



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting
Cumberland County Circuit Courtroom A
Cumberland, VA

January 13, 2015
Regular Meeting – 7:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Election of Chairman** **Motion**
6. **Election of Vice Chairman** **Motion**
7. **Organizational & Administrative Matters**
 - a. Set date and time of regular meetings (pg. 1) **Motion**
 - b. Review By-Laws (pg. 2-20) **Motion**
 - c. Review Code of Ethics and Standards of Conduct (pg. 21-24) **Motion**
 - d. Review Committee appointments (pg. 25) **Motion**
 - e. Review goals and priorities (pg. 26-27) **Motion**
8. **Public Comments (Part one)**
9. **Public Hearings**
 - a. CUP 14-06 Blue (pg. 28-30) **Motion**
10. **State and Local Departments/Agencies/Community Service Providers**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
 - b. VDOT **Information**
 - c. Longwood University , Lori Blackwood (pg. 31-32) **Information**
 - d. Greg Marston – Resolution in support of Industrial Hemp (pg. 33-41) **Motion**
11. **County Attorney/County Administrator Report**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (12/9/14 and 12/11/14)

- b. Resource Conservation and Development (RC&D)
Resolution of dissolution (pg. 42-43) **Motion**

- 12. **Finance Director's Report**
 - a. Monthly Budget Report (pg. 44-53) **Information**
 - b. Revenue Appropriations (pg. 54-64) **Motion**
 - c. Budget Transfers (pg. 65-66) **Motion**
 - d. SVCC funding for adult GED classes - \$2,074 (pg. 67-73) **Motion**

- 13. **Planning Director's Report**
 - a. Planning Project updates (pg. 74-75) **Information**
 - b. Set public hearing for CUP 14-07 Tyson (pg. 76) **Motion**
 - c. Set public hearing for CA 14-08 Development Standards waiver (pg. 77) **Motion**

- 14. **Old Business**

- 15. **New Business**

- 16. **Public Comments (Part two)**

- 17. **Board Members Comments**

- 18. **Additional Information – (pg. 78-89)**
 - a. Treasurer's Report
 - b. DMV Report
 - c. 2014 Annual Business License Report
 - d. Recycling Report
 - e. Monthly Building Inspections Report
 - f. 2014 Annual Building Inspections Report
 - g. 2014 Annual Soil & Erosion Inspection Report

- 19. **Adjourn – Regular Meeting – February 10, 2015**

**2015 CUMBERLAND COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING DATES:**

JANUARY 13, 2015

FEBRUARY 10, 2015

MARCH 10, 2015

APRIL 07, 2015

APRIL 14, 2015

MAY 12, 2015

JUNE 09, 2015

JULY 14, 2015

AUGUST 11, 2015

SEPTEMBER 08, 2015

OCTOBER 13, 2015

NOVEMBER 17, 2015

DECEMBER 08, 2015

The public is invited to appear and present their views. Any persons with disabilities are urged to contact the County Administrator's office prior to any meeting to arrange for any necessary accommodations. For additional information, please contact the County Administrator's office at 804/492-3625.

**CUMBERLAND COUNTY, VIRGINIA
BOARD OF SUPERVISORS
Adopted January 14, 2014**

Statement of Intent and Purpose

The intent of these By-laws of the Cumberland County, Virginia Board of Supervisors is as follows:

- (1). To establish ways and means by which the Board of Supervisors as the governing body of Cumberland County, Virginia shall conduct itself in the performance of its duties and responsibilities;
- (2). To establish certain procedures to be followed by the Board of Supervisors as individual members and as a governing body, and by appointed officials and employees of the Board of Supervisors, to help ensure legality, fairness and consistency in the conduct of governance of Cumberland County; and
- (3). To establish certain rules and guidelines considered vital to the conduct of the Cumberland County government and the proper functioning of its elected and appointed officials, employees, agencies, departments, organizations; and the promotion and protection of the interests of the citizens of the county.

To these ends these By-laws are so adopted.

By-laws Definitions

As used in these By-laws, the following terms are defined:

Action of Record: An action taken or decision made by the Board recorded in the Minutes of the Meetings. Action of Record may take the following forms:

- a. Motions with votes of the members of the Board recorded.
- b. Consensus agreement of the Board without vote by the Board.
- c. Directive of the Chairman in the exercise of that office during the conduct of an official meeting of the Board.

Advisory Board: Pursuant to § 15.2-1411 of the Virginia Code, a designated group of persons other than members of the Board formed by the Board for the purpose of undertaking work on matters germane to the interests of the Board or county.

Board: The Cumberland County Board of Supervisors.

Committee: Pursuant to § 15.2-1411 of the Virginia Code, a designated group of persons that may be formed by the Board for the purpose of undertaking work on matters germane to the interests of the Board or county.

County Code: The *Cumberland County Code*.

Directive: An exercise of discretionary authority granted to the Chairman from the Board empowering the Chairman as follows:

- a. To enforce the protocols of Article 8.5. of these By-laws for the conduct of business and discourse before the Board to ensure proper decorum, civility, fairness and order.
- b. To cause the removal of any person or persons without charge of civil or criminal offense for misconduct, disruption or disturbance of a meeting of the Board of Supervisors consistent with adopted policies and procedures of the Board;
- c. To charge any person or persons with civil or criminal offenses pursuant to federal, state or local laws for the misconduct, disruption or disturbance of a meeting of the Board.

Ex-officio: A form of membership or appointment to a body or group where the individual may participate in proceedings or discussions, but shall not serve in an official leadership capacity nor vote in an official manner.

Item of Business: A matter to be presented before the Board at an official meeting, specified on the Meeting Agenda or modification thereof, and which may be subject to an Action of Record.

Meeting or official meeting: Any Annual, Regular, or Special Meeting of the Board of Supervisors. The following terms may also be used to further define and specify purposes for meetings. Meetings as defined herein are not exclusive of each other and may be concurrently conducted.

a. Annual Meeting: Pursuant to § 15.2-1416 of the Virginia Code, the Board's first meeting in the month of January.

b. Joint Meeting: A Joint Meeting may be conducted simultaneously with one or more corporate and politic bodies for the purpose of review, inquiry and discussion of matters of mutual interest or in the interest of expedient disposition of public business matters. Action of Record may be taken at said meeting, and a quorum of both the Board and other body(ies) is required to Call to Order and conduct a Joint Special Meeting.

c. Public Information Meeting: A Public Information Meeting shall be limited to the dissemination of information to and/or from the public where the Board of Supervisors will take no Action of Record at said meeting. A quorum of the Board of Supervisors is not required to Call to Order and conduct a Public Information Meeting. Public Information Meetings may be called in the name of the Board of Supervisors or administratively by the County Administrator or his designee.

d. Public Hearing: A public hearing shall be conducted at said meeting and the Board of Supervisors may take Action of Record on such matters as may arise from the Public Hearing. A quorum of the Board of Supervisors is required to Call to Order and conduct a Public Hearing.

e. Recessed Meeting: A meeting conducted at a date, place and time set by the Board of Supervisors as a continuation of a previously held meeting. A Recessed Meeting shall be scheduled no later than the date of the next Regular Meeting.

f. Rescheduled Meeting: A Rescheduled Meeting shall be for the purpose of conducting a meeting of the Board of Supervisors where, by virtue of necessity or at the discretion of the Board of Supervisors, the originally scheduled meeting cannot be conducted on its prescribed date or time or at its prescribed location pursuant to these By-laws. Action of Record may be taken on any Item of Business presented at a Rescheduled Meeting, and a quorum of the Board of Supervisors is required to Call to Order and conduct a Rescheduled Meeting.

g. Workshop Meeting: A Workshop Meeting shall be for the purpose of in-depth review, inquiry and discussion of specified Items of Business where Action of Record may be taken by the Board of Supervisors. A quorum of the Board of Supervisors is required to Call to Order and conduct said meeting. Workshop Meetings may also be called and scheduled for the purposes of presentations to the Board of Supervisors for educational and informational purposes.

Primary Motion: The first motion presented following informal discussion of any Item of Business at a Board meeting.

Substitute Motion: A motion presented succeeding and in lieu of a primary motion on any Item of Business at a Board meeting.

Virginia Code: The 1950 Code of Virginia, as amended.

Construction

As used in these By-laws, the masculine shall include the feminine, and the singular the plural unless otherwise specified herein. The word "shall" is mandatory and not discretionary; the word "may" is permissive and discretionary. The word "approve" shall be considered to be followed by the words "or disapprove".

Article 1. General

1.1. The County of Cumberland is a political subdivision of the Commonwealth of Virginia, and is bestowed all powers and authorities granted generally to counties without charters as set forth in the Virginia Code.

Article 2. Board of Supervisors

2.1. The County of Cumberland is governed by a Board consisting of five (5) Supervisors elected from the citizenry of Cumberland County, one (1) Supervisor from each of the county's five (5) Election Districts. Terms of each Supervisor are for four (4) years and may be successive. Qualifications for election to the Board of Supervisors are prescribed in the Virginia Code and Election Districts shall be defined by ordinance and set out in the County Code.

2.2. The Board of Supervisors is the governing body of the County of Cumberland and exercises all powers and authorities granted generally to counties without charters as set forth in the Virginia Code.

2.3. The Board of Supervisors at its discretion may authorize by appropriate action and annually provide for such sums for their salaries and expenses as members of the Board pursuant to the Virginia Code.

Article 3. Officers of the Board of Supervisors

3.1. Pursuant to § 15.2-1422 of the Virginia Code, the Board shall elect annually from its membership a Chairman and Vice-Chairman.

3.2. The term of office of the Chairman and Vice-Chairman shall be one (1) calendar year beginning immediately upon being elected at the Annual Meeting until the election at the Board's next Annual Meeting the following calendar year.

Article 4. Election of Officers

4.1. Election of officers of the Board shall be held at the Annual Meeting. In the absence of a quorum of the Board at the Annual Meeting, the current seated officers shall continue to exercise their offices until such time as a quorum is present at a subsequent Regular Meeting of the Board, at which time election of officers shall be held. The Board may defer election of officers to a Recessed Meeting from the Annual Meeting upon motion and vote of a majority of Board members present.

4.2. Election of officers of the Board shall be the first Item of Business at the Annual Meeting when elections are to be held.

4.3. Nominations for officers shall be conducted in open session upon motion by Board members and acceptance of the nomination. A motion with a majority vote of the Board members present is required to close nominations, at which time election of officers will be conducted in reverse order of the discussion of nominations. A majority vote of a quorum of the Board is needed to elect officers.

4.4. In the event of a tie vote during the election of officers, either by an abstaining vote or an even quorum of the Board present and voting, election of that officer shall be tabled to the next Regular Meeting of the Board and the Board shall proceed with other officer elections. In the event of a subsequent tie vote, a single blind lot drawing from the slate of seconded nominations shall select the officer. Officers selected in this manner shall be fully vested with all duties and powers accorded the office pursuant to the Virginia Code and these By-laws. The current seated officers shall continue to exercise their offices until new officers are elected or selected in this event.

4.5. Upon election of new officers, the new Chairman and Vice-Chairman shall preside at that meeting and all other meetings during the term for so which elected.

Article 5. Duties and Powers of Officers of the Board of Supervisors

5.1. In accordance with accepted rules of order and parliamentary practice, the Chairman is to preside at all meetings of the Board. The Vice-Chairman shall act with the full power and authority of the Chairman in the absence of the Chairman at any meeting of the Board. In the absence of the Chairman and Vice-Chairman, the remaining Board members shall choose an Acting Chairman for the meeting. Where an Acting Chairman is needed for a meeting, the Board need not designate an Acting Vice-Chairman. Where used in these Bylaws, Chairman shall also be construed to mean Acting Chairman.

5.2. When the Board is engaged in official meetings, whether held in the Board of Supervisors Meeting Room or at some other location, the building and associated grounds constituting the meeting place are under the control of the Chairman for the orderly conduct of the meeting. In addition to the exercise of parliamentary powers, the Chairman or Acting Chairman is empowered to issue Directives that shall be recorded as an Action of Record in order to facilitate orderly conduct of meetings.

5.3. The Chairman of the Board is empowered to administer oaths pursuant to § 15.2-1410 of the Virginia Code and shall be the head of the county government pursuant to § 15.2-1423 of the Virginia Code.

5.4. The Chairman shall adhere to and is empowered to enforce the protocols of Article 8.5 during official meetings of the Board. The Chairman shall act as parliamentarian of the Board, and shall seek the advice of the County Attorney or, in his absence, the County Administrator in the interpretation of the provisions of these By-laws and other established procedures for the conduct of meetings.

5.5. In the event of a vacancy in the office of Chairman due to death, resignation or removal from office as a member of the Board, the Vice-Chairman shall assume the

position of Acting Chairman until a chairman is appointed . In the event of a similar vacancy in the office of Vice-Chairman, the most recent past Vice-Chairman of the Board shall assume the position of Acting Vice-Chairman. In the event of concurrent vacancies in both the office of Chairman and Vice-Chairman, the most recent past Chairman and Vice-Chairman shall respectively assume these offices. Election of new officers shall occur pursuant to Article 4 of these By-Laws at the first Regular Meeting after the vacancy on the Board has been filled pursuant to § 15.2-1424 of the Virginia Code. In this event, such newly elected officers shall serve until the next Annual Meeting of the Board. Officers selected in this manner shall be fully vested with all duties and powers accorded their office pursuant to the Virginia Code and these By-laws.

5.6. The Chairman shall be an ex-officio member of all Committees and Advisory Boards of the Board, privileged to attend and participate in all meetings of such Committees and Advisory Boards, including closed meetings, but shall not vote on Committee matters unless appointed as a Committee member.

Article 6. Meetings of the Board of Supervisors

6.1. The Annual Meeting of the Board shall be held on the second Tuesday of January. The Regular Meetings of the Cumberland County Board of Supervisors for shall be on the second Tuesday of each month. These Annual and Regular Meetings shall be Called to Order at 6:00 p.m. and shall be held at Cumberland County Circuit Court Room in the County Courthouse Building on Rt. 60, Cumberland C.H., Virginia. The Annual and Regular Meeting date, place and time shall continue indefinitely unless changed by appropriate action of the Board.

6.2. The Board will attempt to complete all Items of Business at the Annual and Regular Meetings by 11:00 p.m. The Board may recess such meetings from day to day, or from time to time or from place to place not beyond the time fixed for the next Regular Meeting, until the business before the Board is complete.

6.3. If the Annual or any Regular Meeting day falls on a legal holiday, the meeting may be held on the holiday or rescheduled as determined by the Board by Action of Record taken at the Annual Meeting or any Regular or Special Meeting prior to the holiday. If rescheduled other than at the Annual Meeting, public notice shall be served pursuant to § 15.2-1416 of the Virginia Code.

6.4. Special Meetings of the Board may be approved and scheduled, or a Called Special Meeting conducted by the Board pursuant to § 15.2-1417 and § 15.2-1418 of the Virginia Code. A special meeting of the governing body shall be held when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the Board and the county attorney, as appropriate in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not

specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the Board of Supervisors attend the special meeting or sign a waiver.

A Special Meeting may also be scheduled or called for specific purposes, as follows:

- a. Joint Special Meeting;
- b. Public Information Meeting;
- c. Public Hearing;
- d. Rescheduled Meeting;
- e. Workshop Meeting.

Special Meetings of the Board may be scheduled at the Annual Meeting for the calendar year and set out in the Operational Procedures of the Board.

6.5. The Annual, Regular and Special Meetings of the Board shall be open to the public. The Board reserves the right to enter into Closed Meeting pursuant to the Virginia Code at any official meeting.

6.6. Closed meetings will be restricted for those proper purposes enumerated in the Virginia Code and all Closed Meetings will be held in strict accordance with Virginia law.

6.7. No gathering of members of the Board of Supervisors, whether there be a number equal to or exceeding a quorum of the Board or a lesser number, shall be considered an official meeting of the Board unless such gathering takes place at a bona fide Annual, Regular or Special Meeting as set forth in these By-laws. No Action of Record may be taken on any matter outside of the time, place and location of an official meeting of the Board. Similarly when a quorum, (3) three or more members is gathered in one place outside an official meeting, those Board Members present may not discuss any past, current or future county business.

6.8. The Sheriff of Cumberland County shall, upon request, provide at least one (1) deputy to attend the Annual and Regular Meetings of the Board and, upon request of the Board or County Administrator, at any other official meeting. When in attendance of any official meeting, deputies shall be under the direction of the Chairman of the Board during the period of the official meeting (including any brief recess thereof), and under the direction of the County Administrator, Acting County Administrator, or his designee during the period prior to the meeting's Call to Order and immediately upon final Recess or Adjournment of the meeting.

Article 7. Agendas for Board of Supervisors Meetings

7.1. The Annual and Regular Meetings of the Board shall have a formal Meeting Agenda prepared by the County Administrator or his designee. The County Administrator at his (her) discretion, and the County Attorney and Board members individually may by request to the County Administrator place matters of business on the Agenda for discussion, information and /or action by the Board as are germane to the affairs and

interests of the Board and county. Agendas for Special Meetings are optional at the discretion of the Board of Supervisors or County Administrator.

7.2. The Order of Business of the Meeting Agenda for the Annual and Regular Meetings of the Board shall be generally as follows:

1. Call to Order and Determination of Quorum
2. Roll Call of Members
3. Closed Meeting
4. Welcome, Invocation and Pledge of Allegiance
5. Approval of the Agenda
6. Public Comments(optional)
7. Public Hearing (if any)
8. VDOT Matters
9. Presentations from Department/Agencies/Organizations
10. Assistant County Administrators Report
11. Planning Director's Report
12. County Administrator's Report
13. Community Development Director's Report
14. County Attorney's Report
15. Board Member Reports
16. Adjournment

Deviations from the Order of Business may be made at the discretion of the County Administrator during the preparation of the Meeting Agenda, and by the Board as a modification of the Meeting Agenda at the time of Approval of the Agenda. The Board by motion and majority vote of those present may eliminate any of the above items in the Order of Business for a specific meeting or meetings, or through the time of the next Annual Meeting in its entirety, and may also restore any item so eliminated or add other items by like Action of Record at any meeting.

7.3. A request for modification of the Meeting Agenda shall be made from the Board Table and only by members of the Board, County Administrator, or County Attorney. Approval of modification requires majority vote of Board members present. A modification made at the time of Approval of the Agenda shall be reflected in the Minutes of the Meeting at which the modification was made. Items scheduled for action on the Meeting Agenda may be deferred to a later time in the meeting by consensus agreement of a majority of Board members present. Items previously acted upon during the course of the meeting may be revisited at a later time in the meeting by a motion to reconsider and a majority vote of Board members present. An item may not be reconsidered more than twice.

7.4. The Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless a modification to the Meeting Agenda is requested at the time of Approval of the Agenda. Modification of the Meeting Agenda requires a majority vote of Board members present.

7.5. Closed Meetings and business matters brought before the Board under Board Member Reports exempt from the provisions of this article.

7.6. The Meeting Agenda and supporting documents comprising the Meeting Agenda Book should be delivered to members of the Board a minimum of five (5) calendar days in advance of the meeting date. The supporting documentation should include recommendations on actions prepared by county administrative personnel and other county officials if a recommendation is available and appropriate. The Meeting Agenda Book may be rendered in electronic format for use by the Board at its discretion.

Article 8. Conduct of Meetings of the Board of Supervisors

8.1. The Board shall generally follow Roberts' Rules of Order Newly Revised, Procedure in Small Boards but failure to follow Robert's Rules of Order shall not invalidate any Board action, the provisions of Article 8.4 notwithstanding. In following these rules of parliamentary procedure, the Board intends that special attention will be given to the following:

- a. Protecting the rights of each individual member of the Board, county administrative employees and the public.
- b. Preserving and ensuring a spirit of harmony and cooperation within the Board, and between individual Board members.
- c. Allowing full and free discussion among the members of the Board in order to ensure that all viewpoints are considered prior to taking action on behalf of the county.

8.2. Where provisions of these By-laws differ from similar procedures established by Robert's Rules of Order, provisions of these By-laws shall prevail.

8.3. Repealed. (This section referenced seating at meetings for Board Members)

8.4. The following rules and procedures shall prevail at meetings of the Board:

- a. A quorum of the Board is a majority of the membership comprising at least three (3) of the five (5) members of the Board. A quorum must be present to Call to Order and continue an official meeting and to take Action of Record.
- b. The Chairman shall Call to Order an official meeting at the designated time and determine a quorum. If a quorum is not present at the designated time, the Chairman may direct a delay of up to fifteen (15) minutes in the start of the meeting at his discretion. Any further delay in the start of the meeting may be made only with the consensus agreement of the majority of those Board members present.

- c. Should for any reason a quorum not be maintained continuously during any official meeting, the meeting shall adjourn at that time. A Board member's physical presence on the grounds of the location of the meeting shall be considered as being present at the meeting and satisfactory for the maintenance of a quorum. Board members shall notify the Chairman if required to leave the grounds of the location of the meeting, either temporarily or for the remainder of the meeting.
- d. All informal and formal discussions of Items of Business and Actions of Record must be made from the Board Table. Any Board member away from the Board Table but maintaining physical presence at the meeting location at the time of an Action of Record will be counted as having cast an abstaining vote.
- e. Informal discussion of an Item of Business by Board members is permitted while no primary or substitute motion is pending.
- f. A second to a primary and substitute motion is not required in order to formally discuss and/or vote upon the motion. Voting shall be by show of hands. The Chairman shall verbally summarize the vote upon conclusion of an Action of Record, noting by individual name those Board members abstaining or voting in the minority on the Item of Business.
- g. Any member of the Board may terminate debate or discussion of an Item of Business and call for a vote on a pending motion by "calling for the question" after being recognized by the Chairman.
- h. An abstaining vote is neither an affirmative nor a negative vote and has no effect on the vote, or the status of the quorum.
- i. A tie vote fails. The Board does not designate a tiebreaker pursuant to § 15.2-1421 of the Virginia Code.
- j. A substitute motion will be voted on prior to the primary motion, in reverse order (i.e. the substitute motion will be voted on first). Only one (1) substitute motion will be considered prior to a vote on the primary motion.
- k. The Chairman is authorized to speak in discussions, and can vote on all motions and/or all questions but may not call for the question. The Chairman may temporarily relinquish the position. The Chairman may do so by passing the gavel to the Vice-Chairman or Acting Vice-Chairman prior to the start of discussion of an Item of Business. Upon completion of the Item of Business, the gavel shall be returned to the Chairman.
- l. A primary motion may be amended prior to vote with the concurrence of the originating Supervisor of the primary motion. The amended primary motion is then treated as the primary motion, and not a substitute motion. A primary motion

may not be amended if a substitute motion is pending until conclusion of vote on the substitute motion. An amendment to a primary motion opposed by the originating Supervisor shall not be voted on until action is taken on the original primary motion.

- m. If a primary or substitute motion is made at a Board meeting where at least four (4) members are present and the motion is voted on and fails, the same or a substantively similar motion cannot be reconsidered by the Board during that fiscal year except by a primary or substitute motion made by a member of the Board who voted on the prevailing side where there are no less than four (4) Board members present, and only if two-thirds (2/3) of the Board members present vote to reconsider the motion again.
- n. A primary or substitute motion may be made to tentatively act upon an Item of Business where a final Action of Record is anticipated at a later date. All Items of Business tentatively acted upon by the Board shall be considered bound by the tentative action if not otherwise reconsidered by the Board within three (3) calendar months of the date of the tentative action.
- o. A motion to Table an Item of Business for consideration at a future meeting, or to remain Tabled indefinitely may be made either as a primary or substitute motion but not by consensus agreement. An action to Table an Item of Business to a later time within the same meeting may be passed by consensus agreement of a majority of Board members present.

8.5. The following protocols will be followed at meetings of the Board:

- a. Official meetings of the Board are open to public observation and, as set out herein, public participation. When not addressing the Board and/or attending public as herein described, those present at an official meeting shall be respectful of the rights of others.
- b. Board members are to be polite and courteous in addressing other members of the Board and all those present at Board meetings, and all Board members are to maintain proper decorum in their conduct at meetings of the Board (i.e., refrain from "name calling", derogatory remarks and other forms of personal affronts).
- c. Those persons and organizations with Items of Business before the Board should be represented at an official meeting if so requested by the Board of Supervisors, individual members of the Board, the County Administrator, County Attorney, or any person acting on behalf of these.
- d. Those persons and organizations with Items of Business before the Board may address the Board upon recognition and invitation of the Chairman to approach the Podium, where upon they shall identify themselves, any title and organization they represent, and provide a mailing address to facilitate any correspondence

needed subsequent to the Item of Business. As a guideline, presentations to the Board pursuant to an Item of Business should be limited to ten (10) minutes. The Chairman at his discretion may end a presentation after such time has elapsed or may permit continuation of it. The Board by Action of Record may overrule the Chairman's decision in this regard.

- e. The discourse of those presenting at the Podium shall be made part of the Minutes of the Meeting subject to Article 9 of these By-laws.
- f. Those individuals of the public attending any official meeting of the Board of Supervisors without an approved Item of Business on the Meeting Agenda or modification thereof shall not be permitted at the Podium at any time other than during the Open portion of a public hearing. No person shall address the Board during an official meeting from the audience unless recognized by the Chairman.
- g. At any official meeting of the Board where a public hearing is set on the Meeting Agenda, or a Public Hearing of the Board pursuant to Article 6.4, the Chairman shall first permit general presentation and discussion of the matter of the public hearing from the Podium and/or from the Board Table. At the conclusion of such presentation/ discussion, the Chairman shall Open the public hearing and invite those of the public attending the meeting to the Podium to comment.
- h. At the discretion of the Chairman, or with the consensus agreement of the majority of the Board, those speaking during the open portion of a public hearing may be limited to a specified length of time for comments at the Podium. The Chairman at his discretion may provide a verbal advisory to a speaker at the Podium when thirty (30) seconds remain of the specified time to conclude comments. During public hearings, speakers may address the Board only on matters pertaining or germane to the issue for which the public hearing is being held. No speaker is to engage in political statements, personal attacks upon members of the Board of Supervisors, county employees or officials, or any other person, nor are speakers entitled to use abusive language or discuss matters outside the issue for which the public hearing is being held. Violation of this rule shall enable the Chairman by directive to take appropriate measures to rule the speaker out of order and to have the speaker removed from the meeting, if necessary and take such other steps the Chairman deems appropriate, including bringing appropriate charges against the person and bringing the charges in the name of the Board of Supervisors.
- i. No discourse at a public hearing, whether during general presentation and discussion or during the Open portion of the hearing is required to be entered into the Minutes unless conducted at the Podium.
- j. Upon conclusion of speakers at the Podium, the Chairman shall close the public hearing. A motion and majority vote of a quorum of Board members present at a public hearing shall overrule the Chairman's decision to close the public hearing

or to limit speakers, in which event speakers may continue until the Board by majority vote ends the public hearing. A motion and majority vote of a quorum of Board members present shall also close the public hearing in this event. An Action of Record may be taken at the close of a public hearing at the discretion of the Board. Board Member Reports shall facilitate the presentation of comments, reports and proposed Items of Business not otherwise part of the Meeting Agenda by individual Board members in round table fashion. Matters may be presented for information, discussion and action and/or scheduled for further consideration as an Item of Business at a future meeting of the Board. When speaking during Board Member Reports, Board members shall be limited to ten (10) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Board Table to permit additional time to conclude the presentation. No Board member shall yield time or place under Board Member Reports to any other Board member or other person. No member of the Board shall have any other position reserved for them on the Meeting Agenda other than under Board Member Reports.

8.6. The Board may at its discretion adopt specific rules and procedures relative to the conduct of certain types of public hearings other than those set forth in this Article. Such specific rules and procedures shall be adopted in the manner prescribed for amendment of these By-Laws set forth in Article 13 and shall become part of these By-Laws upon adoption. Where a public hearing is conducted by another party on behalf of or before the Board, the rules and procedures governing that public hearing shall be as prescribed by the party conducting it.

Article 9. Minutes of the Meetings of the Board of Supervisors

9.1. At all official meetings of the Board at which a quorum is present Minutes of the meeting shall be taken and shall be approved by the Board and recorded in the office of the Cumberland County Administrators Office.

9.2. Public Information Meetings and Workshop Meetings as defined in these By-laws may be recorded as Minutes at the direction of the Board. At any such meeting where an Action of Record is taken, Minutes shall be taken and approved by the Board and recorded.

9.3. Pursuant to § 15.2-1536 and § 15.2-1538 of the Virginia Code, the County Administrator shall serve as Clerk of the Board and shall carry out the duties specified in § 15.2-1539 of the Virginia Code. The County Administrator may designate a Recording Clerk to take and prepare the Minutes of the Board and to assist in the exercise of the office of Clerk of the Board. Minutes shall be prepared on the basis of both written notes and audio recordings. Where technically possible, audio recordings shall be made of all official meetings of the Board, subject to the provisions of Paragraph 9.2 of this Article. The specific language of the Minutes of any given meeting shall be at the discretion of the County Administrator, who shall endeavor to render the Minutes in the most accurate and neutral way possible. The County Administrator shall review and correct all Minutes

prior to dissemination to the Board for adoption.

9.4. The Board may at its discretion generally prescribe the form and content of the Minutes of its meetings in keeping with professionally accepted standards for it. At minimum, the Minutes shall contain the styling of the Item of Business stated on the Meeting Agenda or modification thereof, the Action of Record, the vote by individual member or consensus expression of the Board, or directive of the Chairman. Where practical, a brief synopsis of any discussion of the Item of Business shall also be included.

9.5. Minutes of any meeting shall generally be presented at the next or following Regular Meeting of the Board where at least five (5) working days exist between the successive meetings.

9.6. Minutes shall not be considered official until approved by the Board and recorded. After approval of the Board but prior to recordation, the County Administrator may make additions or corrections to the Minutes that do not materially affect the substance or content of the Minutes. These include, but are not limited to: correction of mis-spellings, typographical errors and incorrect grammar; page renumbering; clarification of content and errors of omission. Should evidence of an error in a recorded vote be discovered after approval but prior to recordation, the County Administrator shall attempt to verify it and correct by the best available means, including corroboration by individual Board members and other reliable witnesses to the meeting.

9.7. Should an error or evidence of an error in the Minutes of any Meeting of the Board be discovered after recordation, the County Administrator shall bring the error before the Board at the next official meeting as is practical. The Board by vote of a majority of those members present at the meeting at which the error was made shall correct the Minutes by amendment. Members of the Board not present at said meeting shall abstain from voting on the correction. Should no majority of Board members present at the meeting in which an error was made in the Minutes be or remain seated as members of the Board, a majority vote of the presently seated Board members shall then correct the Minutes by amendment.

9.8. Amendment to the recorded Minutes of any Meeting shall be entered as an Action of Record in the Minutes of the Meeting at which the amendment was made. In addition and where practical as determined by the County Administrator or Recording Clerk, the recorded Minutes shall be altered to include the amendment, either by insertion of a new, corrected page in sequence or by separate Amendment Addendum at the beginning or first page of the recorded Minutes of the Meeting to be corrected. Whether by insertion of a new corrected page or by Amendment Addendum, the correction shall be clearly documented as a correction of previously recorded Minutes, indicating the first date of recordation, the date of Board action to amend the Minutes, and the date of recordation of the amended Minutes.

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9.9. When audio recordings of Board meetings are made, the County Administrator shall cause their preservation for a period of time not to exceed two (2) calendar years from the date of the meeting, at which time they may be discarded. Where preserved, audio recordings shall be considered publicly accessible without charge upon prior appointment for review through the office of County Administrator.

9.10. When video recordings of Board meetings or portions thereof are made, the preservation of said recordings shall be at the discretion of the County Administrator. The Board may at its discretion direct the preservation of specific recordings, and the County Attorney may request preservation of specific recordings only if such recordings are needed to support legal proceedings, pending or anticipated.

9.11. Verbatim transcription of the proceedings of any meeting in its entirety shall not be undertaken except by majority vote of the Board and only in instances where excerpted verbatim transcriptions of a portion or portions of the proceedings are insufficient to address the need. Any verbatim transcription generated, whether of an entire meeting or portion(s) thereof, shall not be adopted or made part of the official Minutes of any meeting.

9.12. Individual members of the Board and the County Attorney may request excerpted verbatim transcription of a portion or portions of any meeting through the County Administrator. If requested by a member of the Board, the County Administrator and/or the Recording Clerk will make a reasonable effort to generate a requested transcription prior to any subsequent meeting of the Board; the generation of such transcription is subordinate to the preparation and review of the Minutes and other duties and responsibilities of the involved personnel. A request by the County Attorney shall be made only if such transcription is needed to support legal proceedings, pending or anticipated. The County Administrator at his discretion may make any verbatim transcription requested generally available to all members of the Board.

9.13. Unapproved Minutes shall be released publicly upon incorporation into and completion of the Meeting Agenda Book. At the discretion of the County Administrator, unapproved Minutes may be released publicly at an earlier time; availability of completed unapproved Minutes shall not compel release at such earlier time.

9.14. No recording device shall be used during any Closed Meeting of the Board unless the majority of the members of the Board present at the meeting vote to allow recording of the Closed Meeting. Any such recording shall remain in the sole custody of the County Administrator, County Attorney, Chairman or other member of the Board designated by the Board.

Article 10. Appointments of the Board of Supervisors

10.1. The Board at its discretion may, and where required and in accordance with the Virginia Code or other law, shall from time to time establish and make appointments of its members and other persons to various positions, groups, organizations, committees,

advisory boards and other bodies, both formal and informal, for such purposes as are in the interest of the Board and county.

10.2. Except as otherwise provided in these By-laws or other law, appointments of the Board may be made at any official meeting upon motion and majority vote of a quorum of the Board and recorded as an Action of Record.

10.3. Except as otherwise provided by Action of Record or by law, all appointees of the Board shall be authorized and expected to represent the interests of the Board and county in all matters to which their appointment is charged.

10.4. Except as otherwise provided by law, all appointments of the Board shall discharge their duties with diligence, and may be removed prior to the end of the term of said appointment by motion and majority vote of a quorum of the Board and recorded as an Action of Record. Any vacancy in an appointment shall be filled in the manner as the original and for the remainder of the original term of the appointment.

10.5. Pursuant to § 44-146.19 B. 2. of the Virginia Code, the Board at the Annual Meeting shall appoint one of its members or the County Administrator to be Director of Emergency Services of the county. The Director shall serve in that capacity until the next Annual Meeting, at which time he may be reappointed or a successor appointed at the pleasure of the Board. A vacancy in the Director's position may be filled by a majority vote of the Board at any Regular or Special Meeting. The Director may be removed from that position and a successor appointed to fill the remainder of the original term by majority vote of the Board at any official meeting. During an impending or declared state or local emergency, in the absence of the Director of Emergency Services, the Chairman or Vice-Chairman of the Board shall assume the duties and responsibilities of that position pursuant to the Virginia Code. In the event either the Chairman or Vice-Chairman is the Director, the County Administrator shall serve as the third designee to assume responsibility in the absence of the Chairman or Vice-Chairman. In the absence of the Chairman, Vice-Chairman and County Administrator, any member of the Board may act in the capacity of Director of Emergency Services until such time as one of these three officials is able to assume the position. The Director of Emergency Services or any member of the Board acting in such capacity shall exercise only those powers granted in § 44-146.21 of the Virginia Code. The Emergency Services Coordinator of the county shall be an administrative employee of the office of County Administrator, subject to the personnel policies of the Board.

10.6. The Board shall officially recognize no prerogative of any of its members to make or nominate appointments to any group, organization, committee, advisory board or other body except in accordance with the provisions of these By-laws or other law.

Article 11. Committees and Advisory Boards of the Board of Supervisors

11.1. Pursuant to § 15.2-1411 of the Virginia Code, the Board may at its discretion establish Committees of the Board and Advisory Boards by Resolution and vote of a

majority of the Board members at any official meeting. Committees may be solely composed of members of the Board or may be jointly composed of Board members and other individuals appointed or otherwise authorized to participate in Committee activities. Board approval of such other individuals is not required unless specified by Resolution. Advisory Boards shall be composed persons other than members of the Board and may include other individuals appointed by Advisory Board members to participate in Advisory Board activities. Board approval of such other individuals is not required unless specified by Resolution. Board members may be appointed as ex-officio members of Advisory Boards.

11.2. A Resolution establishing any Committee shall state the purpose and scope of activities of the Committee, including any specific responsibilities for and grant of authority to pursue the matter for which it has been established. The Resolution shall state the composition of the members of the Committee, either by name or title, and may designate who shall chair the Committee, by name or title. No member of the Board shall be appointed to a Committee if not present at the meeting at which appointments are made. A majority vote of a quorum of the Board is needed to appoint Committee members.

11.3. Unless otherwise specified within the establishing Resolution, Committees shall be reestablished and Committee appointments made at each Annual Meeting of the Board. Failure to reestablish dissolves the Committee as of adjournment of the Annual Meeting. Appointments to Committees may be for successive terms.

11.4. Unless otherwise specified within the establishing Resolution, Committees shall organize and direct their own affairs in the manner that their members deem appropriate to the matters that they are charged. These include, but are not limited to, adoption of Committee by-laws or procedures, designation of Committee officers, the taking of Minutes of Committee meetings, the appointment of sub-committees or working groups, solicitation of assistance in pursuit of Committee matters, and such other things as deemed appropriate by Committee members.

11.5. Meetings and activities of Committees shall be open to the public. Any Committee, when conducting business matters which are exempt from public disclosure pursuant to the Virginia Code may sequester itself for all or a portion of the Committee meeting at which such matters are being discussed.

11.6. Advisory Boards shall be subject to the provisions governing Committees of the Board as set forth in this Article.

11.7. The Board at its discretion may establish compensation for all Committee and Advisory Board members not to exceed fifty (\$50.00) dollars per meeting pursuant to § 15.2-1411 of the Virginia Code. Such compensation shall be specified in the Resolution establishing the Committee or Advisory Board, subject to Board appropriation of funds. Unless specified, no Committee or Advisory Board member shall receive compensation.

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11.8. Committees of the Board and Advisory Boards shall only be established pursuant to this Article. Nothing herein shall be construed so as to prevent meetings or consultations by and between members of the Board, county administrative officials and employees and other parties for the purpose of pursuing matters of interest to the Board and county which are otherwise consistent with Virginia law.

Article 12. Offices of County Administrator and County Attorney

12.1. Pursuant to § 15.2-1536 of the Virginia Code, the Board shall appoint a County Administrator and a County Attorney. The County Administrator and County Attorney shall be employees of the Board, serving at the pleasure of the Board, and shall have their compensation established by the Board.

12.2. The County Administrator shall be the chief administrative officer for the county pursuant to § 15.2-1540 of the Virginia Code. The County Administrator shall exercise all powers, duties and responsibilities pursuant to § 15.2-407 and § 15.2-1541 of the Virginia Code and in accordance with the County Code and Board policies.

12.3. The County Attorney shall exercise all powers, duties and responsibilities pursuant to § 15.2-1542 of the Virginia Code and in accordance with the County Code and Board policies.

12.4. In the event of vacancy in the office of County Administrator due to death, resignation or removal from office, the Assistant County Administrator shall assume responsibility as Acting County Administrator until such time as the Board shall again fill that office. At the Board's discretion upon motion and vote of a majority of Board members at any Regular or Special Meeting, a county administrative employee other than the Assistant County Administrator may be designated as Acting County Administrator. The Assistant County Administrator is designated Deputy Clerk of the Board pursuant to § 15.2-1502 of the Virginia Code for the limited purpose of serving as Clerk to the Board in the temporary absence or unavailability of the County Administrator.

12.5. In the event of vacancy in the office of County Attorney due to death, resignation or removal from office, the Board may engage the services of private legal counsel to serve in the capacity of Acting County Attorney until such time as the Board shall again fill that office. In the event of the temporary absence or unavailability of the County Attorney, the Board authorizes the County Administrator at his discretion to engage the services of private legal counsel as necessary to represent the Board and county.

Article 13. Adoption and Amendment of By-laws of the Board of Supervisors

13.1. Upon adoption, the provisions of these By-laws shall take effect immediately and shall continue until amended or re-adopted. The full text of these By-laws shall be made part of the Minutes of the Meeting at which they were adopted.

13.2. Amendment to these By-laws may be made as an Item of Business on the Meeting Agenda or modification thereof at any Regular Meeting, Adjourned Meeting, Special

Meeting, Called Special Meeting, and/or Rescheduled Meeting of the Board. Amendment to these By-laws shall be by vote of a majority of Board members and recorded as an Action of Record. Unless otherwise specified, any amendment is effective upon adoption; no amendment shall be made retroactively effective. The full text of an amendment to these By-laws shall be made part of the Minutes of the Meeting at which they were adopted.

Article 14. Limitations of By-laws of the Board of Supervisors

14.1. If any provision or requirement of these By-laws be found inconsistent with the provisions of the Virginia Code, the County Code, or any other law or statute, it shall be deemed void. In this event, all remaining provisions of these By-laws shall remain in full force and effect.

Article 15. Adoption and Amendment of General Policies and Operational Procedures of the Board of Supervisors

15.1 The Board may from time to time adopt such other General Policies and Operational Procedures as it deems necessary and appropriate to its conduct and to matters under its charge, such policies and procedures being consistent with these By-laws and other law.

15.2. Matters that the Board may address by General Policies and Operational Procedures generally shall be those not otherwise addressed by law but which are material to the conduct, operation and interests of the Board or county.

15.3. Adoption and amendment of General Policies and Operational Procedures shall be made in a manner similar to that prescribed for the By-laws of the Board as set out in Article 13 and subject to the limitations set out in Article 14 herein.

--- NOTHING FOLLOWS ---

**CODE OF ETHICS AND STANDARDS OF CONDUCT
FOR MEMBERS OF
THE CUMBERLAND COUNTY BOARD OF SUPERVISORS**

Adopted January 14, 2014

CODE OF ETHICS

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Cumberland County Board of Supervisors will adhere to the following Code of Ethics.

- 1.) Uphold the Constitution, laws and regulations of the United States and all governments therein and never knowingly be a part of their evasion.
- 2.) Put loyalty to the highest moral principles and to the county as a whole above loyalty to individuals, district, or particular groups.
- 3.) Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
- 4.) Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
- 5.) Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, Country of origin or disability.
- 6.) Avoid adopting policies, supporting programs, or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, Country of origin, or disability
- 7.) Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges, to any one whether for remuneration or not. A member should never accept for himself or family members, favors or benefits under circumstances which might be construed by

reasonable persons as influencing the performance of governmental duties.

- 8.) Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word which can be binding on a public duty.
- 9.) Engage in no business with the County Government, or the school system either directly or indirectly, which is inconsistent with the conscientious performance of government duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.
- 10.) Never use any information gained in confidentiality in the performance of governmental duties as a means of making private profit.
- 11.) Expose through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
- 12.) Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with the sensitive personnel, legal matters, contractual matters by the Code of Virginia.
- 13.) Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues, citizens or personnel, impugning their integrity, or vilifying their personal beliefs.
- 14.) Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Board.
- 15.) Review these principles orally and in public session at the annual organizational meeting each year.
- 16.) Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

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STANDARDS OF CONDUCT

Recognizing that persons holding a position of public trust are under constant observation by the media and interested county residents, and recognizing that maintaining the integrity and dignity of the public office is essential for maintaining high levels of public confidence in our institutions of government, every current and future member of the Board of Supervisors will adhere to the following Standards of Conduct:

- 1.) Avoid during public meetings and during the performance of public duties the use of abusive, threatening, or intimidating language or gestures directed at colleagues, citizens, or personnel.
- 2.) Pay all taxes due to the County, State, or National Government.
- 3.) Avoid a private lifestyle that causes public doubt upon the integrity and competence of the County Government.
- 4.) Make a conscientious effort to be well prepared for each meeting.
- 5.) Recognizing the dignity of each individual, the Board shall attempt to avoid offering public criticism of colleagues or County employees.
- 6.) Work to create a positive environment in public meetings where citizens will feel comfortable in their roles as observers or participants.
- 7.) Maintain an attitude of courtesy and consideration toward all colleagues and staff during all discussions and deliberations.
- 8.) Be tolerant. Allow citizens, employees or colleague's sufficient opportunity to present their views.
- 9.) Be respectful and attentive. Avoid comments, body language or distracting activity that conveys a message of disrespect for the presentations from citizens, personnel, or colleagues.
- 10.) Be concise. Avoid the practice of taking more time to address an issue before the body than is necessary and essential for an adequate consideration of those matters being discussed.

- 11.) Provide appropriate mechanisms for disciplining members who violate the code of ethics and standards of conduct by using, as a final measure of discipline, censure or removal from the position.
- 12.) Board members will follow the procedure of communicating directly with the County Administrator and/or the Chairman of the Board on all County matters.

CITIZENS AND MEDIA CONTACTS

- 1.) In responding to questions, from the media or citizens, Board members should:
 - a.) Remind the listener that they are not speaking for the entire Board;
 - b.) Clarify their position on a particular item;
 - c.) Make "no public comment" on closed session matters in reference to individuals, real estate, and other areas addressed pursuant to Section 2.2-3711 of the Code of Virginia.
- 2.) Each Board member must remember that personnel matters are to remain confidential and that it is the obligation of the Board and its membership to protect the privacy of the individual.
- 3.) The Board will focus on issues and avoid making public comments about individuals, staff members, fellow Board members, community residents or media representatives. The Board Chairman should be the main contact for County matters. When requested to do any interview, the Board member asked, should contact the Chairman and the County Administrator to tell them of the nature of the interview. In turn, they will tell the other Board members of the circumstances of the interview. This procedure does not preclude any member from responding to individual questions from the media.

Cumberland County Board of Supervisors

Calendar Year 2015 Board and Commission Assignments

Board / Commission	Board Representative	Staff Representative
Events Committee	Mr. Osl	
Landfill Advisory Committee	Mr. Banks	
Civil Rights Committee		
C.L.E.O	Mr. Meinhard	Ms. Giles
Cobbs Creek Project	Mr. Osl	Mrs. Carter
Community Policy Management	Mr. Osl	Ms. Giles
Crossroads Community Services	Mr. Banks	
Planning Commission	Mr. Meinhard	Mrs. Carter
Library Board of Trustees	Mr. Osl	
Emergency Services Committee	Mr. Ingle	Ms. Roberts
Farmville Area Chamber of Commerce		Ms. Roberts
Heartland Authority	Mr. Banks	Ms. Giles
IDA	Mr. Meinhard	Ms. Roberts
Leadership Class Steering Committee	Mr. Meinhard	
Emergency Planning Committee	Chairman	
Museum Advisory Board	Mr. Meinhard	
Peidmont Court Services	Mr. Wheeler	
Peidmont Regional Jail Board	Mr. Wheeler	Ms. Giles
Peidmont Juvenile Detention Center Board		Ms. Giles
Recycling Task Force	Mr. Ingle	
Resource Conservation & Development	Mr. Osl	Ms. Giles
Sesquicentennial Committee	Mr. Meinhard	
Social Services Board	Mr. Ingle	
Water & Sewer Advisory Board	Mr. Ingle	Mr. Saxtan
Wireless Authority	Mr. Ingle	Mr. Howard

**CUMBERLAND COUNTY
BOARD OF SUPERVISORS
2014 GOAL/PRIORITIES**

- Attract **selected** business/industrial development to create jobs and build tax base
- Continue implementing technology infrastructure – including wireless hot spots
- Identify and seek to develop needed senior programs
- Build a greater presence with the general assembly
- Encourage volunteer recognition/reward program
- Establish parks & recreation areas including playground equipment
- Conduct retreats - improve working relationships
- Help with school budget without increasing tax burden
- Expand satellite SVCC campus
- Conduct periodic reviews with surrounding communities
- Encourage Longwood University expansion into Cumberland
- Identify and approve rural preservation/agricultural areas
- Leverage High Bridge trail for economic development
- Seek out grants for expanding the water and sewer system
- Seek to accomplish goals without increasing tax burden on citizens or County indebtedness

2014 CUMBERLAND COUNTY
LEGISLATIVE PRIORITIES
ADOPTED JANUARY 14, 2014

The Cumberland County Board of Supervisors has developed the following legislative positions for consideration by VACo and our representatives to the General Assembly.

1. Taxes-Request a JLARC study to understand and analyze the value and lost revenue of property owned by a political subdivision that is tax exempt in another political subdivision.
2. Transportation – require VDOT to implement a Plan with the local governing body to establish maintenance priorities.
3. Situs for Taxation – amend Section 58.1-3511A requiring that situs for assessment and taxation of personal property, merchants capital and machinery and tools (would not include motor vehicles, travel trailers, boats and airplanes which are already assessed based on where they are “normally garaged, docked or parked”) be in the county, district, town or city in which the property is “normally used, located or held out for sale” instead of where the property “may be physically located on tax day.”
4. Comprehensive Services Act – the General Assembly should provide that court-ordered children be classified as “mandated” for the purposes of receiving state reimbursements.
5. School Construction and debt service – the State should provide recurring money for school facility debt service on a per pupil basis and in addition to SOQ funding, to establish a permanent revenue source and formula for distributing school construction and debt service funding to localities.
6. Provide adequate funding for all State mandates, including positions in offices of Magistrate, Sheriff, Clerk of Court, Treasurer, Commissioner of Revenue and Commonwealth’s Attorney.
7. Offer parity between rural localities and suburban localities by amending Virginia Code to classify volunteer emergency service agencies, operating vehicles under direction of local government in a public safety function, as qualified to use motor vehicle fuels exempt from sales tax.
8. Widening of Route 60 to four lanes from Powhatan to Cumberland.



STAFF REPORT
CUP 14-06
Blue
Conditional Use Permit
Cumberland County, Virginia
Board of Supervisors Public Hearing
January 13, 2015

General Information:

Processing schedule: The Planning Commission recommended approval of this request at their January 6, 2015 meeting. The Board has a public hearing at this meeting.

Application Information:

Applicant: Rachelle Blue
Requested action: Conditional Use Permit to address lot issues.
Location: Tax map parcels 16-A1-1-457C, 458C
Voting District: 1
Zoning: R-2
Comprehensive Planning Area: Rural area
Size: 0.34 acres
Existing uses on the site: vacant

Surrounding Area Information:

	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comprehensive Plan Planning Area</u>
North	Vacant	R-2	Rural area
South	Residential	R-2	Rural area
East	Vacant	R-2	Rural area
West	Vacant	R-2	Rural area

Summary of Request and Background Information:

Ms. Blue is planning to purchase two contiguous lots in Trice's Lake. She is consolidating the two lots, but does not meet the dimensional standards for the R-2 district, nor do the plans meet all setback requirements. She anticipates building a two bedroom home on the lot, and has obtained an engineer's septic plan for the lot.

This CUP will allow the lot to be used for a residence. At this time, the applicant is unable to build on the lot without relief from the dimensional requirements of the Zoning Ordinance.

Consistency with the Comprehensive Plan:

Under the land use goals for the Comprehensive Plan, Objective 1 reads, "Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County." This proposal will allow the development of this property in a way that is consistent with surrounding development in Trice's Lake.

Consistency with the Zoning Ordinance:

Section 74-786 of the Zoning Ordinance states the grounds for granting a CUP for lot issues. It states, "Preexisting nonconforming lots, parcels, uses or structures that fail to meet the width, area, setback or frontage requirements of this chapter may apply for a conditional use permit to address any such deficiencies, provided the granting of the conditional use permit promotes good zoning practice and will not adversely affect the public health, safety and welfare. The fee for this conditional use permit shall be waived."

Conclusion:

Staff believes the requested action is consistent with the recommendations of the Comprehensive Plan and the Zoning Ordinance.

Staff Recommendation:

It is the opinion of staff that the request promotes good zoning practice and allows the Blues the ability to fully utilize this property.

Staff feels that the location and intended use of the property is consistent with the recommendations of the Zoning Ordinance and Comprehensive Plan. The Planning Commission recommends **approval** of CUP 14-06 with the following conditions:

1. The lot shall not be subdivided, nor shall boundary lines be adjusted to cause the lot to become smaller and more non-conforming in the future.
2. Prior to the issuance of any building permit for the site, a boundary line vacation between the two lots shall be completed and recorded.
3. The primary septic system is a conventional system. If the backup alternative system is utilized, the owner will be required to have the system serviced as recommended by the Cumberland County Health Department.
4. Setbacks for this parcel are:
Front: 20 feet from the property line at Short Street
Rear: 35 feet (no change requested)

Side yards: 25 feet (no change requested)

Accessory: 15 feet (no change requested)

5. This CUP is granted upon transfer of ownership to the Blues, and indefinitely thereafter. However, if the underlying zoning is changed in the future that would allow the same, similar, or greater development on the parcel than granted by this CUP, it shall be rescinded at the initiation of the Zoning Administrator, with no further action required by the Planning Commission or Board of Supervisors.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 14-06, a conditional use permit request in accordance with Sec. 74-786 of the Cumberland County Zoning Ordinance, subject to the recommended conditions, to allow for the correction of lot deficiencies.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 14-06.

Submitted by:

Sara Carter
Planning Director

Stephany Johnson

From: Blackwood, Lori <blackwoodla@longwood.edu>
Sent: Tuesday, December 02, 2014 4:55 PM
To: Stephany Johnson
Subject: Longwood University's Master Plan

Ms. Johnson,

Longwood University commenced work on an updated University Master Plan in the fall of 2013 with a planning team led by Cooper, Robertson, and Partners. The primary purpose of this new Master Plan is to guide the development of Longwood's campus to support approximately 6,000 students by the year of 2025, with an extended consideration of the Longwood campus as far as year 2039. The new plan will retain the successful aspects of the current Master Plan while enhancing Longwood's sense of community and livability, the beauty of the campus, and the institutions economic, social, and environmental sustainability.

The University is conducting Input sessions from various cohorts within the community and would like to meet with the Cumberland County Board of Supervisors to share issues, ideas, concerns, and suggestions about the university's future physical development. Is it possible for our Campus Planning and Development staff to meet with the Board of Supervisors in January? We realize staff and supervisors' time are valuable, therefore will keep our discussion within any timeframe allotted.

Please feel free to contact me if you have any questions. Thanks so much!

Lori

Lori A. Blackwood
Space and Real Property Manager
Longwood University
Facilities Management and Real Property
201 High Street, McCorkle 127
434.395.2882 office
434.395.2978 fax
blackwoodla@longwood.edu

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LONGWOOD UNIVERSITY MASTER PLAN
Cumberland County Board of Supervisors
Tuesday, January 13, 2015

Longwood University commenced work on the University Master Plan in the fall of 2013 with planning consultant Cooper, Robertson, and Partners. The primary purpose is to guide the development of Longwood's campus to support 6,000 students by year 2025 with a vision as far as 2039. The new plan will retain the successful aspects of the current Master Plan while enhancing Longwood's sense of community and livability, the beauty of the campus, and the institution's economic, social, and environmental sustainability. The new University Master plan is expected to be in place by late 2015.

Longwood University's Department of Campus Planning and Development would like to thank the Cumberland County Board of Supervisors for participating in our planning efforts. Any board member unable to attend Tuesday's meeting, is welcome to submit comments via email to masterplan@longwood.edu.

Guiding principles to advance the university to its third century:

- Keep Longwood "the same but better,"
- Strong residential community
- Longwood should be a "key node" and an "engine of prosperity" for the community
- Sustainable
- A campus community that draws professionals and families
- A destination
- Alumni affection and attraction to the campus
- A beautiful place with strong claims to peoples' spirits that will survive in the long term
- Aspiring to athletic excellence

With Longwood's physical campus in mind and the guiding principles listed above, share with us your ideas, suggestions, or concerns about the following topics:

- The adequacy of the physical campus (most favorite and least favorite locations and features)
- Desired concepts for improving the Longwood campus, and its community connectivity
- Wishes for type, size, and features of future facilities (both indoor and outdoor)
- Other ideas about the physical aspects of Longwood

Please feel free to email additional thoughts to masterplan@longwood.edu. Again, we thank you for your time and guidance.

Stephany Johnson

From: Vivian Giles
Sent: Monday, December 29, 2014 2:57 PM
To: Stephany Johnson
Subject: FW: HB1277 Resolution
Attachments: Industrial Hemp Facts.pdf; Industrial Hemp Resolution Cumberland County BOS.pdf

For the January meeting.

Vivian

Vivian Seay Giles, J.D., LL.M.
Cumberland County Attorney | Cumberland County Administrator
1 Courthouse Circle | Post Office Box 110 | Cumberland, Virginia 23040
Telephone 804.492.3578 | Facsimile 804.492.9224 | Cellular 434.607.0717

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From: Greg Marston [<mailto:greg@gregmarston.com>]
Sent: Monday, December 29, 2014 7:26 AM
To: Vivian Giles
Subject: HB1277 Resolution

The Honorable Vivian Giles:

My name is Greg Marston and I am a candidate for the House of Delegates in the 61st District. My economic plan for the district is based on bringing Industrial Hemp to Southside VA as the replacement for tobacco as the new cash crop.

The 2015 General Assembly will take action on HB1277. The bill currently has the bipartisan support of 3 Republicans and 4 Democrats which is a good sign of its passage. My desire is to get a resolution from the 5 counties comprising the 61st District in support of the legislation and lobby the General Assembly with the support of the 5 counties. I met with Attorney General Herring's assistant back in June on this subject and they began researching the legal side of the bill so we are 6 months ahead on that side of the legislation. Kentucky is probably the leading state in returning to industrial hemp as a cash crop and raw material for manufacturing over 25,000 products we currently import from countries like Russia, China and Korea. <http://www.kyagr.com/marketing/history-of-hemp-in-Kentucky.html>

I am available anytime to talk with you by phone or in person. I hope the Cumberland Board of Supervisors will support the resolution. Mecklenburg BOS meets the same evening Cumberland BOS meets but I will have someone from my campaign at the January meeting.

Sincerely,

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Greg Marston
400 Melody Lane
Crewe, VA 23930
434-298-6941 cell
greg@gregmarston.com
www.gregmarston.com

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Industrial Hemp Facts

Industrial hemp is a variety of *Cannabis sativa* and is of the same plant species as marijuana. However, hemp is genetically different and distinguished by its use and chemical makeup. Industrial hemp refers to cannabis varieties that are primarily grown as an agricultural crop. Hemp plants are low in THC (delta-9 tetrahydrocannabinol, marijuana's primary psychoactive chemical). THC levels for hemp generally are less than 1 percent. Federal legislation that would exclude hemp from the legal definition of marijuana would set a ceiling of 0.3 percent THC for a cannabis variety to be identified as hemp. Marijuana refers to the flowering tops and leaves of psychoactive cannabis varieties, which are grown for their high content of THC. THC levels for marijuana average about 10 percent but can go much higher.

Industrial Hemp Facts

- Hemp has been grown for at least 12,000 years for fiber (textiles and paper) and seed (food and fuel). It has been effectively prohibited in the United States since the 1950s.
- **George Washington** and **Thomas Jefferson** both grew hemp. **Ben Franklin** owned a mill that made hemp paper. Jefferson drafted the Declaration of Independence on hemp paper.
- Because of its importance for sails (the word "canvass" is rooted in "cannabis") and rope for ships, **hemp was a required crop in the American colonies.**
- Hemp was grown commercially (with increasing government interference) in the United States until the 1950s. It was doomed by the Marijuana Tax Act of 1937, which placed an extremely high tax and made it effectively impossible to grow industrial hemp. While congress expressly expected the continued production of industrial hemp, the Federal Bureau of Narcotics lumped industrial hemp with marijuana, as its successor the United States Drug Enforcement Administration (DEA), does to this day.
- Industrial hemp and marijuana are both classified by taxonomists as *Cannabis sativa L.*, a species with hundreds of varieties. *Cannabis sativa L.* is a member of the mulberry family. Industrial hemp varieties are bred to maximize fiber, and/or seed, while marijuana varieties seek to maximize THC (delta 9 tetrahydrocannabinol, the primary psychoactive ingredient in marijuana) through several budding sites for its flowers and leaves.
- While industrial hemp and marijuana may look somewhat alike to the untrained eye, an easily trained eye can easily distinguish the difference.
- **No one would want to smoke industrial hemp. Industrial hemp has a THC content of between 0.05 and 1%. Marijuana has a THC content of 3% to 20%. To receive a standard psychoactive dose would require a person to "power-smoke" 10-12 hemp cigarettes over a very short period of time. The large volume, high temperature of vapor, gas and smoke would be difficult for a person to withstand, much less enjoy.**

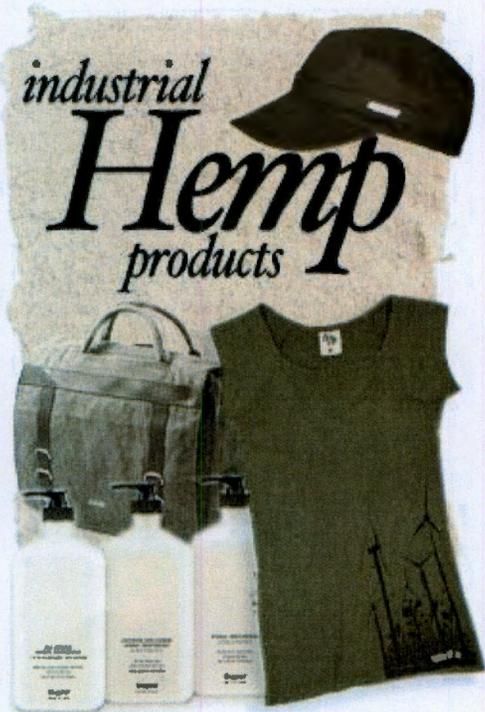
- If one tried to ingest enough industrial hemp to get a buzz, it would be the equivalent of taking 2-3 doses of a high-fiber laxative.
- **No marijuana grower would hide marijuana plants in a hemp field.** Marijuana is grown widely spaced to maximize flowers and leaves; hemp is grown tightly-spaced to maximize stalk and is usually harvested before it goes to seed. It is also the first place where law enforcement officials would look.
- If hemp does pollinate any nearby marijuana, genetically, the results will always be lower-THC marijuana and will contain unwanted seeds. When hemp is grown, nearby marijuana growers will be upset due to the pollination by hemp fields; thus causing marijuana growers to flee the area or grow indoors under lab-like conditions (to keep pollen outside).
- When U.S. sources of "Manila hemp" (not true hemp; rather sisal and jute) was cut off by the Japanese in World War II, the U.S. Army and U.S. Department of Agriculture promoted the "**Hemp for Victory**" campaign to grow hemp in the U.S.
- While the original "gruel" was made of hemp seed meal, hemp oil and seed can be made into tasty and nutritional products. [Recipe for Hemp Seed Porridge]
- At a volume level of 81%, hemp oil is the richest known source of polyunsaturated essential fatty acids (the "good" fats). It is quite high in some essential amino acids, including gamma linoleic acid (GLA), a very rare nutrient also found in mother's milk.
- Hemp can be made into quality papers. The long fibers in hemp allow such paper to be recycled several more times than wood-based papers.
- Because of its low lignin content, hemp can be pulped using less energy and chemicals than wood requires, resulting in less pollution and energy consumption. Its natural whiteness can obviate the need to use chlorine bleach, which means no extremely toxic dioxin being dumped into streams. Rather, when required, hemp can be whitened with hydrogen peroxide. Therefore, hemp paper is acid-free, which can last 1,500 years. Wood-based papers have a shelf life of 25-100 years.
- Kimberly-Clark (a Fortune 500 company) has a mill in France which produces hemp paper preferred for bibles and cigarette paper because it lasts a long time and doesn't yellow.
- Construction products such as medium density fiberboard (MDF), oriented strand board, and even beams, studs and posts can be made out of hemp. Because of hemp's long fibers (bundles of 7 feet long can be common), the products will be stronger and/or lighter than those made from wood (a Douglas fir tree's fiber is at best ¾ inch long).
- Hemp can yield 3-8 dry tons of fiber per acre. This is four times what an average forest can yield.
- The products that can be made from hemp number over 25,000.

- Hemp grows well in a variety of climates and soil types. It is naturally resistant to most pests, precluding the need for pesticides. It grows tightly spaced, out-competing any weeds, so herbicides are not necessary. It also leaves a weed-free field for the following crop.
- **A 1938 Popular Mechanics article described hemp as a “New Billion Dollar Crop.”**
- Hemp can be made into variety of fabrics, including **linen** quality.
- Hemp can displace cotton which is grown with massive amounts of chemicals harmful to people and the environment. Fifty percent of the world’s pesticides are sprayed on cotton. “Cotton, the natural fiber;” think again.
- Hemp fibers are longer, stronger, more absorbent, and more mildew-resistant than cotton. **The original Levi Strauss jeans made for the Sierra gold miners were made of hemp sailcloth.**
- Fabrics made of at least fifty percent hemp block the sun’s harmful UV rays more effectively than other fabrics.
- Hemp can displace wood fiber and save forests for watershed, wildlife habitat, recreation and oxygen production, carbon sequestration (reduces global warming), and other values.
- Many of the varieties of hemp that were grown in North America have been lost. Seed banks were not maintained. New genetic breeding will be necessary using both foreign and “ditch weed,” strains of hemp that went feral after cultivation ended. Various state national guard units often spend their weekends trying to eradicate this hemp, in the mistaken belief they are helping stop drug use.
- **Henry Ford experimented with hemp to build car bodies and interiors. He wanted to both build and fuel cars from farm products.** [See Popular Mechanics **“Pinch Hitters for Defense.”**]
- BMW is experimenting with hemp materials in automobiles as part of an effort to make cars more recyclable.
- Seeking to put more environment-friendly materials in its cars, Daimler-Benz may replace fiberglass matte with industrial hemp. [See Popular Mechanics **“Putting Cannabis Into Cars.”**]
- **Rudolph Diesel designed his namesake engine to run on vegetable oils, including hempseed oil.**
- Hempseed oil once greased machines. Most paint, resins, shellacs, and varnishes used to be made out of linseed (from flax) and hempseed oils.
- Much of the bird seed sold in the United States has hempseed (it’s sterilized before importation), the hulls of which contain about 25% protein of which is more easily digestible than soybean protein.
- The U.S. Drug Enforcement Agency (DEA) classifies all *Cannabis sativa L.* varieties as “marijuana.” While it is theoretically possible to get permission from the government to grow hemp, DEA would require that the field to be secured by fence, razor, wire, dogs, guards, and lights, making it cost-prohibitive.
- The U.S. State Department must certify each year that a foreign nation is cooperating in the war on drugs. The European Union subsidizes its farmers to grow industrial hemp. Those nations are not on this list, because the U.S. State Department distinguishes the difference between hemp and marijuana.

- Over 30 industrialized democracies do distinguish hemp from marijuana. International treaties regarding marijuana make an exception for hemp, and trade alliances such as NAFTA allow for the importation of hemp.

Industrial hemp products, production, and markets

Some estimate that the global market for hemp



consists of more than **25,000 products**, including:

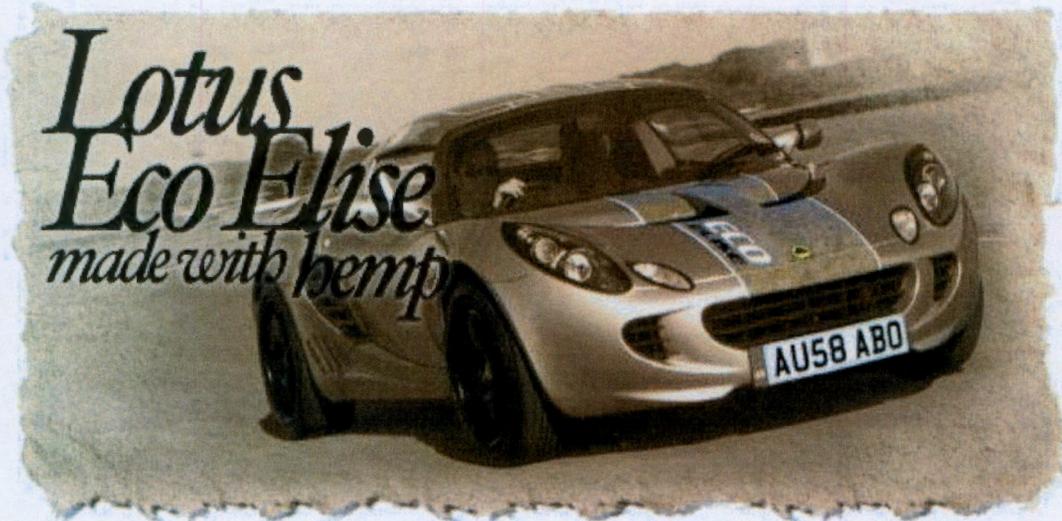
- fabrics and textiles
- yarns and raw or processed spun fibers
- paper
- carpeting
- home furnishings
- construction and insulation materials
- auto parts
- composites
- animal bedding
- foods and beverages
- body care products
- nutritional supplements
- industrial oils

- cosmetics
- personal care
- pharmaceuticals

An estimated 55,700 metric tons of industrial hemp are produced around the world each year. China, Russia, and South Korea are the leading hemp-producing nations. They account for 70 percent of the world's industrial hemp supply.

Canada had 38,828 licensed acres of industrial hemp in 2011. Canadian exports of hemp seed and hemp products were estimated at more than \$10 million, with most going to the U.S.

Because there is no commercial industrial hemp production in the United States, the U.S. market is largely dependent on imports, both as finished hemp-containing products and as ingredients for use in further processing. More than 30 nations grow industrial hemp as an agricultural commodity. The United States is the only industrialized nation that does not allow industrial hemp production. Current industry estimates report that U.S. retail sales of all hemp-based products may exceed \$300 million per year.



U.S. law governing hemp

Under the current U.S. drug policy, all cannabis varieties, including hemp, are considered Schedule I controlled substances under the Controlled Substances Act (CSA, 21 U.S.C. §§801 et seq.; Title 21 CFR Part 1308.11). Hemp production is controlled and regulated by the U.S. Drug Enforcement Administration (DEA). It is illegal to grow hemp without a DEA permit. Cannabis varieties may be legitimately grown for research purposes only.

Several states have legalized the cultivation and research of industrial hemp, including Colorado, Hawaii, Kentucky, Maine, Maryland, Montana, North Dakota, Oregon, Vermont, Washington, and West Virginia. However, a grower still

must get permission from the DEA in order to grow hemp, or face the possibility of federal charges or property confiscation, even if he or she has a state-issued permit.

Legislation filed in both houses of Congress would exclude hemp from the legal definition of marijuana. House Resolution 525 is sponsored by Rep. Thomas Massie of Kentucky and has 39 co-sponsors, including Rep. John Yarmuth of Kentucky. Senate Bill 359 is sponsored by Sen. Ron Wyden of Oregon and has four co-sponsors, including Sens. Rand Paul and Mitch McConnell of Kentucky.

Sources:

- **Hemp as an Agricultural Commodity**
- **H.R. 525 - Industrial Hemp Farming Act of 2013**
- **S. 359 - Industrial Hemp Farming Act of 2013**
- **Warren Beeler - hemp presentation 2013**



CUMBERLAND COUNTY BOARD OF SUPERVISORS

RESOLUTION SUPPORTING INDUSTRIAL

HEMP FARMING

January 13, 2015

1 Courthouse Circle | Post Office Box 110
Cumberland, Virginia 23040

804.492.3800 Telephone
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www.cumberlandcounty.virginia.gov
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WHEREAS, Industrial Hemp refers to the non-drug oilseed and fiber varieties of Cannabis which are cultivated exclusively for fiber, stalk and seed. Industrial Hemp is genetically distinct from the drug varieties of Cannabis, also known as marijuana. Industrial Hemp has less than three tenths of one percent of the psychoactive ingredient, tetrahydrocannabinol (THC). The flowering tops of industrial hemp cannot produce any drug effect when smoked or ingested; and

WHEREAS, the reluctance of the United States Drug Enforcement Administration (DEA) to permit Industrial Hemp farming is denying agricultural producers in this country the ability to benefit from a high-value, low-input crop, which can provide significant economic benefits to producers and manufacturers; and

WHEREAS, the DEA has the authority under the Controlled Substance Act to allow the Commonwealth of Virginia to regulate Industrial Hemp farming under State law and without requiring individual Federal applications and licenses.

NOW, THEREFORE, BE IT RESOLVED, that the CUMBERLAND COUNTY BOARD OF SUPERVISORS urge the Virginia General Assembly and the McAuliffe Administration to recognize Industrial Hemp as a valuable agricultural commodity and to take steps to remove barriers in order to encourage the commercial production of this crop; and

BE IT FURTHER RESOLVED that we urge the Virginia General Assembly to pass legislation to regulate Industrial Hemp farming under the Code of Virginia without requiring Federal applications, licenses, or fees.

Adopted this 13th day of January 2015.

Lloyd Banks, Jr., Chairman

Vivian Seay Giles, County Administrator

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A RESOLUTION FOR DISSOLUTION OF THE OLD DOMINION RC&D COUNCIL, INC.

January 13, 2015

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Cumberland, Virginia 23040

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WHEREAS, the Resource, Conservation and Development (RC&D) Program was established in 1964 by the Food and Agricultural Act of 1962; and

WHEREAS, the RC&D program was re-authorized by the Food and Agricultural Act of 1981 empowering the United States Department of Agriculture to provide technical and financial assistance to state and local units of government and nonprofit organizations in rural areas, which need help in conserving natural resources and solving local problems; and

WHEREAS, the focus on local direction and control has made the RC&D Program one of the Federal government's most successful rural development programs, with RC&D Councils able to leverage approximately \$7 for every Federal dollar invested in the program; and

WHEREAS, the Old Dominion RC&D became an authorized council area in February 1991; and

WHEREAS, the sponsoring entities for the Old Dominion RC&D Council consists of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway, and Prince Edward counties and the Halifax, Lake Country, Peter Francisco, Piedmont and Southside Soil & Water Conservation Districts; and

WHEREAS, Old Dominion RC&D's Council became incorporated in June 1991 and received its 501(C)3 non-for-profit corporation status in 1992; and

WHEREAS, the mission of the Old Dominion RC&D Council has been to initiate and coordinate resource development and conservation programs that enhance the social, economic, and environmental quality of the region; and

WHEREAS, the Council has participated in over 185 projects working cooperatively within the region to improve the quality of life of its citizenry; and

WHEREAS, the Federal Government has not funded nor provided technical and financial assistance to state, local government units or nonprofit organizations in rural areas since 2010; and

WHEREAS, the Old Dominion RC&D's current local funding without the Federal Government's support cannot financially support a Coordinator position and other paid staff to provide grant writing, marketing and project management services without imposing a burden on the localities; and

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WHEREAS, at the October 20, 2014 meeting, the Old Dominion RC&D Council voted unanimously to recommend dissolution of the organization and proceed in accordance with Article X of Old Dominion RC&D's Articles of Incorporation and By-laws at the December 2014 regular meeting; and

WHEREAS, a majority ballot vote cast by the sponsoring organization at the December 2014 Old Dominion RC&D Council meeting concurs with the recommendation to proceed with the dissolution of the Old Dominion Resource, Conservation and Development Council, Inc.

NOW, THEREFORE, BE IT RESOLVED, that Article X-Dissolution of the Organization of Old Dominion RC&D's Articles of Incorporation and By-Laws states "following the receipt of two-thirds vote of the Old Dominion RC&D voting members, a resolution shall be prepared and mailed to the governing board of each sponsor organization" for an official vote of affirmation from each of the sponsoring government bodies

BE IT FURTHER RESOLVED, that the Board of Supervisors of Cumberland County supports the decision of the Old Dominion Resource, Conservation and Development Council, Inc. to proceed with the dissolution of the organization.

CERTIFICATION

Adopted this 13th day of January, 2015 by the Cumberland County Board of Supervisors during their regular meeting.

Lloyd Banks, Jr., Chairman

Vivian Seay Giles, County Administrator

CUMBERLAND CO
REVENUE SUMMARY
7/01/2014 - 1/05/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND #-100							
1101	** Real Estate Taxes **	5,746,335.00	5,746,335.00	102,566.60	2,725,055.22	3,021,279.78	52.57
1102	* Real/Personal Public Service *	585,000.00	585,000.00	.00	401,074.07	183,925.93	31.44
1103	* Personal Property Taxes *	1,797,200.00	1,797,200.00	76,995.94	1,424,805.46	372,394.54	20.72
1104	* Machinery & Tools *	80,000.00	80,000.00	.00	96,119.30	16,119.30-	20.14-
1106	* Penalties & Interest *	264,000.00	264,000.00	31,200.97	119,831.44	144,168.56	54.60
1201	* Local Sales & Use Taxes *	755,000.00	755,000.00	.00	336,878.68	418,121.32	55.38
1202	* Consumer' Utility Taxes *	174,000.00	174,000.00	10,216.72	82,311.06	91,688.94	52.69
1203	* Business License Taxes *	107,000.00	107,000.00	3,007.00	20,724.92	86,275.08	80.63
1204	* Franchise License Taxes *	8,500.00	8,500.00	.00	.00	8,500.00	100.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	11,802.04	169,245.75	63,754.25	27.36
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	4,934.49	26,339.54	18,660.46	41.46
1301	* Animal Licenses *	8,800.00	8,800.00	1,222.00	1,851.78	6,948.22	78.95
1303	* Permits & Other Licenses *	51,000.00	51,000.00	3,547.87	27,881.69	23,118.31	45.33
1401	* Court Fines & Forfeitures *	150,000.00	150,000.00	.00	68,760.88	81,239.12	54.15
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	17,485.58	13,514.42	43.59
1502	* Revenue From Use Of Property *	14,000.00	14,000.00	702.80	4,685.20	9,314.80	66.53
1601	* Court Costs *	47,560.00	47,560.00	478.69	23,677.68	23,882.32	50.21
1602	* Commonwealth's Attorney Fees *	1,000.00	1,000.00	148.23	385.69	614.31	61.43
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	1,711.64	20,778.62	19,221.38	48.05
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00	100.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	.00	421.00	500,079.00	99.91
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	.00	3,500.00	100.00
1613	* Charges For Parks & Recreation *	11,600.00	11,600.00	805.00	13,613.67	2,013.67-	17.35-
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	85.00	715.00	885.00	55.31
1899	* Miscellaneous *	1,272,378.00	2,029,457.00	11,116.98	1,155,704.76	873,752.24	43.05
2101	* Service Charges *	45,000.00	45,000.00	.00	13,967.76	31,032.24	68.96
2201	**NON-CATEGORICAL AID**	921,935.00	921,935.00	2,507.52	720,500.90	201,434.10	21.84
2301	* Commonwealth Attorney *	156,000.00	156,000.00	.00	65,427.87	90,572.13	58.05
2302	* Sheriff *	561,533.00	561,533.00	.00	232,077.27	329,455.73	58.67
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	.00	31,288.28	44,711.72	58.83
2304	* Treasurer *	93,000.00	93,000.00	.00	38,669.66	54,330.34	58.41
2306	* Registrar/Electoral Boards *	35,000.00	35,000.00	.00	.00	35,000.00	100.00
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	.00	60,013.55	83,986.45	58.32
2308	* DMV License Agent *	18,000.00	18,000.00	.00	7,259.66	10,740.34	59.66
2404	**GRANT FUNDS**	30,000.00	30,000.00	.00	42,948.01	12,948.01-	43.16-
3301	**GRANT FUNDS**	27,000.00	27,000.00	.00	522.00	26,478.00	98.06
--FUND TOTAL--		14,035,541.00	14,792,620.00	263,049.49	7,951,021.95	6,841,598.05	46.25
FUND #-150							
1501	INTEREST-STATE	.00	.00	.00	18.92	18.92-	100.00-
2402	ASSET FORFEITURE REVENUE (STATE)	50,000.00	50,000.00	.00	3,447.70	46,552.30	93.10
--FUND TOTAL--		50,000.00	50,000.00	.00	3,466.62	46,533.38	93.06

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CUMBERLAND CO
REVENUE SUMMARY
7/01/2014 - 1/05/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-170							
1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	171,528.05	1,093,070.13	863,929.87	44.14
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	9,464.30	61,049.28	49,350.72	44.70
--FUND TOTAL--		2,067,400.00	2,067,400.00	180,992.35	1,154,119.41	913,280.59	44.17
FUND #-201							
1899	* Miscellaneous Revenue *	.00	.00	89.00	7,433.69	7,433.69	100.00-
2401	* Welfare *	153,318.00	153,318.00	.00	157,115.87	3,797.87-	2.47-
3305	* Social Services *	785,624.00	785,624.00	.00	271,123.30	514,500.70	65.48
4105	* Fund Transfers *	312,844.00	312,844.00	.00	60,056.63	252,787.37	80.80
--FUND TOTAL--		1,251,786.00	1,251,786.00	89.00	495,729.49	756,056.51	60.39
FUND #-203							
2404	NCLB PROGRAM-STATE FUNDS	.00	.00	.00	80,797.40	80,797.40-	100.00-
3302	NCLB REVENUE-FEDERAL	.00	287,899.76	.00	28,001.38	259,898.38	90.27
--FUND TOTAL--		.00	287,899.76	.00	108,798.78	179,100.98	62.20
FUND #-205							
1803	* Expenditure Refunds *	.00	.00	15,939.31	94,821.49	94,821.49-	100.00-
1899	* Miscellaneous Revenue *	297,417.00	547,417.00	.00	6,517.27	540,899.73	98.80
2402	* State Education *	8,902,441.00	9,240,479.00	.00	3,273,864.57	5,966,614.43	64.57
3302	* Education *	1,561,149.00	1,567,149.00	11,807.87	626,519.71	940,629.29	60.02
4105	* Fund Transfers *	3,824,419.00	3,824,419.00	.00	709,669.07	3,114,749.93	81.44
--FUND TOTAL--		14,585,426.00	15,179,464.00	27,747.18	4,711,392.11	10,468,071.89	68.96
FUND #-207							
1501	* INTEREST ON BANK DEPOSITS *	.00	.00	.00	33.85	33.85-	100.00-
1899	** MISC REVENUE **	.00	.00	.00	443,751.14	443,751.14-	100.00-
1901	** LOCAL CONTRIBUTIONS **	.00	811,550.50	.00	180,423.04	631,127.46	77.76
2404	** STATE FUNDS **	.00	541,704.00	.00	.00	541,704.00	100.00
--FUND TOTAL--		.00	1,353,254.50	.00	624,208.03	729,046.47	53.87
FUND #-302							
1501	* Interest On Bank Deposits *	.00	.00	.00	43.19	43.19-	100.00-
4105	* Fund Transfers *	111,820.00	708,826.00	.00	708,826.00	.00	.00
--FUND TOTAL--		111,820.00	708,826.00	.00	708,869.19	43.19-	.00

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND #-401							
1501	**INTEREST**	24,000.00	24,000.00	.00	12,173.38	11,826.62	49.27
4105	** Transfers **	3,807,643.00	3,807,643.00	.00	2,942,894.09	864,748.91	22.71
--FUND TOTAL--		3,831,643.00	3,831,643.00	.00	2,955,067.47	876,575.53	22.87
FUND #-500							
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	.00	44,324.91	305,675.09	87.33
4105	*TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00	.00
--FUND TOTAL--		450,000.00	450,000.00	.00	144,324.91	305,675.09	67.92
FUND #-501							
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	33.78	966.22	96.62
1619	**CHARGES & FEES**	393,000.00	393,000.00	26,633.15	169,484.45	223,515.55	56.87
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	682.79	3,933.00	1,067.00	21.34
1630	**ADMIN FEES/CHARGES**	14,500.00	14,500.00	1,299.50	7,675.00	6,825.00	47.06
1803	MISCELLANEOUS	.00	14,868.83	.00	14,868.83	.00	.00
1899	RESERVE ACCOUNT	.00	9,270.00	.00	.00	9,270.00	100.00
2404	SURCAP GRANT-WATER LINE	.00	.00	.00	6,800.00	6,800.00	100.00
--FUND TOTAL--		413,500.00	437,638.83	28,615.44	202,795.06	234,843.77	53.66
FUND #-515							
1501	INTEREST SEWER RESERVE	.00	.00	.00	77.55	77.55	100.00
--FUND TOTAL--		.00	.00	.00	77.55	77.55	100.00
FUND #-540							
1501	INTEREST WATER RESERVE	.00	.00	.00	11.32	11.32	100.00
--FUND TOTAL--		.00	.00	.00	11.32	11.32	100.00
FUND #-545							
1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00	100.00
--FUND TOTAL--		.00	.00	.00	3,540.00	3,540.00	100.00
FUND #-550							
1501	**INTEREST REVENUE**	.00	.00	.00	8.64	8.64	100.00
--FUND TOTAL--		.00	.00	.00	8.64	8.64	100.00

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CUMBERLAND CO
REVENUE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-580							
1501	INTEREST REVENUE	.00	.00	.00	1.74	1.74-	100.00-
--FUND TOTAL--		.00	.00	.00	1.74	1.74-	100.00-
FUND #-715							
1501	Interest	.00	.00	.00	40.18	40.18-	100.00-
1899	Rent of General Property	49,000.00	174,000.00	2,500.00	146,000.00	28,000.00	16.09
2404	**GRANT FUNDS**	.00	.00	30,236.10	30,236.10	30,236.10-	100.00-
4105	Transfer from General Fund	84,664.00	84,664.00	.00	84,664.00	.00	.00
--FUND TOTAL--		133,664.00	258,664.00	32,736.10	260,940.28	2,276.28-	.88-
FUND #-733							
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	4,311.42	11,549.37	8,450.63	42.25
--FUND TOTAL--		20,000.00	20,000.00	4,311.42	11,549.37	8,450.63	42.25
--FINAL TOTAL--		36,950,780.00	40,689,196.09	537,540.98	19,335,921.92	21,353,274.17	52.47

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EXPENDITURE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-100								
11010	* Board of Supervisors *	44,121.00	44,121.00	3,394.57	23,663.08	.00	20,457.92	46.36
12100	* County Administrator *	220,835.00	229,564.44	21,162.51	116,765.94	.00	112,798.50	49.13
12240	* Independent Auditor *	33,500.00	33,500.00	.00	.00	.00	33,500.00	100.00
12310	* Commissioner of Revenue *	227,256.00	227,256.00	21,113.59	110,364.55	.00	116,891.45	51.43
12410	* Treasurer *	273,536.00	273,536.00	21,726.13	134,429.29	.00	139,106.71	50.85
12430	* Accounting *	155,342.00	146,612.56	7,647.21	56,210.42	.00	90,402.14	61.66
12510	* Data Processing *	154,050.00	272,623.00	24,209.85	190,674.49	.00	81,948.51	30.05
13100	* Electoral Board *	25,143.00	25,143.00	4,069.11	10,449.06	.00	14,693.94	58.44
13200	* Registrar *	82,886.00	82,886.00	7,063.06	40,923.44	.00	41,962.56	50.62
21100	* Circuit Court *	14,310.00	14,310.00	169.89	542.26	.00	13,767.74	96.21
21200	* General District Court *	9,735.00	9,735.00	184.22	5,535.74	.00	4,199.26	43.13
21300	* Magistrate *	2,069.00	2,069.00	99.30	661.59	.00	1,407.41	68.02
21600	* Clerk of Circuit Court *	215,971.00	215,971.00	16,672.40	99,206.17	.00	116,764.83	54.06
21800	* Law Library *	.00	.00	.00	261.10	.00	261.10	100.00
22100	* Commonwealth's Attorney *	210,926.00	210,926.00	16,201.46	101,883.35	.00	109,042.65	51.69
31200	* Sheriff *	1,446,392.00	1,446,392.00	125,168.20	767,942.66	.00	678,449.34	46.90
31250	* School Resource Officer *	62,802.00	62,802.00	5,167.80	31,020.42	.00	31,781.58	50.60
31400	* E911 *	21,150.00	61,150.00	1,110.01	50,133.01	.00	11,016.99	18.01
32221	*Cumberland Vol.FIRE DEPT*	39,500.00	39,500.00	.00	19,750.00	.00	19,750.00	50.00
32222	*Cartersville Volun.*	26,075.00	26,075.00	.00	13,037.50	.00	13,037.50	50.00
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	12,937.50	.00	12,937.50	50.00
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	4,000.00	.00	4,000.00	50.00
32303	*Randolph Fire Dept.*	41,000.00	41,000.00	.00	20,500.00	.00	20,500.00	50.00
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	18,660.00	.00	18,660.00	50.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34	.00
32500	* Emergency Services *	.00	.00	3,000.00	3,000.00	.00	3,000.00	100.00
33300	* Probation Office *	1,644.00	1,644.00	79.98	405.68	.00	1,238.32	75.32
33400	* Correction & Detention *	285,000.00	285,000.00	10,803.75	137,612.86	.00	147,387.14	51.71
34100	* Building Inspections *	122,266.00	122,266.00	9,959.36	62,146.54	.00	60,119.46	49.17
35100	* Animal Control *	78,772.00	78,772.00	8,509.17	48,019.13	.00	30,752.87	39.04
35300	* Medical Examiner *	200.00	200.00	.00	.00	.00	200.00	100.00
42400	* Refuse Disposal *	608,898.00	608,898.00	24,777.15	208,184.91	.00	400,713.09	65.80
43200	* General Properties *	725,459.00	725,459.00	60,158.46	346,036.43	.00	379,422.57	52.30
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	.00	23,584.15	.00	70,958.85	75.05
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	17,000.00	.00	17,000.00	50.00
61230	* CSA Management *	35,635.00	35,635.00	2,429.33	12,155.06	.00	23,479.94	65.89
68000	* Community Colleges *	2,691.00	2,691.00	.00	2,691.00	.00	.00	.00
71500	* Recreation *	82,340.00	82,340.00	6,429.46	42,671.92	.00	39,668.08	48.17
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	9,250.00	9,250.00	625.00	3,242.57	.00	6,007.43	64.94
81110	* Planning/Zoning Dept. *	123,787.00	123,787.00	10,419.53	58,023.61	.00	65,763.39	53.12
81200	* Community & Economic Developmnt *	12,052.00	12,052.00	10,052.00	12,052.00	.00	.00	.00
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	.00	.00	1,850.00	100.00
81513	*Clothes Closet*	610.00	610.00	49.66	254.03	.00	355.97	58.35
81523	* Buckingham Cattleman's Assoc *	.00	1,500.00	.00	1,500.00	.00	.00	.00
81535	* Farmville Area Chamber of Commerce	1,500.00	1,500.00	.00	750.00	.00	750.00	50.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00

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EXPENDITURE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SWD*	7,100.00	7,100.00	.00	3,550.00	.00	3,550.00	50.00
83500	* Extension Agents *	48,005.00	48,005.00	223.93	12,134.28	.00	35,870.72	74.72
90000	* NONDEPARTMENTAL *	8,600.00	8,600.00	15.23	5,362.31	.00	3,237.69	37.64
93100	**TRANSFERS**	8,241,390.00	8,838,396.00	.00	4,606,109.79	.00	4,232,286.21	47.88
--FUND TOTAL--		14,035,541.00	14,792,620.00	422,691.32	7,506,468.18	.00	7,286,151.82	49.25
FUND #-150								
22100	COMMONWEALTH'S ATTORNEY	.00	.00	45.00	3,023.80	.00	3,023.80	100.00
31200	SHERIFF	50,000.00	50,000.00	.00	6,411.40	.00	43,588.60	87.17
--FUND TOTAL--		50,000.00	50,000.00	45.00	9,435.20	.00	40,564.80	81.12
FUND #-170								
62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	.00	728,943.94	.00	1,078,756.06	59.67
63100	DENTAL INSURANCE	259,700.00	259,700.00	.00	44,604.00	.00	215,096.00	82.82
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	.00	.00	.00	400.00	.00	400.00	100.00
--FUND TOTAL--		2,067,400.00	2,067,400.00	.00	773,947.94	.00	1,293,452.06	62.56
FUND #-201								
53100	* Administration *	1,251,786.00	1,251,786.00	.00	495,640.49	.00	756,145.51	60.40
--FUND TOTAL--		1,251,786.00	1,251,786.00	.00	495,640.49	.00	756,145.51	60.40
FUND #-203								
61314		.00	287,899.76	.00	122,217.03	.00	165,682.73	57.54
--FUND TOTAL--		.00	287,899.76	.00	122,217.03	.00	165,682.73	57.54
FUND #-205								
61100		14,585,426.00	15,179,464.00	.00	4,933,644.93	.00	10,245,819.07	67.49
--FUND TOTAL--		14,585,426.00	15,179,464.00	.00	4,933,644.93	.00	10,245,819.07	67.49
FUND #-207								
61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,353,254.50	.00	374,979.22	.00	978,275.28	72.29
--FUND TOTAL--		.00	1,353,254.50	.00	374,979.22	.00	978,275.28	72.29

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CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2014 - 1/05/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-302								
94327	* Sheriff's Office *	100,000.00	100,000.00	.00	98,938.23	.00	1,061.77	1.06
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
95101	**ELEMENTARY SCHOOL**	.00	597,006.00	.00	574,560.48	.00	22,445.52	3.75
--FUND TOTAL--		111,820.00	708,826.00	.00	673,498.71	.00	35,327.29	4.98
FUND #-401								
67200	* Elementary School - Lit Loan *	231,667.00	231,667.00	.00	.00	.00	231,667.00	100.00
67400	* COPS97 Loan *	376,069.00	376,069.00	.00	341,915.62	.00	34,153.38	9.08
67500	* High/Middle School - VPSA Loan *	953,401.00	953,401.00	.00	746,141.53	.00	207,259.47	21.73
67700	PUBLIC FACILITY NOTE 2009	394,190.00	394,190.00	.00	276,821.93	.00	117,368.07	29.77
67800	* AMERESCO *	137,978.00	137,978.00	.00	137,978.00	.00	.00	.00
95600	* SunTrust Loan-HS/MS *	249,364.00	249,364.00	.00	1,223,980.00	.00	974,616.00	390.84
95700	* Suntrust Loan - Courthouse *	1,488,974.00	1,488,974.00	.00	228,365.65	.00	1,260,608.35	84.66
--FUND TOTAL--		3,831,643.00	3,831,643.00	.00	2,955,202.73	.00	876,440.27	22.87
FUND #-500								
53900		450,000.00	450,000.00	114,937.33	256,710.15	.00	193,289.85	42.95
--FUND TOTAL--		450,000.00	450,000.00	114,937.33	256,710.15	.00	193,289.85	42.95
FUND #-501								
94900	* SEWER FUND - Enterprise Fund *	323,005.00	347,143.83	15,476.55	133,144.51	.00	213,999.32	61.64
95900	* WATER FUND - ENTERPRISE FUND *	90,495.00	90,495.00	10,948.38	66,828.53	.00	23,666.47	26.15
--FUND TOTAL--		413,500.00	437,638.83	26,424.93	199,973.04	.00	237,665.79	54.30
FUND #-715								
81610	COMMUNITY CENTER PURCHASE	133,664.00	258,664.00	489.60	182,716.10	.00	75,947.90	29.36
--FUND TOTAL--		133,664.00	258,664.00	489.60	182,716.10	.00	75,947.90	29.36
FUND #-733								
53010		20,000.00	20,000.00	.00	9,522.05	.00	10,477.95	52.38
--FUND TOTAL--		20,000.00	20,000.00	.00	9,522.05	.00	10,477.95	52.38
--FINAL TOTAL--		36,950,780.00	40,689,196.09	564,588.18	18,493,955.77	.00	22,195,240.32	54.54

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CUMBERLAND CO
EXPENDITURE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

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** GENERAL FUND REVENUES**

Monthly Financial Report To Council For January 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,603,978.88	
Fund Revenue	40,689,196.09	19,335,921.92	21,353,274.17
Total Revenue	40,689,196.09	23,939,900.80	16,749,295.29
Expenditures			
* Board of Supervisors *	44,121.00	23,663.08	20,457.92
* County Administrator *	229,564.44	116,765.94	112,798.50
* Independent Auditor *	33,500.00		33,500.00
* Commissioner of Revenue *	227,256.00	110,364.55	116,891.45
* License Bureau *			
* Treasurer *	273,536.00	134,429.29	139,106.71
* Accounting *	146,612.56	56,210.42	90,402.14
* Data Processing *	272,623.00	190,674.49	81,948.51
* Electoral Board *	25,143.00	10,449.06	14,693.94
* Registrar *	82,886.00	40,923.44	41,962.56
* Circuit Court *	14,310.00	542.26	13,767.74
* General District Court *	9,735.00	5,535.74	4,199.26
* Magistrate *	2,069.00	661.59	1,407.41
* Clerk of Circuit Court *	215,971.00	99,206.17	116,764.83
* Law Library *		261.10	(261.10)
* Commonwealth's Attorney *	210,926.00	101,883.35	109,042.65
* Sheriff *	1,446,392.00	767,942.66	678,449.34
* School Resource Officer *	62,802.00	31,020.42	31,781.58
* E911 *	61,150.00	50,133.01	11,016.99
Cumberland Vol.FIRE DEPT	39,500.00	19,750.00	19,750.00
Cartersville Volun.	26,075.00	13,037.50	13,037.50
Cumberland Vol. Rescue Squad	25,875.00	12,937.50	12,937.50
Prince Edward Vol. Rescue Squad	8,000.00	4,000.00	4,000.00
Randolph Fire Dept.	41,000.00	20,500.00	20,500.00
Cartersville Vol. Rescue Squad	37,320.00	18,660.00	18,660.00
* Forestry Service *	8,705.00	8,705.34	(.34)
* Emergency Services *		3,000.00	(3,000.00)
* Probation Office *	1,644.00	405.68	1,238.32
* Correction & Detention *	285,000.00	137,612.86	147,387.14
* Building Inspections *	122,266.00	62,146.54	60,119.46
* Animal Control *	78,772.00	48,019.13	30,752.87
* Medical Examiner *	200.00		200.00
* Refuse Disposal *	608,898.00	208,184.91	400,713.09
* General Properties *	725,459.00	346,036.43	379,422.57
* Supplement of Local Health Dept *	94,543.00	23,584.15	70,958.85
* Chapter 10 Board - Crossroads *	34,000.00	17,000.00	17,000.00
* CSA Management *	35,635.00	12,155.06	23,479.94
* Community Colleges *	2,691.00	2,691.00	
* Recreation *	82,340.00	42,671.92	39,668.08
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	9,250.00	3,242.57	6,007.43
* Planning/Zoning Dept. *	123,787.00	58,023.61	65,763.39

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For January 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Community & Economic Developmnt *	12,052.00	12,052.00	
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	610.00	254.03	355.97
* Buckingham Cattlemans Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerc	1,500.00	750.00	750.00
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
Peter Francisco SWD	7,100.00	3,550.00	3,550.00
* Agricultural Development *			
* Extension Agents *	48,005.00	12,134.28	35,870.72
* NONDEPARTMENTAL *	8,600.00	5,362.31	3,237.69
TRANSFERS	8,838,396.00	4,606,109.79	4,232,286.21
COMMONWEALTH'S ATTORNEY		3,023.80	(3,023.80)
SHERIFF	50,000.00	6,411.40	43,588.60
HEALTH INSURANCE	1,807,700.00	728,943.94	1,078,756.06
DENTAL INSURANCE	259,700.00	44,604.00	215,096.00
PATIENT CENTERED OUTCOME FEE (PCOR)		400.00	(400.00)
* Administration *	1,251,786.00	495,640.49	756,145.51
	287,899.76	122,217.03	165,682.73
	15,179,464.00	4,933,644.93	10,245,819.07
	1,353,254.50	374,979.22	978,275.28
* Sheriff's Office *	100,000.00	98,938.23	1,061.77
Randolph Community Center	11,820.00		11,820.00
ELEMENTARY SCHOOL	597,006.00	574,560.48	22,445.52
* Elementary School - Lit Loan *	231,667.00		231,667.00
* COPS97 Loan *	376,069.00	341,915.62	34,153.38
* High/Middle School - VPSA Loan *	953,401.00	746,141.53	207,259.47
PUBLIC FACILITY NOTE 2009	394,190.00	276,821.93	117,368.07
* AMERESCO *	137,978.00	137,978.00	
* SunTrust Loan-HS/MS *	249,364.00	1,223,980.00	(974,616.00)
* Suntrust Loan - Courthouse *	1,488,974.00	228,365.65	1,260,608.35
	450,000.00	256,710.15	193,289.85
* SEWER FUND - Enterprise Fund *	347,143.83	133,144.51	213,999.32
* WATER FUND - ENTERPRISE FUND *	90,495.00	66,828.53	23,666.47
COMMUNITY CENTER PURCHASE	258,664.00	182,716.10	75,947.90
	20,000.00	9,522.05	10,477.95
Total Expenditure	40,689,196.09	18,493,955.77	22,195,240.32
Total Revenues			
Less Total Expenditures		5,445,945.03	(5,445,945.03)



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: January 5, 2015

RE: FY15 State Revenue Appropriations

The following appropriation requests are state funds that are distributed to localities on an annual basis to be used for a specific purpose. All funds mentioned below have been received through the Treasurer's Office.

- 1) Litter Grant Program-Funds are received from Virginia Department of Environmental Quality to help supplement our recycling budget. Per our report submitted to DEQ Cumberland County will utilize these funds to cover Part-Time Help costs at our Transfer Stations.

3-100-002404-0007 (Litter Control Grant) \$6,357.00-
4-100- 42400-1300 (P/T Salaries) \$6,357.00+

- 2) Virginia Department of Fire Programs-Funds are received from Virginia Department of Fire Programs. Per the Code of Virginia these funds are distributed to the County to assist with fire training and equipment. Therefore, this appropriation request is so that the County may remit a check evenly between the three fire departments operating in the County.

3-100-002404-0012 (Fire Program Grant) \$27,170.00-
4-100-032221-5653 (Cumberland Fire Dept. Fire Programs Funds) \$ 9,056.67+
4-100-032222-5653 (Cartersville Fire Dept. Fire Programs Funds) \$ 9,056.67+
4-100-032303-5653 (Randolph Fire Dept. Fire Programs Funds) \$ 9,056.66+

- 3) Spay and Neuter Contributions-Citizens may elect to contribute a portion of their tax refund to local organizations. Once contributed, the State distributes the funds back to the locality. Cumberland received \$23.75 for Spay and Neuter Contributions. Per the Code of Virginia these funds must be used to assist with discount spay and neuter programs.

3-100-002404-0009 (Spay and Neuter Funds) \$23.75-
4-100-035100-3110 (Animal Control Professional Health Svcs.) \$23.75+



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

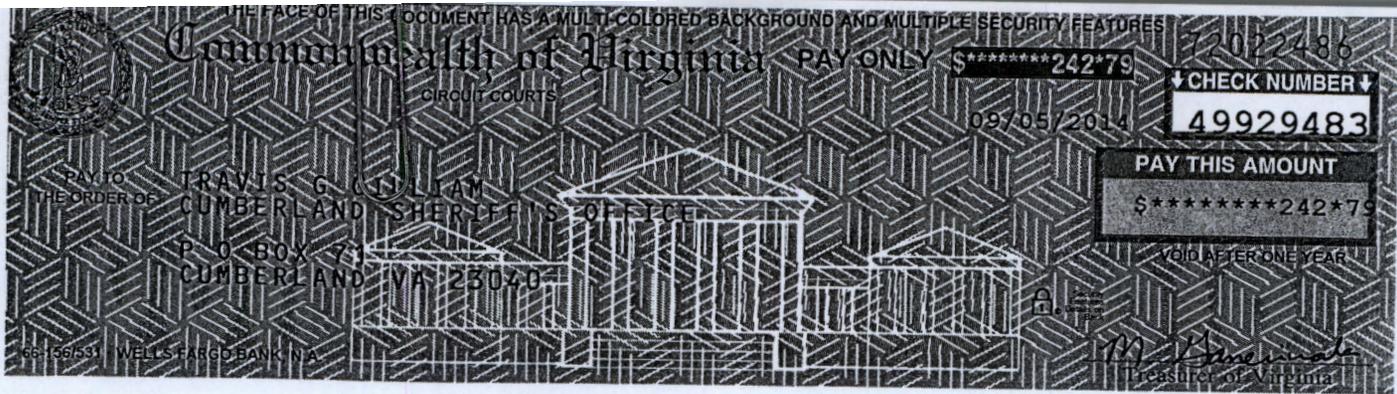
Date: January 5, 2015

RE: FY 15 Appropriations

Below are mid-year appropriation requests. All of the appropriations listed below have been received through the Treasurer's office. These requests are a combination of local receipts, refunds and reimbursements.

Thank you.

- 1) Reimbursements from the State for extradition of prisoners.
3-100-001899-0018 (Refund and Reimbursements) \$490.58-
4-100-031200-5550 (Extradition of Prisoners) \$490.58+
- 2) Reimbursement of trailers for Tire Disposal Day at Transfer Stations.
3-100-001899-0018 (Refunds and Reimbursements) \$3,000.00-
4-100-042400-8092 (Tire Disposal Day) \$3,000.00+
- 3) Reimbursements of electrical usage.
3-100-001899-0018 (Refunds and Reimbursements) \$2,535.47-
4-100-043200-5110 (Electrical Usage) \$2,535.47+
- 4) Fundraiser money was received by Recreation to cover cost of some football apparel.
3-100-001613-0040 (Fundraiser) \$974.50-
4-100-071500-8094 (Football) \$974.50+



OWNBY
AIN

⑈49929483⑈ ⑆053101561⑆ 2079900015988⑈

September 8, 2014

To: Tracie L. Wright, Finance Director

Re: Extradition Reimbursement

Attached is a check from the Commonwealth of Virginia in the amount of \$242.79 to reimburse the county for the expenses incurred in traveling to the State of Maryland to pick up a prisoner.

The check is to cover meal charges billed to the county's VISA card (C and F Bank). The fuel portion charged on the VISA card is also covered under the rate of 55 cents per mile traveled instead of the actual charges for fuel.

Please contact me if you have any questions.

Sincerely,

Marion W. Black, Adm. Asst. /For
Sheriff Darrell L. Hodges

*Please code to
3-100-001899-0018
Refrunds &
Reimbursements*

56

THE FACE OF THIS DOCUMENT HAS A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES

Commonwealth of Virginia PAY ONLY

*****247*79

70161221

CHECK NUMBER

49980212

09/25/2014

PAY THIS AMOUNT

*****247*79

VOID AFTER ONE YEAR



CIRCUIT COURTS

PAY TO THE ORDER OF MICHAEL E. GORDON
CUMBERLAND CO. SHERIFF'S OFFICE
P.O. BOX 71
CUMBERLAND VA 23040

66-156/531 WELLS FARGO BANK, N.A.

M. Hammond
Treasurer of Virginia

⑈49980212⑈ ⑆053101561⑆ 2079900015988⑈

To: Tracie L. Wright, Finance Director

Re: Extradition Reimbursement

Attached is a check from the Commonwealth of Virginia in the amount of \$247⁶⁶.79 to reimburse the county for the expenses incurred in traveling to the State of Maryland to pick up a prisoner.

The check is to cover meals charged on the B B & T VISA Card as well as fuel purchased on the same credit card at the rate of 55 cents per mile in lieu of the actual cost of the fuel.

Should you have any questions, please ask.

Sincerely,

Marion W. Black

Marion W. Black, Adm. Asst. /for

Darrell L. Hodges, Sheriff

REPUBLIC SERVICES, INC.
 C/O Awin Mgmt Inc.
 C/O Allied Waste Services
 18500 N Allied Way
 Phoenix AZ 85054

RECEIVED DEC 02 2014

11035869

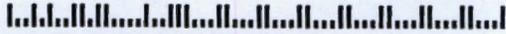
PAGE 1 OF 1

DATE 11/21/14

VENDOR ID 251457



000 0000517 00000000 001 001 00458 000: 0 0



COUNTY OF CUMBERLAND
 PO BOX 110
 CUMBERLAND VA 23040

Handwritten mark

Date	Invoice Number	Reference	Gross Amount	Gross Adjustment	Description	Net Amount
10/23/14	476546/47/48*PO		3,000.00	.00		3,000.00
	Tire Day Trailers					
			3-100-001899-0018 Refunds			
			3,000.00	.00		3,000.00

CHK008 v 0.06 06/21/14

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER - DO NOT CASH IF THE WORD VOID IS VISIBLE.

REPUBLIC SERVICES, INC.
 C/O Awin Mgmt Inc.
 C/O Allied Waste Services
 18500 N Allied Way
 Phoenix AZ 85054

BANK OF AMERICA

CHECK NO. 11035869

52-153 ME
 112

Date 11/21/14

Net Amount

PAY EXACTLY
 THREE THOUSAND AND 00/100 DOLLARS

TO THE ORDER OF
 COUNTY OF CUMBERLAND
 PO BOX 110
 CUMBERLAND VA 23040

58

***3,000.00

Void if over 180 days old

Maria A. Lacy
 Authorized Signature

DOCUMENT CONTAINS A TRUE WATERMARK. DO NOT CASH IF THE WATERMARK IS NOT VISIBLE. SEE REVERSE SIDE FOR COMPLETE SECURITY FEATURES.

⑈0011035869⑈ 1:011201539: 000080231000⑈

BEAR CREEK ACADEMY, INC. 04/08
PHONE (804) 492-9940
1874 ANDERSON HIGHWAY, BLDG. A
CUMBERLAND, VA 23040

2573

68-426/514

DATE 10/22/14

PAY TO THE ORDER OF

County of Cumberland

\$ 263.44

Two hundred sixty-three and 44/100

DOLLARS

BB&T

BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT BBT.com

FOR

Invoice # 544

Jordan Whiley

⑆00002573⑆ ⑆051404260⑆0000⑆5267⑆571⑆

59

DATE 10/1/2014

AMOUNT DUE \$263.44

INVOICE 544

TO Bear Creek Academy
Attn: Jordan Whiley
P.O. Box 192
Cumberland, VA 23040

REMIT TO

COUNTY OF CUMBERLAND
Accounting Department
P.O. Box 110
Cumberland, VA 23040
Attn: Tracie Wright

DESCRIPTION Electric Usage Fees

PLEASE DETACH & RETURN BOTTOM PORTION WITH PAYMENT

BEAR CREEK ACADEMY, INC. 04/08
PHONE (804) 492-9940
1874 ANDERSON HIGHWAY, BLDG. A
CUMBERLAND, VA 23040

2545
68-426/514

DATE 9/26/14

PAY TO THE ORDER OF

Cumberland County

\$ 365.07

Three hundred sixty-five and 07/100

DOLLARS

BB&T

BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT • BBT.com

FOR

INVOICE #539

Jordan W. Wright

⑈00002545⑈ ⑆051404260⑆000015267157⑈

DATE 9/17/2004

AMOUNT DUE \$365.07

INVOICE 539

TO Bear Creek Academy
Attn: Jordan Whiley
P.O. Box 192
Cumberland, VA 23040

REMIT TO

COUNTY OF CUMBERLAND
Accounting Department
P.O. Box 110
Cumberland, VA 23040
Attn: Tracie Wright

DESCRIPTION Electric Usage Fees

PLEASE DETACH & RETURN BOTTOM PORTION WITH PAYMENT

3-100-001899-0178

80



COUNTY OF CUMBERLAND
COMMONWEALTH OF VIRGINIA

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA

028332

Cumberland, Va

68-298/401 DECEMBER 18, 2014

SEVEN HUNDRED SIX DOLLARS and 66 CENTS

****\$706.66

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen Beachlee
DIRECTOR OR OFFICE MANAGER

Joseph M. C. Was
TREASURER OR DEPUTY TREASURER

028332 68-298/401 12-18-14

COUNTY OF CUMBERLAND
COMMONWEALTH OF VA.
Cumberland, Va.

028332

****\$706.66
12/18/14

DECEMBER 2014
NOVEMBER 2014 ELECTRIC SERVICES

WV # 557

3-100-00899-0018

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

61



COUNTY OF CUMBERLAND
COMMONWEALTH OF VIRGINIA

Cumberland, Va.

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA

88-2980 OCTOBER 15, 2014

028096

THREE HUNDRED FORTY TWO DOLLARS and 21 CENTS

PAY

****\$342.21

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

TO THE
ORDER
OF

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen J. Blackwell
DIRECTOR OR OFFICE MANAGER

Jennifer H. Cress
TREASURER OR DEPUTY TREASURER

⑆028096⑆ ⑆051⑆02987⑆ 11011 25⑆

COUNTY OF CUMBERLAND
COMMONWEALTH OF VA.
Cumberland, Va.

028096

****\$342.21
10/15/14

OCTOBER 2014
ELECTRIC SERVICES SEPTEMBER 2014

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

62

Security Features Included



COUNTY OF CUMBERLAND
COMMONWEALTH OF VIRGINIA
Cumberland, Va

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA

028019

68 298 SEPTEMBER 23, 2014

FOUR HUNDRED THIRTY-FOUR DOLLARS and 14 CENTS

PAY

****\$434.14

TO THE
ORDER
OF

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen Blackwell
DIRECTOR OR OFFICE MANAGER

Jennifer (Cruz)
TREASURER OR DEPUTY TREASURER

⑆028019⑆ ⑆05140298⑆ 11 01 6 25⑆

Security Features Included (B) Details on back

COUNTY OF CUMBERLAND
COMMONWEALTH OF VA.
Cumberland, Va.

028019

****\$434.14
09/23/14

SEPTEMBER 2014
AUGUST 2014 ELECTRIC SERVICES

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

3-100-001899-0018

603



COUNTY OF CUMBERLAND
COMMONWEALTH OF VIRGINIA

Cumberland, Va.

SIX HUNDRED SIXTY DOLLARS and 95 CENTS

PAY

TO THE
ORDER
OF

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

BY ORDER OF BOARD OF SOCIAL SERVICES

Karen J Blackwell
DIRECTOR OR OFFICE MANAGER

Jeanne M. Cross
TREASURER OR DEPUTY TREASURER

⑆027988⑆ ⑆051402987⑆ 11 041 625⑆

CENTRAL VIRGINIA BANK
CUMBERLAND, VIRGINIA

68-298/SEPTEMBER 2, 2014

02798

****\$660.95

COUNTY OF CUMBERLAND
COMMONWEALTH OF VA.
Cumberland, Va.

027988

****\$660.95
09/02/14

SEPTEMBER 2014
ELECTRIC SERVICES FOR JULY 2014 INVOICE
534

COUNTY OF CUMBERLAND
CUMBERLAND VA 23040

64



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: January 5, 2015

RE: FY15 Budget Transfers

Below is a list of proposed mid-year interoffice budget transfers. These transfers will help clear up any line shortages that may be affecting the budget at this time.

Thank you.

4-100-012100-2100 (County Admin FICA)	\$145.93-
4-100-011010-2710 (BOS Worker's Comp)	\$ 17.48+
4-100-011010-6014 (BOS Other Supplies)	\$ 88.45+
4-100-011010-8016 (BOS Contingency)	\$ 40.00+
4-100-012410-2300 (Treasurer Health Insurance)	\$822.00-
4-100-012310-2300 (Comm. Of Rev. Health Ins.)	\$822.00+
4-100-012410-2300 (Treasurer Health Insurance)	\$209.93-
4-100-013100-1300 (Electoral Bd Salaries)	\$194.00+
4-100-013100-2100 (Electoral Bd FICA)	\$ 13.00+
4-100-013100-2710 (Electoral Bd Worker's Comp)	\$ 2.93+
4-100-022100-2100 (Comm Atty FICA)	\$1,414.54-
4-100-034100-1100 (Building Salary)	\$1,414.54+
4-100-061200-1100 (CSA Salary)	\$3,789.78-
4-100-034100-1100 (Building Salary)	\$3,585.46+
4-100-034100-2400 (Building Group Life)	\$ 31.00+
4-100-034100-2710 (Building Worker's Comp)	\$ 173.32+
4-100-021600-2210 (Circuit Court Clerk VRS)	\$1,231.47-
4-100-021600-2100 (Circuit Court Clerk FICA)	\$ 270.00-
4-100-071500-1100 (Recreation Salary)	\$1,501.47+

45

4-100-043200-2100 (Maintenance FICA)	\$4,000.00-
4-100-071500-1100 (Recreation Salary)	\$223.58+
4-100-071500-2100 (Recreation FICA)	\$ 27.12+
4-100-071500-2400 (Recreation Group Life)	\$166.80+
4-100-071500-2710 (Recreation Worker's Comp)	\$347.87+
4-100-071500-2210 (Recreation VRS)	\$3,234.63+
4-100-043200-2400 (Maintenance Group Life)	\$155.37-
4-100-071500-2210 (Recreation VRS)	\$155.37+
4-100-012430-1100 (Accounting Salary)	\$19,732.42-
4-100-035100-1300 (Animal Control P/T Help)	\$14,000.00+
4-100-035100-3100 (Professional Services)	\$2,509.71+
4-100-035100-3310 (Repair & Maintenance)	\$3,170.00+
4-100-035100-2710 (Worker's Comp)	\$ 52.71+
4-100-012430-2100 (Accounting FICA)	\$1,300.00-
4-100-035100-2100 (Animal Control FICA)	\$1,300.00+

66

Stephany Johnson

From: Vivian Giles
Sent: Tuesday, January 06, 2015 11:01 AM
To: Stephany Johnson
Subject: FW: SVCC Invoice
Attachments: SVCC.pdf

Vivian

Vivian Seay Giles, J.D., LL.M.

Cumberland County Attorney | Cumberland County Administrator
1 Courthouse Circle | Post Office Box 110 | Cumberland, Virginia 23040
Telephone 804.492.3578 | Facsimile 804.492.9224 | Cellular 434.607.0717

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Disclosure Required by Internal Revenue Service Circular 230: This communication is not a tax opinion. To the extent it contains tax advice, it is not intended or written by the practitioner to be used, and it cannot be used by the taxpayer, for the purpose of avoiding tax penalties that may be imposed on the taxpayer by the Internal Revenue Service.

From: Chip Jones [<mailto:cjones@cucps.k12.va.us>]
Sent: Tuesday, December 09, 2014 2:49 PM
To: Vivian Giles; Jones, Chip
Subject: Fwd: SVCC Invoice

Vivian,

Good afternoon. Attached is the invoice we discussed today. We have \$2,064.00 in state funds to allocate toward this. The invoice can be paid in January - do you all want us to invoice for the remaining balance or do we send our portion to you all?

Thanks, Chip

----- Forwarded message -----

From: Donna Cooke <dcooke@cucps.k12.va.us>
Date: Tue, Dec 9, 2014 at 1:40 PM
Subject: SVCC Invoice
To: Chip Jones <cjones@cucps.k12.va.us>

Please see attached.

Donna

--

67

**Southside Va. Comm.
College**

109 Campus Drive
Alberta, Virginia 23821

Invoice No. LMCumb-FY15

INVOICE

Customer		Date	
Name	Cumberland County Public Schools	Date	12/1/2014
Address	PO Box 170	Order No.	
City	Cumberland State VA ZIP 23040	Rep	
Attn:	Dr. Amy Griffin	FOB	

Qty	Description	Unit Price	TOTAL
1	Local Match portion of AEFLA grant per MOA between Southside Virginia Community College and Cumberland County Public Schools. Fiscal Year 2015	\$4,138.00	\$4,138.00
<p><i>Please contact Katie McDaniel at 434-736-2084 if you have questions about the AEFLA program.</i></p> <p>Thank you, Jennifer Myrick SVCC Grant Accountant 434-949-1050</p>			

Payment Details

EDI

SVCC Taxpayer ID# 54-1268239

Suffix IA

SubTotal	\$4,138.00
Shipping & Handling	\$0.00
Taxes	\$0.00
TOTAL	\$4,138.00

20302 240009 00 40431

Thank you for your prompt payment.

68



AEFLA GRANT – APPROVED BUDGET SUMMARY

2014-2015

Cumberland County Public Schools, Region 14

July 1, 2014

AEFLA Allocation	<u>21,877.00</u>	Administration Requested	<u>180.00</u>
C&I Allocation	<u>0.00</u>	Administration Approved	<u>180.00</u>
Local Match	<u>3,861.00</u>		

Adult Education & Family Literacy Act (AEFLA, 42801)

Project Code	Administration	Instruction	OMEGA Budget
1000	0.00	20,307.00	20,307.00
2000	0.00	0.00	0.00
3000	0.00	300.00	300.00
4000	0.00	0.00	0.00
5000	0.00	250.00	250.00
6000	180.00	840.00	1,020.00
8000	0.00	0.00	0.00
Total	180.00	21,697.00	21,877.00

Corrections and Institutions (C&I, 61111)

Project Code	Administration	Instruction	OMEGA Budget
1000	0.00	0.00	0.00
2000	0.00	0.00	0.00
3000	0.00	0.00	0.00
4000	0.00	0.00	0.00
5000	0.00	0.00	0.00
6000	0.00	0.00	0.00
8000	0.00	0.00	0.00
Total	0.00	0.00	0.00

69

Reallocation of FY 2013-2014 AEFLA Funds

Region	Locality	Allocation	Minimum Match
1	Lee County	\$ 3,742	
1	Norton City	\$ 448	
1	Scott County	\$ 3,926	
1	Wise County	\$ 6,535	
1 Total		\$ 14,651	\$ 2,585
2	Buchanan County	\$ 4,717	
2	Dickenson County	\$ 2,978	
2	Russell County	\$ 5,007	
2	Tazewell County	\$ 6,746	
2 Total		\$ 19,448	\$ 3,432
3	Bland County	\$ 580	
3	Bristol City	\$ 2,319	
3	Carroll County	\$ 5,218	
3	Galax City	\$ 1,423	
3	Grayson County	\$ 2,767	
3	Smyth County	\$ 4,559	
3	Washington County	\$ 6,298	
3	Wythe County	\$ 3,953	
3 Total		\$ 27,117	\$ 4,785
4	Floyd County	\$ 2,003	
4	Giles County	\$ 1,897	
4	Montgomery County	\$ 4,691	
4	Pulaski County	\$ 4,559	
4	Radford City	\$ 712	
4 Total		\$ 13,862	\$ 2,446
5	Alleghany County + Clifton Forge	\$ 2,003	
5	Botetourt County	\$ 2,767	
5	Covington City	\$ 764	
5	Craig County	\$ 632	
5	Roanoke City	\$ 11,331	
5	Roanoke County	\$ 5,903	
5	Salem City	\$ 2,055	
5 Total		\$ 25,455	\$ 4,492
6	Augusta County	\$ 7,484	
6	Bath County	\$ 685	
6	Buena Vista City	\$ 1,107	
6	Harrisonburg City	\$ 3,953	
6	Highland County	\$ 290	
6	Rockbridge County + Lexington	\$ 3,030	
6	Rockingham County	\$ 9,566	

Region	Locality	Allocation	Minimum Match
6	Staunton City	\$ 2,345	
6	Waynesboro City	\$ 2,714	
6 Total		\$ 31,174	\$ 5,501
7	Clarke County	\$ 1,239	
7	Frederick County	\$ 6,957	
7	Page County	\$ 3,926	
7	Shenandoah County	\$ 4,164	
7	Warren County	\$ 3,742	
7	Winchester City	\$ 3,478	
7 Total		\$ 23,506	\$ 4,148
8	Alexandria City	\$ 9,250	
8	Arlington County	\$ 12,517	
8	Fairfax County	\$ 52,783	
8	Falls Church City	\$ 369	
8	Loudoun County	\$ 9,908	
8	Manassas City	\$ 4,006	
8	Manassas Park City	\$ 1,476	
8	Prince William County	\$ 24,191	
8 Total		\$ 114,500	\$ 20,206
9	Culpeper County	\$ 4,374	
9	Fauquier County	\$ 4,427	
9	Madison County	\$ 1,818	
9	Orange County	\$ 3,505	
9	Rappahannock County	\$ 896	
9 Total		\$ 15,020	\$ 2,651
10	Albemarle County	\$ 5,191	
10	Charlottesville City	\$ 3,268	
10	Fluvanna County	\$ 1,528	
10	Greene County	\$ 1,950	
10	Louisa County	\$ 3,926	
10	Nelson County	\$ 2,266	
10 Total		\$ 18,129	\$ 3,199
11	Amherst County	\$ 4,190	
11	Appomattox County	\$ 1,792	
11	Bedford City / Bedford Co.	\$ 6,693	
11	Campbell County	\$ 5,718	
11	Lynchburg City	\$ 6,641	
11 Total		\$ 25,034	\$ 4,418
12	Danville City	\$ 7,010	
12	Franklin County	\$ 6,377	
12	Henry County	\$ 10,119	
12	Martinsville City	\$ 2,319	
12	Patrick County	\$ 2,951	

Region	Locality	Allocation	Minimum Match
12	Pittsylvania County	\$ 8,512	
12 Total		\$ 37,288	\$ 6,580
13	Brunswick County	\$ 3,083	
13	Halifax County	\$ 5,982	
13	Mecklenburg County	\$ 4,638	
13 Total		\$ 13,703	\$ 2,418
14	Amelia County	\$ 1,924	
14	Buckingham County	\$ 3,689	
14	Charlotte County	\$ 2,082	
14	Cumberland County	\$ 1,581	
14	Lunenburg County	\$ 2,029	
14	Nottoway County	\$ 2,266	
14	Prince Edward County	\$ 2,135	
14 Total		\$ 15,706	\$ 2,772
15	Charles City County	\$ 1,001	
15	Chesterfield County	\$ 18,473	
15	Goochland County	\$ 2,662	
15	Hanover County	\$ 5,666	
15	Henrico County	\$ 19,817	
15	New Kent County	\$ 1,423	
15	Powhatan County	\$ 3,399	
15	Richmond City	\$ 23,585	
15 Total		\$ 76,026	\$ 13,416
16	Caroline County	\$ 3,189	
16	Fredericksburg City	\$ 1,897	
16	King George County	\$ 1,344	
16	Spotsylvania County	\$ 7,774	
16	Stafford County	\$ 6,298	
16 Total		\$ 20,502	\$ 3,618
17	Lancaster County	\$ 1,370	
17	Northumberland County	\$ 1,555	
17	Richmond County	\$ 1,687	
17	Colonial Beach	\$ 474	
17	Westmoreland County	\$ 2,055	
17 Total		\$ 7,141	\$ 1,260
18	Essex County	\$ 1,239	
18	Gloucester County	\$ 3,742	
18	King and Queen County	\$ 922	
18	West Point	\$ 184	
18	King William County	\$ 975	
18	Mathews County	\$ 870	
18	Middlesex County	\$ 1,107	
18 Total		\$ 9,039	\$ 1,595

12% = 333.00
 24% = 665.00
 13% = 360.00
 10% = 277.00
 13% = 360.00
 14% = 389.00
 14% = 388.00

Region	Locality	Allocation	Minimum Match
19	Colonial Heights City	\$ 1,291	
19	Dinwiddie County	\$ 3,637	
19	Emporia + Greensville County	\$ 2,793	
19	Hopewell City	\$ 3,057	
19	Petersburg City	\$ 4,822	
19	Prince George County	\$ 3,215	
19	Surry County	\$ 870	
19	Sussex County	\$ 1,291	
19 Total		\$ 20,976	\$ 3,702
20	Chesapeake City	\$ 14,362	
20	Franklin City	\$ 1,344	
20	Isle of Wight County	\$ 3,110	
20	Norfolk City	\$ 21,925	
20	Portsmouth City	\$ 11,094	
20	Southampton County	\$ 2,372	
20	Suffolk City	\$ 7,563	
20	Virginia Beach City	\$ 21,345	
20 Total		\$ 83,115	\$ 14,667
21	Hampton City	\$ 10,620	
21	James City + Williamsburg	\$ 3,689	
21	Newport News City	\$ 12,860	
21	Poquoson City	\$ 527	
21	York County	\$ 2,214	
21 Total		\$ 29,910	\$ 5,278
22	Accomack County	\$ 5,613	
22	Northampton County	\$ 1,792	
22 Total		\$ 7,405	\$ 1,307
Grand Total		\$ 648,707	

**Planning Projects:
January 2015**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Mary Tyson	Columbia Road	CUP for RV campground. Board of Supervisors public hearing requested for February 10, 2015.
Rachelle Blue	Corner of Pine and Short Streets	CUP for lot deficiencies in Trice's Lake. Board of Supervisors public hearing set for January 13, 2015.
Henrico County	Near Cobb's Creek	CUP for tower forthcoming.
<i>Other Zoning Issues-</i> Four active Code Enforcement cases.		
Subdivisions:		
<i>Pending Subdivisions</i>		
James Grissom	Waterfront Lane	Subdivision of three lots.
Charles Clark	Plank Road	Boundary line adjustment between two parcels and creation of a third parcel.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Charlene Williams	Ca Ira Road	Subdivision of three lots.
<i>Other Land Divisions or Adjustments</i>		
William and Ilona Sutton	Columbia Road, east of Trice's Lake Road	Boundary line vacation between two parcels
<i>Easement Dedication</i>		
Jimmie Tillett	Ca Ira Road	Dedicated an open space easement to the Virginia Department of Forestry for several parcels.
Other Regulatory Functions:		
<i>Site Plan Review</i>		
Henrico County	Near Cobb's Creek	Site Plan review for Tower site.
Gary Singh	NE intersection of Davenport and Cumberland Roads	Site Plan review for Community Center.
<i>Erosion and Sediment Control Applications</i>		
Mary Jane Gregory	18 Browns Lane	Agreement in Lieu of a Plan for replacement of a manufactured home.
Alfie Parker	506 Columbia Road	Agreement in Lieu of a Plan for addition to a home (garage and mother-in-law suite).
<i>Code Amendment Questions</i>		
Sign Ordinance	Countywide	The Planning Commission has directed staff to begin work on this section of the Zoning Ordinance and bring forward a working draft to the February meeting.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on.
Overlay district	Anderson Highway	Standards to require improved appearance in mixed use

standards	between 45 and 45	district around the Courthouse.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district.
Subdivision Definition	Countywide	As part of the implementation of the state wide Stormwater Management Program, staff recommends reconsidering the definition of a subdivision within the Ordinance to exclude large lot divisions, family divisions, and divisions of under six lots. This would allow these lots to be developed without requiring a VSMP. Planning Commission working toward a public hearing.
Waiver process	Countywide	The Planning Commission held their public hearing on January 6, 2015, and recommends approval to the Board of Supervisors. Staff requests a public hearing with the Board for the February meeting.
RV and Cabin Campground Definitions	Countywide	The Planning Commission is considering the addition of a use "Cabin Campground" in response to an upcoming zoning case. At the same time, they will review the timeframe requirements contained in the definition for RV campgrounds.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: January 7, 2015

Re: **CUP #14-07 Cobb's Creek Campground (Tyson)**
Tax Map Parcels 11-A-7
1250 Columbia Road
A-2 Agricultural Zoning
CUP proposed for RV campground and general store

The owner, Mrs. Mary Tyson, would like to operate the previously permitted (on a temporary basis) Recreational vehicle park on her property. Previously, she was permitted to operate the use with up to 12 campsites. This CUP request is for up to 50 units and a general store. The Planning Commission has held a public hearing on this request and recommends approval. **Staff recommends that the Board set a public hearing for February 10, 2015, for a Conditional Use Permit to allow an RV campground and general store on 11-A-7, 1250 Columbia Road.**



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: January 7, 2015

Re: **Code Amendment 14-08**
Development Standards Waiver provision

Staff has been working with the Planning Commission to add a provision that would allow applicants to seek waivers from Zoning Ordinance development standards. Currently, if there is a standard contained in the Ordinance, the only way for an applicant to obtain relief is by rezoning, conditional use, or variance granted by the Board of Zoning Appeals. Additionally, some standards do not have any ability to be relieved. This amendment would create a mechanism for relief with the Planning Commission. The Planning Commission held a public hearing on this amendment on January 6, 2015 and recommends approval. **Staff recommends that the Board set a public hearing for February 10, 2015, to consider amending the Cumberland County Code to add a Development Standards Waiver provision.**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	482,659.85	4,165,751.36	4,348,411.21-	300,000.00
100-0115	C&F BANK - INVESTMENT ACCT	991,842.25	1,230,044.64		2,221,886.89
100-0122	C&F BANK-IPR ACCOUNT	14,049.79	.32		14,050.11
100-0124	ESSEX BANK - CD	2,200,000.00			2,200,000.00
100-0125	C&F BANK-FAF (JUSTICE)	22,881.85			22,881.85
100-0126	C&F BANK-FAF (TREASURY)	2,706.65			2,706.65
100-0128	NEW HORIZON BANK-MONEY MKT	680,146.46	195.66		680,342.12
100-0129	C&F BANK-MONEY MARKET ACCT	141,818.87	32.64		141,851.51
100-0131	FIRST BANK	103,991.81	12.68		104,004.49
100-0137	LOCAL GOV INVESTMENT POOL	5,266.15	.38		5,266.53
100-0140	RIVER COMM BANK - CERT. OF DEPOSIT	360,075.95			360,075.95
100-0141	FIRST BANK/SEWER RESERVE	123,254.53	15.02		123,269.55
100-0142	FIRST BANK/WATER RESERVE	17,982.93	2.19		17,985.12
100-0143	C&F BANK/ASSET FORFEITURE (SAF)	69,927.47			69,927.47
100-0144	C&F BANK-IDA RD OES DSR	42,866.94			42,866.94
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	329,517.67	210.53	80,499.39-	249,228.81
100-0146	C&F BANK-WATERLINE EXT DSR ACCT	3,540.00			3,540.00
100-0155	RETURNED CHECKS	1,034.21			1,034.21
100-0160	E & S CONTROL BOND ESCROW	9,900.00			9,900.00
ASSETS					
	TOTAL ASSETS	5,604,463.38	5,396,265.42	4,428,910.60-	6,571,818.20
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	4,041,663.99-	1,985,570.89	3,030,092.67-	5,086,185.77-
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00-			38,871.00-
300-0120	ASSET FORFEITURE FUND BALANCE	83,419.41-			83,419.41-
300-0150	HEALTH INSURANCE FUND	835,763.28-	149,315.57	174,920.59-	861,368.30-
300-0170	SOCIAL SERVICES FUND BALANCE		106,652.60	106,652.60-	
300-0201	NCLB FUND	25,311.06	22,544.94	20,495.27-	27,360.73
300-0203	SCHOOL CONTINGENCY FUND				
300-0204	SCHOOL FUND BALANCE		1,186,935.67	1,186,935.67-	
300-0205	GOVERNOR'S SCHOOL FUND (GSSV)	329,517.67-	80,499.39	210.53-	249,228.81-
300-0207	CAPITAL PROJECTS FUND BALANCE	43,632.61-	7,851.37	19.12-	35,800.36-
300-0302	DEBT SERVICE FUND		1,240,616.97	1,240,616.97-	
300-0401	COMPREHENSIVE SERVICES ACT	60,135.89		22.72-	60,113.17
300-0500	UTILITY FUND (WATER/SEWER)	3,619.17-	28,011.09	17,977.79-	6,414.13
300-0501	SEWER RESERVE FUND (DSR)	123,254.53-		15.02-	123,269.55-
300-0515	WATER RESERVE FUND	17,982.93-		2.19-	17,985.12-
300-0540	WATERLINE EXT DSR FUND	3,540.00-			3,540.00-
300-0545	IDA OES RD DSR FUND	42,866.94-			42,866.94-
300-0550	IPR FUND BALANCE	14,049.79-		.32-	14,050.11-
300-0580	IDA FUND BALANCE	72,819.46-	8,570.00	3,000.00-	67,249.46-
300-0715	SPECIAL WELFARE FUND BALANCE	16,894.46-	4,726.60	4,597.55-	16,765.41-
300-0733	**REVENUE FUND BALANCES**	5,582,448.29-	4,821,295.09	5,785,559.01-	6,546,712.21-
	TOTAL PRIOR YR FUND BALANCE	5,582,448.29-	4,821,295.09	5,785,559.01-	6,546,712.21-
TOTAL REVENUE					
TOTAL EXPENDITURE					

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TOTAL CURRENT FUND BALANCE

TOTAL LIABILITIES AND FUND BALANCE 5,582,448.29- 4,821,295.09 5,785,559.01- 6,546,712.21-

12/09/14
FUND #-999

GL070
* TREASURER'S ACCOUNTABILITY *

CUMBERLAND CO
BALANCE SHEET
11/30/2014

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS	1,340.48-	4,988.82	3,648.34-	
400-0110	PREPAID TAXES	9,460.11-	614.69	5,016.07-	13,861.49-
400-0140	COMMONWEALTH DEBIT ACCOUNT	30.00		30.00-	
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	93.15	93.15-	90.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	9,900.00-			9,900.00-
400-0216	ATTORNEY FEES	1,254.50-			1,254.50-
	OTHER FUND BALANCES	22,015.09-	5,696.66	8,787.56-	25,105.99-
		22,015.09-	5,696.66	8,787.56-	25,105.99-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	24,724.51		24,703.77-	20.74
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	1,655,856.67	564.44	1,168,787.07-	487,634.04
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	251,989.15		10,123.07-	241,866.08
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	144,701.06	2.07	3,537.62-	141,165.51
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	87,357.88		1,874.07-	85,483.81
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	51,268.27		1,190.81-	50,077.46
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	18,972.12		411.96-	18,560.16
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	12,780.63		71.65-	12,708.98
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	9,295.10			9,295.10
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	5,801.83		178.37-	5,623.46
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	9,938.77		294.77-	9,644.00
500-0153	2009 VEHICLE LICENSE TAX	5,984.88		46.00-	5,938.88
500-0154	2010 VEHICLE LICENSE TAX	6,909.68			6,909.68
500-0155	2011 VEHICLE LICENSE TAX	8,516.08	23.00	46.00-	8,493.08
500-0156	2012 VEHICLE LICENSE TAX	9,721.18	23.00	458.78-	9,285.40
500-0157	2013 VEHICLE LICENSE TAX	19,374.39	23.00	1,499.34-	17,898.05
500-0158	2014 VEHICLE LICENSE TAX	177,031.04	131.00	86,799.40-	90,362.64
500-0172	UNCOLL. 2009 PERSONAL PROPERTY TAX	30,770.89		259.22-	30,511.67
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	38,015.99			38,015.99
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	40,856.51		149.94-	40,706.57
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	48,344.53		1,967.59-	46,376.94
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	95,835.80	1,567.79	13,946.58-	83,457.01
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	1,343,164.96	5,089.51	833,684.17-	514,570.30
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	4,097,211.92-	2,149,376.81	6,770.44-	1,954,605.55-
500-0400	UNCOLL MISC FEES	3,693.57			3,693.57
500-0401	RESERVE-MISC FEES	3,693.57-			3,693.57-
500-0404	UNCOLLECTED IPR BALANCE				
500-0405	RESERVE-IPR ACCOUNTS				
500-0800	UNCOLLECTED WATER CHARGES	11,999.33	9,065.94	6,552.59-	14,512.68
500-0810	RESERVE UNCOLLECTED WATER CHARGES	11,999.33-	6,552.59	9,065.94-	14,512.68-
500-0900	UNCOLLECTED SEWER CHARGES	22,650.67	20,927.83	12,721.06-	30,857.44
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	22,650.67-	12,721.06	20,927.83-	30,857.44-
500-1008	UNCOLLECTED 2008 ROLLBACK TAX				
500-1009	UNCOLLECTED 2009 ROLLBACK TAX				
500-1010	UNCOLLECTED 2010 ROLLBACK TAX				
500-1011	UNCOLLECTED 2011 ROLLBACK TAX				

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12/09/14
FUND #-999

GL070
* TREASURER'S ACCOUNTABILITY *

CUMBERLAND CO
BALANCE SHEET
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ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
500-1012	UNCOLLECTED 2012 ROLLBACK TAX				
500-1013	UNCOLLECTED 2013 ROLLBACK TAX				
500-1014	UNCOLLECTED 2014 ROLLBACK TAX				
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES				
	UNCOLLECTED TAXES		2,206,068.04	2,206,068.04-	
510-2008	COMMONWEALTH REIMB-PPTRA				
510-2009	COMMONWEALTH REIMB-2008				
510-2010	COMMONWEALTH REIMB-2009	871,064.20			871,064.20
510-2011	COMMONWEALTH REIMB-2010	869,244.36			869,244.36
510-2012	COMMONWEALTH REIMB-2011	864,422.53			864,422.53
510-2013	COMMONWEALTH REIMB-2012	876,989.74			876,989.74
510-2014	COMMONWEALTH REIMB-2013	866,577.76		664.54-	865,913.22
510-9999	COMMONWEALTH REIMB-2014	876,638.65	1,012.54	1,226.75-	876,424.44
	ESTIMATED COMMONWEALTH RESERVE	5,224,937.24-	1,891.29	1,012.54-	5,224,058.49-
	COMMONWEALTH REIMB-PPTRA		2,903.83	2,903.83-	
			2,208,971.87	2,208,971.87-	
600-0000	**STATE ACCOUNTS**				
600-0173	UNCOLL. STATE INCOME TAX-2012				
600-0174	UNCOLL. STATE INCOME TAX-2013				
600-0185	UNCOLLECTED EST. STATE INC. - 2013				
600-0186	ESTIMATED STATE INCOME TAX-2014	17,699.00-			17,699.00-
600-0190	RESERVE UNCOLLECTED STATE TAXES	17,699.00			17,699.00
	STATE ACCOUNTS				
700-0000	**DEBT FUNDS**				
700-0151	CERT OF PARTICIPATION -ELEM 97	1,015,000.00			1,015,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	2,166,666.61			2,166,666.61
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	18,850,000.00		945,000.00-	17,905,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,405,905.07			1,405,905.07
700-0227	WATERLINE EXT LOAN-USDA	937,097.23			937,097.23
700-0231	COURTHOUSE LOAN-SUNTRUST	1,818,000.00			1,818,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,135,000.00			4,135,000.00
700-0237	VPSA	8,186,778.00			8,186,778.00
700-0239	IDA RD LOAN-OES PROPERTY	1,910,484.22			1,910,484.22
700-0240	AMERESCO LOAN	1,049,071.00	7,074.00		1,056,145.00
700-0250	RESERVE DEBT FUND	41,474,002.13-	945,000.00	7,074.00-	40,536,076.13-
	DEBT FUNDS		952,074.00	952,074.00-	
			952,074.00	952,074.00-	

NS

Treasurer's Office

Outstanding Collections Report

December 2014

Real Estate

	<u>As of 11/30/14</u>	<u>As of 12/31/14</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 9,644.00	\$ 9,384.38	\$ 259.62	2.69%	
2006	5,623.46	5,384.75	238.71	4.24%	
2007	9,295.10	9,023.50	271.60	2.92%	
2008	12,708.98	12,007.68	701.30	5.52%	
2009	18,560.16	17,502.18	1,057.98	5.70%	
2010	50,077.46	42,912.83	7,164.63	14.31%	
2011	85,483.81	78,406.23	7,077.58	8.28%	
2012	141,165.51	133,508.32	7,657.19	5.42%	
2013	241,866.08	230,807.67	11,058.41	4.57%	
2014	487,634.04	427,136.90	60,497.14	12.41%	\$ 59.34
Total	\$ 1,062,058.60	\$ 966,074.44	\$ 95,984.16		

Personal Property

	<u>As of 11/30/14</u>	<u>As of 12/31/14</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2009	\$ 30,511.67	30,173.00	\$ 338.67	1.11%	\$ 338.67
2010	38,015.99	37,872.28	143.71	0.38%	143.71
2011	40,706.57	40,533.35	173.22	0.42%	90.32
2012	46,376.94	44,278.30	2,098.44	4.52%	158.14
2013	83,457.01	76,592.83	6,864.18	8.22%	\$ 183.45
2014	515,065.74	445,277.74	69,292.56	13.46%	2,561.71
Total	\$ 754,133.92	\$ 674,727.50	\$ 78,910.78		

Collection Rates - As of December 31, 2014

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	92.31%	91.73%	+ 0.58%
Year 2013	96.06%	96.11%	- 0.05%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	84.07%	83.32%	+ 0.75%
Year 2013	97.28%	97.10%	+ 0.18%

Transactions for DMV Select

December 2014

	# Transactions	Total \$	# Helped		# Transactions	Total \$	# Helped
1	80	\$4,277.51	10	17	27	\$968.66	5
2	39	\$1,280.25	5	18	24	\$683.46	5
3	50	\$2,444.87	7	19	35	\$859.66	4
4	16	\$448.50	6	20			
5	32	\$950.00	3	21			
6				22	30	\$1,482.61	6
7				23	44	\$1,139.89	4
8	15	\$775.54	2	24			
9	29	\$436.00	3	25			
10	29	\$1,130.40	4	26			
11	23	\$1,010.39	5	27			
12	25	\$925.40	5	28			
13				29	54	\$3,500.10	5
14				30	42	\$3,260.99	7
15	29	\$904.75	6	31	56	\$2,110.94	3
16	43	\$3,149.91	5		722	\$31,739.83	100

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CUMBERLAND COUNTY

OFFICE OF THE COMMISSIONER OF THE REVENUE

P.O. Box 77 ~ Cumberland, Virginia 23040

(804) 492-4280 ~ Fax: (804) 492-3342

www.cumberlandcounty.virginia.gov

JULIE A. PHILLIPS

Commissioner

TO: Board of Supervisors

RE: 2014 Annual Business License Report

January 1, 2014 – December 31, 2014

Total Number of Business Licenses Issued:

465

Total Amount of License Fees Collected in 2014:

\$73,227.80

I do solemnly swear in making out this report, I have to the best of my knowledge and ability complied with the law prescribing the duties of a Business License Inspector.

Given under my hand, this 6th day of January 2015.

Kimberly D. Turner

Business License Inspector

Julie A. Phillips

Commissioner of the Revenue

MONTHLY RECYCLE TOTALS REPORT

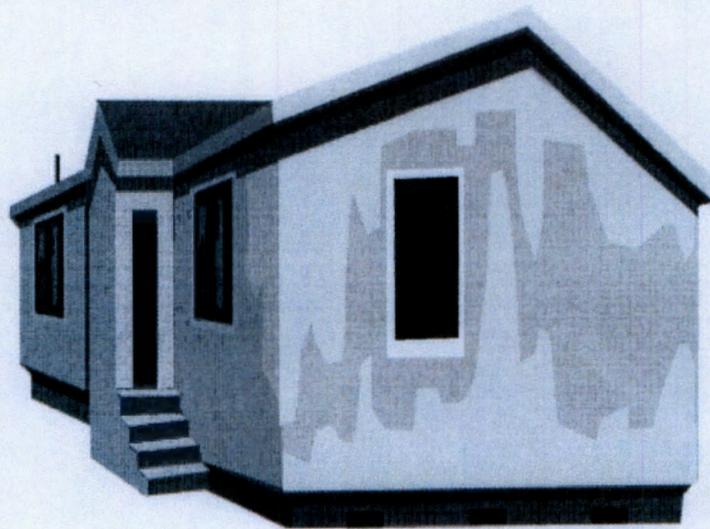
December 2014

PICK UP DATE	COUNTY			SCHOOL		
	PLASTIC/ALUMINUM	NEWSPAPER	PAPER	PLASTIC/ALUMINUM	NEWSPAPER	PAPER
12/4/2014	5 lbs. Plastic 1 lbs. Aluminum	10 lbs.	20 lbs.	0 lbs. Plastic 0 lbs. Aluminum	0 lbs.	0 lbs.
12/11/2014	12 lbs. Plastic 3 lbs. Aluminum	20 lbs.	60 lbs.	10 lbs. Plastic 5 lbs. Aluminum	47 lbs.	153 lbs.
12/18/2014	1 lbs. Plastic 1 lbs. Aluminum	20 lbs.	47 lbs.	6 lbs. Plastic 1 lbs. Aluminum	39 lbs.	98 lbs.
12/28/2014	1 lbs. Plastic 0 lbs. Aluminum	6 lbs.	215 lbs.	0 lbs. Plastic 0 lbs. Aluminum	0 lbs.	0 lbs.
MONTHLY TOTALS	19 lbs. Plastic 5 lbs. Aluminum	56 lbs.	342 lbs.	16 lbs. Plastic 6 lbs. Aluminum	86 lbs.	251 lbs.

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CUMBERLAND COUNTY

BUILDING INSPECTIONS
DEPARTMENT



DECEMBER 2014

MONTHLY
REPORT

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

leeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax



www.cumberlandcounty.virginia.gov

December	Current Month 2013	YTD 2013	Current Month 2014	YTD 2014
Singlewides	0	10	3	8
Doublewides	1	9	0	5
Modular	0	5	0	4
New Homes	0	15	1	15
Ag & Exempt	0	4	0	2
Garages & Carports	0	15	3	24
Additions & Remodels	3	22	1	26
Misc	10	181	12	165
Commercial	0	35	1	22
Totals	15	296	21	268
Total Fees Collected	\$1,693.96	\$35,638.38	\$2,620.56	\$34,745.30
E-911 Fees Collected	\$0.00	\$180.00	\$0.00	\$166.00
Zoning Fees Collected	\$0.00	\$170.00	\$20.00	\$302.00
S & E Fees Collected	\$0.00	\$100.00	\$50.00	\$451.00
Total Estimated Value	\$167,275.00	\$5,714,620.00	\$33,158.00	\$5,611,814.00
Admin. Fees	\$0.00	\$110.50	\$25.00	\$85.00
CO's Issued	1	32	4	33

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2014 Inspections Completed	2014 Inspections Completed																				
	(A) Res	(1)Buildings	(2)Addition (Garage)	(3)Remodel	(4)Modular / Manufactured	(5)Other (decks, sheds etc.)	(6)Non Building (pools, fences)	(B) Comm	(1)Buildings	(2)Addition	(3)Remodel	(4)Modular / Manufactured	(5)Other (decks, sheds etc.)	(6)Non Building (ools, fences)	Building	Electrical	Plumbing	Mechanical	Gas	Property Maintenance	Total Inspections for the month
January	43	14	6	0	5	18	0	2	0	0	0	0	2	0	27	18	2	9	6	0	62
Febuary	35	10	6	2	1	15	3	0	0	0	0	0	0	0	20	18	7	5	4	0	54
March	35	10	6	5	2	15	0	0	0	0	0	0	0	0	23	15	9	6	3	0	56
April	41	7	8	3	8	18	0	3	0	0	0	0	3	0	35	13	10	5	7	0	70
May	50	17	3	3	15	12	4	0	0	0	0	0	1	0	42	23	12	12	0	0	89
June	46	8	5	1	12	21	3	2	0	0	0	0	2	0	31	13	5	4	6	0	59
July	45	15	2	2	8	16	2	3	0	0	0	0	3	0	29	21	11	9	8	0	78
August	48	10	10	4	9	12	5	3	0	0	0	0	3	0	33	21	7	10	5	0	76
Spetember	55	9	11	7	12	16	1	6	0	0	0	0	6	0	37	28	13	9	8	0	95
October	49	12	9	3	10	18	3	2	2	0	0	0	0	0	36	17	11	9	0	0	73
November	23	6	4	0	6	9	0	0	0	0	0	0	0	0	18	6	4	4	0	0	32
December	44	11	8	1	11	18	0	0	0	0	0	0	0	0	27	24	16	9	5	0	81
Totals #'s	514	129	78	31	99	188	21	21	2	0	0	0	20	0	358	217	107	91	52	0	825

Total S & E Inspections Completed for 2014

January	22
February	23
March	26
April	39
May	27
June	38
July	33
August	35
September	34
October	28
November	12
December	24
Total	341

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At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 9th day of November, 2014, at the Cumberland County Juvenile and Domestic Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director
Sara Carter, Planning Director

Absent: None

1. Call to Order

The Chairman called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the Agenda as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

5. Public Comments

Bernie Becker and Dan Pemple spoke to the Board regarding additional budget funding for the Emergency Services Committee. In the past, the funding received by the County has paid for telecommunications. The ESC is requesting \$3,000 for classes for new emergency service members. Mr. Pemple also informed the Board that Randolph Volunteer Fire Department has applied for a grant for a tanker truck. Mr. Pemple is requesting the Board send a letter in support of the application to Congressman Hurt's office.

On a motion by Supervisor Ingle and carried, the Board approved \$3,000 to the ESC for education funding:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

The Board also agreed to send a letter of support for the Randolph Volunteer Fire Department application for grant application for funds for a tanker truck.

Bill Bruce informed the Board that a Planning Commission member does not reside in Cumberland 51% of the year, and this is a violation of State Code. Mr. Bruce also stated that once the at-large position is available, he is interested in serving.

6. Public Hearings

- a) South Central Workforce Investment Act Consortium Agreement

County Administrator, Vivian Giles, informed the Board that Cumberland County has participated in the Workforce Development Program for many years, as is required by Federal Law. The Workforce Development Board provides our Citizens opportunities to participate in workforce development activities and training that are available through Federal funds. One of the major changes in the revised Consortium Agreement is that it solidifies the elimination of personal liability for members who sit on the Workforce Investment Board.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Ordinance adopting the South Central Workforce Investment Act Consortium Agreement:

**BOARD OF SUPERVISORS
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
ORDINANCE
ADOPTING THE SOUTH CENTRAL WORKFORCE INVESTMENT ACT
CONSORTIUM AGREEMENT**

December 9, 2014

WHEREAS, the South Central Workforce Investment Act Board recently obtained the assistance of legal counsel to evaluate the need for a consortium agreement; and

7. State and Local Department/Agencies

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- The Elementary School held a “Celebrating Excellence” night highlighting the students’ hard work
- Winter sports have begun
- The School hosted the 6th annual Alumni games and hall of fame inductions. Pictures can be viewed on the School System’s Facebook page
- 49 Seniors earned academic jackets
- 53 Middle School students were inducted into the National Honor Society
- The JROTC Rifle Team is number one in the league
- The Elementary and Middle Schools served Thanksgiving lunch where more than 500 family members came to eat with their students
- The School Board and Dr. Chip Jones attended the annual VSBA convention in Williamsburg, VA. Cumberland had two students present at the student achievement fair. Mr. Reid was honored with the VSBA School board member award. Only one School Board member in the State is honored with this award.
- Dr. Griffin attended the Superintendents Summit at the White House.
- The School Board discussed the replacement of the Elementary School roof. The Board of Supervisors agreed to pay \$300,000 of the cost of

the roof repairs, and the School Board has agreed to pay the remainder up to \$150,000.

b) VDOT

Scot Shippee, Assistant Residency Administrator for VDOT, provided the Board with a status report:

- Crews are currently working on shoulder repairs on Rt. 45. Once finished, they will move onto secondary roads
- Brush cutting and pothole patching,
- Gravel road prep for winter weather
- Answering customer service calls

The Chairman asked if the proposed road paving projects were still on schedule. Mr. Shippee informed the Board that the project is still on schedule. The funding will be available the first day of the next fiscal year. Once the funding is available, the next step is to schedule the work.

8. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for November and December 2014.
Approved bills for December 9, 2014 total \$68,279.89.
Ratified bills for November warrants total \$79,920.11
with check numbers ranging from 69511 to 69603.
Direct Deposits total \$79,388.00.
- 2) Approval of Minutes (November 18, 2014)

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) VACo Legislative Agenda

County Administrator, Vivian Giles, informed the Board that the VACo Legislative Agenda was provided for the Board's approval. This Agenda came from the VACo Conference. Supervisor Osl and Sara Carter discussed the Stormwater Management piece of the Agenda. There was no action taken on this item.

c) Architectural and Engineering Contracts

County Administrator Vivian Giles, informed the Board that staff received a total of 13 bids, 6 of which were not compliant with the RFP request. Ms. Giles recommended the Board enter into contract with Austin Brockenbrough & Associates, LLP, Draper Aden Associates, Hurt & Proffitt, and possibly Wiley Wilson.

On a motion by Supervisor Osl and carried unanimously, the Board approved Architectural and Engineering Contracts with Austin Brockenbrough & Associates, LLP, Draper Aden Associates, Hurt & Proffitt and potentially Wiley Wilson at the discretion of the County Administrator, for a one year period with the option to renew the contract for two additional one year terms:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Records Destruction for Treasurer's Office

County Administrator, Vivian Giles, informed the Board that the Treasurer's Office is requesting authority from the Board for destruction of all paid tax tickets through Fiscal Year 08-09. Per the Library of Virginia, these records are eligible for destruction. VA Code section 58.1-3129 (a) requires that the Treasurer obtain the consent of the governing body before destroying these records after five years from the end of the fiscal year during which the taxes represented by such tickets were paid.

On a motion by Supervisor Banks and carried unanimously, the Board authorized the Treasurer to destroy all paid tax tickets through Fiscal Year 08-09:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Finance Director's Report

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) Supplemental Appropriation – SCAAP Funds to PRJ

Finance Director, Tracie Wright, informed the Board that the County has received funds from the State Criminal Alien Assistance Program (SCAAP) in the amount of \$522.00. These funds are to be used for salaries for corrections officers. Ms. Wright requested the funds be appropriated to Piedmont Regional Jail.

On a motion by Supervisor Wheeler and carried unanimously, the Board appropriated \$522 in SCAAP funds to Piedmont Regional Jail:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

10. Planning Director's Report

a) County Project update

There was no discussion on the current Planning projects.

b) Planning Commission reappointments

Planning Director, Sara Carter, informed the Board that there are two Planning Commissioners that have expiring terms. Ms. Irene Wyatt's term expires January 1, 2015, and Mr. Larry Atkins term expires February 15, 2015, who are both serving in at-large positions, and wish to continue to serve on the Planning Commission.

Mr. Meinhard made a motion to table the reappointment of Ms. Wyatt until residency can be determined, and approve Mr. Larry Atkins reappointment to the Planning Commission.

After some discussion, Mr. Wheeler made a substitute motion to re-appoint both Irene Wyatt and Larry Atkins to the Planning Commission in an at-large position for three year terms. Mr. Meinhard then withdrew his previous motion.

On a motion by Supervisor Wheeler and carried, the Board reappointed Ms. Irene Wyatt to the Planning

Commission in an at-large position for a three year term expiring January 1, 2018, and reappoint Mr. Larry Atkins to the Planning Commission in an at-large position for a three year term expiring February 15, 2018 by the following vote:

Vote:	Mr. Osl – aye	Mr. Banks – abstain
	Mr. Ingle – aye	Mr. Meinhard – abstain
	Mr. Wheeler – aye	

Staff will follow up on the question of residency.

c) Board of Zoning Appeals Reappointments

Planning Director, Sara Carter, informed the Board that there are three Board of Zoning Appeals members whose term expires January 31, 2015. These members are Sherman Langhorne, William Burger, and Elmer “Red” Heis. All three are willing to continue to serve on the BZA. Members of the BZA are appointed by the Circuit Court upon the recommendation of the Board of Supervisors. Each term is for five years. Once the Board makes a recommendation, staff will work with the Clerk of Circuit Court to have the BZA members reappointed. Members appointed for this term will serve a term from February 1, 2015 to January 31, 2020.

On a motion by Supervisor Banks and carried unanimously, the Board recommended Sherman Langhorne, William Burger, and Elmer J. “Red” Heis, Jr., to the Circuit Court for reappointment to the Board of Zoning Appeals for a five year term from February 1, 2015-January 31, 2020:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

d) Set Public Hearing for CUP 14-06 Blue for January 13, 2015

Planning Director, Sara Carter, informed the Board that she is requesting the Board set a public hearing for CUP 14-06. This CUP request is for property in Trices Lake to allow development on a parcel that will be non-conforming as to the lot size and possibly setbacks. The Planning Commission will discuss this request at their meeting on January 6, 2015.

On a motion by Supervisor Wheeler, and carried unanimously, the Board set CUP 14-06 Blue for a public hearing at the January 13, 2015 Board meeting:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

11. Old Business

N/A

12. New Business

N/A

13. Public Comments (Part 2)

One citizen thanked the Board for their service to the County, and wished them a Merry Christmas. Another citizen wished the Board a Merry Christmas, and a Happy Hanukkah.

Mr. Bill Bruce asked the Board what other proof is needed to prove that Ms. Wyatt does not live in Cumberland County. The Chairman stated that if Ms. Wyatt declares her residency to be in Cumberland County, and she has residence in Cumberland County, "I don't know that we can go beyond that particular boundary...". Mr. Bruce stated that his next course of action is to contact the Commonwealth's Attorney.

14. Board Member Comments

Supervisor Osl stated that a Cumberland resident, Sarah-Jane French, competed for the 2014 American Royal Market Goat Showmanship at the American Royall Competition in Kansas City MS, and won the Reserve Junior Division Showman award. Mr. Osl congratulated Miss French on her achievement.

Supervisor Ingle informed all those in attendance that the Cumberland Christmas parade is December 14, 2014 at 2:00 p.m. and invited all to attend.

Supervisor Wheeler stated that 2014 has been a pretty good year. He also wished everyone a Merry Christmas and a Happy New Year.

Supervisor Meinhard thanked everyone in attendance and wished everyone a Merry Christmas and a Happy New Year.

15. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

16. Adjourn -

On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until the next regular meeting on January 13, 2015 at 7:00 p.m. in the Circuit Courtroom, Cumberland Courthouse.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

At a meeting of the Cumberland County Board of Supervisors held at 9:00 a.m. on the 11th day of December, 2014 at the Cumberland County Board of Supervisors Conference Room, 1 Courthouse Circle, Cumberland, Virginia:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Seay Giles, County Administrator/County Attorney
Jennifer Roberts, Economic Development

Also Present: Industrial Development Authority Directors - Fred Shumaker, James Henshaw, Joe Hazlegrove, John Godsey, Leroy Pfeiffer, Sr., Lester O. "Pete" Nyce. (Absent: Lena Chapman)

The Chairman called the Board of Supervisors meeting to order. The County Administrator called the roll.

Chairman of the IDA, Fred Shumaker, called the meeting of the IDA to order and a quorum was established.

The purpose of the meeting was to enter into closed session with the Industrial Development Authority pursuant to Virginia Code Section 2.2-3711 A(5) Discussion concerning a prospective business, A(6) Investment of public funds, and A(7) Consultation with legal counsel. The subject of the meeting is the development of the Cumberland Business Park, including the discussion of ongoing negotiations with a prospective business occupant.

On a motion by Supervisor Osl, and a motion by Director Shumaker, the Board of Supervisors and the Industrial Development Authority entered into a joint closed session pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and

Pursuant to Virginia Code § 2.2-3711.A.6: Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected; and

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Subject: development of the Cumberland Business Park, including the discussion of ongoing negotiations with a prospective business occupant.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

Vote: Mr. Shumaker – aye Mr. Henshaw – aye
Mr. Hazlegrove – aye Mr. Godsey – aye
Mr. Pfeiffer – aye Mr. Nyce - aye

Reconvene in Open Session

The Board returned to regular session on a motion by Supervisor Banks.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl - aye
Mr. Banks - aye
Mr. Ingle - aye
Mr. Meinhard - aye
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County; and (iii) no action was taken in closed session regarding the items discussed.

Both the Board of Supervisors and IDA expressed interest in holding regular and more frequent meetings between the two Boards.

On a motion by Supervisor Osl and carried, the Board adjourned until the next regular meeting of the Board to be held on January 13, 2015 at 7:00 p.m. in the Cumberland County Circuit Courtroom A.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney