



## CUMBERLAND COUNTY BOARD OF SUPERVISORS

**Regular Monthly Meeting  
Cumberland County Circuit Courtroom A  
Cumberland, VA**

**April 17, 2018  
Regular Meeting – 7:00 p.m.**

- 1. Call to Order**
- 2. Welcome and Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda** **Motion**
- 5. State and Local Departments/Agencies/Community Service Providers** **Information**
  - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools
  - b. VDOT
- 6. Public Comments (Part one)**
- 7. Public Hearings** **Motion**
  - a) Tax Relief for the elderly and permanently disabled (pg. 1-6) **Motion**
  - b) REZ 18-01 Robert Wise (pg. 7-10)
- 8. County Attorney/County Administrator Report** **Motion**
  - a. Consent agenda **Motion**
    - i. Approval of bills
    - ii. Approval of Minutes (March 13, 2018) (pg. 11-25)
  - b. Ratify contract with van der Linde, Container Rentals (pg. 26-33) **Motion**
  - c. Adopt calendar year 2018 tax rates (pg. 34-36) **Motion**
  - d. Adopt FY 2018-19 Budget (pg. 34-36) **Motion**
  - e. CIP FY 2018-19 thru 2022-23 (pg. 37) **Motion**
  - f. Lease of vehicles for Sheriff's Department **Motion**
  - g. Purchase of vehicle for Animal Control **Motion**
  - h. CA 18-01 Building Permit Fees (pg. 38-44) **Motion**
- 9. Finance Director's Report** **Information**
  - a. Monthly Budget Report (pg. 45-54) **Motion**
  - b. Request for appropriation for CCPS - \$10,000 STEM grant funds (pg. 55-59)

10. **Planning Director's Report**
  - a. Planning Project updates (pg. 60-61) **Information**
  - b. Set Public Hearing for CUP 18-01 4Wheel Drive Conversion Specialty (pg. 62) **Motion**
  - c. Set Public Hearing for CUP 18-02 El Jinete Mexican Restaurant (pg. 63) **Motion**
  - d. Set Public Hearing for CUP 18-03 Kat's Kennels (pg. 64) **Motion**
11. **Old Business**
12. **New Business**
13. **Public Comments (Part two)**
14. **Board Members Comments**
15. **Adjourn into Closed Meeting** (pg. 65-66) **Motion**

Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;  
Subject: Host Community Agreement  
Pursuant to VA. Code § 2.2-3711.A. 5: Discussion of prospective businesses where no previous announcement has been made.  
Subject: Development of the Cumberland Business Park on Commerce Road, and development on Route 60, Anderson Highway
16. **Reconvene in Open Meeting** (pg. 65-66) **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”
17. **Additional Information** – (pg. 67-74)
  - a. Treasurer’s Report
  - b. DMV Report
  - c. Monthly Building Inspections Report
  - d. Approved Planning Commission meeting minutes – N/A
  - e. Approved IDA minutes – N/A
18. **Adjourn – Regular Meeting – May 8, 2018.**

**CUMBERLAND COUNTY BOARD OF SUPERVISORS  
PUBLIC HEARING**

The Cumberland County Board of Supervisors will meet on Tuesday, April 17, 2018, at 7:00 p.m., or as soon thereafter as may be heard, in the Circuit Courtroom of Cumberland County in Cumberland, Virginia, to conduct public hearings pursuant to Virginia Code Section 15.2-1427, which such hearings may be continued or adjourned, as required under applicable law, and to consider the following items and taking actions in furtherance thereof:

***Code Amendment 18-02: Property of Elderly and Disabled Persons** - The Board of Supervisors will consider adoption of an ordinance to amend Division 3 of Chapter 58 of the Code of the County of Cumberland Virginia governing taxation of the property of elderly and disabled persons. The purpose of the amendment is to raise the income limit and the maximum exemption limit for real property tax relief for elderly and disabled persons.*

Copies of the complete text of the above code amendments are available for public review at the office of the Cumberland County Administrator's Office, County Administration Building, 1 Courthouse Circle, Cumberland, Virginia between 8:30 am and 4:30 pm of each business day. The public is invited to attend these hearings at which persons affected may appear and present their views orally or in writing. Questions or comments may be directed to Ms. Vivian Giles, County Administrator, at (804) 492-3625. Persons with disabilities are urged to contact the County Administrator's Office at (804) 492-3625 at least five (5) days prior to the meeting to arrange for any necessary accommodations.

BOARD OF SUPERVISORS  
OF  
COUNTY OF CUMBERLAND, VIRGINIA  
RESOLUTION RECOMMENDING  
PROPOSED AMENDMENT TO THE  
CODE OF CUMBERLAND COUNTY  
CODE AMENDMENT 18-02:

“AN ORDINANCE AMENDING CHAPTER 58- REGARDING  
TAXATION OF THE PERSONAL PROPERTY OF ELDERLY AND  
DISABLED PERSONS”

**April 17, 2018**

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., April 17, 2018, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by \_\_\_\_\_, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 58 Taxation relating to taxation of personal property of elderly and disabled persons;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Kevin Ingle, Chairman

Parker Wheeler, Vice-Chairman

William F. Osl

Lloyd Banks, Jr.

David Meinhard

Absent:

Vote:

Dated: April 17, 2018

Attested: \_\_\_\_\_

Vivian Giles, Clerk to the Board of  
Supervisors of Cumberland County

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**WHEREAS**, the Board of Supervisors duly advertised and held a public hearing on December 12, 2017; and

**WHEREAS**, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

**WHEREAS**, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

**WHEREAS**, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:**

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. The Board of Supervisors further finds that the Code Amendment is in substantial accordance with the County's Comprehensive Plan and Zoning Ordinance.
- d. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- e. This Resolution is effective immediately.

### **DIVISION 3. - PROPERTY OF ELDERLY AND DISABLED PERSONS**

#### **Sec. 58-241. - Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Income* means total gross income from all sources, without regard to whether a tax return is actually filed. Income shall not include benefits or receipts from borrowing or other debt.

*Permanently and totally disabled* means unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person's life.

*Real estate* includes manufactured homes.

(Code 1990, § 8B-1(c)—(e); Ord. of 5-12-1999)

**Cross reference**— Definitions generally, [§ 1-2](#).

#### **Sec. 58-242. - Exemption of real estate taxes.**

(a) The board of supervisors provides for the exemption from taxation of real estate and manufactured homes as defined in Code of Virginia, § 36-85.3, of certain property owned by eligible elderly and handicapped persons, upon the conditions and in such amounts as set forth in this division. Such real estate shall be owned by and be occupied as the sole dwelling of anyone at least 65 years of age or anyone found to be permanently and totally disabled. The exemptions provided by this division shall apply solely to the principal dwelling and up to one acre of land upon which it is situated. For the purposes of qualifying as the owner of real estate to which the exemptions granted in this division apply, the ownership requirement shall mean that the person holds at least a 25 percent interest in the real estate on December 31 of the year immediately preceding the taxable year for which the exemption is claimed.

(b) A dwelling jointly held by a husband and wife may qualify if either spouse is 65 or over or is permanently and totally disabled.  
(Code 1990, § 8B-1(a), (b); Ord. of 5-12-1999)

#### **Sec. 58-243. - Restrictions and exemptions.**

(a) The exemptions and restrictions granted pursuant to this division shall be subject to the following restrictions and conditions, and only those persons who may satisfy the provisions of this division and these restrictions and conditions shall qualify for an exemption of taxes:

(1) Subject to subsection (a)(2) of this section, the total combined income received from all sources during the preceding calendar year by owners of the dwelling who use it as their principal residence and owners' relatives who live in the dwelling shall not exceed \$~~1622~~100,000.00.

(2) Notwithstanding the provisions of subsection (a)(1) of this section, if a person qualifies for an exemption under this division, and if the person can prove by clear and convincing evidence that the person's physical or mental health has deteriorated to the point that the only alternative to permanently residing in a hospital, nursing home, convalescent home or other facility for physical or mental care is to have a relative move in and provide care for the person, and if a relative does move in for that purpose, then none of the income of the relative or of the relative's spouse shall be counted towards the income limit provided the owner of the residence has not transferred assets in excess of \$10,000.00 without adequate consideration within a three-year period prior to or after the relative moves into such residence.

(3) The net combined financial worth, including the present value of all equitable interests, as of December 31 of the immediately preceding calendar year, of the owners, and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding one acre, upon which it is situated shall not exceed \$100,000.00.

(Code 1990, § 8B-2; Ord. of 5-12-1999; Ord. No. 10-08, 7-13-2010, eff. 1-1-2011)

#### **Sec. 58-244. - Amount of exemption from real estate taxes.**

(a) Subject to the provisions of subsection (b) of this section, where the person claiming the exemption from real estate taxes conforms to the qualifications set forth in this division and does not exceed the limitations contained in this section, the tax exemption shall be as shown on the following schedule:

| Cumberland County Schedule for Real Estate Tax Exemption for Elderly and Disabled Persons |                         |
|---|-------------------------|
| Total Income (All Sources)  | Tax Exemption (percent) |
| \$0.00 to <del>\$811,000.00</del>   | 75                      |
| <del>\$118,0001.00</del> to <del>\$1622,000.00</del>                                      | 50                      |

(b) The person qualifying shall be exempted from the amount of the real estate taxes assessed against such property in an amount not to exceed ~~\$300400.00~~.

(Code 1990, § 8B-3; Ord. of 5-12-1999; Ord. of 12-12-2001(2) ; Ord. No. 10-08, 7-13-2010, eff. 1-1-2011)

**Sec. 58-245. - Application for exemption.**

(a) The person claiming an exemption under this division shall file annually with the commissioner of the revenue on forms to be supplied by the county an affidavit or written statement setting forth the names of the related person occupying such real estate and that the total combined net worth, including equitable interests and the combined income from all sources, of the persons specified in this division does not exceed the limits prescribed in this division.

(b) If such person is under 65 years of age, such form shall have attached a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies a sworn affidavit by two medical doctors who are either licensed to practice medicine in the commonwealth or are military officers on active duty who practice medicine with the United States armed forces, to the effect that the person is permanently and totally disabled; however, a certification pursuant to 42 USC 423(d) by the Social Security Administration so long as the person remains eligible for such social security benefits shall be deemed to satisfy such definition in Code of Virginia, § 58.1-3217. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards of determining permanent and total disability.

~~(c) Penalties and interest. To change the due date for filing applications for exemption from real estate taxes for the elderly and disabled persons to March 1 of each year.~~

(d) The commissioner of the revenue shall also make any other reasonably necessary inquiry of persons seeking such exemption, requiring answers under oath, to determine qualifications as specified in this division, including qualification as permanently and totally disabled and qualification for exclusion of life insurance benefits paid upon the death of an owner of a dwelling, or as otherwise specified in this division. In addition, the owner may be required to produce certified tax returns to establish the income or financial worth of any applicant for tax relief.

(Code 1990, § 8B-5; Ord. of 5-12-1999; Ord. of 6-6-2006, § 1)

**Sec. 58-246. - Notice of exemption.**

The treasurer shall enclose written notice, in each real estate tax bill, of the terms and conditions of this division allowing real estate tax exemption. The treasurer shall also employ any other reasonable means necessary to notify residents of the county about the terms and conditions of the real estate tax exemption program established by this article for elderly and handicapped residents of the county.

(Code 1990, § 8B-6; Ord. of 5-12-1999)

**Sec. 58-247. - Absence from residence.**

The fact that persons who are otherwise qualified for tax exemption by this division are residing in hospitals, nursing homes, convalescent homes or other facilities for physical or mental care for extended periods of time shall not be construed to mean that

the real estate for which tax exemption is sought does not continue to be the sole dwelling of such persons during such extended periods of other residence so long as such real estate is not used by or leased to others for consideration.

(Code 1990, § 8B-7; Ord. of 5-12-1999)

**Sec. 58-248. - Effective date of exemption.**

(a) Any exemption under this division may be granted for any year following the date the qualifying individual occupying such dwelling and owning title or partial title reaches the age of 65 years or for any year following the date the disability occurred. Changes in income, financial worth, ownership of property or other factors occurring during the taxable year for which an affidavit is filed and having the effect of exceeding or violating the limitations and conditions provided in this division shall nullify any exemption for the remainder of the current taxable year and the taxable year immediately following.

(b) A change in ownership to a spouse, when such change resulted solely from the death of the qualifying individual, or a sale of such property shall result in a prorated exemption for the then current taxable year. The proceeds of the sale which would result in the prorated exemption shall not be included in the computation of net worth or income as provided in subsection (a) of this section. Such prorated portion shall be determined by multiplying the amount of the exemption by a fraction wherein the number of complete months of the year such property was properly eligible for such exemption is the numerator and the number 12 is the denominator.

(Code 1990, § 8B-7; Ord. of 5-12-1999)



**STAFF REPORT**  
**REZ 18-01**  
**Wise**  
**Rezoning**  
**R-2 to B-1**  
**Cumberland County, Virginia**  
**Board of Supervisors Public Hearing**  
**April 17, 2018**

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**General Information:**

Processing schedule: The Planning Commission unanimously recommended approval on February 26, 2018 with a public hearing. A public hearing was set by the Board of Supervisors on March 13, 2018. The public hearing will be conducted by the Board of Supervisors on April 17, 2018.

**Application Information:**

|                     |  |
|---------------------|--|
| Applicant:          | Robert F. Wise                               |
| Owner:              | Robert F. Wise                               |
| Requested Action:   | To grant a rezoning                          |
| Location:           | Tax Parcel 57-A-54<br>South side of Route 60 |
| Voting District:    | 3  |
| Existing Zoning:    | R-2, Rural Residential                       |
| Proposed Zoning:    | B-1, Business                                |
| Size:               | Parcel size: 1 acre                          |
| Existing land uses: | Vacant                                       |
| Comp. plan area:    | High intensity growth area                   |
| Overlay districts:  | None   |
| Proffers:           | None   |

**Surrounding Area Information:**

| <u>Direction</u> | <u>Adjacent existing uses</u> | <u>Adjacent zoning</u> | <u>Adjacent Comp. Plan Area (2013)</u> |
|------------------|-------------------------------|------------------------|--|
| North/East       | Commercial                    | B-3                    | High Intensity – Mixed-Use/Commercial  |
| South            | Residential                   | R-2                    | High Intensity – Mixed-Use/Commercial  |
| West             | Residential                   | R-2                    | High Intensity – Mixed-Use/Commercial  |

**Summary of Request and Background Information:**

This property is a vacant lot along Route 60, near the Route 13 interchange. The surrounding properties are a mixture of single family residential and commercial.

The applicant is requesting a rezoning to B-1, Business, for the purpose of future development.

**Consistency with the 2013 Comprehensive Plan:**

The proposed use falls within the High Intensity – Mixed-Use/Commercial area of the 2013 Comprehensive Plan.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed rezoning:

*Goal 3:* It is the goal of this comprehensive plan to promote the wise and efficient utilization of lands within Cumberland to result in the sustainability of land resources and harmonious development of lands to serve the divergent interests and needs of the citizens of Cumberland County.

*Objective 2:* Through effective zoning, define appropriate areas; in size, shape and location, to accommodate anticipated future development needs within Cumberland County.

*Goal 5:* It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

*Objective 1:* Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

**Consistency with the Zoning Ordinance:**

The proposed use of the subject property is compatible with the above intent. This allows for future commercial growth in an area that calls for high intensity growth.

**Allowed Uses in the B-1 District:**

- (1) Antique shops.
- (2) Auctions.
- (3) Auto/truck sales.
- (4) Bakeries.
- (5) Banks.

- (6) Barbershops and beauty shops, massage therapy.
- (7) Business offices.
- (8) Cabinet-making furniture and upholstery shops.
- (9) Car dealerships.
- (10) Carwashes.
- (11) Childcare centers.
- (12) Clubs and lodges.
- (13) Drugstores.
- (14) Dry cleaners/laundries.
- (15) Event facilities.
- (16) Farm supply stores, equipment and machinery sales and service.
- (17) Financial services.
- (18) Florists.
- (19) Funeral homes.
- (20) Gift shops.
- (21) Government offices/post offices.
- (22) Health clinic.
- (23) Home appliance/hardware store.
- (24) Hospitals, general.
- (25) Hotels, motels, restaurants.
- (26) Kennels, commercial (no outdoor confinement).
- (27) Laundromats.
- (28) Liquor store.
- (29) Lumber and building supply (storage under cover).
- (30) Machinery sales and service.
- (31) Medical facilities.
- (32) Newspaper offices.
- (33) Off-street parking (as required by this chapter).
- (34) Office buildings.
- (35) Plumbing/electrical supply (storage under cover).
- (36) Printing presses.
- (37) Professional offices.
- (38) Recreation centers.
- (39) Repair shops: bicycle, shoes, locks, guns, etc.
- (40) Restaurants and drive-in restaurants.
- (41) Retail food store or supermarket.
- (42) Retail stores, shops and building supply store.
- (43) Service stations (major repair under cover).
- (44) Taverns.
- (45) Theatres and assembly halls.
- (46) Vehicle painting, upholstering, repairing, rebuilding and reconditioning.
- (47) Veterinary hospital (no outdoor confinement).
- (48) Wearing apparel stores.
- (49) Wholesale businesses.

(Code 1990, § 14-41; Ord. of 12-10-1997; Ord. of 3-23-2004(3); Ord. No. 10-09, 10-13-2010; Ord. No. 12-02, 11-13-2012; Ord. No. 16-05, 4-12-2016)

Permitted uses with conditional use permit in a B-1 district are as follows:

- (1) Auction barn.
- (2) Billiard parlor, poolrooms, bowling alleys, dance halls, skating rinks.
- (3) Childcare.
- (4) Kennels, commercial (with any outdoor confinement).
- (5) Mobile home/trailer sales lot.
- (6) Oil storage, bulk.
- (7) Public utilities.
- (8) Radio stations, television stations and cable TV facilities, communication station and/or tower or related facilities; subject to provisions of [section 74-731](#) et seq.
- (9) Shopping center, subject to provisions of [section 74-711](#) et seq.
- (10) Veterinary hospital (with any outdoor confinement).

(Code 1990, § 14-41; Ord. of 12-10-1997; Ord. of 3-23-2004(3); Ord. No. 08-02, § 8., 5-13-2008(2); Ord. No. 10-09, 10-13-2010)

**Public Notification:**

Notice was published in the Farmville Herald on March 30, 2018 and April 6, 2018.

Notices of the Board of Supervisors public hearing was sent by certified mail to adjacent property owners on April 9, 2018.

**Public Input:**

No inquiries have been made.

**Conclusion:**

The requested action is consistent with the Comprehensive Plan goals and the Zoning Ordinance and is supportive of the county's plans to provide for and encourage economic development opportunities.

**Recommendation:**

The Planning Commission unanimously recommends approval of the rezoning to allow commercial uses on this parcel.

**Suggested Motion:**

Mr. Chairman, because this request meets the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors approve REZ 18-01, a rezoning to B-1, Business, to allow all uses by right as well as conditional uses in a B-1 zoning district on tax parcel #57-A-54.

Or,

Mr. Chairman, because this request does not meet the intent and spirit of the Zoning Ordinance and Comprehensive Plan, I move that the Board of Supervisors deny REZ 18-01.

Respectfully submitted by:

JP Duncan

Planning Director

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 13<sup>th</sup> day of March, 2018, at the Cumberland County Circuit Court Room:

Present: Kevin Ingle, District 3, Chairman  
Parker Wheeler, District 5, Vice-Chairman  
William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2 (arrived at 7:20)  
David Meinhard, District 4  
Vivian Giles, County Administrator | Attorney  
Nicci Edmondston, Assistant County Administrator  
JP Duncan, Zoning Administrator

Absent: None

**1. Call to Order**

The Chairman called the meeting to order, and thanked everyone in attendance. The Chairman also addressed concerns of the citizens regarding the proposed Refuse Hauling bids, and reviewed the process for public comments.

**2. Welcome and Pledge of Allegiance**

The Pledge of Allegiance was led by the Chairman.

**3. Roll Call**

County Administrator, Vivian Giles, called the roll.

**4. Approval of Agenda**



- The Boys Basketball Team did really well this year, and made it to States for the first time in 27 years.
- Pre-K registration takes place March 14-20, 2018
- There have been some materials delivered to the high school for the microgreens project
- The Cumberland JROTC students participated in a service project in Amelia recently where they were able to take part in a special ceremony honoring veterans
- Parent Teacher conferences will be held on March 22, 2018. There will be an early dismissal
- The Cumberland Bands Program competed at Goochland recently and received superior and excellent ratings

County Administrator, Vivian Giles, requested a motion to amend the agenda to change the date to March 13, 2018. On a motion by Supervisor Wheeler and carried unanimously, the Board amended the agenda by changing the date to reflect March 13, 2018:

|       |                   |                    |
|-------|-------------------|--------------------|
| Vote: | Mr. Osl – aye     | Mr. Banks – aye    |
|       | Mr. Ingle – aye   | Mr. Meinhard – aye |
|       | Mr. Wheeler – aye |                    |

b) VDOT

There were no VDOT Representatives present.

## 6. **Public Comments**

Mr. Brian Stanley voiced concerns regarding refuse hauling, and suggested citizens show proof of residency, the county expand the hours to include Tuesdays and Thursdays, and provide assistance with removal of trash at the transfer stations. Mr. William Bruce requested clarification on the refuse hauling bids.

He stated that this needs to be addressed by the Board prior to closed session.

The Chairman stated that the county issued a request for bids for refuse hauling in order to get a competitive bid. The County is anticipating an increase in cost for refuse hauling that go into the millions of dollars to keep services as they are right now. If the County chose to modify the transfer stations, curbside service is an option. There is definitely an increase cost to the county with all of the bids that were received. The Board has to figure out which would be most cost effective, and yet not take away nay services from the county citizens.

Supervisor Osl stated that the current contract expires March 31, 2018. Both bids received were different in many ways; one would see continued services as they are now, and cost an additional \$500,000 per year. The other bid offered curb side refuse hauling, and would also cost about \$500,000 in additional funds per year. The latter is bothersome as the residents would be inconvenienced with managing the trash cans to and from the roadway, which can be very difficult to elderly and disabled citizens. Supervisor Osl is leaning towards keeping services the way they are now, and to better manage the intake of refuse in order to lower the tonnage to help reduce the cost. Supervisor Wheeler stated that he feels that we should stick with the current company.

## **7. Public Hearings**

### **a. CUP 18-01 Building Permit Fees**

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing. Supervisor Wheeler voiced his concerns with the proposed rate increase, specifically that the residential rates were higher than Prince Edward and Buckingham.

It was the consensus of the Board to table any action pending a revised fee schedule submitted for consideration.

**8. County Attorney/County Administrator Report**

a) Consent Agenda

- 1) Approval of Bills for February 2018 and March 2018. Approved bills for March 13, 2018 are \$83,865.22. Ratified bills for February 14, 2018 to March 12, 2018 of warrants total \$390,265.20 with check numbers ranging from 76898-77154. Direct Deposits total \$157,953.58.
- 2) Approval of Minutes (February 13, 2018, February 21, 2018 and February 22, 2018)

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                    Mr. Meinhard – aye  
Mr. Wheeler – aye

b) Request for Writ of Election Resolution

County Administrator, Vivian Giles requested that the Board approve a Resolution requesting a special election for the office of the Clerk of the Circuit Court, which election will be held on November 6, 2018.

On a motion by Supervisor Banks and carried unanimously, the Board approved a Resolution for special election to be held on November 6, 2018 to fill the vacancy in the Office of the Clerk of Circuit Court:

BOARD OF SUPERVISORS  
OF THE  
COUNTY OF CUMBERLAND, VIRGINIA  
RESOLUTION  
FOR SPECIAL ELECTION  
March 13, 2018

At a meeting of the Board of Supervisors of Cumberland County, Virginia, Cumberland County Courthouse, Cumberland, Virginia 23040, commencing at 7:00 p.m., March 13, 2018, the following action was taken:

On a motion made by Supervisor Banks, it was moved that the Board of Supervisors of Cumberland County, Virginia authorize a special election to fill the vacancy in the office of the Clerk of the Circuit Court of Cumberland County, Virginia to be held November 6, 2018.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

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| <u>Present:</u>               | <u>Vote:</u> |
|-------------------------------|--------------|
| Wm. Kevin Ingle, Chairman     | aye          |
| Parker Wheeler, Vice-Chairman | aye          |
| William F. Osl, Jr.           | aye          |
| Lloyd Banks, Jr.              | aye          |
| David Meinhard                | aye          |

**WHEREAS**, the Board of Supervisors has received notification, in person and in writing, of the retirement of Sarah K. Spry, Clerk of the Circuit Court of Cumberland County, Virginia, which retirement shall be effective April 30, 2018; and

**WHEREAS**, in accordance with Va. Code § 24.2-228.1, the vacancy created by the said retirement shall be filled by special election at the next ensuing general election to be held in November, or the second ensuing general election if the vacancy occurs within 90 days prior to the next ensuing general election; and

**WHEREAS**, in accordance with Va. Code § 24.2-228.1, the Board of Supervisors of Cumberland County, Virginia shall petition the Cumberland County Circuit Court to issue a writ of election to fill the vacancy created by the said resignation.

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:**

- a. On behalf of the Board of Supervisors of Cumberland County, Virginia and in strict accordance with Va. Code § 24.2-228.1, a petition shall be filed with the Cumberland County Circuit Court for a special election to be held November 6, 2018 for the purpose of filling the vacancy created by the retirement of the Clerk of the Circuit Court of Cumberland County, Virginia.
- b. The County Attorney is instructed and authorized to prepare, sign, and file the said petition and any and all paperwork necessary for this purpose.

Vote:            Mr. Osl – aye                            Mr. Banks – aye  
                     Mr. Ingle – aye                        Mr. Meinhard – aye  
                     Mr. Wheeler – aye

**9.    Finance Director’s Report**

- a)    Monthly budget Report

   There was no discussion regarding the monthly budget report.

**10. Planning Director’s Report**

- a) Planning Project Update

There was no discussion regarding this item.

- b) Set public hearing for REZ 18-01 Robert Wise

On a motion by Supervisor Banks, and carried unanimously, the Board set REZ 18-01 for public hearing on April 10, 2018:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

- c) Review Capital Improvement Plan for FY19-FY23 as recommended by the Planning Commission

There was no action taken regarding this item.

**11. Old Business**

N/A

**12. New Business**

Planning Director, JP Duncan, informed the Board that staff had received a CUP application for 4Wheel Drive Conversion, Mr. Mo Duncan. Since his last CUP was not renewed in January, he has since reapplied, and it will be heard by the Planning Commission on March 26, 2018. Mr. Duncan was in attendance, and requested that the Board set exact conditions for his business. Supervisor Wheeler informed Mr. Duncan that the Planning Commission will set the conditions, and he will know exactly what they will be. Supervisor Banks stated his concern with businesses in the county not required to have the same conditions as Mr. Duncan. Supervisor

Osl stated that the conditions that were set with the CUP that expired in January were agreed to by all parties, including Mr. Duncan, and those conditions were not met. Supervisor Osl asked that Mr. Duncan allow the Planning Commission and the new Zoning Administrator to work with him on the new CUP application before it comes to the Board.

### **13. Public Comments (Part 2)**

Mr. William Bruce stated that he was told there was possibly another landfill company coming to the county. If this is the same company as the refuse hauling, this should be disclosed, and up for a referendum. Mr. Bill McGonigal stated that he found out about the landfill on Facebook, and asked why the county waited so late to take action on the refuse hauling contracts. It is a shameful way to operate a business.

Mr. Hubbard Sprouse voiced his concern with citizens finding out about things in the county through the grapevine and not from the Supervisors. The citizens need to be better informed.

Ms. Vacelo Moore stated that there are a lot of things that seem secretive. Mr. Mo Duncan's issues have been going on for a long time. The property at the corner of Pleasant Valley Road needs to be cleaned up.

Mr. Bill Knoll asked who submitted the refuse hauling bids, and asked how much has the county grown in the last 10 years. Waste Management put their landfills at the headwaters of a creek. This contaminated a creek in King & Queen County. Trash cans everywhere are a city thing.

Mr. Randy Ingle questioned why there is a significant increase in the proposed costs for refuse disposal. Are there restrictions in place currently to restrict who can leave trash? The schedule for curb side refuse pick up could possibly be inconvenient for some. Cumberland is not prepared for curbside pickup.

Mrs. Carrie Saxtan asked who will be responsible for the litter if the trash cans are knocked over. How are the elderly and disabled going to dispose of their trash? How many employees will lose their job if you opt for curb side pickup? The County needs to monitor the transfer stations to make sure no one brings trash from outside of the Cumberland.

#### **14. Board Member Comments**

Supervisor Banks stated that he has heard concerns about access to the Board members. The Board has consistently been available. It is very important that the citizens stay involved. If you just come out to the Board meetings when there is an issue, you will miss out on a lot of the issues that are being discussed. The refuse hauling issue has been discussed in prior meetings. If you are not present, you may not know. The need to act on the refuse hauling is not because Supervisors have not taken appropriate action, it's because of ongoing discussions. The Board is always available; if you have questions, call your Supervisor. Supervisor Banks urged all citizens to stay involved.

Supervisor Osl stated that we had county stickers at one time, and it caused a lot of complaints from citizens, so the County did away with them. Maybe it's time to bring them back. Maybe it will help with verifying residency for refuse disposal. The RFP's and all Board documents are posted on the county website. They are available and subject to the Freedom of Information Act. If you want to look at detailed information regarding action items, it is available on the county website. We use The Farmville Herald, and the county website to post information.

Supervisor Osl stated that the bids for refuse hauling were received from Container Rentals, Van der Linde Recycling, who we are currently doing business with. The other bid received was from County Waste. Five years ago, the county went into contract with Van der Linde, and that contract was for a fixed rate. Now that the contract is expiring, the new bids include fees for hauling, tonnage, and tipping fees. This is causing the proposed increase in cost to the county, regardless of the company that is chosen. Supervisor Osl states that he does struggle with the accessibility

and convenience of the citizens that will be affected by curb side refuse hauling. He also stated that he is sensitive to the job loss that would occur if curb side service is enacted. The General Assembly stipulates which items can be decided by referendum, and this is not one of them.

Chairman Ingle stated that Cumberland's population has not grown significantly in the past ten (10) years. The discussion regarding refuse hauling has been deliberated for months. The County website is an important communications tool, and has an option for citizens to ask questions, and receive a response from county staff.

Supervisor Banks stated that the refuse hauling issue is a good example of the citizens saying that they want a certain service but don't want taxes to increase.

Supervisor Wheeler stated that the curb side service could work well within his district since there are many subdivisions, but the decisions the Supervisors make affect all citizens, not just one district.

**15. Adjourn into Closed Meeting-**

On a motion by Supervisor Osl and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below to discuss the subjects identified:

Pursuant to Virginia Code § 2.2-3711.A.1: Personnel;

Subject: Various matters countywide

Pursuant to Virginia Code § 2.2-3711.A.4: the protection of privacy of individuals in personal matters not related to public business;

Subject: Sick Leave

Pursuant to Virginia Code § 2.2-3711.A.5: Discussion concerning a prospective business where no previous announcement has been made;

Subject: proposed new business in the business park and elsewhere in the county

Pursuant to Virginia Code § 2.2-3711.A.6: Investment of public funds;

Subject: business opportunity and public bidding

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with Legal Counsel

Subject: Host Community Agreement

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**16. Reconvene in Open Meeting-**

The Board returned to regular meeting on a motion by Supervisor Osl.

A motion was made by Mr. Osl and adopted by the following vote:

Mr. Osl - aye  
Mr. Banks – aye  
Mr. Ingle – aye  
Mr. Meinhard - aye  
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

**WHEREAS**, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the

provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**17. Award bid for Refuse Hauling Services**

On a motion by Supervisor Banks, and carried unanimously, the Board awarded the Refuse Hauling Contract to Van der Linde Recycling:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**18. Request to apply for TROF Grant and Special Grants with TRRC**

On a motion by Supervisor Osl, and carried unanimously, the Board authorized the County Administrator to apply for and execute any documents regarding the TROF Grant and Special

Grants with TRRC:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**19. Additional Information**

- a) Treasurer’s Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes – N/A
- e) Approved EDA meeting minutes – N/A

**20. Adjourn -**

On a motion by Supervisor Wheeler and carried unanimously, the Board set the budget public hearing for April 10, 2018 and adjourned the meeting until that date.

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

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Wm. Kevin Ingle, Chairman

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Vivian Giles, County Administrator/County Attorney

# CUMBERLAND COUNTY

## CONTRACT FOR WASTE AND RECYCLING SERVICES



**THIS CONTRACT**, dated this 21<sup>st</sup> day of March, 2018 by and between Cumberland County, Virginia, a public body corporate and political subdivision of the Commonwealth of Virginia, ("County"); and Container Rentals LLC, a Virginia limited liability company ("Company"), hereinafter collectively referred to as the "Parties", shall be the basis of performing services hereunder and specifically as set forth in the Contract Documents (as hereafter defined) and is binding among and between the Parties as of the date hereof.

### RECITALS

**WHEREAS**, the County requires waste and recycling management services; and,

**WHEREAS**, the Company is engaged in the business of providing such services and has been selected by the County as a respondent to the County's request for proposals to provide waste and recycling services in the County and at the County's transfer stations;

**THEREFORE**, in consideration of the mutual premises, covenants and agreements of the Parties in the Contract Documents; of the Recitals set forth above, such Recitals being hereby incorporated by reference; and of good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the Parties agree as follows:

**1. CONTRACT DOCUMENTS:** This Contract shall consist of the following Contract Documents:

- a. This Contract between the County and the Company;
- b. The Proposal submitted by the Company; and
- c. The County's Request for Proposals.

All of these documents are incorporated herein by reference.

**2. SCOPE OF SERVICES:** The Company shall furnish all labor, materials, equipment, technical and professional services required to perform and complete all of the work as set forth in the Contract Documents (the "Services"). The fees and incidental costs related thereto shall

be in compliance with the schedules in the Contract Documents. The fee schedule is attached hereto as **Attachment A**, which Attachment A is incorporated by this reference as if fully set forth herein. The County expressly reserves the right to make alternate arrangements for the disposal of tires through other sources upon written notification to the Company.

**3. BASIC SERVICES OF COMPANY:** The Company shall perform any and all Services in a timely and expeditious manner and in compliance with all applicable federal, state and local laws, regulations and ordinances.

**4. ADDITIONAL SERVICES OF COMPANY:** The Company and the County may later agree to additional services to be provided by the Company for the County based upon such fees as may be negotiated for each such service. Negotiations shall be conducted by the County Administrator, or her designee. If it is determined that the firm can perform the services in a manner acceptable to the County, on a timely basis, and at a total price acceptable to the County, then the Company will be assigned to perform such services. Additional services shall be on an "as needed" basis. The County reserves the right at all times to perform work in-house or to award contract for services, including those closely-related, similar or dependent on the Services of Company, on a competitive purchase basis. The County further reserves the right to request non-binding cost estimates or quotes from Company or to request a fixed price quote if a detailed scope of services is defined. These estimates or quotes may be used to determine if Company will be selected to perform any additional services.

**5. TERM OF CONTRACT; TERMINATION:** The term of this Contract shall begin April 1, 2018, and expire on June 30, 2019. This contract shall be renewed on the same terms and conditions for an additional one year term beginning July 1, 2019 and expiring on June 30, 2020 unless either party gives to the other party 90 days written notice of the intention to terminate the contract. The contract may be extended for an additional period of time not to exceed an additional twelve months on the same terms and conditions set forth herein upon the written agreement of the parties hereto.

**6. SUBCONTRACTORS:** No portion of the Services shall be subcontracted without prior written consent of the County. In the event that the Company desires to subcontract some part of the services specified in the Contract Documents, the Company shall furnish the County the names, qualifications and experience of their proposed subcontractors. The Company shall, however, remain fully liable and responsible for the services to be performed by its subcontractor(s) and shall assure compliance with all requirements of this Contract. The Company agrees that it alone is responsible for all agreements with its subcontractors and their subcontractors, employees and invitees, including, but not limited to, the subcontractors' claims, demands, actions, and disputes.

**7. PAYMENTS AND INVOICES:** The Company shall provide to the County an invoice on a monthly basis, or in other intervals as the parties may in writing agree, for services provided during the prior month, or prior service period if otherwise agreed in writing. All invoices shall include at a minimum the following information for each convenience center:

- Number of hauls for each container size, including the type of material included in the container (e.g. 30-yard cardboard).
- Weight of refuse disposed from each container each haul.
- Number of tires or total weight of tires disposed each haul.

The County shall pay the Company for each invoice in accordance with the sum determined from the Contract Documents. The Company shall submit a separate invoice for each billing, and an invoice must be submitted before payment can be made. The County shall pay the amount of any invoice within forty-five (45) days; provided, however, the County shall have the right to verify information contained on any invoice and to correct any errors found therein.

Payments made to the Company shall not be considered evidence of satisfactory performance of services by the Company, either in whole or in part, nor shall any payment be construed as acceptance by the County of any insufficient service or a waiver of a breach of any one or more provisions of this Agreement.

The acceptance by the Company of the final payment shall constitute a release to the County of all claims by the Company and its subcontractors, including liability for all things done or furnished in connection with this Contract to-date, except for things done or furnished which are the subject of unresolved claims for which the Company has filed a timely written notice of intent, provided a claim is submitted no later than thirty (30) days after final payment.

Pursuant to Va. Code §2.2-4354, the parties agree:

- Unless otherwise provided under the Contract Documents, interest on payments due the Company shall accrue at the rate established pursuant to Va. Code §2.2-4354, currently one percent.
- Within seven days after receipt of amounts paid to the Contractor by the County, the Company shall pay all subcontractors, if any, for the proportionate share of the total payment received from the agency attributable to the work performed by the subcontractors under this Contract or the Company shall notify the County and subcontractors, in writing, of its intention to withhold all or a part of the subcontractors' payments with the reason for nonpayment.
- Prior to performing any work hereunder, the Company shall provide to the County its federal employer identification number.
- The Company shall pay interest to subcontractors on all amounts owed by the Company to subcontractors that remain unpaid after seven days following receipt by the contractor of payment from the County for work performed by the subcontractor under this contract,

except for amounts withheld for which the County and the subcontractor have been notified, as set forth above.

- The contractor shall include in each of its subcontracts that relate to performance under this Contract, if any, a provision that each subcontractor is subject to the payment and interest requirements with respect to each lower-tier subcontractor set forth in Va. Code §2.2-4354.
- The Company's obligation to pay an interest charge to a subcontractor pursuant to the payment clause in this section shall not be construed to be an obligation of the County. A contract modification shall not be made for the purpose of providing reimbursement for the interest charge. A cost reimbursement claim shall not include any amount for reimbursement for the interest charge.

**8. INSURANCE:** Prior to the commencement of any work under the Contract, the Company shall provide to the County such Certificate of Insurance Forms as are required and approved by the County and shall maintain such insurance under the term of this Contract. The minimum limits of liability shall be:

- Workers' Compensation--Standard Virginia Workers Compensation Policy.
- Broad Form Comprehensive General Liability --\$5,000,000 Combined Single Limit coverage to include:
  - i. Premises-Operations; Products/Completed Operations; Contractual; Independent Contractors; County and
  - ii. Contractor's Protective; Personal Injury (Libel, Slander, Defamation of Character, etc.).
- Automobile Liability-\$500,000 Combined Single Limit.
- Professional Liability Coverage (errors and omissions), \$5,000,000 minimum.

**9. LAWS AND REGULATIONS:** The Company shall comply with all laws, ordinances, rules, regulations and lawful orders of any public authority. By signing this Contract, the Company certifies that it does not and will not during the performance of this Contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens. The provisions of all state and federal rules and regulations governing safety apply. If the Company violates laws or regulations that govern or apply to the services under this Contract, the Company shall indemnify and hold the County harmless against any fines and/or penalties that result from such violation. To the extent that such violation is the result of negligence or other actionable conduct of the Company, the Company shall indemnify and hold the County harmless against any third party claims, suits, awards, actions, causes of action or judgments, including but not limited to attorney's fees and costs incurred thereunder, that result from such violation.

**10. CONTRACTUAL CLAIMS:** Contractual claims, whether for money or for other relief, shall be submitted, in writing, no later than thirty (30) days after final payment on any invoice; however, written notice of the Company's intention to file such claim must be given at the time of the occurrence or thirty (30) days from beginning the next monthly services upon which the claim is based. The filing of a timely notice is a prerequisite to recovery under this Paragraph. Although the Company may be required to submit certain classes of claims prior to final payment, and the Company is not prevented from filing claims during the pendency of services, the County shall not be obligated to render a final written decision on any claim until after final payment. All claims shall be submitted along with all practically available supporting evidence and documentation.

**11. TERMINATION:** If the Company fails to perform the services herein provided and pursuant to the Contract Documents, the County may, at its sole option, consider the services of the Company terminated, and upon written notice thereof by certified mail to the Company of such determination, shall only be liable for payment for services performed up to the date that the termination notice is received by the Company; provided, however, that upon written application by the Company, the County may in its discretion expressly grant an extension of time to the Company to perform under this Contract and may determine that the Contract is not terminated.

**12. PERFORMANCE SCHEDULE:** The Company shall perform work in a timely manner as may be provided in the Contract Documents. The Company shall assign the work to such qualified personnel in sufficient numbers to complete the work according to the performance schedule set forth therein. Time is of the essence for all work performed pursuant to this Contract.

**13. CHANGES IN SCHEDULE:** The County may make changes in, additions to, or deletions from services. If any such change increases or decreases the time required to perform the services, the performance fee schedule may be adjusted accordingly. Fee adjustments for changes in the scope of services shall be negotiated by both parties in good faith and agreed to in writing. The Company shall make changes in the scope of services provided for herein and perform additional services only upon the express written authorization of the County.

**14. AUDIT:** The Company hereby agrees to retain all books, records, and other documents relative to this Contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. The County, its authorized agents, and/or state auditors shall have full access to, and the right to examine, any and all of such materials during said period.

**15. NON-DISCRIMINATION:** During the performance of this Contract, the Company agrees as follows:

- a. The Company will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Company. The Company agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- b. The Company, in all solicitations or advertisements for employees placed by or on behalf of the Company, will state that such Company is an equal opportunity employer.
- c. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

**16. DRUG-FREE WORKPLACE:** During the performance of this Contract, the Company agrees to (i) provide a drug-free workplace for the Company's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

**17. SUCCESSORS AND ASSIGNS:** The County and the Company bind themselves and any and all successors and assigns to this Contract. The Company shall not assign, sublet, or transfer its interest in this Contract without the written consent of the County. Nothing hereinafter mentioned shall be construed as creating any personal liability or personal benefit on the part of any officer, agent or employee of the County.

**18. INDEMNIFICATION:** The Company agrees to indemnify and save harmless the County, its officers, agents and employees from any and all losses occurring or resulting to any and all persons, firms or corporations furnishing work, services, materials or supplies in connection with the Company's negligence or wrongful acts during the performance of this Contract, and for any and all claims and losses resulting to any person, firm or corporation that may be injured or damaged by the Company's negligent or intentional acts or omissions committed in connection with its performance under this Contract.

**19. INDEPENDENT CONTRACTOR:** The Company and any agents or employees of the Company, in the performance of this Contract, shall act in an independent capacity and not as officers, employees or agents of the County.

**20. NON-WAIVER PROVISIONS:** No waiver or breach of any of the covenants contained in this Contract shall be construed as a waiver of any prior or succeeding breach of the same covenant or any other covenant of this Contract.

**21. MODIFICATION OF CONTRACT:** To the extent permitted by law, the County and the Company may, by mutual written agreement, modify and amend the terms of this Agreement.

**22. TITLES:** The titles and section headings are inserted solely for convenience and are not to be construed as a limitation on the scope of the provisions to which they refer.

**23. SEVERABILITY:** If any term or provision of this Contract shall be determined to be invalid or unenforceable in any respect, it shall be replaced with a substantially similar provision to the greatest extent possible and the Contract shall remain in full force and effect.

**24. COUNTERPARTS:** This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of such counterparts together shall be deemed to be one and the same instrument. It shall not be necessary in making proof of this Contract or any counterpart hereof to produce or account for the other counterpart.

**25. ENTIRE CONTRACT AGREEMENT:** This Contract and the Contract Documents forming a part hereof set forth all the covenants, promises, agreements, conditions and understandings concerning the services to be provided and the fees and costs to be paid, and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Company and the County other than are herein set forth. No alteration, amendment, change or addition to this Contract shall be binding upon the Company or the County unless reduced to writing and signed by each party.

**26. GOVERNING LAW:** This Contract shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia without giving effect to the choice of laws principles thereof. Venue for all claims shall be in Cumberland County Circuit Court.

**27. NOTICE:** Where notice to both or either of the Parties is required to be delivered, the address for the County is Post Office Box 110, One Courthouse Circle, Cumberland, Virginia 23040; and the address for the Company is 2820 Hydraulic Road, Suite 1, Charlottesville, Virginia 22901. The parties agree to provide updated addresses of record as needed and within fifteen (15) days of a change in delivery address.

**IN WITNESS WHEREOF**, the parties hereto on the day and year written below have executed this Contract in three (3) counterparts, each of which shall, without proof or accountancy for the other counterparts, be deemed an original thereof.

**Container Rentals LLC, a Virginia limited liability company**

By   
Its COO  
Date 3/29/18

**County of Cumberland, Virginia**

By   
Its County Administrator  
Date 3/29/2018

Approved as to Form:

  
Vivian Seay Giles, County Attorney

**COUNTY OF CUMBERLAND**  
**NOTICE OF PUBLIC HEARINGS**  
**TAX RATE EFFECTIVE 2018 CALENDAR YEAR**  
**BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2018**  
**5-YEAR CAPITAL IMPROVEMENTS PROGRAM COMMENCING JULY 1, 2018**

This budget synopsis is prepared and published for information and fiscal planning purposes only. The inclusion in the budget of any item or items does not constitute an obligation or commitment on the part of the Board of Supervisors of this County to appropriate any funds for that purpose. There is no allocation or designation of any funds of this County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors. The Board of Supervisors will continue to monitor changes in County revenues, including state funding sources, and make every effort to reduce expenditures wherever appropriate.

A **PUBLIC HEARING** will be held by the Board of Supervisors on April 10, 2018 at 7:00 p.m., or as soon thereafter as may be heard, in the Cumberland Courthouse Circuit Courtroom at Cumberland, Virginia to consider the proposed tax levies for the calendar year beginning January 1, 2018.

A **PUBLIC HEARING** will be held by the Board of Supervisors on April 10, 2018, at 7:00 p.m., or as soon thereafter as may be heard, in the Cumberland Courthouse Circuit Courtroom at Cumberland, Virginia to consider the following proposed budget estimates for the fiscal year beginning July 1, 2018.

A **PUBLIC HEARING** will be held by the Board of Supervisors on April 10, 2018 at 7:00 p.m., or as soon thereafter as may be heard, in the Cumberland Courthouse Circuit Courtroom at Cumberland, Virginia to consider the 5-Year Capital Improvements Program for the fiscal years beginning July 1, 2018 and ending June 30, 2023.

**GENERAL FUND REVENUE ESTIMATES**

**GENERAL FUND REVENUES**

REVENUE FROM LOCAL SOURCES

|                                      |              |
|--------------------------------------|--------------|
| General Property Taxes               | \$ 9,151,500 |
| Other Local Taxes                    | 1,097,600    |
| Permits, Privilege Fees & Reg.       | 84,600       |
| Fines & Forfeitures                  | 150,000      |
| Revenue from Use of Money & Property | 55,000       |
| Charges for Services                 | 266,360      |
| Miscellaneous Revenue                | 1,694,900    |

|                                  |              |
|----------------------------------|--------------|
| TOTAL REVENUE FROM LOCAL SOURCES | \$12,499,960 |
|----------------------------------|--------------|

|                                  |                     |
|----------------------------------|---------------------|
| <b>REVENUE FROM COMMONWEALTH</b> | <b>\$ 2,555,558</b> |
|----------------------------------|---------------------|

**TOTAL GENERAL FUND REVENUE** **\$15,055,518**

**GENERAL FUND EXPENDITURE ESTIMATES**

**GENERAL FUND EXPENDITURES**

|  |                     |
|--|---------------------|
| General Government Administration      | \$ 1,624,241        |
| Judicial Administration                | 540,428             |
| Public Safety                          | 2,968,132           |
| Public Works                           | 1,678,301           |
| Health                                 | 126,417             |
| Education – Comm. College              | 41,381              |
| Parks, Recreational & Cultural         | 179,277             |
| Community Services                     | 198,683             |
| Non-departmental Expenditures          | <u>19,122</u>       |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 7,375,982</b> |

**TRANSFERS TO OTHER FUNDS**

|                                       |                     |
|---------------------------------------|---------------------|
| Transfer to School Fund               | \$ 3,905,419        |
| Transfer to Social Services Fund      | 345,730             |
| Transfer to Child Services Act        | 250,000             |
| Transfer to Debt Services Fund        | 3,072,797           |
| Transfer to Utilities Fund            | 0                   |
| Transfer to IDA Fund                  | 70,590              |
| Transfer to Capital Projects          | <u>35,000</u>       |
| <b>TOTAL TRANSFERS TO OTHER FUNDS</b> | <b>\$ 7,679,536</b> |

**GRAND TOTAL GENERAL FUND EXPENDITURES** **\$15,055,518**

**SCHOOL OPERATING FUND**

|                    |                     |  |
|--------------------|---------------------|--|
| Revenue            |                     |  |
| Local              | \$ 3,905,419        |  |
| Miscellaneous Rev. | \$ 145,199          |  |
| State              | \$ 9,465,831        |  |
| Federal            | <u>\$ 1,609,141</u> |  |
| Total              | \$15,125,590        |  |
| Expenditures       | \$15,125,590        |  |

**UTILITIES OPERATING FUND**

|                     |  |            |
|---------------------|--|------------|
| Revenue – Local     |  | \$ 443,500 |
| Expenditures        |  | \$ 443,500 |
| <br><b>IDA FUND</b> |  |            |
| Revenue – Local     |  | \$ 120,590 |
| Expenditures        |  | \$ 120,590 |

**GOVERNOR'S SCHOOL FUND**

|               |                  |
|---------------|------------------|
| Local Funding | \$420,940        |
| State Funding | \$594,475        |
| Miscellaneous | <u>\$274,987</u> |
| Total         | \$1,290,402      |

**ASSET FORFEITURE FUND**

|                 |           |
|-----------------|-----------|
| Revenue – Local | \$ 55,000 |
| Expenditures    | \$ 55,000 |

**DEBT SERVICE FUND**

|                 |              |
|-----------------|--------------|
| Revenue – Local | \$ 3,096,797 |
| Expenditures    | \$ 3,096,797 |

**HEALTH INSURANCE FUND**

|                 |              |
|-----------------|--------------|
| Revenue – Local | \$ 2,817,000 |
| Expenditures    | \$ 2,817,000 |

**SOCIAL SERVICES FUND**

|              |              |
|--------------|--------------|
| Local        | \$ 345,730   |
| State        | \$ 183,131   |
| Federal      | \$ 856,100   |
| Total        | \$ 1,384,961 |
| Expenditures | \$ 1,384,961 |

**CHILD SERVICES ACT**

|              |            |
|--------------|------------|
| Revenue      |            |
| Local        | \$ 250,000 |
| State        | \$ 500,000 |
| Total        | \$ 750,000 |
| Expenditures | \$ 750,000 |

**SPECIAL WELFARE FUND**

|                        |           |
|------------------------|-----------|
| <b>Revenue – Local</b> | \$ 23,500 |
| <b>Expenditure</b>     | \$ 23,500 |

**CAPITAL IMPROVEMENTS PROGRAM**

|               |          |
|---------------|----------|
| Local Funding | \$35,000 |
| Expenditures  | \$35,000 |

**\*TOTAL PROPOSED BUDGET****\$32,518,322**

| <b><u>Levy</u></b>                     | <b><u>2017 Actual Levy</u></b> | <b><u>2018 Proposed Levy</u></b> |
|--|--------------------------------|----------------------------------|
| Real Estate & Manufactured Homes       | \$ .78                         | \$ .78                           |
| Personal Property                      | \$ 4.50                        | \$ 4.50                          |
| Personal Property – Emergency Services | \$ 4.50                        | \$ 4.50                          |
| Personal Property – Disabled Veterans  | \$ .01                         | \$ .01                           |
| Airplanes                              | \$ .50                         | \$ .50                           |
| Machinery & Tools                      | \$ 3.75                        | \$ 3.75                          |
| Heavy Construction Machinery           | \$ 3.75                        | \$ 3.75                          |
| Public Service Corporations            | \$ .78                         | \$ .78                           |

All interested citizens will have the opportunity to give written or oral comment at the hearing. Senior citizens and disabled citizens are encouraged to attend. All public meetings are accessible to persons with disabilities. Any person requiring auxiliary aids, including sign language interpreters, or other assistance in connection with the public hearing should notify the county administrator at least five (5) days prior to the hearing.

Vivian Seay Giles, County Administrator  
 BY ORDER OF THE BOARD OF SUPERVISORS  
 Cumberland County, Virginia

**County Capital Improvement Program Items  
FY 19 to FY 23**

| Project Description & Ranking                           | CIP Committee Evaluation | Planning Commission Ranking | Total Estimated Cost | 2018-2019         | 2019-2020        | 2020-2021   | 2021-2022         | 2022-2023         | Recommended Sources of Funds |
|---|--------------------------|-----------------------------|----------------------|-------------------|------------------|-------------|-------------------|-------------------|------------------------------|
| <b>COUNTY ADMINISTRATION</b>                            |                          |                             |                      |                   |                  |             |                   |                   |                              |
| Plotter Replacement                                     | 15                       | 1                           | \$10,578             | \$10,578          |                  |             |                   |                   | general fund                 |
| IT - Fiber from courthouse to tower                     | 13                       | 5                           | \$250,000            |                   |                  |             |                   | \$250,000         | general fund                 |
| Administration parking lot                              | 13                       | 5                           | \$126,000            |                   |                  |             |                   | \$126,000         | general fund                 |
| Administration building ceiling/HVAC/lights             | 12                       | 3                           | \$65,000             |                   | \$65,000         |             |                   |                   | general fund                 |
| Maintenance truck                                       | 11                       | 3                           | \$34,032             |                   | \$34,032         |             |                   |                   | general fund                 |
| IT - climate control program for courthouse             | 15                       | n/a                         | \$19,664             |                   |                  |             |                   |                   | move to budget               |
| Administration and old jail parking lot repair          | 11                       | n/a                         | \$24,000             |                   |                  |             |                   |                   | move to budget               |
| <b>Education</b>  |                          |                             |                      |                   |                  |             |                   |                   |                              |
| Football grandstand replacement                         | 16                       | 5                           | \$151,000            |                   |                  |             |                   | \$151,000         | general fund                 |
| Carpet removal and replacement                          | 14                       | 3                           | \$211,670            | \$200,000         |                  |             |                   |                   | general fund                 |
| Demolition of pods behind MS/HS complex                 | 13                       | 5                           | \$45,000             |                   |                  |             |                   | \$45,000          | general fund                 |
| <b>EMERGENCY SERVICES</b>                               |                          |                             |                      |                   |                  |             |                   |                   |                              |
| *New* Unit 113 Replacement-Cumberland Rescue            |                          | 2                           | \$230,000            | \$230,000         |                  |             |                   |                   | general fund/grants          |
| Cartersville Volunteer Rescue Squad - Upgrade Unit 556  | 15                       | 4                           | \$170,018            |                   |                  |             | \$170,018         |                   | general fund/grants          |
| Cumberland Fire & EMS - rescue boat with trailer        | 13                       | 2                           | \$80,000             |                   |                  |             |                   | \$25,000          | general fund/grants          |
| Randolph Fire Department - Crash Truck Replacement      | 10                       | 5                           | \$55,000             |                   |                  |             |                   |                   | general fund/grants          |
| Cumberland Volunteer Fire Department - tanker 22 repair | 13                       | n/a                         | \$62,166             |                   |                  |             |                   |                   | move to budget               |
| <b>UTILITIES</b>  |                          |                             |                      |                   |                  |             |                   |                   |                              |
| <b>TOTAL</b>  |                          |                             | <b>\$ 1,534,127</b>  | <b>\$ 440,578</b> | <b>\$ 99,032</b> | <b>\$ -</b> | <b>\$ 170,018</b> | <b>\$ 597,000</b> |                              |

Ranking: (1) Required & Urgent, (2) Highly desirable, (3) Desirable, (4) Marginally beneficial, (5) Not justified



## MEMO

To: Board of Supervisors, Cumberland County  
Vivian Seay Giles, County Administrator/Attorney

From: Building Inspection Department

Date: April 17, 2018

Re: **Building Fee Schedule Amendment**

---

Staff brought to the Board a proposed Building Fee Schedule at the March 13<sup>th</sup> board meeting for the purpose of revising current language, amending current fees and adding additional fees. **Staff has made the change requested by the board at that meeting and retracted the proposed increase in residential fees. Staff requests the Board to approve the amendments to Section 14-61 of the Cumberland County Code relating to fees.**

**Building Fee Schedule Effective April 17, 2018**

*Building Official  
Leland H. Leeds*

*Building Coordinator  
T. Mackenzie Tate*

P.O. Box 110  
Cumberland, VA 23040  
(804) 492-9114 Phone  
(804) 492-9224 Fax

|   |  |
|---|--|
| One and two family dwellings all R use groups<br>Industrialized buildings manufactured or modular<br>homes each floor including basement and garage                           | \$150.00 minimum,<br>or 0.20 square feet   |
| <del>Electrical, Plumbing, Mechanical Permits</del><br><b>Electrical, Plumbing, Mechanical and Gas Permits</b>  | <del>\$40.00 minimum,<br/>or 0.01 square feet</del><br><b>\$50.00 minimum,<br/>or 0.01 square feet</b>   |
| Porches and Decks   | \$50.00 minimum,<br>or 0.06 square feet  |
| Remodels and Additions  | <del>\$50.00 minimum,<br/>or 0.15 square feet</del><br><b>\$60.00 minimum,<br/>or 0.15 square feet</b>   |
| Detached Accessory Structure<br>(In excess of 256 square feet)  | \$30.00 minimum,<br>or 0.06 square feet  |
| <del>Pools:</del> Above ground<br>In ground   | \$50.00<br>\$75.00   |
| <b>Pools, hot tubs and spas:</b>  |  |
| <b>Tents: 900 sq. ft. or larger with an occupant load of more than 50 persons</b>   | <b>Residential \$50.00</b><br><b>Commercial \$100.00</b>   |
| Fire, Rescue, County Owned  | Exempt   |
| Commercial Permits  | <del>\$100.00 minimum,<br/>or 0.12 up to 10,000 sq ft,<br/>0.08 over 10,000 sq ft</del><br><b>\$200.00 minimum,<br/>or 0.14 up to 10,000 sq ft,<br/>0.10 over 10,000 sq ft</b>   |
| <del>Commercial: Electrical, Plumbing, Mechanical, Sprinkler and Other Permits</del><br><b>Commercial: Electrical, Plumbing, Mechanical, Gas, Sprinkler and Other Permits</b> | <del>\$50.00 minimum,<br/>or 0.01 square feet, or \$4.00<br/>per \$1000.00 of contract<br/>value (whichever is greater)</del><br><b>\$60.00 minimum,<br/>or 0.01 square feet, or \$4.00<br/>per \$1000.00 of contract<br/>value (whichever is greater)</b> |
| Towers  | \$100.00 minimum or \$7.00<br>per \$1000.00 of contract<br>value (whichever is greater)  |

---

|   |  |
|---|--|
| Code Investigate Fees: Charged to applicants discovered by the Building Official Department to be working without a required permit | \$25.00 or 25% of applicable permit fee, whichever is greater<br>Commercial: \$50.00 or 25% of applicable permit fee, (whichever is greater) |
|---|--|

|  |         |
|--|---------|
| Demolition Fee (includes all structures regardless of use) | \$25.00 |
|--|---------|

|  |         |
|--|---------|
| Administrative Fees: Extensions, take-over, transfers, reinstatements, modifications | \$25.00 |
|--|---------|

|                                       |         |
|---------------------------------------|---------|
| Amendments or Add Mechanic Lien Agent | \$10.00 |
|---------------------------------------|---------|

|   |         |
|---|---------|
| Certificate Of Occupancy for an existing building which no permit is required or change in use occurs | \$50.00 |
|---|---------|

|  |                               |
|--|-------------------------------|
| Certificate Of Occupancy for an existing building which a permit is required or change in use occurs | \$75.00 on top of permit fees |
|--|-------------------------------|

|             |         |
|-------------|---------|
| Address Fee | \$12.00 |
|-------------|---------|

|  |                              |
|--|------------------------------|
| Re-Inspection Fee (If over two inspections for the same violation) | \$35.00 (Payable in advance) |
|--|------------------------------|

Refunds are subject to review when an application for a permit is cancelled by written request to the Building Official prior to six months of issue, a processing fee of \$50.00 will be retained, state fees plus any additional cost incurred.

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**\*\*\*The commonwealth of Virginia imposes a 2.00% levy on all building permit fees\*\*\***

BOARD OF SUPERVISORS  
OF  
COUNTY OF CUMBERLAND, VIRGINIA  
RESOLUTION RECOMMENDING  
PROPOSED AMENDMENT TO THE  
CODE OF CUMBERLAND COUNTY  
CODE AMENDMENT 18-01:

“AN ORDINANCE AMENDING CHAPTER 14 OF THE  
CUMBERLAND COUNTY CODE REGARDING BUILDING  
PERMIT FEES”

April 17, 2018

At a meeting of the Board of Supervisors of Cumberland County, Virginia, held at the Circuit Courtroom of the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., April 17, 2018, the following action was taken following a duly held public hearing during which time County staff provided a review of the code amendment proposal and members of the public offered comment:

On a motion made by \_\_\_\_\_, it was moved that the Board of Supervisors of Cumberland County adopt, in accordance with the following Resolution, an ordinance amending Chapter 14 Buildings and Building Regulations, relating to the fee schedule;

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Lloyd Banks, Jr., Chairman

Kevin Ingle, Vice-Chairman

William F. Osl

David Meinhard

Parker Wheeler

Absent:

Dated: \_\_\_\_\_

Attested: \_\_\_\_\_

Vivian Giles, Clerk to the Board of  
Supervisors of Cumberland County

-----  
**WHEREAS**, the Board of Supervisors duly advertised and held a public hearing on March 13, 2018; and

**WHEREAS**, the Board of Supervisors carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed Code Amendment; and

**WHEREAS**, in its review of the Code Amendment, the Board of Supervisors gave reasonable consideration to furthering the goals of the County; and

**WHEREAS**, after discussion, staff presentation and due deliberation with respect to such information, including information and materials presented at this public hearing, and the comments in support or opposition to the proposed Code Amendment, the Board of Supervisors desires to affirm its findings and to take action with respect to the Code Amendment;

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:**

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, the Board of Supervisors considers it appropriate to amend the Code of Cumberland County in accordance with the specific text and provisions of the Code Amendment as attached hereto and incorporated herein by this reference.
- c. Upon consideration of the foregoing, the proposed Code Amendment text, testimony, staff remarks, and public comment, the Cumberland County Board of Supervisors adopts, as set forth in the specific ordinance text as attached hereto, and requests county staff to do and perform such acts necessary and as consistent with this Resolution for recommendation of adoption of the ordinance.
- d. This Resolution is effective immediately.

Building Fee Schedule Effective April 17, 2018

|  |  |   |
|--|--|---|
| <p><i>Building Official</i><br/>Leland H. Leeds</p>  | <p>One and two family dwellings all R use groups<br/>Industrialized buildings manufactured or modular<br/>homes each floor including basement and garage</p> | <p>\$150.00 minimum,<br/>or 0.20 square feet</p>  |
| <p><i>Building Coordinator</i><br/>Mackenzie Tate</p>  | <p>Electrical, Plumbing, Mechanical and Gas Permits</p>  | <p>\$50.00 minimum,<br/>or 0.01 square feet</p>   |
| <p>P.O. Box 110<br/>Cumberland, VA 23040<br/>(804) 492-9114 Phone<br/>(804) 492-9224 Fax</p> | <p>Porches and Decks</p>   | <p>\$50.00 minimum,<br/>or 0.06 square feet</p>   |
|  | <p>Remodels and Additions</p>  | <p>\$60.00 minimum,<br/>or 0.15 square feet</p>   |
|  | <p>Detached Accessory Structure<br/>(In excess of 256 square feet)</p>   | <p>\$30.00 minimum,<br/>or 0.06 square feet</p>   |
|  | <p>Pools, hot tubs and spas: Above ground<br/>In ground</p>  | <p>\$50.00<br/>\$75.00</p>  |
|  | <p>Tents: 900 sq. ft. or larger with an occupant load of more than 50 persons</p>  | <p>Residential \$50.00<br/>Commercial \$100.00</p>  |
|  | <p>Fire, Rescue, County Owned</p>  | <p>Exempt</p>   |
|  | <p>Commercial Permits</p>  | <p>\$200.00 minimum,<br/>or 0.14 up to 10,000 sq. ft.,<br/>0.10 over 10,000 sq. ft.</p>                                   |
|  | <p>Commercial: Electrical, Plumbing, Mechanical, Gas, Sprinkler and Other<br/>Permits</p>  | <p>\$60.00 minimum,<br/>or 0.01 square feet, or \$4.00<br/>per \$1000.00 of contract<br/>value (whichever is greater)</p> |
|  | <p>Towers</p>  | <p>\$100.00 minimum or \$7.00<br/>per \$1000.00 of contract value<br/>(whichever is greater)</p>                          |

|   |  |
|---|--|
| Code Investigate Fees: Charged to applicants discovered by the Building Official Department to be working without a required permit | \$25.00 or 25% of applicable permit fee, whichever is greater<br>Commercial: \$50.00 or 25% of applicable permit fee, (whichever is greater) |
|---|--|

|  |         |
|--|---------|
| Demolition Fee (includes all structures regardless of use) | \$25.00 |
|--|---------|

|  |         |
|--|---------|
| Administrative Fees: Extensions, take-over, transfers, reinstatements, modifications | \$25.00 |
|--|---------|

|                                       |         |
|---------------------------------------|---------|
| Amendments or Add Mechanic Lien Agent | \$10.00 |
|---------------------------------------|---------|

|   |         |
|---|---------|
| Certificate Of Occupancy for an existing building which no permit is required or change in use occurs | \$50.00 |
|---|---------|

|  |                               |
|--|-------------------------------|
| Certificate Of Occupancy for an existing building which a permit is required or change in use occurs | \$75.00 on top of permit fees |
|--|-------------------------------|

|             |         |
|-------------|---------|
| Address Fee | \$12.00 |
|-------------|---------|

|  |                              |
|--|------------------------------|
| Re-Inspection Fee (If over two inspections for the same violation) | \$35.00 (Payable in advance) |
|--|------------------------------|

Refunds are subject to review when an application for a permit is cancelled by written request to the Building Official prior to six months of issue, a processing fee of \$50.00 will be retained, state fees plus any additional cost incurred.

**\*\*\*The commonwealth of Virginia imposes a 2.00% levy on all building permit fees\*\*\***

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For April 2018

|                                     | Estimated 2017/2018<br>Budget to Date<br>----- | Actual 2017/2018<br>Budget to Date<br>----- | (Over) or Under<br>Budget to Date<br>----- |
|-------------------------------------|--|---|--|
| <b>Revenue</b>                      |  |   |  |
| Balance Forward                     |  | 4,507,693.25                                |  |
| Fund Revenue                        | 38,729,305.36                                  | 27,625,555.52                               | 11,103,749.84                              |
| <b>Total Revenue</b>                | <b>38,729,305.36</b>                           | <b>32,133,248.77</b>                        | <b>6,596,056.59</b>                        |
| <b>Expenditures</b>                 |  |   |  |
| * Board of Supervisors *            | 46,357.00                                      | 35,731.68                                   | 10,625.32                                  |
| * County Administrator *            | 293,883.00                                     | 232,035.60                                  | 61,847.40                                  |
| * Legal Services *                  | 2,500.00                                       | 32,911.88                                   | (30,411.88)                                |
| * Independent Auditor *             | 36,000.00                                      | 33,686.69                                   | 2,313.31                                   |
| * Commissioner of Revenue *         | 244,927.00                                     | 197,665.47                                  | 47,261.53                                  |
| * Assessor *                        | 72,000.00                                      |   | 72,000.00                                  |
| * License Bureau *                  |  | 224.97                                      | (224.97)                                   |
| * Treasurer *                       | 291,933.00                                     | 218,306.83                                  | 73,626.17                                  |
| * Accounting *                      | 167,228.00                                     | 119,176.57                                  | 48,051.43                                  |
| * Data Processing *                 | 297,350.00                                     | 171,759.58                                  | 125,590.42                                 |
| * Electoral Board *                 | 25,076.00                                      | 72,192.32                                   | (47,116.32)                                |
| * Registrar *                       | 92,869.00                                      | 67,842.10                                   | 25,026.90                                  |
| * Circuit Court *                   | 14,810.00                                      | 1,254.74                                    | 13,555.26                                  |
| * General District Court *          | 10,700.00                                      | 3,996.97                                    | 6,703.03                                   |
| * Magistrate *                      | 1,125.00                                       | 86.48                                       | 1,038.52                                   |
| * Clerk of Circuit Court *          | 221,249.00                                     | 178,016.30                                  | 43,232.70                                  |
| * Law Library *                     | 1,200.00                                       | 688.31                                      | 511.69                                     |
| * Victim and Witness Assistance *   | 61,639.00                                      | 7,410.66                                    | 54,228.34                                  |
| * Commonwealth's Attorney *         | 216,384.00                                     | 168,934.08                                  | 47,449.92                                  |
| * Sheriff *                         | 1,681,304.00                                   | 1,457,177.54                                | 224,126.46                                 |
| * School Resource Officer *         | 65,290.00                                      | 51,723.46                                   | 13,566.54                                  |
| * E911 *                            | 28,600.00                                      | 3,130.91                                    | 25,469.09                                  |
| *Cumberland Vol.FIRE DEPT*          | 39,500.00                                      | 39,500.00                                   |  |
| *Cartersville Volun.*               | 39,500.00                                      | 39,500.00                                   |  |
| *Cumberland Vol. Rescue Squad*      |  | 42,227.22                                   | (42,227.22)                                |
| *Prince Edward Vol. Rescue Squad*   | 9,500.00                                       | 4,750.00                                    | 4,750.00                                   |
| *Randolph Fire Dept.*               | 39,500.00                                      | 39,500.00                                   |  |
| *Cartersville Vol. Rescue Squad*    | 37,970.00                                      | 47,940.48                                   | (9,970.48)                                 |
| *Chesterfield Med-Flight Program*   | 300.00   | 450.00                                      | (150.00)                                   |
| * Forestry Service *                | 8,705.00                                       | 8,705.34                                    | (.34)                                      |
| * CUMBERLAND FIRE & EMS *           | 474,530.00                                     | 276,291.76                                  | 198,238.24                                 |
| * Probation Office *                | 950.00   | 639.80                                      | 310.20                                     |
| * Correction & Detention *          | 275,000.00                                     | 150,490.61                                  | 124,509.39                                 |
| * Building Inspections *            | 137,280.00                                     | 107,724.78                                  | 29,555.22                                  |
| * Animal Control *                  | 124,180.00                                     | 85,232.82                                   | 38,947.18                                  |
| * Medical Examiner *                |  | 60.00                                       | (60.00)                                    |
| * Refuse Disposal *                 | 648,263.00                                     | 430,409.37                                  | 217,853.63                                 |
| * General Properties *              | 728,504.00                                     | 563,510.46                                  | 164,993.54                                 |
| * Supplement of Local Health Dept * | 99,113.00                                      | 63,409.71                                   | 35,703.29                                  |
| * Chapter 10 Board - Crossroads *   | 34,000.00                                      | 34,000.00                                   |  |
| * CSA Management *                  | 33,371.00                                      | 21,633.61                                   | 11,737.39                                  |
| * Community Colleges *              | 8,000.00                                       | 8,000.00                                    |  |

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For April 2018

|                                     | Estimated 2017/2018<br>Budget to Date | Actual 2017/2018<br>Budget to Date | (Over) or Under<br>Budget to Date |
|-------------------------------------|---------------------------------------|------------------------------------|-----------------------------------|
|                                     | -----                                 | -----                              | -----                             |
| <b>Expenditures</b>                 |                                       |                                    |                                   |
| * Recreation *                      | 62,115.00                             | 43,781.53                          | 18,333.47                         |
| * Local Library *                   | 115,450.00                            | 115,450.00                         |                                   |
| * Planning Commission *             | 9,950.00                              | 4,650.65                           | 5,299.35                          |
| * Planning/Zoning Dept. *           | 70,240.00                             | 64,948.34                          | 5,291.66                          |
| * Community & Economic Developmnt * | 17,052.00                             | 15,451.00                          | 1,601.00                          |
| * Board of Zoning Appeals *         | 650.00                                |                                    | 650.00                            |
|                                     | 10,590.00                             | 10,590.00                          |                                   |
| * Farmville Area Chamber of Commerc | 1,500.00                              | 1,500.00                           |                                   |
| * Longwood Small Bus. Dev. Ctr. *   | 3,000.00                              | 1,500.00                           | 1,500.00                          |
| * Southside Violence Prevention *   | 5,000.00                              | 6,500.00                           | (1,500.00)                        |
| *Peter Francisco SWD*               | 10,000.00                             | 10,000.00                          |                                   |
| * Extension Agents *                | 51,645.00                             | 27,180.58                          | 24,464.42                         |
|                                     | 2,500.00                              | 2,500.00                           |                                   |
| * NONDEPARTMENTAL *                 | 24,400.00                             | 8,388.28                           | 16,011.72                         |
| **TRANSFERS**                       | 7,346,609.00                          | 5,031,623.29                       | 2,314,985.71                      |
| COMMONWEALTH'S ATTORNEY             | 5,000.00                              | 382.59                             | 4,617.41                          |
| SHERIFF                             | 50,000.00                             | 3,008.33                           | 46,991.67                         |
| HEALTH INSURANCE                    | 2,187,030.00                          | 2,127,346.04                       | 59,683.96                         |
| DENTAL INSURANCE                    | 138,600.00                            | 90,740.94                          | 47,859.06                         |
| PATIENT CENTERED OUTCOME FEE(PCOR)  | 12,300.00                             | 618.45                             | 11,681.55                         |
| * Administration *                  | 1,384,961.00                          | 1,035,904.45                       | 349,056.55                        |
|                                     | 14,920,878.36                         | 8,877,867.65                       | 6,043,010.71                      |
|                                     | 1,201,311.00                          | 605,598.70                         | 595,712.30                        |
| * Sheriff's Office *                | 66,000.00                             |                                    | 66,000.00                         |
| * Elementary School - Lit Loan *    | 216,667.00                            | 216,666.67                         | .33                               |
| * COPS97 Loan *                     | 371,475.00                            | 372,225.00                         | (750.00)                          |
| * High/Middle School - VPSA Loan *  | 808,419.00                            | 908,200.50                         | (99,781.50)                       |
| * HS/MS-VPSA LOAN #2 *              |                                       | 809,169.51                         | (809,169.51)                      |
| PUBLIC FACILITY NOTE 2009           | 389,751.00                            | 346,279.67                         | 43,471.33                         |
| * AMERESCO *                        | 150,113.00                            | 150,113.00                         |                                   |
| * SunTrust Loan-HS/MS *             | 907,501.00                            |                                    | 907,501.00                        |
| * Suntrust Loan - Courthouse *      | 248,695.00                            | 248,568.57                         | 126.43                            |
|                                     | 750,000.00                            | 715,992.21                         | 34,007.79                         |
| * SEWER FUND - Enterprise Fund *    | 272,054.00                            | 234,025.71                         | 38,028.29                         |
| * WATER FUND - ENTERPRISE FUND *    | 157,447.00                            | 105,877.37                         | 51,569.63                         |
| COMMUNITY CENTER PURCHASE           | 126,314.00                            | 99,299.47                          | 27,014.53                         |
| MADISON INDUSTRIAL PARK             |                                       | 1,403.99                           | (1,403.99)                        |
|                                     | 23,500.00                             | 13,757.06                          | 9,742.94                          |
| <b>Total Expenditure</b>            | <b>38,729,307.36</b>                  | <b>27,325,038.65</b>               | <b>11,404,268.71</b>              |
| <b>Total Revenues</b>               |                                       |                                    |                                   |
| Less Total Expenditures             | (2.00)                                | 4,808,210.12                       | (4,808,212.12)                    |

4/13/2018

\*GL0600A\*

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2017 - 4/13/2018

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| ACCT# | DESCRIPTION     | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | % REMAINING |
|-------|-----------------|---------------|--------------|----------------|--------------|--------------------|----------------------|-------------|
|       |                 | .00           | .00          | .00            | .00          | .00                | .00                  | .00         |
|       | --FINAL TOTAL-- |               |              |                |              |                    |                      |             |

| ACCT#          | DESCRIPTION                            | BUDGET AMOUNT | APPR. AMOUNT  | CURRENT AMOUNT | Y-T-D AMOUNT  | BALANCE UNCOLLECTED |
|----------------|--|---------------|---------------|----------------|---------------|---------------------|
| 1101           | ** Real Estate Taxes **                | 5,610,000.00  | 5,610,000.00  | 58,032.86      | 2,929,125.97  | 2,680,874.03        |
| 1102           | ** Real/Personal Public Service *      | 790,000.00    | 790,000.00    | .00            | 540,752.63    | 249,247.37          |
| 1103           | ** Personal Property Taxes *           | 1,800,500.00  | 1,800,500.00  | 163,827.00     | 1,949,211.60  | 148,711.60          |
| 1104           | ** Machinery & Tools *                 | 130,000.00    | 130,000.00    | 1,758.75       | 1,758.75      | 33,725.64           |
| 1106           | ** Penalties & Interest *              | 247,000.00    | 247,000.00    | 50,713.33      | 194,495.58    | 52,504.42           |
| 1201           | ** Local Sales & Use Taxes *           | 425,000.00    | 425,000.00    | 32,109.85      | 374,674.02    | 50,325.98           |
| 1202           | ** Consumer Utility Taxes *            | 172,000.00    | 172,000.00    | 16,667.65      | 134,024.27    | 37,975.73           |
| 1203           | ** Business License Taxes *            | 106,000.00    | 106,000.00    | 37,815.47      | 118,633.36    | 12,633.36           |
| 1204           | ** Franchise License Taxes *           | 16,000.00     | 16,000.00     | .00            | .00           | 16,000.00           |
| 1205           | ** Motor Vehicle License Tax *         | 230,000.00    | 230,000.00    | 24,915.29      | 217,581.89    | 12,418.11           |
| 1207           | ** Taxes On Recordation & Wills *      | 44,500.00     | 44,500.00     | 9,518.57       | 56,294.02     | 11,794.02           |
| 1301           | ** Animal Licenses *                   | 8,000.00      | 8,000.00      | 514.00         | 8,220.00      | 220.00              |
| 1303           | ** Permits & Other Licenses *          | 46,300.00     | 46,300.00     | 5,652.33       | 77,472.29     | 31,172.29           |
| 1401           | ** Court Fines & Forfeitures *         | 110,000.00    | 110,000.00    | 29,808.72      | 124,752.44    | 14,752.44           |
| 1501           | ** Revenue From Use Of Money *         | 40,000.00     | 40,000.00     | 714.05         | 34,479.22     | 5,520.78            |
| 1502           | ** Revenue From Use Of Property *      | 16,000.00     | 16,000.00     | 560.00         | 25,660.05     | 9,660.05            |
| 1601           | ** Court Costs *                       | 47,860.00     | 47,860.00     | 8,897.10       | 40,306.88     | 7,553.12            |
| 1602           | ** Commonwealth's Attorney Fees *      | 800.00        | 800.00        | 152.46         | 588.95        | 211.05              |
| 1603           | ** Charges For Law Enforcement *       | 37,000.00     | 37,000.00     | .00            | .00           | 37,000.00           |
| 1604           | ** Charges For Fire & Rescue Service * | 300,000.00    | 300,000.00    | 13,357.29      | 69,046.70     | 230,953.30          |
| 1608           | ** Charges Sanitation & Removal *      | 800.00        | 800.00        | 191.00         | 1,019.00      | 219.00              |
| 1612           | ** REC DEPT - ADULT LEAGUE FEES *      | 1,500.00      | 1,500.00      | .00            | .00           | 1,500.00            |
| 1613           | ** Charges For Parks & Recreation *    | 18,400.00     | 19,838.00     | 6,630.00       | 20,414.70     | 576.70              |
| 1616           | ** Charges For Planning / Com Dev *    | 2,500.00      | 2,500.00      | .00            | 1,525.00      | 975.00              |
| 1899           | ** Miscellaneous *                     | 1,455,117.00  | 1,455,117.00  | 6,043.87       | 1,163,274.20  | 291,842.80          |
| 2101           | ** Service Charges *                   | 46,000.00     | 46,000.00     | .00            | 19,667.25     | 26,332.75           |
| 2201           | **NON-CATEGORICAL AID**                | 1,280,535.00  | 1,280,535.00  | 32,645.80      | 1,138,059.68  | 142,475.32          |
| 2301           | ** Commonwealth Attorney *             | 170,099.00    | 170,099.00    | 13,506.39      | 125,807.90    | 44,291.10           |
| 2302           | ** Sheriff *                           | 582,811.00    | 582,811.00    | 50,864.15      | 440,759.02    | 142,051.98          |
| 2303           | ** Commissioner Of Revenue *           | 77,324.00     | 77,324.00     | 7,078.42       | 62,457.74     | 14,866.26           |
| 2304           | ** Treasurer *                         | 94,170.00     | 94,170.00     | 7,477.38       | 71,563.40     | 22,606.60           |
| 2306           | ** Registrar/Electoral Boards *        | 42,423.00     | 42,423.00     | .00            | .00           | 42,423.00           |
| 2307           | ** Clerk Of The Circuit Court *        | 153,374.00    | 153,374.00    | 12,892.23      | 118,669.15    | 34,704.85           |
| 2308           | ** DMV License Agent *                 | 18,000.00     | 18,000.00     | 1,725.52       | 14,763.42     | 3,236.58            |
| 2404           | **GRANT FUNDS**                        | 113,639.00    | 199,839.00    | 17,815.85      | 195,508.53    | 4,330.47            |
| 3301           | **GRANT FUNDS**                        | 20,000.00     | 20,000.00     | .00            | 3,370.30      | 16,629.70           |
| --FUND TOTAL-- |  | 14,253,652.00 | 14,341,290.00 | 611,885.33     | 10,435,904.80 | 3,905,385.20        |
| 1501           | INTEREST-STATE                         | 30.00         | 30.00         | .00            | 31.42         | 1.42                |
| 2402           | ASSET FORFEITURE REVENUE (STATE)       | 25,000.00     | 25,000.00     | 865.91         | 6,821.21      | 18,178.79           |
| 4106           | ** Carryover Balance **                | 29,970.00     | 29,970.00     | .00            | .00           | 29,970.00           |
| --FUND TOTAL-- |  | 55,000.00     | 55,000.00     | 865.91         | 6,852.63      | 48,147.37           |

ACCT# DESCRIPTION

BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT BALANCE UNCOLLECTED

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FUND # -170

1902 HEALTH INSURANCE CONTRIBUTIONS 1,795,136.62 420,363.38 18.97

2000 DENTAL INSURANCE CONTRIBUTIONS 19,288.69 31,061.48 25.37

--FUND TOTAL--

451,424.86 19.30

FUND # -201

1899 \* Miscellaneous Revenue \* 3,728.11 3,728.11 100.00-

2401 \* Welfare \* 321,043.34 321,043.34 75.30-

3105 \* Social Services \* 543,266.23 543,266.23 36.54

4105 \* Fund Transfers \* 145,834.17 145,834.17 57.81

--FUND TOTAL--

371,089.15 26.79

FUND # -205

1803 \* Expenditure Refunds \* 141,034.93 141,034.93 100.00-

1899 \* Miscellaneous Revenue \* 50,062.90 50,062.90 65.52

2402 \* State Education \* 2,705,368.40 2,705,368.40 29.14

2403 \* State Education \* 2,589.07 2,589.07 25.89

2404 \* State Education \* 2,077.35 2,077.35 100.00-

3302 \* Education \* 1,157,718.19 1,157,718.19 26.61

4105 \* Fund Transfers \* 1,867,079.22 1,867,079.22 52.19

--FUND TOTAL--

5,118,132.24 34.30

FUND # -207

1501 \* INTEREST ON BANK DEPOSITS \* 2,613.23 2,613.23 100.00-

1899 \*\* MISC REVENUE \*\* 3,562.34 3,562.34 98.08

1901 \*\* LOCAL CONTRIBUTIONS \*\* 267,412.72 267,412.72 36.02

2404 \*\* STATE FUNDS \*\* 366,333.89 366,333.89 38.68

--FUND TOTAL--

561,388.82 46.73

FUND # -302

1501 \* Interest On Bank Deposits \* 50.63 50.63 100.00-

4105 \* Fund Transfers \* 66,000.00 66,000.00 .00

--FUND TOTAL--

50.63 .07-

FUND # -401

1501 \*\*INTEREST\*\* 11,661.95 11,661.95 48.59

1899 MISC REVENUE 38,701.74 38,701.74 100.00-

4104 PROCEEDS FROM INDEBTEDNESS 371,475.00 371,475.00 100.00

| ACCT#      | DESCRIPTION                    | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | BALANCE    | UNCOLLECTED |
|------------|--------------------------------|---------------|--------------|----------------|--------------|------------|-------------|
| 4105       | ** Transfers **                | 2,697,146.00  | 2,697,146.00 | .00            | 2,620,395.90 | 76,750.10  | 2.84        |
|            | -- FUND TOTAL--                | 3,092,621.00  | 3,092,621.00 | .00            | 2,671,435.69 | 421,185.31 | 13.61       |
| FUND #-500 |                                |               |              |                |              |            |             |
| 1899       | *MISCELLANEOUS REVENUE*        | .00           | .00          | .00            | 566.00       | 566.00     | 100.00-     |
| 2404       | *REVENUE FROM STATE*           | 500,000.00    | 500,000.00   | 238,796.07     | 339,907.39   | 160,092.61 | 32.01       |
| 4105       | *TRANSFERS*                    | 250,000.00    | 250,000.00   | .00            | 250,000.00   | .00        | .00         |
|            | -- FUND TOTAL--                | 750,000.00    | 750,000.00   | 238,796.07     | 590,473.39   | 159,526.61 | 21.27       |
| FUND #-501 |                                |               |              |                |              |            |             |
| 1501       | **INTEREST REVENUE**           | 1,000.00      | 1,000.00     | .00            | .00          | 1,000.00   | 100.00      |
| 1619       | **CHARGES & FEES**             | 405,000.00    | 405,000.00   | 65,502.55      | 338,695.19   | 66,304.81  | 16.37       |
| 1620       | SEWER LATE PAYMENT PENALTY     | 7,500.00      | 7,500.00     | 787.65         | 4,390.19     | 3,109.81   | 41.46       |
| 1630       | **ADMIN FEES/CHARGES**         | 16,000.00     | 16,000.00    | 2,679.00       | 14,323.51    | 1,676.49   | 10.47       |
| 1803       | MISCELLANEOUS                  | .00           | .00          | .00            | 1,531.80     | 1,531.80   | 100.00-     |
|            | -- FUND TOTAL--                | 429,500.00    | 429,500.00   | 68,969.20      | 358,940.69   | 70,559.31  | 16.42       |
| FUND #-515 |                                |               |              |                |              |            |             |
| 1501       | INTEREST SEWER RESERVE         | .00           | .00          | .00            | 1,100.10     | 1,100.10   | 100.00-     |
|            | -- FUND TOTAL--                | .00           | .00          | .00            | 1,100.10     | 1,100.10   | 100.00-     |
| FUND #-540 |                                |               |              |                |              |            |             |
| 1501       | INTEREST WATER RESERVE         | .00           | .00          | .00            | 160.50       | 160.50     | 100.00-     |
|            | -- FUND TOTAL--                | .00           | .00          | .00            | 160.50       | 160.50     | 100.00-     |
| FUND #-545 |                                |               |              |                |              |            |             |
| 1200       | DSR PAYMENTS (FR UTILITY FUND) | .00           | .00          | .00            | 3,540.00     | 3,540.00   | 100.00-     |
| 1501       | INTEREST                       | .00           | .00          | .00            | 4.66         | 4.66       | 100.00-     |
|            | -- FUND TOTAL--                | .00           | .00          | .00            | 3,544.66     | 3,544.66   | 100.00-     |
| FUND #-550 |                                |               |              |                |              |            |             |
| 1200       | DSR PAYMENTS                   | .00           | .00          | .00            | 10,224.00    | 10,224.00  | 100.00-     |
| 1501       | **INTEREST REVENUE**           | .00           | .00          | .00            | 23.42        | 23.42      | 100.00-     |
|            | -- FUND TOTAL--                | .00           | .00          | .00            | 10,247.42    | 10,247.42  | 100.00-     |

4/13/2018

\*GL060AA\*

CUMBERLAND CO  
REVENUE SUMMARY  
7/01/2017 - 4/13/2018

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| ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | BALANCE UNCOLLECTED |
|-------|-------------|---------------|--------------|----------------|--------------|---------------------|
|-------|-------------|---------------|--------------|----------------|--------------|---------------------|

FUND # -580

|      |                  |     |     |      |      |                |
|------|------------------|-----|-----|------|------|----------------|
| 1501 | INTEREST REVENUE | .00 | .00 | 1.08 | 9.98 | 9.98 - 100.00- |
|      | --FUND TOTAL--   | .00 | .00 | 1.08 | 9.98 | 9.98 - 100.00- |

FUND # -715

|      |                            |            |            |          |            |               |
|------|----------------------------|------------|------------|----------|------------|---------------|
| 1899 | Rent of General Property   | 44,000.00  | 44,000.00  | 6,375.00 | 41,350.00  | 2,650.00 6.02 |
| 4105 | Transfer from General Fund | 82,314.00  | 82,314.00  | .00      | 82,314.00  | .00           |
|      | --FUND TOTAL--             | 126,314.00 | 126,314.00 | 6,375.00 | 123,664.00 | 2,650.00 2.09 |

FUND # -733

|      |                           |           |           |          |           |                 |
|------|---------------------------|-----------|-----------|----------|-----------|-----------------|
| 1899 | * Miscellaneous Revenue * | 20,000.00 | 20,000.00 | 1,002.00 | 14,125.74 | 5,874.26 29.37  |
| 3305 | *FEDERAL FUNDS*           | 3,500.00  | 3,500.00  | .00      | .00       | 3,500.00 100.00 |
|      | --FUND TOTAL--            | 23,500.00 | 23,500.00 | 1,002.00 | 14,125.74 | 9,374.26 39.89  |

|  |                 |               |               |              |               |                     |
|--|-----------------|---------------|---------------|--------------|---------------|---------------------|
|  | --FINAL TOTAL-- | 38,536,923.00 | 38,729,305.36 | 2,563,139.62 | 27,625,555.52 | 11,103,749.84 28.67 |
|--|-----------------|---------------|---------------|--------------|---------------|---------------------|

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2017 - 4/13/2018

| ACCT# | DESCRIPTION                         | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | REMAINING \$ |
|-------|-------------------------------------|---------------|--------------|----------------|--------------|--------------------|----------------------|--------------|
| 11010 | * Board of Supervisors *            | 46,357.00     | 46,357.00    | 4,290.17       | 35,731.68    | .00                | 10,625.32            | 22.92        |
| 12100 | * County Administrator *            | 293,883.00    | 293,883.00   | 38,676.62      | 232,035.60   | .00                | 61,847.40            | 21.04        |
| 12210 | * Legal Services *                  | 2,500.00      | 2,500.00     | 4,658.00       | 32,911.88    | .00                | 30,411.88            | 216.47-      |
| 12240 | * Independent Auditor *             | 36,000.00     | 36,000.00    | .00            | 33,686.69    | .00                | 2,313.31             | 6.42         |
| 12310 | * Commissioner of Revenue **        | 244,927.00    | 244,927.00   | 29,982.26      | 197,665.47   | .00                | 47,261.53            | 19.29        |
| 12320 | * Assessor *                        | 72,000.00     | 72,000.00    | .00            | .00          | .00                | 72,000.00            | 100.00-      |
| 12340 | * License Bureau *                  | .00           | .00          | .00            | 224.97       | .00                | 224.97               | 100.00-      |
| 12410 | * Treasurer *                       | 291,933.00    | 291,933.00   | 29,185.02      | 218,306.83   | .00                | 73,626.17            | 25.22        |
| 12430 | * Accounting *                      | 167,228.00    | 167,228.00   | 18,328.54      | 119,176.57   | .00                | 48,051.43            | 28.73        |
| 12510 | * Data Processing *                 | 297,350.00    | 297,350.00   | 27,977.46      | 171,759.58   | .00                | 125,590.42           | 42.23        |
| 13100 | * Electoral Board *                 | 25,076.00     | 25,076.00    | 869.01         | 72,192.32    | .00                | 47,116.32            | 187.89-      |
| 13200 | * Registrar *                       | 92,869.00     | 92,869.00    | 10,314.65      | 67,842.10    | .00                | 25,026.90            | 26.94        |
| 21100 | * Circuit Court *                   | 14,810.00     | 14,810.00    | 652.74         | 1,254.74     | .00                | 13,555.26            | 91.52        |
| 21200 | * General District Court *          | 10,700.00     | 10,700.00    | 45.29          | 3,996.97     | .00                | 6,703.03             | 62.64        |
| 21300 | * Magistrate *                      | 1,125.00      | 1,125.00     | .00            | 86.48        | .00                | 1,038.52             | 92.31        |
| 21600 | * Clerk of Circuit Court *          | 221,249.00    | 221,249.00   | 31,416.44      | 178,016.30   | .00                | 43,232.70            | 19.54        |
| 21800 | * Law Library *                     | 1,200.00      | 1,200.00     | 372.00         | 688.31       | .00                | 511.69               | 42.64        |
| 21910 | * Victim and Witness Assistance *   | 61,639.00     | 61,639.00    | 484.25         | 7,410.66     | .00                | 54,228.34            | 87.97        |
| 22100 | * Commonwealth's Attorney *         | 216,384.00    | 216,384.00   | 26,268.45      | 168,934.08   | .00                | 47,449.92            | 21.92        |
| 31200 | * Sheriff *                         | 1,595,104.00  | 1,681,304.00 | 194,975.31     | 1,457,177.54 | .00                | 224,126.46           | 13.33        |
| 31250 | * School Resource Officer *         | 65,290.00     | 65,290.00    | 8,157.36       | 51,723.46    | .00                | 13,566.54            | 20.77        |
| 31400 | * E911 *                            | 28,600.00     | 28,600.00    | 223.14         | 3,130.91     | .00                | 25,469.09            | 89.05        |
| 32221 | *Cumberland Vol. FIRE DEPT*         | 39,500.00     | 39,500.00    | 19,750.00      | 39,500.00    | .00                | .00                  | .00          |
| 32222 | *Cartersville Volun.*               | 39,500.00     | 39,500.00    | 19,750.00      | 39,500.00    | .00                | .00                  | .00          |
| 32301 | *Cumberland Vol. Rescue Squad*      | .00           | .00          | .00            | 42,227.22    | .00                | 42,227.22            | 100.00-      |
| 32302 | *Prince Edward Vol. Rescue Squad*   | 9,500.00      | 9,500.00     | .00            | 4,750.00     | .00                | 4,750.00             | 50.00        |
| 32303 | *Randolph Fire Dept.*               | 39,500.00     | 39,500.00    | 19,750.00      | 39,500.00    | .00                | .00                  | .00          |
| 32304 | *Cartersville Vol. Rescue Squad*    | 37,970.00     | 37,970.00    | 18,985.00      | 47,940.48    | .00                | 9,970.48             | 26.25-       |
| 32306 | *Chesterfield Med-Flight Program*   | 300.00        | 300.00       | 150.00         | 450.00       | .00                | 150.00               | 50.00-       |
| 32400 | * Forestry Service *                | 8,705.00      | 8,705.00     | .00            | 8,705.34     | .00                | .34                  | .00          |
| 32500 | * CUMBERLAND FIRE & EMS *           | 474,530.00    | 474,530.00   | 9,293.00       | 276,291.76   | .00                | 198,238.24           | 41.77        |
| 33000 | * Probation Office *                | 950.00        | 950.00       | 84.75          | 639.80       | .00                | 310.20               | 32.65        |
| 33400 | * Correction & Detention *          | 275,000.00    | 275,000.00   | 675.00         | 150,490.61   | .00                | 124,509.39           | 45.27        |
| 34100 | * Building Inspections *            | 137,280.00    | 137,280.00   | 16,332.37      | 107,724.78   | .00                | 29,555.22            | 21.52        |
| 35100 | * Animal Control *                  | 124,180.00    | 124,180.00   | 12,039.61      | 85,232.82    | .00                | 38,947.18            | 31.36        |
| 35300 | * Medical Examiner *                | .00           | .00          | .00            | 60.00        | .00                | 60.00                | 100.00-      |
| 42400 | * Refuse Disposal *                 | 648,263.00    | 648,263.00   | 62,445.02      | 430,409.37   | .00                | 217,853.63           | 33.60        |
| 43200 | * General Properties *              | 728,504.00    | 728,504.00   | 114,101.95     | 563,510.46   | .00                | 164,993.54           | 22.64        |
| 51200 | * Supplement of Local Health Dept * | 99,113.00     | 99,113.00    | .00            | 63,409.71    | .00                | 35,703.29            | 36.02        |
| 52500 | * Chapter 10 Board - Crossroads *   | 34,000.00     | 34,000.00    | 17,000.00      | 34,000.00    | .00                | .00                  | .00          |
| 61230 | * CSA Management *                  | 33,371.00     | 33,371.00    | 3,715.25       | 21,633.61    | .00                | 11,737.39            | 35.17        |
| 68000 | * Community Colleges *              | 8,000.00      | 8,000.00     | 8,000.00       | 8,000.00     | .00                | .00                  | .00          |
| 71500 | * Recreation *                      | 60,677.00     | 62,115.00    | 8,126.63       | 43,781.53    | .00                | 18,333.47            | 29.51        |
| 73100 | * Local Library *                   | 115,450.00    | 115,450.00   | 57,725.00      | 115,450.00   | .00                | .00                  | .00          |
| 81100 | * Planning Commission *             | 9,950.00      | 9,950.00     | 1,689.53       | 4,650.65     | .00                | 5,299.35             | 53.25        |
| 81110 | * Planning/Zoning Dept. *           | 70,240.00     | 70,240.00    | 20,489.32      | 64,948.34    | .00                | 5,291.66             | 7.53         |
| 81200 | * Community & Economic Developmnt * | 17,052.00     | 17,052.00    | .00            | 15,451.00    | .00                | 1,601.00             | 9.38         |

| ACCT#       | DESCRIPTION                         | BUDGET AMOUNT | APPR. AMOUNT  | CURRENT AMOUNT | Y-T-D AMOUNT  | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | % REMAINING |
|-------------|-------------------------------------|---------------|---------------|----------------|---------------|--------------------|----------------------|-------------|
| 81400       | * Board of Zoning Appeals *         | 650.00        | 650.00        | .00            | .00           | .00                | 650.00               | 100.00      |
| 81514       | Transportation                      | 10,590.00     | 10,590.00     | .00            | 10,590.00     | .00                | .00                  | .00         |
| 81535       | * Fatville Area Chamber of Commerc  | 1,500.00      | 1,500.00      | 750.00         | 1,500.00      | .00                | .00                  | .00         |
| 81541       | * Longwood Small Bus. Dev. Ctr. *   | 3,000.00      | 3,000.00      | .00            | 1,500.00      | .00                | 1,500.00             | 50.00       |
| 81542       | * Southside Violence Prevention *   | 5,000.00      | 5,000.00      | 4,000.00       | 6,500.00      | .00                | 1,500.00             | 30.00       |
| 82401       | *Peter Francisco SMD*               | 10,000.00     | 10,000.00     | 5,000.00       | 10,000.00     | .00                | .00                  | .00         |
| 83500       | * Extension Agents *                | 51,645.00     | 51,645.00     | 214.04         | 27,180.58     | .00                | 24,464.42            | 47.37       |
| 83501       | holiday lake 4-h educational center | 2,500.00      | 2,500.00      | 1,250.00       | 2,500.00      | .00                | .00                  | .00         |
| 90000       | * NONDEPARTMENTAL *                 | 24,400.00     | 24,400.00     | 430.25         | 8,388.28      | .00                | 16,011.72            | 65.62       |
| 93100       | **TRANSFERS**                       | 7,346,609.00  | 7,346,609.00  | .00            | 5,031,623.29  | .00                | 2,314,985.71         | 31.51       |
|             | --FUND TOTAL--                      | 14,253,653.00 | 14,341,291.00 | 848,613.43     | 10,361,992.77 | .00                | 3,979,298.23         | 27.74       |
| FUND # -150 |                                     |               |               |                |               |                    |                      |             |
| 22100       | COMMONWEALTH'S ATTORNEY             | 5,000.00      | 5,000.00      | .00            | 382.59        | .00                | 4,617.41             | 92.34       |
| 31200       | SHERIFF                             | 50,000.00     | 50,000.00     | .00            | 3,008.33      | .00                | 46,991.67            | 93.98       |
|             | --FUND TOTAL--                      | 55,000.00     | 55,000.00     | .00            | 3,390.92      | .00                | 51,609.08            | 93.83       |
| FUND # -170 |                                     |               |               |                |               |                    |                      |             |
| 62100       | HEALTH INSURANCE                    | 2,187,030.00  | 2,187,030.00  | 254,643.93     | 2,127,346.04  | .00                | 59,683.96            | 2.72        |
| 63100       | DENTAL INSURANCE                    | 138,600.00    | 138,600.00    | 11,087.24      | 90,740.94     | .00                | 47,859.06            | 34.53       |
| 64100       | PATIENT CENTERED OUTCOME FEE (PCOR) | 12,300.00     | 12,300.00     | .00            | 618.45        | .00                | 11,681.55            | 94.97       |
|             | --FUND TOTAL--                      | 2,337,930.00  | 2,337,930.00  | 265,731.17     | 2,218,705.43  | .00                | 119,224.57           | 5.09        |
| FUND # -201 |                                     |               |               |                |               |                    |                      |             |
| 53100       | * Administration *                  | 1,384,961.00  | 1,384,961.00  | 120,056.62     | 1,035,904.45  | .00                | 349,056.55           | 25.20       |
| 83501       |                                     | 1,384,961.00  | 1,384,961.00  | 120,056.62     | 1,035,904.45  | .00                | 349,056.55           | 25.20       |
|             | --FUND TOTAL--                      | 2,769,922.00  | 2,769,922.00  | 240,113.24     | 2,071,808.90  | .00                | 698,112.10           | 25.20       |
| FUND # -205 |                                     |               |               |                |               |                    |                      |             |
| 61100       |                                     | 14,816,134.00 | 14,920,878.36 | 132,388.91     | 8,877,867.65  | .00                | 6,043,010.71         | 40.50       |
|             | --FUND TOTAL--                      | 14,816,134.00 | 14,920,878.36 | 132,388.91     | 8,877,867.65  | .00                | 6,043,010.71         | 40.50       |
| FUND # -207 |                                     |               |               |                |               |                    |                      |             |
| 61100       | GOVERNOR'S SCHOOL EXPENDITURES      | 1,201,311.00  | 1,201,311.00  | .00            | 605,598.70    | .00                | 595,712.30           | 49.58       |
|             | --FUND TOTAL--                      | 1,201,311.00  | 1,201,311.00  | .00            | 605,598.70    | .00                | 595,712.30           | 49.58       |
| FUND # -302 |                                     |               |               |                |               |                    |                      |             |
| 94327       | * Sheriff's Office *                | 66,000.00     | 66,000.00     | .00            | .00           | .00                | 66,000.00            | 100.00      |

| ACCT#       | DESCRIPTION                        | BUDGET AMOUNT | APPR. AMOUNT  | CURRENT AMOUNT | Y-T-D AMOUNT  | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | REMAINING \$ |
|-------------|------------------------------------|---------------|---------------|----------------|---------------|--------------------|----------------------|--------------|
|             | --FUND TOTAL--                     | 66,000.00     | 66,000.00     | .00            | .00           | .00                | 66,000.00            | 100.00       |
| FUND # -401 |                                    |               |               |                |               |                    |                      |              |
| 67200       | * Elementary School - Lit Loan *   | 216,667.00    | 216,667.00    | .00            | 216,666.67    | .00                | .33                  | .00          |
| 67400       | * COPS97 Loan *                    | 371,475.00    | 371,475.00    | .00            | 372,225.00    | .00                | 750.00-              | -20-         |
| 67500       | * High/Middle School - VPSA Loan * | 808,419.00    | 808,419.00    | .00            | 908,200.50    | .00                | 99,781.50-           | 12.34-       |
| 67700       | * HS/MS-VPSA LOAN #2 *             | .00           | .00           | .00            | 809,169.51    | .00                | 809,169.51-          | 100.00-      |
| 67700       | PUBLIC FACILITY NOTE 2009          | 389,751.00    | 389,751.00    | 14,201.83      | 346,279.67    | .00                | 43,471.33            | 11.15        |
| 67800       | * AMERESCO *                       | 150,113.00    | 150,113.00    | .00            | 150,113.00    | .00                | .00                  | .00          |
| 95600       | * SunTrust Loan-HS/MS *            | 907,501.00    | 907,501.00    | .00            | .00           | .00                | 907,501.00           | 100.00       |
| 95700       | * SunTrust Loan - Courthouse *     | 248,695.00    | 248,695.00    | .00            | 248,568.57    | .00                | 126.43               | .05          |
|             | --FUND TOTAL--                     | 3,092,621.00  | 3,092,621.00  | 14,201.83      | 3,051,222.92  | .00                | 41,398.08            | 1.33         |
| FUND # -500 |                                    |               |               |                |               |                    |                      |              |
| 53900       |                                    | 750,000.00    | 750,000.00    | .00            | 715,992.21    | .00                | 34,007.79            | 4.53         |
|             | --FUND TOTAL--                     | 750,000.00    | 750,000.00    | .00            | 715,992.21    | .00                | 34,007.79            | 4.53         |
| FUND # -501 |                                    |               |               |                |               |                    |                      |              |
| 94900       | * SEWER FUND - Enterprise Fund *   | 272,054.00    | 272,054.00    | 20,857.33      | 234,025.71    | .00                | 38,028.29            | 13.97        |
| 95900       | * WATER FUND - ENTERPRISE FUND *   | 157,447.00    | 157,447.00    | 10,120.21      | 105,877.37    | .00                | 51,569.63            | 32.75        |
|             | --FUND TOTAL--                     | 429,501.00    | 429,501.00    | 30,977.54      | 339,903.08    | .00                | 89,597.92            | 20.86        |
| FUND # -715 |                                    |               |               |                |               |                    |                      |              |
| 81610       | COMMUNITY CENTER PURCHASE          | 126,314.00    | 126,314.00    | 9,298.05       | 99,299.47     | .00                | 27,014.53            | 21.38        |
| 81620       | MADISON INDUSTRIAL PARK            | .00           | .00           | 500.00         | 1,403.99      | .00                | 1,403.99-            | 100.00-      |
|             | --FUND TOTAL--                     | 126,314.00    | 126,314.00    | 9,798.05       | 100,703.46    | .00                | 25,610.54            | 20.27        |
| FUND # -733 |                                    |               |               |                |               |                    |                      |              |
| 53010       |                                    | 23,500.00     | 23,500.00     | 604.30         | 13,757.06     | .00                | 9,742.94             | 41.45        |
|             | --FUND TOTAL--                     | 23,500.00     | 23,500.00     | 604.30         | 13,757.06     | .00                | 9,742.94             | 41.45        |
|             | --FINAL TOTAL--                    | 38,536,925.00 | 38,729,307.36 | 1,422,371.85   | 27,325,038.65 | .00                | 11,404,268.71        | 29.44        |



## CUMBERLAND COUNTY PUBLIC SCHOOLS

P. O. BOX 170  
CUMBERLAND, VIRGINIA 23040  
(804) 492-4212  
FAX (804)492-9869

AMY GRIFFIN, Ed.D.  
Division Superintendent

GINGER SANDERSON  
School Board Chairman

EURIKA TYREE,  
School Board Vice-Chairman

GEORGE LEE DOWDY III  
School Board Member

CHRISTINE ROSS, PH.D.  
School Board Member

GEORGE REID  
School Board Member

March 12, 2018

TO: Board of Supervisors of Cumberland County

FROM: Amy W. Griffin, Ed.D.

SUBJECT: Appropriation for Additional Funding for the 2017-2018 School Year

On behalf of the Cumberland County School Board, we are requesting an appropriation in the amount of \$10,000 for additional grants listed below:

- Fiscal Year 2018 -STEM Teacher Recruitment & Retention Incentive Program - \$10,000

A Copy of the grant award is attached.

If you have any questions or concerns, please feel free to give me a call.

**SCHOOL BOARD**  
**CUMBERLAND COUNTY PUBLIC SCHOOLS**

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**SUBJECT:**

Supplemental Appropriation

**DATE:**

March 12, 2018

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**Background:**

The administration is requesting that the School Board petition the Cumberland County Board of Supervisors for the following supplemental appropriation:

- Fiscal Year 2018 -STEM Teacher Recruitment & Retention Incentive Program - \$10,000

**Recommendation:**

It is recommended that the Superintendent petition the Cumberland County Board of Supervisors for the following appropriation:

- Fiscal Year 2018 -STEM Teacher Recruitment & Retention Incentive Program - \$10,000

**Action:**

Approval

Bd03-12-18SA



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF EDUCATION

P.O. BOX 2120  
RICHMOND, VA 23218-2120

February 16, 2018

Dr. Amy Griffin  
Superintendent  
Cumberland County Public Schools  
P.O. Box 170  
Cumberland, Virginia 23040

Dear Dr. Griffin:

Enclosed is the Grant Award Notification for the Science, Technology, Engineering, and Mathematics (STEM) Teacher Recruitment and Retention Incentive Program in the amount of \$10,000. The list of the teacher(s) from your school division selected to participate is attached to the grant award. I would appreciate your communicating with teachers who were not awarded a grant. We received more requests than we could fulfill. Funding was awarded on a first-come, first-served basis with preference to teachers assigned to teach in hard-to-staff schools or low-performing schools not fully accredited. Please verify that each teacher is still employed with your school division. If a listed teacher is no longer employed with your school division or no longer meets the grant criteria, please immediately notify me at [Kendra.Crump@doe.virginia.gov](mailto:Kendra.Crump@doe.virginia.gov) or (804) 371-2471. The award is contingent upon the adherence to the information specified in Attachment A Special Terms and Conditions for Grant Awards.

The STEM Teacher Recruitment and Retention Incentive Awards will be funded contingent upon the availability of funding. Successful teachers initially participating in the incentive program this year will be eligible to receive a \$5,000 initial incentive after the completion of the first year of teaching with a satisfactory performance evaluation and a contract for the following year in your division. Funding was awarded on a first-come, first-served basis with preference to teachers assigned to teach in hard-to-staff schools or low-performing schools not fully accredited. Teachers who have previously received an initial STEM Incentive Award will be eligible to receive a \$1,000 continuing award after completing a second, third or fourth year of teaching with a satisfactory performance evaluation and meeting grant criteria.

Dr. Amy Griffin  
February 16, 2018  
Page Two

Bonuses are taxable to the recipient, and the school division assumes responsibility for ensuring all taxes are remitted. State funds will be provided to school divisions on a reimbursement basis for actual expenses not to exceed the grant funds awarded to the division.

A reimbursement form and procedures for reimbursement will be provided by the Virginia Department of Education (VDOE). **Reimbursement requests must be submitted to be received by the VDOE no later than May 4, 2018.**

If you have any questions regarding the grant awards for the STEM Teacher Recruitment and Retention Incentive Awards, please do not hesitate to contact me at [Kendra.Crump@doe.virginia.gov](mailto:Kendra.Crump@doe.virginia.gov) or (804) 371-2471.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kendra A. Crump', written in a cursive style.

Kendra A. Crump, Ed. D.  
Director of Licensure and School Leadership

Enclosures



**GRANT AWARD NOTIFICATION**

**Recipient Information**

|                                 |   |                           |   |
|---------------------------------|---|---------------------------|---|
| 1. Contact Information:         | Director of Finance<br>Cumberland County<br>P.O. Box 170<br>Cumberland, Virginia 23040  | 10. Grant Authority:      | Chapter 836 of the 2017 Acts of Assembly, Reconvened Session, Item 138G.2 |
| 2. Universal Identifier (DUNS): | 159573831   | 11. FAIN:                 | N/A   |
| 3. Payee Number:                | 00025   | 12. Federal/State Award   | State: January 26, 2018   |
| 4. Grant Award Title:           | Science, Technology, Engineering, and Mathematics (STEM) Teacher Recruitment and Retention Incentive Awards   | 13. Total Federal/State   | \$808,000   |
| 5. DOE Contact:                 | Dr. Kendra A. Crump<br>Division of Teacher Education and Licensure<br>Department of Education<br>P. O. Box 2120<br>Richmond, VA 23218-2120<br>Phone: 804-371-2471<br>E-Mail: <a href="mailto:Kendra.Crump@doe.virginia.gov">Kendra.Crump@doe.virginia.gov</a> | 14. Fund Source:          | General   |
| 6. Grant Award Number:          | FY2018STEM:1  | 15. Project Code:         | 61027   |
| 7. Grant Award Type:            |   | 16. Revenue Source Code:  | 240372  |
| 8. Grant Award Amount:          | Cohort 3 \$<br>Cohort 4 \$<br>Cohort 5 \$<br>Cohort 6 (initial) \$10,000<br>-----<br>\$10,000   | 17. Program Service Area: | 1430400   |
| 9. Period of Grant Award:       | July 1, 2017 to June 30, 2018   | 18. Recipient Type:       | Sub recipient   |
|                                 |   | 19. Fiscal Year:          | 2018  |
|                                 |   | 20. Indirect Cost Rate:   | N/A<br>Choose an item.  |

**DOE Information**

|   |  |
|---|--|
| 21. Special Terms and Conditions: All federal grant awards are subject to 2 CFR Part 200, and Appendix II for contracts made with federal funds from this grant award. All awards are further subject to "Additional Required Special Terms and Conditions for Grant Awards" on Attachment A. For Federal grant awards \$25,000 or greater, Attachment B – FFATA Reporting must be completed, signed, and returned to 5. DOE Contact within five days of receipt of this Grant Award Notification. This award is not for research and development. Indirect cost rates negotiated by DOE on LEA's behalf can be viewed at <a href="http://www.doe.virginia.gov/school_finance/budget/index.shtml">http://www.doe.virginia.gov/school_finance/budget/index.shtml</a> |  |
|---|--|

**Planning Projects Update  
March 2018**

| <b>Zoning:</b>  |                                    |  |
|---|------------------------------------|--|
| <b><i>Pending Zoning Questions and Requests</i></b>   |                                    |  |
| <b><i>CUP's and Rezoning Requests</i></b>   |                                    |  |
| CUP 2018-01<br>4-Wheel Drive<br>Specialty<br>Conversion, Mo<br>Duncan   | 1936 Cartersville Rd               | The applicant seeks a CUP to come into compliance with the County's Zoning Code. The property came into violation when the Board of Supervisors failed to renew CUP 16-10, which was previously permitted for the property. If granted, this CUP would bring the property into compliance with the County Zoning Code. |
| CUP 2018-02 El<br>Jinete Mexican<br>Restaurant  | 1875 Anderson Hwy                  | The applicant wants a deck to be built on the side of the restaurant that lies in the front setback.   |
| CUP 2018-03 Kat's<br>Kennels, LLC   | 226 Kens Way                       | The applicant wants to operate a commercial kennel on the property.  |
| <b><i>Zoning Compliance Issues-</i></b> Three cases filed for injunction in the Circuit Court. One case is under investigation. |                                    |  |
| <b>Subdivisions:</b>  |                                    |  |
| <b><i>Approved Division</i></b>   |                                    |  |
| None  |                                    |  |
| <b>Other Regulatory Functions:</b>  |                                    |  |
| <b><i>Erosion and Sediment Control Applications</i></b>   |                                    |  |
| Henrico County-<br>MEB/Haymes   | Cobbs Creek                        | Clearing and grading for the main project has begun.   |
| Henrico County-<br>Primoris   | Cobbs Creek                        | Final stabilization of utility corridor.   |
| McNamara<br>Home  | Academy Farms<br>Drive             | Agreement in Lieu of a Plan for a single family home.  |
| Langhorne Home  | Langhorne Road                     | Agreement in Lieu of a Plan for a single family home.  |
| <b><i>Code Amendment Questions</i></b>  |                                    |  |
| Watershed<br>Protection<br>Ordinance  | Cobbs Creek Reservoir<br>Watershed | The Henrico County Attorney's office has submitted a draft Ordinance to Cumberland for their review. The Planning Commission held a workshop on the draft on June 12, 2017. They held a second workshop meeting on September 11, 2017. Staff is reviewing a draft prepared by the consultant.                          |
| Definitions   | Countywide                         | An update should happen as part of mixed use district. The first draft was completed as part of the initial review of the Ordinance for the mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.  |
| Business uses   | Countywide                         | All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. In other words, all uses in the B-3 should be included in B-2, and so on. Deferred by the Planning Commission until completion of CCR Plan Amendment.  |

|                            |                                      |   |
|----------------------------|--------------------------------------|---|
| Overlay district standards | Anderson Highway between 45 and 45   | Standards to require improved appearance in mixed use district around the Courthouse. Deferred by the Planning Commission until completion of CCR Plan Amendment. |
| Mixed Use Zoning District  | Cumberland Road and Anderson Highway | Combine uses in B-3 and R-2 for a mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.                                 |



## MEMO

Date: April 10, 2018  
To: Cumberland County Board of Supervisors  
Vivian Seay Giles, County Administrator/Attorney  
From: JP Duncan, Planning Director  
Re: **CUP 18-01 4-Wheel Drive Specialty Conversion**

---

### **Recommendation:**

Set a public hearing for May 8, 2018 to hear case CUP 18-01 to allow Morman L. Duncan to operate a variety of uses in an A-2 zoning district including: a commercial garage, porta-john business, junkyard, off-site sanitation services, and sales and displays of carports and storage buildings.

### **General Information:**

**Applicant:** Morman L. Duncan

---

**Requested Action:** To approve CUP 18-01 to allow for a variety of uses in an A-2 zoning district including: a commercial garage, porta-john business, junkyard, off-site sanitation services, and sales and displays of carports and storage buildings

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**Location:** The property is located at 1936 Cartersville Rd, election district 1, and is described as tax map number 17-A-56

---

**Lot Size:** The property is a 7.26 acre tract

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**Existing Land Use:** The property is currently used for: a commercial garage, porta-john business, junkyard, off-site sanitation services, and sales and displays of carports and storage buildings

---

**Comprehensive Plan Growth Area:** Low intensity growth area

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**Staff Recommendation:** Approval

---



## MEMO

Date: April 10, 2018  
To: Cumberland County Board of Supervisors  
Vivian Seay Giles, County Administrator/Attorney  
From: JP Duncan, Planning Director  
Re: **CUP 18-02 El Jinete Mexican Restaurant**

---

### **Recommendation:**

Set a public hearing for May 8, 2018 to hear case CUP 18-02 to allow El Jinete Mexican Restaurant to build a deck on the side of the restaurant.

### **General Information:**

**Applicant:** Ron K. Spears

---

**Requested Action:** To approve CUP 18-02 to allow El Jinete Mexican Restaurant to build a deck on the side of the restaurant

---

**Location:** The property is located at 1875 Anderson Highway, election district 3, and is described as tax map number 65A3-A-49

---

**Lot Size:** The property is a 2 acre tract

---

**Existing Land Use:** The property is currently used as a restaurant

---

**Comprehensive Plan Growth Area:** High intensity growth area

---

**Staff Recommendation:** Approval

---



## MEMO

Date: April 10, 2018  
To: Cumberland County Board of Supervisors  
Vivian Seay Giles, County Administrator/Attorney  
From: JP Duncan, Planning Director  
Re: **CUP 18-03 Kat's Kennels, LLC**

---

### **Recommendation:**

Set a public hearing for May 8, 2018 to hear case CUP 18-03 to allow the operation of a commercial kennel.

### **General Information:**

**Applicant:** Kat Melendez

**Requested Action:** To approve CUP 18-03 to allow for the operation of a commercial kennel

**Location:** The property is located at 226 Kens Way, election district 5, and is described as tax map number 105-A-87

**Lot Size:** The property is a 7.93 acre tract

**Existing Land Use:** The property is currently used as residential

**Comprehensive Plan Growth Area:** Not in a growth area

**Staff Recommendation:** Approval

Mr. Chairman, I move that the Cumberland County Board of Supervisors adopt the resolution provided and that each member certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Cumberland County Board of Supervisors, and (iii) no action was taken in closed session regarding the items discussed.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor \_\_\_\_\_ adopted by the following vote:

Mr. Osl -  
Mr. Banks -  
Mr. Ingle -  
Mr. Meinhard -  
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

# Collection Rates - As of March 31, 2018

---

## Real Estate:

|                 | Current<br>Collection<br>% | Prior Year % | Change |
|-----------------|----------------------------|--------------|--------|
| Tax Year - 2016 | 96.59%                     | 96.49%       | +0.10% |
| Tax Year - 2017 | 94.37%                     | 94.49%       | -0.12% |

## Personal Property:

|                 | Current<br>Collection<br>% | Prior Year % | Change  |
|-----------------|----------------------------|--------------|---------|
| Tax Year - 2016 | 97.11%                     | 97.58%       | - 0.47% |
| Tax Year - 2017 | 87.91%                     | 87.86%       | +0.05%  |

# Treasurer's Office

## Outstanding Collections Report

March 31, 2018

### Real Estate

|              | <u>As of 02/28/18</u>  | <u>As of 03/31/18</u>  | <u>Change</u>       | <u>% Collected</u> | <u>Abatements/<br/>Exonerations</u> |
|--------------|------------------------|------------------------|---------------------|--------------------|-------------------------------------|
| 2000-2005    | \$ 5,638.67            | \$ 5,638.67            |                     |                    |                                     |
| 2006         | 4,010.62               | 4,010.62               |                     |                    |                                     |
| 2007         | 6,184.16               | 6,184.16               |                     |                    |                                     |
| 2008         | 8,046.61               | 8,004.29               | \$ 42.32            | 0.53%              |                                     |
| 2009         | 10,672.72              | 10,595.14              | 77.58               | 0.73%              |                                     |
| 2010         | 20,705.07              | 20,627.62              | 77.45               | 0.37%              |                                     |
| 2011         | 37,503.49              | 36,971.80              | 333.69              | 0.89%              |                                     |
| 2012         | 62,738.18              | 61,537.44              | 1,200.74            | 1.91%              |                                     |
| 2013         | 93,936.83              | 92,406.43              | 1,530.40            | 1.63%              |                                     |
| 2014         | 108,894.07             | 106,698.87             | 2,195.20            | 2.01%              | 22.20                               |
| 2015         | 142,929.07             | 138,101.91             | 4,827.16            | 3.37%              | 22.20                               |
| 2016         | 209,530.51             | 200,672.70             | 8,857.81            | 4.23%              | 23.40                               |
| 2017         | 356,572.74             | 332,304.97             | 24,267.77           | 6.80%              | 23.40                               |
| <b>Total</b> | <b>\$ 1,067,164.74</b> | <b>\$ 1,023,754.62</b> | <b>\$ 43,410.12</b> |                    |                                     |

### Personal Property

|              | <u>As of 02/28/18</u> | <u>As of 03/31/18</u> | <u>Change</u>       | <u>% Collected</u> | <u>Abatements/<br/>Exonerations</u> |
|--------------|-----------------------|-----------------------|---------------------|--------------------|-------------------------------------|
| 2013         | 28,263.47             | 28,327.92             | \$ 59.45            | -0.02%             |                                     |
| 2014         | 33,136.78             | 32,732.14             | 404.64              | 1.22%              | 41.42                               |
| 2015         | 43,758.47             | 43,083.26             | 675.21              | 1.54%              | 73.24                               |
| 2016         | 103,093.64            | 89,489.26             | 13,604.38           | 13.20%             | 72.62                               |
| 2017         | 450,585.78            | 384,295.27            | 66,290.51           | 14.71%             | 2,775.49                            |
| <b>Total</b> | <b>\$ 658,838.14</b>  | <b>\$ 577,927.85</b>  | <b>\$ 81,034.19</b> |                    |                                     |

| ACCOUNT NUMBER                        | ACCOUNT DESCRIPTION                | PREVIOUS BALANCE | DEBIT        | CREDIT       | ENDING BALANCE |
|---------------------------------------|------------------------------------|------------------|--------------|--------------|----------------|
| <b>* TREASURER'S ACCOUNTABILITY *</b> |                                    |                  |              |              |                |
| <b>**ASSETS**</b>                     |                                    |                  |              |              |                |
| 100-0000                              | CASH IN OFFICE                     | 1,000.00         |              |              | 1,000.00       |
| 100-0105                              | C&F BANK - CHECKING                | 704,866.44       | 2,166,928.74 | 2,453,487.13 | 418,308.05     |
| 100-0115                              | C&F BANK - INVESTMENT ACCT         |                  |              |              |                |
| 100-0120                              | C&F BANK - SAVINGS ACCT            | 142,330.34       | 4,814.58     | 142,330.34   | 4,814.58       |
| 100-0121                              | ESSEX BANK-IPR ACCOUNT             | 14,068.84        | 1.12         |              | 14,069.96      |
| 100-0122                              | ESSEX BANK - CD                    | 1,399,428.77     |              |              | 1,399,428.77   |
| 100-0124                              | C&F BANK-FAF (JUSTICE)             | 15,606.63        |              | 2,833.33     | 12,773.30      |
| 100-0125                              | NEW HORIZON BANK-MONEY MKT         |                  |              |              |                |
| 100-0128                              | FIRST BANK                         | 708,024.16       | 1,738.21     |              | 709,762.37     |
| 100-0131                              | VIRGINIA INVESTMENT POOL           | 501,378.00       | 596.98       |              | 501,974.98     |
| 100-0135                              | LOCAL GOV INVESTMENT POOL          | 1,310,105.58     | 1,517.44     |              | 1,311,623.02   |
| 100-0137                              | FIRST BANK/SEWER RESERVE           | 125,610.74       | 308.38       |              | 125,919.12     |
| 100-0141                              | FIRST BANK/WATER RESERVE           | 18,326.70        | 44.99        |              | 18,371.69      |
| 100-0142                              | C&F BANK/ASSET FORFEITURE (SAF)    | 67,724.94        |              | 175.00       | 67,549.94      |
| 100-0143                              | VA INVESTMENT POOL-IDA-OES DSR     | 83,916.07        |              |              | 83,916.07      |
| 100-0144                              | C&F BANK-GOVERNOR'S SCHOOL FUND    | 585,353.31       | 74,233.40    | 75,520.03    | 584,066.68     |
| 100-0145                              | C&F BANK-WATERLINE EXT DSR ACCT    | 14,178.91        |              |              | 14,178.91      |
| 100-0146                              | RETURNED CHECKS                    | 649.54           |              |              | 649.54         |
| 100-0155                              | E&S CONTROL BOND ESCROW-ESSEX BANK | 293,273.87       | 80.94        | 3,511.88     | 289,842.93     |
| 100-0160                              | **ASSETS**                         | 5,985,842.84     | 2,250,264.78 | 2,677,857.71 | 5,558,249.91   |
| <b>TOTAL ASSETS</b>                   |                                    |                  |              |              |                |
|                                       |                                    | 5,985,842.84     | 2,250,264.78 | 2,677,857.71 | 5,558,249.91   |

|                                    |                               |              |              |              |              |
|------------------------------------|-------------------------------|--------------|--------------|--------------|--------------|
| <b>**REVENUE FUND BALANCES**</b>   |                               |              |              |              |              |
| 300-0000                           | GENERAL FUND BALANCE          |              | 944,724.87   | 563,787.71   | 4,818,310.93 |
| 300-0100                           | ECONOMIC DEVELOPMENT FUND     | 5,199,248.09 |              |              | 38,871.00    |
| 300-0120                           | ASSET FORFEITURE FUND BALANCE | 80,323.24    | 382.59       |              | 79,940.65    |
| 300-0150                           | HEALTH INSURANCE FUND         | 561,402.98   | 240,544.69   | 207,340.05   | 594,607.62   |
| 300-0170                           | SOCIAL SERVICES FUND BALANCE  |              | 113,475.03   |              |              |
| 300-0201                           | SCHOOL CONTINGENCY FUND       |              |              |              |              |
| 300-0204                           | SCHOOL FUND BALANCE           |              |              |              |              |
| 300-0205                           | GOVERNOR'S SCHOOL FUND (GSSV) | 585,353.31   | 1,247,450.15 | 1,247,450.15 | 584,066.68   |
| 300-0207                           | CAPITAL PROJECTS FUND BALANCE | 66,000.00    | 75,520.03    | 74,233.40    | 66,050.63    |
| 300-0302                           | DEBT SERVICE FUND             |              | 232,318.50   | 50.63        |              |
| 300-0401                           | COMPREHENSIVE SERVICES ACT    | 45,596.63    |              | 688.86       | 44,907.77    |
| 300-0500                           | UTILITY FUND (WATER/SEWER)    | 30,768.81    | 37,600.52    | 27,498.84    | 40,870.49    |
| 300-0501                           | SEWER RESERVE FUND (DSR)      | 125,610.74   |              | 308.38       | 125,919.12   |
| 300-0515                           | WATER RESERVE FUND            | 18,326.70    |              | 44.99        | 18,371.69    |
| 300-0540                           | WATERLINE EXT DSR FUND        | 14,178.91    |              |              | 14,178.91    |
| 300-0545                           | IDA OES RD DSR FUND           | 83,916.07    |              |              | 83,916.07    |
| 300-0550                           | IPR FUND BALANCE              | 14,068.84    |              | 1.12         | 14,069.96    |
| 300-0580                           | IDA FUND BALANCE              | 31,336.26    | 9,302.67     | 4,350.00     | 26,383.59    |
| 300-0715                           | SPECIAL WELFARE FUND BALANCE  | 15,696.28    | 2,085.86     | 581.51       | 14,191.93    |
| 300-0733                           | **REVENUE FUND BALANCES**     | 5,635,161.02 | 2,903,404.91 | 2,472,129.17 | 5,203,885.28 |
| <b>TOTAL PRIOR YR FUND BALANCE</b> |                               |              |              |              |              |
|                                    |                               | 5,635,161.02 | 2,903,404.91 | 2,472,129.17 | 5,203,885.28 |

|                                   |  |  |  |  |  |
|-----------------------------------|--|--|--|--|--|
| <b>TOTAL REVENUE</b>              |  |  |  |  |  |
| <b>TOTAL EXPENDITURE</b>          |  |  |  |  |  |
| <b>TOTAL CURRENT FUND BALANCE</b> |  |  |  |  |  |

TOTAL LIABILITIES AND FUND BALANCE

5,635,161.02- 2,903,404.91 2,472,129.17- 5,203,885.28-

3/14/18  
FUND #-999

\*GL070\*  
\* TREASURER'S ACCOUNTABILITY \*

CUMBERLAND CO  
BALANCE SHEET  
2/28/2018

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TIME 11:43

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION                | PREVIOUS BALANCE | DEBIT      | CREDIT     | ENDING BALANCE |
|----------------|------------------------------------|------------------|------------|------------|----------------|
| 400-0000       | **OTHER FUND BALANCES**            |                  |            |            |                |
| 400-0105       | OVERPAYMENTS                       | 4.00-            | 988.19     | 2,994.19-  | 2,010.00-      |
| 400-0110       | PREPAID TAXES                      | 53,815.95-       |            | 5,107.75-  | 58,923.70-     |
| 400-0140       | COMMONWEALTH DEBIT ACCOUNT         |                  |            |            |                |
| 400-0150       | COMMONWEALTH CREDIT ACCOUNT        | 90.00-           | 757.62     | 757.62-    | 90.00-         |
| 400-0160       | EROSION & SED CONTROL BOND ESCROW  | 293,273.87-      | 3,511.88   | 80.94-     | 289,842.93-    |
| 400-0210       | COMMONWEALTH FUNDS PAID IN ERROR   |                  |            |            |                |
| 400-0216       | ATTORNEY FEES                      | 3,498.00-        | 5,257.69   | 8,940.50-  | 3,498.00-      |
|                | **OTHER FUND BALANCES**            | 350,681.82-      | 5,257.69   | 8,940.50-  | 354,364.63-    |
|                |                                    | 350,681.82-      | 5,257.69   | 8,940.50-  | 354,364.63-    |
| 500-0000       | **UNCOLLECTED TAXES**              |                  |            |            |                |
| 500-0010       | PUBLIC SERVICE CORP. TAXES PP/RE   | 4.13-            |            |            | 4.13-          |
| 500-0076       | UNCOLLECTED 2017 REAL ESTATE TAX   | 378,988.72       | 17.16      | 22,433.14- | 356,572.74     |
| 500-0077       | UNCOLLECTED 2016 REAL ESTATE TAX   | 214,125.42       | 17.16      | 4,612.07-  | 209,530.51     |
| 500-0078       | UNCOLLECTED 2015 REAL ESTATE TAX   | 144,818.51       | 70.76      | 1,960.20-  | 142,929.07     |
| 500-0079       | UNCOLLECTED 2014 REAL ESTATE TAX   | 111,783.05       | 22.20      | 2,911.18-  | 108,894.07     |
| 500-0080       | UNCOLLECTED 2013 REAL ESTATE TAXES | 94,989.19        |            | 1,052.36-  | 93,936.83      |
| 500-0081       | UNCOLLECTED 2012 REAL ESTATE TAXES | 63,540.44        |            | 802.26-    | 62,738.18      |
| 500-0082       | UNCOLLECTED 2011 REAL ESTATE TAXES | 37,747.95        |            | 442.46-    | 37,305.49      |
| 500-0083       | UNCOLLECTED 2010 REAL ESTATE TAXES | 20,774.30        |            | 69.23-     | 20,705.07      |
| 500-0084       | UNCOLLECTED 2009 REAL ESTATE TAXES | 10,706.54        |            | 33.82-     | 10,672.72      |
| 500-0085       | UNCOLLECTED 2008 REAL ESTATE TAXES | 8,240.86         |            | 194.25-    | 8,046.61       |
| 500-0086       | UNCOLLECTED 2007 REAL ESTATE TAXES | 6,257.29         |            | 73.13-     | 6,184.16       |
| 500-0087       | UNCOLLECTED 2006 REAL ESTATE TAXES | 4,010.62         |            |            | 4,010.62       |
| 500-0150       | UNCOLLECTED 2005/2000 REAL ESTATE  | 5,638.67         |            |            | 5,638.67       |
| 500-0156       | 2012 VEHICLE LICENSE TAX           |                  |            |            |                |
| 500-0157       | 2013 VEHICLE LICENSE TAX           | 5,951.18         |            | 46.00-     | 5,905.18       |
| 500-0158       | 2014 VEHICLE LICENSE TAX           | 7,170.07         |            | 23.00-     | 7,147.07       |
| 500-0159       | 2015 VEHICLE LICENSE TAX           | 9,820.89         | 46.00      | 220.00-    | 9,646.89       |
| 500-0160       | 2016 VEHICLE LICENSE TAX           | 20,942.47        | 69.00      | 957.68-    | 20,053.79      |
| 500-0161       | 2017 VEHICLE LICENSE TAX           | 79,807.46        |            | 9,408.45-  | 70,399.01      |
| 500-0175       | UNCOLL. 2012 PERSONAL PROPERTY TAX |                  |            |            |                |
| 500-0176       | UNCOLL. 2013 PERSONAL PROPERTY TAX | 28,487.90        |            | 224.43-    | 28,263.47      |
| 500-0177       | UNCOLL. 2014 PERSONAL PROPERTY TAX | 33,249.99        |            | 113.21-    | 33,136.78      |
| 500-0178       | UNCOLL. 2015 PERSONAL PROPERTY TAX | 44,795.77        | 51.38      | 1,088.68-  | 43,758.47      |
| 500-0179       | UNCOLL. 2016 PERSONAL PROPERTY TAX | 107,991.12       | 107.69     | 5,005.17-  | 103,093.64     |
| 500-0180       | UNCOLL. 2017 PERSONAL PROPERTY TAX | 517,018.78       | 83.28      | 66,516.28- | 450,585.78     |
| 500-0200       | RESERVE UNCOLLECTED COUNTY TAXES   | 1,956,853.06-    | 117,913.96 | 211.59-    | 1,839,150.69-  |
| 500-0400       | UNCOLL MISC FEES                   | 3,322.57         |            | 53.00-     | 3,269.57       |
| 500-0401       | RESERVE-MISC FEES                  | 3,322.57-        | 53.00      |            | 3,269.57-      |
| 500-0800       | UNCOLLECTED WATER CHARGES          | 11,983.54        | 9,513.51   | 3,834.82-  | 17,662.23      |
| 500-0810       | RESERVE UNCOLLECTED WATER CHARGES  | 11,983.54-       | 3,834.82   |            | 9,513.51-      |
| 500-0900       | UNCOLLECTED SEWER CHARGES          | 22,187.57        | 29,007.83  | 26,492.74- | 24,702.66      |
| 500-0910       | RESERVE UNCOLLECTED SEWER CHARGES  | 22,187.57-       | 26,492.74  | 29,007.83- | 24,702.66-     |
| 500-1012       | UNCOLLECTED 2012 ROLLBACK TAX      |                  |            |            |                |
| 500-1013       | UNCOLLECTED 2013 ROLLBACK TAX      |                  |            |            |                |

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION                | PREVIOUS BALANCE | DEBIT      | CREDIT     | ENDING BALANCE |
|----------------|------------------------------------|------------------|------------|------------|----------------|
| 500-1014       | UNCOLLECTED 2014 ROLLBACK TAX      |                  |            | 187,300.49 |                |
| 500-1015       | UNCOLLECTED 2015 ROLLBACK TAX      |                  |            |            |                |
| 500-1016       | UNCOLLECTED 2016 ROLLBACK TAX      |                  |            |            |                |
| 500-1017       | UNCOLLECTED 2017 ROLLBACK TAX      |                  |            |            |                |
| 500-1099       | RESERVE-UNCOLLECTED ROLLBACK TAXES |                  |            |            |                |
|                | **UNCOLLECTED TAXES**              |                  | 187,300.49 |            |                |
| 510-2011       | COMMONWEALTH REIMB-PPTRA           |                  |            |            |                |
| 510-2012       | COMMONWEALTH REIMB-2011            | 871,735.92       |            |            | 871,735.92     |
| 510-2013       | COMMONWEALTH REIMB-2012            | 871,735.92       |            |            | 871,735.92     |
| 510-2014       | COMMONWEALTH REIMB-2013            | 871,730.05       |            |            | 871,730.05     |
| 510-2015       | COMMONWEALTH REIMB-2014            | 867,835.28       |            |            | 867,801.28     |
| 510-2016       | COMMONWEALTH REIMB-2015            | 870,822.32       | 39.79      |            | 870,830.84     |
| 510-2017       | COMMONWEALTH REIMB. 2016           | 880,132.25       | 52.93      |            | 878,994.90     |
| 510-9999       | ESTIMATED COMMONWEALTH RESERVE     | 5,233,991.74     | 1,255.55   |            | 5,232,828.91   |
|                | COMMONWEALTH REIMB-PPTRA           |                  | 1,348.27   |            |                |
|                |                                    |                  | 188,648.76 |            |                |
| 600-0000       | **STATE ACCOUNTS**                 |                  |            |            |                |
| 600-0173       | UNCOLL. STATE INCOME TAX-2016      |                  |            |            |                |
| 600-0174       | UNCOLL. STATE INCOME TAX-2017      |                  |            |            |                |
| 600-0185       | ESTIMATED STATE INCOME TAX-2017    |                  | 400.00     |            |                |
| 600-0186       | ESTIMATED STATE INCOME TAX-2018    |                  | 400.00     |            |                |
| 600-0190       | RESERVE UNCOLLECTED STATE TAXES    |                  | 800.00     |            |                |
|                | **STATE ACCOUNTS**                 |                  | 800.00     |            |                |
| 700-0000       | **DEBT FUNDS**                     |                  |            |            |                |
| 700-0151       | CERT OF PARTICIPATION -ELEM 97     |                  |            |            |                |
| 700-0221       | LITERARY LOAN - ELEMENTARY SCHOOL  | 1,666,666.60     |            |            | 1,499,999.93   |
| 700-0223       | VPSA-HS/MS LOAN #2                 | 14,865,000.00    |            |            | 14,865,000.00  |
| 700-0226       | SEWER LOAN - FARMERS HOME ADM      | 1,277,842.59     |            |            | 1,277,842.59   |
| 700-0227       | WATERLINE EXT LOAN-USDA            | 886,819.41       |            |            | 886,819.41     |
| 700-0231       | COURTHOUSE LOAN-SUNTRUST           | 1,176,000.00     |            |            | 1,176,000.00   |
| 700-0236       | PUBLIC FACILITIES NOTE-2009        | 3,520,000.00     |            |            | 3,520,000.00   |
| 700-0237       | VPSA-HS/MS LOAN #1                 | 6,532,196.00     |            |            | 6,532,196.00   |
| 700-0239       | IDA RD LOAN-OES PROPERTY           | 1,835,798.71     |            |            | 1,835,798.71   |
| 700-0240       | AMERESCO LOAN                      | 758,237.00       |            |            | 758,237.00     |
| 700-0250       | RESERVE DEBT FUND                  | 32,518,560.31    | 166,666.67 |            | 32,351,893.64  |
|                | **DEBT FUNDS**                     |                  | 166,666.67 |            |                |
|                |                                    |                  | 166,666.67 |            |                |

# Transactions for DMV Select

March 2018

|    | # Transactions | Total \$   | # Helped | # Transactions | Total \$    | # Helped |
|----|----------------|------------|----------|----------------|-------------|----------|
| 1  | 90             | \$4,228.53 | 24       | 17             |             |          |
| 2  | 56             | \$3,834.21 | 9        | 18             |             |          |
| 3  |                |            |          | 19             | \$1,557.89  | 8        |
| 4  |                |            |          | 20             | \$1,723.00  | 9        |
| 5  | 54             | \$1,741.41 | 11       | 21             |             |          |
| 6  | 28             | \$2,065.15 | 7        | 22             | \$1,307.90  | 9        |
| 7  | 42             | \$821.37   | 5        | 23             | \$786.00    | 5        |
| 8  | 25             | \$666.11   | 7        | 24             |             |          |
| 9  | 26             | \$1,602.89 | 10       | 25             |             |          |
| 10 |                |            |          | 26             | \$1,512.78  | 13       |
| 11 |                |            |          | 27             | \$2,029.55  | 5        |
| 12 | 31             | \$1,806.50 | 7        | 28             | \$2,134.22  | 5        |
| 13 | 38             | \$2,010.03 | 8        | 29             | \$2,317.39  | 10       |
| 14 | 24             | \$1,543.75 | 6        | 30             | \$7,911.63  | 12       |
| 15 | 70             | \$1,176.00 | 9        | 31             |             |          |
| 16 | 73             | \$1,949.28 | 10       | 990            | \$44,725.59 | 189      |

CUMBERLAND COUNTY

BUILDING INSPECTIONS  
DEPARTMENT



MARCH  
2018

MONTHLY  
REPORT

# COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

## Building Official's Office

Leland H. Leeds  
Building Official  
[lleeds@cumberlandcounty.virginia.gov](mailto:lleeds@cumberlandcounty.virginia.gov)

Mackenzie Tate  
Building Coordinator  
[mtate@cumberlandcounty.virginia.gov](mailto:mtate@cumberlandcounty.virginia.gov)

P.O. Box 110  
1 Courthouse Circle  
Cumberland, VA 23040  
(804) 492-9114 Phone

| March                | Current Month<br>2017 | YTD<br>2017 | Current Month<br>2018 | YTD<br>2018 |
|----------------------|-----------------------|-------------|-----------------------|-------------|
| Singlewides          | 0                     | 0           | 3                     | 4           |
| Doublewides          | 0                     | 3           | 0                     | 5           |
| Modular              | 1                     | 1           | 0                     | 1           |
| New Homes            | 2                     | 2           | 2                     | 8           |
| Ag & Exempt          | 0                     | 0           | 0                     | 0           |
| Garages & Carports   | 1                     | 6           | 2                     | 7           |
| Additions & Remodels | 4                     | 11          | 2                     | 6           |
| Misc                 | 19                    | 42          | 13                    | 41          |
| Commercial           | 3                     | 3           | 4                     | 11          |
| <b>Totals</b>        | <b>30</b>             | <b>68</b>   | <b>26</b>             | <b>83</b>   |

|                       |              |              |              |                |
|-----------------------|--------------|--------------|--------------|----------------|
| Total Fees Collected  | \$2,859.69   | \$6,898.47   | \$3,296.21   | \$29,633.26    |
| E-911 Fees Collected  | \$0.00       | \$24.00      | \$12.00      | \$168.00       |
| Zoning Fees Collected | \$30.00      | \$80.00      | \$20.00      | \$210.00       |
| S & E Fees Collected  | \$0.00       | \$300.00     | \$0.00       | \$1,200.00     |
| Total Estimated Value | \$447,026.00 | \$980,038.00 | \$492,600.00 | \$6,553,663.00 |
| Admin. Fees           | \$0.00       | \$0.00       | \$0.00       | \$35.00        |
| CO's Issued           | 5            | 16           | 2            | 7              |



[www.cumberlandcounty.virginia.gov](http://www.cumberlandcounty.virginia.gov)