



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

April 14, 2015
Regular Meeting – 6:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Adjourn into Closed Session** **Motion**

Pursuant to Va. Code § 2.2-3711.A.7: Consultation with legal counsel
Subject: Host Agreement
6. **Reconvene in Open Session** **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”
7. **Public Comments (Part one)**
8. **State and Local Departments/Agencies/Community Service Providers** **Information**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools
 - b. VDOT
9. **Public Hearings**
10. **County Attorney/County Administrator Report** **Motion**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (3/10/15 and 3/26/15)
 - b. Adoption of 2015 Tax Rates (pg. 1) **Motion**

- c. Adoption of FY 15-16 Budget (pg. 2-3) **Motion**
 - d. Adoption of FY 15-16 through 19-20 CIP (pg. 4) **Motion**
 - e. PRJ Resolution supporting waiver of value engineering (pg. 5) **Motion**
 - f. Tax incentive Plan Amendment (pg. 6-8) **Motion**
- 11. Finance Director's Report**
- a. Monthly Budget Report (pg. 9-20) **Information**
- 12. Planning Director's Report**
- a. Planning Project updates (pg. 21-22) **Information**
 - b. Set public hearing CA 15-04 Sign Ordinance (pg. 23) **Motion**
 - c. Set public hearing CA 15-05 number of dwelling units allowed on a single parcel (pg. 24) **Motion**
 - d. Set public hearing CA 15-06 Update of Zoning Fees (pg. 25-26) **Motion**
 - e. Set public hearing CA 15-07 Modification of definitions for Rental Cabins and RV Park (pg. 27) **Motion**
- 13. Old Business**
- 14. New Business**
- 15. Public Comments (Part two)**
- 16. Board Members Comments**
- 17. Additional Information – (pg. 28-76)**
- a. Treasurer's Report
 - b. DMV Report
 - c. Recycling Report
 - d. Monthly Building Inspections Report
 - e. Approved Planning Commission meeting minutes
 - f. Approved IDA minutes
- 18. Adjourn – Regular Meeting – May 12, 2015**

At a regular meeting of the Cumberland County Board of Supervisors, held on April 14, 2015, following advertisement and public hearing held on April 7, 2015, which is required by the Code of Virginia, on a motion by Supervisor _____ and carried, the Board adopted the following tax rates for 2015.

Vote: Mr. Osl -
 Mr. Banks -
 Mr. Ingle -
 Mr. Meinhard -
 Mr. Wheeler -

<u>Levy</u>	<u>2014 Actual Levy</u>	<u>2015 Proposed Levy</u>
Real Estate & Manufactured Homes	\$.74	\$.74
Personal Property	\$ 4.50	\$ 4.50
Personal Property – Emergency Services	\$ 4.50	\$ 4.50
Personal Property – Disabled Veterans	\$.01	\$.01
Airplanes	\$.50	\$.50
Machinery & Tools	\$ 3.75	\$ 3.75
Heavy Construction Machinery	\$ 3.75	\$ 3.75
Public Service Corporations	\$.74	\$.74

Vivian Seay Giles
 County Administrator

COUNTY OF CUMBERLAND, VIRGINIA

PROPOSED BUDGET FOR FISCAL YEAR

JULY 1, 2015 through JUNE 30, 2016

GENERAL FUND REVENUE ESTIMATES

GENERAL FUND REVENUES	
REVENUE FROM LOCAL SOURCES	
General Property Taxes	8,383,500
Other Local Taxes	1,338,000
Permits, Privilege Fees & Reg. Fines & Forfeitures	59,328
Revenue from Use of Money & Property	145,000
	48,000
	105,160
Miscellaneous Revenue	1,164,400
General Fund Reserve	0
Reserve - Host Agreement	369,666
TOTAL REVENUE FROM LOCAL SOURCES	11,613,054

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES	
General Government Administration	1,279,544
Judicial Administration	460,234
Public Safety	2,162,311
Public Works	1,348,620
Health	128,543
Education - Comm. College	37,558
Parks, Recreational & Cultural	204,243
Community Services	175,760
Non-departmental Expenditures	12,600
TOTAL GENERAL FUND EXPENDITURES	5,809,413

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	3,774,419
Transfer to Social Services Fund	312,844
Transfer to Comp. Services Act	100,000
Transfer to Debt Services Fund	3,633,931
Transfer to Utilities Fund	0
Transfer to IDA Fund	81,314
Transfer to Capital Projects	0
TOTAL TRANSFERS TO OTHER FUNDS	7,902,508

GRAND TOTAL GENERAL FUND REVENUE **13,711,921**

GRAND TOTAL GENERAL FUND EXPENDITURES **13,711,921**

COUNTY OF CUMBERLAND, VIRGINIA

PROPOSED BUDGET FOR FISCAL YEAR

JULY 1, 2015 through JUNE 30, 2016

OTHER FUND REVENUE ESTIMATES

SCHOOL OPERATING FUND REVENUES	
Local Funding	3,774,419
Miscellaneous Funding	290,743
State Funding	8,793,858
Federal Funding	1,727,141
Total School Operating Fund Revenues	14,586,161

SOCIAL SERVICES FUND REVENUES	
Local Funding	312,844
State Funding	153,318
Federal Funding	785,624
Total Social Services Fund Revenues	1,251,786

COMPREHENSIVE SERVICES ACT (CSA) FUND REVENUES	
Local Funding	100,000
State Funding	350,000
Total CSA Fund Revenues	450,000

CAPITAL IMPROVEMENTS PROGRAM REVENUES	
Local Funding	0

UTILITIES OPERATING FUND REVENUES	
Local Funding	407,842

INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES	
Local Funding	125,314

DEBT SERVICE FUND REVENUES	
Local Funding	3,657,931

HEALTH INSURANCE FUND REVENUES	
Local Funding	2,067,400

ASSET FORFEITURE FUND REVENUES	
Local Funding	25,000

SPECIAL WELFARE FUND REVENUES	
Local Funding	20,000

GRAND TOTAL OTHER FUND REVENUE ESTIMATES	22,591,434
TOTAL BUDGET	(Grand Total Other Fund Expenditures 22,591,434 plus Total General Fund Expenditures 5,809,413) 28,400,847

OTHER FUND EXPENDITURES

SCHOOL OPERATING FUND EXPENDITURE	
Total School Operating Fund Expenditures	14,586,161

SOCIAL SERVICES FUND EXPENDITURES	
Total Social Services Fund Expenditures	1,251,786

COMPREHENSIVE SERVICES ACT (CSA) FUND EXPENDITURES	
Total CSA Fund Expenditures	450,000

CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES	
Total Capital Improvements Program Expenditures	0

UTILITIES OPERATING FUND EXPENDITURES	
Total Utilities Operating Fund Expenditures	407,842

INDUSTRIAL DEVELOPMENT AUTHORITY FUND EXPENDITURES	
Total Industrial Development Authority Fund Expenditures	125,314

DEBT SERVICE FUND EXPENDITURES	
Total Debt Service Fund Expenditures	3,657,931

HEALTH INSURANCE FUND EXPENDITURES	
Total Health Insurance Fund Expenditures	2,067,400

ASSET FORFEITURE FUND EXPENDITURES	
Total Asset Forfeiture Fund Expenditures	25,000

SPECIAL WELFARE FUND EXPENDITURES	
Total Special Welfare Fund Expenditures	20,000

GRAND TOTAL OTHER FUND EXPENDITURES	22,591,434
TOTAL BUDGET	(Grand Total Other Fund Expenditures 22,591,434 plus Total General Fund Expenditures 5,809,413) 28,400,847

**Cumberland County Capital Improvement Program
FY 2015-16 to FY 2019-20**

Project Description & Ranking	CIP Comm. Evaluation	Planning Comm. Ranking	Total Est. Cost Updated with PC rec.	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Expected Sources of Funds
COUNTY ADMINISTRATION									
Incenerator-Animal Control	16	4	\$ 18,364			18,364			General Funds
New Cat House Addition	15	1	\$ 25,000	25,000					General Funds
New Used Animal Control Truck	14	2	\$ 15,000	15,000					General Funds
DSS parking lot paving	18	4	\$ 33,571				33,571		General Funds
Jail Environmental Hazard Abatement	15	PC rec. sale/5	\$ 61,000	61,000					General Funds
Infrastructure update/replacement (Switches, Routers)	16	1	\$ 140,000	20,000	20,000	20,000	20,000	20,000	General Funds
New Upgrade County Wireless Connections	14	3	\$ 20,000			20,000			General Funds
New Three new Deputy patrol vehicles per year	12	3	\$100,000 every 2 years	33,000	66,000	33,000	66,000		General Funds
New Two used Maintenance trucks with snow plows	17	2	\$ 30,000	30,000					General Funds
New Heat/AC in gym at CEAC	16	2	\$ 45,000	45,000					General Funds
New Transfer Station upgrades	14	2 for sheds/3 for gates	\$ 26,000	14,000	12,000				General Funds
EMERGENCY SERVICES									
Engine 42 Payment (Have been previously making these payments, should only have 3 years left) Randolph Fire	14	1	\$ 33,859	11,820	11,820	10,219			General Funds
New Truck Payment 42-Randolph Fire	14	2	\$ 6,213	6,213					General Funds
New Cartersville Fire Station Project	17	1	\$ 635,000	127,000	127,000	127,000	127,000	127,000	General Funds
Cartersville Ambulance Replacement	15	1	\$ 200,000	50,000	50,000	50,000	50,000		General Fund/Grants
3,000 Gal. Tanker Purchase-Randolph Fire	13	1	\$ 250,000	50,000	50,000	50,000	50,000	50,000	General Fund / Grants
UTILITIES									
Water Tower Painting	14	2	\$ 50,000.00		50,000				General Funds/increase water & sewer rates
New Man Hole Rehabilitation	23	2	PC deferred rec. until study completed						General Funds/increase water & sewer rates
New Back Up Sewer Pumps	16	1	\$ 20,000.00	6,000	4,000	6,000	4,000		General Funds/increase water & sewer rates
New 4X4 Tractor & Bush Hog	18	5	PC rec. contract						General Funds/increase water & sewer rates
New 17,000 Water Tank	16	1	\$ 45,000.00	45,000					General Funds/increase water & sewer rates
TOTAL			\$ 1,539,008	\$ 488,033	\$ 336,820	\$ 328,583	\$ 313,000	\$ 197,000	

Ranking: (1) Required & Urgent, (2) Highly desirable, (3) Desirable, (4) Marginally beneficial, (5) Not justified

**RESOLUTION REQUESTING WAIVER OF
VALUE ENGINEERING STUDY FOR
PROPOSED INTAKE/BOOKING AREA AT
PIEDMONT REGIONAL JAIL**

April 14, 2015

WHEREAS, the Piedmont Regional Jail Board is in the process of having Moseley Architects, Inc. prepare a Planning Study for submittal to the Virginia Department of Corrections for the construction of an Intake/Booking area; and

WHEREAS, the Board is requesting 50% reimbursement of the eligible cost of the project; and

WHEREAS, this will be a relatively minor renovation which will be at a cost which does not lend itself to value engineering, and cost of the Value Management Assessment would in all likelihood be more than the benefits of the study; and

WHEREAS, because the cost of the value engineering study is considered an eligible cost, the cost would be shared equally by the Commonwealth and the Board;

NOW, THEREFORE, BE IT RESOLVED by the Piedmont Regional Jail Board, that the County of Cumberland, Virginia requests the Board of Corrections to grant a modification for the Board's requirement that a value engineering study be conducted.

Adopted the 14th day of April, 2015.

Lloyd Banks, Jr., Chairman
Cumberland County Board of Supervisors

Vivian Giles, County Administrator
Clerk to the Board

Cumberland Growth Areas **Business Tax Incentives**

Growth Area Tax Rebates:

The applicable tax categories available for rebate under this Policy are Cumberland County Machinery and Tools tax, Cumberland County Business and Professional Occupational License tax, and Cumberland County Real Estate Tax. Tax rebate incentives shall only apply to businesses located in Cumberland County's High Intensity and Industrial Growth Areas as delineated on the official 2013 future land use map.

Determination of eligibility:

- Business looking to locate or expand shall request consideration based upon location in the county's Industrial or High Intensity Growth Areas
- Administrator shall recommend approval of application to Industrial Development Authority (IDA)
- Administrator shall determine which tier is applicable, based upon the information provided in the application

Tax Rebate Incentive Tiers:

- Tier # 1 - \$2,500,000 minimum capital investment and 25 jobs
- Tier # 2 - \$500,000 minimum capital investment and 15 jobs
- Tier # 3 - \$50,000 minimum capital investment and 5 jobs
- Tier # 4 - \$25,000 capital investment and 3 jobs

Determination of Tax Abatement Structure:

- Tier #1
 - Category A – company with payroll in excess of \$15/hr or \$30,000/yr avg.
 - 100% rebate at end of 1st through 5th full tax years
 - Category B - company with payroll that is less than above
 - 80% rebate at end of 1st through 5th full tax years
- Tier #2
 - Category A – company with payroll in excess of \$15/hr or \$30,000/yr avg.
 - 70% rebate at end of 1st full tax year
 - 60% rebate at end of 2nd full tax year
 - 50% rebate at end of 3rd full tax year
 - 40% rebate at end of 4th full tax year
 - 30% rebate at end of 5th full tax year
 - 20% rebate at end of 6th full tax year

- Category B - company with payroll that is less than above
 - 60% rebate at end of 1st and 2nd full tax years
 - 40% rebate at end of 3rd and 4th full tax years
 - 20% rebate at end of 5th full tax year

- Tier #3
 - Category A – company with payroll in excess \$15/hr or \$30,000/yr avg.
 - 60% rebate at end of 1st full tax year
 - 50% rebate at end of 2nd full tax year
 - 40% rebate at end of 3rd full tax year
 - 30% rebate at end of 4th full tax year
 - 20% rebate at end of 5th full tax year

 - Category B - company with payroll that is less than above
 - 50% rebate at end of 1st and 2nd full tax years
 - 30% rebate at end of 3rd and 4th full tax years
 - 20% rebate at end of 5th full tax year

- Tier #4
 - 40% rebate at end of 1st and 2nd full tax years
 - 20% rebate at end of 3rd , 4th , and 5th full tax years

Refund Procedure:

- At the time a Determination of Eligibility is approved, the Cumberland County Commissioner of the Revenue shall be informed in writing and provided with documentation of the level of rebate that shall apply.
- All appropriate taxes shall be assessed and collected by the Cumberland County Commissioner of Revenue at the time they are due and payable.
- Within six months of the date the taxes are paid for one full tax year, a rebate check will be processed and returned to the qualifying company. In no case will the rebate be paid if the company is delinquent in any tax or fee due to Cumberland County.

Incentives for all Businesses

Fast Track Permitting

Businesses will receive one stop fast track business development assistance, expanded staff assistance in applying for local permits and zoning changes. Requests will receive priority consideration by the responsible local government agency.

Local Assistance

County staff will introduce new industries to the various local banks, schedule initial appointments, and coordinate any other activities needed to ensure a smooth transition.

Temporary Office Space

New companies locating in the county will be given free office space at the community center if available, not to exceed one year.

Fire Prevention Assistance

New or existing businesses can request the county's fire Department to visit their site and assess the fire prevention program. Furthermore, specific fire prevention opportunities will be discussed.

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For April 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,603,978.88	
Fund Revenue	40,845,510.39	30,058,371.59	10,787,138.80
Total Revenue	40,845,510.39	34,662,350.47	6,183,159.92
Expenditures			
* Board of Supervisors *	44,266.93	32,743.23	11,523.70
* County Administrator *	229,418.51	173,726.64	55,691.87
* Legal Services *		5,168.00	(5,168.00)
* Independent Auditor *	33,500.00	32,400.00	1,100.00
* Commissioner of Revenue *	228,078.00	166,763.70	61,314.30
* License Bureau *			
* Treasurer *	272,504.07	199,893.00	72,611.07
* Accounting *	125,580.14	95,376.84	30,203.30
* Data Processing *	272,623.00	289,558.06	(16,935.06)
* Electoral Board *	25,352.93	12,116.04	13,236.89
* Registrar *	82,886.00	60,590.03	22,295.97
* Circuit Court *	14,310.00	11,610.32	2,699.68
* General District Court *	9,735.00	7,398.97	2,336.03
* Magistrate *	2,069.00	957.71	1,111.29
* Clerk of Circuit Court *	214,469.53	156,301.57	58,167.96
* Law Library *		570.41	(570.41)
* Commonwealth's Attorney *	209,511.46	152,090.87	57,420.59
* Sheriff *	1,446,882.58	1,128,789.64	318,092.94
* School Resource Officer *	62,802.00	46,528.32	16,273.68
* E911 *	61,150.00	196,478.88	(135,328.88)
Cumberland Vol.FIRE DEPT	48,556.67	39,500.00	9,056.67
Cartersville Volun.	35,131.67	26,075.00	9,056.67
Cumberland Vol. Rescue Squad	25,875.00	51,750.00	(25,875.00)
Prince Edward Vol. Rescue Squad	8,000.00	8,000.00	
Randolph Fire Dept.	50,056.66	41,000.00	9,056.66
Cartersville Vol. Rescue Squad	37,320.00	37,320.00	
* ODEMSA *		985.00	(985.00)
* Forestry Service *	8,705.00	8,705.34	(.34)
* Emergency Services *		3,000.00	(3,000.00)
* Probation Office *	1,644.00	692.91	951.09
* Correction & Detention *	285,522.00	206,178.57	79,343.43
* Building Inspections *	127,470.32	92,710.22	34,760.10
* Animal Control *	99,828.17	72,202.88	27,625.29
* Medical Examiner *	200.00	20.00	180.00
* Refuse Disposal *	618,255.00	425,639.97	192,615.03
* General Properties *	723,839.10	524,422.13	199,416.97
* Supplement of Local Health Dept *	94,543.00	47,219.90	47,323.10
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	31,845.22	18,938.74	12,906.48
* Community Colleges *	2,691.00	4,765.00	(2,074.00)
* Recreation *	88,971.34	61,270.63	27,700.71
* Local Library *	115,450.00	115,450.00	

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For April 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Planning Commission *	9,250.00	3,400.07	5,849.93
* Planning/Zoning Dept. *	123,787.00	89,315.40	34,471.60
* Community & Economic Developmnt *	12,052.00	12,052.00	
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	610.00	402.11	207.89
* Buckingham Cattleman's Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerce	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
Peter Francisco SWD	7,100.00	7,100.00	
* Agricultural Development *			
* Extension Agents *	48,005.00	24,134.32	23,870.68
* NONDEPARTMENTAL *	8,600.00	10,367.94	(1,767.94)
TRANSFERS	8,838,396.00	5,760,981.50	3,077,414.50
COMMONWEALTH'S ATTORNEY		3,143.80	(3,143.80)
SHERIFF	50,000.00	14,957.40	35,042.60
HEALTH INSURANCE	1,807,700.00	1,443,602.87	364,097.13
DENTAL INSURANCE	259,700.00	82,514.22	177,185.78
PATIENT CENTERED OUTCOME FEE(PCOR)		400.00	(400.00)
* Administration *	1,251,786.00	880,733.85	371,052.15
	301,899.76	152,904.16	148,995.60
	15,280,705.00	9,925,606.52	5,355,098.48
	1,353,254.50	681,976.88	671,277.62
* Sheriff's Office *	100,000.00	98,938.23	1,061.77
Randolph Community Center	11,820.00		11,820.00
ELEMENTARY SCHOOL	597,006.00	601,028.68	(4,022.68)
* Elementary School - Lit Loan *	231,667.00	231,666.67	.33
* COPS97 Loan *	376,069.00	374,268.74	1,800.26
* High/Middle School - VPSA Loan *	953,401.00	953,200.88	200.12
PUBLIC FACILITY NOTE 2009	394,190.00	343,369.81	50,820.19
* AMERESCO *	137,978.00	137,978.00	
* SunTrust Loan-HS/MS *	249,364.00	1,223,980.00	(974,616.00)
* Suntrust Loan - Courthouse *	1,488,974.00	249,350.40	1,239,623.60
	450,000.00	372,082.56	77,917.44
* SEWER FUND - Enterprise Fund *	347,143.83	204,646.92	142,496.91
* WATER FUND - ENTERPRISE FUND *	90,495.00	99,835.36	(9,340.36)
COMMUNITY CENTER PURCHASE	258,664.00	218,961.00	39,703.00
MADISON INDUSTRIAL PARK		80,085.00	(80,085.00)
	20,000.00	17,433.53	2,566.47
Total Expenditure	40,845,510.39	28,900,327.34	11,945,183.05
Total Revenues			
Less Total Expenditures		5,762,023.13	(5,762,023.13)

4/08/2015

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CUMBERLAND CO

EXPENDITURE SUMMARY

7/01/2014 - 4/08/2015

TIME

11:12

PAGE 1

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

FUND #-100

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1101	** Real Estate Taxes **	5,746,335.00	5,746,335.00	56,024.09	2,882,812.90	2,863,522.10
1102	* Real/Personal Public Service *	585,000.00	585,000.00	.00	401,094.81	183,905.19
1103	* Personal Property Taxes *	1,797,200.00	1,797,200.00	82,306.06	1,603,889.13	193,310.87
1104	* Machinery & Tools *	80,000.00	80,000.00	.00	96,300.13	16,300.13
1106	* Penalties & Interest *	264,000.00	264,000.00	29,795.06	187,049.45	76,950.55
1201	* Local Sales & Use Taxes *	755,000.00	755,000.00	58,699.08	600,800.27	154,199.73
1202	* Consumer Utility Taxes *	174,000.00	174,000.00	10,630.49	125,751.55	48,248.45
1203	* Business License Taxes *	107,000.00	107,000.00	38,982.15	94,548.29	12,451.71
1204	* Franchise License Taxes *	8,500.00	8,500.00	.00	.00	8,500.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	15,161.76	200,808.22	32,191.78
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	6,451.70	41,759.96	3,240.04
1301	* Animal Licenses *	8,800.00	8,800.00	1,947.00	7,702.78	1,097.22
1303	* Permits & Other Licenses *	51,000.00	51,000.00	6,186.02	40,651.01	10,348.99
1401	* Court Fines & Forfeitures *	150,000.00	150,000.00	4,479.97	111,907.64	38,092.36
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	183.30	21,757.18	9,242.82
1502	* Revenue From Use Of Property *	14,000.00	14,000.00	2,254.44	8,850.54	5,149.46
1601	* Court Costs *	47,560.00	47,560.00	2,935.00	40,109.44	7,450.56
1602	* Commonwealth's Attorney Fees *	1,000.00	1,000.00	245.64	824.19	175.81
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	.00	25,655.17	14,344.83
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	.00	2,500,482.00	1,999,982.00
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	265.00	2,571.80	928.20
1613	* Charges For Parks & Recreation *	11,600.00	12,574.50	5,420.75	19,277.42	6,702.92
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	525.00	2,335.00	735.00
1899	** Miscellaneous **	1,272,378.00	2,035,483.05	18,086.54	1,176,288.60	859,194.45
2101	* Service Charges *	45,000.00	45,000.00	.00	13,967.76	31,032.24
2201	**NON-CATEGORICAL AID**	921,935.00	921,935.00	2,103.46	868,184.50	53,750.50
2301	* Commonwealth Attorney *	156,000.00	156,000.00	12,981.77	118,737.56	37,262.44
2302	* Sheriff *	561,533.00	561,533.00	47,658.03	422,709.39	138,823.61
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	6,212.47	56,138.16	19,861.84
2304	* Treasurer *	93,000.00	93,000.00	7,165.51	68,904.04	24,095.96
2306	* Registrar/Electoral Boards *	35,000.00	35,000.00	.00	.00	35,000.00
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	12,164.65	108,490.25	35,509.75
2308	* DMV License Agent *	18,000.00	18,000.00	1,024.10	11,840.13	6,159.87
2404	**GRANT FUNDS**	30,000.00	63,550.75	4,104.23	91,997.65	28,446.90
3301	**GRANT FUNDS**	27,000.00	27,522.00	.00	522.00	27,000.00
	--FUND TOTAL--	14,035,541.00	14,833,693.30	433,993.27	11,954,718.92	2,878,974.38

FUND #-150

1501	INTEREST-STATE	.00	.00	.00	38.18	38.18
2402	ASSET FORFEITURE REVENUE (STATE)	50,000.00	50,000.00	3,940.60	9,567.02	40,432.98
	--FUND TOTAL--	50,000.00	50,000.00	3,940.60	9,605.20	40,394.80

FUND #--170

1902	HEALTH INSURANCE CONTRIBUTIONS	1,957,000.00	1,957,000.00	166,876.53	1,604,129.34	352,870.66	18.03
2000	DENTAL INSURANCE CONTRIBUTIONS	110,400.00	110,400.00	9,224.73	88,793.06	21,606.94	19.57
	--FUND TOTAL--	2,067,400.00	2,067,400.00	176,101.26	1,692,922.40	374,477.60	18.11

FUND #--201

1899	* Miscellaneous Revenue *	.00	.00	667.97	8,104.13	8,104.13-	100.00-
2401	* Welfare *	153,318.00	153,318.00	28,713.99	278,734.48	125,416.48-	81.80-
3305	* Social Services *	785,624.00	785,624.00	51,260.13	487,012.45	298,611.55	38.00
4105	* Fund Transfers *	312,844.00	312,844.00	.00	91,770.33	221,073.67	70.66
	--FUND TOTAL--	1,251,786.00	1,251,786.00	80,642.09	865,621.39	386,164.61	30.84

FUND #--203

2404	NCLB PROGRAM-STATE FUNDS	.00	14,000.00	.00	80,797.40	66,797.40-	477.12-
3302	NCLB REVENUE-FEDERAL	.00	287,899.76	.00	28,001.38	259,898.38	90.27
	--FUND TOTAL--	.00	301,899.76	.00	108,798.78	193,100.98	63.96

FUND #--205

1803	* Expenditure Refunds *	.00	.00	24,660.97	323,580.08	323,580.08-	100.00-
1899	* Miscellaneous Revenue *	297,417.00	547,417.00	6,827.58	13,344.85	534,072.15	97.56
2402	* State Education *	8,902,441.00	9,240,479.00	787,430.71	6,478,606.30	2,761,872.70	29.88
2404	PROJECT GRADUATION GRANT	.00	101,241.00	.00	.00	101,241.00	100.00
3302	* Education *	1,561,149.00	1,567,149.00	137,081.98	1,211,708.61	355,440.39	22.68
4105	* Fund Transfers *	3,824,419.00	3,824,419.00	.00	1,303,025.66	2,521,393.34	65.92
	--FUND TOTAL--	14,585,426.00	15,280,705.00	956,001.24	9,330,265.50	5,950,439.50	38.94

FUND #--207

1501	* INTEREST ON BANK DEPOSITS *	.00	.00	.00	47.75	47.75-	100.00-
1899	** MISC REVENUE **	.00	.00	.00	443,751.14	443,751.14-	100.00-
1901	** LOCAL CONTRIBUTIONS **	.00	811,550.50	.00	180,423.04	631,127.46	77.76
2404	** STATE FUNDS **	.00	541,704.00	105,793.78	254,945.67	286,758.33	52.93
	--FUND TOTAL--	.00	1,353,254.50	105,793.78	879,167.60	474,086.90	35.03

FUND #--302

1501	* Interest On Bank Deposits *	.00	.00	.00	100.13	100.13-	100.00-
4105	* Fund Transfers *	111,820.00	708,826.00	.00	708,826.00	.00	.00
	--FUND TOTAL--	111,820.00	708,826.00	.00	708,926.13	100.13-	.01-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND # -401							
1501	**INTEREST**	24,000.00	24,000.00	.00	24,279.13	279.13	1.16
4105	** Transfers **	3,807,643.00	3,807,643.00	.00	3,472,695.51	334,947.49	8.79
	--FUND TOTAL--	3,831,643.00	3,831,643.00	.00	3,496,974.64	334,668.36	8.73
FUND # -500							
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	98,903.60	331,606.28	18,393.72	5.25
4105	*TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00	.00
	--FUND TOTAL--	450,000.00	450,000.00	98,903.60	431,606.28	18,393.72	4.08
FUND # -501							
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	33.78	966.22	96.62
1619	**CHARGES & FEES**	393,000.00	393,000.00	25,900.83	250,583.05	142,416.95	36.23
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	680.58	6,053.78	1,053.78	21.07
1630	**ADMIN FEES/CHARGES**	14,500.00	14,500.00	1,383.00	11,945.50	2,554.50	17.61
1803	MISCELLANEOUS	.00	14,868.83	.00	14,868.83	.00	.00
1899	RESERVE ACCOUNT	.00	9,270.00	.00	9,270.00	.00	.00
2404	SURCAP GRANT-WATER LINE	.00	.00	.00	6,800.00	6,800.00	100.00
	--FUND TOTAL--	413,500.00	437,638.83	27,964.41	290,284.94	147,353.89	33.67
FUND # -515							
1501	INTEREST SEWER RESERVE	.00	.00	.00	124.98	124.98	100.00
	--FUND TOTAL--	.00	.00	.00	124.98	124.98	100.00
FUND # -540							
1501	INTEREST WATER RESERVE	.00	.00	.00	18.24	18.24	100.00
	--FUND TOTAL--	.00	.00	.00	18.24	18.24	100.00
FUND # -545							
1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00	100.00
1501	INTEREST	.00	.00	.00	.54	.54	100.00
	--FUND TOTAL--	.00	.00	.00	3,540.54	3,540.54	100.00
FUND # -550							
1501	**INTEREST REVENUE**	.00	.00	.00	17.28	17.28	100.00
	--FUND TOTAL--	.00	.00	.00	17.28	17.28	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -580						
1501	INTEREST REVENUE	.00	.00	.00	2.79	2.79- 100.00-
	--FUND TOTAL--	.00	.00	.00	2.79	2.79- 100.00-
FUND # -715						
1501	Interest	.00	.00	.00	40.18	40.18- 100.00-
1899	Rent of General Property	49,000.00	174,000.00	5,400.00	157,600.00	16,400.00 9.42
2404	**GRANT FUNDS**	.00	.00	.00	30,236.10	30,236.10- 100.00-
4105	Transfer from General Fund	84,664.00	84,664.00	.00	84,664.00	.00 .00
	--FUND TOTAL--	133,664.00	258,664.00	5,400.00	272,540.28	13,876.28- 5.36-
FUND # -733						
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	878.58	13,235.70	6,764.30 33.82
	--FUND TOTAL--	20,000.00	20,000.00	878.58	13,235.70	6,764.30 33.82
	---FINAL TOTAL---	36,950,780.00	40,845,510.39	1,889,618.83	30,058,371.59	10,787,138.80 26.40

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2014 - 4/08/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
11010	* Board of Supervisors *	44,121.00	44,266.93	3,019.44	32,743.23	.00	11,523.70	26.03
12100	* County Administrator *	220,835.00	229,418.51	19,479.79	173,726.64	.00	55,691.87	24.27
12210	* Legal Services *	.00	.00	782.00	5,168.00	.00	5,168.00	100.00-
12240	* Independent Auditor *	33,500.00	33,500.00	.00	32,400.00	.00	1,100.00	3.28
12310	* Commissioner of Revenue *	227,256.00	228,078.00	17,966.36	166,763.70	.00	61,314.30	26.88
12410	* Treasurer *	273,536.00	272,504.07	17,806.92	199,893.00	.00	72,611.07	26.64
12430	* Accounting *	155,342.00	125,580.14	21,751.24	95,376.84	.00	30,203.30	24.05
12510	* Data Processing *	154,050.00	272,623.00	19,177.98	289,558.06	.00	16,935.06-	6.21-
13100	* Electoral Board *	25,143.00	25,352.93	555.65	12,116.04	.00	13,236.89	52.21
13200	* Registrar *	82,886.00	82,886.00	6,413.39	60,590.03	.00	22,295.97	26.89
21100	* Circuit Court *	14,310.00	14,310.00	10,760.27	11,610.32	.00	2,699.68	18.86
21200	* General District Court *	9,735.00	9,735.00	188.19	7,398.97	.00	2,336.03	23.99
21300	* Magistrate *	2,069.00	2,069.00	100.54	957.71	.00	1,111.29	53.71
21600	* Clerk of Circuit Court *	215,971.00	214,469.53	16,574.51	156,301.57	.00	58,167.96	27.12
21800	* Law Library *	.00	.00	.00	570.41	.00	570.41-	100.00-
22100	* Commonwealth's Attorney *	210,926.00	209,511.46	16,522.53	152,090.87	.00	57,420.59	27.40
31200	* Sheriff *	1,446,392.00	1,446,882.58	114,300.73	1,128,789.64	.00	318,092.94	21.98
31250	* School Resource Officer *	62,802.00	62,802.00	5,169.30	46,528.32	.00	16,273.68	25.91
31400	* E911 *	21,150.00	61,150.00	807.33	196,478.88	.00	135,328.88-	221.30-
32221	*Cumberland Vol. FIRE DEPT*	39,500.00	48,556.67	.00	39,500.00	.00	9,056.67	18.65
32222	*Cartersville Volun.*	26,075.00	35,131.67	.00	26,075.00	.00	9,056.67	25.77
32301	*Cumberland Vol. Rescue Squad*	25,875.00	25,875.00	.00	51,750.00	.00	25,875.00-	100.00-
32302	*Prince Edward Vol. Rescue Squad*	8,000.00	8,000.00	.00	8,000.00	.00	.00	.00
32303	*Randolph Fire Dept.*	41,000.00	50,056.66	.00	41,000.00	.00	9,056.66	18.09
32304	*Cartersville Vol. Rescue Squad*	37,320.00	37,320.00	.00	37,320.00	.00	.00	.00
32305	* ODEMSA *	.00	.00	.00	985.00	.00	985.00-	100.00-
32400	* Forestry Service *	8,705.00	8,705.00	.00	8,705.34	.00	.34-	.00
32500	* Emergency Services *	.00	.00	.00	3,000.00	.00	3,000.00-	100.00-
33000	* Probation Office *	1,644.00	1,644.00	80.66	692.91	.00	951.09	57.85
33400	* Correction & Detention *	285,000.00	285,522.00	1,770.00	206,178.57	.00	79,343.43	27.78
34100	* Building Inspections *	122,266.00	127,470.32	10,069.44	92,170.22	.00	34,760.10	27.26
35100	* Animal Control *	78,772.00	99,828.17	7,020.38	72,202.88	.00	27,625.29	27.67
35300	* Medical Examiner *	200.00	200.00	.00	20.00	.00	180.00	90.00
42400	* Refuse Disposal *	608,898.00	618,255.00	28,247.14	425,639.97	.00	192,615.03	31.15
43200	* General Properties *	725,459.00	723,839.10	60,976.22	524,422.13	.00	199,416.97	27.54
51200	* Supplement of Local Health Dept *	94,543.00	94,543.00	.00	47,219.90	.00	47,323.10	50.05
52500	* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	.00	34,000.00	.00	.00	.00
61230	* CSA Management *	35,635.00	31,845.22	2,293.53	18,938.74	.00	12,906.48	40.52
68000	* Community Colleges *	2,691.00	2,691.00	.00	4,765.00	.00	2,074.00-	77.07-
71500	* Recreation *	82,340.00	88,971.34	5,937.02	61,270.63	.00	27,700.71	31.13
73100	* Local Library *	115,450.00	115,450.00	.00	115,450.00	.00	.00	.00
81100	* Planning Commission *	9,250.00	9,250.00	3,400.07	3,400.07	.00	5,849.93	63.24
81110	* Planning/Zoning Dept. *	123,787.00	123,787.00	9,425.74	89,315.40	.00	34,471.60	27.84
81200	* Community & Economic Development *	12,052.00	12,052.00	.00	12,052.00	.00	.00	.00
81400	* Board of Zoning Appeals *	1,850.00	1,850.00	.00	402.11	.00	1,850.00	100.00
81513	*Clothes Closet*	610.00	610.00	50.28	610.00	.00	207.89	34.08
81523	* Buckingham Cattlemans ASSOC *	.00	1,500.00	.00	1,500.00	.00	.00	.00

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UNENCUMBERED BALANCE

ENCUMBRANCE AMOUNT

Y-T-D AMOUNT

REMAINING

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
81535	* Farmville Area Chamber of Commerce	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
82401	*Peter Francisco SMD*	7,100.00	7,100.00	.00	7,100.00	.00	.00	.00
83500	* Extension Agents *	48,005.00	48,005.00	383.69	24,134.32	.00	23,870.68	49.72
90000	* NONDEPARTMENTAL *	8,600.00	8,600.00	266.83	10,367.94	.00	1,767.94	20.55
93100	**TRANSFERS**	8,241,390.00	8,838,396.00	.00	5,760,981.50	.00	3,077,414.50	34.81
	--FUND TOTAL--	14,035,541.00	14,833,693.30	397,897.11	10,507,661.86	.00	4,326,031.44	29.16

FUND #-150

22100	COMMONWEALTH'S ATTORNEY	.00	.00	.00	3,143.80	.00	3,143.80	100.00
31200	SHERIFF	50,000.00	50,000.00	6,226.02	14,957.40	.00	35,042.60	70.08
	--FUND TOTAL--	50,000.00	50,000.00	6,226.02	18,101.20	.00	31,898.80	63.79

FUND #-170

62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	146,387.47	1,443,602.87	.00	364,097.13	20.14
63100	DENTAL INSURANCE	259,700.00	259,700.00	11,257.30	82,514.22	.00	177,185.78	68.22
64100	PATIENT CENTERED OUTCOME FEE(PCOR)	.00	.00	.00	400.00	.00	400.00	100.00
	--FUND TOTAL--	2,067,400.00	2,067,400.00	157,644.77	1,526,517.09	.00	540,882.91	26.16

FUND #-201

53100	* Administration *	1,251,786.00	1,251,786.00	95,754.55	880,733.85	.00	371,052.15	29.64
	--FUND TOTAL--	1,251,786.00	1,251,786.00	95,754.55	880,733.85	.00	371,052.15	29.64

FUND #-203

61314		.00	301,899.76	10,693.72	152,904.16	.00	148,995.60	49.35
	--FUND TOTAL--	.00	301,899.76	10,693.72	152,904.16	.00	148,995.60	49.35

FUND #-205

61100		14,585,426.00	15,280,705.00	1,301,342.26	9,925,606.52	.00	5,355,098.48	35.04
	--FUND TOTAL--	14,585,426.00	15,280,705.00	1,301,342.26	9,925,606.52	.00	5,355,098.48	35.04

FUND #-207

61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,353,254.50	77,132.50	681,976.88	.00	671,277.62	49.60
	--FUND TOTAL--	.00	1,353,254.50	77,132.50	681,976.88	.00	671,277.62	49.60

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	UNENCUMBERED REMAINING
FUND # -302								
94327	* Sheriff's Office *	100,000.00	100,000.00	.00	98,938.23	.00	1,061.77	1.06
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
95101	**ELEMENTARY SCHOOL**	.00	597,006.00	26,239.80	601,028.68	.00	4,022.68	.67
	--FUND TOTAL--	111,820.00	708,826.00	26,239.80	699,966.91	.00	8,859.09	1.24
FUND # -401								
67200	* Elementary School - Lit Loan *	231,667.00	231,667.00	.00	231,666.67	.00	.33	.00
67400	* COPS97 Loan *	376,069.00	376,069.00	.00	374,268.74	.00	1,800.26	.47
67500	* High/Middle School - VPSA Loan *	953,401.00	953,401.00	.00	953,200.88	.00	200.12	.02
67700	PUBLIC FACILITY NOTE 2009	394,190.00	394,190.00	16,636.97	343,369.81	.00	50,820.19	12.89
67800	* AMERESCO *	137,978.00	137,978.00	.00	137,978.00	.00	.00	.00
95600	* Suntrust Loan-HS/MS *	249,364.00	249,364.00	.00	1,223,980.00	.00	974,616.00	390.84
95700	* Suntrust Loan - Courthouse *	1,488,974.00	1,488,974.00	.00	249,350.40	.00	1,239,623.60	83.25
	--FUND TOTAL--	3,831,643.00	3,831,643.00	16,636.97	3,513,814.50	.00	317,828.50	8.29
FUND # -500								
53900		450,000.00	450,000.00	102,944.91	372,082.56	.00	77,917.44	17.31
	--FUND TOTAL--	450,000.00	450,000.00	102,944.91	372,082.56	.00	77,917.44	17.31
FUND # -501								
94900	* SEWER FUND - Enterprise Fund *	323,005.00	347,143.83	27,854.10	204,646.92	.00	142,496.91	41.04
95900	* WATER FUND - ENTERPRISE FUND *	90,495.00	90,495.00	9,995.33	99,835.36	.00	9,340.36	10.32
	--FUND TOTAL--	413,500.00	437,638.83	37,849.43	304,482.28	.00	133,156.55	30.42
FUND # -715								
81610	COMMUNITY CENTER PURCHASE	133,664.00	258,664.00	9,041.50	218,961.00	.00	39,703.00	15.34
81620	MADISON INDUSTRIAL PARK	.00	.00	15,010.00	80,085.00	.00	80,085.00	100.00
	--FUND TOTAL--	133,664.00	258,664.00	24,051.50	299,046.00	.00	40,382.00	15.61
FUND # -733								
53010		20,000.00	20,000.00	560.50	17,433.53	.00	2,566.47	12.83
	--FUND TOTAL--	20,000.00	20,000.00	560.50	17,433.53	.00	2,566.47	12.83
	--FINAL TOTAL--	36,950,780.00	40,845,510.39	2,254,974.04	28,900,327.34	.00	11,945,183.05	29.24

4/08/2015

GL060AA

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2014 - 4/08/2015

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--							

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Release level . . . . . : V7R1M0
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Library . . . . . : QS36F
ASP . . . . . : 1
System name . . . . . : CWBLND10
System serial number . . . . . : 21-9311V
Private authorities . . . . . : NO
    
```

Objects

Object	Type	Attribute	Owner	Size (K)	Data	Text
C.APDESC	*FILE	PF	QDFTOWN	48	YES	Member added by copy file.
C.APRCN	*FILE	PF	QDFTOWN	3244	YES	Hold ap check data for bank recon
C.APWKLY	*FILE	PF	QDFTOWN	44	YES	Bank Check Recon File
C.DIST	*FILE	PF	QDFTOWN	35936	YES	A/P Distribution file layout
C.DISTAD	*FILE	PF	SSULLIVAN	68	YES	Distribution Misc. Vendor's Address File
C.GLAP	*FILE	PF	QDFTOWN	128	YES	A/P to G/L Hold File

Database File Members

File	Type	Members Saved	Member	Member	Member	Member
C.APDESC	PF	1	C.APDESC			
C.APRCN	PF	1	C.APRCN			
C.APWKLY	PF	1	C.APWKLY			
C.DIST	PF	1	C.DIST			
C.DISTAD	PF	1	C.DISTAD			
C.GLAP	PF	1	C.GLAP			

Summary

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Number of objects saved . . . . . : 6
Members . . . . . : 6
Access paths . . . . . : 19
Spooled files . . . . . : 0
    
```

***** END OF LISTING *****

**Planning Projects:
April 2015**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Henrico County, CUP for tower	Near Cobb's Creek	Approved.
Cabins at High Bridge Trail	River Road, adjacent to High Bridge Trail	Approved.
Rita Braxton	Bonbrook Creek Road	Approved.
Trice's Lake CUP	All of Trice's Lake community	The Planning Commission has met with the leadership of Trice's Lake. A proposal for a community wide CUP to address lot issues in the community is being considered by both groups. Staff will present the proposed CUP to the community on April 25. The Planning Commission plans a public hearing on May 18, and anticipates a Board of Supervisors public hearing in June.
<i>Other Zoning Issues-</i> Two pending complaints and two initial contact letters.		
Subdivisions:		
<i>Approved Subdivisions</i>		
David Mark and Johnny Asal	Asal Road	Boundary line adjustment and family division of one parcel.
<i>Pending Subdivisions</i>		
James Grissom	Waterfront Lane	Subdivision of three lots.
Charles Clark	Plank Road	Boundary line adjustment between two parcels and creation of a third parcel.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Charlene Williams	Ca Ira Road	Subdivision of three lots.
<i>Other Land Divisions or Adjustments</i>		
Charles and Rebecca Koebel	243 Horsepen Road	Boundary line adjustment.
Other Regulatory Functions:		
<i>Site Plan Review</i>		
Gary Singh	NE intersection of Davenport and Cumberland Roads	Site Plan review for Community Center. First review completed. Comments returned to applicant and engineer. Approved 4/6/2015.
<i>Erosion and Sediment Control Applications</i>		
Dennis Vaughan	Address TBD Cartersville Road	Agreement in Lieu of a Plan for a single family residence.
David Asal	Address TBD Asal Road	Agreement in Lieu of a Plan for a single family residence.
Town of Farmville	Airport	E and S Plan to address runway clearance area. Approved 4/6/2015.
Gordon B. Hurt	269 Vogel Road	Agreement in Lieu of a Plan for a single family residence.
James Bland	19 Pineview Drive	Agreement in Lieu of a Plan for a single family residence.

Karl Boggs	5 Carneal Court	Agreement in Lieu of a Plan for a single family residence.
Rita Braxton	Intersection of Landus and Bonbrook Creek	Agreement in Lieu of a Plan for a single family residence.
Code Amendment Questions		
Sign Ordinance	Countywide	The Planning Commission has scheduled a public hearing for April 20, 2015. Staff will request the Board of Supervisors set a public hearing for their May meeting.
Number of Dwelling Units per Parcel	Countywide	The Planning Commission is considering an Ordinance Amendment that will address the allowable number of units per parcel. A public hearing with the Planning Commission will be held on April 20, with a Board of Supervisors public hearing anticipated in May.
Fees	Countywide	Staff is bringing a fee schedule update to the Board of Supervisors to address inconsistencies.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district.
RV and Cabin Campground Definitions	Countywide	Approved.
Building Inspection Fee Revision	Countywide	Approved.
Utilities Ordinance Revision	Countywide	Approved.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: April 3, 2015

Re: **Code Amendment to update and amend the Sign Ordinance**

The existing Sign Ordinance has been on the Planning Commission's list of projects for several years. The Planning Commission has requested that staff address several issues:

- Conflict or confusion between sections
- Unclear or missing definitions
- Consistent sign area for districts
- Uniform setbacks for signs
- The advent of electronic signs, and determining what type, if any of electronic signs should be permissible.

The Planning Commission has scheduled a public hearing for April 20, 2015. There are three applicants that would like to apply for signs under the new Ordinance, so if the Commission recommends approval at the April meeting, staff would like to have the Board hold their public hearing at the May meeting.

Staff recommends that the Board set a public hearing for May 12, 2015, to consider amending the Cumberland County Code to revise the Sign Ordinance contained in Chapter 74.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: April 6, 2015

Re: Code Amendment to address the number of dwelling units allowed on a single parcel

Over the years, there have been two conflicting interpretations from staff regarding the number of dwelling units allowed on each parcel. The Zoning Ordinance does not address this issue, and for the last several years, staff has allowed as many dwellings as the bulk acreage requirements allow. The Planning Commission would like to address this issue and plans to review a draft ordinance that allows:

- One additional dwelling unit, if the parcel can meet the bulk acreage requirements (usually two acres per unit)
- A second additional dwelling unit, under some circumstances
- Additional units for farm workers.

The Planning Commission has scheduled a public hearing for April 20, 2015. If the Commission recommends approval at the April meeting, staff would like to have the Board hold their public hearing at the May meeting.

Staff recommends that the Board set a public hearing for May 12, 2015, to consider amending the Cumberland County Code to address multiple dwelling units in Chapter 74-15.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: April 6, 2015

Re: **Code Amendment to update and amend the listed Fees in Chapter 2 of the County Code**

During the update of the Sign Ordinance, it came to staff's attention that the fee for a sign permit is not contained within the fee portion of the Ordinance. The Erosion and Sediment Control fees are also not contained in this section. They were adopted by resolution and have not been updated since May 1, 2000. When staff reviewed the fees, it was discovered that there are fees contained in the Erosion and Sediment Control fee list that are not being collected. Additionally, the fee structure does not match the current regulations. Staff recommends raising the fee structure for subdivisions, rather than collecting two separate fees at time of subdivision (one for subdivision review and one for E & S). Staff also recommends decreasing the fee structure for new commercial development.

Staff recommends that the Board set a public hearing for May 12, 2015, to consider amending the Cumberland County Code to revise the Fee Structure contained in Chapter 2.

Sec. 2-3. - Fees.

The following fees shall be applicable to Chapter 34 "Environment," Chapter 54 "Subdivisions" and Chapter 74 "Zoning":

- (1) Preliminary plat review, \$100.00 plus ~~\$40.00~~ 75.00 per lot.
- (2) Final plat review, \$75.00 plus ~~\$40.00~~ 25.00 per lot.
- (3) Vacation of plat (major subdivisions), \$150.00.
- (4) Sign Permit Review, \$25.00.
- ~~(4) Plats officer review (minor subdivisions), \$10.00 per lot.~~
- (5) Copy fees: \$0.50 per page.
- (6) Application for variance (BZA): \$300.00.
- (7) Zoning Approval Permit: \$10.00.
- (8) Rezoning/Conditional Use Permit: ~~\$550.00.~~ \$350.00
- (9) Site Plan Review: ~~\$300.00.~~ \$150.00
- (9) Erosion and Sediment Control Plan Review (Residential): \$300
- (10) Erosion and Sediment Control Plan Review (Commercial): \$300
- (11) Erosion and Sediment Control Plan Review (Agricultural, non-exempt): \$250
- (12) Erosion and Sediment Control Agreement in Lieu of a Plan for Single Family: \$100

Existing Erosion and Sediment Control Inspection Fees (Eff. July 1, 2000)

TO BE REPEALED

Type of Project:	Fee:
FAMILY SUBDIVISIONS/MINOR SUBDIVISIONS/MANUFACTURED HOME PARKS. Fee paid at the time of authorization of the Plat by and to the Subdivision Agent prior to recordation. This fee can be paid by the developer, attorney representing the entire plat.	\$150 + \$25 per lot
SINGLE-CUT RESIDENCE SUBDIVISION. Fee paid at the time the owner/builder comes in to apply for the zoning permit prior to the building permit application. (Done of a lot by lot basis)	\$50 per lot
MAJOR SUBDIVISION. (Regardless of lot sizes) Fee paid by the developer at the time of authorization of Plat by and to the Subdivision Agent prior to recordation. (The R-2 application and PC/BOS Process will have been approved)	\$250 + \$25 per lot
COMMERCIAL/INDUSTRIAL. Fee paid by the developer or builder, depending on the process, to the Subdivision Agent/Zoning Administrator prior to the zoning permit/building permit application.	\$300 + \$50/acre
NON-EXEMPT AGRICULTURE. i.e. Agriculture buildings such as hog house, chicken house, litter shed.	\$50/per building on minimum 10,000 sq. ft. of disturbance



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: April 6, 2015

Re: **Code Amendment to modify the definitions for Rental Cabins and RV Park**

When the Planning Commission recommended approval of the definition change for RV Park and the new definition for a Rental Cabin Campground, the motion included a change to the timeframe provision that was not carried to the Board of Supervisors for their public hearing and consideration.

This amendment will include the final Planning Commission recommendation. The Planning Commission has scheduled a public hearing for April 20, 2015. If the Commission recommends approval at the April meeting, staff would like to have the Board hold their public hearing at the May meeting.

Staff recommends that the Board set a public hearing for May 12, 2015, to consider amending the Cumberland County Code in Chapter 74-2, Definitions.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	655,067.68	4,665,114.28		657,774.49
100-0115	C&F BANK - INVESTMENT ACCT	399,801.74	2,187,557.82	4,662,407.47	2,587,359.56
100-0120	C&F BANK - SAVINGS ACCT	1,000.00			1,000.00
100-0121	C&F BANK-IPR ACCOUNT	14,050.84	.32		14,051.16
100-0122	ESSEX BANK - CD	2,200,000.00			2,200,000.00
100-0124	C&F BANK-FAF (JUSTICE)	22,886.46		2,706.36	20,180.10
100-0125	C&F BANK-FAF (TREASURY)	2,707.20			2,707.20
100-0126	NEW HORIZON BANK-MONEY MKT	680,746.66			680,746.66
100-0128	C&F BANK-MONEY MARKET ACCT	141,924.97	32.66		141,957.63
100-0129	FIRST BANK	104,031.02	13.48		104,044.50
100-0131	LOCAL GOV INVESTMENT POOL	5,267.44			5,267.44
100-0137	RIVER COMM BANK - CERT. OF DEPOSIT	360,075.95			360,075.95
100-0140	FIRST BANK/SEWER RESERVE	123,301.00	15.98		123,316.98
100-0141	C&F BANK/WATER RESERVE	17,989.71	2.33		17,992.04
100-0142	C&F BANK/ASSET FORFEITURE (SAF)	69,941.57		7,256.48	62,685.09
100-0143	C&F BANK-IDA RD OES DSR	42,875.58			42,875.58
100-0144	C&F BANK-GOVERNOR'S SCHOOL FUND	83,514.19	149,151.89	64,136.64	168,529.44
100-0145	C&F BANK-WATERLINE EXT DSR ACCT	3,540.54			3,540.54
100-0146	RETURNED CHECKS	1,034.21			1,034.21
100-0155	E & S CONTROL BOND ESCROW	13,401.66			13,401.66
100-0160	**ASSETS**	4,944,158.42	7,001,888.76	4,736,506.95	7,209,540.23
	TOTAL ASSETS	4,944,158.42	7,001,888.76	4,736,506.95	7,209,540.23

300-0000	**REVENUE FUND BALANCES**				
300-0100	GENERAL FUND BALANCE		703,504.93	2,996,767.01	5,892,631.58
300-0120	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0150	ASSET FORFEITURE FUND BALANCE	83,393.67	2,439.98	2,178.72	83,132.41
300-0170	HEALTH INSURANCE FUND	814,283.73	196,241.14	192,095.41	810,138.00
300-0201	SOCIAL SERVICES FUND BALANCE		93,564.98	93,564.98	
300-0203	NCLB FUND	42,880.34	4,473.80		47,354.14
300-0204	SCHOOL CONTINGENCY FUND				
300-0205	SCHOOL FUND BALANCE	83,514.19	1,342,841.27	1,342,841.27	
300-0207	GOVERNOR'S SCHOOL FUND (GSSV)	35,611.14	64,136.64	149,151.89	168,529.44
300-0302	CAPITAL PROJECTS FUND BALANCE			17.76	35,628.90
300-0401	DEBT SERVICE FUND		17,336.97	17,336.97	
300-0500	COMPREHENSIVE SERVICES ACT	13,304.54	56,302.80	22.73	42,975.53
300-0501	UTILITY FUND (WATER/SEWER)	20,308.53	18,528.91	33,540.52	5,296.92
300-0515	SEWER RESERVE FUND (DSR)	123,301.00		15.98	123,316.98
300-0540	WATER RESERVE FUND	17,989.71		2.33	17,992.04
300-0545	WATERLINE EXT DSR FUND	3,540.54			3,540.54
300-0550	IDA OES RD DSR FUND	42,875.58			42,875.58
300-0580	IPR FUND BALANCE	14,050.84		.32	14,051.16
300-0715	IDA FUND BALANCE	84,785.36	73,867.80	2,500.00	13,417.56
300-0733	SPECIAL WELFARE FUND BALANCE	14,593.60	154.00	94.00	14,533.60
	REVENUE FUND BALANCES	4,906,295.53	2,573,393.22	4,830,129.89	7,163,032.20
	TOTAL PRIOR YR FUND BALANCE	4,906,295.53	2,573,393.22	4,830,129.89	7,163,032.20
	TOTAL REVENUE				

3/24/15
FUND # -999

TOTAL EXPENDITURE
TOTAL CURRENT FUND BALANCE 4,906,295.53- 2,573,393.22 4,830,129.89- 7,163,032.20-
GL070 CUMBERLAND CO BALANCE SHEET 2/28/2015
* TREASURER'S ACCOUNTABILITY * PREVIOUS BALANCE DEBIT CREDIT ENDING BALANCE

PAGE 2
TIME 10:29

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		1,258.17	1,258.17-	
400-0110	PREPAID TAXES	23,116.73-		8,645.14-	31,761.87-
400-0140	COMMONWEALTH DEBIT ACCOUNT		823.25	823.25-	90.00-
400-0150	COMMONWEALTH CREDIT ACCOUNT	13,401.66-			13,401.66-
400-0160	EROSION & SED CONTROL BOND ESCROW	1,254.50-			1,254.50-
400-0216	ATTORNEY FEES	37,862.89-	2,081.42	10,726.56-	46,508.03-
	OTHER FUND BALANCES	37,862.89-	2,081.42	10,726.56-	46,508.03-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	20.74		20.74-	
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	393,135.23		30,968.67-	362,166.56
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	221,037.07		7,074.89-	213,962.18
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	126,654.56		3,380.27-	123,274.29
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	74,630.80		1,575.71-	73,055.09
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	40,421.78		923.18-	39,498.60
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	16,758.63		274.68-	16,483.95
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	11,925.46	81.82	132.58-	11,874.70
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	8,970.55		29.50-	8,941.05
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	5,334.70			5,334.70
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	9,321.45		64.42-	9,257.03
500-0153	2009 VEHICLE LICENSE TAX	6,776.76		92.00-	6,684.76
500-0154	2010 VEHICLE LICENSE TAX	8,262.32		23.00-	8,239.32
500-0155	2011 VEHICLE LICENSE TAX	8,673.76	46.00	265.83-	8,453.93
500-0156	2012 VEHICLE LICENSE TAX	15,619.24	23.00	735.12-	14,907.12
500-0157	2013 VEHICLE LICENSE TAX	73,443.91	69.00	8,348.94-	65,163.97
500-0158	2014 VEHICLE LICENSE TAX				
500-0172	UNCOLL. 2009 PERSONAL PROPERTY TAX	37,749.08		349.92-	37,399.16
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	40,261.18		9.71-	40,251.47
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	43,435.46	204.14	612.96-	43,026.64
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	72,502.68	193.20	2,291.17-	70,404.71
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	404,783.48	562.45	48,752.82-	356,593.11
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	1,619,718.84-	105,876.89	1,130.39-	1,514,972.34-
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	3,693.57			3,693.57
500-0400	UNCOLL MISC FEES	3,693.57			3,693.57
500-0401	RESERVE-MISC FEES	14,245.74			13,773.28
500-0800	UNCOLLECTED WATER CHARGES	14,245.74-	10,181.54	10,654.00-	13,773.28-
500-0810	RESERVE UNCOLLECTED WATER CHARGES	26,277.68	20,643.44	21,993.79-	24,927.33
500-0900	UNCOLLECTED SEWER CHARGES	26,277.68-	21,993.79	20,643.44-	24,927.33-
500-0910	RESERVE UNCOLLECTED SEWER CHARGES				
500-1009	UNCOLLECTED 2009 ROLLBACK TAX				
500-1010	UNCOLLECTED 2010 ROLLBACK TAX				
500-1011	UNCOLLECTED 2011 ROLLBACK TAX				
500-1012	UNCOLLECTED 2012 ROLLBACK TAX				
500-1013	UNCOLLECTED 2013 ROLLBACK TAX				
500-1014	UNCOLLECTED 2014 ROLLBACK TAX				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES		170,529.27	170,529.27	
	UNCOLLECTED TAXES				
510-2009	COMMONWEALTH REIMB-PPTRA	871,735.92			871,735.92
510-2010	COMMONWEALTH REIMB-2009	871,735.92		16.82	871,719.10
510-2011	COMMONWEALTH REIMB-2010	864,376.95			864,376.95
510-2012	COMMONWEALTH REIMB-2011	873,536.77	168.24	8.13	873,696.88
510-2013	COMMONWEALTH REIMB-2012	865,761.59	137.90	36.13	865,863.36
510-2014	COMMONWEALTH REIMB-2013	875,349.95	466.93	626.65	875,190.23
510-9999	ESTIMATED COMMONWEALTH RESERVE	5,222,497.10	687.73	773.07	5,222,582.44
	COMMONWEALTH REIMB-PPTRA		1,460.80	1,460.80	
	STATE ACCOUNTS		171,990.07	171,990.07	
600-0000	UNCOLL. STATE INCOME TAX-2014				
600-0173	UNCOLL. STATE INCOME TAX-2013				
600-0185	ESTIMATED STATE INCOME TAX-2015	45,821.00	46,171.00	45,821.00	
600-0186	ESTIMATED STATE INCOME TAX-2014	45,821.00	350.00	350.00	
600-0190	RESERVE UNCOLLECTED STATE TAXES		46,521.00	46,521.00	
	STATE ACCOUNTS		46,521.00	46,521.00	
700-0000	**DEBT FUNDS**				
700-0151	CERT OF PARTICIPATION -ELEM 97	1,015,000.00			1,015,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,999,999.94			1,999,999.94
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	17,905,000.00			17,905,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,405,905.07			1,405,905.07
700-0227	WATERLINE EXT LOAN-USDA	937,097.23			937,097.23
700-0231	COURTHOUSE LOAN-SUNTRUST	1,818,000.00			1,818,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,135,000.00			4,135,000.00
700-0237	VPSA	8,186,778.00			8,186,778.00
700-0239	IDA RD LOAN-OES PROPERTY	1,910,484.22			1,910,484.22
700-0240	AMERESCO LOAN	1,056,145.00			1,056,145.00
700-0250	RESERVE DEBT FUND	40,369,409.46			40,369,409.46
	DEBT FUNDS				

Treasurer's Office

Outstanding Collections Report

March 2015

Real Estate

	<u>As of 2/28/15</u>	<u>As of 3/31/15</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2000-2005	\$ 9,257.03	\$ 8,989.13	\$ 267.64	2.89%	
2006	5,334.70	5,328.13	6.57	0.12%	
2007	8,941.05	8,824.60	116.45	1.30%	
2008	11,792.88	11,829.49	45.21	0.38%	
2009	16,483.95	15,826.16	657.79	3.99%	
2010	39,498.60	39,018.79	479.81	1.21%	
2011	73,055.09	72,237.35	817.74	1.12%	
2012	123,274.29	121,322.28	1,952.01	1.58%	
2013	213,962.18	206,613.59	7,348.59	3.43%	
2014	362,166.56	332,479.08	29,687.48	8.20%	
Total	\$ 863,766.33	\$ 822,468.60	\$ 41,379.29		

Personal Property

	<u>As of 2/28/15</u>	<u>As of 3/31/15</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2010	\$ 37,399.16	\$ 37,399.16			
2011	40,251.47	40,104.22	147.25	0.37%	
2012	43,026.64	42,706.53	320.11	0.74%	
2013	70,404.71	66,375.21	4,029.50	5.72%	\$ 162.31
2014	356,593.11	293,865.41	62,727.70	17.59%	875.95
Total	\$ 547,675.09	\$ 480,450.53	\$ 67,224.56		

Collection Rates - As of March 31, 2015

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	94.01%	93.69%	+ 0.32%
Year 2013	96.47%	96.67%	- 0.20%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	89.48%	89.46%	+ 0.02%
Year 2013	97.64%	97.50%	+ 0.14%

Transactions for DMV Select

March 2015

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1				17	\$796.25	5
2	65	\$2,262.55	9	15	\$629.66	4
3	40	\$2,420.78	6	19	\$1,722.58	5
4	40	\$810.50	6	20	\$2,523.38	10
5	9	\$189.50	4	21		
6	Closed	Closed		22		
7				23	\$2,186.86	11
8				24	\$1,181.75	13
9	50	\$2,263.88	5	25	\$1,924.62	9
10	42	\$1,373.91	8	26	\$4,671.53	5
11	22	\$1,045.29	6	27	\$1,426.62	6
12	27	\$576.92	8	28		
13	45	\$2,001.16	3	29		
14				30	\$2,250.29	6
15				31	\$5,276.99	15
16	59	\$1,870.10	6	850	\$39,405.12	150

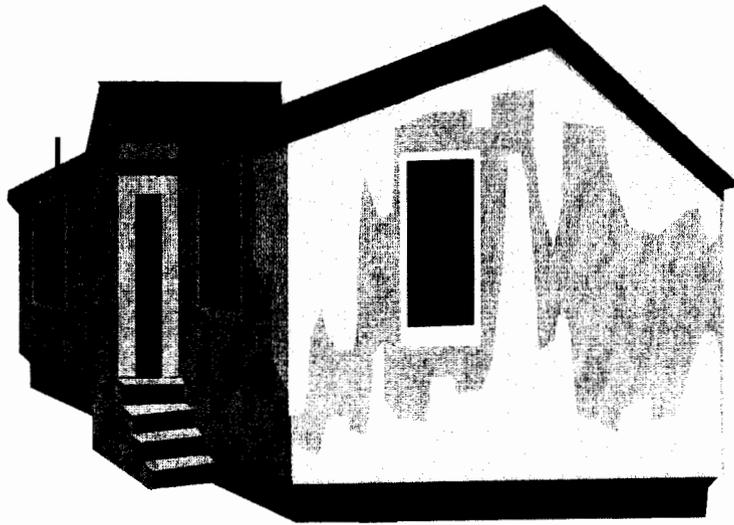
MONTHLY RECYCLE TOTALS REPORT

March 2015

PICK UP DATE	COUNTY				SCHOOL			
	PLASTIC/ALUMINUM	NEWSPAPER	PAPER		PLASTIC/ALUMINUM	NEWSPAPER	PAPER	
3/3/2015	12 lbs. Plastic 1 lbs. Aluminum	20 lbs.	50 lbs.		0 lbs. Plastic 0 lbs. Aluminum	0 lbs.	0 lbs.	
3/12/2015	7 lbs. Plastic 1 lbs. Aluminum	20 lbs.	50 lbs.		25 lbs. Plastic 1 lbs. Aluminum	25 lbs.	120 lbs.	
3/19/2015	7 lbs. Plastic 1 lbs. Aluminum	20 lbs.	50 lbs.		15 lbs. Plastic 1 lbs. Aluminum	18 lbs.	76 lbs.	
3/26/2015	7 lbs. Plastic 1 lbs. Aluminum	20 lbs.	50 lbs.		10 lbs. Plastic 1 lbs. Aluminum	25 lbs.	76 lbs.	
3/31/2015	7 lbs. Plastic 1 lbs. Aluminum	10 lbs.	25 lbs.		5 lbs. Plastic 1 lbs. Aluminum	20 lbs.	60 lbs.	
MONTHLY TOTALS	40 lbs. Plastic 5 lbs. Aluminum	90 lbs.	225 lbs.		55 lbs. Plastic 4 lbs. Aluminum	88 lbs.	332 lbs.	

CUMBERLAND COUNTY

BUILDING INSPECTIONS
DEPARTMENT



MARCH 2015

MONTHLY
REPORT

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax



www.cumberlandcounty.virginia.gov

March	Current Month 2014	YTD 2014	Current Month 2015	YTD 2015
Singlewides	0	1	1	1
Doublewides	0	1	2	3
Modular	0	0	0	1
New Homes	1	5	1	3
Ag & Exempt	0	0	0	0
Garages & Carports	3	4	1	4
Additions & Remodels	4	6	3	10
Misc	13	43	10	33
Commercial	4	9	4	8
Totals	25	69	21	62
Total Fees Collected	\$2,037.02	\$7,752.22	\$3,978.16	9451.06
E-911 Fees Collected	\$12.00	\$48.00	\$24.00	36
Zoning Fees Collected	\$0.00	\$40.00	\$60.00	70
S & E Fees Collected	\$0.00	\$100.00	\$200.00	250
Total Estimated Value	\$353,807.00	\$1,520,446.00	\$519,252.00	1579082
Admin. Fees	\$0.00	\$0.00	0	0
CO's Issued	1	4	2	5

**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center Rm. C-8
Monday, February 23rd, 2015
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Randy Bryant, District 1, Vice-Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Roland Gilliam, District 5 (arrived during meeting)
Irene Wyatt, At-Large
Larry Atkins At-Large

ALSO PRESENT: Sara Carter, Planning Director

ABSENT: David Meinhard, Board of Supervisors member

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's regular meeting of Monday, February 23, 2015 to order at 6:00 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Allen made a motion to approve the agenda. Commissioner Wyatt seconded. The motion carried unanimously with a vote of 6-0.

APPROVAL OF MINUTES (1/6/2015 and 1/26/2015)

One correction was made for the January 6, 2015 minutes. Larry Atkins was present at that meeting.

MOTION:

Commissioner Allen made a motion to approve the minutes from the 1/6/2015 and 1/26/2015 meetings as corrected. Vice-Chairman Bryant seconded. The motion carried unanimously with a vote of 6-0.

BYLAWS RENEWAL

Staff reviewed the one change made at the previous meeting for ratification at this month's meeting.

MOTION:

Vice-Chairman Bryant made a motion to approve the revised bylaws. Commissioner Allen seconded. The motion carried unanimously with a vote of 6-0.

CUP 15-02: RITA BRAXTON

Staff reviewed the application for CUP 15-02. Rita Braxton purchased a lot that she believed to be one acre. After having a survey completed, she found that the lot is only 0.95 acres. This creates a problem, as a one acre lot would be a legal, non-conforming lot. The 0.95 acre lot is not currently legal for development. Ms. Braxton seeks a CUP for relief from the dimensional requirements of the Ordinance, as well as relief from the front and rear setbacks.

MOTION:

Commission Allen made a motion to recommend approval of CUP 15-02 to the Board of Supervisors. Vice-Chairman Bryant seconded. The motion passed unanimously 6-0.

SIGN ORDINANCE

Staff reviewed information related to a sign ordinance update with the Commission. Staff reviewed the current ordinance. Current definitions are solid, but need to have additional review. Staff also attached Amherst County's Sign Ordinance, which has clear, concise standards. Staff plans to bring a draft Ordinance next month.

Commissioner Allen requested that language be added that would address signs placed on utility poles or highway signs.

RECESS

The Commission recessed for ten minutes until the 6:30 public hearing time.

At 6:30, Chairman Burger reconvened the meeting.

PUBLIC HEARING: CUP 15-01 CABINS AT HIGH BRIDGE

Staff reviewed the Conditional Use Permit request for the Cabins at High Bridge. Conditions were suggested for the property that were based upon the approved Cobbs Creek Campground request.

PUBLIC HEARING:

Reinhardt Gray, the manager of High Bridge State Park, expressed that DCR and High Bridge State Park are not opposed to the proposal, but they do request two additional conditions. First, DCR requests that a 50 foot buffer be added to the side adjacent to the park. Second, DCR requests that any connection to the trail be approved by DCR.

Curtis Latimore, an adjacent land owner on River Road, wanted to know the location of the property in relation to his own.

Chairman Burger closed the public hearing.

COMMISSION DISCUSSION:

Commissioner Wyatt wanted to consider the requests from the park.

Commissioner Donahue expressed that he found the buffer request for the Park to be reasonable and wants to see the proposal approved.

Commissioner Allen agreed that DCR's request is reasonable and recommends approval.

Commissioner Atkins was pleased that there is a septic condition, as soils are poor in the area.

Vice-Chairman Bryant agreed with the other Commissioners regarding the conditions from DCR.

MOTION:

Commissioner Allen made a motion to recommend approval of CUP 15-01 to the Board of Supervisors with the conditions contained in the staff report and the two additional conditions requested by DCR. Commissioner Donahue seconded. The motion passed unanimously 7-0.

PUBLIC HEARING: CA 15-01 RENTAL CABIN ORDINANCE

Staff reviewed the proposed ordinance definition for rental cabins and for the RV campground definition as discussed by the Commission at the previous meeting.

PUBLIC HEARING:

There were no speakers for the public hearing.

Chairman Burger closed the public hearing.

COMMISSION DISCUSSION:

Commissioner Atkins requested that staff change the occupancy language from “continuous occupancy,” to “continuous occupancy by the same person.”

MOTIONS:

Commissioner Donahue made a motion for recommending approval to the Board of Supervisors of CA 15-01, with the change recommended by Commissioner Atkins. Commissioner Gilliam seconded the motion. The motion passed unanimously 7-0.

PUBLIC HEARING: CUP 14-05 COBBS CREEK TOWER

Staff reviewed the proposal for the Commission. Standard conditions for towers apply, as well as the representations contained within their application packet.

Commissioner Allen expressed concern about lighting for the tower. There may be safety concerns for helicopters involved in rescue operations, particularly once the reservoir is open.

Commissioner Donahue asked about tower and antenna heights.

Vice Chairman Bryant confirmed that there would be opportunities for co-location on the tower.

Bill Mawyer, representing Henrico County, presented information regarding the application and explained how the network for the tower would work in conjunction with the reservoir project. He further stated that lighting was left off the tower, in respect to adjacent property owners.

PUBLIC HEARING:

Frank Hardy, 1835 Columbia Road, expressed that there are members of the community do not want the tower at all. They definitely do not want it lit.

Fred Hardy, Columbia Road, expressed that he does not want the tower lit. He further asked why the letter stated that the land was not in a designated growth area.

James Summers, an adjacent land owner, stated that he does not want lighting. He asked that the Commission consider the concerns of the neighbors.

With no other speakers, Chairman Burger closed the public hearing.

COMMISSION DISCUSSION:

Vice Chairman Bryant supports the tower, as it will enhance communication in the area. He is not concerned about the lack of a light.

Commissioner Wyatt stated that she is not in favor of the light, but she supports the tower.

Commissioner Donahue stated that he supports the tower, and thinks that cell phone service would be helpful for public safety.

Commissioner Atkins stated he is favor of the tower without a light.

Commissioner Gilliam stated that he is in favor of the tower with or without a light.

Commissioner Allen stated that he is in favor of the tower, but only with a light.

MOTION:

Commissioner Donahue made a motion that the Commission recommend the tower to the Board of Supervisors without a light. Vice-Chairman Bryant seconded. The motion carried 6-1 with Commissioner Allen voting in the negative.

PUBLIC HEARING: CAPITAL IMPROVEMENT PLAN

Chairman Burger explained the process of the CIP and the participation process.

Staff reviewed additional information requests for the Commission.

Dr. Burger reviewed the Commission's previous discussion for the public.

PUBLIC HEARING:

Tom Perry, 2179 Cartersville Road, is the Assistant Chief of Cartersville Fire Department. Mr. Perry reviewed the need for a new fire station in Cartersville. The current station has no room for expansion, and trucks need to be moved to get other trucks out. There is no running water at the facility, and the septic system belongs to Martin and Dabney and is limited. Overall, the fire company has done as much as they could with their money, but need help from the county now to secure a long term solution.

Wilson Shores, Cartersville, was with the first fire department at Hamilton School. He stated that the community has a need for a new station that belongs to them. He appreciates any help that the county can offer.

Linda Jefferson, 414 Duncan Store Road, thanked the fire department for coming to her house last year when she had a fire. She stated that the department has worked hard to secure the land and make plans. She asks the county to support the request.

Bernie Becker, 210 Columbia Road, came to request the replacement of a 17 year old ambulance in service at the Cartersville Rescue Squad. He requested that the Commission reconsider the rating that the ambulance request was given. The current ambulance has over 130,000 miles on it. A new ambulance would help retain and attract volunteers.

Tom Buchanan yielded his time to Mr. Becker.

Billy Pepper, 736 Amphill Road, stated that the county needs to talk to Henrico about water rescues, and any assistance they can offer. He also feels that if the Fire Department can raise money, the Board should also commit to spending money.

With no other speakers, Chairman Burger closed the public hearing.

COMMISSIONER COMMENTS:

Vice-Chairman Bryant stated that the fire and rescue needs are dire. Citizens expect some services for their tax dollars.

Commissioner Wyatt stated that the station was rated as a "1," and would be willing to move the Cartersville Ambulance to a "1" as well.

Commissioner Donahue expressed his thanks to the Fire and Rescue Departments for their work and their generation of their own funds. He also questioned the amount of money that would be required for contracted bush hogging.

Commissioner Allen thanked fire and rescue workers as well. He expressed his desire to see them get the funding that they need. He stated that he hopes that the Board will appropriate the funds.

Commissioner Gilliam stated that fire and rescue is not a want, but a need.

Commissioner Atkins stated that the fire station and ambulance are long overdue.

The Commission discussed changing the priority for the ambulance.

MOTIONS:

Commissioner Allen made a motion that the ambulance be designated as a "1," and that the money be moved to more current years. Vice-Chairman Bryant seconded the motion. The motion passed unanimously 7-0.

Commissioner Allen made a motion that the Commission recommend the CIP as amended to the Board of Supervisors. Commissioner Gilliam seconded the motion. The motion passed unanimously 7-0.

GENERAL CITIZEN COMMENT

Mrs. Barbara Hinton of Cartersville stated that she was pleased that Bodatious was not going on this year and she wanted it to be kept out. She further requested that the county work to collect delinquent taxes.

GENERAL COMMISSIONER COMMENTS

None.

**At a meeting of the Industrial Development Authority
County of Cumberland, VA
Called Meeting
Tuesday, January 28, 2015
County Administration Building Downstairs Conference Room
Cumberland County Courthouse Complex**

Present:

Fred Shumaker, Chairman
Joe Hazlegrove, Director
Leroy Pfeiffer, Sr., Vice Chair
John Godsey, Director
Lester Nyce, Director
Mr. Henshaw, Director

Absent:

Staff:

Vivian Seay Giles, County Administrator/County Attorney
Jennifer Roberts, Grants Administrator

Guests:

**Meeting called to order at 9:05 am by Mr Fred Shumaker
Approval of Agenda**

Motion

Mr. Leroy Pfeiffer, made a motion to approve the agenda. Mr. James Henshaw seconded and the motion carried unanimously 6-0.

Motion

Mr. Leroy Pfeiffer made a motion to go into closed session: **Va.Code 2.2-3711.A.5**. Mr. Pete Nyce seconded the motion and the motion carried unanimously 6-0.

Public Comment

None

Old Business

New IDA member; request for BOS recommendation of new member with business experience to fill vacancy left by Lena Chapman.

New Business

Adjourn

At 10:27 a.m. Mr. Leroy Pfeiffer made a motion to adjourn to next regular meeting of March 31, 2015 or as soon after as may be heard. The motion carried unanimously.

At a meeting of the Cumberland County Board of Supervisors held at 6:00 p.m. on the 10th day of March, 2015, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director
Sara Carter, Planning Director

Absent: Parker Wheeler, District 5

1. Call to Order

The Chairman called the meeting to order.

2. Welcome and Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

County Administrator, Vivian Giles, requested that in addition to items on the amended agenda presented, the Board will adjourn

this meeting to the work session to be held on March 26, 2015 at 7:00 p.m. in the County Conference Room.

On a motion by Supervisor Osl and carried unanimously, the Board approved the Agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

5. Public Comments

Carol Miller requested that the Board revisit the renovations of the old jail. It was built between 1823 and 1827, and is within a historic area. Suzanne Moore, Chair for the Cumberland Relay for Life event, requested that the Board approve a Resolution designating April as Paint the Town Purple month. The Relay for Life event will be held on May 8, 2015 from 3:00 p.m. to 11:00 p.m. at the Cumberland High School Track. Ms. Moore invited each Board member to attend. Rita Braxton requested that the Board approve her CUP 15-02.

6. State and Local Department/Agencies

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Ms. Elizabeth Jamerson, Mr. Angela Whittaker, and some Cumberland students addressed the Board as Dr. Griffin was absent. Ms. Whittaker informed the Board that Cumberland County School System is the leader in sustainability and green initiative in Virginia. Ms. Whittaker’s students have been researching the effect of climate change in Central Virginia, Cumberland County, and what effect this

will have on their children in the future. Two students presented to the Board the information they found as a result of their research.

b) VDOT

There were no representatives present.

c) Mr. Reinhardt Gray, High Bridge Trail State Park

Mr. Reinhardt Gray is the Park Manager of High Bridge Trail State Park. Mr. Gray informed the Board that March 29th is the 150th celebration of the end of the Civil War. Mr. Gray provided the Board with a flier with more information, a copy of which is in the official Board file.

d) Tim Foster and Bill Mawyer, Henrico County-Update on Reservoir Project

Mr. Tim Foster, Mr. Bill Mawyer, Mr. Paul Peterson, and Mr. Ed Overmann were present to address the Board. Mr. Foster informed the Board that the Cobbs Creek Reservoir Project is the largest project that Henrico County has ever undertaken, and Mr. Mawyer shared a PowerPoint presentation; a copy of the PowerPoint presentation is in the official Board file.

e) Mary Hickman, CRC- Presentation of annual report

Mary Hickman, Executive Director for the Commonwealth Regional Council, previously provided the Board with, and reviewed the CRC Annual Report, a copy of which is in the official Board file.

f) Sharon Harrup, STEPS-update on Community Action Agency

There were no representatives present

- g) Dr. Susan Baker, Crossroads CSB-new interim Executive Director

Interim Executive Director, Dr. Susan Baker introduced herself to the Board and provided them with a packet of information describing the services that Crossroads offers.

7. **Public Hearings**

- a) CUP 15-01 Mast

Planning Director, Sara Carter, informed the Board that Mr. Wilmer Mast would like to develop a rental cabin campground on his property for up to ten rental cabins and a future stable near High Bridge. VDOT has evaluated the entrance and granted approval.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried, the Board approved CUP 15-01 unanimously:

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – absent

- b) CUP 15-02 Braxton

Sara Carter, Planning Director, informed the Board that Ms. Braxton purchased a lot that was listed in all property records as one acre, but upon surveying the land, it revealed the lot is .95 acre. This makes the property non-compliant with set-back regulations. This CUP will allow the lot to be used for a residence. At this time the applicant is unable to build on the lot without relief from the current Zoning Ordinance.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Ingle and carried, the Board approved CUP 15-02 unanimously:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

c) CUP 14-05 Cobbs Creek Tower

Sara Carter, Planning Director, informed the Board that the applicant, Henrico County, proposes to construct a 195 foot monopole communications tower. The total tower site will be approximately 0.6 acres, contained within a 288 acre tract. The tower location is in the interior of the site, with the closest point to Columbia Road being 860 feet. Structures on the proposed tower area would include the tower, unmanned support buildings and equipment pads, which would all be surrounded by an eight foot security fence. Access to the tower site will be from a perimeter access road.

The Chairman opened the public hearing. Three citizens voiced concerns with the tower not being lit. Mr. Bill

Mawyer stated that they did not propose any lighting on the tower in consideration for the neighbors. The Federal Aviation Administration requires that after 200 feet, a tower is required to have lighting. After some minor discussion, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried, the Board approved CUP 14-05 unanimously:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

d) CA 15-01 Rental Cabins as a CIP in the A-2 District

Sara Carter, Planning Director, informed the Board that this code amendment is to allow the use that has been proposed and approved in CUP 15-01 for rental cabins at High Bridge Trail on Mr. Mast’s property. It defines a rental cabin campground and enumerates the use as a conditional use in the A-2 district. The Planning Commission had recommended this amendment to the Board. Further, the Planning Commission also reviewed the definition for recreational vehicle park and recommended changes to the Board to add more flexibility for citizens while protecting from permanent residency being established.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried, the Board approved CA 15-01 unanimously:

Sec. 74-2 Definitions.

Rental Cabin Campground means a camping and overnight area for use as temporary habitation operated as a business or for a fee. Continuous occupancy for more than six (6) months in any twelve (12) month period shall be prohibited, except that one permanent residence may be permitted for the park owner or manager.

Recreational vehicle park also known as an RV park or RV campground means a camping and overnight area for two (2) or more recreational vehicles, pick-up coaches, motor homes, camping trailers, other vehicular accommodations and tents, suitable for temporary habitation operated as a business or for a fee. A recreational vehicle park shall be served by water and sewer systems approved by the Cumberland County Health Department. A recreational vehicle park shall not be construed to mean a mobile home park or be used for permanent residence. Continuous occupancy for more than ~~fourteen (14) days in any thirty (30) day period or more than~~ six (6) months in any twelve (12) month period shall be prohibited, except that one permanent residence may be permitted for the park owner or manager. All recreational vehicles are required to maintain current licenses, inspections, and registrations. Additionally, the vehicles must have wheels, tires, tongue and no permanent underpinning. Recreational vehicles shall comply with the setback requirements of the zoning ordinance.

Sec. 74-133. Permitted uses with conditional use permit.

The following uses are permitted in the A-2 district with a conditional use permit:

- (1) Airstrips.
- (2) Animal research facility.
- (3) Antique shops.
- (4) Borrow, extraction, excavation and stockpiling of soil, gravel, or sand, consistent with the provisions of section 74-150.
- (5) Churches and cemeteries.
- (6) Convenience and general stores.
- (7) Fire and rescue facilities.
- (8) Golf courses, country clubs, golf driving ranges and mini-golf.
- (9) Group home.
- (10) Guesthouse.
- (11) Gun clubs with or without indoor or outdoor shooting ranges, skeet shooting ranges and ball clubs.
- (12) Kennels, commercial.
- (13) Landfill (CDD) (including inert waste).
- (14) Livestock markets.
- (15) Mini-storage units
- (16) Nursery schools and private kindergartens.
- (17) Nursing home, convalescent home and rest home.
- (18) Parks and playgrounds.
- (19) Porta-John business[es].
- (20) Public utilities.
- (21) Public utility generating plants, public utility booster or relay stations, transformer substations, meters and other facilities, including railroads and facilities, and water and sewerage facilities.

- (22) Racetracks (auto, motorcycle, and horse).
- (23) Radio stations, television stations and cable TV facilities, communication station and/or tower or related facilities; subject to provisions of [section 74-731](#) et seq.
- (24) Recreational vehicle park
- ~~(25)~~ Rental cabin campground
- ~~(256)~~ Special recreational events.
- ~~(267)~~ Transitional home.
- ~~(278)~~ Veterinary hospital.
- ~~(289)~~ Wood products (processing and assemblage of), as defined in [section 74-2](#)

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT15-01:

“AN ORDINANCE AMENDING CHAPTER 74 OF THE
CUMBERLAND COUNTY CODE ALLOWING RENTAL CABIN
CAMPGROUND AS A CONDITIONAL USE IN THE A-2
DISTRICT AND DEFINING RV AND RENTAL CABIN
CAMPGROUNDS”

March 10, 2015

At a meeting of the Board of Supervisors of Cumberland
County, Virginia, held at the Circuit Courtroom of the

Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., March 10, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Supervisor Osl, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74 zoning relating to rental cabin campgrounds as a conditional use in the A-2 district and defining RV and rental cabin campgrounds;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
Lloyd Banks, Jr., Chairman	aye
Kevin Ingle, Vice-Chairman	aye
William F. Osl	aye
David Meinhard	aye

Absent: Parker Wheeler

WHEREAS, at a meeting held on January 6, 2015, the Planning Commission discussed the proposed amendment to the Code of Cumberland County, “An ordinance amending Chapter 74 Zoning of the Cumberland County Code amending section 74-2, Definitions and 74-133 Permitted uses with conditional use permit,” for the A-2 district (as shown in the attached ordinance); and

WHEREAS, the Planning Commission duly advertised and held a public hearing on February 23, 2015; and

WHEREAS, after conducting a public hearing and considering the comments of County staff, landowners, residents, and the general public, and after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, the Planning Commission affirmed its findings and made its unanimous recommendation for approval to the Board of Supervisors with respect to the Code Amendment;

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on March 10, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment and the recommendation from the Planning Commission; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County’s Comprehensive Plan and Zoning Ordinance;

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – absent	

e) CA 15-02 Building Inspection Fee Revision

Sara Carter, Planning Director, informed the Board that this code amendment clarifies the intent of the fee structure associated with towers on the Building Fee Schedule, effective July 1, 2010. In practice and in the International Building Code, a tower requires a commercial permit which has a minimum fee associated with it. The current layout of the fee schedule makes this difficult to understand. No increase in fees is associated with this code amendment. She provided the Board with a resolution and revised fee schedule that makes the necessary changes.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried, the Board approved CA 15-02 unanimously:

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-02:
“AN ORDINANCE AMENDING CHAPTER 14 OF THE
CUMBERLAND COUNTY CODE REGARDING BUILDING
INSPECTION FEES FOR TOWERS”

March 10, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., March 10, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Supervisor Ingle, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 14 Buildings and Building Regulations, relating to the fee scheduled for towers;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
Lloyd Banks, Jr., Chairman	aye
Kevin Ingle, Vice-Chairman	aye
William F. Osl	aye
David Meinhard	aye

Absent:

Parker Wheeler

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on March 10, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

a. The foregoing recitals are hereby incorporated by this reference.

b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.

c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.

d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.

e. This Resolution is effective immediately.

One and two family dwellings all R use groups,
Industrialized buildings, manufactured or modular homes
each floor including basement and garage

\$150.00 minimum,
Or \$0.20 square foot

Electrical, Plumbing, Mechanical Permits

\$40.00 minimum,
Or \$0.01 square foot

Porches and Decks

\$50.00 minimum,
Or \$0.06 square foot

Remodels and Additions

\$50.00 minimum,
Or \$0.15 square foot

Detached Accessory Structure

In excess of 256 square feet

\$30.00 minimum,
Or \$0.06 square foot

Pools:

Above ground \$50.00

In ground \$75.00

Fire, Rescue, County owned

Exempt

Commercial Permits

\$100.00 minimum,
Or \$0.12 up to 10K square feet
Or \$0.08 over 10K square feet

Commercial Electrical, Plumbing, Mechanical, Sprinkler,
and other Permits

\$50.00 minimum,
Or \$0.01 square foot,
Or \$4.00 per \$1K of contract
value, whichever is greater

~~Towers~~

~~\$7.00 per \$1K of contract value~~

Towers

*\$100.00 minimum,
Or \$7.00 per \$1K of contract
Value whichever is greater*

Code Investigative Fees: Charged to applicants discovered by the Building Official Department to be working without a required permit.

\$25.00 or 25% of applicable permit fee whichever is greater
Commercial: \$50.00 or 25% or applicable permit fee whichever is greater

Demolition Fee (all structures regardless of use)

\$25.00

Administrative Fees: Extensions, take-overs, transfers, reinstatements, modifications

\$25.00

Amendments to or addition of Mechanics Lien Agent

\$10.00

Address Fee

\$12.00

Reinspection Fee (if over two inspections for the same violation)

\$35.00 (payable in advance)

Refunds are subject to review when an application for a permit is cancelled by written request to the Building Official prior to six months of issue. A processing fee of \$50.00 will be retained as well as state fees plus any additional cost incurred.

The Commonwealth of Virginia imposes a 2.00% levy on all building permit fees

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

f) CA 15-03 Utilities Ordinance Amendment

Planning Director, Sara Carter, informed the Board that the code amendment defines the standards to be used for construction on the water/wastewater system. The county has a manual that lists the specifications and methods for utilities improvements within the county. The department would like these to be adopted by reference into the Utilities Ordinance to ensure compliance with county standards.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried, the Board approved CA 15-03 unanimously:

66-38 Water and Sanitary Sewer Standards.

Unless otherwise specified by the Director of Utilities, all construction on the public water and wastewater system shall follow the standards in the most recently approved “Cumberland County Department of Public Works Water and Sanitary Sewer Standards” manual.

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE

CODE OF CUMBERLAND COUNTY

CODE AMENDMENT15-03:

“AN ORDINANCE AMENDING CHAPTER 66 OF THE CUMBERLAND COUNTY CODE DESIGNATING THE WATER AND SANITARY SEWER STANDARDS MANUAL FOR SPECIFICATIONS FOR UTILITIES IMPROVEMENTS”

March 10, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., March 10, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Supervisor Osl, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 66 Utilities relating to the use of the Water and Sanitary Sewer Standards manual to guide improvements to the Utilities system;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman	aye
Kevin Ingle, Vice-Chairman	aye
William F. Osl	aye
David Meinhard	aye

Absent: Parker Wheeler

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on March 10, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

a. The foregoing recitals are hereby incorporated by this reference.

b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.

c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.

d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.

e. This Resolution is effective immediately.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

8. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for February 2015 and March 2015. Approved bills for March 10, 2015 total \$90,456.41. Ratified bills for February 2015 warrants total \$221,854.81 with check numbers ranging from 70059 to 70154. Direct Deposits total \$75,366.46.
- 2) Approval of Minutes (February 10, 2015, February 18, 2015, and February 19, 2015)

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Review of County Administrator/County Attorney Contract

Supervisor Osl stated that the contract expires on March 31, 2015.

On a motion by Supervisor Osl and carried by the following vote, the Board approved the County Administrator/County Attorney contract for Vivian Giles for a 2 year period expiring March 31, 2017:

Vote: Mr. Osl – aye Mr. Banks – abstain
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

On a motion by Supervisor Osl and carried, the Board agreed to amend Item 13 Dues and Subscriptions of the County Administrator/County Attorney contract to reflect a cap of \$750 instead of \$500:

Vote: Mr. Osl – aye Mr. Banks – abstain
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

c) VDoT Workshop

County Administrator, Vivian Giles, informed the Board that VDoT is requesting a work session with the Board to discuss the secondary six year plan. It was the consensus of the Board to schedule this workshop with VDoT on April 7, 2015 at 7:00 p.m. in the Circuit Courtroom.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

d) Building Permit refund request

On a motion by Supervisor Banks and carried, the Board approved a refund of Building Permit fees for Mr. Gordon Hurt in the amount of \$41.80:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

The Chairman directed staff to draft a policy to enable refunds.

- e) Set public hearing for FY15-16 Budget, FY 15-16 tax rates, and 2015-16 – 2019-20 CIP

On a motion by Supervisor Banks and carried unanimously, the Board set public hearings for the FY15-16 Budget, FY 15-16 tax rates and 2015-15 – 2019-20 Capital Improvements Plan for April 7, 2015 at 7:00 p.m. in the Circuit Court Room of the Cumberland Courthouse:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

9. Finance Director’s Report

- a) Monthly budget Report

There was no discussion regarding the monthly budget report.

10. Planning Director’s Report

- a) Planning Project update

There was no discussion on the current Planning projects.

- b) Midland Trail update

Planning Director, Sara Carter, informed the Board that Midland Trail is being sponsored by the August County

Chamber of Commerce. This project has been pulled from the March agenda of the Commonwealth Transportation Board, as there is still discussion as to what may happen in Buckingham County. Ms. Carter also provided the Board with answers to questions that were raised at the February meeting of the Board.

11. Old Business

N/A

12. New Business

N/A

13. Public Comments (Part 2)

One citizen voiced concerns with tax rates and spending in the county.

14. Board Member Comments

Supervisor Ingle thanked Ms. Moore for bringing light to the Relay for Life event coming up, and thanked those people in attendance.

Supervisor Osl mentioned that the Cumberland Public Library is providing a program to the citizens that will allow them to learn foreign languages. More information will be brought to the Board at the April meeting.

Supervisor Meinhard thanked those who thought of him through his hospitalization, and thanked the Board for allowing him to participate in the January meeting by electronic communication. Supervisor Meinhard stated that a substantial reduction in expenditures may be eminent in order to keep the same tax rate.

Supervisor Banks thanked those in attendance for their concern in county matters.

Supervisor Ingle informed those in attendance that the Cumberland Patriot Day Festival will be held on April 18, 2015, and staff stated that the opening ceremonies will be held on Friday, April 17th, 2015 at 7:00 p.m.

15. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Monthly Building Inspections Report
- e) Approved Planning Commission meeting minutes
- f) Approved IDA meeting minutes

16. Adjourn -

On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until the budget workshop to be held on March 26, 2015 at 7:00 p.m. in the Board Conference Room in the basement of the Administration Building, Cumberland Courthouse, Cumberland, Virginia.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – absent

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 26th day of March, 2015, at the Conference Room in the Basement of the Cumberland County Administration Building:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director
Sara Carter, Planning Director

Absent: Parker Wheeler, District 5

1. Call to Order

The Chairman called the meeting to order.

2. Roll Call

County Administrator, Vivian Giles, called the roll.

3. Approval of Agenda

On a motion by Supervisor Ingle and carried unanimously, the Board approved the Agenda as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

4. Piedmont Senior Resources (PSR) – Justine Young

Ms. Young explained the PSR budget requests to the Board and provided an overview of services provided in Cumberland County.

5. **Resolution – Paint the Town Purple**

**RESOLUTION
DECLARING APRIL
IN CUMBERLAND COUNTY
PAINT THE TOWN PURPLE MONTH**

March 26, 2015

WHEREAS, cancer is a disease which has affected, and continues to affect, our entire community; and

WHEREAS, of the utmost importance are the eradication of cancer as well as the assistance of those fighting cancer to have the treatments and services they need; and

WHEREAS, through the Cumberland County Relay for Life, funds are raised to help those in our community who are battling this disease; and

WHEREAS, one activity in 2015 of the Cumberland County Relay for Life, designed to raise awareness of cancer, is to Paint the Town Purple; and

WHEREAS, the Cumberland County Board of Supervisors recognizes and applauds the courage of those battling cancer and the tireless efforts of the individuals who contribute their time and money to the Cumberland County Relay for Life; and

WHEREAS, in support of the Cumberland County Relay for Life, the Cumberland County Board of Supervisors encourages all citizens in the month of April to Paint the Town Purple.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors declares April in Cumberland County as Paint the Town Purple month in support of the courageous citizens who are battling, or who have battled, cancer, and in support of the Cumberland County Relay for Life.

Adopted the 26th day of March 2015.

On a motion by Supervisor Ingle and carried unanimously, the Board approved a Resolution declaring April 2015 Paint the Town Purple Month:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

6. STEPS - Sharron Harrup

Ms. Harrup explained the budget request for STEPS to the Board, and requested an appointment to the STEPS Board. Ms. Harrup also requested the following: (i) a current year contribution in order to draw down grant funds; (ii) a contribution for next fiscal year; and (iii) a \$5,000 contribution for a bus services.

7. Cartersville Vol. Rescue Squad - Bernie Becker

Mr. Becker explained the budget requests for the Cartersville Volunteer Rescue Squad to the Board and requested from the Board a letter of guarantee for a grant application for a new ambulance.

8. Proposed Renovations

The County Administrator shared with the Board several items that are in need of attention with respect to the buildings and grounds at the Administration Complex, including the following items: courthouse lights, signs and lettering, painting, structural repairs, heating and air conditioning units, administration building security, and landscaping.

9. Sewer Repairs Report/Utilities Rate Increase

On a motion by Supervisor Banks and carried unanimously, the Board approved a loan from the General Fund to the Utilities Fund up to \$350,000 to pay for needed repairs to the wastewater system, which work is to be performed by Lyttle Utilities Inc. under a cooperative procurement agreement with the Town of Stephens City, Virginia:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

10. FY16 County Administrator’s Recommended Budget

County Administrator, Vivian Giles, discussed the proposed budget with the Board. It was the consensus of the Board, and the Board authorized the County Administrator to hire a part time employee to assist in the office.

11. Old Business

N/A

12. New Business

On a motion by Supervisor Banks and carried unanimously, the Board appointed Jerry Seal to the STEPS Board:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

13. Adjourn -

On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until the next regular meeting of the Board on April 7, 2015 at 7:00 p.m. in the Circuit Courtroom of the Cumberland County Courthouse in Cumberland, Virginia.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney