



CUMBERLAND COUNTY BOARD OF SUPERVISORS

Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

January 8, 2018
Regular Meeting – 7:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Election of Chairman** **Motion**
6. **Election of Vice-Chairman** **Motion**
7. **Organizational & Administrative Matters**
 - a. Review By-laws (pg. 1-19) **Motion**
 - b. Review Code of Ethics and Standards of Conduct (pg. 23) **Motion**
 - c. Review Committee Appointments (pg. 24) **Motion**
8. **State and Local Departments/Agencies/Community Service Providers**
 - a. Henrico County, Cobb's Creek Project Update **Information**
 - b. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
 - c. VDOT **Information**
9. **Public Hearings**
 - a. Solid Waste Management Plan amendment (pg. 25-80) **Motion**
 - b. CUP 18-10 Precision Cell Salem Church Road Tower (pg. 81-144) **Motion**
 - c. **CUP 18-11 Timber Creek Farm (pg. 145-148) (**ADD 1-7**)** **Motion**
 - d. Randolph Volunteer Fire Department Lease (pg. 149-162) **Motion**
 - e. Cumberland Community Cares Food Bank Lease (pg. 163-178) **Motion**
10. **County Attorney/County Administrator Report**
 - a. Consent agenda **Motion**
 - i. Approval of bills
 - ii. Approval of Minutes (December 11 & 13, 2018) (pg. 179-191)
 - b. Issue RFP for EMS Services (pg. 192) **Motion**

11. **Finance Director's Report**
 - a. Monthly Budget Report (pg. 193-202) **Information**
 - b. Resolution for USDA grant funds for police vehicles (pg. 203) **Motion**
 - c. Appropriation request for CUCPS - \$1,500 grant funds (pg. 204-209) **Motion**

12. **Planning Director's Report**
 - a. Planning Project updates (pg. 210-211) **Information**
 - b. Renewal request for CUP 17-06 The Venue at Orchard View Farm (pg. 212-213) **Motion**

13. **Old Business**

14. **New Business**

15. **Public Comments (Part two)**

16. **Board Members Comments**

17. **Adjourn into Closed Meeting** (pg. 214) **Motion**

Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;
Subject: pending litigation matters in Cumberland County Circuit Court
Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;
Subject: Road Name change request for Timber Creek Farm

18. **Reconvene in Open Meeting** (pg. 215) **Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

19. **Additional Information** – (pg. 216-232)
 - a. Treasurer’s Report
 - b. DMV Report
 - c. Monthly Building Inspections Report
 - d. 2018 Annual Building Inspections Report
 - e. Approved Planning Commission meeting minutes for October 2, 2018, October 22, 2018, and October 30, 2018
 - f. Approved EDA minutes – N/A

20. **Adjourn – Regular Meeting – February 12, 2019.**



COMMONWEALTH OF VIRGINIA
COUNTY OF CUMBERLAND

Internal Use Only
FILE # _____ STAFF _____
RECEIVED 11/7/18
COMPLETED _____
FEE/CK. # 1196
RECEIPT # 46542

Application for Conditional Use Permit

Last revised 7/07/10

Form must be completed in ink, Pencil will not be accepted.

IMPORTANT NOTE: FOR CERTAIN LARGE-SCALE DEVELOPMENTS, STATE LAW NOW REQUIRES A TRAFFIC IMPACT ANALYSIS (T.I.A.) be completed and submitted with a rezoning application **before** the County can deem the application complete.

****Please see the attached T.I.A. info sheet and checklist to determine if such a study shall be required as part of the application. Please contact the zoning administrator for any questions.**

Project Name (how should we refer to this application?): Event Barn Lipscomb

Proposal: Bridal Suite for existing wedding venue The Barn at Timber Creek

Location: 202 Timber Creek Farm Drive

Tax Map Parcel(s): 91-A-1

Zoning: A-2 Comprehensive Plan Area: Not is a growth area

Election District: 4

of Acres to be Covered by Conditional Use Permit (if a portion of a parcel or parcels it must be delineated on a plat): 61.683, CUP is for 1.7 ac.

Is this an amendment to an existing conditional use permit? If Yes, provide CUP # or approval date: CUP 16-01 YES NO

A Preliminary Site Plan is Required with Application for a CUP. Have you submitted a preliminary site plan? YES NO

Is this a proposal for a shopping center or telecommunication tower? If so, additional information is required additional conditions/use restrictions apply. Please see the Planning & Zoning Dept. for more info. YES NO

Is an amendment to the subdivision or zoning ordinance also proposed as part of the CUP application? If so, complete and attach the Code Amendment application. YES NO

Contact Person (who should we call/write concerning this project?): Whitney Lipscomb

Address: 206 Timber Creek Farm Drive City: Farmville State: VA Zip: 23901

Daytime Phone: (804) 921-8224 Fax #: () _____ Email: _____

Cumberland County Department of Planning & Zoning
♦ Box 110 ♦ Cumberland, VA 23040 ♦ 804-492-3520 ♦ Fax - 804-492-9224

6. Ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for;
7. Off-street parking and loading areas where required with particular attention to the items in # 1. above and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district are adequately provided for;
8. Refuse and service areas, with particular reference to the items in #s 1. and 2. above are adequately provided for;
9. Appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for;
10. Any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect;
11. Required building setbacks and other open spaces are adequately provided for;
12. The proposed use is compatible with adjacent properties and other property in the zoning district;
13. An adequate supply of light and air to adjacent property is adequately provided for; and
14. The CUP shall, in all other respects, conform to the applicable regulations of the zoning district in which it is located, except as such regulations may, in each instance, be modified by the Board of Supervisors.

Describe your request in detail and include all pertinent information such as the number of persons, involved in the use, operating hours, and any unique features of the proposed use: We would like to amend our current CUP and so we can have up to 10 events a year that allow over 300 guests without obtaining approval or festival permits. All of these events will be open to the public + we will make sure we have all necessary items (parking attendants, porta-johns) to accommodate all guests. We would also like to request approval to build approx 1,000 sq ft. building to accommodate our brides on the day of their wedding.

Describe briefly the improvements proposed. State whether new buildings or structures are to be constructed, existing buildings or structures are to be used or additions made to existing buildings or structures. Give dimensions of the buildings that are to be constructed and the dimensions of any existing buildings on the property (attach any necessary information).

Bridal Suite approx 1,000 sq ft. cottage with 1/2 bath and small kitchenette. NO overnight accommodations.
Approx. 24x42

Attachments Required – provide two (2) copies of each

1. *Recorded plat or boundary survey of the property requested for the permit.* If there is no recorded plat or boundary survey, please provide legal description of the property and the Deed Book and page number or Plat Book and page number.

Note: If you are requesting a permit for a portion of the property, it needs to be described or delineation on a copy of the plat or surveyed drawing.

2. *Ownership information* – If ownership of the property is in the name of any type of legal entity or organization including, but not limited to, the name of a corporation, partnership or association, or in the name of a trust, or in a fictitious name, a document acceptable to the County must be submitted certifying that the person signing below has the authority to do so.

If the applicant is a contract purchaser or an agent of the owner, an owner/agent agreement must be attached (ask staff for form if needed).

Owner/ Applicant Must Read and Sign

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge.

Whitney E. Lipscomb

Print Name of Owner/ Applicant

11/7/18

Date

Whitney E. Lipscomb

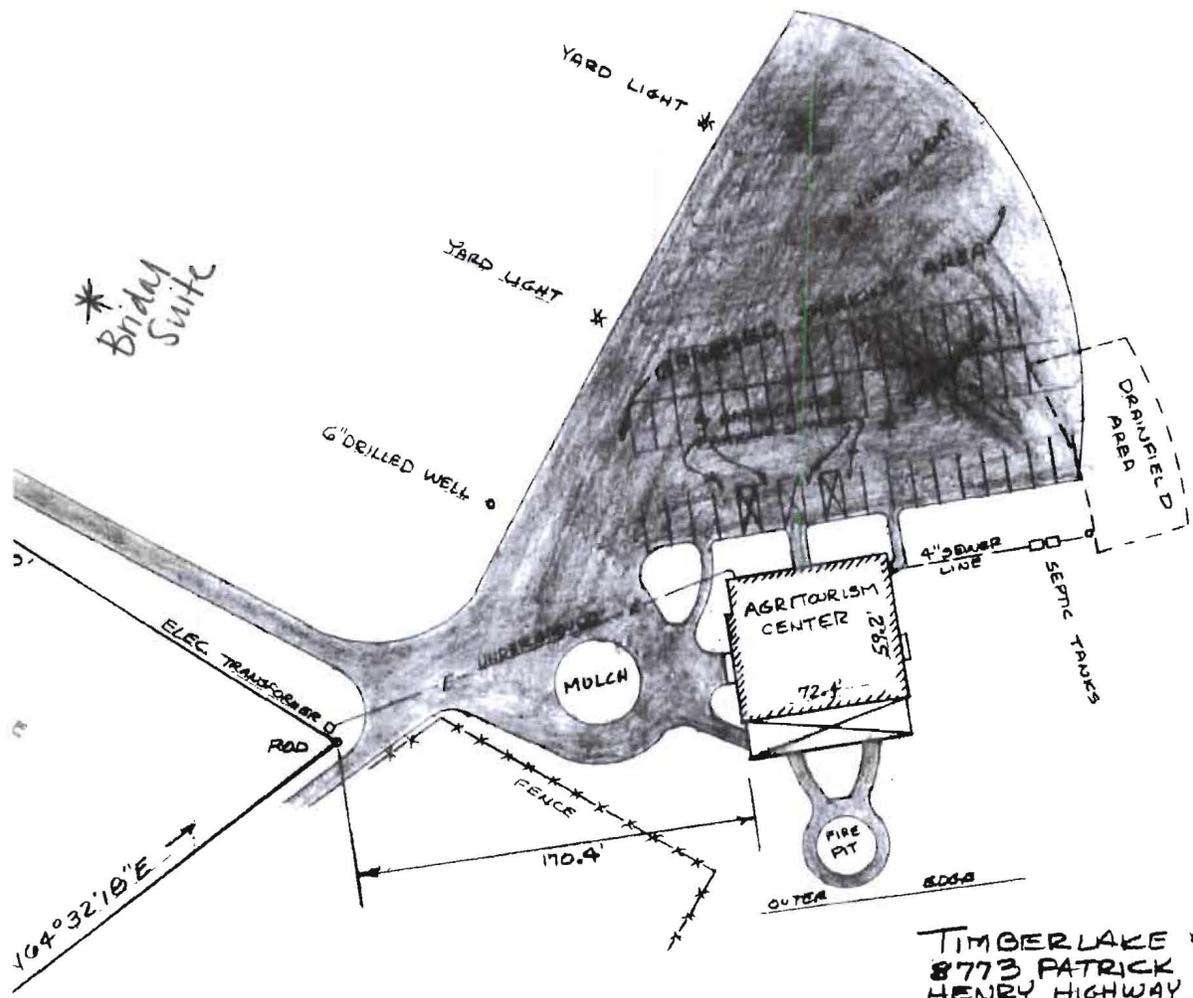
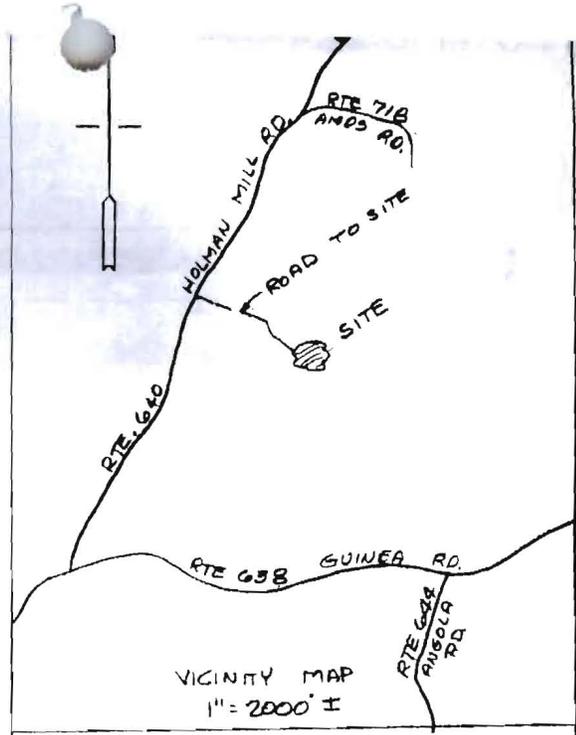
Signature of Owner/ Applicant

804-921-8224

Daytime Phone # of Signatory



LARRY & DEBORAH THOMPSON
NST # 20061163 & #2006136
T.M. 91-A-1
525 HOLMAN MILL ROAD
FARMVILLE, VA.
23901



TIMBERLAKE & CO,
8773 PATRICK
HIGHWAY
CREWE, VA. 23930
434-645-7628
PLAN NO P.05-59A

DENNIS A. & DIANE B
T.M. 82-A-23

HOLMAN MILL ROAD
VA. SEC. RTE. 640

(D.B. 183, P. 760)

1077.3±

30 E 5 MT

S 78° 01' 17" E →

GRAVELED

ROBERT L. III &
CAROLYN R. BANTON
T.M. 90-A-89
(# 541 HOLMAN MILL RD.)

310.63'

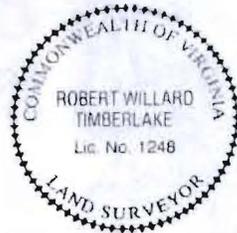
N 45° 09' 38" E

ROD

GRAVELED

ENTRANCE ROAD

N 44° 50' 22" W



Robert W. Timberlake

MARJORIE B. & JUDY
HAMLIN
T.M. 91-A-1A
(# 577 HOLMAN MILL R.)

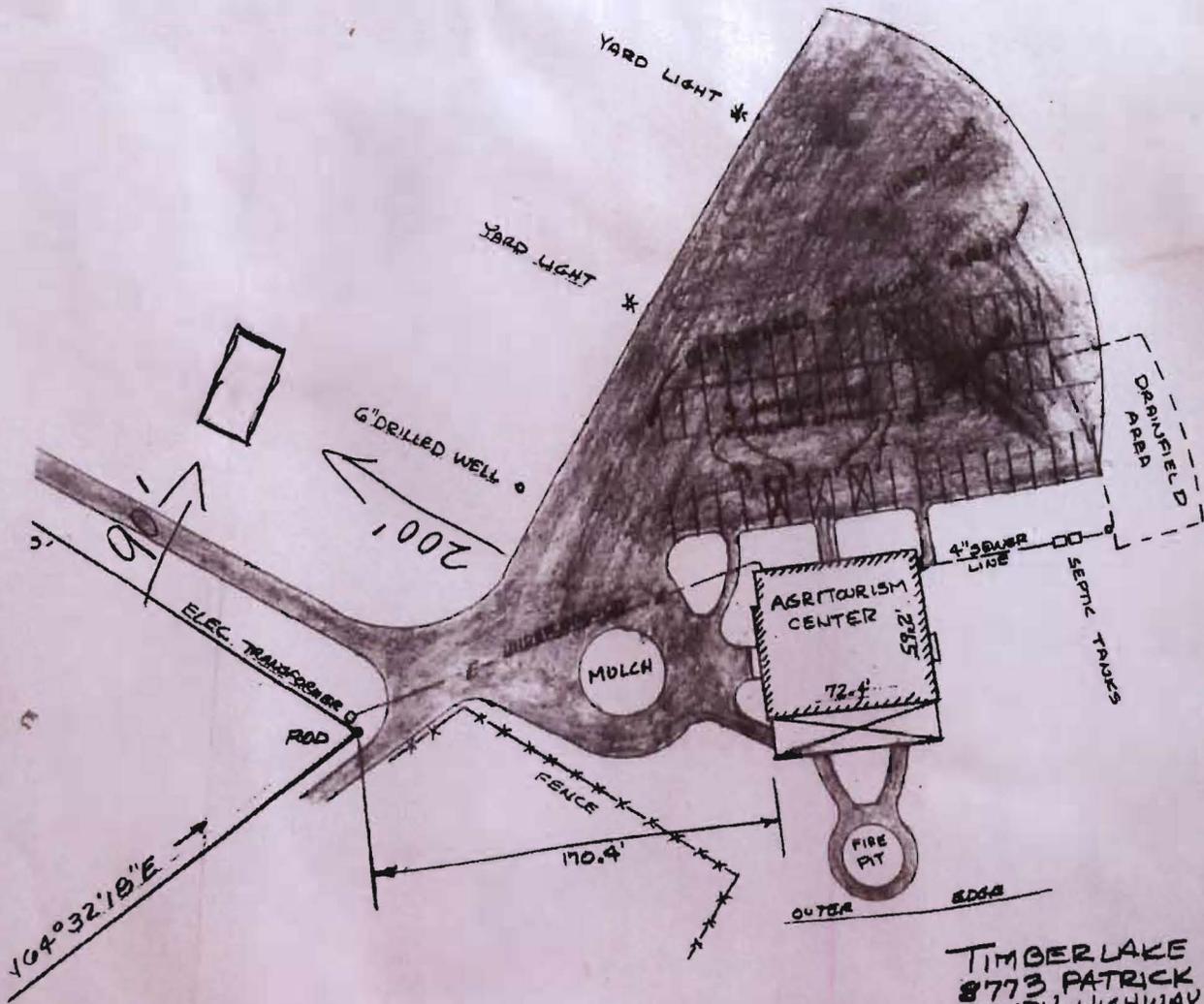
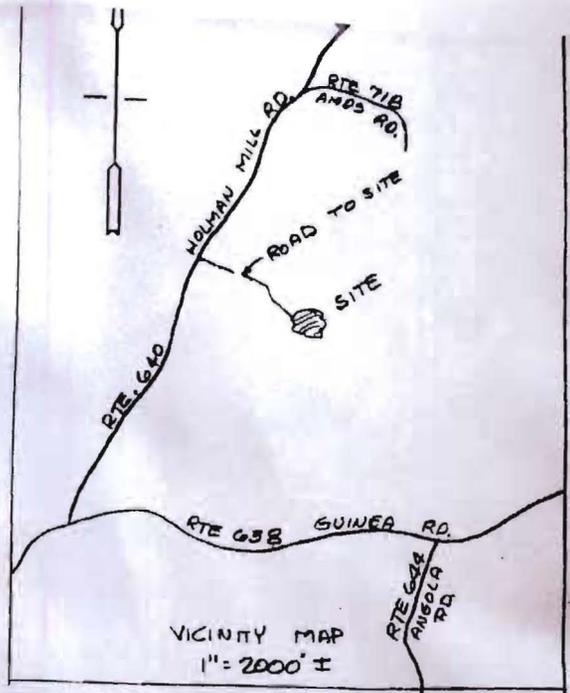
PAVED AND GRAVELED
AREAS SHOWN SHADED

E = ELEC. LINE
P = PROPERTY LINE

SITE PLAN
SHOWING THE
AGRITOURISM CENTER
PREPARED FOR
LARRY AND DEBORAH THOMPSON
LOCATED IN RANDOLPH
DISTRICT



JERRY & DEBORAH THOMPSON
NST# 200601163 & #20060136
T.M. 91-A-1
525 HOLMAN MILL ROAD
FARMVILLE, VA.
23901



TIMBER LAKE & CO,
8773 PATRICK
HENRY HIGHWAY
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