



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

June 9, 2015

Regular Meeting – 6:30 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Adjourn into Closed Session** **Motion**

Pursuant to Va. Code § 2.2-3711.A.7: Consultation with legal counsel
Subject: Host Agreement

Pursuant to Va. Code § 2.2-3711.A.1: Personnel; and
Pursuant to Va. Code § 2.2-3711.A.4: Protection of the privacy of individuals in personal matters
not related to public business
Subject: Staff matter relating to county employee rate increases; and

6. **Reconvene in Open Session** **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

7. **Public Comments (Part one)**
8. **State and Local Departments/Agencies/Community Service Providers**
 - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools
 - b. VDOT

**Information
Information**

9. **Public Hearings**
 - a. FYE15 Budget Amendment (pg. 1-4) **Motion**
 - b. CA 15-04 Sign Ordinance (pg. 5-21) **Motion**
 - c. CUP 15-03 Trice's Lake (pg. 22-37) **Motion**
 - d. CUP 15-04 Davis on Trent's Mill Road (pg. 38-40) **Motion**
 - e. CUP 15-05 Asal Lumber Company (pg. 41-44) **Motion**

10. **County Attorney/County Administrator Report**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (May 12, 2015)
 - b. Revised Employee Manual (pg. 45) **Motion**
 - c. Resolution-Betty Scales Day (pg. 46) **Motion**
 - d. Appointment to WIB – Lena Chapman (pg. 47) **Motion**

11. **Finance Director's Report**
 - a. Monthly Budget Report (pg. 48-58) **Information**
 - b. FYE15 Budget Transfers (pg. 59-62) **Motion**
 - c. Revenue Appropriations (pg. 63-64) **Motion**

12. **Planning Director's Report**
 - a. Planning Project updates (pg. 65-66) **Information**
 - b. CA 15-05 Number of dwellings allowed on a single parcel (pg. 67-69) **Motion**
 - c. Set public hearing for REZ 15-02 Asal for July 14, 2015 (pg. 70) **Motion**
 - d. Set public hearing for CA 15-08 Churches and Cemeteries in A-2 (pg. 71) **Motion**

13. **Old Business**

14. **New Business**

15. **Public Comments (Part two)**

16. **Board Members Comments**

17. **Additional Information – (pg. 72-84)**
 - a. Treasurer's Report
 - b. DMV Report
 - c. Recycling Report
 - d. Monthly Building Inspections Report
 - e. Approved Planning Commission meeting minutes
 - f. Approved IDA minutes-N/A

18. **Adjourn – Regular Meeting – July 14, 2015**

COUNTY OF CUMBERLAND NOTICE OF PUBLIC HEARING AMENDED BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014

In accordance with Va. Code § 15.2-2507, the Cumberland County Board of Supervisors intends to amend the Cumberland County Budget for the fiscal year 2014-2015. A synopsis of the proposed budget amendment is provided below and is prepared for information and fiscal planning purposes only. The inclusion in the budget of any item or items does not constitute an obligation or commitment on the part of the Board of Supervisors of this County to appropriate any funds for that purpose. There is no allocation or designation of any funds of this County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors. The Board of Supervisors will continue to monitor changes in County revenues, including state funding sources, and make every effort to reduce expenditures wherever appropriate.

A PUBLIC HEARING will be held by the Board of Supervisors on June 9, 2015 at 7:00 p.m., or as soon thereafter as may be heard, in the Cumberland Courthouse Circuit Courtroom at Cumberland, Virginia to consider the following proposed ADDITIONS to the previously-amended budget for the fiscal year beginning July 1, 2014.

All interested citizens will have the opportunity to give written or oral comment at the hearing. Senior citizens and disabled citizens are encouraged to attend. All public meetings are accessible to persons with disabilities. Any person requiring auxiliary aids, including sign language interpreters or other assistance in connection with the public hearing should notify the county administrator at least five (5) days prior to the hearing.

Vivian Seay Giles, County Administrator
Cumberland County, Virginia

GENERAL FUND REVENUES

REVENUE FROM LOCAL SOURCES

Revenue from Use of Money & Property	\$ 6,000
Charges for Services	\$ 7,293
Miscellaneous Revenue	\$ 45,750
General Fund Reserve	\$ 593,095

REVENUE FROM THE COMMONWEALTH \$ 225,016

TOTAL GENERAL FUND REVENUE

\$ 877,154

GENERAL FUND EXPENDITURES

General Government Administration	\$ 78,388
Judicial Administration	\$ 10,246
Public Safety	\$ 209,997
Public Works	\$ 99,151
Education – Community Colleges	\$ 2,074
Parks, Recreational & Cultural	\$ 2,797
Community Services	<u>500</u>
TOTAL GENERAL FUND EXPENDITURES	\$ 403,153

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	\$ -150,000
Transfer to Comprehensive Services Act (CSA) Fund	\$ 77,000
Transfer to Capital Improvements Program Fund	\$ 472,000
Transfer to Utilities Fund	<u>\$ 75,000</u>
TOTAL TRANSFERS TO OTHER FUNDS	\$ 474,000

TOTAL ADDITIONAL GENERAL FUND EXPENDITURES

\$ 877,154

AMENDMENTS TO OTHER FUNDS

SCHOOL OPERATING FUND REVENUES

Local Funding	\$ 62,559	
Miscellaneous Funding	\$ 811,551	
State Funding	\$ 863,717	
Federal Funding	<u>\$ 174,933</u>	\$ 1,912,760

SCHOOL OPERATING FUND EXPENDITURES \$ 1,912,760

SOCIAL SERVICES FUND REVENUES

Local Funding \$ 8,276
State Funding \$ 25,600
Federal Funding \$ 52,150 \$ 86,026

SOCIAL SERVICES FUND EXPENDITURES \$ 86,026

COMPREHENSIVE SERVICES ACT REVENUES

Local Funding \$ 77,000
State Funding \$ 150,000 \$ 227,000

COMPREHENSIVE SERVICES ACT EXPENDITURES \$ 227,000

CAPITAL IMPROVEMENTS FUND REVENUES

Local Funding \$ 472,000

CAPITAL IMPROVEMENTS FUND EXPENDITURES \$ 472,000

UTILITIES OPERATING FUND REVENUES

Local Funding \$ 87,699

UTILITIES OPERATING FUND EXPENDITURES \$ 87,699

INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES Miscellaneous Funding

\$ 125,000

Tobacco Commission Funding \$ 100,000 \$ 225,000

INDUSTRIAL DEVELOPMENT AUTHORITY EXPENDITURES \$ 225,000

HEALTH INSURANCE FUND REVENUES

Local Funding \$ 250,000

HEALTH INSURANCE FUND EXPENDITURES \$ 250,000

TOTAL BUDGET AFTER ADDITIONS \$ 33,140,136

Adopted Budget for the Fiscal Year July 1, 2014 through June 20, 2015

Vote: Mr. Osl -
 Mr. Banks -
 Mr. Ingle -
 Mr. Meinhard -
 Mr. Wheeler -

GENERAL FUND REVENUE ESTIMATES

GENERAL FUND REVENUES	
REVENUE FROM LOCAL SOURCES	
General Property Taxes	\$ 7,887,535
Other Local Taxes	\$ 1,937,500
Permits, Privilege Fees & Reg.	\$ 59,800
Fines & Forfeitures	\$ 150,000
Revenue from Use of Money & Property	\$ 51,000
Charges for Services	\$ 113,153
Miscellaneous Revenue	\$ 79,150
Project Reimbursement and Host Fees	\$ 1,631,900
General Fund Reserve	\$ 1,520,252
TOTAL REVENUE FROM LOCAL SOURCES	\$ 13,430,290
REVENUE FROM COMMONWEALTH	\$ 2,284,484
	\$ 225,016
	\$ 877,154

GRAND TOTAL GENERAL FUND REVENUE \$ 15,714,774

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES	
General Government Administration	\$ 1,448,630
Judicial Administration	\$ 463,257
Public Safety	\$ 2,454,698
Public Works	\$ 1,443,508
Health	\$ 128,543
Education - Comm. College	\$ 40,400
Parks, Recreational & Cultural	\$ 200,587
Community Services	\$ 214,154
Non-departmental Expenditures	\$ 8,600
TOTAL GENERAL FUND EXPENDITURES	\$ 6,402,378

TRANSFERS TO OTHER FUNDS

Transfer to School Fund	\$ 3,674,419
Transfer to Social Services Fund	\$ 312,844
Transfer to Comp. Services Act	\$ 177,000
Transfer to Debt Services Fund	\$ 3,807,643
Transfer to IDA Fund	\$ 84,664
Transfer to Utilities	\$ 75,000
Transfer to Capital Projects	\$ 1,180,826
TOTAL TRANSFERS TO OTHER FUNDS	\$ 9,312,396

GRAND TOTAL GENERAL FUND EXPENDITURES \$ 15,714,774

OTHER FUND REVENUE ESTIMATES

SCHOOL FUND REVENUES		
Local Funding	\$ 3,886,978	\$ 62,559
Miscellaneous Funding	\$ 1,358,968	\$ 811,551
State Funding	\$ 9,947,785	\$ 863,717
Federal Funding	\$ 1,855,049	\$ 174,933
Total School Operating Fund Revenues	\$ 17,048,780	\$ 1,912,760

SOCIAL SERVICES FUND REVENUES		
Local Funding	\$ 321,120	\$ 8,276
State Funding	\$ 178,918	\$ 25,600
Federal Funding	\$ 837,774	\$ 52,150
Total Social Services Fund Revenues	\$ 1,337,812	\$ 86,026

COMPREHENSIVE SERVICES ACT (CSA) FUND REVENUES		
Local Funding	\$ 177,000	\$ 77,000
State Funding	\$ 500,000	\$ 150,000
Total CSA Fund Revenues	\$ 677,000	\$ 227,000

CAPITAL IMPROVEMENTS PROGRAM REVENUES		
Local Funding	\$583,820	\$472,000

UTILITIES OPERATING FUND REVENUES		
Local Funding	\$512,639	\$87,699

INDUSTRIAL DEVELOPMENT AUTHORITY FUND REVENUES		
Local Funding	\$358,664	\$225,000

DEBT SERVICE FUND REVENUES		
Local Funding	\$3,831,643	

HEALTH INSURANCE FUND REVENUES		
Local Funding	\$2,317,400	\$250,000

ASSET FORFEITURE FUND REVENUES		
Local Funding	\$50,000	

SPECIAL WELFARE FUND REVENUES		
Local Funding	\$20,000	

GRAND TOTAL OTHER FUND REVENUE ESTIMATES	\$26,737,758	
TOTAL BUDGET (Grand Total Other Fund Expenditures \$26,587,758 + Total General Fund Expenditures \$6,402,378)	\$33,140,136	

OTHER FUND EXPENDITURES

SCHOOL FUND EXPENDITURE		
Total School Operating Fund Expenditures	\$	17,048,780

SOCIAL SERVICES FUND EXPENDITURES		
Total Social Services Fund Expenditures		\$1,337,812

COMPREHENSIVE SERVICES ACT (CSA) FUND EXPENDITURES		
Total CSA Fund Expenditures		\$677,000

CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES		
Total Capital Improvements Program Expenditures		\$583,820

UTILITIES OPERATING FUND EXPENDITURES		
Total Utilities Operating Fund Expenditures		\$512,639

INDUSTRIAL DEVELOPMENT AUTHORITY FUND EXPENDITURES		
Total Industrial Development Authority Fund Expenditures		\$358,664

DEBT SERVICE FUND EXPENDITURES		
Total Debt Service Fund Expenditures		\$3,831,643

HEALTH INSURANCE FUND EXPENDITURES		
Total Health Insurance Fund Expenditures		\$2,317,400

ASSET FORFEITURE FUND EXPENDITURES		
Total Asset Forfeiture Fund Expenditures		\$50,000

SPECIAL WELFARE FUND EXPENDITURES		
Total Special Welfare Fund Expenditures		\$20,000

GRAND TOTAL OTHER FUND EXPENDITURES	\$26,737,758	
TOTAL BUDGET (Grand Total Other Fund Expenditures \$6,402,378)	\$33,140,136	



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: June 2, 2015

Re: **Public Hearing for CA 15-04: Amendments to the Sign Ordinance**

The existing Sign Ordinance has been on the Planning Commission's list of projects for several years. The Commission recommends to the Board of Supervisors revised language that resolves several issues. The revised Ordinance:

- Reduces confusion between sections
- Adds missing definitions and clarifies existing definitions
- Creates consistent sign area for districts
- Provides uniform setbacks for signs
- Addresses the advent of electronic signs, and allows these signs in business districts and along Route 60, with provision for cycle time to prevent driver distraction
- Increases the amount of sign area allowed, both for businesses and in the A-2 district.

The Planning Commission held a public hearing on April 20, 2015. There were no speakers on the Ordinance, though there are four applicants for sign permits that would like to use the new regulations.

The Planning Commission considered the Ordinance amendment again at their May meeting, and recommend this amendment to the Board of Supervisors with 6-0-1 vote (Commissioner Donahue abstaining due to the grounds that it is an improvement but not far enough in improving individual liberties).

Sec. 74-621. Statement of purpose.

(a)The purpose of this article is to promote proper signage that provides a strong visual character in the county and promotes the public health, safety and welfare by providing standards to ensure against signs which:

- (1) Unduly distract or obstruct the vision of motorists and pedestrians;
- (2) Are structurally unsafe; and
- (3) By their location, design or materials, create hazardous conditions for the public.

(b)This article shall govern and control the erection, remodeling, enlarging, moving, maintenance and operation of all exterior signs within all zoning districts established by this chapter. This article shall be applicable only to those signs that are visible from public rights-of-way and adjoining properties. All applicants for sign permits shall adhere to the design standards for signs furnished by the county administrator's office.

(Code 1990, § 14-60A)

Sec. 74-622. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animated sign means a sign employing actual motion or the illusion of motion.

Animated signs, which are differentiated from changeable signs as defined and regulated by this code, include the following types:

Electrically activated. Animated signs producing the illusion of movement by means of electronic, electrical or electro-mechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:

1.Flashing. Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle with periods of illumination and nonillumination. For the purposes of this ordinance, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds 4 seconds.

2. Patterned illusionary movement. Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of production repetitive light patterns designed to appear in some form of constant motion.

Environmentally activated. Animated signs or devices motivated by wind, thermal changes or other natural environmental input. Includes spinners, pinwheels, pennant strings, and/or other devices or displays that respond to naturally occurring external motivation.

Mechanically activated. Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.

Banner sign means any sign intended to be hung either with or without frames, possessing characters, letters, illustrations or ornamentations applied to paper, plastic or fabric of any kind. National flags, flags of political subdivisions, and symbolic flags of any institution or business shall not be considered banners for the purpose of this article.

~~*Business sign* means a sign which directs attention to a profession or business conducted, or to a commodity, service, activity or entertainment sold or offered, upon the premises. A business sign shall be limited to 20 feet in height and shall not exceed 60 square feet in area.~~

Canopy sign means a sign affixed to the visible surface(s) of an attached or free-standing canopy. For reference, see illustration following definitions.

Changeable copy sign means a sign that is designed so that characters, letters or illustrations can be changed or rearranged without altering the face or surface of the sign. Changeable copy signs may include signs with copy changed manually, or signs that contain internal lighting that changes to vary the contents of signs. Electronic changeable copy signs that have a cycle time of more than four seconds are not considered animated signs, and are regulated as any other sign in the applicable zoning district, including the provisions of 74-623.

Construction sign means any sign giving the name or names of principal contractors, architects, engineers and landscape architects and/or lending institutions responsible for construction on the site where the sign is placed.

Development complex sign means a free-standing sign identifying a multiple-occupancy development, such as a shopping center or industrial park, which is controlled by a single owner or landlord.

Directional sign means any sign that is designed and erected for the purpose of providing direction and/or orientation for pedestrian or vehicular traffic. ~~a directional sign (one end of which may be pointed, or on which an arrow may be painted) that is eight square feet or less in area, giving the name only of the farm, church or business responsible for the erection of the sign.~~

Farm sign, except as otherwise provided in this article, means a sign not exceeding 25 square feet of sign area placed on farm property advertising the sale of agricultural products on the premises or identifying the name of the farming operation.

Fascia sign See "Wall or fascia sign."

~~*Flashing sign* See “Animated sign, electrically activated.” includes any illuminated sign on which the artificial lights are not constant in intensity and color at all times.~~

Freestanding sign means any sign which is supported by structures or supports in or upon the ground and independent of support from any building.

~~*Home occupation sign* means a sign not exceeding four square feet in area directing attention to a product, commodity or service available on residential premises, but which product, commodity or service is clearly a secondary use of the property.~~

Identification sign means a sign not exceeding 16 square feet of sign area identifying only the name and address of the dwelling, farm, subdivision or planned development and/or dwelling owner or manager.

Illuminated sign means a sign characterized by the use of artificial light, either projecting through its surface(s) (internally illuminated); or reflecting off its surface(s) (externally illuminated).

Interior sign means any sign placed within a building, but not including “window signs” as defined by this ordinance. Interior signs, with the exception of window signs, as defined, are not regulated by this chapter.

Marquee sign See “Canopy sign.”

Menu board means a free-standing sign oriented to the drive-through lane for a restaurant that advertises the menu items available from the drive-through window, and which is no larger than 30 square feet.

~~*Noncommercial sign* means any sign not used in connection with the advertisement of any businesses or services established for profit. Such signs shall not exceed 32 square feet.~~

Off-premise sign (including billboards) ~~*Billboard (outdoor advertising sign)*~~ means a sign which directs attention to a profession, business, commodity, service or entertainment other than one conducted, sold or offered upon the premises where such sign is located, or on the building to which such sign is affixed.

~~*Political sign* means any sign used to advertise or promote the candidacy of an individual for public office. Such sign shall not exceed 20 square feet in sign area without the issuance of a sign permit.~~

Portable sign means any sign not permanently attached to the ground, a structure or any other sign. ~~Such signs are allowed for a temporary period (not to exceed 30 days). A separation of at least 200 feet must be maintained between portable signs.~~

Projecting sign means any sign which extends in excess of 18 inches beyond any vertical surface of the building which supports it.

Real estate lead-in sign means a directional sign used to provide directions to real estate for sale or lease. Such signs shall not exceed 2.5 square feet in sign area. No more than one real estate lead-in sign per real estate company shall be allowed at any road intersection. Such sign must be removed within ten days after the real estate closing of the subject property.

Real estate sign means any sign which is used to offer for sale or lease the property upon which the sign is placed. Such sign must be removed within ten days after the real estate closing of the subject property.

Roof sign means any sign erected or constructed wholly upon and over the roof of any building and supported solely on the roof structure. ~~A roof sign is further defined to be above the ridge line of the roof of the building.~~ For reference, see illustration following definitions.

Sign means any exterior display of letters, words, numerals, figures, devices, emblems, pictures or any parts or combinations, by any means whereby the sign is made visible for the purpose of making anything known, whether such display is made on, attached to, or as a part of a structure, ground, any rock, tree or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is made. A display of less than one square foot in area is excluded from this definition.

Sign area means the surface upon, against or through which the sign copy is displayed or illustrated, not including structural supports, architectural features of a building or sign structure, nonstructural or decorative trim, or any areas, that are separated from the background surface upon which the sign copy is displayed by a distinct delineation, such as a reveal or border.

~~*Special event sign* means any sign advertising any event or activity whether or not located on the property where the event or activity is to take place.~~

Street banner sign means any banner sign which is stretched across and hung over a public right-of-way, with the exception of any sign used in conjunction with county, state or federally sponsored events or activities.

Temporary sign means any sign, banner, pennant or other advertising medium intended to be displayed for a short period of time (not to exceed 30 days) as regulated by the provisions of this chapter.

Wall of fascia sign means any sign attached to and supported by the exterior surface of the wall of a building or structure in a place substantially parallel to that of the supporting wall, and projecting no more than 18 inches from the wall or fascia.

Window sign means a sign affixed to the surface of a window with its message intended to be visible to and readable from the public way or from adjacent property.

Yard sale sign means any sign advertising a yard sale by property owners or their lessees.

(Code 1990, §§ 14-60B, 14-60D)

Cross reference— Definitions generally, § 1-2.

Sec. 74-623. General provisions.

The following regulations shall apply to all signs in the county:

- (1) Unless specifically exempted, a A sign permit issued through the ~~county zoning~~ administrator's office shall be required for the erection, alteration or reconstruction of any ~~business~~ sign, not including but not limited to temporary and portable signs. In the case of temporary and portable signs, ~~permits shall not be valid~~ no permit is required, however, no temporary or portable sign may be used for a period exceeding 30 days out of every 180 days.
- (2) No sign shall be erected or maintained unless it is in compliance with the regulations of this chapter.
- (3) Signs shall be constructed of durable materials maintained in good condition and not permitted to become dilapidated.
- (4) No signs, except as otherwise specified, shall exceed the height limit for structures of the district in which they are located.
- (5) Any sign which advertises any activity, business, product or service which has ceased operation or production shall be removed within six months of the discontinuance of such activity.
- ~~(6) Temporary signs are allowed to include portable signs erected on the premises of any establishment having a grand opening or special sale, provided such signs shall be displayed for a period not to exceed 30 calendar days.~~
- (7) Any business sign may be illuminated by indirect lighting the source of which is not directed toward the public right-of-way or adjoining properties or by interior diffused lighting; however, ~~neither flashing nor animated fixtures may~~ not be used, and no colored lights may be used that could be mistaken for traffic control devices.

- (8) ~~On-site and off-site noncommercial signs not exceeding 32 square feet shall be allowed in all zoning districts.~~
- (9) No sign shall be erected or maintained along any road, street, highway or right-of-way that unduly distracts or obstructs the vision of motorists and pedestrians; nor shall any signs by their location, design or materials create hazardous conditions for the public.
- (10) Notwithstanding any provisions in this section to the contrary, the location, size or construction of all signs shall comply with all applicable state and federal laws, rules and regulations.
- (11) No wall sign shall extend or be mounted above or beyond the wall of the building.
- (12) Electronic changeable copy signs are only permitted in business zoning districts and in the R-2 district that surrounds Anderson Highway (Route 60). Animated signs in the R-2 district must front on Route 60.

(Code 1990, § 14-60C)

~~Sec. 74-624. Noncommercial signs.~~

~~Except as otherwise provided in this article, all or any noncommercial signs shall not be regulated by this chapter.~~

(Code 1990, § 14-60B(1))

~~Sec. 74-6254. Wall signs.~~

~~No wall sign shall extend or be mounted above or beyond the wall of the building.~~

(Code 1990, § 14-60B(22))

~~Sec. 74-626. Special event signs.~~

~~Special event signs shall not exceed six square feet and shall be removed within seven days after the event is held.~~

(Code 1990, § 14-60B(19))

~~Sec. 74-627. Yard sale signs.~~

~~Yard sale signs shall not exceed six square feet in sign area and must be removed one week after the yard sale has been conducted.~~

(Code 1990, § 14-60B(23))

~~Sec. 74-6284. Prohibited signs.~~

- ~~(a) (1) Billboards Off-premise signs are not allowed in any district.~~
- ~~(b) (2) Animated signs shall be prohibited. This prohibition shall not apply to signs giving public service information such as time, date, temperature, weather or similar information.~~

~~(c)~~ (3) Banner signs, except as used for a temporary sign, shall be prohibited. Such signs shall not exceed 25 square feet.

~~(d)~~ (4) Street banner signs shall be prohibited except as used in connection with civic, patriotic or religious holidays or events.

~~(5) Signs shall not be posted on utility poles or street signs.~~

~~(e) Roof signs shall be prohibited.~~

(Code 1990, § 14-60D)

Sec. 74-6295. Signs not requiring a permit.

The following type of signs do not require a permit, but they shall be established in accordance with the structural and safety requirements of the building code:

- (1) Plaques or tablets, denoting names of buildings or dates cut into any masonry surface.
- (2) Traffic or other signs erected and maintained by the state department of transportation, the county or other governmental agencies, legal notices and all other similar signs required by law to be posted.
- (3) Signs on trucks, buses or other vehicles, while in use during the normal course of business. This section shall not be interpreted to permit parking for display of a vehicle to which signs are attached in any district.
- (4) Yard sale signs are allowed in all zoning districts. Such signs shall be placed at least one foot from the right-of-way and shall not obstruct the view of traffic. No yard sale sign shall remain for longer than 30 days, and no more often than two times per year.
- ~~(5) Political signs are permitted in the county in all zoning districts, and all such signs shall be removed one week after the election for which the candidate is seeking public office.~~
- ~~(6) Home occupation signs, directional signs, real estate signs, real estate lead-in signs, special event signs and farm signs do not require sign permits.~~
- (7) No trespassing, no hunting and no fishing signs, or signs of similar nature, shall not require sign permits.

(Code 1990, § 14-60E)

Sec. 74-63026. Nonconforming signs.

All signs established prior to the effective date of the ordinance from which this article derives, and not in conformance with the provisions of this article, shall be allowed to remain subject to the following conditions:

- (1) No such nonconforming sign may be enlarged or altered in a way which would increase its nonconformity, but any structure or portion may be altered to decrease its nonconformity.

- (2) Should such sign structure be moved for any reason, it shall thereafter conform to the regulations for signs.
- ~~(3) On any nonconforming sign, work may be done in any period of 12 consecutive months on ordinary repairs or on repair or replacement to the sign structure, fixtures and wiring to any extent not exceeding 25 percent of the assessed value of the nonconforming sign structure. Notwithstanding any of the foregoing, nonconforming signs shall be maintained in good condition in accordance with Section 74-623 (3).~~

(Code 1990, § 14-60F)

Sec. 74-627 Setbacks and other:

- (a) Front yard. No portion of any sign other than a freestanding pole type sign shall be located within eight (8) feet of the right-of-way of any public road. Freestanding pole type signs may be located within five (5) feet of the right-of-way of any public road if:
- a. The structure's sign face is at least seven (7) feet high from grade, and
 - b. The pole and any pole skirt do not exceed eighteen (18) inches in width or diameter.
- (b) Side yard. No portion of any sign shall be located within five (5) feet of a side property line.
- (c) Rear yard. No portion of any sign shall be located within five (5) feet of a rear property line.

Sec. 74-628. Signs permitted in residential land use districts (R-1, R-3 and R-MH) and in recreational area access districts (RA-1).

- (a) The following signs shall be permitted in R-1, R-3 and R-MH districts subject to the restrictions stated in this subsection:
- (1) Identification signs containing only the name and address of the dwelling owner or occupant or the name of the home. Identification signs shall not exceed 16 square feet in sign area and do not require a permit.
 - (2) Freestanding signs, of up to 24 square feet in sign area for non-residential uses. The height limit for freestanding signs shall be 20 feet.
- (b)The following signs shall be permitted in RA-1 districts subject to the restrictions stated in this subsection:
- (1) Business signs solely for the purpose of advertising the sale or rent of the premises upon which the sign is erected.

(Code 1990, § 14-60G)

Sec. 74-629. Signs permitted in the R-2, A-1 and A-2 districts.

The following signs shall be permitted in the R-2, A-1, and A-2 districts subject to the restrictions stated in this subsection:

- (1) Directional signs of up to 6 square feet total, provided any such signs are located no closer than two feet from any road, street, highway or right-of-way.
- (2) Identification signs containing only the name and address of the dwelling owner or occupant or the name of the home. Identification signs shall not exceed 16 square feet in sign area and do not require a permit.
- (3) Freestanding signs, of up to 36 square feet in sign area for non-residential uses. The height limit for freestanding signs shall be 20 feet.
- (4) Wall signs, of up to 16 square feet in sign area for non-residential uses.

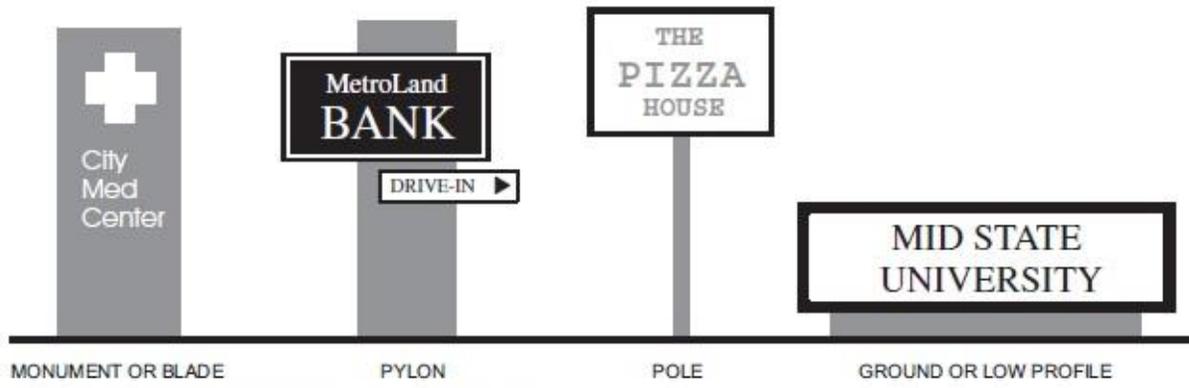
Sec. 74-630. Signs permitted in business and industrial agricultural land use districts (B-1, B-2, B-3, M-1 and M-2).

The following signs shall be permitted in the B-1, B-2, B-3, M-1, and M-2 districts subject to the restrictions stated in this subsection:

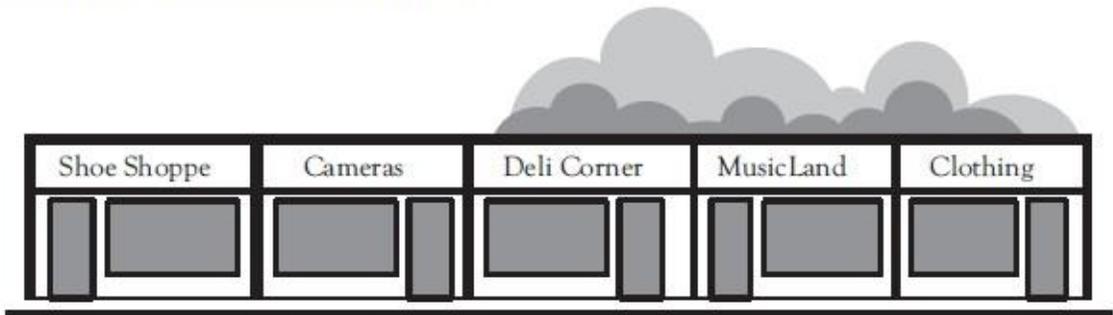
- (1) Directional signs of up to 6 square feet each, provided any such signs are located no closer than two feet from any road, street, highway or right-of-way.
- (2) Freestanding signs, of up to 60 square feet in sign area. The height limit for freestanding signs shall be 35 feet.
- (3) Wall or roof signs of up to 60 square feet in sign area.
- (4) Canopy signs of up to 40 square feet in sign area.

Sec. 74-631 Signs for development complexes.

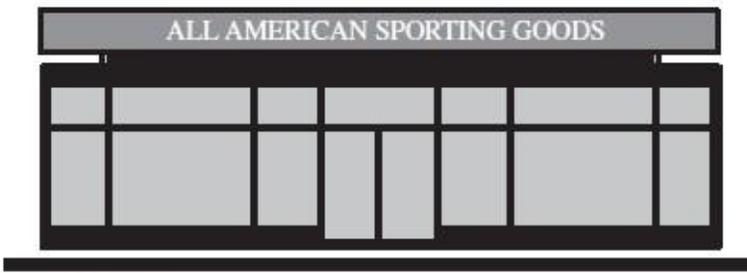
All landlord or single-owner controlled multiple-occupancy development complexes on parcels exceeding 8 acres in size, such as shopping centers or planned industrial parks shall be permitted to have development complex signs, in addition to individual business signs otherwise allowed by this ordinance. Every multiple-occupancy development complex shall be entitled to one free-standing sign per street front, at the maximum size permitted for business identification freestanding signs to identify the development complex.



COMMON FREE-STANDING SIGN TYPES



WALL OR FASCIA SIGNS ON STOREFRONTS



ROOF SIGN

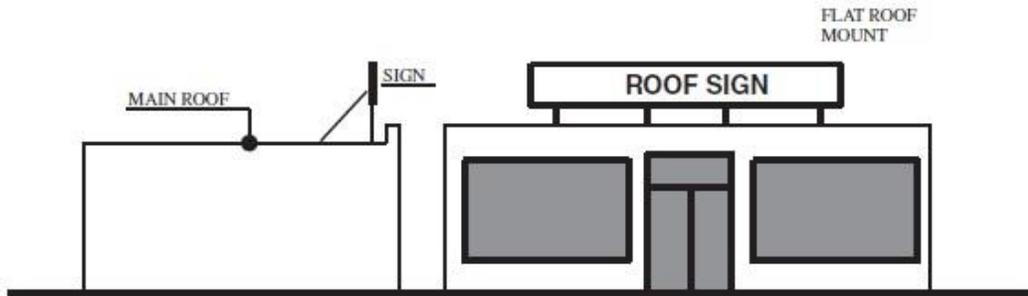


CANOPY SIGN ON FREE-STANDING CANOPY

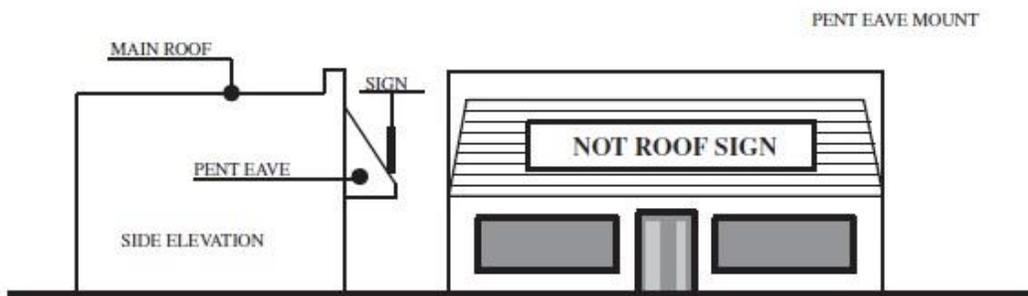
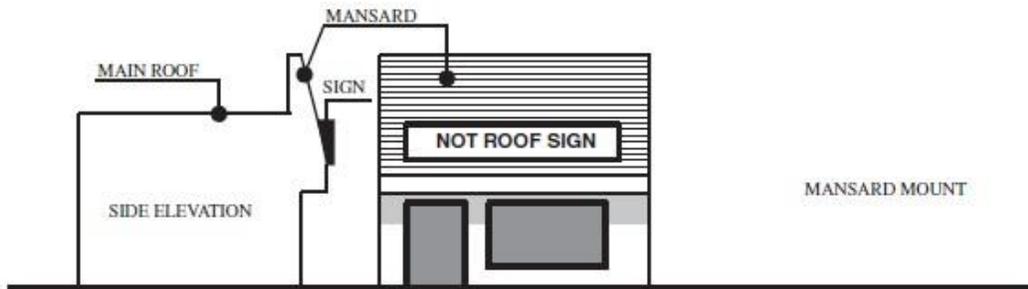
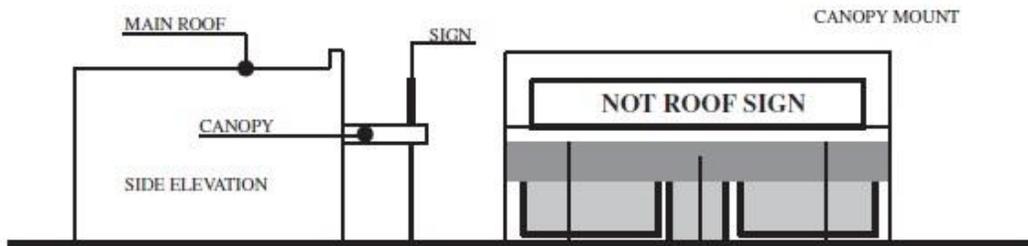


PROJECTING SIGN

ROOF SIGNS



FASCIA SIGNS ON ROOF-LIKE PROJECTIONS



~~Sec. 74-631. Signs permitted in residential land use districts (R-1, R-2, R-3 and R-MH) and in recreational area access districts (RA-1).~~

~~(a) — The following signs shall be permitted in R-1, R-2, R-3 and R-MH districts subject to the restrictions stated in this subsection:~~

~~(1) — Directional signs, provided any such signs are located no closer than two feet from any road, street, highway or right-of-way.~~

~~(2) — Identification signs containing only the name and address of the dwelling owner or occupant. Identification signs exceeding six square feet for subdivisions or planned developments require a sign permit and must be 15 feet from any road, street, highway or right-of-way. Identification signs shall not exceed 16 square feet in sign area.~~

~~(3) — Temporary signs not to exceed four square feet. Portable signs with changeable copy are not permitted in residential districts.~~

~~(4) — Home occupation signs not exceeding four square feet. Home occupation signs shall not be allowed in R-3 districts.~~

~~(5) — Freestanding signs, provided such signs are erected 15 feet or more from any road, street, highway or right-of-way and do not exceed 24 square feet in sign area. The height limit for freestanding signs shall be 35 feet, except in those cases where a business abuts a residential zoning district. In such cases, the height limit shall be 15 feet, and the freestanding sign shall be placed at least 100 feet from the boundary of the residential zoning district. Freestanding business signs are not permitted in the R-3 districts or R-MH districts.~~

~~(b) — The following signs shall be permitted in RA-1 districts subject to the restrictions stated in this subsection:~~

~~(1) — Directional signs, provided any such signs are located no closer than two feet from any road, street, highway or right-of-way.~~

~~(2) — Business signs solely for the purpose of advertising the sale or rent of the premises upon which the sign is erected.~~

(Code 1990, § 14-60G)

~~Sec. 74-632. Agricultural zoning district (A-2).~~

~~The following signs may be used in A-2 districts subject to the restrictions stated in this section:~~

~~(1) — All signs permitted in residential districts.~~

~~(2) — Farm signs are allowed, provided only two such signs are allowed upon one farm property. Such signs on any one farm property shall not exceed a total area of 25 square feet, except that the total area of 25 square feet may be increased to 50 square feet if they are set back 40 feet or more from any road, street, highway or right-of-way.~~

~~(3) — Each business is entitled to a combination of wall and projecting signs, but the aggregate sign area of all such business signs shall not exceed ten percent of the front facade of the building located on a corner, and the aggregate sign area shall not exceed ten percent of the total facades that face public roads.~~

~~(4) — Projecting signs shall not exceed 20 square feet per face, shall not project over any road, street, highway or right-of-way and shall be at least eight feet above the street grade so as not to impede or pose a safety hazard to pedestrian traffic.~~

~~(5) — Freestanding signs, provided they are erected 15 feet or more from the right-of-way and shall not exceed 24 square feet in sign area. The height limit for freestanding signs shall be 35 feet, except in those cases when a business abuts a residential zoning district. In such cases, the height limit shall be 15 feet, and the freestanding sign shall be placed at least 100 feet from the boundary of the residential zoning district.~~

~~(6) — Temporary signs not exceeding 20 square feet in sign area.~~

~~(7) — Home occupation signs not exceeding four square feet.~~

~~(8) — Real estate signs not to exceed 32 square feet in sign area and real estate lead-in signs.~~

(Code 1990, § 14-60H)

Sec. 74-633. Signs permitted in commercial districts (B-1 and B-2).

The following signs may be used in B-1 and B-2 districts subject to the restrictions stated in this section:

~~(1) — All signs permitted in agricultural districts.~~

~~(2) — Temporary signs, including portable signs with changeable copy, provided such signs do not exceed 25 square feet and are placed at least five feet from any road, street, highway or right-of-way and do not obstruct the view of traffic. Temporary signs are allowed for a period not to exceed 30 days. A separation of at least 200 feet shall be maintained between portable signs.~~

~~(3) — Freestanding signs shall be erected 15 feet or more from any road, street, highway or right-of-way and shall not exceed 50 square feet in sign area. Freestanding signs erected 50 or more feet from any road, street, highway or right-of-way shall be allowed up to 70 square feet in sign area. The height limit for freestanding signs shall be 35 feet, except in those cases when a business abuts a residential zoning district. In such cases, the height limit shall be 15 feet; and the freestanding sign shall be placed at least 100 feet from the boundary of the residential zoning district.~~

~~(4) — Freestanding signs identifying a shopping center, office park or industrial park shall be allowed up to an aggregate of 120 square feet in sign area, provided they are located 15 feet or more from any road, street, highway or right-of-way. The shopping center, office park or industrial park shall be limited to one sign per entrance into the~~

development; and no individual sign shall exceed 70 square feet in sign area. All individual business signs within the development shall be attached to or made integral with the principal building. Individual freestanding signs for businesses shall not be allowed in shopping centers.

(Code 1990, § 14-60I)

Sec. 74-634. Signs permitted in business limited (B-3) and industrial districts (M-1 and M-2).

The following signs may be used in B-3, M-1 and M-2 districts subject to the restrictions stated in this section:

- (1) All signs permitted in B-1 and B-2 districts.
- (2) Construction signs not to exceed 20 feet in height nor 60 square feet in sign area.

(Code 1990, § 14-60J; Ord. of 9-28-1994)

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-04:
“AN ORDINANCE AMENDING CHAPTER 74 OF THE
CUMBERLAND COUNTY CODE ADDRESSING SIGNAGE”

June 9, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., June 9, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74 Zoning relating to signage;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

William F. Osl

David Meinhard

Parker Wheeler

Absent:

Dated: _____

Attested: _____

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on June 9, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.



STAFF REPORT
CUP 15-03
Trice's Lake Community
Conditional Use Permit
Cumberland County, Virginia
Board of Supervisors Public Hearing
June 9, 2015

General Information:

Processing schedule: Staff began discussing the issues in Trice's Lake with the Commission several months ago. The Commission initiated the Conditional Use Permit application in March. Dr. Burger and staff visited the community at a community forum in April. The Planning Commission heard this proposal on May 18, 2015 with a public hearing. They recommend approval to the Board of Supervisors with a public hearing scheduled for June 9, 2015.

Application Information:

Applicant/Owner: Applicant: Cumberland County Planning Commission
Requested Action: To grant a conditional use permit for lot deficiencies in the Trice's Lake community.
Location: All parcels wholly contained in the area zoned R-2 around Trice's Lake
Affected parcels listed in Attachment 1
Map included as Attachment 2
Voting District: 1
Existing Zoning: R-2
Proposed Zoning: R-2 with CUP for lot conditions
Size: Approximately 156 acres
Existing land uses: Vacant and residential
Comp. plan area: Rural area
Overlay districts: None
Proffers: No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	Residential	A-2	Outside of the growth area
South	Residential	A-2	Outside of the growth area
East	Residential and vacant	A-2	Outside of the growth area
West	Residential and vacant	A-2	Outside of the growth area

Summary of Request and Background Information:

The Trice's Lake community was originally developed in the 1950's and predates Cumberland County zoning. When the county was zoned in the 1970's, all of Trice's Lake became non-conforming. Because of the degree of non-conformity, there is extreme difficulty in assembling an adequate number of lots to conform to the Zoning Ordinance. In the past year, the Board of Supervisors has approved two individual Conditional Use Permits to allow development of contiguous lots. The community received these CUP's well, and the Planning Commission requested that staff work on a community-wide CUP. Staff and Dr. Burger met with the community at a forum on April 25, 2015 and received positive feedback from the community. The Planning Commission held a public hearing on the proposal on May 18, 2015. No citizens came to speak, though the president of the civic association came in support of the request. The Planning Commission recommends this proposal to the Board unanimously.

Consistency with the 2013 Comprehensive Plan:

The proposed use falls outside of the designated growth area of the 2013 Comprehensive Plan. Under the land use goals for the Comprehensive Plan, Objective 1 reads, "Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County." This proposal will allow the development of this property in a way that is consistent with surrounding development.

Consistency with the Zoning Ordinance:

Section 74-786 of the Zoning Ordinance states the grounds for granting a CUP for lot issues. It states, "Preexisting nonconforming lots, parcels, uses or structures that fail to meet the width, area, setback or frontage requirements of this chapter may apply for a conditional use permit to address any such deficiencies, provided the granting of the conditional use permit promotes good zoning practice and will not adversely affect the public health, safety and welfare. The fee for this conditional use permit shall be waived."

Conclusion:

The Planning Commission recommends approval of this request to the Board of Supervisors unanimously. They find that the requested action is consistent with the Comprehensive Plan and the Zoning Ordinance and is supportive of the county's desire to encourage responsible growth and development.

Recommendation:

The Planning Commission recommends approval of the CUP to remediate lot deficiencies in the Trice's Lake Community. The following conditions are recommended by the Commission:

1. No development or redevelopment may occur on any remaining single lots, unless the degree of non-conformity is held constant or diminishes. The exception to this would be sheds that are under the size that requires a building permit.
2. In order to develop a property for a residence, there must be at least two contiguous lots (based upon the original subdivision plat), with the property line vacated between them.
3. All side and rear yard setbacks for structures (both dwelling and accessory) would be fifteen feet.
4. Front yard setbacks would be determined by averaging the setbacks of the four houses closest to the property in question.
5. In order to develop or redevelop any property, an approved septic plan from the state Health Department or certified AOSE (Alternative Onsite Soil Evaluator) must be in place. The septic plan would determine the number of bedrooms that would be allowed.
6. Provision of water for the property must be through the community well system.
7. Each new home must provide two off-street parking spaces within their lot.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 15-03, a conditional use permit to remediate lot deficiencies in the Trice's Lake Community.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 15-03.

Respectfully submitted by:
Sara Carter
Planning Director



Addresses

Thursday, May 14, 2015

4:06:12 PM

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Irvin Marshall Baker, III	16-A-6	9820 S. Amelia Avenue	Amelia	VA	23002
Andrew M. Rittenour	16-A-7	37 Lake Drive	Columbia	VA	23038
Harry W. Zimmerman, Jr.	16-A-15	4001 Wythe Ave.	Richmond	VA	23221
David R. Myzie, Trustee	16-A-16, 17, 17A, 18	14024 Wiley Circle	Midlothian	VA	23114
Kevin and Margaret V. Reynolds	16-A-18A, 19, 20	1623 Rhem Ave.	New Bern	NC	28560
Robert Craig Lee and Donna L. Perry	16-A-21	11310 Enchanted Woods Way	Fredricksburg	VA	22407
Paul F. and Barbara P. Pearce	16-A-22A	9624 Northridge Court	Richmond	VA	23235
Louise N. Hoffman, Trustee	16-A-24,25	190 Trice's Lake Road	Columbia	VA	23038
Rodney D. Cook	16-A-26	2805 Long Gate Ct.	Midlothian	VA	23112
James Wood and Jennifer Johnson	16-A-27	P. O. Box 1108	Powhatan	VA	23139
Mark Kushnir and Jennifer Golden	16-A-28, 16A2-1-303C, 304C, 305C, 306C, 307C	1715 Newton St NW	Washington	DC	20010
H. C. Alexander and J. H. Cocke	16-A-29	1206 Partridge Lane	Charlottesville	VA	22901

Owner Name	Tax Map Number	Owner Address	City	State	Zip
David A. and Juanita T. Crockett, Trustees	16A1-A-1, 2	521 Birch Court	Neptune Beach	FL	32266
Trice's Lake, Incorporated	16A1-A-3, A, B, 47A, 16A1-1-1001A, 141B, 144B, 145B, 156B, 158B, 160B, 161B, 175B, 427C, 16A2-1-A, 211C, 212C, 243C, 244C, 278C, 279C, 280C, 412C	P. O. Box 65	Cartersville	VA	23027
Jean Ritchie Tatum	16A1-1-39A, 40A, 434C, 435C	5921A brookfield Road	Richmond	VA	23227
Penelope C. Dalton	16A1-1-41A	3 Lake Drive	Columbia	VA	23038
Albert B. Randall, Et als	16A1-1-42A, 43A	23340 Frederick Road	Clarksburg	MD	20871
Steven M. and Vickie B. Campbell	16A1-1-44A	8341 Reeds Gove Lane	Mechanicsville	VA	23116
Yvonne M. Watson	16A1-1-45A	9 Lake Drive	Columbia	VA	23038
Mark Bennett (for life)	16A1-1-46A	7502 Glebe Road	Richmond	VA	23229
Steve C. and Carolyn Bookout	16A1-1-48A, 49A	4121 Plank Road, #211	Fredricksburg	VA	22407
Dennis D. and Pamela F. Brizzolara	16A1-1-50A	8807 Bellefonte Road	Richmond	VA	23229
Patrick J. and Amelia Nash	16A1-1-52A	12020 Wexwood Drive	Richmond	VA	23236

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Michael T. and Heather J. Long, Trustees	16A1-1-53A, 192B, 465C, 466C	5350 Axe Handle Lane	Glen Allen	VA	23059
Garner J. and Jane Fielding	16A1-1-54A, 57A, 58A	9070 Amberhill Loop	Richmond	VA	23236-1252
William A. III and Etta D. Hudson	16A1-1-56A	4 Lake Drive	Columbia	VA	23038
Henry Dale and Dawn Renee Scott	16A1-1-58A1, 59A, 60A	7607 North Pinehill Drive	Richmond	VA	23228
Kathleen Marshall Doswell	16A1-1-61A, 62A, 63A	4 Jackson Drive	Columbia	VA	23038
JM Buchanan, Inc.	16A1-1-66A, 67A	11453 Rockville Road	Rockville	VA	23146
Mary Lou Jenkins	16A1-1-68A	15 Dixie Drive	Columbia	VA	23038
Charles V. B. Jr. and Elaine H. Rush	16A1-1-69A, 70A	8140 S. Shall Drive	Mechanicsville	VA	23111
Earl Wayne Terry	16A1-1-71A	35 Lake Drive	Columbia	VA	23038
Robert Patrick Flanagan	16A1-1-1000A	2 Dixie Drive	Columbia	VA	23038
John E. Ekman, Jr.	16A1-1-137B, 138B, 139B	3017 Monacan Trail	North Garden	VA	22959
Garnett R. and Katherine D. Mansfield	16A1-1-140B, 164B, 165B	8111 Angie Drive	Chattanooga	TN	37421
Sydnor Pump and Well Company	16A1-1-142B, 437C, 16A2-1-308C	2414 Granite Ridge Road	Rockville	VA	23146

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Michael W. Vaughan	16A1-1-146B	53 Deep Run Road	Cartersville	VA	23027
Harry W. Zimmerman and Trice's Lake Inc.	16A1-1-147B, 148B, 149B, 150B, 151B	P. O. Box 65	Cartersville	VA	23027
James Horton	16A1-1-152B	456 Asal Road	Farmville	VA	23901
Federal National Mortgage Association	16A1-1-153B, 154B, 155B	P. O. Box 650043	Dallas	TX	75265- 0043
James P. Baber	16A1-1-157B, 168B	P. O. Box 183	Cumberland	VA	23040
Polly S. Duncan	16A1-1-159B, 169B, 176B, 177B, 439C	836 Columbia Road	Columbia	VA	23038
Brian J. and Priscilla S. Tyson	16A1-1-162B	20950 N. James Madison Hwy	Dillwyn	VA	23936
Russell A. and Harriett Johnston	16A1-1-163B, 428C, 429C, 430C, 440C, 441C, 442C, 443C, 444C, 467C, 467C1, 468C	2300 Cedarfield Prkwy #138	Richmond	VA	23233
Sydnor Hydrodynamics, Inc.	16A1-1-166B, 167B, 431C, 432C, 408C	2414 Granite Ridge Road	Rockville	VA	23146
Lynley R. and Robert C. Ritchie	16A1-1-170B, 436C	523 Columbia Road	Columbia	VA	23038
Charles A. and Elnora A. Farnsworth	16A1-1-172B, 173B	5715 Highway 85 N #835	Crestview	FL	32536- 9003

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Gerald Thomas Murphy	16A1-1-178B, 179B	4068 Poorhouse Road	Victoria	VA	23974
Otay Mesa, LLC	16A1-1-180B, 181B, 448C, 449C, 450C	1919 5th Ave.	Richmond	VA	23222
Emily C. Rueger	16A1-1-183B, 184B, 451C	3001 Kenmore Road	Richmond	VA	23225
Phillip H. Madison	16A1-1-185B	20 Lake Drive	Columbia	VA	23038
Phillip H. and Sarah C. Madison	16A1-1-186B	20 Lake Drive	Columbia	VA	23038
Samuel Miller Moody III, et als	16A1-1-187B	4259 Three Bridge Road	Powhatan	VA	23139
Charles W. and Martha R. Donato	16A1-1-188B, 189B, 462C	2906 Brixham Drive	Richmond	VA	23235
Steven C. and Carolyn Bookout	16A1-1-190B, 191B	4121 Plank Road #211	Fredricksburg	VA	22407
Michael A. and Alfred Joseph Fahed	16A1-1-433C	16359 Copper Tree	Montpelier	VA	23192
Leroy H. and Evelyn S. Fouraker	16A1-1-445C, 446C, 447C	2512 Wistar St.	Richmond	VA	23294
Steven M. Horner	16A1-1-452C, 453C, 454C	13200 Crystal Drive	Disputanta	VA	23842

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Samuel H. and Marie W. Goodpasture	16A1-1-455C, 456C, 16A2-1-26A, 125B, 126B	9525 Redington Drive	Richmond	VA	23235
David and Rachelle Blue	16A1-1-457C, 458C	377 Dicky Purcell Lane	Bumpass	VA	23024
Edward P. Emerson and wife	16A1-1-459C	3460 Cooper Road	Richmond	VA	23225
Lisa Charlene Spigler	16A1-1-460C, 461C	3 Pine Street	Columbia	VA	23038
Edward R. Moore	16A1-1-463C, 464C	9 Pine Street	Columbia	VA	23038
Kenneth R. and Barbara A. Cox	16A2-1-1A	P. O. Box 27	Cartersville	VA	23027
Hilda H. Moody	16A2-1-3A	9315 Overhill Road	Richmond	VA	23229
Louis J. Rouleau and Rodney W. Perry	16A2-1-4A, 5A, 6A	9 Lakeside Drive	Columbia	VA	23038-2846
Timothy Fratarcangelo and Allison W. Auth	16A2-1-6A1, 7A	5531 Forest Hill Avenue	Richmond	VA	23225
Jeffrey K. and Mary B. Suling	16A2-1-8A	P. O. Box 153	Palmyra	VA	22963
Daniel K. Lingerfelt	16A2-1-9A, 106B1, 107B, 206C	9303 Derbyshire Road	Richmond	VA	23229
Kathleen and Charles C. Doswell	16A2-1-10A	19 Lakeside Drive	Columbia	VA	23038
Clay Henson	16A2-1-11A	21 Lakeside Drive	Columbia	VA	23038

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Arlene J. Czajczynski	16A2-1-12A	12164 Penderview Lane #1638	Fairfax	VA	22033
Geraldine G. Snedeker	16A2-1-13A	25 Lakeside Drive	Columbia	VA	23038
Earl L. Maness, Jr.	16A2-1-14A, 419C	10110 S Grant Avenue	Manassas	VA	20110
Deborah F. Patteson, et als	16A2-1-15A	5408 Toddsbury Road	Richmond	VA	23226
Don S. and Patsy A. Garber	16A2-1-18A	204 Hickory Drive	Manakin-Sabot	VA	23103
David E. and Roma W. Hudgins	16A2-1-19A	2317 Crowncrest Drive	Henrico	VA	23233
Virginia Cox Bensten-McDonald	16A2-1-21A	1549 Briery Road	Farmville	VA	23901
Howard R. Hunnius Trust	16A2-1-22A, 23A	9308 Amberleigh Circle	North Chesterfield	VA	23236
Francis P. and Georgia M. George	16A2-1-24A, 25A	P. O. Box 113	Cartersville	VA	23027
Ronald D. and Melanie J. Borthwick	16A2-1-28A	3208 Lavecchia Way	Glen Allen	VA	23059-4830
Margaret Montgomery Elliott	16A2-1-30A	119 Shoveler Court	Snead's Ferry	NC	28460-8310
Robert B. and Jean A. Ritchie	16A2-1-32A, 33A	P. O. Box 29657	Richmond	VA	23242
Janice P. Taylor	16A2-1-34A, 35A, 136B	82 Lakeside Drive	Columbia	VA	23803

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Mary S. Wiecking	16A2-1-37A, 38A	250 Pantops Mountain Road #5405	Charlottesville	VA	22911
Edward Gordon and Marquetta Ann Lunceford, Trustees	16A2-1-100B, 301C, 302C	9516 Mt. Zion Church Road	Rixeyville	VA	22737
Betty Ellis Johnson	16A2-1-101B, 200C, 201C, 202C	680 Trents Mill Road	Cumberland	VA	23040
Chester J. and Nancy J. Smith	16A2-1-102B	11333 Rockville Road	Rockville	VA	23146
Resort Properties Incorporated	16A2-1-103B	4239 Appleton Way	Wilmington	NC	28401
Victor G. and Lois B. Schalow	16A2-1-104B, 105B, 106B, 203C, 204C, 205C	1515 Holly Hills Road	Powhatan	VA	23139
William Lee, Sr. and Tina Marie Melton	16A2-1-108B, 109B	316 Oak Springs Circle	Aylett	VA	23009
Nora H. Lind	16A2-1-110B, 111B, 208C	1706 Shallow Well Road	Manakin-Sabot	VA	23103
Michael W. Vaughan	16A2-1-112B, 113B	53 Deep Run Road	Cartersville	VA	23027
Bill Clayton and Norma C. Hayes	16A2-1-114B, 115B	9216 Williams Trail	Mechanicsville	VA	23111
Dean Alan and Victoria M. Dunn	16A2-1-116B	Box 3	Goochland	VA	23063

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Macon C. Jr. and Susan Paulson Piercy	16A2-1-117B, 118B, 119B, 120B	14530 John Marshall Highway	Gainesville	VA	22085
Ellen M. Stroop	16A2-1-120B1, 121B, 122B, 220C	48 Lakeside Drive	Columbia	VA	23038
Michael Armstrong, et als	16A2-1-123B	1807 Libbie Ave, Suite 200	Richmond	VA	23226
Deborah Ball	16A2-1-127B, 224C	1801 Dinwiddie Ave	Richmond	VA	23224
Robert Martin Perkins	16A2-1-129B, 226C, 227C	7501 River Road, #9-D	Newport News	VA	23607
Philip R. and Kim Christie McVey	16A2-1-130B, 131B, 132B, 133B, 134B, 135B	508 Great Falls Road	Rockville	MD	20850
Barry L. Tyson	16A2-1-207C	286 Duncan Store Road	Columbia	VA	23038
Carrie L. Purgason	16A2-1-209C	19 Hillcrest Drive	Columbia	VA	23038
Platanus, LLC	16A2-1-213C, 214C	1098 Paynes Mill Road	Troy	VA	22974
Allen H. and Terry G. Parr	16A2-1-215C, 216C	97 Horse Landing Lane	King William	VA	23086
Patricia A. R. Gatling	16A2-1-217C, 218C, 219C	37 Hillcrest Drive	Columbia	VA	23038
Edward H. Robertson, Jr.	16A2-1-221C	608 Forest Drive	Wilkesboro	NC	28697
Ross A. and Norma A. Silvius	16A2-1-223C	431 Windridge Parkway	Hardy	VA	24101

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Jerry W. and Gina L. Conner	16A2-1-228C, 229C, 231C, 255C	8 Hillcrest Drive	Columbia	VA	23038
Kenneth W. and Janet G. Turner	16A2-1-234C	4025 Knolls Point Drive	Goochland	VA	23063
Joseph P. Snead, III	16A2-1-236C, 237C	119 Sawmill Road	Columbia	VA	23038
Donald Hudgins	16A2-1-238C	Box 192	Arvonnia	VA	23004
John R. and Jo Anne J. Nesselrodt	16A2-1-239C, 293C	12338 Cady Creek Drive	Hanover	VA	23069
Benedictine Society of Virginia	16A2-1-240C	12829 River Road	Richmond	VA	23238
Roy C. Hollins	16A2-1-241C, 294C	418 Rice Road	Marion	VA	24354
Leroy J. and Sandra E. Shifflett	16A2-1-242C	14 Clover Street	Hampton	VA	23669
Charles M. and Linda G. Davis	16A2-1-245C	8103 Plank Road	Dillwyn	VA	23936
Frederick Gamage	16A2-1-247C, 248C	P. O. Box 85	Cartersville	VA	23027
Richard D. Hodges	16A2-1-249C, 250C, 251C, 252C, 253C 254C	53 Hillcrest Drive	Columbia	VA	23038
Gary P. Yeager Jr. and Pamela M. Herrington	16A2-1-256C, 257C, 409C, 410C, 411C	11203 Wimberly Drive	Henrico	VA	23238

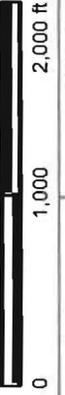
Owner Name	Tax Map Number	Owner Address	City	State	Zip
Jim M. and Linda A. Starkey	16A2-1-260C, 261C, 262C, 414C	382 Cunningham Road	Scottsville	VA	24590
Robert E. Schodt	16A2-1-263C, 264C	306 East Maryland Avenue	Crewe	VA	23930
F. W. and Ruth S. Boatwright	16A2-1-265C	3511 Trenholm Road	Powhatan	VA	23139
F. W. Boatwright	16A2-1-266C	3511 Trenholm Road	Powhatan	VA	23139
Emory R. Rodney G. Johnson	16A2-1-267C	15490 Old Ridge Road	Beaverdam	VA	23015
Clint D. and Betty J. Davis	16A2-1-268C, 269C, 270C	19 Walnut Lane	Cartersville	VA	23027
Robert A. Carter, et als	16A2-1-273C	8720 Pine Top Drive	Richmond	VA	23294
Jim M. Starkey	16A2-1-274C, 295 C, 296C	382 Cunningham Road	Scottsville	VA	24509
Michael L. and Sandra L. Ray	16A2-1-275C, 277C	10 Beach Drive	Columbia	VA	23038
Everette E. Taylor III	16A2-1-281C, 282C, 285C, 286C	6 McCutcheon Avenue	Columbia	VA	23038
Thomas A. and Patricia L. Leonard	16A2-1-287C	2941 River Hills Lane	Midlothian	VA	23113
James D. and Carolyn S. Tedder, Trustees	16A2-1-288C	8971 Westchester Drive	Manassas	VA	20112-4503
Wayne G. and Linda L. Fletcher	16A2-1-291C	686 Rockford Road	Manakin-Sabot	VA	23103

Owner Name	Tax Map Number	Owner Address	City	State	Zip
Robert James and Morgan Blair Menasco	16A2-1-297C, 298C	9 Beach Drive	Columbia	VA	23038
Richard B. and Peggy B. Moseley	16A2-1-300C	125 Snowden Road	Scottsville	VA	24590
Grace Chambers Haddix	16A2-1-407C	133 Trice's Lake Road	Columbia	VA	23038
James H. Jr. and Meridith L. Mayes	16A2-1-413C	8809 Belmart Road	Potomac	MD	20854
Patricia R. Arndt	16A2-1-415C, 416C, 417C	133 Scenic River Drive	Columbia	VA	23038
Coleen P. Kenny	16A2-1-420C, 421C, 422C	4614 Kellywood Drive	Glen Allen	VA	23060
Sharon Louise Nelson	16A2-1-423C, 424C	550 N. Lincoln Avenue, Apt. #346	Loveland	CO	80537
Jerry Lee Davis	16A2-1-425C	1634 Olmstead Drive	Powhatan	VA	23139
Geraldine Snedeker	16A2-1-426C	25 Lakeside Drive	Columbia	VA	23038
Rebecca Marie Trice Pride and Helen Catharine Trice Beverly	16A2-2-1, 2	1915 Vandover Road	Richmond	VA	23229
Carole Trice and Bryan Ray Weatherford	16A2-2-2A, 3	1633 Claiborne Court	Raleigh	NC	27606
John Ekman, Jr.	16-A-38	3017 Monacan Trail	North Garden	VA	22959



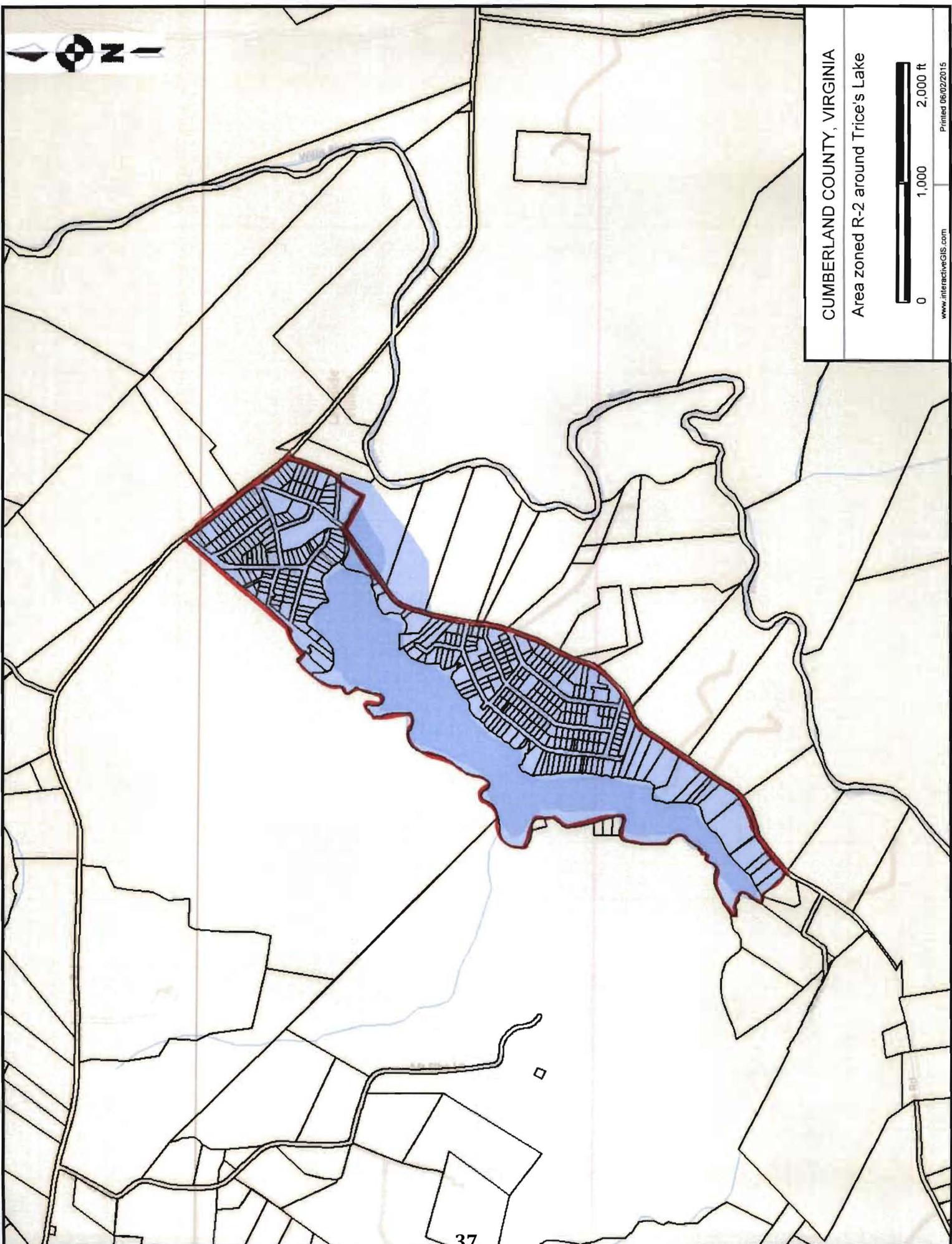
CUMBERLAND COUNTY, VIRGINIA

Area zoned R-2 around Trice's Lake



www.interactiveGIS.com

Printed 06/02/2015





STAFF REPORT
CUP 15-04
Davis
 Conditional Use Permit
 Cumberland County, Virginia
 Board of Supervisors Public Hearing
 June 9, 2015

General Information:

Processing schedule: The Planning Commission considered this proposal on May 18, 2015. They recommend approval unanimously to the Board of Supervisors and the Board hearing is scheduled for June 9, 2015.

Application Information:

Applicant: Daniel and Tami Davis
 Requested action: Conditional Use Permit to address lot issues.
 Location: Tax map parcel 40-1-B
 Voting District: 2
 Zoning: A-2
 Comprehensive Planning Area: Rural area
 Size: 2.16 acres
 Existing uses on the site: residential

Surrounding Area Information:

	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comprehensive Plan Planning Area</u>
North	Residential	A-2	Rural area
South	Residential	A-2	Rural area
East	Residential	A-2	Rural area
West	Residential	A-2	Rural area

Summary of Request and Background Information:

Daniel and Tami Davis have an existing two bedroom home on their property. The current home meets all Zoning Ordinance standards for the district. They would like to add a third bedroom (12 feet by 16 feet) to the lot to accommodate a parent in their home. Because of the configuration of their lot, house and the existing well and septic (which is designed for three bedrooms), the only location to add a bedroom would encroach into the side yard setback on one side.

Consistency with the Comprehensive Plan:

Under the land use goals for the Comprehensive Plan, Objective 1 reads, “Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County.” This proposal will allow the development of this property in a way that is consistent with surrounding development.

Consistency with the Zoning Ordinance:

Section 74-786 of the Zoning Ordinance states the grounds for granting a CUP for lot issues. It states, “Preexisting nonconforming lots, parcels, uses or structures that fail to meet the width, area, setback or frontage requirements of this chapter may apply for a conditional use permit to address any such deficiencies, provided the granting of the conditional use permit promotes good zoning practice and will not adversely affect the public health, safety and welfare. The fee for this conditional use permit shall be waived.”

Conclusion:

Staff believes the requested action is consistent with the recommendations of the Comprehensive Plan and the Zoning Ordinance.

Recommendation:

It is the opinion of staff that the request promotes good zoning practice and allows the Davis family to fully utilize this property.

The Planning Commission finds that the proposal and intended use of the property is consistent with the recommendations of the Zoning Ordinance and Comprehensive Plan. Therefore, they recommend **approval** unanimously of CUP 15-04 with the following conditions:

1. The lot shall not be subdivided, nor shall boundary lines be adjusted to cause the lot to become smaller and more non-conforming in the future.
2. Setbacks for this parcel are:
Front: Standard setback applies

Rear: Standard setback applies
Side yards: 25 feet on one side, 14 feet on the other
Accessory: Standard setback applies

This CUP is granted indefinitely. However, if the underlying zoning is changed in the future that would allow the same, similar, or greater development on the parcel than granted by this CUP, it shall be rescinded at the initiation of the Zoning Administrator, with no further action required by the Planning Commission or Board of Supervisors.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 15-04, a conditional use permit request in accordance with Sec. 74-786 of the Cumberland County Zoning Ordinance to allow for the addition of the third bedroom.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 15-04.

Submitted by:

Sara Carter
Planning Director



STAFF REPORT
CUP 15-05
Johnny Asal Lumber
Conditional Use Permit
Cumberland County, Virginia
Board of Supervisors Public Hearing
June 9, 2015

General Information:

Processing schedule: The Planning Commission heard this proposal on May 18, 2015 with a public hearing. They recommend approval to the Board of Supervisors unanimously. The Board of Supervisors public hearing is scheduled for June 9, 2015. Further, the Planning Commission has initiated a rezoning of the property to M-2, which will be heard by them at their June meeting, and is proposed to be heard by the Board in July.

Application Information:

Applicant/Owner:	Applicant: Pete Burruss Owner: Johnny R. Asal
Requested Action:	To grant a conditional use permit for a lumber operation (wood product processing and assemblage).
Location:	Tax Parcel 72-A-12 Address 118 Salem Church Road
Voting District:	4
Existing Zoning:	A-2
Proposed Zoning:	A-2 with CUP for wood processing
Size:	Parcel size 41.452 acres
Existing land uses:	Wood processing yard
Comp. plan area:	Rural area
Overlay districts:	None
Proffers:	No

Surrounding Area Information:

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
North	vacant	A-2	Outside of the growth area
South	Residential and vacant	A-2	Outside of the growth area
East	Residential	A-2	Outside of the growth area
West	Forest	A-2	Outside of the growth area

Summary of Request and Background Information:

The Asal family has been running a wood mill in this location for many years. The use is a legal non-conforming use. There are currently 48 employees of the mill, and the hours are from 7:00 a.m.-5:30 p. m. The request was initiated because the owner would like to add an additional building for the business, but is prohibited from doing so due to the non-conforming status of the use. The legal non-conforming status of the property protects the business from county actions to limit the level of operations that existed at the time of the adoption of the Ordinance, but prohibits expansion. If approved, this Conditional Use Permit would allow the continued expansion of the use on the property. If denied, the business is able to continue only with its current configuration of buildings. Additionally, the lumber company has acquired additional property for their business adjacent to the current location, which would be unusable for the business, without a change in the zoning.

The Planning Commission heard this request on May 18, 2015. There were no speakers to the request, however one adjacent property owner mailed a letter to the Commission requesting denial based upon the noise, traffic and dust from the use.

The Planning Commission recommends this proposal to the Board of Supervisors unanimously. Additionally, because the Conditional Use Permit only addresses a narrow use on the property, and does not address ancillary uses to the business, they have initiated a rezoning of the property to M-2.

Consistency with the 2013 Comprehensive Plan:

The proposed use falls outside of the designated growth area of the 2013 Comprehensive Plan.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed rezoning:

Goal 5: It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

Objective 1: Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

The proposed use helps meet an important need of the county by providing economic development opportunities.

Consistency with the Zoning Ordinance:

Section 74-702 of the Zoning Ordinance states the intent conditional use permits is:

- 1) *That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare;*
- 2) *That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;*
- 3) *That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;*
- 4) *That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause a substantial depreciation in the property values within the neighborhood;*
- 5) *That adequate utilities, access roads, drainage or necessary facilities have been or are being provided;*
- 6) *That ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for;*
- 7) *That off-street parking and loading areas where required with particular attention to the items in subsection (a)(1) of this section and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district are adequately provided for;*
- 8) *That refuse and service areas, with particular reference to the items in subsections (a)(1) and (2) of this section are adequately provided for;*
- 9) *That appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for;*
- 10) *That any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect;*
- 11) *That required yards and other open spaces are adequately provided for;*
- 12) *That the proposed use is compatible with adjacent properties and other property in the district;*
- 13) *That an adequate supply of light and air to adjacent property is adequately provided for; and*
- 14) *That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the board of supervisors.*

The proposed use of the subject property is compatible with the above intent.

Conclusion:

The Planning Commission finds that the requested action is consistent with the Comprehensive Plan and the Zoning Ordinance and is supportive of the county's plans to provide for and encourage economic development opportunities that are consistent with the agricultural nature of the county. Additionally, this business has co-existed with the adjacent uses for many years with few complaints and provides a substantial number of jobs in the community.

Recommendation:

The Planning Commission recommends approval of the CUP to allow wood products (processing and assemblage) on this lot. No conditions are proposed by staff, as the use has been in existence for many years, with no zoning complaints on record, and few adjacent homes.

This application has been configured as a Conditional Use Permit for the specific use of wood products processing and assemblage. However, the Planning Commission has initiated a rezoning to M-2, which would allow the owner more flexibility regarding uses in the future.

Suggested Motion:

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve CUP 15-05, a conditional use permit to allow a wood product processing and assemblage in an A-2 zone.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny CUP 15-05.

Respectfully submitted by:

Sara Carter
Planning Director



DATE: June 2, 2015
TO: Cumberland County Board of Supervisors
FROM: Vivian Seay Giles
**RE: June 9, 2015 Board Agenda Item
Revised Employee Manual**

Recommendation

Adopt the revised employee manual with one additional item as described below.

Information

In October of 2014, a draft personnel manual to replace the existing personnel manual was provided for your review. In that draft, the primary changes from the current personnel manual are the following:

1. The option of participating in the County's health insurance plan following retirement is eliminated.
2. Language regarding disability programs is included; this program previously was not offered and was, therefore, not addressed in the personnel manual.
3. Maximum amounts of leave carryover are reduced. This is recommended in an effort to minimize liability accruals.
4. A compensatory time payout provision is included in order to comply with the Federal Fair Labor Standards Act (FFLSA).
5. A computer and equipment use policy has been added.
6. A Bring Your Own Device (BYOD) policy has been added.
7. An incentive program for obtaining degrees has been added.
8. A step pay increase provision has been added for your consideration. Please note that, as drafted, this provision would provide for the increases only if funded in the budget.
9. Grievance procedures were updated to comply with state law.

Based upon other discussions, the following addition to the end of section 3-5, paragraph d is suggested:

An employee who receives a professional certification related to the employee's duties while in the employment of the County shall be awarded a one-time bonus in the amount of \$600.00. The determination of whether a certification relates to the employee's duties shall be in the sole discretion of the county administrator.

**RESOLUTION ESTABLISHING
DECEMBER 2 AS THE
BETTY G. SCALES DAY OF SERVICE IN
CUMBERLAND COUNTY**

April 17, 2015

WHEREAS, on May 12, 2015, Cumberland County lost a revered and respected life-long citizen, Mrs. Betty G. Scales, who was born in Cumberland County on December 2, 1930; and

WHEREAS, during her lifetime, Mrs. Betty G. Scales dedicated Over forty-six (46) years to the service of the County of Cumberland and her children; and

WHEREAS, Mrs. Scales began her legacy of service to the children of Cumberland County as an educator at Cedar Fork School, later moving to Pine Grove School, teaching all areas of the curriculum; and

WHEREAS, Mrs. Scales continued her service to the students in Cumberland County at Luther P. Jackson High School, Cumberland County High School, and finally at the Cumberland Elementary School; and

WHEREAS, in addition to being active in the Cumberland County School System, Betty G. Scales tirelessly and selflessly served her community as a member of the Cumberland County Social Services Board and an active member and leader of church choirs and missionary groups at her church; and

WHEREAS, Mrs. Scales distinguished herself through her dedication and commitment to serving the citizens of Cumberland County with professionalism and integrity, and in so doing earned the deep respect and esteem of all with whom worked during her lifetime; and

WHEREAS, it is the desire of the Board of Supervisors of Cumberland County to honor the life and service of Mrs. Betty G. Scales.

NOW, THEREFORE, BE IT RESOLVED that the members of the Cumberland County Board of Supervisors, through this Resolution, do hereby establish December 2 as Betty G. Scales Day of Service in Cumberland County, Virginia, to be celebrated each year in honor of the service, legacy, and life of Mrs. Betty G. Scales.

DATED this 17th day of May, 2015.

Mr. Lloyd Banks, Jr., Chairman
Cumberland County Board of Supervisors

Attest: _____
Vivian Seay Giles, County Administrator



DATE: June 2, 2015
TO: Cumberland County Board of Supervisors
FROM: Vivian Seay Giles
**RE: June 9, 2015 Board Agenda Item
WIB Appointment**

Recommendation

Appoint Lena Chapman to the Workforce Investment Board.

Information

Cumberland County has two vacancies on the Workforce Investment Board (WIB). Lena Chapman, formerly on the Industrial Development Authority, has expressed an interest in serving on the Workforce Investment Board (WIB). The appointment is for an individual who can represent the County regarding matters relating to staffing and employment. Ms. Chapman currently works at Farm Bureau and previously worked in the housing industry in Farmville.

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For May 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,603,978.88	
Fund Revenue	41,474,809.35	35,668,777.44	5,806,031.91
Total Revenue	41,474,809.35	40,272,756.32	1,202,053.03
Expenditures			
* Board of Supervisors *	44,266.93	41,327.50	2,939.43
* County Administrator *	229,418.51	211,936.41	17,482.10
* Legal Services *		38,282.80	(38,282.80)
* Independent Auditor *	33,500.00	33,700.00	(200.00)
* Commissioner of Revenue *	228,078.00	205,439.62	22,638.38
* License Bureau *			
* Treasurer *	272,504.07	245,234.66	27,269.41
* Accounting *	152,860.14	122,139.99	30,720.15
* Data Processing *	333,288.58	298,203.08	35,085.50
* Electoral Board *	25,352.93	13,227.36	12,125.57
* Registrar *	82,886.00	74,503.54	8,382.46
* Circuit Court *	14,310.00	12,543.58	1,766.42
* General District Court *	9,735.00	8,747.54	987.46
* Magistrate *	2,069.00	1,212.67	856.33
* Clerk of Circuit Court *	214,469.53	196,787.74	17,681.79
* Law Library *		570.41	(570.41)
* Commonwealth's Attorney *	209,511.46	185,774.40	23,737.06
* Sheriff *	1,451,899.58	1,376,822.96	75,076.62
* School Resource Officer *	62,802.00	56,866.92	5,935.08
* E911 *	200,260.88	203,823.24	(3,562.36)
Cumberland Vol. FIRE DEPT	48,556.67	48,556.67	
Cartersville Volun.	35,131.67	35,131.67	
Cumberland Vol. Rescue Squad	76,688.96	56,688.96	20,000.00
Prince Edward Vol. Rescue Squad	8,000.00	8,000.00	
Randolph Fire Dept.	50,056.66	50,056.66	
Cartersville Vol. Rescue Squad	42,258.96	42,258.96	
* ODEMSA *	985.00	985.00	
* Forestry Service *	8,705.00	8,705.34	(.34)
* Emergency Services *	3,000.00	3,000.00	
* Probation Office *	1,644.00	1,144.64	499.36
* Correction & Detention *	285,522.00	258,696.41	26,825.59
* Building Inspections *	127,470.32	113,188.44	14,281.88
* Animal Control *	99,828.17	92,718.30	7,109.87
* Medical Examiner *	200.00	40.00	160.00
* Refuse Disposal *	618,255.00	599,630.88	18,624.12
* General Properties *	745,667.06	633,089.65	112,577.41
* Supplement of Local Health Dept *	94,543.00	64,430.65	30,112.35
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	31,845.22	24,775.30	7,069.92
* Community Colleges *	4,765.00	4,765.00	
* Recreation *	88,971.34	79,364.93	9,606.41

** GENERAL FUND REVENUES**

Monthly Financial Report To Council For May 2015

	Estimated 2014/2015 Budget to Date -----	Actual 2014/2015 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
* Local Library *	115,450.00	115,450.00	
* Planning Commission *	9,250.00	4,801.36	4,448.64
* Planning/Zoning Dept. *	123,787.00	110,331.12	13,455.88
* Community & Economic Developmnt *	12,052.00	12,052.00	
* Board of Zoning Appeals *	1,850.00		1,850.00
Clothes Closet	610.00	504.39	105.61
* Buckingham Cattleman's Assoc *	1,500.00	1,500.00	
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
Peter Francisco SWD	7,100.00	7,100.00	
* Agricultural Development *			
* Extension Agents *	48,005.00	36,028.67	11,976.33
* NONDEPARTMENTAL *	8,600.00	13,175.04	(4,575.04)
TRANSFERS	8,838,396.00	6,450,719.66	2,387,676.34
COMMONWEALTH'S ATTORNEY		4,368.80	(4,368.80)
SHERIFF	50,000.00	15,817.41	34,182.59
HEALTH INSURANCE	1,807,700.00	1,885,850.79	(78,150.79)
DENTAL INSURANCE	259,700.00	101,614.82	158,085.18
PATIENT CENTERED OUTCOME FEE (PCOR)		400.00	(400.00)
* Administration *	1,337,812.45	1,121,312.31	216,500.14
	301,899.76	165,120.21	136,779.55
	15,508,264.17	11,537,235.90	3,971,028.27
	1,353,254.50	747,115.99	606,138.51
* Sheriff's Office *	100,000.00	99,966.23	33.77
Randolph Community Center	11,820.00		11,820.00
ELEMENTARY SCHOOL	597,006.00	601,028.68	(4,022.68)
* Elementary School - Lit Loan *	231,667.00	231,666.67	.33
* COPS97 Loan *	376,069.00	374,268.74	1,800.26
* High/Middle School - VPSA Loan *	953,401.00	953,200.88	200.12
PUBLIC FACILITY NOTE 2009	394,190.00	376,643.75	17,546.25
* AMERESCO *	137,978.00	137,978.00	
* SunTrust Loan-HS/MS *	249,364.00	1,488,740.90	(1,239,376.90)
* Suntrust Loan - Courthouse *	1,488,974.00	249,350.40	1,239,623.60
	450,000.00	374,582.56	75,417.44
* SEWER FUND - Enterprise Fund *	347,143.83	269,360.32	77,783.51
* WATER FUND - ENTERPRISE FUND *	90,495.00	119,870.39	(29,375.39)
COMMUNITY CENTER PURCHASE	258,664.00	236,491.60	22,172.40
MADISON INDUSTRIAL PARK		100,000.00	(100,000.00)
	20,000.00	19,338.73	661.27
Total Expenditure	41,474,809.35	33,458,858.20	8,015,951.15
Total Revenues			
Less Total Expenditures		6,813,898.12	(6,813,898.12)

CUMBERLAND CO
EXPENDITURE SUMMARY
7/01/2014 - 6/03/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1101	** Real Estate Taxes **	5,746,335.00	5,746,335.00	851,153.84	3,809,322.31	1,937,012.69
1102	* Real/Personal Public Service *	585,000.00	585,000.00	245,242.10	646,336.91	61,336.91
1103	* Personal Property Taxes *	1,797,200.00	1,797,200.00	32,029.12	1,709,822.45	87,377.55
1104	* Machinery & Tools *	80,000.00	80,000.00	.00	96,300.13	16,300.13
1106	* Penalties & Interest *	264,000.00	264,000.00	20,339.87	234,241.73	29,758.27
1201	* Local Sales & Use Taxes *	755,000.00	755,000.00	67,736.32	727,862.20	27,137.80
1202	* Consumer's Utility Taxes *	174,000.00	174,000.00	14,440.09	158,609.87	15,390.13
1203	* Business License Taxes *	107,000.00	107,000.00	6,139.70	106,038.01	961.99
1204	* Franchise License Taxes *	8,500.00	8,500.00	7,780.00	7,780.00	720.00
1205	* Motor Vehicle License Tax *	233,000.00	233,000.00	6,701.40	222,271.14	10,728.86
1207	* Taxes On Recordation & Wills *	45,000.00	45,000.00	2,734.35	44,494.31	505.69
1301	* Animal Licenses *	8,800.00	8,800.00	60.00	7,791.78	1,008.22
1303	* Permits & Other Licenses *	51,000.00	51,000.00	2,026.99	48,341.21	2,658.79
1401	* Court Fines & Forfeitures *	150,000.00	150,000.00	9,413.35	138,898.52	11,101.48
1501	* Revenue From Use Of Money *	31,000.00	31,000.00	.00	25,254.01	5,745.99
1502	* Revenue From Use Of Property *	17,000.00	17,000.00	1,725.90	10,989.84	6,010.16
1601	* Court Costs *	47,560.00	47,560.00	3,624.65	49,001.84	1,441.84
1602	* Commonwealth's Attorney Fees *	1,000.00	1,000.00	61.00	885.19	114.81
1603	* Charges For Law Enforcement *	40,000.00	40,000.00	8,557.22	38,604.51	1,395.49
1606	* Charges For Other Protection *	100.00	100.00	.00	.00	100.00
1608	* Charges Sanitation & Removal *	500,500.00	500,500.00	164.00	2,500,741.00	2,000,241.00
1612	* REC DEPT - ADULT LEAGUE FEES *	3,500.00	3,500.00	.00	2,571.80	928.20
1613	* Charges For Parks & Recreation *	11,600.00	12,574.50	451.00	20,023.42	7,448.92
1616	* Charges For Planning / Com Dev *	1,600.00	1,600.00	335.00	2,765.00	1,165.00
1899	* Miscellaneous *	1,272,378.00	2,199,207.59	5,114.35	1,186,582.43	1,012,625.16
2101	* Service Charges *	45,000.00	45,000.00	.00	13,967.76	31,032.24
2201	**NON-CATEGORICAL AID**	921,935.00	921,935.00	44,339.57	926,341.09	4,406.09
2301	* Commonwealth Attorney *	156,000.00	156,000.00	12,981.77	144,701.10	11,298.90
2302	* Sheriff *	561,533.00	561,533.00	47,658.03	518,025.45	43,507.55
2303	* Commissioner Of Revenue *	76,000.00	76,000.00	.00	62,350.63	13,649.37
2304	* Treasurer *	93,000.00	93,000.00	.00	76,069.55	16,930.45
2306	* Registrar/Electoral Boards *	35,000.00	35,000.00	35,472.68	35,472.68	472.68
2307	* Clerk Of The Circuit Court *	144,000.00	144,000.00	12,391.58	134,158.42	9,841.58
2308	* DMV License Agent *	18,000.00	18,000.00	1,564.67	15,098.44	2,901.56
2404	**GRANT FUNDS**	30,000.00	212,539.55	14,278.98	249,268.48	36,728.93
3301	**GRANT FUNDS**	27,000.00	27,522.00	19,348.46	19,870.46	7,651.54
	--FUND TOTAL--	14,035,541.00	15,149,406.64	1,473,865.99	13,990,853.67	1,158,552.97

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
1501	INTEREST-STATE	.00	.00	.00	55.92	55.92
2402	ASSET FORFEITURE REVENUE (STATE)	50,000.00	50,000.00	142.75	9,709.77	40,290.23
	--FUND TOTAL--	50,000.00	50,000.00	142.75	9,765.69	40,234.31

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -401						
1501	**INTEREST**	24,000.00	24,000.00	.00	24,279.13	279.13- 1.16-
4105	** Transfers **	3,807,643.00	3,807,643.00	.00	3,505,969.45	301,673.55 7.92
	--FUND TOTAL--	3,831,643.00	3,831,643.00	.00	3,530,248.58	301,394.42 7.86
FUND # -500						
2404	*REVENUE FROM STATE*	350,000.00	350,000.00	22.72	331,651.73	18,348.27 5.24
4105	*TRANSFERS*	100,000.00	100,000.00	.00	100,000.00	.00 .00
	--FUND TOTAL--	450,000.00	450,000.00	22.72	431,651.73	18,348.27 4.07
FUND # -501						
1501	**INTEREST REVENUE**	1,000.00	1,000.00	.00	33.78	966.22 96.62
1619	**CHARGES & FEES**	393,000.00	393,000.00	27,707.51	301,611.03	91,388.97 23.25
1620	SEWER LATE PAYMENT PENALTY	5,000.00	5,000.00	937.47	7,551.97	2,551.97- 51.03-
1630	**ADMIN FEES/CHARGES**	14,500.00	14,500.00	1,266.50	14,511.00	11.00- .07-
1803	MISCELLANEOUS	.00	14,868.83	70.20	14,939.03	70.20- .47-
1899	RESERVE ACCOUNT	.00	9,270.00	.00	.00	9,270.00 100.00
2404	SURCAP GRANT-WATER LINE	.00	.00	.00	6,800.00	6,800.00- 100.00-
	--FUND TOTAL--	413,500.00	437,638.83	29,981.68	345,446.81	92,192.02 21.06
FUND # -515						
1501	INTEREST SEWER RESERVE	.00	.00	.00	161.51	161.51- 100.00-
	--FUND TOTAL--	.00	.00	.00	161.51	161.51- 100.00-
FUND # -540						
1501	INTEREST WATER RESERVE	.00	.00	.00	23.57	23.57- 100.00-
	--FUND TOTAL--	.00	.00	.00	23.57	23.57- 100.00-
FUND # -545						
1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00- 100.00-
1501	INTEREST	.00	.00	.00	1.24	1.24- 100.00-
	--FUND TOTAL--	.00	.00	.00	3,541.24	3,541.24- 100.00-
FUND # -550						
1501	**INTEREST REVENUE**	.00	.00	.00	25.74	25.74- 100.00-
	--FUND TOTAL--	.00	.00	.00	25.74	25.74- 100.00-

7/01/2014 - 6/03/2015

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -580						
1501	INTEREST REVENUE	.00	.00	.00	3.51	3.51- 100.00-
	--FUND TOTAL--	.00	.00	.00	3.51	3.51- 100.00-
FUND # -715						
1501	Interest	.00	.00	.00	40.18	40.18- 100.00-
1899	Rent of General Property	49,000.00	174,000.00	2,500.00	163,300.00	10,700.00 6.14
2404	**GRANT FUNDS**	.00	.00	.00	30,236.10	30,236.10- 100.00-
4105	Transfer from General Fund	84,664.00	84,664.00	.00	84,664.00	.00 .00
	--FUND TOTAL--	133,664.00	258,664.00	2,500.00	278,240.28	19,576.28- 7.56-
FUND # -733						
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	1,720.00	16,256.39	3,743.61 18.71
	--FUND TOTAL--	20,000.00	20,000.00	1,720.00	16,256.39	3,743.61 18.71
	--FINAL TOTAL--	36,950,780.00	41,474,809.35	2,992,269.36	35,668,777.44	5,806,031.91 13.99

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT ENCUMBRANCE AMOUNT UNENCUMBERED BALANCE UNENCUMBERED % REMAINING

81523	* Buckingham Cattlemans Assoc *	.00	1,500.00	.00	1,500.00	.00	.00	.00	.00
81535	* Farmville Area Chamber of Commere	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00	.00
82401	*Peter Francisco SHD*	7,100.00	7,100.00	.00	7,100.00	.00	.00	.00	.00
83500	* Extension Agents *	48,005.00	48,005.00	525.88	36,028.67	.00	11,976.33	24.94	
90000	* NONDEPARTMENTAL *	8,600.00	8,600.00	1,690.63	13,175.04	.00	4,575.04	53.19	
93100	**TRANSFERS**	8,241,390.00	8,838,396.00	.00	6,450,719.66	.00	2,387,676.34	27.01	
	--FUND TOTAL--	14,035,541.00	15,149,406.64	510,340.62	12,247,534.12	.00	2,901,872.52	19.15	

FUND # -150

22100	COMMONWEALTH'S ATTORNEY	.00	.00	1,225.00	4,368.80	.00	4,368.80	100.00	
31200	SHERIFF	50,000.00	50,000.00	860.01	15,817.41	.00	34,182.59	68.36	
	--FUND TOTAL--	50,000.00	50,000.00	2,085.01	20,186.21	.00	29,813.79	59.62	

FUND # -170

62100	HEALTH INSURANCE	1,807,700.00	1,807,700.00	207,770.38	1,885,850.79	.00	78,150.79	4.32	
63100	DENTAL INSURANCE	259,700.00	259,700.00	9,504.22	101,614.82	.00	158,085.18	60.87	
64100	PATIENT CENTERED OUTCOME FEE(PCOR)	.00	.00	.00	400.00	.00	400.00	100.00	
	--FUND TOTAL--	2,067,400.00	2,067,400.00	217,274.60	1,987,865.61	.00	79,534.39	3.84	

FUND # -201

53100	* Administration *	1,251,786.00	1,337,812.45	126,001.03	1,121,312.31	.00	216,500.14	16.18	
	--FUND TOTAL--	1,251,786.00	1,337,812.45	126,001.03	1,121,312.31	.00	216,500.14	16.18	

FUND # -203

61314		.00	301,899.76	.00	165,120.21	.00	136,779.55	45.30	
	--FUND TOTAL--	.00	301,899.76	.00	165,120.21	.00	136,779.55	45.30	

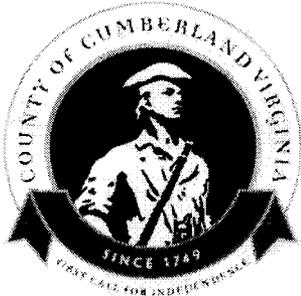
FUND # -205

61100		14,585,426.00	15,508,264.17	296,084.94	11,537,235.90	.00	3,971,028.27	25.60	
	--FUND TOTAL--	14,585,426.00	15,508,264.17	296,084.94	11,537,235.90	.00	3,971,028.27	25.60	

FUND # -207

61100	GOVERNOR'S SCHOOL EXPENDITURES	.00	1,353,254.50	.00	747,115.99	.00	606,138.51	44.79	
	--FUND TOTAL--	.00	1,353,254.50	.00	747,115.99	.00	606,138.51	44.79	

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
FUND # - 302								
94327	* Sheriff's Office *	100,000.00	100,000.00	1,028.00	99,966.23	.00	33.77	.03
94380	*Randolph Community Center*	11,820.00	11,820.00	.00	.00	.00	11,820.00	100.00
95101	**ELEMENTARY SCHOOL**	.00	597,006.00	.00	601,028.68	.00	4,022.68	.67
	-- FUND TOTAL--	111,820.00	708,826.00	1,028.00	700,994.91	.00	7,831.09	1.10
FUND # - 401								
67200	* Elementary School - Lit Loan *	231,667.00	231,667.00	.00	231,666.67	.00	.33	.00
67400	* COPS97 Loan *	376,069.00	376,069.00	.00	374,268.74	.00	1,800.26	.47
67500	* High/Middle School - VPSA Loan *	953,401.00	953,401.00	.00	953,200.88	.00	200.12	.02
67700	PUBLIC FACILITY NOTE 2009	394,190.00	394,190.00	16,636.97	376,643.75	.00	17,546.25	4.45
67800	* AMERESCO *	137,978.00	137,978.00	.00	137,978.00	.00	.00	.00
95600	* Suntrust Loan-HS/MS *	249,364.00	249,364.00	264,760.90	1,488,740.90	.00	1,239,376.90	497.01
95700	* Suntrust Loan - Courthouse *	1,488,974.00	1,488,974.00	.00	249,350.40	.00	1,239,623.60	83.25
	-- FUND TOTAL--	3,831,643.00	3,831,643.00	281,397.87	3,811,849.34	.00	19,793.66	.51
FUND # - 500								
53900		450,000.00	450,000.00	.00	374,582.56	.00	75,417.44	16.75
	-- FUND TOTAL--	450,000.00	450,000.00	.00	374,582.56	.00	75,417.44	16.75
FUND # - 501								
94900	* SEMER FUND - Enterprise Fund *	323,005.00	347,143.83	23,129.38	269,360.32	.00	77,783.51	22.40
95900	* WATER FUND - ENTERPRISE FUND *	90,495.00	90,495.00	10,484.63	119,870.39	.00	29,375.39	32.46
	-- FUND TOTAL--	413,500.00	437,638.83	33,614.01	389,230.71	.00	48,408.12	11.06
FUND # - 715								
81610	COMMUNITY CENTER PURCHASE	133,664.00	258,664.00	9,010.60	236,491.60	.00	22,172.40	8.57
81620	MADISON INDUSTRIAL PARK	.00	.00	19,915.00	100,000.00	.00	100,000.00	100.00
	-- FUND TOTAL--	133,664.00	258,664.00	28,925.60	336,491.60	.00	77,827.60	30.08
FUND # - 733								
53010		20,000.00	20,000.00	1,378.00	19,338.73	.00	661.27	3.30
	-- FUND TOTAL--	20,000.00	20,000.00	1,378.00	19,338.73	.00	661.27	3.30
	-- FINAL TOTAL--	36,950,780.00	41,474,809.35	1,498,129.68	33,458,858.20	.00	8,015,951.15	19.32



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: June 2, 2015

RE: FY 15 End-of-Year Budget Transfers

Attached are my proposed Budget Transfer entries to cover overages that are currently reflected in the budget. This is not a request for money. It is simply a movement of money from one budget line item to another.

Also, per the Board's agreement with the School regarding the Cumberland County Elementary School roof repairs, the School was to pay up to \$150,000.00 for costs associated with those repairs. In order to obtain this money from the School, the School agreed to allow me to simply reduce their County contribution for FY 15 by the \$150,000.00 to be transferred to Capital Improvements. This transfer is included in the attached document.

Thank you.

**Cumberland County
JOURNAL ENTRY**

Date	Source JE, BT, BS & Number	JE/ BT/BS & Number	B/R/E (3 OR 4)	Fund (3)	Dept (6)	Object (4)	Cost (3)	To	From	Purpose	Notes-
06/10/2015	BT		4	100	12100	5230		400.00		BT from COR	County Admin Travel
			4	100	12100	5810		130.00		BT from COR	County Admin Dues/Memberships
			4	100	12100	6001		300.00		BT from COR	County Admin Supplies
			4	100	12100	5210		60.00		BT from COR	County Admin Postage
			4	100	12100	5540		584.73		BT from COR	County Admin Telecommunications
			4	100	012310	5240		(1,230.00)		Cover Co. Admin Shortage	COR DMV Communications
			4	100	012310	1300		(244.73)		Cover Co. Admin Shortage	COR P/T Help
			4	100	012310	5230		(200.00)		Cover Auditing Svcs	COR Telecommunications
			4	100	012240	3120		200.00		BT from COR	Auditing Services
			4	100	035100	1300		3,400.00		BT from Building/e911/med ex	Animal Control P/T Help
			4	100	035100	2100		75.00		BT from Building/e911/med ex	Animal Control FICA
			4	100	035100	5540		300.00		BT from Building/e911/med ex	Animal Control Travel
			4	100	034100	3500		(180.00)		Cover Animal Control	Building Inspection Printing
			4	100	034100	5210		(300.00)		Cover Animal Control	Building Inspection Postage
			4	100	034100	5540		(200.00)		Cover Animal Control	Building Inspection Travel
			4	100	034100	6001		(300.00)		Cover Animal Control	Building Inspection Supplies
			4	100	034100	6009		(1,200.00)		Cover Animal Control	Building Inspection Veh. Supplies
			4	100	034100	6011		(210.00)		Cover Animal Control	Building Inspection Uniforms
			4	100	034100	6012		(320.00)		Cover Animal Control	Building Inspection Books
			4	100	034100	5840		(285.41)		Cover Animal Control	Building Inspection Surcharge
			4	100	034100	5230		(250.00)		Cover Animal Control	Building Inspection Telecommunications
			4	100	035300	3110		(160.00)		Cover Animal Control	Building Inspection
			4	100	031400	8007		(369.59)		Cover Animal Control	E-911 EDP Equipment
			4	100	043200	1100		(30,900.00)		Cover Refuse	Maintenance Salary
			4	100	042400	3160		60,000.00		BT from Maint./Health/Planning	Refuse
			4	100	051200	5610		(12,850.00)		Cover Refuse	Health Department Contribution
			4	100	081100	1100		(1,000.00)		Cover Refuse	Planning Commission Salary
			4	100	081100	3600		(1,000.00)		Cover Refuse	Planning Commission Advertising
			4	100	081100	2100		(1,443.00)		Cover Refuse	Planning Commission FICA
			4	100	081100	5510		(100.00)		Cover Refuse	Planning Commission Travel
			4	100	081100	5540		(500.00)		Cover Refuse	Planning Commission Travel
			4	100	081100	6002		(100.00)		Cover Refuse	Planning Commission Food
			4	100	081100	5810		(100.00)		Cover Refuse	Planning Commission Dues
			4	100	081400	1100		(790.00)		Cover Refuse	BZA Salary
			4	100	081400	3600		(400.00)		Cover Refuse	BZA Advertising
			4	100	081400	5210		(300.00)		Cover Refuse	BZA Postage
			4	100	081400	6001		(25.00)		Cover Refuse	BZA Supplies
			4	100	081400	6002		(25.00)		Cover Refuse	BZA Food Supplies
			4	100	061230	1300		(3,210.00)		Cover Refuse	CSA P/T Salary
			4	100	061230	2100		(700.00)		Cover Refuse	CSA FICA
			4	100	021100	3100		(889.00)		Cover Refuse	Circuit Court Professional Svcs
			4	100	021100	5230		(140.00)		Cover Refuse	Circuit Court Telecommunications
			4	100	031400	5230		(2,500.00)		Cover Refuse	E-911 Telecommunication
			4	100	031400	3310		(1,000.00)		Cover Refuse	E911-Repair & Maint.



MEMO

To: Cumberland County Board of Supervisors
Vivian Seay Giles, County Administrator/Attorney

From: Tracie Wright, Finance Manager

Date: June 2, 2015

RE: FY 15 Revenue Appropriations

Below are end-of-year appropriation requests. All of the appropriations listed below have been either already received through the Treasurer's office or have been filed for reimbursement. These requests are a combination of local receipts, refunds, reimbursements, and grant funds.

Thank you.

- 1) Additional E-911 Communication State money received.
 - 3-100-002404-0022 (E-911 Communication Tax) \$15,604.10-
 - 4-100-031400-3100 (Professional Services) \$ 8,650.10+
 - 4-100-031400-3320 (Maint. Svc. Contracts) \$ 6,954.00+
- 2) Fund raiser money received for additional purchases and events for Recreation.
 - 3-100-001613-0040 (Fund Raiser Money) \$1,822.87-
 - 4-100-071500-8093 (Special Events) \$ 396.67+
 - 4-100-071500-8101 (Men's Basketball) \$ 371.20+
 - 4-100-071500-3200 (Temporary Help) \$1,000.00+
 - 4-100-071500-5670 (Back-Ground Check) \$ 5.00+
 - 4-100-071500-5830 (Refunds of Revenue) \$ 50.00+
- 3) Money received for GIS Parcels
 - 3-100-001613-0002 (Sale of Publications) \$ 500.00-
 - 4-100-081110-3100 (Professional Services) \$ 500.00+
- 4) Additional money received for Refunds and Reimbursement.
 - 3-100-001899-0018 (Refunds and Reimbursements) \$5,743.00-
 - 4-100-042400-3800 (Purch. Of Svcs. from other Govt) \$4,000.00+
 - 4-100-042400-8092 (Haz Mat/Tire Day) \$ 284.02+
 - 4-100-042400-3100 (Professional Services) \$1,458.98+
- 5) Reimbursement for purchases made associated with the D.A.R.E. program.
 - 3-100-001899-0018 (Refunds and Reimbursement) \$ 1,350.00-
 - 4-100-031200-6031 (D.A.R.E. Program) \$ 1,350.00+

6) Insurance money received for damage to deputy vehicles.		
3-100-001899-0022 (Insurance Reimbursements)		\$ 8,929.13-
4-100-031200-6009 (Vehicle Repair & Maint. Supplies)		\$ 8,929.13+
7) Sheriff donation money received for purchases.		
3-100-001899-0042 (Sheriff Donations)		\$1,000.00-
4-100-031200-6014 (Other Supplies)		\$1,000.00+
8) Technology Trust Fund money received from Compensation Board for Clerk of Circuit Court.		
3-100-002307-0001 (Shared Clerk Expenses)		\$6,439.72-
4-100-021600-3100 (Professional Services)		\$6,349.72+
9) Donation received for Animal Shelter.		
3-100-001899-0037 (Animal Shelter Donations)		\$ 100.00-
4-100-035100-6014 (Other Supplies)		\$ 100.00+
10) Metal recycling money received. To be used for small DEQ requirements.		
3-201-001502-0007 (Recycling & Salvage)		\$ 3,000.00-
4-201-042400-6007 (Repair & Maint. Supplies)		\$ 3,000.00+
11) Tobacco Commission Grant for IDA. Money has been requested for reimbursement and should be received by the end of the fiscal year.		
3-715-002404-0002 (TI&RC-Poorhouse Rd)		\$100,000.00-
4-715-081620-3100 (Industrial Park Professional Svcs)		\$100,000.00+
12) Clerk of Circuit Court copy money received though office that is deposited with Treasurer.		
3-100-001601-0012 (Doc Reproduction Costs)		\$3,895.93-
4-100-021600-3320 (Maint. Svc. Contracts)		\$3,135.60+
4-100-021600-6001 (Office Supplies)		\$ 760.33+
13) Reimbursement money received for travel for conference.		
3-100-001899-0018 (Refunds & Reimbursements)		\$ 442.10-
4-100-012100-5540 (Travel)		\$ 442.10+
14) Anticipated grant funds for Selective Enforcement and Sheriff equipment purchases.		
3-100-00???-???? (Grants)		\$20,000.00-
4-100-031200-9999 (Grants)		\$ 5,000.00+
4-100-031200-1105 (Selective)		\$15,000.00+
15) School Governor's School state funds request.		
3-207-002404-0001 (State Funds)		\$35,361.00-
4-207-061100-1100 (Governor's School Exp)		\$35,361.00+

**Planning Projects:
June 2015**

Zoning:		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
Kevin Dunn	1671 Cumberland Road	Mr. Dunn is requesting rezoning from R-2 to B-1 on the frontage of his property. This case has been deferred by the applicant.
Daniel and Tami Davis	655 Trents Mill Road	Mr. and Mrs. Davis seek a CUP for relief of the side yard setback on one side of their house. This will allow them to construct a third bedroom on their house. The Planning Commission recommends approval of the proposal and the Board will hold a public hearing on June 9, 2015.
Johnny Asal Lumber Company	118 Salem Church Road	Mr. Asal is seeking a CUP to address the zoning non-conformity of his business parcel so that he may construct an additional building. The Planning Commission held a public hearing on May 18 and recommends approval to the Board. The Board has a public hearing for June 9, 2015.
Trice's Lake CUP	All of Trice's Lake community	The Planning Commission has met with the leadership of Trice's Lake. A proposal for a community wide CUP to address lot issues in the community is being considered by both groups. Staff presented the proposed CUP to the community on April 25. The Planning Commission held a public hearing on May 18, and recommends approval to the Board. There is a Board of Supervisors public hearing on June 9.
<i>Other Zoning Issues-</i> One case coming into compliance; one Board of Zoning Appeals meeting held to hear an appeal of a Notice of Violation (Violations upheld).		
Subdivisions:		
<i>Approved Subdivisions</i>		
<i>Pending Subdivisions</i>		
Delana Glenn	Holman Mill Road	Family division of two lots.
James Grissom	Waterfront Lane	Subdivision of three lots.
Charles Clark	Plank Road	Boundary line adjustment between two parcels and creation of a third parcel.
Doc Carter	Something Lane, off of Stoney Point Road	Family division of three parcels.
Charlene Williams	Ca Ira Road	Subdivision of three lots.
<i>Other Land Divisions or Adjustments</i>		
Johnny Asal and Johnny Asal, Jr.	Off of Asal Road	Lot line adjustment between two parcels.
Other Regulatory Functions:		
<i>Site Plan Review</i>		
<i>Erosion and Sediment Control Applications</i>		
John A. and Laura L. Main	Davenport Road, near the intersection with 45	Agreement in Lieu of a Plan for a single family residence.

Code Amendment Questions		
Sign Ordinance	Countywide	The Planning Commission held a public hearing on April 20, 2015. They have requested additional information for their meeting in May. A Board of Supervisors public hearing will be held at their June meeting.
Number of Dwelling Units per Parcel	Countywide	The Planning Commission recommends an Ordinance Amendment that will address the allowable number of units per parcel. A public hearing with the Planning Commission was held on April 20, with a Board of Supervisors public hearing in May. The Board tabled this amendment until their June meeting.
Fees	Countywide	Adopted.
Definitions	Countywide	An update should happen as part of mixed use district. Rachel completed first draft during her initial review of the Ordinance for the mixed use district.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district.
Buffers	Countywide	The Planning Commission is going to consider the addition of a buffer requirement for commercial development adjacent to residential development.
Churches and Cemeteries	Countywide	The Planning Commission is reviewing whether churches and cemeteries should be allowed as a by-right use in the A-2 district, and scheduled a public hearing for June.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: May 4, 2015

Re: **Public Hearing for CA 15-05: Amendment relating to second dwellings on a single parcel**

This code amendment is to clarify the regulations regarding additional dwellings on a single residential parcel. Over the years, there have been a variety of interpretations of the Zoning Ordinance regarding second and additional dwellings. In order to ensure that all citizens are treated fairly and equally over time, the Planning Commission decided to explore language to address additional dwellings on a single parcel.

Please find following language recommended by the Planning Commission to address this issue. The Planning Commission recommends this to you on a 4-1-1 vote. Commissioner Donahue voted against the proposal, as it restricts property owners more than the current enforcement of the existing regulation. Commissioner Wyatt abstained over concern whether there are adequate protections in place for future owners.

Sec. 74-15. – Number of dwelling units allowed on one parcel.

One additional single-family dwelling may be permitted on the same lot or parcel of land as that of the main dwelling, provided that the parcel meets the bulk area requirements and setbacks for the zoning district with a second dwelling, all local and state regulations are met, and provision for access is made. One additional unit per twenty-five (25) acres of land is allowed for bona fide farm workers residing on the property, provided that all above conditions are met.

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-05:

“AN ORDINANCE AMENDING CHAPTER 74 OF THE
CUMBERLAND COUNTY CODE ADDRESSING THE NUMBER OF
DWELLING UNITS ALLOWED ON A SINGLE PARCEL”

May 12, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., May 12, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by _____, and seconded by _____, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74 Zoning relating to the number of dwellings allowed on a single parcel;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

William F. Osl

David Meinhard

Parker Wheeler

Absent:

Dated: _____

Attested: _____

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on May 12, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: June 2, 2015

**Re: REZ #15-02 Johnny Asal Lumber Company
Tax Map Parcel 72-A-12
Address: 118 Salem Church Road
A-2 Agricultural Zoning
Rezoning to M-2 Industrial**

As the Planning Commission considered the pending Conditional Use Permit for the Johnny Asal Lumber Company, they decided to initiate a rezoning of the property. The CUP addresses the immediate needs of the company, but has tight limitations as to use. This rezoning would address those limitations and bring the parcel into full conformity with the Ordinance. The Planning Commission will hold their public hearing on this proposal on June 15, 2015. **Staff recommends that the Board set a public hearing for July 14, 2015 for a rezoning of tax map parcel 72-A-12, Address 118 Salem Church Road from A-2, Agricultural to M-2, Industrial.**



MEMO

To: Board of Supervisors, Cumberland County
Vivian Seay Giles, County Administrator/Attorney

From: Sara Carter, Planning Director

Date: June 2, 2015

Re: Code Amendment to allow cemeteries and churches in the A-2 district as permitted uses

This code amendment would move both churches and cemeteries from the Conditional Use category to the Permitted Use category in the A-2 district. The change for churches is largely intended to eliminate the non-conformity issue that exists for the majority of churches in the county. Cemeteries are being considered as a change to address the desire of some citizens to be able to establish a family cemetery on their property. The Planning Commission has scheduled a public hearing for June 15, 2015. If the Commission recommends approval at the April meeting, staff would like to have the Board hold their public hearing at the July meeting.

Staff recommends that the Board set a public hearing for July 14, 2015, to consider amending the Cumberland County Code in Chapter 74-132, Permitted uses and structures in the A-2 district.

Collection Rates - As of May 31, 2015

Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	94.86%	94.35%	+ 0.51%
Year 2013	96.87%	96.88%	- 0.01%

Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2014	93.75%	93.80%	- 0.05%
Year 2013	97.89%	97.88%	+ 0.01%

Treasurer's Office

Outstanding Collections Report

May 2015

Real Estate

	As of 4/30/15	As of 5/31/15	Change	% Collected	Abatements/ Exonerations
2000-2005	\$ 8,721.93	\$ 8,487.32	\$ 234.61	2.69%	
2006	5,255.29	5,234.03	21.26	0.40%	
2007	8,776.74	8,726.00	50.74	0.58%	
2008	11,715.33	11,590.27	125.06	1.07%	
2009	15,634.13	15,315.09	319.04	2.04%	
2010	37,517.88	36,956.01	561.87	1.50%	
2011	70,702.38	68,824.79	1,877.59	2.65%	
2012	115,786.51	110,588.60	5,197.91	4.49%	
2013	194,326.23	183,934.67	10,391.56	5.35%	
2014	310,070.20	285,220.11	24,850.09	8.01%	
Total	\$ 778,506.62	\$ 734,876.89	\$ 43,629.73		

Personal Property

	As of 4/30/15	As of 5/31/15	Change	% Collected	Abatements/ Exonerations
2010	\$ 37,205.72	\$ 36,868.82	336.90	0.91%	\$ 1,515.63
2011	39,602.61	38,969.78	632.83	1.60%	1,467.09
2012	41,398.88	41,226.02	172.86	0.41%	1,542.48
2013	62,911.53	59,241.10	3,670.43	5.83%	1,633.92
2014	208,481.12	174,553.60	33,927.52	16.27%	1,126.17
Total	\$ 389,599.86	\$ 350,859.32	\$ 38,740.54		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
* TREASURER'S ACCOUNTABILITY *					
ASSETS					
100-0000	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	878,854.81	2,233,286.61	2,457,122.26	655,019.16
100-0115	C&F BANK - INVESTMENT ACCT	1,890,244.30	1,382.31	209,511.09	1,682,115.52
100-0120	C&F BANK - SAVINGS ACCT	1,000.16			1,000.16
100-0121	C&F BANK-IPR ACCOUNT	14,051.53	.35		14,051.88
100-0122	ESSEX BANK - CD	2,200,000.00			2,200,000.00
100-0124	C&F BANK-FAF (JUSTICE)	20,184.28			20,184.28
100-0125	C&F BANK-FAF (TREASURY)	2,707.73			2,707.73
100-0126	NEW HORIZON BANK-MONEY MKT	681,131.85	195.94		681,327.79
100-0128	C&F BANK-MONEY MARKET ACCT	141,994.97	35.01		142,029.98
100-0129	FIRST BANK	104,059.72	15.60		104,075.32
100-0131	LOCAL GOV INVESTMENT POOL	5,268.55			5,269.16
100-0137	RIVER COMM BANK - CERT. OF DEPOSIT	360,075.95			360,075.95
100-0140	FIRST BANK/SEWER RESERVE	123,335.02	18.49		123,353.51
100-0141	FIRST BANK/WATER RESERVE	17,994.67	2.70	8,660.00	17,997.37
100-0142	C&F BANK/ASSET FORFEITURE (SAF)	66,638.72			66,638.72
100-0143	C&F BANK-IDA RD OBS DSR	42,884.04			42,884.04
100-0144	C&F BANK-GOVERNOR'S SCHOOL FUND	197,195.85	105,942.47	65,139.11	237,999.21
100-0145	C&F BANK-WATERLINE EXT DSR ACCT	3,541.24			3,541.24
100-0146	RETURNED CHECKS	1,034.21	50.00		1,034.21
100-0155	E & S CONTROL BOND ESCROW	13,404.30			13,404.30
100-0160		6,766,601.90	2,340,930.09	2,740,482.46	6,367,049.53
ASSETS					
TOTAL ASSETS					
		6,766,601.90	2,340,930.09	2,740,482.46	6,367,049.53
REVENUE FUND BALANCES					
300-0000	GENERAL FUND BALANCE	5,497,940.12	860,595.99	624,440.22	5,261,784.35
300-0100	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0120	ASSET FORFEITURE FUND BALANCE	80,864.73			80,864.73
300-0150	HEALTH INSURANCE FUND	705,562.31	244,073.92	176,008.67	637,497.06
300-0170	SOCIAL SERVICES FUND BALANCE	58,047.86	12,216.05	43,311.06	26,952.85
300-0203	SCHOOL CONTINGENCY FUND				
300-0204	SCHOOL FUND BALANCE	197,195.85			197,195.85
300-0205	GOVERNOR'S SCHOOL FUND (GSSV)	9,394.28			9,394.28
300-0207	CAPITAL PROJECTS FUND BALANCE	55,928.07			55,928.07
300-0302	DEBT SERVICE FUND	27,600.58			27,600.58
300-0401	COMPREHENSIVE SERVICES ACT	123,335.02			123,335.02
300-0500	UTILITY FUND (WATER/SEWER)	17,994.67			17,994.67
300-0501	SEWER RESERVE FUND (DSR)	3,541.24			3,541.24
300-0515	WATER RESERVE FUND	42,884.04			42,884.04
300-0540	WATERLINE EXT DSR FUND	14,051.53			14,051.53
300-0545	IDA OES RD DSR FUND	6,233.94			6,233.94
300-0550	IPR FUND BALANCE	14,992.68			14,992.68
300-0580	IDA FUND BALANCE	6,710,673.16			6,710,673.16
300-0715	SPECIAL WELFARE FUND BALANCE				
300-0733	SPECIAL WELFARE FUND BALANCE				
REVENUE FUND BALANCES					
TOTAL PRIOR YR FUND BALANCE					
		6,710,673.16	2,795,637.92	2,425,568.14	6,340,603.38
TOTAL REVENUE					
			2,795,637.92	2,425,568.14	6,340,603.38

TOTAL EXPENDITURE
 TOTAL CURRENT FUND BALANCE

TOTAL LIABILITIES AND FUND BALANCE
 GL070

* TREASURER'S ACCOUNTABILITY *
 CUMBERLAND CO
 BALANCE SHEET
 4/30/2015

6,710,673.16-
 2,795,637.92
 6,340,603.38-

PAGE
 TIME 14:49

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		1,200.07	1,200.07	10,311.35-
400-0110	PREPAID TAXES	40,973.94-	39,842.56	9,179.97-	
400-0140	COMMONWEALTH DEBIT ACCOUNT				
400-0150	COMMONWEALTH CREDIT ACCOUNT	296.00-	31,815.81	32,920.81-	1,401.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	13,404.30-		75.00-	13,404.30-
400-0216	ATTORNEY FEES	1,254.50-			1,329.50-
	OTHER FUND BALANCES	55,928.74-	72,858.44	43,375.85-	26,446.15-
		55,928.74-	72,858.44	43,375.85-	26,446.15-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE		719,529.08		719,529.08
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX		5,554,512.58		5,501,718.05
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	332,479.08		52,794.53-	310,070.20
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	206,613.59		22,408.88-	194,326.23
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	121,322.28		12,287.36-	115,786.51
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	72,237.35		5,535.77-	70,702.38
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	39,018.79		1,534.97-	37,517.88
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	15,826.16		1,500.91-	15,634.13
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	11,829.49		114.16-	11,715.33
500-0086	UNCOLLECTED 2007 REAL ESTATE TAXES	8,824.60		47.86-	8,776.74
500-0087	UNCOLLECTED 2006 REAL ESTATE TAXES	5,328.13		72.84-	5,255.29
500-0150	UNCOLLECTED 2005/2000 REAL ESTATE	8,989.39		267.46-	8,721.93
500-0153	2009 VEHICLE LICENSE TAX	6,684.76		46.00-	6,638.76
500-0154	2010 VEHICLE LICENSE TAX	8,170.32		92.00-	8,078.32
500-0155	2011 VEHICLE LICENSE TAX	8,299.00		323.32-	7,975.68
500-0156	2012 VEHICLE LICENSE TAX	14,023.59		1,078.90-	12,944.69
500-0157	2013 VEHICLE LICENSE TAX	53,567.77		15,845.43-	37,722.34
500-0158	2014 VEHICLE LICENSE TAX				
500-0172	UNCOLL. 2009 PERSONAL PROPERTY TAX	37,399.16		193.44-	37,205.72
500-0173	UNCOLL. 2010 PERSONAL PROPERTY TAX	40,104.22		501.61-	39,602.61
500-0174	UNCOLL. 2011 PERSONAL PROPERTY TAX	42,706.53		1,307.65-	41,398.88
500-0175	UNCOLL. 2012 PERSONAL PROPERTY TAX	66,375.21		3,463.68-	62,911.53
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	293,865.41		85,384.29-	208,481.12
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	1,393,664.83-	204,993.09	6,274,041.66-	7,462,713.40-
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	3,693.57			3,693.57
500-0400	UNCOLL. MISC FEES	3,693.57			3,693.57
500-0401	RESERVE-MISC FEES				
500-0800	UNCOLLECTED WATER CHARGES	14,749.46	7,823.79	4,048.25-	18,525.00-
500-0810	RESERVE UNCOLLECTED WATER CHARGES	14,749.46-	4,048.25	7,823.79-	18,525.00-
500-0900	UNCOLLECTED SEWER CHARGES	29,201.85	16,795.68	10,769.23-	35,228.30
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	29,201.85-	10,769.23	16,795.68-	35,228.30-
500-1009	UNCOLLECTED 2009 ROLLBACK TAX	13.64			
500-1010	UNCOLLECTED 2010 ROLLBACK TAX	15.05	15.14	30.19-	
500-1011	UNCOLLECTED 2011 ROLLBACK TAX	13.60	13.68	27.28-	
500-1012	UNCOLLECTED 2012 ROLLBACK TAX	12.58	12.58	25.24-	
500-1013	UNCOLLECTED 2013 ROLLBACK TAX	11.56	11.64	23.20-	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1014	UNCOLLECTED 2014 ROLLBACK TAX	11.47	11.10	22.57-	11.10-
500-1015	UNCOLLECTED 2015 ROLLBACK TAX			11.10-	11.10-
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES	64.26-	153.22	77.86-	11.10
	UNCOLLECTED TAXES		6,518,702.78	6,518,702.78-	
510-2009	COMMONWEALTH REIMB-PPTRA	871,735.92			871,735.92
510-2010	COMMONWEALTH REIMB-2010	871,719.10			871,719.10
510-2011	COMMONWEALTH REIMB-2011	864,376.95		155.35-	864,221.60
510-2012	COMMONWEALTH REIMB-2012	873,763.97		156.55-	873,607.42
510-2013	COMMONWEALTH REIMB-2013	865,772.79		201.00-	865,571.79
510-2014	COMMONWEALTH REIMB-2014	874,798.31		520.00-	874,278.31
510-9999	ESTIMATED COMMONWEALTH RESERVE	5,222,167.04-	1,032.90		5,221,134.14-
	COMMONWEALTH REIMB-PPTRA		1,032.90	1,032.90-	
600-0000	**STATE ACCOUNTS**		6,519,735.68	6,519,735.68-	
600-0173	UNCOLL. STATE INCOME TAX-2014				
600-0174	UNCOLL. STATE INCOME TAX-2013				
600-0185	ESTIMATED STATE INCOME TAX-2015		32,039.00	32,039.00-	
600-0186	ESTIMATED STATE INCOME TAX-2014		32,039.00	32,039.00-	
600-0190	RESERVE UNCOLLECTED STATE TAXES		64,078.00	64,078.00-	
	STATE ACCOUNTS		64,078.00	64,078.00-	
700-0000	**DEBT FUNDS**				
700-0151	CERT OF PARTICIPATION -ELEM 97	1,015,000.00			1,015,000.00
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,999,999.94			1,999,999.94
700-0222	HIGH SCH/MIDDLE SCH-SUNTRUST LOAN	17,905,000.00			17,905,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,405,905.07			1,405,905.07
700-0227	WATERLINE EXT LOAN-USDA	937,097.23			937,097.23
700-0231	COURTHOUSE LOAN-SUNTRUST	1,818,000.00			1,818,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	4,135,000.00			4,135,000.00
700-0237	VPSA	8,186,778.00			8,186,778.00
700-0239	IDA RD LOAN-OES PROPERTY	1,910,484.22			1,910,484.22
700-0240	AMERESCO LOAN	1,056,145.00			1,056,145.00
700-0250	RESERVE DEBT FUND	40,369,409.46-			40,369,409.46-
	DEBT FUNDS				

Transactions for DMV Select

May 2015

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1	82	\$4,090.14	11	17		
2				14	\$588.25	13
3				15	\$270.75	8
4	40	\$2,570.47	6	38	\$1,831.51	7
5	24	\$606.91	7	25	\$610.75	8
6	50	\$1,308.50	4	22	\$1,123.43	10
7	31	\$1,281.18	6	23		
8	36	\$2,568.75	9	24		
9				25		
10				58	\$3,740.07	6
11	44	\$2,428.71	13	29	\$1,195.33	14
12	55	\$1,782.09	10	40	\$2,537.81	5
13	23	\$1,034.10	8	86	\$3,917.90	19
14	32	\$10,127.66	6			
15	31	\$1,574.70	14			
16				776	\$45,189.01	184

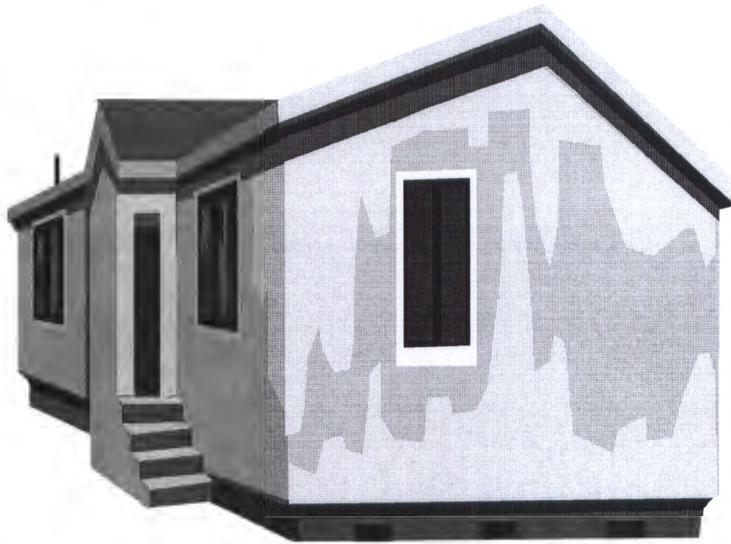
MONTHLY RECYCLE TOTALS REPORT

May 2015

PICK UP DATE	COUNTY			SCHOOL		
	PLASTIC/ALUMINUM	NEWSPAPER	PAPER	PLASTIC/ALUMINUM	NEWSPAPER	PAPER
5/5/2015	5 lbs. Plastic 1 lbs. Aluminum	20 lbs.	42 lbs.	8 lbs. Plastic 1 lbs. Aluminum	24 lbs.	75 lbs.
5/11/2015	6 lbs. Plastic 1 lbs. Aluminum	20 lbs.	36 lbs.	3 lbs. Plastic 1 lbs. Aluminum	24 lbs.	64 lbs.
5/18/2015	1 lbs. Plastic 3 lbs. Aluminum	14 lbs.	30 lbs.	1 lbs. Plastic 5 lbs. Aluminum	19 lbs.	78 lbs.
5/16/2015	2 lbs. Plastic 1 lbs. Aluminum	20 lbs.	41 lbs.	3 lbs. Plastic 1 lbs. Aluminum	24 lbs.	75 lbs.
MONTHLY TOTALS	14 lbs. Plastic 6 lbs. Aluminum	74 lbs.	149 lbs.	15 lbs. Plastic 8 lbs. Aluminum	91 lbs.	292 lbs.

CUMBERLAND COUNTY

**BUILDING INSPECTIONS
DEPARTMENT**



MAY 2015

**MONTHLY
REPORT**

COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

Building Official's Office

Leland Leeds
Building Official

lleeds@cumberlandcounty.virginia.gov

Mackenzie Tate
Building Coordinator /
Assistant Planning & Zoning
Administrator

mtate@cumberlandcounty.virginia.gov

P.O. Box 110
Cumberland, VA 23040
(804) 492-9114 Phone
(804) 492-9224 Fax

May	Current Month 2014	YTD 2014	Current Month 2015	YTD 2015
Singlewides	1	3	0	3
Doublewides	0	1	0	3
Modular	1	2	0	1
New Homes	1	6	1	7
Ag & Exempt	0	0	0	0
Garages & Carports	0	7	0	5
Additions & Remodels	2	10	2	13
Misc	10	72	15	68
Commercial	0	13	0	8
Totals	15	114	18	108
Total Fees Collected	\$3,006.82	\$13,859.35	\$1,974.71	\$16,738.44
E-911 Fees Collected	\$0.00	\$60.00	\$12.00	\$96.00
Zoning Fees Collected	\$30.00	\$100.00	\$20.00	\$120.00
S & E Fees Collected	\$0.00	\$100.00	\$0.00	\$300.00
Total Estimated Value	\$322,275.00	\$2,159,670.00	\$461,925.00	\$3,091,857.00
Admin. Fees	\$0.00	\$0.00	\$0.00	\$10.00
CO's Issued	3	10	2	11



**MINUTES OF THE CUMBERLAND COUNTY
PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center Rm. C-8
Monday, April 20, 2015
6:30 p.m.**

PRESENT: Bill Burger, District 3, Chairman
Randy Bryant, District 1, Vice-Chairman
Stephen Donahue, District 2
Hubert Allen, District 4
Irene Wyatt, At-Large
Larry Atkins At-Large
David Meinhard, Board of Supervisors member

ALSO PRESENT: Sara Carter, Planning Director
Vivian Giles, County Administrator/Attorney

ABSENT: Roland Gilliam, District 5

CALL TO ORDER AND ROLL CALL

Chairman Burger called the Planning Commission's regular meeting of Monday, April 20, 2015 to order at 6:30 p.m. and a quorum was established.

APPROVAL OF AGENDA

MOTION:

Commissioner Allen made a motion to approve the agenda. Commissioner Donahue seconded. The motion carried unanimously with a vote of 6-0.

APPROVAL OF MINUTES (3/16/2015)

MOTION:

Commissioner Wyatt made a motion to approve the minutes from the 3/16/2015 meeting as presented. Commissioner Allen seconded. The motion carried unanimously with a vote of 6-0.

CA 15-04 SIGN ORDINANCE

Staff reviewed information related to a sign ordinance update with the Commission. Staff pointed out that there are two issues that need to be changed. Where is the Commission regarding animated/flashing signs? The draft ordinance has a conflict between sections regarding this issue. County Code 74-626 also has existing language that is not clear. Staff recommends more typical language to address non-conforming signs. Commissioner Wyatt expressed concern regarding scrolling or flashing signs. The Commission had a discussion regarding what types of signs should be allowed, and the timeframe for change in sign face that would best address the Commission's concern. The Commission requested that staff find out from VDOT what the time interval is on

their construction signs. There was additional discussion regarding how often would be appropriate for changing what is on the signs. There was also discussion as to whether changeable signs fit in with the rural character of the county. Commissioner Donahue expressed a desire to take the regulatory framework in a different direction, providing for safety without a centrally determined ordinance. He stated that there are legal means to gain recompense if signs cause accidents and that social pressure and voluntary covenants between neighbors can accomplish the same purposes. He stated that there is too much regulation already and that the Commission should seek a way to address these issues without more regulations. His hope is to be able to increase liberty for citizens. The Commission had a broad discussion about signs and what sort of ordinance should exist to regulate them. Some commissioners discussed the issues with enforcement with either type of ordinance.

PUBLIC HEARING:

The public hearing was opened by Chairman Burger.

Carol Miller stated that it was an interesting discussion. She stated that people had rights until they impact others, and that opinions differ. All rights must be considered.

Patty Pedrick stated that residents and neighbors have a difficult time agreeing to maintain private roads; they will not be able to agree on this. Additionally, there are already illegal signs in many places.

David Meinhard questioned why the new ordinance did not regulate political signs. Are they exempt?

Ms. Giles stated that there have been several cases regarding political signs, and that they case law requires that political signs be treated the same way as other signs.

The public hearing was closed.

DISCUSSION:

Commissioner Donahue expressed concern with a requirement for a permit to put up a sign. He further stated that he did not want to require people to get permission to put a sign on their own property. It is difficult to know what impacts a sign will have.

MOTION:

Commissioner Allen made a motion to table the Sign Ordinance to the next meeting, and requested that staff get input from VDOT. Vice-Chairman Bryant seconded. The motion passed unanimously 6-0.

CA 15-05: NUMBER OF DWELLING UNITS

Staff reviewed the language enclosed that would clarify the rules regarding additional units on a single parcel. In years past, there have been varying interpretations of how many units would be allowed on a single parcel. Commissioner Bryant asked how the Commission could address a farmer who rents land to farm and may require additional units for farm workers, but does not own a large amount of land. Staff responded that staff would address this situation through the Conditional Use Permit.

PUBLIC HEARING:

Chairman Burger opened the public hearing.

No one came to speak.

Chairman Burger closed the public hearing.

DISCUSSION:

The Commission discussed whether allowing additional units on a single lot could present problems in the future for homeowners who may not understand the impacts of having additional homes on one lot (financing, road access, need to subdivide in the future).

MOTION:

Commissioner Allen moved that the proposed Ordinance be recommended to the Board of Supervisors. Commissioner Donahue seconded the motion. Commissioner Wyatt expressed concern about potential impacts on existing and future homeowners. An extended discussion followed. Commissioner Allen called for the question. The motion passed with a vote of 4-1-1, with Commissioner Donahue voting nay, and Commissioner Wyatt abstaining.

CA 15-07: RV PARK AND RENTAL CABIN DEFINITION REVISION

Staff reviewed the definition and let the Commission know that this minor change was due to staff leaving off a portion of the recommendation of the Commission at the point when the Ordinance amendment was adopted by the Board of Supervisors.

PUBLIC HEARING:

Chairman Burger opened the public hearing.

Carol Miller asked if “continuous occupancy by the same person” meant that the person could move to a new cabin after the applicable time. Chairman Burger answered affirmatively.

Chairman Burger closed the public hearing.

MOTION:

Commissioner Allen made a motion to recommend approval of CA 15-07 to the Board of Supervisors. Commissioner Donahue seconded the motion. The motion passed unanimously, with a vote of 6-0.

REZ 15-01: KEVIN DUNN

Staff reviewed the proposal. Kevin Dunn is seeking to rezone about four acres of his property, along the frontage of Route 45, for commercial uses. Staff anticipates a public hearing at the Commission’s next meeting. There was a question regarding the size of the proposal, and why he was not rezoning the entire property. The applicant had discussed the tax implications with the Commissioner of the Revenue and had determined how much he wanted to rezone. The Commission requested that staff get information from the Commissioner of the Revenue regarding the tax implications of rezoning and at what point the assessment for the property would change.

CUP 15-04 DANIEL AND TAMI DAVIS

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 12th day of May, 2015, at the Cumberland County Circuit Court Room:

Present: Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Vivian Giles, County Administrator / Attorney
Sara Carter, Planning Director

Absent: William F. Osl, Jr., District 1
Parker Wheeler, District 5
Tracie Wright, Finance Director

1. Call to Order

Chairman Banks called the meeting to order.

2. Welcome and Pledge of Allegiance

The Pledge of Allegiance was led by the Chairman.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Meinhard and carried by the following vote, the Board approved the Agenda as amended:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

5. Public Comments

N/A

6. State and Local Department/Agencies

- a) Dr. Amy Griffin Superintendent of Cumberland County Schools
- On May 11, 2015 the School celebrated the Retirement and Service of the following School employees; Major Peter Amico and Sargent Carrier, both with 20 years of service; Sherry Snead with 3 years of service; and Rebecca Dove had 36 years of service
 - Senior night was held on May 8, 2015 and over \$30,000 in scholarships were awarded
 - Senior Projects will be presented on May 15, 2015
 - Baccalaureate will be held on May 19, 2015 at 6:30 at the High School
 - Graduation will be held on Friday, May 22, 2015 at 7:00 p.m. in the High School Gym
 - SVCC graduation will be held on Saturday, May 16, 2015 at 9:30 a.m. at the Keysville Campus
 - The last day of school is May 28, 2015
 - The student liaison and alternate to the School Board for the 2015-2016 year are Ahkiya Allen and Hannah King
 - The Teachers of the year are CCES – Rachel Price, CCMS – Ms. Devonna Blevins-Marble; and CCHS – Ms. Myrna Barr
 - The Division wide Teacher of the year is Ms. Rachel Price

- b) VDOT

There were no representatives present.

- c) Dominion Virginia Power – Atlantic Coast Pipeline Update

Mr. Charlie Donato, Director of Economic Development with Dominion Resource Services, Inc., provided a PowerPoint presentation to the Board and the citizens present regarding the Atlantic Coast Pipeline. A copy of the presentation is located in the Official Board File.

7. **Public Hearings**

- a) CA 15-05 Number of dwellings allowed on a single parcel of land

Zoning Administrator, Sara Carter, informed the Board that this code amendment is to clarify the regulations regarding additional dwellings on a single residential parcel. Over the years, there have been a variety of interpretations of the Zoning Ordinance regarding second and additional dwellings. In order to ensure that all citizens are treated fairly and equally, the Planning Commission decided to explore language to address additional dwellings on a single parcel. The following language is recommended by the Planning Commission on a 4-1-1 vote.

Sec. 74-15. –Number of dwelling units allowed on one parcel.

One additional single-family dwelling may be permitted on the same lot or parcel of land as that of the main dwelling, provided that the parcel meets the bulk area requirements and setbacks for the zoning district with a second dwelling, all local and state regulations are met, and provision for access is made. One additional unit per twenty-five (25) acres

of land is allowed for bona fide farm workers residing on the property, provided that all above conditions are met.

The Chairman opened the public hearing. Although no citizens were signed up to speak, The Chairman allowed some citizens to voice their concerns with the proposed code amendment. Two citizens voiced concerns. One was opposed to the code amendment because she was concerned with citizens building dwellings without electricity, water and sewer with no building permits and no recourse, and without the county's knowledge. Supervisor Ingle assured the citizen that a building permit would be required. The Chairman then closed the public hearing.

It was the consensus of the Board to table any action on this item until the next regular meeting of the Board to be held on Tuesday, June 9, 2015.

b) CA 15-06 Zoning Fee Amendments

Zoning Administrator, Sara Carter, informed the Board that this code amendment addresses the fee structure for Environment, Subdivisions and Zoning. Fees have not changed for many years; for environment, the fees were set in 2001 and remain unchanged, and subdivision and zoning fees have been held constant since 2005.

The Environmental fees for Erosion and Sediment Control no longer match the adopted Zoning and Subdivision Ordinance sections, and additionally would require additional cost to homeowners if implemented as currently adopted. Staff has not been collecting fees as outlined in this fee structure for an unknown amount of time. Staff seeks to combine the current environmental fees that were to be collected at two separate times (subdivision and building) into one fee at the time of building. This has been done in practice for years, and saves citizens money,

since the review only happens once. Additionally, the fee structure proposed is less than the current adopted structure. The proposed fee structure does increase subdivision fees a small amount.

Staff recommends that fees for rezoning and conditional use permits, as well as site plan review, and commercial/industrial Erosion and Sediment Control Plans be reduced in price. Below are the proposed changes.

Sec. 2-3. - Fees.

The following fees shall be applicable to Chapter 34 "Environment," Chapter 54 "Subdivisions" and Chapter 74 "Zoning":

- (1) Preliminary plat review, \$100.00 plus ~~\$40.00~~ 75.00 per lot.
- (2) Final plat review, \$75.00 plus ~~\$40.00~~ 25.00 per lot.
- (3) Vacation of plat (major subdivisions), \$150.00.
- (4) Sign Permit Review, \$25.00.
- ~~(4) Plats officer review (minor subdivisions), \$10.00 per lot.~~
- ~~(5) Copy fees: \$0.50 per page.~~
- ~~(6) Application for variance (BZA): \$300.00.~~
- ~~(7) Zoning Approval Permit: \$10.00.~~
- ~~(8) Rezoning/Conditional Use Permit: \$550.00.~~ \$350.00
- ~~(9) Site Plan Review: \$300.00.~~ \$150.00
- (9) Erosion and Sediment Control Plan Review (Residential): \$300
- (10) Erosion and Sediment Control Plan Review (Commercial): \$300
- (11) Erosion and Sediment Control Plan Review (Agricultural, non-exempt): \$250
- (12) Erosion and Sediment Control Agreement in Lieu of a Plan for Single Family: \$100

Existing Erosion and Sediment Control Inspection Fees (Eff. July 1, 2000)

TO BE REPEALED

Type of Project:	Fee:
FAMILY SUBDIVISIONS/MINOR SUBDIVISIONS/MANUFACTURED HOME PARKS. Fee paid at the time of authorization of the Plat by and to the Subdivision Agent prior to recordation. This fee can be paid by the developer, attorney representing the entire plat.	\$150 + \$25 per lot
SINGLE-CUT RESIDENCE SUBDIVISION. Fee paid at the time the owner/builder comes in to apply for the zoning permit prior to the building permit application. (Done of a lot by lot basis)	\$50 per lot
MAJOR SUBDIVISION. (Regardless of lot sizes) Fee paid by the developer at	\$250 + \$25

the time of authorization of Plat by and to the Subdivision Agent prior to recordation. (The R-2 application and PC/BOS Process will have been approved)	per lot
COMMERCIAL/INDUSTRIAL. Fee paid by the developer or builder, depending on the process, to the Subdivision Agent/Zoning Administrator prior to the zoning permit/building permit application.	\$300 + \$50/acre
NON-EXEMPT AGRICULTURE. i.e. Agriculture buildings such as hog house, chicken house, litter shed.	\$50/per building on minimum 10,000 sq. ft. of disturbance

After some discussion, the Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Ingle and carried by the following vote, the Board approved a Resolution for Code Amendment CA 15-06 amending Chapter 2 of the Code addressing fees:

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING
PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-06:

“AN ORDINANCE AMENDING CHAPTER 2 OF THE
CUMBERLAND COUNTY CODE ADDRESSING FEES”

May 12, 2015

At a meeting of the Board of Supervisors of
Cumberland County, Virginia, held at the Circuit Courtroom
of the Cumberland County Courthouse, Cumberland,

Virginia 23040 commencing at 7:00 p.m., May 12, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Supervisor Ingle, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 2 Administration relating to Fees for Environment, Subdivision and Zoning;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
-----------------	--------------

Lloyd Banks, Jr., Chairman	nay
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Kevin Ingle, Vice-Chairman	aye
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David Meinhard	aye
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Absent:

William F. Osl	absent
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Parker Wheeler	absent
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WHEREAS, the Board of Supervisors duly advertised and held a public hearing on May 12, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

a. The foregoing recitals are hereby incorporated by this reference.

b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.

c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.

d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this

Resolution for recommendation of adoption of the ordinance.

e. This Resolution is effective immediately.

Vote: Mr. Osl – absent Mr. Banks – nay
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

c) CA 15-07 Amending the definition of RV Park and Rental Cabin Campground

Zoning Administrator, Sara Carter, informed the Board that when the code amendment for Rental Cabin Campground (CA 15-01) was brought before the Board on March 10, 2015, some of the recommendations from the Planning Commission were missed, and not included in the recommendation that was presented and ultimately passed by the Board. The following is a repair of the two definitions that were not correctly carried from the Planning Commission recommendation to the Board.

The Planning Commission held their public hearing on this amendment at their meeting on April 20, 2015 and they recommended this amendment to the Board unanimously.

Sec. 74-2 Definitions.

Rental Cabin Campground means a camping and overnight area for use as temporary habitation operated as a business or for a fee. Continuous occupancy by the same person for more than fourteen (14) days in any thirty (30) day period or more than six (6) months in any twelve (12) month period shall be prohibited, except that one

permanent residence may be permitted for the park owner or manager.

Recreational vehicle park also known as an RV park or RV campground means a camping and overnight area for two (2) or more recreational vehicles, pick-up coaches, motor homes, camping trailers, other vehicular accommodations and tents, suitable for temporary habitation operated as a business or for a fee. A recreational vehicle park shall be served by water and sewer systems approved by the Cumberland County Health Department. A recreational vehicle park shall not be construed to mean a mobile home park or be used for permanent residence. Continuous occupancy by the same person for more than six (6) months in any twelve (12) month period shall be prohibited, except that one permanent residence may be permitted for the park owner or manager. All recreational vehicles are required to maintain current licenses, inspections, and registrations. Additionally, the vehicles must have wheels, tires, tongue and no permanent underpinning. Recreational vehicles shall comply with the setback requirements of the zoning ordinance.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried, the Board adopted a Resolution approving Code Amendment 15-07 amending Chapter 74-2 of the County Code addressing the definition of RV Park and Rental Cabin Campground:

BOARD OF SUPERVISORS
OF
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION RECOMMENDING

PROPOSED AMENDMENT TO THE
CODE OF CUMBERLAND COUNTY
CODE AMENDMENT 15-07:
“AN ORDINANCE AMENDING CHAPTER 74-2 OF THE
CUMBERLAND COUNTY CODE ADDRESSING DEFINITION
OF RV PARK AND RENTAL CABIN CAMPGROUND”

May 12, 2015

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., May 12, 2015, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by Supervisor Meinhard, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 74-2 Zoning relating to the definition of RV Park and Rental Cabin Campground;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

<u>Present:</u>	<u>Vote:</u>
Lloyd Banks, Jr., Chairman	aye
Kevin Ingle, Vice-Chairman	aye
David Meinhard	aye

Absent:

William F. Osl

Parker Wheeler

WHEREAS, the Board of Supervisors duly advertised and held a public hearing on May 12, 2015; and

WHEREAS, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

WHEREAS, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:

a. The foregoing recitals are hereby incorporated by this reference.

b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.

c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.

d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.

e. This Resolution is effective immediately.

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

8. County Attorney/County Administrator Report

- a) Consent Agenda
 - 1) Approval of Bills for April 2015 and May 2015.
Approved bills for May 12, 2015 total \$102,839.24.
Ratified bills for April 15, 2015 through May 11, 2015 warrants total \$159,610.97 with check numbers ranging from 70324 to 70587. Direct Deposits total \$156,315.47.
 - 2) Approval of Minutes (April 7, 2015 and April 14, 2015)

On a motion by Supervisor Meinhard and carried by the following vote, the Board approved the consent agenda:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

b) Boards/Commission Appointments

1) Water and Sewer Advisory Board

County Administrator, Vivian Giles, informed the Board that several members' appointments had expired. The board has not been active in the past few years, but now they would like to meet to discuss upcoming water/wastewater repairs and the recommended utility rate increase. Mr. Richard Meador (District 2), Doris Brown (District 3), Roger Hatcher (District 4), and Lester Nyce (District 5) wish to be reappointed. There are vacancies in District 1 and District 5.

On a motion by Supervisor Meinhard and carried by the following vote, the Board reappointed Richard Meador, Doris Brown, Roger Hatcher and Lester Nyce to the Water and Sewer Advisory Committee for a three year term expiring May 31, 2018:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

2) STEPS Board

County Administrator, Vivian Giles, informed the Board that the reconstituted STEPS Board has requested that the Board of Supervisors designate a

Supervisor as the STEPS Board member, and also re-designate Mr. Jerry Seal as the alternate.

On a motion by Supervisor Banks and carried by the following vote, the Board appointed Supervisor Kevin Ingle as the STEPS Board member, and Mr. Jerry Seal as the alternate STEPS Board member:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

c) Award Bid for Cumberland Elementary School Roof

On a motion by Supervisor Ingle and carried by the following vote, the Board awarded the bid on base bid number one for Roof Replacement at the Cumberland Elementary School to TeamCraft Roofing in the amount of \$229,910.00:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

d) Approve job description for Senior Executive Assistant

County Administrator, Vivian Giles, informed the Board that it is her intention to fill a vacancy in the County Administrator's office. This position would provide coverage for current staff and assist Ms. Giles in legal research. There was no current job description that encompassed all of the qualifications Ms. Giles is requesting; therefore she drafted the proposed job description.

On a motion by Supervisor Ingle and carried by the following vote, the Board approved the job description for a Senior Executive Assistant as presented:

Vote: Mr. Osl – absent Mr. Banks – nay
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

9. Finance Director’s Report

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) Budget Appropriations-FYE2015 Budget

On a motion by Supervisor Banks and carried by the following vote, the Board approved the appropriations for FYE2015 as presented:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

c) School Appropriation for Governor’s School funds

On a motion by Supervisor Banks and carried by the following vote, the Board approved an appropriation to the School for Governor’s School funds in the amount of \$15,000.00:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

- d) Appropriation – Friends of Cumberland County Animal Control

On a motion by Supervisor Ingle and carried by the following vote, the Board approved an appropriation of a donation in the amount of \$500.00 that was received for the Friends of Cumberland County Animal Control:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

- e) Budget Appropriation – FYE16 Budget

On a motion by Supervisor Ingle and carried by the following vote, the Board approved the appropriation of FYE 2016 funds in the amount of \$28,400,847.00:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

10. **Planning Director’s Report**

- a) Planning Project update

There was no discussion on the current Planning projects.

- b) Set public hearing for Code Amendment 15-04 Sign Ordinance

On a motion by Supervisor Banks and carried by the following vote, the Board set Code Amendment 15-04 Sign Ordinance for a public hearing to be held on Tuesday, June 9, 2015:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

- c) Set public hearing for Conditional Use Permit 15-03 Trice’s Lake

On a motion by Supervisor Banks and carried by the following vote, the Board set Conditional Use Permit 15-03 Trice’s Lake for a public hearing to be held on Tuesday, June 9, 2015:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

- d) Set public hearing for Conditional Use Permit 15-04 Davis on Trent’s Mill Road

On a motion by Supervisor Banks and carried by the following vote, the Board set Conditional Use Permit 15-04 Davis on Trent’s Mill Road for a public hearing to be held on Tuesday, June 9, 2015:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

- e) Set public hearing for Conditional Use Permit 15-05 Asal Lumber Company

On a motion by Supervisor Banks and carried by the following vote, the Board set Conditional Use Permit 15-05 Asal Lumber Company for a public hearing to be held on Tuesday, June 9, 2015:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

11. Old Business

N/A

12. New Business

N/A

13. Public Comments (Part 2)

One citizen raised concerns about the proposed job description. They also requested clarification on action at the Board’s April 14th meeting as it pertained to abstentions on motions.

14. Board Member Comments

Supervisor Ingle gave an update on the paid members of the Cumberland Volunteer Rescue Squad. The response rate is up to 82 percent from 46 percent in April. Their response time has decreased to approximately 10 minutes. The Squad is beginning to see collections with the Revenue Recovery although they are only receiving about half of what they anticipate. The Board should anticipate receiving a request from the Cumberland

Rescue Squad in June in the amount of \$20,000 to be able to continue with the paid service for the next few months.

On a motion by Supervisor Ingle and carried by the following vote, the Board approved an appropriation to the Cumberland Volunteer Rescue Squad in the amount of \$20,000:

Vote: Mr. Osl – absent Mr. Banks – abstain
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

15. Additional Information

- a) Treasurer’s Report
- b) DMV Report
- c) Recycling Report
- d) Monthly Building Inspections Report
- e) Approved Planning Commission meeting minutes
- f) Approved IDA meeting minutes-N/A

16. Adjourn -

On a motion by Supervisor Banks and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on June 9, 2015 at 6:30 p.m. in the Circuit Courtroom of the Cumberland Courthouse, Cumberland, Virginia.

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – absent

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney