

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 11th day of October, 2016, at the Cumberland County Circuit Court Room:

Present: Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator | Attorney
Sara Carter, Planning Director

Absent: William F. Osl, Jr., District 1

1. Call to Order

The Chairman called the meeting to order.

2. Welcome and Pledge of Allegiance

The Welcome and Pledge of Allegiance were led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the Agenda as amended:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

5. State and Local Department/Agencies

- a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- Homecoming week was the week before and the football game went on as planned
- CUCPS was closed yesterday for professional development
- CUCPS recently received two grants, the Library of Congress grant that will provide professional development by the Library in the amount of \$20,000, and a security grant in the amount of \$64,000 to install a new intercom system at the Middle and High School
- Chase Grubbs, a CHS Senior, won 3rd place in the State Championship for Golf.
- Girls and Boys Cross Country placed first
- Jordan Newman won First place at the State Fair for his FFA project
- There was a wonderful turn out for the See you at the pole event which was coordinated by Sharon Baptist Church. There were many students who gathered, holding hands, and prayed together around the flagpole
- CUCPS recently received donated school supplies from Randolph Volunteer Fire Department

- \$4,649 was raised during the Walk for Education which will go towards scholarships and teacher grants.

b) VDOT

Ms. Carrie Shephard, Assistant Resident Engineer, gave the Board the following report of continuing work to the Board:

- Ditch work is continuing on Rt. 605, Boston Hill Road, in preparation for the Rural Rustic construction.
- Filling pot holes as needed
- Mowing on secondary roads and will mow primaries again before the end of the season
- Brush cutting on secondary routes
- Responding to customer concerns
- Continuing tree trimming and removal on Rt. 690, Columbia Road
- Paving on Rt. 60, Anderson Highway continues and hopes to be complete by the end of the month.

c) Ms. Robin Sapp, Cumberland Public Library –

Ms. Sapp informed the Board that children who participate in the summer reading program increase their SOL scores. Ms. Sapp thanks all those who help support the Summer Reading Program. The Library will soon be constructing a patio in the rear of the building. The money for the project was obtained by donation in 2015. The project is expected to be complete in the next few months.

On October 20, 2016 at Payne Memorial UMC, there will an annual Friends of the Cumberland County Library meeting. Along with Alumni, Ms. Libby Healy, an author and playwright, will be in attendance. Beginning in October, the

Library will be hosting Do-It-Yourself workshops. The First of which will be held on October 29, and is full. November 3, 4, and 5, the Library will have a book sale. The annual Christmas Tree Lighting will be on December 5, 2016.

d) Mr. Tom Perry, Cumberland Fire and EMS

Mr. Tom Perry, Chief of Cumberland Fire and EMS, informed the Board that beginning October 1, 2016, 24-hour rescue squad coverage is being provided at Cumberland Volunteer Rescue Squad with paid crews. As of October 11, 2016, there have been 25 calls for service in the 13-day period, and every call has been answered either by Cumberland or Cartersville Rescue. On October 4, 2016, Prince Edward Volunteer Rescue was not able to cover the southern end of the county due to the Vice-Presidential debate in Farmville. Cumberland EMS was able to get another crew to staff the Randolph Fire house on standby for 24 hours. Work is ongoing with the Association agreement between the Fire and EMS agencies. Work on the Cartersville Fire house is progressing.

6. Public Comments

Mr. Mark Peake is running for State Senate in the event that Senator Tom Garrett is elected to Congress.

7. Public Hearings

a) Conditional Use Permit CUP 16-01 Event Barn for Robbie Lipscomb

The Chairman opened the public hearing. The Board discussed the recommended conditions, and revised condition number nine to include "... either the Cumberland County EMS Director or the Fire Marshall". There was some

discussion with counsel for the applicant and property owners as to what the anticipated use of the building would be. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Wheeler and carried unanimously, the Board approved Conditional Use Permit 16-01 Robbie Lipscomb:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Conditional Use Permit 16-09 N. Whiteville Cell Tower

This public hearing is for reconsideration of CUP 12-02 which expired in 2015 due to inactivity. The only change from the approved CUP 12-02 is that the parcel is slightly smaller due the fact that the property owner subdivided their house from the property and there may be a need to construct a lattice tower rather than a monopole tower. The proposed tower will be located adjacent to 37 Jenkins Ridge Road on the property of Douglas & Priscilla Martin.

On a motion by Supervisor Wheeler and carried unanimously, the Board approved Conditional Use Permit 16-09 N. Whiteville Cell Tower:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Code Amendment 16-08 In-Home Daycare

Zoning Administrator, Sara Carter, informed the Board that in the last few years, there have been numerous changes in State Code and regulations regarding in-home daycare licensure. Current County Code does not match State Code requirements. The Planning Commission recommends an ordinance amendment that would allow individuals that meet State requirements and licensure to have this use as a permitted use rather than having to go through a conditional use permit process. This amendment increases the ability for Cumberland citizens to start and continue daycares as a business in their homes, with the stipulation of meeting State Code requirements and providing off-street parking, lighting and fencing, and meeting the requirements of the district for acreage.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisors Wheeler, the Board approved Code Amendment 16-08 In-Home Daycare:

Vote: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

8. County Attorney/County Administrator Report

- a) Consent Agenda
 - 1) Approval of Bills for September 2016 and October 2016. Approved bills for October 11, 2016 total \$206,407.57. Ratified bills for September 14, 2016 thru October 10, 2016 of warrants total \$514,295.04 with check numbers ranging from 73659-73880. Direct Deposits total \$153,989.20.
 - 2) Approval of Minutes (September 13, 2016)

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Vote to extend Real Property Assessments

County Administrator, Vivian Giles, reminded the Board that in the spring of this year, the consensus of the Board to schedule the next reassessment of real property to be effective January 1, 2020, thus changing the interval from four to six years. Virginia Code § 58.1-3252 requires a reassessment every four years, but allows counties with populations of less than 50,000 to conduct reassessments at five to six year intervals with a majority vote of the Board. Therefore a vote of the Board is needed.

On a motion by Supervisor Ingle and carried unanimously, the Board elected to extend the interval for real property reassessment to six years:

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

c) Cigarette Tax Authority Resolution

County Administrator, Vivian Giles, informed the Board that this matter was brought before the Board by Wythe County. Supervisors there are requesting an amendment to VA Code § 58.1-3831 to allow all Virginia Counties the power to levy tax upon the sale or use of cigarettes. Supervisor Ingle states that he is not in favor of

this Resolution as the tax should be on all tobacco products, not just cigarettes.

There was no action taken on this item.

d) Domestic Violence Resolution

County Administrator, Vivian Giles, informed the Board that this matter was brought before the Board by the Women's Club of Cumberland.

On a motion by Supervisor Wheeler and carried unanimously, the Board proclaimed the month of October as Domestic Violence Awareness Month, and approved the following resolution:

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
CUMBERLAND COUNTY PROCLAIMING THE MONTH OF
OCTOBER
DOMESTIC VIOLENCE AWARENESS MONTH**

OCTOBER 11, 2016

WHEREAS, one in every four women will experience domestic violence during her lifetime; and

WHEREAS, approximately 15.5 million children are exposed to domestic violence every year; and

WHEREAS, when a family member is abused, it can have long-term damaging effects on the victim that also leave a mark on family, friends, and the community at large; and

WHEREAS, families are indispensable to a stable society, and they should be a place of support to instill responsibility and values in the next generation; and

WHEREAS, violence against women and children is a prevalent social ill due to the historical imbalance of power in gender and age; however, domestic violence is widespread and is devastating to society as a whole; and

WHEREAS, the problem of domestic violence is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity due to the systemic use of physical, emotional, sexual, physiological, and economical control and/or abuse; and

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and domestic abusers should be punished to the full extent of the law; and

WHEREAS, victims of violence should have access to medical and legal services, counseling, emergency and transitional housing, and other supportive services so that they can escape a cycle of abuse; and

WHEREAS, we encourage domestic violence victims and their families to seek assistance from appropriate victims' services organizations such as Cumberland Family Services; and

WHEREAS, it is important to recognize the compassion and dedication of the individuals who provide services to victims of domestic violence and work to increase public understanding of this significant problem; and

WHEREAS, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and its

prevalence, and to eliminating it through prevention and education; and

WHEREAS, important partnerships have been formed among criminal and juvenile justice agencies, healthcare providers, allied professionals, and victim services to assist victims of domestic violence and their families; and

WHEREAS, we dedicate ourselves to protecting vulnerable members of our community; and

WHEREAS, Cumberland County has a moral obligation to work to prevent domestic violence, address its brutal and destructive effects and make ending domestic violence a local priority; and

NOW, THEREFORE BE IT RESOLVED, that the Cumberland County Board of Supervisors hereby proclaims the month of October as Domestic Violence Awareness Month and urges all citizens to actively support Cumberland Family Services' work toward the elimination of domestic violence.

Adopted this 11th day of October, 2016.

Vote:	Mr. Osl – absent	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

e) Appointment of Mrs. Debbie Kennell to the Social Services Board

On a motion by Supervisor Banks and carried, the Board appointed Mrs. Debbie Kennell to the Social Services Board to complete the term on the board vacated by Ruth Seigel, which term will expire at midnight on June 30, 2018.

Vote: Mr. Osl – absent Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Finance Director’s Report

- a) Monthly budget Report

There was no discussion regarding the monthly budget report.

- b) Budget/CIP Calendar:

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the FYE18 Budget Calendar and FY 18-22 CIP Calendar:

**CUMBERLAND COUNTY
FISCAL YEAR 2017-2018 BUDGET CALENDAR**

December 19, 2016	Finance Manager prepares budget instruction and estimate forms. Instruction and estimate forms are issued to departments and agencies.
January 2017	County Administrator and Treasurer prepare revenue estimates.
January 27, 2017	Deadline for submission of budget requests to the Finance Manager.
February 3, 2017	Finance Manager presents budget requests to County Administrator.
February 22-23, 2017	Departments, agencies and school administration present budget requests to the Board of Supervisors. School Board and Board of Supervisors hold a joint public budget meeting.

March 17, 2017	County Administrator issues recommended budget to the Board of Supervisors.
March 20- March 31, 2017	Board of Supervisors budget work sessions. Approval of budget, tax rates, and capital improvement program for publication.
March 24, 2017 March 31, 2017	Advertise proposed budget, tax rates, and capital improvement program for public hearing.
April 5, 2016	Public Hearing on the proposed budget, tax rates, and capital improvement program.
April 12, 2016	Adoption of fiscal year 2016-2017 budget, tax rates, and capital improvement program.
June 2016	Appropriation of funds for the adopted fiscal year 2016-2017 budget.

**CUMBERLAND COUNTY, VA.
CALENDAR FOR DEVELOPMENT OF THE
FY 2018 – 2022 CAPITAL IMPROVEMENTS PROGRAM**

TENTATIVE SCHEDULE

October 14, 2016	CIP package to departments
October 28, 2016	CIP requests returned to Finance Manager
November 18, 2016	Requests and recommendations are sent to CIP Committee for review
November 21-30, 2016	CIP Committee meets to review requests and begin ranking projects
December 5-16, 2016	CIP Committee is available for to meet with requestors
January 3, 2017	CIP Committee presents and recommends

proposed CIP to Planning Commission for public hearing

February 27, 2017

Planning Commission holds public hearing on Capital Improvements Plan

April 4, 2017

Board holds public hearing on CIP

April 11, 2017

Adoption of CIP

Vote: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

c) Supplemental Appropriation – Sheriff’s Office \$516.00:

 On a motion by Supervisor Wheeler and carried unanimously, the Board approved a supplemental appropriation for the Sheriff’s Office in the amount of \$516.00:

VOTE: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

10. Planning Director’s Report

a) Planning Project update

 There was no discussion on the Planning Project updates.

11. Old Business

 N/A

12. New Business

N/A

13. Public Comments (Part 2)

N/A

14. Board Member Comments

N/A

15. Adjourn into Closed Meeting-

N/A

16. Reconvene in Open Meeting-

N/A

17. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes – N/A
- e) Approved IDA meeting minutes – N/A

18. Adjourn -

On a motion by the Chairman and carried, unanimously, the Board adjourned the meeting until the next regularly scheduled meeting to be held on November 1, 2016 at 7:00 p.m. in the Circuit Court Room in the Cumberland Courthouse, Cumberland, Virginia.

Vote: Mr. Osl – absent Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye

Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney