE/CK. # \$550/1005
RECEIPT # 530213

Application for Change in Zoning
(A.K.A. Rezoning/Zoning Map Amendment)
Last revised 07/07/10

Form must be completed in ink, Pencil will not be accepted.

NOTES: REZONINGS MAY REQUIRE A TRAFFIC IMPACT ANALYSIS IN COMPLIANCE WITH STATE LAW. If required, the subdivision application will not be deemed complete until such analysis has been prepared and submitted. For more information, please obtain an information packet prepared by county staff and available in the Planning Dept. entitled, "Traffic Impact Analysis Information." Please contact the Planning Dept. with any questions.

The application fee associated with a rezoning application is directly associated with meeting the specific legal advertisement and public notification requirements required by state law. Such application fee has been the same amount for over 10 years.

Project/Development Name (how should we refer to this application?):

HUGHES DUPLEX

Describe the change of zoning being requested (i.e. how are proposing to amend the zoning map?):

REZONED FROM R2 TO R1

Address/ Location: RT 60 & Lily Lane, JUST INSIDE THE CUMBERLAND LINE.

Current Zoning: R2

Tax Map Parcel(s): 45-1-15A + 45-1-15B

Election District: HAMILTON

Are you submitting proffers with this application? If so, attach proffer(s).	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is this an amendment to an existing zoning application or to any existing zoning conditions? If so, provide copy of items to be amended.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Are you proffering a site/design plan with this application? If so, attach plan(s).	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is a Traffic Impact Analysis (TIA) required for this request? If so, attach TIA. See TIA info sheet and checklist for more information.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is an amendment to the subdivision or zoning ordinance also proposed as part of the rezoning application? If so, complete and attach the Code Amendment application.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Contact Person (who should we call/write concerning this project?): BRIAN HUGHES

Address: 2701 Pineridge Ln City: Parkton State: VA Zip: 23139

Daytime Phone: (804) 839 0770 Fax #: () Email: BRIAN.HUGHES@GMAIL.COM

Owner of Record (who currently owns the property?):

BRIAN C. & Mary S. HUGHES

Address: 2901 Pineridge Ln City: Tazewell State: VA Zip: 23139

Daytime Phone: (804) 839 0770 Fax #: () Email: SAME

Applicant (who is the contact person representing?): SAME

Address: City: State: Zip:

Daytime Phone: () Fax #: () Email:

Does the owner of this property own (or have any ownership interest) in any abutting property? If yes, please list those tax map parcel numbers. No

Section 15.2-2284 of the Code of Virginia states that, "Zoning ordinances and districts shall be drawn and applied with reasonable consideration for the existing use and character of property, the comprehensive plan, the suitability of property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation of flood plains, the preservation of agricultural and forestal land, the conservation of properties and their values and the encouragement of the most appropriate use of land throughout the locality."

The items that follow will be reviewed by the staff in their analysis of your request. Please complete this form and provide additional information which will assist the County in its review of you request. If you need assistance filling out these items, staff is available.

What public need or benefit does this rezoning serve? Reasonable / low cost housing is a need in the County. These Duplexes will allow for lower cost, quality homes. Both Duplexes are 3 Bedroom 2 Bath homes in each unit.

Are public water, sewer and roads available to serve this site? Will there be any impact on these facilities? No public water + sewer. Public road for access to property is Route 60. No impact on that road or traffic.

Explain the present unavailability of land in the community or adjacent communities zoned to permit proper location of the proposed use. No property zoned R-1 in the area - RMF

What impact will there be on the County's natural, scenic and historic resources? No positive or negative impact. Structures are under 2000 sq.ft. each.

Do you have plans to develop the property if the rezoning is approved? If so please describe including land uses, maximum number of lots or maximum business square feet. State whether new buildings or structures are to be constructed, existing buildings or structures are to be used or additions made to existing buildings or structures:

One new duplex on each lot (2 units on each lot). Each Duplex is 1968 sq.ft.

Describe your request in detail including why you are requesting this particular zoning district and it's compliance with the comprehensive plan:

I bought these lots because there was a duplex already on a similarly sized adjacent lot. The soil work is completed for both of my lots for a duplex. I can believe this would fit the growth of the county and that area's need for affordable housing.

If you would like to proffer any restrictions on the development of the property, please list these proffers on an attachment in a form acceptable to the County. Proffers are voluntary offers to use property in a more restrictive way than the overall zoning district classification would allow. By State Code, proffers must have a reasonable relationship to the rezoning and are not mandatory. The rezoning must give rise to the need for the proffers; the proffers must be related to the physical development or physical operation of the property; and the proffers must be in conformity with the Comprehensive Plan.

The County has developed cash proffer computations. **The maximum net residential cash proffer is currently \$5,242 per residential unit.** This amount should serve as an indicator to prospective rezoning applicants of the net cost per housing unit that the County will incur to provide the capital facilities serving the development subsequent to the rezoning. Contact staff for more information concerning the County's cash proffer policy.

Are there any liens against the property? YES NO (If Yes, please list them below:)

Vendor's lien of \$40,000 for the purchase price of both lots.

Attachments Required – provide two (2) copies of each:

1. *Recorded plat or boundary survey of the property requested for the rezoning.* If there is no recorded plat or boundary survey, please provide legal description of the property and the Deed Book and page number or Plat Book and page number.

Note: If you are requesting a rezoning for a portion of the property, it needs to be described or delineation on a copy of the plat or surveyed drawing.

2. *Ownership information* – If ownership of the property is in the name of any type of legal entity or organization including, but not limited to, the name of a corporation, partnership or association, or in the name of a trust, or in a fictitious name, a document acceptable to the County must be submitted certifying that the person signing below has the authority to do so.

If the applicant is a contract purchaser or an agent of the owner, an owner/agent agreement must be attached (ask staff for form if needed).

Owner/ Applicant Must Read and Sign

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge.

BRIAN C. HUGHES Mary S. HUGHES

Print Name of Owner/ Applicant

11/15/13
Date

Brian C. Hughes

Signature of Owner/ Applicant

804/839-0770
Daytime Phone # of Signatory

The below is to only be completed by County staff.

Rezoning Package Completeness Review: I have reviewed the rezoning package and find it to complete. If the scope of the rezoning request is such that a traffic impact analysis is required, such rezoning package shall include a completed TIA and applicable fee. A complete rezoning package will contain this completed application, proffers (if proposed), TIA (if required), plan of development, county application fee (\$550.00) and VDOT TIA fee (if TIA required).

By signing the below, County staff is stating the rezoning package is complete; it does not and should not imply any approval or denial of the request.

Rachel Fallata

Signature of Zoning Administrator

11/18/13
Date

Document Prepared By:
James P. Baber
Attorney at Law
P. O. Box 183
Cumberland, VA 23040
Virginia State Bar # 07468
Consideration:\$40,000.00
Assessed Value:\$30,000.00

Return To: Cumberland County Clerk's Office
James P. Baber

COUNTY TAX MAP PARCEL NUMBER:045-1-15.

THIS DEED, made and dated this 19th day of September, 2013, by and between JCM III, L.L.C. a Virginia limited liability company, as GRANTOR hereinafter referred to as JCM III, L.L.C. and BRIAN C. HUGHES and MARY S. HUGHES, husband and wife, Tenants by the entirety with the right of survivorship as at common law, as GRANTEES herein;

WITNESSETH:

IN CONSIDERATION of sum of Ten Dollars and other good and valuable consideration, the receipt of which is hereby acknowledged, the said Grantor does hereby GRANT, BARGAIN, SELL and CONVEY with GENERAL WARRANTY AND ENGLISH COVENANTS OF TITLE unto the said Brian C. Hughes and Mary S. Hughes, husband and wife, Tenants by the entirety with the right of survivorship as at common law, the following described real estate to wit;

ALL THOSE CERTAIN tracts or parcels of land, lying and being in Hamilton District, Cumberland County, Virginia, designated as Lot 15A, containing 2.005 acres, and Lot 15B, containing 3.045 acres, as shown and described on a plat of survey made by Woodrow K. Cofer, Inc. C.L.S. entitled "Plat Showing Lot 15 of R. S. Hatcher Tract" dated July 17, 2013, a copy of which plat is attached to and made part of this deed and to be recorded in the Clerk's Office, Circuit Court of Cumberland County, Virginia, and to which plat reference is hereby made for a more particular description of the lands hereby conveyed.

BEING the same real estate conveyed to JCM III, L.L.C., a Virginia limited liability company by deed from Bank of America, N.A. dated April 10, 2013 recorded April 30, 2013 in the Clerk's Office, Circuit Court, Cumberland

County, Virginia as Deed Instrument Number 20130493.

The Grantor hereby specifically reserve a Vendor's Lien pursuant to Virginia Code §55-53, to secure the payment of the sum of \$40,000.00 purchase money, evidenced by Vendor's Lien Note of even date, made by the Grantees, payable to the Grantors, with interest and in installments as therein set forth.

The Grantor reserves the right to cut and remove all merchantable standing timber for a period of ninety days after closing.

This conveyance is made expressly subject to any and all easements, restrictions, conditions and reservations which are contained in duly recorded deeds, plats, and other instruments constituting constructive notice in the chain of title to the property hereby conveyed and that have not expired by limitation of time contained therein or have not otherwise become ineffective or apparent upon inspection of the premises. It is not the intent of this deed to reimpose any such easement, condition, restriction or reservation.

WITNESS THE FOLLOWING SIGNATURE AND SEAL:

JCM III, L.L.C.

By:

[Handwritten Signature]
J. Cabell Metts, III, Member/Manager

SEAL

STATE OF VIRGINIA
COUNTY OF CUMBERLAND, to wit;

September

The foregoing instrument was acknowledged before me this *20th* day of ~~November~~, 2013, by J. Cabell Metts, III, Member/Manager of JCM III, L.L.C.

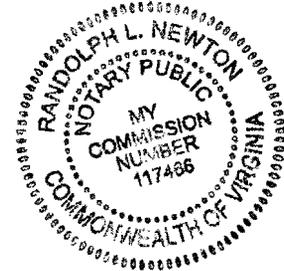
Randolph L. Newton Notary Public

My Commission Expires: 1-31-2015.

Notary Registration Number: 117466.

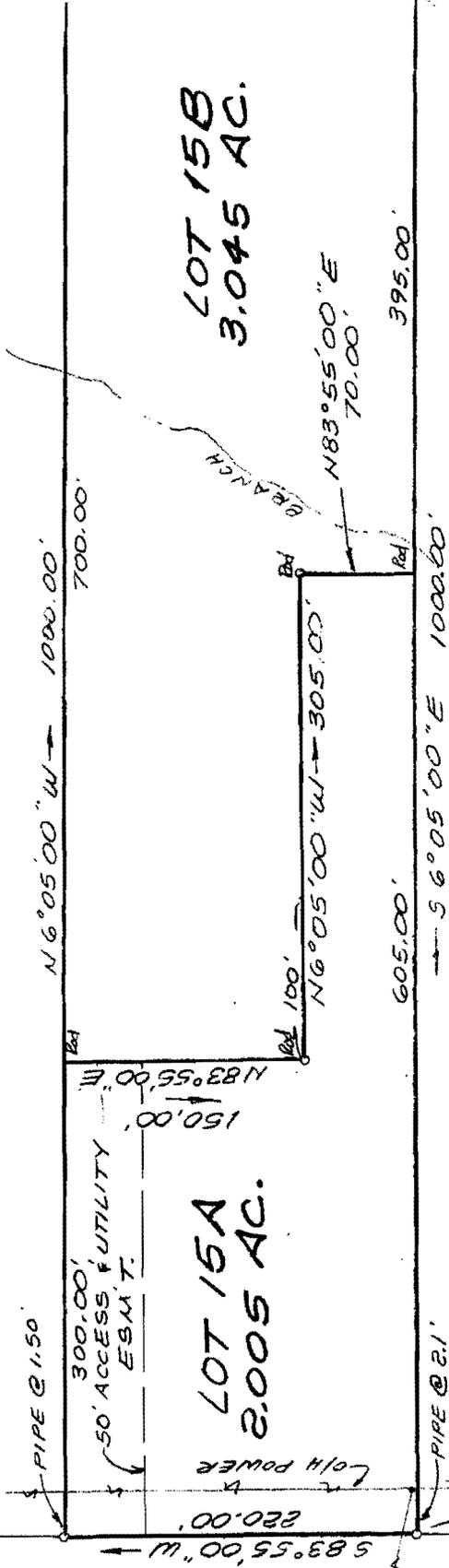
Grantee address:

*2701 Pineridge Lane
Powhatan, VA 23139*



DB 184, R 577

LOT 16



Approval does not guarantee a permitted onsite septic and well system.

John Murray
Cumberland Health Department
Date 9-9-2013

TAX MAP NO. 45 (1) 15

PLAT SHOWING LOT 15 OF
- R. S. HATCHER TR.

HAMILTON DISTRICT - CUMBERLAND

DATE: JULY 17, 2013 SCALE

WOODROW K. COFFEY, INC.
CERTIFIED LAND SURVEYOR
POWhatan, VIRGINIA
(804) 598-2014

APPROVED

NOT APPROVED

Frank Fullin
CUMBERLAND CO. SUBDIVISION AGENT

DATE 9/18/13

NOTE:
THIS PROPERTY IS NOT WITHIN A HUD
DEFINED FLOOD HAZARD ZONE.
(ZONE 'C')

The platting or dedication of the land herein is with the free consent and in accordance with the desire of the undersigned owners, proprietors, and trustees, if any and as applicable.

JOHN B. LEE
Property Owner

John Murray
Property Owner

Woodrow Coffey
JULY 17 2013
NO. 201
07-17-2013

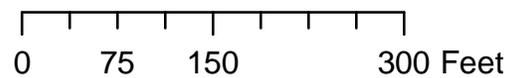


Location of REZ 13-02

REZ 13-02 Aerial & Parcel



1 inch = 150 feet





Memo

To: Planning Commission

From: Rachel Falkenstein, Planning Director

Date: December 3, 2013

CC: File

RE: CA 13-06: Density and lot size for R-1, Residential served by public sewerage

Recently an issue came to my attention regarding the subdivision of a lot in the Kimberly Hills neighborhood (zoned R-1, Residential) that is served by public sewerage but not public water. The current ordinance adopted in 2011 by the Planning Commission requires 1 acre lots unless lots are served by both public sewer and public water. Several Planning Commissioners and a current member of the BOS recall that the intent was to allow lots of 20,000 square feet if only public sewerage is available. However, the text of the update does not reflect this intent.

I have attached a draft copy of a proposed ordinance update which would allow for 20,000 square foot lots in the R-1, Residential zoning district. Staff requests that the Board consider setting REZ 13-02 for public hearing at the January 14 regular meeting.

Attachment

Draft Ordinance Language

Division II. R-1 Conventional Development Standards

Sec. 74-224. Area and density regulations.

The residential, general (R-1) district shall be composed of a base density and density bonus over the base density depending upon if connections to public utilities shall be made as prescribed in Table 13.

TABLE 13

	LOT WITH PUBLIC SEWER	LOT WITH PUBLIC WATER
BASE	YES OR NO	NO
<u>BONUS 1</u>	<u>YES</u>	<u>NO</u>
<u>BONUS OVER BASE2</u>	YES	YES

TABLE 14

RESIDENTIAL, GENERAL (R-1) DENSITY AND LOT AREA REGULATIONS

	GROSS RESIDENTIAL DENSITY	MINIMUM LOT AREA
Base	1 dwelling unit per 1 acre	1 acre
<u>Bonus 1</u>	<u>1 dwelling unit per 20,000 sq ft</u>	<u>20,000 sq. ft.</u>
<u>Bonus over base2</u>	4 dwelling units per 1 acre	10,890 sq. ft.

Sec. 74-225. Setback and yard regulations.

(a) The minimum required setbacks and the minimum required yards shall be as prescribed in Table 15.

TABLE 15

R-1 SETBACK AND YARD REGULATIONS

	MINIMUM SETBACK REQUIRED (as measured from the center line of any road)	MINIMUM SIDE YARD	MINIMUM REAR YARD
Base	(a) Designated primary highways: 130 feet (b) All other roads: 75 feet	(a) 15 feet principal structure (b) 5 feet accessory structures	(a) 35 feet principal structure (b) 5 feet accessory structures

Bonus over base 1 & 2	(a) Designated primary highways: 130 feet (b) All other public roads: 75 feet (c) Private roads: 45 feet	(a) 5 feet all structures	(a) 25 feet principal structure (b) 5 feet accessory structures
--------------------------------------	--	---------------------------	--

(b) Minor and limited encroachments into the minimum side or rear yards of principle structures only, except for side yards of principle structure in bonus ~~over base 1 & 2~~ as listed above shall be permitted as follows:

- (1) Uncovered stairs and stoops, air conditioners and heat pumps, none of which are more than ten (10) feet in width, may extend five (5) feet into any minimum required yard.
- (2) Bay windows, oriels, and chimneys, none of which are more than ten (10) feet in width, may extend three (3) feet into any minimum required yard.
- (3) Carports may extend five (5) feet into any minimum required side yard.
- (4) An accessibility improvement, defined as steps, ramps, and landings affording pedestrian and wheelchair access, may extend into any minimum required yard.
- (5) The following shall apply to any open (not roofed) deck attached to any existing single-family detached dwelling:
 - (a) Any non-roofed deck may extend five (5) feet into any minimum required side yard or minimum required rear yard.
 - (b) No deck may extend into any minimum required setback from a public or private road, nor shall such deck extend into any easement or other so encumbered area.

Sec. 74-226. Frontage and lot width regulations.

The minimum required lot frontage and the minimum required lot width shall be as prescribed in Table 16.

**TABLE 16
R-1 FRONTAGE & LOT WIDTH REGULATIONS**

	MINIMUM FRONTAGE REQUIRED	MINIMUM LOT WIDTH REQUIRED
Base	(a) Designated primary highways: 500 feet (b) All other public roads: 300 feet (c) Private roads: 200 feet (d) Cul-de-sac: 50 feet on a cul-de-sac; – must provide the minimum lot width at the building setback line.	Shall be the same as minimum required frontage.
Bonus over base 1 & 2	(a) Designated primary highways: 500 feet (b) Pre-existing designated public road: 100 feet (c) All other public roads: 150 feet	Shall be the same as minimum required frontage.

	(d) Private roads: 75 feet (a) Cul-de-sac: 50 feet on a cul-de-sac; – must provide the minimum lot width at the building setback line.	
--	---	--

DRAFT

Current County Projects		
Project	Status Summary	Staff Contact
Cobbs Creek Reservoir	Staff has finished reviewing property acquisition plats. Henrico is in the process of making offers to property owners. The Phase 1 site plan which includes clearing for the utility relocation has been given final approval. Due to slower than expected property acquisition process and project delays, Henrico now hopes to begin construction on Phase I within 12-18 months.	Rachel Falkenstein
County Code Updates	The Planning Commission is working on a review of the county's current business zoning districts and considering adding a mixed-use zoning district in the courthouse area. The Planning Commission is also reviewing an amendment to the subdivision ordinance to allow for smaller lot sizes for R-1 Residential lots where public sewerage is available. Pending Planning Commission's recommendation the BOS will be asked to set a public hearing for January 14.	Rachel Falkenstein
Emergency Services Training	Four members of staff, two citizen volunteers and one BOS member have completed WebEOC required training. Kristen Wood has volunteered to do CERT Training for staff at a future date.	Jennifer Roberts
Emergency Operations Plan (EOP) for Cumberland County	The 2013 EOP was adopted by the BOS in November 2013. Copies of the adopted plan are available in the County Administration Office.	Jennifer Roberts
Interactive GIS	The County has received a grant from the Virginia Department of Emergency Management to provide online GIS to improve access to county data for emergency responders, citizens and staff. Cumberland has contracted with InteractiveGIS to set up the program and host the data. Roll out is anticipated in December.	Rachel Falkenstein Mackenzie Tate
Midland Trail Scenic Byway Designation	The Midland Trail group submitted an application to the state to review Route 60 for scenic byway designation on May 31. The state has visited the proposed route and will be making a determination on whether or not the route will qualify as a scenic byway. The route is planned to start in Cumberland County at the crossroads of Route 60 and Route 622.	Vivian Giles Rachel Falkenstein
Poor House Road Industrial Park	IDA is working with Dewberry to prepare a water supply plan and engineering plans for providing water to the business park. The IDA has received a permit from DEQ to impact wetlands within the business park. The IDA is attempting to repurpose previously approved Tobacco Commission grant funds for further infrastructure improvements in the park.	Vivian Giles Jennifer Roberts
Public Waterline	The western waterline extension is complete. Construction of the eastern waterline extension is complete. Final health department approval is needed prior to starting service for the eastern extension.	Jennifer Roberts Bryan Saxtan
REZ 13-01 Pillai Estate: R-2 to B-1	In July the BoS approved rezoning of tax map parcel 45-A-11 from R-2 Residential to B-1 Business to allow for the placement of a wholesale bakery and potential future businesses. Applicant has submitted entrance site plan and is awaiting VDOT approval.	Rachel Falkenstein
REZ 13-02 Hughes Duplex: R-2 to R-1	An application has been submitted for the rezoning of tax map parcels 45-1-15 & 15A from R-2 to R-1, Residential to allow for the construction of a duplex on each parcel. The Planning Commission will also consider the rezoning of neighboring parcels 45-1-16 & 16A which have existing duplexes. Pending Planning Commission recommendation the BOS will be asked to set public hearing for January 14.	Rachel Falkenstein
SERCAP Grant	D&A Construction has completed LMI western waterline connections along Route 60 and Fleming Rd. Staff is in the process of gathering quotes for the cost of Eastern Extension LMI connections. The remaining SERCAP funds will be awarded through lottery.	Jennifer Roberts
Stormwater Management Program Development	DEQ is requiring localities to develop local stormwater management programs which will go into effect July 1, 2014. DEQ has awarded a grant to the 7 counties in Planning District 14 (which includes Cumberland) to explore opportunities for regional cooperation. The counties have selected Joyce Engineering to evaluate the feasibility of a regional program. The BOS has approved a draft fee schedule, staffing plan and draft ordinance to submit to DEQ. Final program adoption is required by May 15, 2014.	Rachel Falkenstein Mackenzie Tate

Treasurer's Office

Outstanding Collections Report

November 2013

Real Estate

	As of 10/31/13	As of 11/30/13	Change	% Collected	Abatements/ Exonerations
2000-2005	\$ 13,068.97	\$ 13,068.97			
2006	7,824.39	7,824.39			
2007	11,952.09	11,516.33	435.76	3.64%	
2008	20,166.65	19,756.16	410.49	2.03%	
2009	36,579.80	34,922.39	1,657.41	4.53%	
2010	79,967.79	78,109.31	1,858.48	2.32%	
2011	143,881.76	139,035.36	4,846.40	3.37%	
2012	249,362.51	241,004.18	8,358.33	3.35%	
2013	1,839,562.35	573,261.84	1,266,300.51	68.84%	\$ 312.07
Total	\$ 2,402,366.31	\$ 1,118,498.93	\$ 1,283,867.38		

Personal Property

	As of 10/31/13	As of 11/30/13	Change	% Collected	Abatements/ Exonerations
2008	\$ 43,148.55	\$ 42,647.76	\$ 500.79	1.16%	
2009	33,253.05	32,895.08	357.97	1.07%	
2010	42,078.80	41,730.43	348.37	0.83%	
2011	52,896.87	49,605.80	3,291.07	6.22%	\$ 174.38
2012	104,765.68	87,668.86	16,450.77	15.70%	338.21
2013	1,406,741.68	540,799.60	865,942.08	61.55%	3,600.16
Total	\$ 1,682,884.63	\$ 795,347.53	\$ 886,891.05		

Collection Rates - As of November 30, 2013

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2013	90.21%	89.83%	+ 0.38%
Year 2012	95.86%	95.41%	+ 0.45%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2013	80.78%	78.70%	+ 2.08%
Year 2012	96.86%	96.68%	+ 0.18%

Transactions for DMV Select

November 2013

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	70	\$2,589.82	6	17			
2				18	27	\$1,305.50	8
3				19	19	\$558.25	3
4	61	\$2,742.01	4	20	15	\$675.92	5
5	51	\$3,605.38	5	21	23	\$805.20	3
6	20	\$973.40	7	22	87	\$17,495.75	6
7	13	\$750.62	7	23			
8	41	\$1,144.91	8	24			
9				25	51	\$1,932.00	5
10				26	38	\$1,714.00	3
11				27	29	\$1,022.91	3
12	54	\$2,675.95	6	28			
13	53	\$3,231.14	8	29			
14	28	\$1,142.67	6	30			
15	52	\$1,737.61	2	31			
16					732	\$46,103.04	95

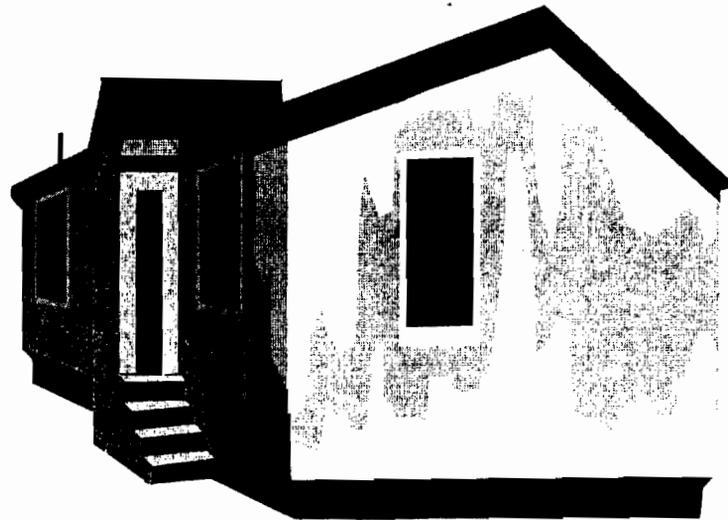
MONTHLY RECYCLE TOTALS REPORT

November 2013

PICK UP DATE	COUNTY			SCHOOLS		
	ALUMINUM/ PLASTIC	Newspaper	PAPER	ALUMINUM/ PLASTIC	Newspaper	PAPER
11/4/2013	1 lbs. ALUM. 16 lbs. PLASTIC	24 Lbs.	122 Lbs.	0 lbs. ALUM. 0 lbs. PLASTIC	10 Lbs	70 Lbs.
11/11/2013	0 lbs. ALUM. 4 lbs. PLASTIC	14 Lbs.	64 Lbs.	2 lbs. ALUM. 20 lbs. PLASTIC	60 Lbs	106 Lbs.
11/18/2013	0 lbs. ALUM. 0 lbs. PLASTIC	6 Lbs.	91 Lbs.	2 lbs. ALUM. 11 lbs. PLASTIC	10 Lbs	60 Lbs.
11/25/2013	2 lbs. ALUM. 15 lbs. PLASTIC	10 Lbs.	42 Lbs.	0 lbs. ALUM. 1 lbs. PLASTIC	39 Lbs	115 Lbs.
MONTHLY TOTALS	3 LBS. - ALUM. 35 LBS. PLASTIC	54 lbs.	319 LBS.	4 LBS. - ALUM. 32 LBS. PLASTIC	119 lbs.	351 LBS.

CUMBERLAND COUNTY

**BUILDING INSPECTIONS
DEPARTMENT**



NOVEMBER 2013

**MONTHLY
REPORT**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty virginia gov

Tina M. Tate
Permit Technician /
E-911 Coordinator

mtate@cumberlandcounty virginia gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax

October	Current Month 2012	YTD 2012	Current Month 2013	YTD 2013
Singlewides	1	9	1	10
Doublewides	0	9	2	8
Modular	0	5	0	5
New Homes	3	11	1	11
Ag & Exempt	0	5	0	4
Garages & Carports	0	18	0	13
Additions & Remodels	0	18	1	19
Misc	11	94	15	160
Commercial	2	23	6	34
Totals	16	190	26	263
Total Fees Collected	\$2,340.70	\$29,058.60	\$3,996.86	\$30,563.07
E-911 Fees Collected	\$48.00	\$228.00	\$24.00	\$168.00
Zoning Fees Collected	\$0.00	\$10.00	\$10.00	\$140.00
S & E Fees Collected	\$0.00	\$0.00	\$0.00	\$50.00
Total Estimated Value	\$564,375.00	\$5,048,167.00	\$587,181.00	\$5,084,087.00
Admin. Fees	\$0.00	\$190.00	\$0.00	\$110.50
CO's Issued	8	36	5	29



At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 12th day of November 2013, at the Cumberland County Circuit Court Room:

Present: Lloyd Banks, Jr., District 2, Vice-Chairman
Kevin Ingle, District 3
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Rachel Falkenstein, Planning Director
Meghan Allen, Deputy Clerk

Absent: William F. Osl, Jr., District 1
David Meinhard, District 4, Chairman

1. Moment of Silence and Pledge of Allegiance

The Pledge of Allegiance was led by Supervisor Banks.

2. Closed Session

On a motion by the Mr. Wheeler and carried, the Board entered into closed meeting under VA Code Section 2.2-3711 (A-1) Personnel Matters.

Subject: Assignment of duties and promotions.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Mr. Wheeler and adopted by the following vote:

Mr. Banks – aye
Mr. Ingle – aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

The Vice-Chairman adjourned to the 7p.m. regular meeting

3. **Approval of Agenda**

On a motion by Supervisor Wheeler and carried the Board approved the Agenda as amended:

7. **County Attorney/County Administrator**

h) Resolution to preserve Our Virginia Rural Way of Life

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

4. **Resolution of Appreciation**

a) Resolution recognizing Anita French

On a motion by Supervisor Ingle and carried the Board approved the following Resolution of Appreciation Upon the Retirement of Anita H. French:

**RESOLUTION OF APPRECIATION
UPON THE RETIREMENT OF
ANITA H. FRENCH**

WHEREAS, Anita French has dedicated more than forty (40) years of service to the citizens of Cumberland County, both at the Department of Social Services and at the Office of the Commissioner of the Revenue; and

WHEREAS, Anita French began her employment with the Cumberland County Department of Social Services in 1971 where she served for seventeen (17) years before transitioning to the Office of the Commissioner of the Revenue in 1988; and

WHEREAS, Anita French was elected Commissioner of the Revenue for the term beginning January 1, 1992; and

WHEREAS, while serving the citizens of Cumberland County as Commissioner of the Revenue, Mrs. French earned her Master Commissioner of the Revenue Certification from the University of Virginia, Weldon Cooper Center for Public Service on July 1, 2003; and

WHEREAS, Mrs. French has tirelessly and energetically served the County and its citizens with dedication, professionalism and integrity as Commissioner of the Revenue, assisting countless citizens with State income tax, as well as local tax, matters; and

WHEREAS, Mrs. French brought to Cumberland County, for the benefit and convenience of citizens from Cumberland County and the surrounding area, a Virginia Department of Motor Vehicles DMV Select office; and

WHEREAS, Anita French is a faithful member of New Life Church, contributing to the church's many local activities as well as mission trips, and is known for her loyalty and service to God, family, friends, and community; and

WHEREAS, Mrs. French has earned the deep respect, esteem and love of those with whom she has worked.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors, through this resolution, expresses its high regard and profound appreciation for the service that Anita French has performed for the County of Cumberland over the past forty (40) years, and wish her much contentment and continued success during her retirement years.

ADOPTED the 12th day of November, 2013.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

b) Resolution recognizing John Sullivan

On a motion by Supervisor Wheeler and carried the Board approved the following Resolution of Appreciation Upon the Retirement of John Sullivan:

**RESOLUTION OF APPRECIATION
UPON THE RETIREMENT OF
JOHN SULLIVAN**

WHEREAS, John Sullivan has dedicated over thirty-six (36) years of service to the citizens of Cumberland County as its Animal Control Officer; and

WHEREAS, during his service to the County, John Sullivan has overseen the management and growth of animal control services, the growth of the Animal Control department, and the construction of a new animal holding facility; and

WHEREAS, John Sullivan has faithfully, tirelessly and dutifully served the County and its citizens with dedication, professionalism and integrity as it Animal Control Officer, assisting countless citizens with various, and often sensitive, issues; and

WHEREAS, Mr. Sullivan has earned the respect and esteem of those with whom he has worked throughout the Commonwealth.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors, through this resolution, expresses its high regard and profound appreciation for the service that John Sullivan has performed for the County of Cumberland over the past thirty-six (36) years, and wish Mr. Sullivan continued success during his retirement years.

ADOPTED the 12th day of November, 2013.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

5. Public Hearing

Ordinance establishing deadline for application to the Board of Equalization

On a motion by Supervisor Wheeler and carried the Board approved the following Ordinance Establishing a deadline for applications to the Board of Equalization for relief from reassessment determinations and a deadline for all applications to be finally disposed of by the Board of Equalization:

BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA

ORDINANCE

ESTABLISHING A DEADLINE FOR APPLICATIONS TO THE BOARD OF EQUALIZATION FOR RELIEF FROM REASSESSMENT DETERMINATIONS AND A DEADLINE FOR ALL APPLICATIONS TO BE FINALLY DISPOSED OF BY THE BOARD OF EQUALIZATION

November 12, 2013

WHEREAS, as required by Virginia Code § 58.1-3252, Cumberland County has authorized and is completing a general reassessment of real estate; and

WHEREAS, Virginia Code § 58.1-3370 requires the appointment of a Board of Equalization to receive applications from property owners or lessees seeking equalization of their real property assessments; and

WHEREAS, Virginia Code § 58.1-3378 allows for the establishment of deadlines by which such applications shall be submitted by property owners and disposed of by the Board of Equalization.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Cumberland County Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, and pursuant to Virginia Code § 58.1-3378, the Board of Supervisors of Cumberland County deems it appropriate to by ordinance and this resolution to establish a deadline for the submission to the board of equalization of applications for relief from reassessment determinations and to establish a deadline by which all applications submitted must be disposed of by the board of equalization.
- c. Accordingly, the Board of Supervisors of Cumberland County, Virginia does hereby adopt the following Ordinance:

AN ORDINANCE

Establishing Friday, March 14, 2014 as the date by which all applications for relief from reassessment determinations must be made by property owners or lessees to the Board of Equalization; and establishing Friday, March 28, 2014 as the date by which all applications must be finally disposed of by the Board of Equalization.

- d. This Resolution and the Ordinance herein contained shall be effective immediately.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

6. Public Comments

There was one (1) citizen signed up to speak. Their comments for the Board included: A request for a road sign to be replaced, it has been gone for four (4) months.

7. State and Local Department/Agencies

a) VDOT

There was no representative present from VDOT.

b) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Griffin advised the Board that Wednesday they will be hold their second annual Educator for a Day; two community outreach meetings will be held this week to discuss the upcoming budget, one at Randolph Fire Department and the other at Cartersville Rescue; the theater team competed in conference and placed runner up, they will be participating in the State competition. Three of the actors were named James River District Actors of the Year; three Cross Country runners will be participating in the State competition, one was named James River District Runner of the Year for the second year in a row; Elementary School Parent Group held a community yard sale, raising \$1,000; Thirty-two Seniors were recognized at the Senior Night at Friday’s football game; JROTC has participated in two matches and had the top shooters in both, they also presented colors at the Ruritan’s breakfast; and numerous Cumberland Teachers, Students and Administrators will be participating in the upcoming Virginia School Board Association Conference.

c) Cumberland County Circuit Court Clerk, Carol Ownby

Ms. Carol Ownby, Circuit Court Clerk advised the Board that she would be retiring at the end of the year.

d) Piedmont Regional Jail

Two representatives from Piedmont Regional Jail came to answer questions from the Board. They gave the Board handouts and reviewed the information. Superintendent Hunter noted that revenue is down, and that Piedmont Regional Jail is one of the lowest cost Regional Jails in the State. They had an issue with an unexpected medical bill that had to be paid which was one reason for the more expensive bill for this quarter. He also noted that they are trying to work with the Town of Farmville to get the water bill lowered or at a fixed rate.

On a motion by Supervisor Wheeler and carried the Board approved to pay the outstanding invoice to Piedmont Regional Jail in the amount of \$86,901.00.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

8. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for October 2013 and November 2013.
Approved bills for November total \$. Ratified bills for October warrants total \$ with check numbers ranging from .
Direct Deposits total \$.
- 2) Monthly Budget Report

On a motion by Supervisor Wheeler and carried the Board approved the consent agenda.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

b) Approval of Minutes

On a motion by Supervisor Banks and carried the Board approved the minutes.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

c) Appropriation \$155,650 Additional Federal Funding

On a motion by Supervisor Wheeler and carried the Board approved appropriation of \$155,650 for Additional Federal Funding

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

d) Appropriation \$171,966.76 Additional Federal Funding

On a motion by Supervisor Ingle and carried the Board approved appropriation of \$171,966.76 for Additional Federal Funding.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

e) Appropriation \$13.30 Animal Control

On a motion by Supervisor Banks and carried the Board approved appropriation of \$13.30 for Animal Control

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

f) Adoption of Emergency Operations Plan (EOP)

On a motion by Supervisor Ingle and carried the Board approved the adoption of the Emergency Operations Plan.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

g) Board Committee Appointments:

1) Appointment of Elmer J. Heis to the Board of Zoning Appeals

On a motion by Supervisor Banks and carries the Board approved the recommendation of Elmer J. Heis to the Board of Zoning Appeals.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

2) Confirm need for recommendations for the Board of Equalization

h) Resolution to preserve Our Virginia Rural Way of Life

Supervisor Wheeler advised the Board that he received the resolution from a group requesting the Board support the law currently in effect not allowing hunting on Sundays.

Supervisor Ingle suggested the Board approve only the last two paragraphs of the Resolution.

On a substitute motion by Supervisor Ingle and carried the Board approved the amended resolution as follows:

~~WHEREAS, Cumberland County has a tradition of hunting that is as old of the County itself;~~

~~WHEREAS, Cumberland County recognizes the North American model of wildlife management as the only successful model worldwide because the wildlife resource is held in common for all the people and not just the landowner;~~

~~WHEREAS, the Cumberland County tradition of hunting provides significant economic and cultural benefit to the County and its people;~~

~~WHEREAS, the Cumberland County tradition of hunting contributes significantly to wildlife management, enhances public safety by reducing motor vehicle collisions, reduces crop damage, and helps control the spread of wildlife diseases to benefit of the natural environment;~~

~~WHEREAS, Cumberland County values its open space for use by all citizens for hiking, horseback riding, wildlife watching, outdoor recreation and simply enjoying the blessings of a benevolent Creator;~~

~~WHEREAS, Cumberland County landowners are exceedingly generous with their support of hunting by allowing hunters to use their private property to pursue their~~

~~sport and manage the wildlife populations; and further recognizes their overwhelming opposition to Sunday hunting;~~

~~WHEREAS, the Cumberland County Board of Supervisors recognizes that civility is an inherent part of the character of rural Virginians and further recognizes that many citizens do not feel comfortable sharing the open spaces while hunters pursue their sport;~~

BE IT RESOLVED, that the Cumberland County Board of Supervisors supports hunting in its many and varied forms as currently authorized by the Code of Virginia and the regulations of the Virginia Department of Game and Inland Fisheries.

BE IT RESOLVED, that the Cumberland County Board of Supervisors does not support hunting in any form on Sunday beyond what is currently authorized and hereby urges members of the Virginia General Assembly and the members of the Board of Directors of the Virginia Department of Game and Inland Fisheries to oppose any additional laws or regulations that would authorize expanded hunting on Sunday.

Vote: Mr. Banks – aye Mr. Ingle – aye
 Mr. Wheeler – aye

9. Planning Director's Report

a) Approval of Draft Stormwater Management Program Components

Planning Director Rachel Falkenstein reviewed the draft and stated she is requesting the Board's approval of three (3) components listed in the draft.

Ms. Vivian Giles noted that this is just a plan and can be amended; the approval of this draft is needed to meet the deadlines set by the State.

On a motion by Supervisor Ingle and carried the Board approved to adopt the draft Stormwater Management Program Components.

Vote: Mr. Banks – aye Mr. Ingle – aye
Mr. Wheeler – aye

b) Update on Planning Commission Activities

Rachel Falkenstein advised the Board that the Planning Commission is working on reviewing the business and possible mixed use districts.

c) County Project update

Rachel Falkenstein Planning Director advised the board that the list of project updates was in the packet and to let her know if they had any questions.

10. Public Comments (Part 2)

There were two (2) citizens signed up to speak. Their comments for the Board included: A question in reference to the Emergency Operating Procedure (EOP), if there were any way to educate the public. And how does the Stormwater Management affect Loggers. Another citizen also commented that the County was not ready for an emergency; they were volunteering on the emergency committees but will not volunteer anymore.

11. Board Member Comments

Supervisor Ingle commented that he wanted to thank everyone who came out and wanted to thank Piedmont Regional Jail representatives for coming as well.

Supervisor Wheeler commented that he wanted to thank the Board and the County for the flowers and thank everyone for the cards and calls of support at the loss of his mother- in-law.

Supervisor Banks commented that he wanted to thank everyone who came out and to please continue to voice concerns and comments.

12. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

13. Adjourn - Regular Monthly Meeting Tuesday, December 10, 2013

David Meinhard, Chairman

Vivian Giles, County Administrator