



## CUMBERLAND COUNTY BOARD OF SUPERVISORS

### Regular Monthly Meeting Cumberland County Circuit Courtroom A Cumberland, VA

June 11, 2019

Regular Meeting – 7:00 p.m.

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **State and Local Departments/Agencies/Community Service Providers** **Information**
  - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools
  - b. VDOT
6. **Public Hearing Notices/Set Public Hearings**
7. **Public Hearings** **Motion**
  - a. CA 19-07 Special Assessments (pg. 1-6) **Motion**
  - b. VDOT Secondary Six Year Plan (pg. 7-10) **Motion**
  - c. CUP 19-05 Dowler, LLA (pg. 11-13) **Motion**
8. **County Attorney/County Administrator Report** **Motion**
  - a. Consent agenda **Motion**
    - i. Approval of bills
    - ii. Approval of Minutes (May 7, 2019 and May 14, 2019) (pg.14-39)
  - b. Set public hearing for CA 19-04 Watershed Protection Ordinance for July 9, 2019 **Motion**
  - c. Set public hearing for CA 19-06 Animal Ordinance Amendment for July 9, 2019 **Motion**
  - d. Appropriation of funds for FYE20 (pg. 40-41) **Motion**
  - e. Green Ridge Host Community Agreement – approval of appraisers (pg. 42) **Motion**
9. **Finance Director's Report** **Information**
  - a. Monthly Budget Report (pg. 43-52) **Motion**
  - b. Request for appropriation - \$225.00 Maintenance Department (pg. 53-56) **Motion**
  - c. Request for appropriation - \$5,000 – VGA reimbursement (pg. 57-61) **Motion**
  - d. Request for appropriation - \$100 – Cumberland Animal Control (pg. 62-63) **Motion**

- e. Supplemental appropriation for Department of Social Services – \$30,000 (pg. 64-65) **Motion**
- 10. Planning Director’s Report**
  - a. Planning Project updates (pg. 66-67) **Information**
  - b. Set public hearing for REZ 19-04 Cumberland Pharmacy for July 9, 2019 (pg. 68) **Motion**
  - c. CUP 18-01 4-Wheel Drive Conversion (pg. 69-71) **Motion**
- 11. Old Business**
  - a. Consider request to approve reimbursement of \$8,550 to Randolph Volunteer Fire Department for purchase of 4x4 vehicle **Motion**
- 12. New Business**
  - a. Staffing request for Commonwealth Attorney’s Office **Motion**
- 13. Public Comments**
- 14. Board Members Comments**
- 15. Adjourn into Closed Meeting (pg. 72) **Motion****
  - Pursuant to VA. Code § 2.2-3711.A.1: Personnel;  
Subject: Assignment and reassignment of administration duties;  
Subject: Discussion and consideration of applications in administration and finance.  
Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel;  
Subject: Probable litigation  
Subject: Proposed amendments to the Host Community Agreement dated August 2, 2018  
Pursuant to VA. Code § 2.2-3711.A. 5: Discussion of prospective business where no previous announcement has been made.  
Subject: Development and occupancy of the Cumberland Business Park on Commerce Road
- 16. Reconvene in Open Meeting (pg. 73) **Motion****
  - Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”
- 17. Additional Information – (pg. 74-87)**
  - a. Treasurer’s Report
  - b. DMV Report
  - c. Monthly Building Inspections Report
  - d. Approved Planning Commission meeting minutes – April 22, 2019
  - e. Approved IDA minutes – March 26, 2019
- 18. Adjourn – Regular Meeting – July 9, 2019.**



**DATE:** June 5, 2019  
**TO:** Cumberland County Board of Supervisors  
**FROM:** Vivian Giles  
**RE:** CA 19-07 Special Assessments

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**Information**

At the May 9, 2019 Board of Supervisors meeting, and on a motion by Supervisor Meinhard, and carried by a 3-2 vote, the Board of Supervisors set a public hearing for CA 19-07 Special Assessments for June 11, 2019. The purpose of the hearing is to consider adoption of an ordinance to amend Article VII, Division 2, of Chapter 58 of the Code of the County of Cumberland, Virginia governing Special Assessments. The purpose of the amendment is to remove Forests as a category eligible for special assessments.

**CUMBERLAND COUNTY BOARD OF SUPERVISORS  
PUBLIC HEARING**

The Cumberland County Board of Supervisors will meet on Tuesday, June 11, 2019, at 7:00 p.m., or as soon thereafter as may be heard, in the Circuit Courtroom of Cumberland County in Cumberland, Virginia, to conduct public hearings pursuant to Virginia Code Section 15.2-1427, which such hearings may be continued or adjourned, as required under applicable law, and to consider the following items and taking actions in furtherance thereof:

***Code Amendment 19-07: Special Assessments** - The Board of Supervisors will consider adoption of an ordinance to amend Article VII, Division 2, of Chapter 58 of the Code of the County of Cumberland Virginia governing Special Assessment. The purpose of the amendment is remove Forests as a category eligible for special assessments.*

Copies of the complete text of the above code amendments are available for public review at the office of the Cumberland County Administrator's Office, County Administration Building, 1 Courthouse Circle, Cumberland, Virginia between 8:30 am and 4:30 pm of each business day. The public is invited to attend these hearings at which persons affected may appear and present their views orally or in writing. Questions or comments may be directed to Ms. Vivian Giles, County Administrator, at (804) 492-3625. Persons with disabilities are urged to contact the County Administrator's Office at (804) 492-3625 at least five (5) days prior to the meeting to arrange for any necessary accommodations.

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TO: Farmville Herald

Advertise on the following dates: Friday, May 31, 2019 and Friday, June 7, 2019

Authorized by: Cumberland County Board of Supervisors

Bill to: Cumberland County Board of Supervisors

PO Box 110, Cumberland, VA, 23040

## DIVISION 2. - SPECIAL ASSESSMENTS

### Sec. 58-211. - Findings.

The board of supervisors finds that the preservation of real estate devoted to agricultural, horticultural, ~~forests~~ and open space uses within its boundaries is in the public interest and, having theretofore adopted a land use plan, ordains that such real estate shall be taxed in accordance with the provisions of Code of Virginia, § 58.1-3230 et seq.; the standards prescribed by the director of the state department of conservation and recreation; the state commissioner of agriculture and consumer services; the state forester; and this article.

(Code 1990, § 8A-1; Ord. of 1-1-2000)

### Sec. 58-212. - Applications for special assessment; fees.

- (a) Applications for taxation of real estate on the basis of use assessment shall be submitted to the commissioner of the revenue on the forms provided by the state department of taxation and supplied by the commissioner of the revenue. The application shall include such additional schedules, photographs and drawings as may be required by the commissioner of the revenue.
- (b) Applications shall be submitted:
  - (1) At least 60 days preceding the tax year for which such taxation is sought; or
  - (2) In any year in which general reassessment is being made, until 30 days have elapsed after the notice of increase in assessment has been mailed to the property owner in accordance with Code of Virginia § 58.1-3330, or 60 days preceding the tax year, whichever is later.
- (c) The application shall be signed by all property owners of the subject property. An owner of an undivided interest in the property may apply on behalf of owners that are minors or that cannot be located, upon submitting an affidavit attesting to such facts.
- (d) A separate application shall be filed for each parcel or tract shown on the land book.
- (e) An application fee of \$40.00 shall accompany each application.
- (f) An application shall be submitted whenever the use or acreage of such land previously approved changes; however, no application fee shall be required when a change in acreage occurs solely as a result of a conveyance necessitated by governmental action or condemnation of a portion of any land previously approved.
- (g) If any tax on the land affected by an application is delinquent when the application is filed, the application shall not be accepted. Upon payment of all delinquent taxes, interest and penalties relating to such land, the application shall then be treated in accordance with this section.
- (h) Such property owner must revalidate every sixth year with the commissioner of the revenue any application previously approved. A revalidation fee of \$40.00 shall accompany each application for revalidation. Late filing of a revalidation form must be made on or before the effective date of the assessment and accompanied with a late filing fee of \$40.00.

(Code 1990, § 8A-2; Ord. of 1-1-2000; Ord. of 1-10-2001; Ord. No. 10-06, 7-13-2010; Ord. No. 14-04, 9-9-2014)

### Sec. 58-213. - Determination of use value and assessment.

- (a) Promptly upon receipt of an application, the commissioner of the revenue shall determine whether the subject property meets the criteria for use value assessment and taxation under this article, Code of Virginia, § 58.1-3230 et seq., and the applicable standards prescribed by the director of the state

department of conservation and recreation, the commissioner of agriculture and consumer services and the state forester.

(b) Minimum acreage shall be as follows:

(1) Real estate devoted to:

a. Agricultural or horticultural use shall consist of a minimum of five acres;

~~b. Forest use shall consist of a minimum of 20 acres;~~

~~be.~~ Open space use shall consist of a minimum of 25 acres, except that real estate adjacent to a scenic river, a scenic highway, a Virginia Byway or public property shall consist of a minimum of two acres. A scenic river, a scenic highway, a Virginia Byway or public property under this subsection means those which are listed in the state comprehensive outdoor recreational plan, also known as the Virginia Outdoors Plan, a copy of which can be obtained from the department of conservation and recreation, 302 Governor Street, Suite 203, Richmond, VA 23219.

(2) The requirements of subsection (b)(1) of this section for minimum acreage shall be determined by adding together the total area of contiguous real estate excluding recorded subdivision lots titled in the same ownership. For purposes of this section, properties separated only by a public right-of-way are considered contiguous.

(c) In addition to meeting the requirements for minimum acreage, real estate devoted to open space use shall be:

(1) Within an agricultural, a forestal, or an agricultural and forestal district entered into pursuant to Code of Virginia, § 15.2-4300 et seq.;

(2) Subject to a recorded perpetual easement that is held by a public body, and that promotes the open space use classification, as defined in Code of Virginia, § 58.1-3230; or

(3) Subject to a recorded commitment meeting the standards prescribed by the director of the state department of conservation and recreation and entered into by the landowner with the county and approved by the county.

(d) If the commissioner of the revenue determines that the property does meet such criteria, he or she shall determine the value of such property for its qualifying use, as well as its fair market value.

(e) In determining whether the subject property meets the criteria for agricultural use or horticultural use, the commissioner of the revenue may request an opinion from the commissioner of agriculture and consumer services; ~~in determining whether the subject property meets the criteria for a forest use, he may request an opinion from the state forester;~~ and, in determining whether the subject property meets the criteria for open space use, he or she may request an opinion from the director of conservation and recreation. Upon the refusal of the commissioner of agriculture and consumer services, ~~state forester,~~ or the director of the department of conservation and recreation to issue an opinion, or in the event of an unfavorable opinion which does not comport with the standards set forth by the commissioner of the revenue, the party aggrieved may seek relief from the circuit court of the county. If the court finds in the aggrieved party's favor, it may issue an order which shall serve in lieu of an opinion for the purposes of this division.

(Code 1990, § 8A-3; Ord. of 1-1-2000)

Sec. 58-214. - Taxation based on qualifying use.

The use value and fair market value of any qualifying property shall be placed on the land book before delivery to the treasurer, and the tax shall be extended from the use value. Continuation of valuation, assessment and taxation based upon land use shall depend on continuance of the real estate in a qualifying use, continued payment of taxes as required in Code of Virginia, § 58.1-3235, and compliance with other requirements of Code of Virginia, § 58.1-3230 et seq., the applicable standards

prescribed by the director of the state department of conservation and recreation, the state commissioner of agriculture and consumer services, ~~state forester~~, and this division, and not upon continuance in the same owner of the title to the land.

(Code 1990, § 8A-4; Ord. of 1-1-2000)

Sec. 58-215. - Delinquent taxes.

If on April 1 of any year the taxes for any prior year on any parcel of real property which has special assessment as provided for in this division are delinquent, the treasurer shall send notice of that fact and the general provisions of Code of Virginia, § 58.1-3235, to the property owner by first class mail. If after sending such notice such delinquent taxes remain unpaid on June 1, the treasurer shall notify the commissioner of the revenue, who shall remove such parcel from the land use program.

(Code 1990, § 8A-5; Ord. of 1-1-2000)

Sec. 58-216. - Change in use, zoning or area; roll-back taxes.

There is imposed a roll-back tax, and interest on such tax, in such amounts as may be determined under Code of Virginia, § 58.1-3237, on real estate which has qualified for assessment and taxation on the basis of use under this article, upon one or more of the following occurrences:

- (1) When the use by which it qualified changes to a more intensive use;
- (2) When it is rezoned to a more intensive use, as described in Code of Virginia, § 58.1-3237; or
- (3) When one or more parcels, lots or pieces of land are separated or split off.

(Code 1990, § 8A-6; Ord. of 1-1-2000)

Sec. 58-217. - Failure to report changes; misstatements in application.

- (a) The owner of any real estate liable for roll-back taxes shall, within 60 days following a change in use, report such change to the commissioner of the revenue on such forms as may be prescribed. The commissioner of the revenue shall forthwith determine and assess the roll-back tax, which shall be paid to the treasurer within 30 days of assessment. On failure to report within 60 days following such change in use and/or failure to pay within 30 days of assessment, such owner shall be liable for an additional penalty equal to ten percent of the amount of the roll-back tax and interest, which penalty shall be collected as a part of the tax. In addition to such penalty for failure to make a required report, there is imposed interest of one-half of one percent of the amount of the roll-back tax, interest and penalty, for each month or failure during which the failure continues.
- (b) Any person making a material misstatement of fact other than a clerical error in any application filed pursuant to this section shall be liable for all taxes, in such amounts and at such times as if such property had been assessed on the basis of fair market value as applied to other real estate, together with interest and penalties; and he shall be further assessed with an additional penalty of 100 percent of such unpaid taxes. The term "material misstatement of fact" shall have the same meaning as it has under Code of Virginia, § 58.1-3238.

(Code 1990, § 8A-7; Ord. of 1-1-2000)

Sec. 58-218. - Application of Code of Virginia, tit. 58.1.

| The provisions of Code of Virginia, [title](#) 58.1, applicable to local levies and real estate assessment and taxation shall be applicable to assessments and taxation under this division mutatis mutandis, including, without limitation, provisions relating to tax liens and the correction of erroneous assessments; and for such purposes the roll-back taxes shall be considered to be deferred real estate taxes.

(Code 1990, § 8A-8; Ord. of 1-1-2000)

Secs. 58-219—58-240. - Reserved.

Secondary System  
Cumberland County  
Construction Program  
Estimated Allocations

Fund	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
CTB Formula - Unpaved State	\$265,744	\$0	\$0	\$0	\$0	\$0	\$265,744
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$30,851	\$30,851	\$30,851	\$30,851	\$30,851	\$30,851	\$185,106
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$373,126	\$235,251	\$314,949	\$333,633	\$333,633	\$1,590,592
<b>Total</b>	<b>\$296,595</b>	<b>\$403,977</b>	<b>\$266,102</b>	<b>\$345,800</b>	<b>\$364,484</b>	<b>\$364,484</b>	<b>\$2,041,442</b>

Board Approval Date: June 11, 2019

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Residency Engineer

Date

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County Administrator

Date

District: Lynchburg

County: Cumberland County

Board Approval Date: June 11, 2019

2020-21 through 2024-25

Route	Road Name	Estimated Cost		Traffic Count
PPMS ID	Project #			Scope of Work
Accomplishment	Description			FHWA #
Type of Funds	FROM			Comments
Type of Project	TO			
Priority #	Length	Ad Date		
0735	Mt. airy lane	PE	\$0	100
112021	0735024P01	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 735 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$155,000	17005
S	RTE 626	Total	<b>\$155,000</b>	CN Complete
State forces/Hired equip CN Only	DEAD END		10/27/2017	
0001.01	1.0			
0703	HUNTERS TRAIL	PE	\$0	140
111621	0703024591	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 703 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$162,500	17005
S	DEAD END	Total	<b>\$162,500</b>	CN Complete
State forces/Hired equip CN Only	RTE 631		10/25/2017	
0001.02	1.1			
0667	CARTER ROAD	PE	\$0	150
111620	0667024592	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 667 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$173,000	17005
S	DEAD END	Total	<b>\$173,000</b>	CN Complete
State forces/Hired equip CN Only	RTE 654		10/25/2017	
0001.03	1.1			
0685	MILLER LANE	PE	\$0	150
111619	0685024593	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 685 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$155,000	17005
S	RTE 654	Total	<b>\$155,000</b>	Under Construction
State forces/Hired equip CN Only	DEAD END		10/12/2018	
0001.04	1.0			
0669	CRISS ROAD	PE	\$0	206
110258	0669024P01	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 669- RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$120,182	17005
S	RTE 60	Total	<b>\$120,182</b>	Under Construction
State forces/Hired equip CN Only	DEAD END		10/16/2018	
0001.05	0.6			
0681	BRANSFORD ROAD	PE	\$0	
114027	0681024599	RW	\$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 681 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CN	\$120,000	17005
S	RTE 654 FRENCH'S STORE ROAD	Total	<b>\$120,000</b>	Under Construction
State forces/Hired equip CN Only	DEAD END		10/3/2018	
0001.06	0.8			

District: Lynchburg

County: Cumberland County

Board Approval Date: June 11, 2019

2020-21 through 2024-25

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost     Ad Date	Traffic Count Scope of Work FHWA # Comments
0653 114028 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.07	HIGH HILL ROAD 0653024600 RTE 653 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 600 DEAD END 1.7	PE \$0 RW \$0 CN \$255,000 Total <b>\$255,000</b>  10/28/2019	Resurfacing 17005
0635 -20377 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.08	PLEASANT VALLEY ROAD 0635024601 RTE 635 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 636 DEAD END 0.8	PE \$0 RW \$0 CN \$120,000 Total <b>\$120,000</b>  10/28/2020	Resurfacing 17005
0612 -20378 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.09	TRICES LAKE ROAD 0612024602 RTE 612 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 608 2.2	PE \$0 RW \$0 CN \$324,000 Total <b>\$324,000</b>  10/28/2020	Resurfacing 17005
0697 -20379 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.10	JENKINS RIDGE ROAD 0697024603 RTE 697 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) SR 45 DEAD END 1.2	PE \$0 RW \$0 CN \$180,000 Total <b>\$180,000</b>  10/27/2021	Resurfacing 17005
0608 -20380 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.11	SPORTS LAKE ROAD 0608024604 RTE 608 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 613 RTE 612 1.2	PE \$0 RW \$0 CN \$180,000 Total <b>\$180,000</b>  10/26/2022	Resurfacing 17005
0609 -20381 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.12	SPORTS LAKE ROAD 0609024605 RTE 609 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) 1.25 MS RTE 610 RTE 608 0.3	PE \$0 RW \$0 CN \$45,000 Total <b>\$45,000</b>  10/26/2022	Resurfacing 17005

District: Lynchburg

County: Cumberland County

Board Approval Date: June 11, 2019

2020-21 through 2024-25

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost     Ad Date	Traffic Count Scope of Work FHWA # Comments
0608 -20382 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.13	SPORTS LAKE ROAD 0608024606 RTE 608 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 612 RTE 609 0.8	PE \$0 RW \$0 CN \$120,000 <b>Total \$120,000</b>  10/26/2022	Resurfacing 17005
0664 -21951 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.14	ANGOLA ROAD 0664024607 RTE 664 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 600 RTE 679 1.1	PE \$0 RW \$0 CN \$165,000 <b>Total \$165,000</b>	Resurfacing 17005
0679 -21952 STATE FORCES/HIRED EQUIPMENT  State forces/Hired equip CN Only 0001.15	ANGOLA ROAD 0679024608 RTE 679 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 600 RTE 679 2.0	PE \$0 RW \$0 CN \$300,000 <b>Total \$300,000</b>	Resurfacing 17005
4005 100007 NOT APPLICABLE S  0002.01	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 <b>Total \$250,000</b>  3/1/2011	0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
4008 100317 NOT APPLICABLE S  0002.02	1204008 COUNTYWIDE RIGHT OF WAY ENGR. VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 <b>Total \$250,000</b>  3/1/2011	0 Right of Way 16016 USE WHEN IMPRACTICAL TO OPEN A PROJECT: ATTORNEY FEES AND ACQUISITION COST.
4007 99800 NOT APPLICABLE S  0002.03	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 <b>Total \$250,000</b>  3/1/2011	0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS



**STAFF REPORT**  
**CUP 19-05**  
**Dowler LLA**  
Conditional Use Permit  
Cumberland County, Virginia  
Board of Supervisors Public Hearing

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**General Information:**

Processing schedule: The Planning Commission unanimously recommended this proposal on April 22, 2019 with a public hearing. The Board of Supervisors will hold a public hearing on June 11, 2019.

**Application Information:**

Owner/Applicant: Gladys Darlene Dowler  
Requested Action: Conditional Use Permit for: lot line adjustment  
Tax Parcel Number: 29-A-59A and 29-A-60  
Address: 1120 and 1126 Cartersville Road  
Election District: 1  
Existing Zoning: A-2  
Proposed Zoning: A-2 with CUP  
Size: 3.04 acres  
Existing land uses: Residential  
Comp. plan area: Not in a growth area  
Overlay districts: None

**Surrounding Area Information:**

<u>Direction</u>	<u>Adjacent existing uses</u>	<u>Adjacent zoning</u>	<u>Adjacent Comp. Plan Area (2013)</u>
All	Residential and Agricultural	A-2	Not in a growth area

**Summary of Request and Background Information:**

Darlene Fowler is the owner of both of these parcels. As the property lines stand, the driveway and an accessory building on tax map parcel (TMP) 29-A-59A are encroaching on the property line of TMP 29-A-60. This CUP would allow for a lot line adjustment that would resolve these encroachments.

**Consistency with the 2013 Comprehensive Plan:**

The proposed use is within in an area not designated for growth in the 2013 Comprehensive Plan.

The following goals, objectives and policies of the 2013 Comprehensive Plan would be achieved by the proposed CUP:

*Goal 5:* It is the goal of this plan to encourage the creation of appropriate economic opportunity for current and future citizens of Cumberland County.

*Objective 1:* Encourage the overall strengthening and diversification of the economic base of Cumberland County to provide a sound tax base and to support the provision of needed public services.

*Objective 4:* To encourage the development of essential employment opportunities within Cumberland County for the resident workforce.

*Goal 3:* It is the goal of this comprehensive plan to promote the wise and efficient utilization of lands within Cumberland to result in the sustainability of land resources and harmonious development of lands to serve the divergent interest and needs of the citizens of Cumberland County.

*Objective 1:* Through effective zoning, regulate future development to protect existing land use patterns within Cumberland County.

**Consistency with the Zoning Ordinance:**

The proposed use of the subject property is compatible with surrounding zoning and the intent of the district.

**Public Notification:**

Notice was published in the Farmville Herald on May 29 and June 5, 2019.

Adjoining property owners were sent a notice for the public hearing via certified mail on April 8, 2019.

**Conclusion:**

The lot line adjustment would increase the overall conformity of the parcels involved.

**Recommendation:**

The Planning Commission unanimously recommended approval of the proposal with the following conditions:

1. Neither lot will be subdivided without meeting the standards in Cumberland County Code, nor will boundary lines be adjusted to cause either lot to become smaller and more non-conforming in the future.
2. The lot line adjustment will not cause any lot to become less than one (1) acre in area.

Respectfully submitted by:

JP Duncan  
Planning Director

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 7<sup>th</sup> day of May, 2019 at the Circuit Courtroom of the Cumberland Courthouse located at 17 Courthouse Circle, Cumberland, Virginia:

Present: William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2  
Kevin Ingle, District 3,  
David Meinhard, District 4, Chairman  
Parker Wheeler, District 5, Vice-Chairman  
Vivian Seay Giles, County Administrator | County Attorney  
Nicci Edmondston, Finance Director

Absent: None

**1. Call to Order**

The Chairman called the meeting to order.

**2. Welcome and Pledge**

The Pledge of Allegiance was led by the Chairman.

**3. Roll Call**

County Administrator, Vivian Giles, called the roll.

**4. Approval of Agenda**

On a motion by Supervisor Osl and carried unanimously, the Board approved the agenda as presented:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**5. Budget Discussions**

- a. Prince Edward Rescue Squad request for additional funding

Supervisor Wheeler stated that Prince Edward Rescue Squad is of great service to residents in the southern end of the County and he would support increasing their contribution by \$10,000 for a total contribution in fiscal year 2020 of \$20,000. Supervisor Ingle stated that he would like to see their operational budget and donation details. Chairman Meinhard states that the Board should not fund agencies based on the number of calls they run. Supervisor Banks states that consolidation of agencies and facilities is needed.

On a motion by Supervisor Wheeler, and carried by the following vote, the Board approved an additional \$10,000 contribution (for a total contribution of \$20,000) to the Prince Edward Volunteer Rescue Squad for the FYE20 budget:

Vote:	Mr. Osl – aye	Mr. Banks – nay
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

- b. Courthouse Complex painting

On a motion by Supervisor Ingle, and carried by the following vote, the Board approved Shores Painting to paint the buildings at the Courthouse Complex for an amount not to exceed \$40,265 at such time as the funds are available in the budget:

Vote:	Mr. Osl – aye	Mr. Banks – nay
	Mr. Ingle – aye	Mr. Meinhard – nay
	Mr. Wheeler – aye	

- c. Land Use Program



A motion was made by Supervisor Osl and adopted by the following vote:

Mr. Osl - aye  
Mr. Banks - aye  
Mr. Ingle - aye  
Mr. Meinhard - aye  
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

**WHEREAS**, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County, and (iii) no action was taken in closed meeting.

**8. New Business**

The Board discussed the use of the current Cartersville Volunteer Fire Department building once the new building is completed. County Administrator, Vivian Giles, informed the

Board, that according to the deed of record, the property would revert back to the grantor, Blanton & Pleasants, Inc.

9. **Adjourn**

On a motion by Supervisor Wheeler and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on Tuesday, May 14, 2019 at 7:00 p.m. in Circuit Courtroom A of the Cumberland Courthouse located at 17 Courthouse Circle, Cumberland, Virginia:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

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David Meinhard, Chairman

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Vivian Giles, County Administrator | County Attorney

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 14<sup>th</sup> day of May 2019, at the Cumberland County Circuit Court Room:

Present: David Meinhard, District 4, Chairman  
Parker Wheeler, District 5, Vice-Chairman  
William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2  
Kevin Ingle, District 3  
Vivian Giles, County Administrator | Attorney  
Nicci Edmondston, Assistant County Administrator  
JP Duncan, Zoning Administrator

Absent: None

**1. Call to Order**

The Chairman called the meeting to order.

**2. Welcome and Pledge of Allegiance**

The Pledge of Allegiance was led by the Chairman.

**3. Roll Call**

County Administrator, Vivian Giles, called the roll.

**4. Approval of Agenda**

Supervisor Osl suggested moving item 7f, Resolution in recognition of Blanton & Pleasants after item 4, and County Administrator, Vivian Giles, requested a new item, 7h, set public hearing for VDOT Secondary Six Year Plan for public hearing.

On a motion by Supervisor Osl, and carried unanimously, the Board approved the Agenda as amended:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

5. **Resolution in Recognition of Blanton & Pleasants**

On a motion by Supervisor Osl, and carried unanimously, the Board approved a Resolution in Recognition of Blanton & Pleasants’ 90<sup>th</sup> anniversary:

**RESOLUTION IN RECOGNITION of  
THE NINETIETH ANNIVERSARY  
BLANTON & PLEASANTS, INCORPORATED**

**May 14, 2019**

**WHEREAS**, Blanton & Pleasants is a fixture in the Cartersville Community of Cumberland County, serving as a retail establishment and a true embassy of good will; and

**WHEREAS**, since 1929, Blanton & Pleasants has served as a social hub, a community service provider, a site for community fundraising, a home for local hunting and fishing enthusiasts, and a provider of goods and services to community members and visitors alike; and

**WHEREAS**, in addition to those goods and services, James “Spanky” Pleasants and his wife June serve as a foundation of ministry and goodwill to the community as well; and

**WHEREAS**, in an age when family-owned businesses all-too-often fall victim to larger



William & Mary. May 23, 2019 is the last day of school. The Cumberland County Public Schools Foundation awarded over \$30,000 in scholarships to seniors.

- Senior Projects were held on Friday, May 10, 2019.
- The Varsity Baseball team is having a winning season with their 10<sup>th</sup> win May 12, 2019.
- Commonwealth's Attorney, Patricia Scales, with the American Legion Post 269, Sheriff Darrell Hodges and Cumberland Middle School and High School JROTC, celebrated Armed Services Day May 12, 2019 where students wrote letters to service members.
- 22 CHS students graduated from SVCC on Saturday, May 11, 2019 with Associates Degrees.
- The 2019-2020 School Board Student Liaison will be Jasmine Allen, and the two alternates will be Ramir Parker and Dawn Helton.
- Teachers of the Year are Amanda Stoltzfus from CCES, Tiffany Hurt from CCMS, and Amanda Haigh from CCHS.
- The appropriations requested of the Board at this meeting require no additional funds, they are grant and state funds.

b) VDOT

Mr. Scott Frederick, Farmville Residency Engineer, provided the following report to the Board:

- Asphalt resurfacing will begin May 20, 2019 for Rt. 684 from the Powhatan County line to Route 45, Rt. 622 from Bear Creek Market to Rt. 60, and Rt. 60 from the Powhatan County line to Rt. 601.
- Rt.'s 1009-1016 (Kimberly Hills subdivision) will have latex improvements this year.
- A draft agreement with the Sheriff's Office regarding roadside litter removal was provided to the County Administrator for review.

- Mowing on secondary roads has begun, and after completion, mowing will begin on the primary roads.
- The draft Secondary Six Year Plan was provided and a public hearing was requested for June 2019.

The Chairman stated that a constituent in his district is concerned with a dangerous intersection with limited visibility at Route 636, Raines Tavern Road, and Rt. 600, Plank Road. Supervisor Wheeler stated that the ditches need to be cleaned on Rt. 637, Airport Road, from the intersection of Rt. 45S, Cumberland Road, for approximately  $\frac{1}{4}$  mile.

c) Mr. James Sanderson, Davenport & Company

Mr. Sanderson provided the Board with a PowerPoint presentation outlining the financial standing of the County. A copy of the presentation is located in the official Board file for this meeting.

**7. Public Hearings**

a. CA 18-04 Setbacks and road frontage

Planner and Zoning Administrator, JP Duncan, informed the Board that there are three main changes. The first is the reduction of the front setback on primary roads from 130 feet to 100 feet. The second main change is an increase in building height requirement allowing residences up to 60 feet. The third main change is road frontage reduction from 350 feet to 300 feet on secondary roads, and 500 feet to 300 feet on primary roads. The Planning Commission recommended approval to the Board unanimously at their March 25, 2019 meeting.

Supervisor Ingle recommended changing the road frontage requirements from 300 feet to 200 feet on secondary roads, and from 500 feet to 200 feet on primary roads.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Ingle, and carried by the following vote, the Board approved CA 18-04 as presented and including the proposed changes to road frontage requirements suggested by Supervisor Ingle:

Vote:	Mr. Osl – nay	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – nay	

b. CUP 19-02 Rt. 606 Truck & Auto

Planner and Zoning Administrator, JP Duncan, informed the Board that Mr. Willie Bullock proposes to run a commercial garage at his property on Blenheim Road. The Planning Commission unanimously recommended approval of the CUP with conditions at their April 22, 2019 meeting.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Banks, and carried unanimously, the Board approved CUP 19-02, Rt. 606 Truck & Auto with the following conditions:

1. The permit holder shall, at all times, comply with all applicable federal, state, and local statutes, codes, regulations, and ordinances. A violation at any time of any federal, state, or local statute, code, regulation, or ordinance shall constitute a violation of this conditional use permit, regardless of whether enforcement action of the violated law, regulation, or ordinance is undertaken or is successful.



the opinion of VDOT regarding the capacity of the road to the event facility.

The Chairman opened the public hearing. Mr. Bill Bruce stated that there are no issues with the roadway leading to the property, and implored the Board not to table action, but to approve the request. Mrs. Carolyn Banton is opposed to the increase in approved number of attendees, and disagrees with the county attorney's interpretation of the easement document. Applicant Robbie Lipscomb stated that no problems with traffic have been encountered and the facility has a Land Use Permit with VDOT existing. Ms. Barbara Speas stated that there are not issues with the roadway, that two cars can pass with no problems. With no other citizens signed up to speak, the Chairman then closed the public hearing.

A substitute motion was made by Supervisor Banks, and carried by the following vote, to approve CUP 19-03 Timber Creek Event Barn with the following conditions:

1. The permit holder shall, at all times, comply with all applicable federal, state, and local statutes, codes, regulations, and ordinances. A violation at any time of any federal, state, or local statute, code, regulation, or ordinance shall constitute a violation of this conditional use permit, regardless of whether enforcement action of the violated law, regulation, or ordinance is undertaken or is successful. This conditional use permit shall terminate immediately upon such violation.
2. Health Department permit: The Health Department has indicated that the proposal requires review by a PE to ensure the proper design of the waste disposal system.

3. Building, septic, well, and electrical: The applicant must comply with all federal, state, and local regulations pertaining to applicable building codes and private water, sewer, and electricity. The applicant must provide a written letter from the Cumberland County Health Department indicating compliance with their codes for the facility.
4. Compliance with plan required: The applicant must comply with the site plan attached to the application in regard to the areas to be used for events and parking. In no case may driveways or parking areas be closer than any setbacks for the underlying zoning district. Such provisions must, at a minimum, include gravel at the site entrance and, if necessary, at vehicle parking locations.
5. Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period, the conditional use permit may be reviewed by the Board of Supervisors and may be revoked at the Board's discretion.
6. Refuse disposal: After each event, all trash will be removed from the site within forty-eight (48) hours.
7. Noise control: Noise is restricted between the hours of 11:00 p.m. and 7:00 a.m. daily. At all times, noise and sound levels must not disturb residents of adjacent properties.
8. Lighting: Lighting must not produce glare or spillover onto adjacent properties.

9. Maximum attendance: Each private event is limited to no more than three hundred (300) attendees. Each event, which is open to the public, is limited to no more than five hundred (500) attendees. Not more than four (4) events during a twelve (12) month period will have over three hundred (300) attendees. During each event that is open to the public and alcohol is served, there must be one (1) trained security officer, certified by the local sheriff, per every one hundred (100) attendees.

10. The operator is required to request an annual fire and safety inspection by a Cumberland County Fire Marshall or other employee or volunteer who is authorized to perform such inspections and must implement within thirty (30) days all changes required by such inspector. The operator further must maintain the use of a thirty (30) foot easement by emergency services personnel.

11. Renewal of conditional use permit: Regular renewal of the conditional use permit is required in order to demonstrate continued compliance. For each renewal, the operator must provide all requested documentation from each applicable state and local agency regarding the applicant's performance and compliance with the criteria used to approve the use, as well as a review of any code infractions and/or violations. Renewals will occur on the following schedule:

- a. 5 years after approval;
- b. Every 5 years thereafter;
- c. Upon any change in operator

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – nay	

The approval of the substitute motion nullified the original motion made by Supervisor Wheeler.

d. CUP 19-04 Northfield Plantation

Planner and Zoning Administrator, JP Duncan, informed the Board that CUP 16-03 for the use of this parcel as an event facility was approved in April of 2016 for a previous owner. That owner was unable to follow through with their plans to operate an event facility, and therefore the CUP expired. Under new ownership, there are plans to renovate existing structures and host events on this property to include, but not limited to, weddings, charity events, and general community events. The Planning Commission unanimously recommended approval with eight conditions.

The Chairman opened the public hearing. Ms. Barbara Speas signed up to speak but passed on the opportunity. With no other citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried by the following vote, the Board approved CUP 19-04 Northfield Plantation with the following conditions:

1. The permit holder shall, at all times, comply with all applicable federal, state, and local statutes, codes, regulations, and ordinances. A violation at any time of any federal, state, or local statute, code, regulation, or ordinance shall constitute a violation of this conditional use permit, regardless of whether enforcement action of the violated law, regulation, or ordinance is undertaken or is successful. This conditional use permit shall terminate immediately upon such violation.

2. Building, septic, well, and electrical: The applicant must comply with all federal, state, and local regulations pertaining to applicable building codes and private water, sewer, and electricity. The applicant must provide a written letter from the Cumberland County Health Department indicating compliance with their codes for the facility.
3. Compliance with plan required: The applicant must comply with the site plan attached to the application in regard to the areas to be used for events and parking. In no case may driveways or parking areas be closer than any setbacks for the underlying zoning district. Such provisions must, at a minimum, include gravel at the site entrance and, if necessary, at vehicle parking locations.
4. Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period, the conditional use permit may be reviewed by the Board of Supervisors, and may be revoked at the Board's discretion.
5. Refuse disposal: After each event, all trash will be removed from the site within forty-eight (48) hours.
6. Noise control: Noise is restricted between the hours of 11:00 p.m. and 7:00 a.m. daily. At all times, noise and sound levels must not disturb residents of adjacent properties
7. Lighting: Lighting must not produce glare or spillover onto adjacent properties.
8. Renewal of conditional use permit: Regular renewal of the conditional use permit is required in order to demonstrate continued compliance. For each renewal, the operator must provide all requested documentation



Planner and Zoning Administrator, JP Duncan, informed the Board that a mini-storage warehouse built on the property many years ago. The applicant proposes to subdivide the property to separate the dwelling from the warehouse. This rezoning from A-2 to B-3 would allow the subdivision as well as bring the property into compliance with County code.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Osl and carried unanimously, the Board approved REZ 19-02 Price Right Mini-Storage:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**8. County Attorney/County Administrator Report**

- a) Consent Agenda
  - 1) Approval of Bills for April 2019 and May 2019.  
Approved bills for May 14, 2019 total \$214,136.57.  
Ratified bills for April 10, 2019 through May 13, 2019 of warrants total \$422,023.53 with check numbers ranging from 79527-79787.
  - 2) Approval of Minutes – April 2, 2019, April 9, 2019, and April 18, 2019

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda as presented:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye



On a motion by Supervisor Ingle and carried unanimously, the Board approved an additional holiday for county staff on July 5, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

- e. Set public hearing for Cobb’s Creek Reservoir Watershed Protection Ordinance

On a motion by Supervisor Osl, the Board set a public hearing for the Cobbs Creek Watershed Protection Ordinance for June 11, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

- f. Set public hearing for VDOT Secondary Six Year Plan (SSYP)

On a motion by Supervisor Osl and carried unanimously, the Board set a public hearing for the VDOT Secondary Six Year Plan for June 11, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**9. Finance Director’s Report**

- a) Monthly budget Report

There was no discussion regarding the monthly budget report.

- b) CUCPS Supplemental Appropriation for additional funding for the 18-19 school year - \$659,009



On a motion by the Chairman and carried unanimously, the Board set a public hearing for CUP 19-05 Dowler, LLA for June 11, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**11. Old Business**

N/A

**12. New Business**

Supervisor Ingle stated a need for a 4x4 vehicle to assist the Fire Departments in transporting patients where ambulances cannot go. Randolph Volunteer Fire Department (RVFD) purchased one for \$8,550. Supervisor Ingle requested that the county reimburse RVFD for that purchase as this was filling a Cumberland Fire & EMS identified need.

Supervisor Ingle made a motion to consider the reimbursement the Randolph Volunteer Fire Department \$8,550 for the purchase of a 4x4 vehicle on June 11, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

Supervisor Ingle made a motion to approve an estimate from Shores Painting to paint the buildings at the Courthouse Complex for an amount not to exceed \$40,265.00 in the current fiscal year with the work to begin immediately:

Vote: Mr. Osl – aye Mr. Banks – nay  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

Supervisor Banks voiced concern with the competitiveness of the bids received due to poor planning.

**13. Public Comments**

Mr. Bob Pennington voiced concern with the poor visibility at the intersection of Plank and Raines Tavern Roads.

Ms. Betty Myers stated that she agrees with Supervisor Banks on many things, the budget process is not handled properly, and the landfill was not the solution to the Boards prior mistakes.

Mr. Bernard Pond stated that the librarian had a report to present to the Board but left because she was not on the agenda. He also stated that there were five accidents in one week, one included a dump truck. The landfill will create many more accidents than that.

**14. Supplemental Information**

N/A

**15. Board Member Comments**

The Chairman thanked those in attendance for coming to the meeting.

**16. Adjourn into Closed Meeting**

On a motion by Supervisor Osl and carried, the Board entered into closed meeting pursuant to the Virginia Code Section set for the below to discuss the subject identified:

- Virginia Code § 2.2-3711.A.1: Personnel;  
Subject: Discussion of County Administrator employment candidates:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**17. Reconvene in Open Meeting**

The Board returned to regular meeting on a motion by Supervisor Osl.

A motion was made by Supervisor Osl and adopted by the following vote:

Mr. Osl - aye  
Mr. Banks – aye  
Mr. Ingle – aye  
Mr. Meinhard - aye  
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

**WHEREAS**, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County, and (iii) no action was taken in closed meeting.

**18. Additional Information**

- a) Treasurer's Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes – March 25, 2019
- e) Approved EDA meeting minutes – N/A

**19. Adjourn -**

On a motion by Supervisor Wheeler and carried unanimously, the Board adjourned the meeting until the next regular meeting scheduled for June 11, 2019, to be held at 7:00 p.m. in the Court Room A of the Cumberland Courthouse:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

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David Meinhard, Chairman

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Vivian Giles, County Administrator/County Attorney

# COUNTY OF CUMBERLAND, VIRGINIA

## ADOPTED BUDGET FOR FISCAL YEAR

JULY 1, 2019 through JUNE 30, 2020

At a regular meeting of the Cumberland County Board of Supervisors, held on April 9, 2019 following advertisement and public hearing on April 2, 2019, which is required by the Code of Virginia, on a motion by Supervisor Wheeler and carried, the Board adopted the following budget for fiscal year 2019-2020.

Vote:	Mr. Osl -	Aye
	Mr. Banks -	Absent
	Mr. Ingle -	Aye
	Mr. Meinha	Nay
	Mr. Wheele	Aye

### GENERAL FUND REVENUE ESTIMATES

<b>GENERAL FUND REVENUES</b>	
<b>REVENUE FROM LOCAL SOURCES</b>	
General Property Taxes	9,371,500
Other Local Taxes	1,145,500
Permits, Privilege Fees & Reg.	92,900
Fines & Forfeitures	150,000
Revenue from Use of Money & Property	93,500
Charges for Services Provided	823,160
Miscellaneous Revenue	1,173,900
<b>TOTAL REVENUE FROM LOCAL SOURCES</b>	<b>12,850,460</b>
REVENUE FROM COMMONWEALTH	2,697,981

**GRAND TOTAL GENERAL FUND REVENUE 15,548,441**

### GENERAL FUND EXPENDITURES

<b>GENERAL FUND EXPENDITURES</b>	
General Government Administration	1,699,960
Judicial Administration	553,567
Public Safety	3,271,289
Public Works	1,717,875
Health	142,096
Education - Comm. College	49,534
Parks, Recreational & Cultural	185,280
Community Services	195,605
Non-departmental Expenditures	17,500
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>7,832,707</b>

### TRANSFERS TO OTHER FUNDS

Transfer to School Fund	3,905,419
Transfer to Social Services Fund	383,295
Transfer to Comp. Services Act	250,000
Transfer to Debt Services Fund	3,106,556
Transfer to Utilities Fund	0
Transfer to EDA Fund	70,464
Transfer to Capital Projects	0
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>7,715,734</b>

**GRAND TOTAL GENERAL FUND EXPENDITURES 15,548,441**

# COUNTY OF CUMBERLAND, VIRGINIA

## ADOPTED BUDGET FOR FISCAL YEAR

JULY 1, 2019 through JUNE 30, 2020

### OTHER FUND REVENUE ESTIMATES

<b>SCHOOL OPERATING FUND REVENUES</b>	
Local Funding	\$3,905,419
Miscellaneous Funding	\$145,199
State Funding	\$10,199,626
Federal Funding	\$1,663,247
Total School Operating Fund Revenues	<b>\$15,913,491</b>

<b>GOVERNOR'S SCHOOL FUND REVENUES</b>	
Local Funding	\$420,940
State Funding	\$594,475
Miscellaneous Revenue	\$274,987
Total Governor's School Fund Revenues	<b>\$1,290,402</b>

<b>SOCIAL SERVICES FUND REVENUES</b>	
Local Funding	\$383,295
State Funding	\$998,561
Federal Funding	\$288,146
Total Social Services Fund Revenues	<b>\$1,670,002</b>

<b>CHILD SERVICES ACT (CSA) FUND REVENUES</b>	
Local Funding	\$250,000
State Funding	\$575,000
Total CSA Fund Revenues	<b>\$825,000</b>

<b>CAPITAL IMPROVEMENTS PROGRAM REVENUES</b>	
Local Funding	\$0

<b>UTILITIES OPERATING FUND REVENUES</b>	
Local Funding	\$446,800

<b>ECONOMIC DEVELOPMENT AUTHORITY FUND REVENUES</b>	
Local Funding	\$112,464

<b>DEBT SERVICE FUND REVENUES</b>	
Total Funding	\$3,106,556

<b>HEALTH INSURANCE FUND REVENUES</b>	
Local Funding	\$2,888,112

<b>ASSET FORFEITURE FUND REVENUES</b>	
Local Funding	\$25,030

<b>SPECIAL WELFARE FUND REVENUES</b>	
Local Funding	\$23,500

<b>GRAND TOTAL OTHER FUND REVENUE ESTIMATES</b>	
	<b>\$26,301,357</b>
<b>TOTAL BUDGET (Grand Total Other Fund Revenues)</b>	
	<b>\$26,301,357</b>

### OTHER FUND EXPENDITURES

<b>SCHOOL OPERATING FUND EXPENDITURE</b>	
Total School Operating Fund Expenditures	<b>\$15,913,491</b>

<b>SCHOOL OPERATING FUND EXPENDITURE</b>	
Total Governor's School Fund Expenditures	<b>\$1,290,402</b>

<b>SOCIAL SERVICES FUND EXPENDITURES</b>	
Total Social Services Fund Expenditures	<b>\$1,670,002</b>

<b>CHILD SERVICES ACT (CSA) FUND EXPENDITURES</b>	
Total CSA Fund Expenditures	<b>\$825,000</b>

<b>CAPITAL IMPROVEMENTS PROGRAM EXPENDITURES</b>	
Total Capital Improvements Program Expenditures	\$0

<b>UTILITIES OPERATING FUND EXPENDITURES</b>	
Total Utilities Operating Fund Expenditures	<b>\$446,800</b>

<b>ECONOMIC DEVELOPMENT AUTHORITY FUND EXPENDITURES</b>	
Total Economic Development Authority Fund Expenditures	<b>\$112,464</b>

<b>DEBT SERVICE FUND EXPENDITURES</b>	
Total Debt Service Fund Expenditures	<b>\$3,106,556</b>

<b>HEALTH INSURANCE FUND EXPENDITURES</b>	
Total Health Insurance Fund Expenditures	<b>\$2,888,112</b>

<b>ASSET FORFEITURE FUND EXPENDITURES</b>	
Total Asset Forfeiture Fund Expenditures	<b>\$25,030</b>

<b>SPECIAL WELFARE FUND EXPENDITURES</b>	
Total Special Welfare Fund Expenditures	<b>\$23,500</b>

<b>GRAND TOTAL OTHER FUND EXPENDITURES</b>	
	<b>\$26,301,357</b>
<b>plus Total General Fund Expenditures</b>	
	<b>\$7,832,707</b>
<b>\$34,134,064</b>	



**DATE:** June 5, 2019  
**TO:** Cumberland County Board of Supervisors  
**FROM:** Vivian Giles  
**RE:** Approved appraisers under the Green Ridge Host Community Agreement

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**Information**

Staff is requesting approval of two appraisers in accordance with paragraph 6 of the Property Value Assurance Program, which is a part of the Green Ridge Host Community Agreement. The two appraisers currently being recommended are The Coverly Company of Amelia, Virginia and MG Miller Valuations of Patterson Avenue in Richmond. Please note that while the Agreement requires the approval of two appraiser, others may be added at any time by mutual agreement of the parties.

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For June 2019

	Estimated 2018/2019 Budget to Date -----	Actual 2018/2019 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		5,003,542.53	
Fund Revenue	40,226,859.00	34,382,089.12	5,844,769.88
Total Revenue	40,226,859.00	39,385,631.65	841,227.35
Expenditures			
* Board of Supervisors *	46,117.00	38,058.93	8,058.07
* County Administrator *	298,724.00	286,153.60	12,570.40
* Legal Services *	1,000.00	93,500.80	(92,500.80)
* Independent Auditor *	36,000.00	46,263.57	(10,263.57)
* Commissioner of Revenue *	259,158.00	220,133.88	39,024.12
* Assessor *	104,000.00	19,745.46	84,254.54
* Treasurer *	293,670.00	263,375.34	30,294.66
* Accounting *	157,046.00	302,418.64	(145,372.64)
* Data Processing *	305,491.00	209,699.22	95,791.78
* Electoral Board *	25,096.00	16,531.98	8,564.02
* Registrar *	97,937.00	75,317.71	22,619.29
* Circuit Court *	14,800.00	11,296.78	3,503.22
* General District Court *	7,630.00	5,701.20	1,928.80
* Magistrate *	1,125.00		1,125.00
* Clerk of Circuit Court *	224,407.00	213,725.73	10,681.27
* Law Library *	1,200.00	360.31	839.69
* Victim and Witness Assistance *	69,370.00	18,609.07	50,760.93
* Commonwealth's Attorney *	221,898.00	188,181.08	33,716.92
* Sheriff *	1,661,393.00	1,432,677.38	228,715.62
* School Resource Officer *	66,404.00	82,017.80	(15,613.80)
* E911 *	25,200.00	4,790.86	20,409.14
*Cumberland Vol.FIRE DEPT*	44,500.00	55,701.67	(11,201.67)
*Cartersville Volun.*	39,500.00	50,701.67	(11,201.67)
*Prince Edward Vol. Rescue Squad*	10,000.00	10,000.00	
*Randolph Fire Dept.*	39,500.00	50,701.67	(11,201.67)
*Cartersville Vol. Rescue Squad*	37,970.00	37,970.00	
*Chesterfield Med-Flight Program*	400.00	400.00	
* Forestry Service *	8,705.00		8,705.00
* CUMBERLAND FIRE & EMS *	480,030.00	555,792.46	(75,762.46)
* Probation Office *	550.00	56.00	494.00
* Correction & Detention *	285,000.00	322,653.21	(37,653.21)
* Building Inspections *	142,981.00	118,908.87	24,072.13
* Animal Control *	125,800.00	93,740.63	32,059.37
* Medical Examiner *	200.00	60.00	140.00
* Refuse Disposal *	924,674.00	807,661.47	117,012.53
* General Properties *	753,626.00	692,718.37	60,907.63
* Supplement of Local Health Dept *	92,417.00	79,615.10	12,801.90
*Piedmont Senior Resources*	5,000.00	5,000.00	
* Chapter 10 Board - Crossroads *	34,000.00	34,000.00	
* CSA Management *	33,381.00	30,839.49	2,541.51
* Community Colleges *	8,000.00	17,611.31	(9,611.31)
* Recreation *	63,827.00	58,781.80	5,045.20

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For June 2019

	Estimated 2018/2019 Budget to Date	Actual 2018/2019 Budget to Date	(Over) or Under Budget to Date
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Expenditures			
* Local Library *	115,450.00	115,450.00	
* Planning Commission *	9,950.00	6,678.67	3,271.33
* Planning/Zoning Dept. *	83,113.00	76,303.74	6,809.26
* Community & Economic Developmnt *	19,052.00	11,623.64	7,428.36
* Board of Zoning Appeals *	650.00		650.00
	10,590.00		10,590.00
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
*Peter Francisco SWD*	10,000.00	10,000.00	
* Extension Agents *	53,329.00	39,422.78	13,906.22
	2,500.00	2,500.00	
* NONDEPARTMENTAL *	19,122.00	8,740.91	10,381.09
**TRANSFERS**	7,703,536.00	5,534,885.54	2,168,650.46
COMMONWEALTH'S ATTORNEY	5,000.00	2,152.11	2,847.89
SHERIFF	50,000.00		50,000.00
HEALTH INSURANCE	2,689,500.00	1,095,166.53	1,594,333.47
DENTAL INSURANCE	115,000.00	51,378.99	63,621.01
PATIENT CENTERED OUTCOME FEE (PCOR)	12,500.00	546.92	11,953.08
* Administration *	1,384,961.00	1,360,837.39	24,123.61
	15,125,590.00	12,942,173.32	2,183,416.68
	1,290,402.00	840,648.38	449,753.62
	35,000.00		35,000.00
* Elementary School - Lit Loan *	211,667.00	211,666.67	.33
* COPS97 Loan *		770.00	(770.00)
* High/Middle School - VPSA Loan *		892,500.36	(892,500.36)
* HS/MS-VPSA LOAN #2 *	1,200,590.00	1,201,340.00	(750.00)
PUBLIC FACILITY NOTE 2009	389,067.00	374,865.60	14,201.40
* AMERESCO *	154,394.00	154,394.00	
* SunTrust Loan-HS/MS *	892,500.00		892,500.00
* Suntrust Loan - Courthouse *	248,579.00	253,924.97	(5,345.97)
	750,000.00	1,234,286.30	(484,286.30)
* SEWER FUND - Enterprise Fund *	272,172.00	265,522.28	6,649.72
* WATER FUND - ENTERPRISE FUND *	171,328.00	138,135.89	33,192.11
COMMUNITY CENTER PURCHASE	120,590.00	111,300.24	9,289.76
MADISON INDUSTRIAL PARK		750.00	(750.00)
	23,500.00	14,256.68	9,243.32
Total Expenditure	40,226,859.00	33,513,194.97	6,713,664.03
Total Revenues			
Less Total Expenditures		5,872,436.68	(5,872,436.68)

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2018 - 6/05/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--							

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED	%
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FUND # -100 \*\* GENERAL FUND REVENUES\*\*

1101	** Real Estate Taxes **	5,850,000.00	5,850,000.00	1,721,184.72	4,844,130.49	1,005,869.51	17.19
1102	** Real/Personal Public Service *	860,000.00	860,000.00	416,562.66	903,613.68	43,613.68	5.07
1103	** Personal Property Taxes *	1,994,500.00	1,994,500.00	74,584.97	2,098,624.68	104,124.68	5.22
1104	** Machinery & Tools *	200,000.00	200,000.00	.00	285,219.50	85,219.50	42.60
1106	** Penalties & Interest *	247,000.00	247,000.00	30,290.58	285,713.20	38,713.20	15.67
1201	** Local Sales & Use Taxes *	500,000.00	500,000.00	48,477.70	488,571.85	11,428.15	2.28
1202	** Consumer Utility Taxes *	173,000.00	173,000.00	14,696.90	161,733.61	11,266.39	6.51
1203	** Business License Taxes *	111,000.00	111,000.00	3,659.74	116,483.51	5,483.51	4.94
1204	** Franchise License Taxes *	15,000.00	15,000.00	17,133.00	17,133.00	2,133.00	14.22
1205	** Motor Vehicle License Tax *	230,000.00	230,000.00	12,719.15	238,019.69	8,019.69	3.48
1207	** Taxes On Recordation & Wills *	68,600.00	68,600.00	11,575.07	90,367.15	21,767.15	31.73
1301	** Animal Licenses *	8,000.00	8,000.00	86.00	7,447.00	553.00	6.91
1303	** Permits & Other Licenses *	76,600.00	76,600.00	7,604.40	60,591.04	16,008.96	20.89
1401	** Court Fines & Forfeitures *	150,000.00	150,000.00	24,063.14	117,981.05	32,018.95	21.34
1501	** Revenue From Use Of Money *	40,000.00	40,000.00	4,681.22	74,054.79	34,054.79	85.13
1502	** Revenue From Use Of Property *	15,000.00	15,000.00	1,270.40	4,022.40	10,977.60	73.18
1601	** Court Costs *	47,060.00	47,060.00	8,179.83	48,344.78	1,284.78	2.73
1602	** Commonwealth's Attorney Fees *	800.00	800.00	215.23	1,133.73	333.73	41.71
1604	** Charges For Fire & Rescue Service*	200,000.00	200,000.00	8,965.29	142,518.77	57,481.23	28.74
1608	** Charges Sanitation & Removal *	.00	.00	20.00	750,360.00	750,360.00	100.00
1612	** REC DEPT - ADULT LEAGUE FEES *	.00	.00	2,100.00	2,100.00	2,100.00	100.00
1613	** Charges For Parks & Recreation *	16,000.00	16,000.00	1,854.00	21,554.50	5,554.50	34.71
1616	** Charges For Planning / Com Dev *	2,500.00	2,500.00	.00	175.00	2,325.00	93.00
1899	** Miscellaneous *	1,704,901.00	1,704,901.00	30,374.24	1,208,062.40	496,838.60	29.14
2101	** Service Charges *	40,000.00	40,000.00	.00	84,381.58	44,381.58	110.95
2201	**NON-CATEGORICAL AID**	1,304,535.00	1,304,535.00	75,019.07	1,239,003.36	65,531.64	5.02
2301	** Commonwealth Attorney *	170,099.00	170,099.00	14,337.03	153,640.73	16,458.27	9.67
2302	** Sheriff *	582,811.00	582,811.00	52,084.58	549,586.66	33,224.34	5.70
2303	** Commissioner Of Revenue *	82,444.00	82,444.00	.00	70,359.82	12,084.18	14.65
2304	** Treasurer *	98,262.00	98,262.00	.00	78,561.00	19,701.00	20.04
2306	** Registrar/Electoral Boards *	42,423.00	42,423.00	.00	.00	42,423.00	100.00
2307	** Clerk Of The Circuit Court *	159,984.00	159,984.00	12,892.23	148,991.39	10,992.61	6.87
2308	** DMV License Agent *	19,000.00	19,000.00	1,927.17	21,164.23	2,164.23	11.39
2404	**GRANT FUNDS**	52,000.00	52,000.00	3,625.70	88,105.08	36,105.08	69.43
3301	**GRANT FUNDS**	23,000.00	23,000.00	49,408.81	50,608.81	27,608.81	120.03
--FUND TOTAL--						632,160.52	4.19

FUND # -150 \* Asset Forfeiture Revenue \*

1501	INTEREST-STATE	30.00	30.00	.00	59.01	29.01	96.70
2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	.00	5,988.78	19,011.22	76.04
4106	** Carryover Balance **	29,970.00	29,970.00	.00	.00	29,970.00	100.00
--FUND TOTAL--						48,952.21	89.00

ACCT#

DESCRIPTION

BUDGET AMOUNT

APPR. AMOUNT

CURRENT AMOUNT

Y-T-D AMOUNT

BALANCE UNCOLLECTED

%

FUND # -170 \* HEALTH INSURANCE FUND BALANCE \*

1902 HEALTH INSURANCE CONTRIBUTIONS 2,680,000.00 2,680,000.00 .00 466,091.69 82.60

2000 DENTAL INSURANCE CONTRIBUTIONS 137,000.00 137,000.00 .00 22,784.09 83.36

--FUND TOTAL-- 2,817,000.00 2,817,000.00 .00 488,875.78 82.64

FUND # -201 \*\* SOCIAL SERVICES FUND (REVENUE)\*\*

1899 \* Miscellaneous Revenue \* .00 .00 75.00 3,487.88 100.00-

2401 \* Welfare \* 183,131.00 183,131.00 35,580.50 441,268.19 140.95-

3305 \* Social Services \* 856,100.00 856,100.00 61,891.03 688,154.39 19.61

4105 \* Fund Transfers \* 345,730.00 345,730.00 .00 147,284.81 57.39

--FUND TOTAL-- 1,384,961.00 1,384,961.00 97,546.53 1,280,195.27 7.56

FUND # -205 \*\* SCHOOL FUND (REVENUES) \*\*

1803 \* Expenditure Refunds \* .00 .00 81,055.11 169,026.78 100.00-

1899 \* Miscellaneous Revenue \* 145,199.00 145,199.00 146.84 125,774.15 13.37

2402 \* State Education \* 9,465,831.00 9,465,831.00 953,937.54 8,908,742.26 5.88

2403 \* State Education \* .00 .00 414.14 6,095.02 100.00-

2404 \* State Education \* .00 .00 16,771.26 49,717.44 100.00-

3302 \* Education \* 1,609,141.00 1,609,141.00 196,980.92 1,645,838.73 2.28-

4105 \* Fund Transfers \* 3,905,419.00 3,905,419.00 .00 1,955,843.17 49.91

--FUND TOTAL-- 15,125,590.00 15,125,590.00 1,249,305.81 12,861,037.55 14.97

FUND # -207 \*\* GOVERNOR'S SCHOOL REVENUE \*\*

1501 \* INTEREST ON BANK DEPOSITS \* .00 .00 27.27 6,175.32 100.00-

1899 \* MISC REVENUE \*\* 274,987.00 274,987.00 .00 24,617.21 91.04

1901 \* LOCAL CONTRIBUTIONS \*\* 420,940.00 420,940.00 80,546.00 351,180.56 16.57

2404 \* STATE FUNDS \*\* 594,475.00 594,475.00 70,870.67 460,659.33 22.50

--FUND TOTAL-- 1,290,402.00 1,290,402.00 151,443.94 842,769.58 34.70

FUND # -302 \*\* CAPITAL PROJECTS FUND REVENUE \*\*

1501 \* Interest On Bank Deposits \* .00 .00 174.17 1,382.38 100.00-

4105 \* Fund Transfers \* 35,000.00 35,000.00 .00 35,000.00 .00

--FUND TOTAL-- 35,000.00 35,000.00 174.17 1,382.38 3.94-

FUND # -401 \* Debt Service Fund Revenues \*

4105 \*\* Transfers \*\* 3,096,797.00 3,096,797.00 .00 3,076,167.56 .66

--FUND TOTAL-- 3,096,797.00 3,096,797.00 .00 3,076,167.56 .66

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
<b>FUND # -500 **CSA FUND REVENUE**</b>						
1899	MISCELLANEOUS REVENUE*	.00	.00	.00	8,271.49	100.00-
2404	*REVENUE FROM STATE*	500,000.00	500,000.00	800.38	541,744.44	8.34-
4105	*TRANSFERS*	250,000.00	250,000.00	.00	250,000.00	.00
	--FUND TOTAL--	750,000.00	750,000.00	800.38	800,015.93	6.66-
<b>FUND # -501 **UTILITY FUND REVENUE**</b>						
1501	**INTEREST REVENUE**	5,000.00	5,000.00	.00	.00	100.00
1619	**CHARGES & FEES**	415,000.00	415,000.00	31,910.17	369,783.74	10.89
1620	SEWER LATE PAYMENT PENALTY	7,500.00	7,500.00	436.82	5,530.01	26.26
1630	**ADMIN FEES/CHARGES**	16,000.00	16,000.00	1,345.50	16,302.41	1.89-
1803	MISCELLANEOUS	.00	.00	.00	1,964.40	100.00-
	--FUND TOTAL--	443,500.00	443,500.00	33,692.49	393,580.56	11.25
<b>FUND # -515 *SEWER RESERVE FUND REVENUE*</b>						
1501	INTEREST SEWER RESERVE	.00	.00	.00	2,567.56	100.00-
	--FUND TOTAL--	.00	.00	.00	2,567.56	100.00-
<b>FUND # -540 *WATER RESERVE FUND REVENUE*</b>						
1501	INTEREST WATER RESERVE	.00	.00	.00	374.61	100.00-
	--FUND TOTAL--	.00	.00	.00	374.61	100.00-
<b>FUND # -545 **WATERLINE EXT DSR REVENUE**</b>						
1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	100.00-
1501	INTEREST	.00	.00	.00	9.34	100.00-
	--FUND TOTAL--	.00	.00	.00	3,549.34	100.00-
<b>FUND # -550 IDA RD OES DSR FUND REVENUE</b>						
1200	DSR PAYMENTS	.00	.00	.00	10,224.00	100.00-
	--FUND TOTAL--	.00	.00	.00	10,224.00	100.00-
<b>FUND # -580 * IPR REVENUE *</b>						
1501	INTEREST REVENUE	.00	.00	1.12	12.93	100.00-
	--FUND TOTAL--	.00	.00	1.12	12.93	100.00-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED	%
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FUND # -715 ** IDA FUND REVENUE **								
1899	Rent of General Property	50,000.00	50,000.00	4,350.00	41,925.00	8,075.00	16.15	
4105	Transfer from General Fund	70,590.00	70,590.00	.00	70,590.00	.00	.00	
	--FUND TOTAL--	120,590.00	120,590.00	4,350.00	112,515.00	8,075.00	6.69	
FUND # -733 ** SPECIAL WELFARE FUND REVENUE **								
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	1,788.80	15,551.96	4,448.04	22.24	
3305	*FEDERAL FUNDS*	3,500.00	3,500.00	.00	.00	3,500.00	100.00	
	--FUND TOTAL--	23,500.00	23,500.00	1,788.80	15,551.96	7,948.04	33.82	
	--FINAL TOTAL--	40,226,859.00	40,226,859.00	4,188,696.07	34,382,089.12	5,844,769.88	14.52	

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
FUND #-100	** General Fund **							
11010	* Board of Supervisors *	46,117.00	46,117.00	3,493.11	38,058.93	.00	8,058.07	17.47
12100	* County Administrator *	298,724.00	298,724.00	24,745.45	286,153.60	.00	12,570.40	4.20
12210	* Legal Services *	1,000.00	1,000.00	9,924.46	93,500.80	.00	92,500.80	350.08-
12240	* Independent Auditor *	36,000.00	36,000.00	.00	46,263.57	.00	10,263.57-	28.50-
12310	* Commissioner of Revenue *	259,158.00	259,158.00	20,655.44	220,133.88	.00	39,024.12	15.05
12320	* Assessor *	104,000.00	104,000.00	.00	19,745.46	.00	84,254.54	81.01
12410	* Treasurer *	293,670.00	293,670.00	23,873.76	302,375.34	.00	30,294.66	10.31
12430	* Accounting *	157,046.00	157,046.00	25,322.57	302,418.64	.00	145,372.64-	92.56-
12510	* Data Processing *	305,491.00	305,491.00	19,034.53	209,699.22	.00	95,791.78	31.35
13100	* Electoral Board *	25,096.00	25,096.00	663.10	16,531.98	.00	8,564.02	34.12
13200	* Registrar *	97,937.00	97,937.00	7,249.06	75,317.71	.00	22,619.29	23.09
21100	* Circuit Court *	14,800.00	14,800.00	620.30	11,296.78	.00	3,503.22	23.67
21200	* General District Court *	7,630.00	7,630.00	247.19	5,701.20	.00	1,928.80	25.27
21300	* Magistrate *	1,125.00	1,125.00	.00	1,125.00	.00	1,125.00	100.00
21600	* Clerk of Circuit Court *	224,407.00	224,407.00	17,222.46	213,725.73	.00	10,681.27	4.75
21800	* Law Library *	1,200.00	1,200.00	.00	360.31	.00	839.69	69.97
21910	* Victim and Witness Assistance *	69,370.00	69,370.00	3,564.07	18,609.07	.00	50,760.93	73.17
22100	* Commonwealth's Attorney *	221,898.00	221,898.00	17,235.63	188,181.08	.00	33,716.92	15.19
31200	* Sheriff *	1,661,393.00	1,661,393.00	127,594.52	1,432,677.38	.00	228,715.62	13.76
31250	* School Resource Officer *	66,404.00	66,404.00	9,636.22	82,017.80	.00	15,613.80-	23.51-
31400	* E911 *	25,200.00	25,200.00	108.26	4,790.86	.00	20,409.14	80.98
32221	*Cumberland Vol. FIRE DEPT*	44,500.00	44,500.00	.00	55,701.67	.00	11,201.67-	25.17-
32222	*Cartersville Volun. *	39,500.00	39,500.00	.00	50,701.67	.00	11,201.67-	28.35-
32302	*Prince Edward Vol. Rescue Squad*	10,000.00	10,000.00	.00	10,000.00	.00	11,201.67-	28.35-
32303	*Randolph Fire Dept.*	39,500.00	39,500.00	.00	50,701.67	.00	11,201.67-	28.35-
32304	*Cartersville Vol. Rescue Squad*	37,970.00	37,970.00	.00	37,970.00	.00	.00	.00
32306	*Chesterfield Med-Flight Program*	400.00	400.00	.00	400.00	.00	.00	.00
32400	* Forestry Service *	8,705.00	8,705.00	.00	.00	.00	8,705.00	100.00
32500	* CUMBERLAND FIRE & EMS *	480,030.00	480,030.00	43,205.36	555,792.46	.00	75,762.46-	15.78-
33300	* Probation Office *	550.00	550.00	.00	56.00	.00	494.00	89.81
33400	* Correction & Detention *	285,000.00	285,000.00	294,542.71-	322,653.21	.00	37,653.21-	13.21-
34100	* Building Inspections *	142,981.00	142,981.00	11,025.77	118,908.87	.00	24,072.13	16.83
35100	* Animal Control *	125,800.00	125,800.00	8,303.11	93,740.63	.00	32,059.37	25.48
35300	* Medical Examiner *	200.00	200.00	20.00	60.00	.00	140.00	70.00
42400	* Refuse Disposal *	924,674.00	924,674.00	130,248.38	807,661.47	.00	117,012.53	12.65
43200	* General Properties *	753,626.00	753,626.00	67,322.13	692,718.37	.00	60,907.63	8.08
51200	* Supplement of Local Health Dept *	92,417.00	92,417.00	.00	79,615.10	.00	12,801.90	13.85
51405	*Piedmont Senior Resources*	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
52500	* Chapter 10 Beard - Crossroads *	34,000.00	34,000.00	.00	34,000.00	.00	.00	.00
61230	* CSA Management *	33,381.00	33,381.00	2,995.10	30,839.49	.00	2,541.51	7.61
68000	* Community Colleges *	8,000.00	8,000.00	9,611.31	17,611.31	.00	9,611.31-	120.14-
71500	* Recreation *	63,827.00	63,827.00	11,109.53	58,781.80	.00	5,045.20	7.90
73100	* Local Library *	115,450.00	115,450.00	.00	115,450.00	.00	.00	.00
81100	* Planning Commission *	9,950.00	9,950.00	50.23	6,678.67	.00	3,271.33	32.87
81110	* Planning/Zoning Dept. *	83,113.00	83,113.00	8,193.61	76,303.74	.00	6,809.26	8.19
81200	* Community & Economic Development *	19,052.00	19,052.00	5,428.36-	11,623.64	.00	7,428.36	38.98
81400	* Board of Zoning Appeals *	650.00	650.00	.00	.00	.00	650.00	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81514	Transportation	10,590.00	10,590.00	.00	.00	.00	10,590.00	100.00
81535	* Farmville Area Chamber of Commerc	1,500.00	1,500.00	.00	1,500.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
82401	*Peter Francisco SMD*	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
83500	* Extension Agents *	53,329.00	53,329.00	260.84	39,422.78	.00	13,906.22	26.07
83501	holiday lake 4-h educational center	2,500.00	2,500.00	.00	2,500.00	.00	.00	.00
90000	* NONDEPARTMENTAL *	19,122.00	19,122.00	281.96	8,740.91	.00	10,381.09	54.28
93100	**TRANSFERS**	7,703,536.00	7,703,536.00	.00	5,534,885.54	.00	2,168,650.46	28.15
	--FUND TOTAL--	15,084,519.00	15,084,519.00	303,846.39	12,366,578.34	.00	2,717,940.66	18.01
FUND #-150	* ASSET FORFEITURE FUND *							
22100	COMMONWEALTH'S ATTORNEY	5,000.00	5,000.00	.00	2,152.11	.00	2,847.89	56.95
31200	SHERIFF	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
	--FUND TOTAL--	55,000.00	55,000.00	.00	2,152.11	.00	52,847.89	96.08
FUND #-170								
62100	HEALTH INSURANCE	2,689,500.00	2,689,500.00	.00	1,095,166.53	.00	1,594,333.47	59.27
63100	DENTAL INSURANCE	115,000.00	115,000.00	.00	51,378.99	.00	63,621.01	55.32
64100	PATIENT CENTERED OUTCOME FEE (PCOR)	12,500.00	12,500.00	.00	546.92	.00	11,953.08	95.62
	--FUND TOTAL--	2,817,000.00	2,817,000.00	.00	1,147,092.44	.00	1,669,907.56	59.27
FUND #-201	** SOCIAL SERVICES FUND EXPEND **							
53100	* Administration *	1,384,961.00	1,384,961.00	178,188.65	1,360,837.39	.00	24,123.61	1.74
	--FUND TOTAL--	1,384,961.00	1,384,961.00	178,188.65	1,360,837.39	.00	24,123.61	1.74
FUND #-205	** SCHOOL FUND EXPENDITURES **							
61100		15,125,590.00	15,125,590.00	1,330,441.58	12,942,173.32	.00	2,183,416.68	14.43
	--FUND TOTAL--	15,125,590.00	15,125,590.00	1,330,441.58	12,942,173.32	.00	2,183,416.68	14.43
FUND #-207	** GOVERNOR'S SCHOOL EXPENSES **							
61100	GOVERNOR'S SCHOOL EXPENDITURES	1,290,402.00	1,290,402.00	96,399.07	840,648.38	.00	449,753.62	34.85
	--FUND TOTAL--	1,290,402.00	1,290,402.00	96,399.07	840,648.38	.00	449,753.62	34.85
FUND #-302	*Capital Projects*							
95200	SHERIFFS OFFICE EQUIPMENT LEASING	35,000.00	35,000.00	.00	.00	.00	35,000.00	100.00
	--FUND TOTAL--	35,000.00	35,000.00	.00	.00	.00	35,000.00	100.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
<b>FUND #--401 *Debt Service*</b>								
67200	* Elementary School - Lit Loan *	211,667.00	211,667.00	.00	211,666.67	.00	.33	.00
67400	* COPS97 Loan *	.00	.00	.00	770.00	.00	770.00	100.00-
67500	* High/Middle School - VPSA Loan *	.00	.00	.00	892,500.36	.00	892,500.36	100.00-
67600	* HS/MS-VPSA LOAN #2 *	1,200,590.00	1,200,590.00	.00	1,201,340.00	.00	750.00-	.06-
67700	* PUBLIC FACILITY NOTE 2009	389,067.00	389,067.00	13,294.04	374,865.60	.00	14,201.40	3.65
67800	* AMERESCO *	154,394.00	154,394.00	.00	154,394.00	.00	.00	.00
95600	* Suntrust Loan-HS/MS *	892,500.00	892,500.00	.00	.00	.00	892,500.00	100.00
95700	* Suntrust Loan - Courthouse *	248,579.00	248,579.00	.00	253,924.97	.00	5,345.97-	2.15-
	--FUND TOTAL--	3,096,797.00	3,096,797.00	13,294.04	3,089,461.60	.00	7,335.40	.23
<b>FUND #--500 **CSA FUND EXPENDITURES**</b>								
53900		750,000.00	750,000.00	398,313.42	1,234,286.30	.00	484,286.30-	64.57-
	--FUND TOTAL--	750,000.00	750,000.00	398,313.42	1,234,286.30	.00	484,286.30-	64.57-
<b>FUND #--501 *Water/Sewer*</b>								
94900	* SEWER FUND - Enterprise Fund *	272,172.00	272,172.00	18,534.65	265,522.28	.00	6,649.72	2.44
95900	* WATER FUND - ENTERPRISE FUND *	171,328.00	171,328.00	8,900.01	138,135.89	.00	33,192.11	19.37
	--FUND TOTAL--	443,500.00	443,500.00	27,434.66	403,658.17	.00	39,841.83	8.98
<b>FUND #--715 ** EDA FUND EXPENDITURES **</b>								
81610	COMMUNITY CENTER PURCHASE	120,590.00	120,590.00	9,141.63	111,300.24	.00	9,289.76	7.70
81620	MADISON INDUSTRIAL PARK	.00	.00	.00	750.00	.00	750.00-	100.00-
	--FUND TOTAL--	120,590.00	120,590.00	9,141.63	112,050.24	.00	8,539.76	7.08
<b>FUND #--733 ** SPECIAL WELFARE FUND EXPENSES **</b>								
53010		23,500.00	23,500.00	950.54	14,256.68	.00	9,243.32	39.33
	--FUND TOTAL--	23,500.00	23,500.00	950.54	14,256.68	.00	9,243.32	39.33
	--FINAL TOTAL--	40,226,859.00	40,226,859.00	2,358,009.98	33,513,194.97	.00	6,713,664.03	16.68

# Request For Appropriation

Department: General Properties, Vehicle & Powered Equipment  
Supplies  
Code: 43200-6009

Appropriate from:

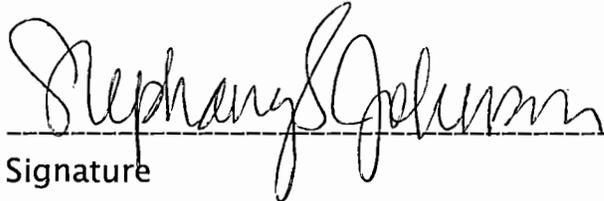
Code	Item	Amount
3-100-001899-0018	refunds	225.00

Appropriate to:

Code	Item	Amount
4-100-043200-6009	Vehicle & Powered Equipment supplies	225.00

Reason for Request:

reimbursement for replacement of windshield in DSS Impala VIN 1291

  
Signature

5/28/2019  
Date

Approved:

-----  
Board of Supervisors

-----  
Date

## Stephany Johnson

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**From:** Stephany Johnson  
**Sent:** Wednesday, May 29, 2019 8:07 AM  
**To:** Bryan Saxtan  
**Subject:** FW: DSS vehicles

I received the reimbursement check from DSS, and deposited it. I also submitted the request for appropriation. Copies are in your box.

### Stephany S. Johnson, CAP

Deputy Clerk to the Board of Supervisors | FOIA Officer  
Cumberland County Administrator's Office  
1 Courthouse Circle, Post Office Box 110  
Cumberland County, Virginia 23040  
Office: (804) 492-3625  
Direct: (804) 492-3800 ext. 1139  
Facsimile: (804) 492-9224  
[www.cumberlandcounty.virginia.gov](http://www.cumberlandcounty.virginia.gov)  
[info@cumberlandcounty.virginia.gov](mailto:info@cumberlandcounty.virginia.gov)

**From:** Stephany Johnson  
**Sent:** Tuesday, May 21, 2019 4:11 PM  
**To:** Bryan Saxtan <bsaxtan@cumberlandcounty.virginia.gov>  
**Subject:** DSS vehicles

Bryan,

The DSS impala had its windshield replaced today, and I paid \$225.00 with my county credit card. I will submit to AP for payment under 43200-6009, and invoice DSS for the reimbursement. The funds will be deposited into 3-100-001899-0018. One the Treasurer receives the funds, I will submit for an appropriation to have the funds moved back to 43200-6009.

Thanks!

### Stephany S. Johnson, CAP

Deputy Clerk to the Board of Supervisors | FOIA Officer  
Cumberland County Administrator's Office  
1 Courthouse Circle, Post Office Box 110  
Cumberland County, Virginia 23040  
Office: (804) 492-3625  
Direct: (804) 492-3800 ext. 1139  
Facsimile: (804) 492-9224  
[www.cumberlandcounty.virginia.gov](http://www.cumberlandcounty.virginia.gov)  
[info@cumberlandcounty.virginia.gov](mailto:info@cumberlandcounty.virginia.gov)



**Stephany S. Johnson, CAP**

Deputy Clerk to the Board of Supervisors | FOIA Officer

Cumberland County Administrator's Office

P.O. Box 110, Cumberland, VA. 23040

Ph: 804-492-3800 ext. 1139

Fax: 804-492-9224

[sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)

Date: 5/28/2019

To: Lee Pfeiffer

Cc: Nicci Edmondston; Bryan Saxtan

RE: Reimbursement for windshield replacement – DSS Impala VIN 1291

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Please find attached, check number 34246 in the amount of \$225.00. These funds are for the replacement of the windshield in the DSS Impala VIN 1291. County staff scheduled the replacement, and paid with VISA 3950. Please deposit this check and return the funds to:

**3-100-001899-0018**

**Total Deposit - \$225.00**

Thanks,

*Stephany S. Johnson, CAP*

**COUNTY OF CUMBERLAND**

**P.O. BOX 110  
CUMBERLAND, VA 23040  
804-492-3625**

**INVOICE**

**784**

**DATE**

5/21/2019

**TO:** \_\_\_\_\_

Cumberland Department of Social Services  
71 Community Center Drive  
Cumberland, Virginia 23040

DATE	DESCRIPTION	PAYMENTS/ CREDITS	CHARGES
	<p>Town &amp; Country Mobile Auto Glass replacement of windshield for DSS malibu VIN 1291</p> <p>Copies of both invoices are inclosed. If you have any questions, please feel free to contact me.</p> <p><b>NET 30 DAYS</b></p>		\$225.00
		<b>CURRENT DUE</b>	<b>\$225.00</b>

**DATE** 5/21/2019

**AMOUNT DUE** \$225.00

**INVOICE** 784

**TO** Cumberland Department of Social Services  
71 Community Center Drive  
Cumberland, Virginia 23040

**REMIT TO**

**COUNTY OF CUMBERLAND**  
County Administrator's Office  
P.O. Box 110  
Cumberland, VA 23040  
Attn: Stephany S. Johnson

**DESCRIPTION** Café window repair

**PLEASE DETACH & RETURN BOTTOM PORTION WITH PAYMENT**

# Request For Appropriation

Department: 081200  
 Code: 5540

Appropriate from:

Code	Item	Amount
3-100-001899-0018	Refunds and Reimbursements	\$5,000

Appropriate to:

Code	Item	Amount
4-100-081200-5540	Comm Dev. Travel Convention & Education	\$5,000

Reason for Request:  
Refund issued because ethe county was invoiced by mistake from Mecklenburg County.

  
 \_\_\_\_\_  
 Signature

6/3/2019  
 \_\_\_\_\_  
 Date

Approved:

\_\_\_\_\_  
 Board of Supervisors

\_\_\_\_\_  
 Date



**Stephany S. Johnson, CAP**  
Deputy Clerk to the Board of Supervisors | FOIA Officer  
Cumberland County Administrator's Office  
P.O. Box 110, Cumberland, VA. 23040  
Ph: 804-492-3800 ext. 1139  
Fax: 804-492-9224  
[sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)

Date: 06/03/2019  
To: Lee Pfeiffer  
Cc: Finance Director  
RE: Reimbursement from Mecklenburg County

---

Please find attached, check number 22249967 in the amount of \$5,000 from Mecklenburg County. These funds are reimbursement for retail strategies payment through VGA from 4-100-081200-5540. Please deposit this check and return the funds to:

**3-100-001899-0018**  
**Total Deposit - \$5,000.00**

Thanks,

*Stephany S. Johnson, CAP*

Invoice Date: 01/11/19

Invoice #: REFUND

Payee: Cumberland County  
P.O. Box 110  
Cumberland, VA 23040

Amount: \$5,000.00

Description: Refund payment for Retail Strategies Limited Service Agreement

( See attached email )

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**Note:** Limited Service Agreement was a one year contract. Should not have invoiced for FY2019.

4 710.081.800-3135

Approved By: Huc

Date Approved: 1/11/19

Date Paid: \_\_\_\_\_

Check # \_\_\_\_\_

## Gina Mull

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**From:** Jeffrey G Reed <jeff@vagrowth.com>  
**Sent:** Wednesday, December 12, 2018 8:42 AM  
**To:** Tracy Gee; Daniel Witt; Rebecca S Carter; Vivian Giles  
**Cc:** Gina Mull  
**Subject:** Retail Strategies

Good morning,

I hope things have started to thaw out for you and things are getting back to normal. I have a quick update for you that I want to share, along with my apologies. You have been mistakenly billed for services for Retail Strategies. We only contracted with them to do the survey and market analysis for one year. We will continue to work on the hotel prospects and the grocery store, as well as other opportunities, but there are no charges for those services.

For those of you have already paid (thank you for your quick response), we will be returning those payments. If you have any questions, please do not hesitate to contact me. I look forward to seeing many of you in Farmville tomorrow for the Marketing Committee meeting at 10:30.

Again, I apologize for the mix-up.

Thanks,  
Jeff

---

*We cultivate success.*

**VIRGINIA'S**  
**GROWTH**  
ALLIANCE

**Jeffrey G. Reed**  
Executive Director, Virginia's Growth Alliance  
jeff@vagrowth.com | Mobile: 434.265.2382

81210-3320 or  
3500  
3600



**COUNTY OF MECKLENBURG**  
 COMMONWEALTH OF VIRGINIA  
 BOYDTON, VA 23917  
 GENERAL FUND

First Citizens Bank  
 Boynton, VA

22249967

68-183  
 514

1/14/2019

FIVE THOUSAND DOLLARS 00CENTS\*\*\*\*\*

PAY TO THE ORDER OF \$\*\*\*\*\*5,000.00

CUMBERLAND COUNTY  
 P.O. BOX 110  
 CUMBERLAND, VA 23040

DOLLARS

BY ORDER OF BOARD OF SUPERVISORS  
 MECKLENBURG COUNTY, VIRGINIA  
 \_\_\_\_\_ CLERK  
 \_\_\_\_\_ CHAIRMAN  
 \_\_\_\_\_ TREASURER



MEMO

**COUNTY OF MECKLENBURG GENERAL FUND**

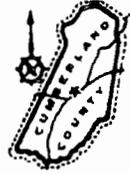
2249967 22249967  
 1/14/2019  
 DISCOUNT NET AMT  
 5000.00

DATE	PO#	INVOICE#	DESCRIPTION
1/11/2019		REFUND	REFUND RETAIL STRATE

VENDOR#/NAME :13068/CUMBERLAND COUNTY 5000.00 .00 5000.00



**L. O. Pfeiffer, Jr.**  
*TREASURER OF CUMBERLAND COUNTY*  
P.O. Box 28  
Cumberland, VA 23040  
(804) 492-4297  
Fax 492-5365



May 22, 2019

Vivian Giles, County Administrator  
1 Courthouse Circle  
Cumberland, VA 23040

Dear Vivian:

This is to advise you that the County has received a donation in the amount of \$100.00. The donor requested that these funds be used to support the efforts of the Cumberland County Animal Control at the animal shelter.

I have attached the request for this supplemental appropriation and ask that it be forwarded to the Board of Supervisors for their approval. Please let me know if you need any additional information.

Sincerely,

L.O. Pfeiffer, Jr.  
Treasurer

CC: Nicci Edmondston  
Leigh Mcrae

# Request For Appropriation

Department: Contributions to Civic/Comm Organization(Friends of Cumberland County Animal Control)

Code: 081560-5650

Appropriate from:

Code	Item	Amount
3-100-001899-0037	Donations to Animal Shelter	\$100.00

Appropriate to:

Code	Item	Amount
4-100-081560-5650	Friends of CACC	\$100.00

Reason for Request:

Citizen Donation

*L O [Signature]*  
Signature

5-22-19  
Date

Approved:

\_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



DEPARTMENT OF SOCIAL SERVICES

P.O. Box 33  
CUMBERLAND, VIRGINIA 23040  
(804) 492-4915  
FAX 492-9346

JESSICA OWNBY  
DIRECTOR

DEBBIE KENNEL  
ROSA WOODARD  
KEVIN INGLE  
JERRY SEAL  
LIZ DUNN

To: Vivian Giles  
County Administrator

From: Jessica Ownby *JOW*  
Director

Re: Additional - 2018/2019 Budget Supplement

Date: May 28, 2019

Please authorize to the Cumberland Department of Social Services supplemental funds (\$30,000.00) received that require no local match.

Enclosures

Cc: Nicci Edmondston, Asst. County Administrator/Finance Director  
Lee Pfeiffer, Treasurer

*PROMOTING BETTER LIVES TO HELP BUILD A STRONGER COMMUNITY*

**CUMBERLAND SOCIAL SERVICES**

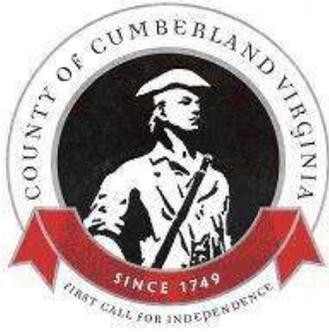
**BUDGET SUPPLEMENT 2018/2019**

<b>BRS#</b>	<b>DATE</b>	<b>FEDERAL</b>	<b>STATE</b>	<b>LOCAL</b>	<b>TOTAL</b>
BRS37119	5/17/2019	22,000.00	-	-	22,000.00
BRS37110	5/17/2019	8,000.00	-	-	8,000.00
BRS37135	5/20/2019	-	300.00	-	300.00
Total		30,000.00	300.00	-	30,300.00

**Planning Projects Update  
May 2019**

<b>Zoning:</b>		
<b><i>Pending Zoning Questions and Requests</i></b>		
<b><i>CUP's and Rezoning Requests</i></b>		
REZ 19-03 Sunnyside Meadows	202 Timbercreek Farm Dr	The REZ request is from R-2 to A-2.
REZ 19-04 Cumberland Pharmacy	1756 and 1758 Anderson Hwy	The REZ request is from R-2 and A-2 to B-1.
CUP 19-05 Dowler LLA	6533 Blenheim Road	The CUP request is for a lot line adjustment.
<b><i>Zoning Compliance Issues-</i></b> One investigation. Three cases filed for injunction in the Circuit Court.		
<b>Subdivisions:</b>		
<b><i>Approved Division</i></b>		
Subdivision Survey with Lot Line Adjustment of Bush Park East	Deep Run Road	4 parcel subdivision
<b>Other Regulatory Functions:</b>		
<b><i>Erosion and Sediment Control Applications</i></b>		
Henrico County-MEB/Haymes	Cobbs Creek	Clearing and grading for the main project has begun.
Raman Enterprises, Inc	Bear Creek Market	Construction has begun.
House #3	Cumberland Road	Agreement in Lieu of a Plan for a dwelling.
Hearn	Stoney Point Rd	Agreement in Lieu of a Plan for a dwelling.
<b><i>Code Amendment Questions</i></b>		
Watershed Protection Ordinance	Cobbs Creek Reservoir Watershed	The Henrico County Attorney's office has submitted a draft Ordinance to Cumberland for their review. The Planning Commission held a workshop on the draft on June 12, 2017. They held a second workshop meeting on September 11, 2017. Staff is reviewing a draft prepared by the consultant.
Definitions	Countywide	An update should happen as part of mixed use district. The first draft was completed as part of the initial review of the Ordinance for the mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. For instance, all uses in the B-3 should be included in B-2, and so on. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse. Deferred by the Planning Commission until completion of CCR Plan Amendment.

Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.
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## MEMO

Date: May 27, 2019  
To: Cumberland County Board of Supervisors  
Vivian Seay Giles, County Administrator/Attorney  
From: JP Duncan, Planning Director  
Re: **REZ 19-04 Cumberland Pharmacy**

---

### **Recommendation:**

This REZ request is from A-2 and R-2 to B-1. The current use is a drugstore and medical facility. Set a public hearing for July 9, 2019.

### **General Information:**

**Applicant:** Cumberland County

**Requested Action:** To grant a REZ request from A-2 and R-2 to B-2

**Location:** These properties are located at 1756 and 1758 Anderson Highway, election district 3, and are described by tax map parcel 65A2-A-22

**Lot Size:** 4.28 acres

**Existing Land Use:** Drugstore and Medical Facility

**Comprehensive Plan Growth Area:** High Intensity Growth Area

**Staff Recommendation:** Approval



## MEMO

Date: May 27, 2019

To: Cumberland County Board of Supervisors  
Vivian Seay Giles, County Administrator/Attorney

From: JP Duncan, Planning Director

Re: **CUP 18-01 4-Wheel Drive Specialty Conversion Division Inc.  
Mo Duncan**

---

### **Recommendation:**

Vote whether to renew CUP 18-01 to allow the continued use of off-site collection, transportation, and disposal of waste; junkyard; sales and outdoor display of carports; garage or service station; and Porta-John business. If renewal is approved, the next renewal will be June, 2020.

### **General Information:**

**Applicant:** M. L. Duncan, Jr.

**Requested Action:** To renew CUP 18-01 that would allow the continued use of off-site collection, transportation, and disposal of waste; junkyard; sales and outdoor display of carports; garage or service station; and Porta-John business.

**Location:** The property is located at 1936 Cartersville Rd, election district 1, and is described as tax map number 17-A-56.

**Lot Size:** 7.26 acres.

**Comprehensive Plan Growth Area:** Low intensity growth area.

### **Conditions:**

1. This conditional use permit is applicable to the site specified on the site plan. If the business which is the subject of this conditional use permit ceases to operate for a period of 90 days or longer, this conditional use permit shall terminate.

2. A 2018 site plan that is stamped by a licensed surveyor (hereinafter the 2018 site plan) must accompany the application and must include in detail all buildings and improvements currently located on the property and those to be added to the property, including, but not limited to, dimensions and materials, minimum line of sight, and sight distances. No structures or vehicles may be located within one foot of the minimum line of sight, and the applicant shall grant an easement to the Virginia Department of Transportation, if needed, in order to maintain this setback in perpetuity. A deviation from the site plan in any respect, including, but not limited to, a deviation in the dimensions of any improvement, the material used in any improvement, or lines of site and sight distances, shall constitute a violation of this conditional use permit and the permit shall terminate immediately upon the violation, subject to the terms set forth in paragraph 8 below; except that a deviation from the site plan required by any federal, state, or local agency shall constitute an approved amendment to the site plan, not a violation of the conditional use permit, and accordingly shall not cause a termination of this conditional use permit. Within 120 days from approval of the CUP by the Board of Supervisors, all items and improvements shown on the approved site plan must be completed.
3. All port-a-john units shall be located at all times in a designated storage area behind screening as shown and approved on the 2018 site plan. Screening shall be provided and properly and permanently maintained as shown on the site plan. Failure to locate all port-a-john units in the designated area or to properly maintain the approved screening, either one or both, shall constitute a violation of the conditional use permit and the said permit shall terminate immediately upon the existence of the violation, subject to the terms set forth in paragraph 8 below.
4. Vehicles transporting port-a-johns or waste of any kind may not be parked at any time in the open area in front of the principal structure on the site, as shown and so described on the 2018 site plan, except that such vehicle may be parked in the said open area temporarily for a total cumulative period of no longer than 30 minutes on any work day during normal business hours while the business is open. At all other times while on the site, trucks transporting port-a-john units or waste of any kind, or both, must be parked behind screening as shown on the 2018 site plan. Vehicles of customers, visitors, vendors and employees may be parked in the open area. Loading and unloading of port-a-johns must be conducted behind screening as shown on the 2018 site plan and may be conducted only between 5:30 AM and 10:30 PM unless an extreme emergency exists, of which the zoning administrator must be notified no later than two business days following the emergency. Whether a situation constitutes an extreme emergency shall be at the sole discretion and determination of the zoning administrator. Screening for this purpose shall be provided and properly and permanently maintained as shown on the 2018 site plan; failure to locate all vehicles transporting port-a-johns or waste of any kind in the designated area or to properly maintain the approved screening, either one or both, shall constitute a violation of the conditional use permit and the said permit shall terminate immediately upon the existence of the violation, subject to the terms set forth in paragraph 8 below.
5. All artificial lighting shall be directed away from adjoining properties and the adjacent public highways.
6. The permit holder shall, at all times, comply with all applicable federal, state, and local statutes, codes, regulations, and ordinances. A violation at any time of any federal, state, or

local statute, code, regulation, or ordinance shall constitute a violation of this conditional use permit, regardless of whether enforcement action of the violated law, regulation, or ordinance is undertaken or is successful. This conditional use permit shall terminate immediately upon such violation, subject to the terms set forth in paragraph 8 below.

7. Parking of vehicles on adjoining properties for the purpose of taking on water on those vehicles shall be allowed; provided, however, that those vehicles shall not be allowed to remain on the adjoining properties once the loading of water is concluded and provided those adjoining properties are in full compliance with all federal, state, and local statues, codes, regulations, and ordinances.
8. Noncompliance with any one or more of the conditions set forth in this conditional use permit shall cause the conditional use permit to terminate immediately upon the existence of the violation; provided, however, that the permit holder shall be given notice of any asserted violation, and if the violation of any one or more conditions may be remedied, the applicant shall have a reasonable opportunity to correct the violation within 30 days of being notified of the violation, or a longer period, if reasonable as determined at the sole discretion of the zoning administrator.
9. Renewal of conditional use permit: Regular renewal of the conditional use permit is required to demonstrate continued compliance. Such renewals shall be subject to providing documentation from each referring state and local agency as to the applicant's performance and compliance with the criteria used to approve the use, as well as a review of any code infractions and/or violations. Renewal of the conditional use permit is required:
  - a. 1 year after approval.
  - b. 2 years after approval.
  - c. 5 years after approval and every five years thereafter.
  - d. Upon noncompliance of any condition on three occasions in any 12-month period.

Mr. Chairman, I move that the Cumberland County Board of Supervisors adopt the resolution provided and that each member certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Cumberland County Board of Supervisors, and (iii) no action was taken in closed session regarding the items discussed.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor \_\_\_\_\_ adopted by the following vote:

Mr. Osl -  
Mr. Banks -  
Mr. Ingle -  
Mr. Meinhard -  
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

No action was taken regarding the items discussed.

# Collection Rates - As of May 31, 2019

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## Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2017	96.71%	96.82%	-0.11%
Tax Year - 2018	95.09%	94.93%	+0.16%

## Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2017	97.77%	97.42%	+ 0.35%
Tax Year - 2018	93.27%	92.18%	+1.09%

**Treasurer's Office**  
**Outstanding Collections Report**

May 31, 2019

**Real Estate**

	<u>As of 04/30/19</u>	<u>As of 05/31/19</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2001-2007	\$ 9,750.16	\$ 9,750.16			
2008	4,544.98	4,519.14	\$ 25.84	0.57%	
2009	6,127.53	6,101.69	25.84	0.42%	
2010	12,425.32	12,349.63	75.69	0.61%	
2011	21,487.81	21,081.54	406.27	1.89%	
2012	34,072.87	33,599.87	473.00	1.39%	
2013	64,658.72	63,552.62	1,106.10	1.71%	
2014	85,688.68	85,435.68	253.00	0.29%	
2015	103,670.53	102,272.36	1,398.17	1.35%	
2016	139,313.03	137,595.06	1,717.97	1.23%	
2017	199,837.97	194,512.09	5,325.88	2.66%	
2018	301,377.67	290,641.59	10,736.08	3.56%	
Total	\$ 982,955.27	\$ 961,411.43	\$ 21,543.84		

**Personal Property**

	<u>As of 04/30/19</u>	<u>As of 05/31/19</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2014	27,371.99	27,298.48	73.51	0.27%	
2015	32,537.69	32,075.20	462.49	1.42%	209.52
2016	48,660.20	46,492.29	2,167.91	4.45%	279.57
2017	76,782.13	70,911.42	5,870.71	7.65%	528.99
2018	270,553.68	222,014.84	48,538.84	17.94%	1,244.65
Total	\$ 455,905.69	\$ 398,792.23	\$ 57,113.46		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0000	* TREASURER'S ACCOUNTABILITY *				
	**ASSETS**				
100-0100	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	227,585.79	2,791,339.06	2,376,129.13-	642,795.72
100-0110	C&F BANK - INVESTMENT ACCT		1,518.70	1,518.70-	
100-0121	C&F BANK - SAVINGS ACCT	25,802.82	5,257.15		31,059.97
100-0122	ESSEX BANK-IPR ACCOUNT	14,085.11	1.28		14,086.39
100-0124	ESSEX BANK - CD				
100-0125	C&F BANK-F&F (JUSTICE)	9,657.13			9,657.13
100-0131	FIRST BANK	700,567.99	1,515.58		702,083.57
100-0135	VIRGINIA INVESTMENT POOL	1,021,368.78	2,168.65		1,023,537.43
100-0137	LOCAL GOV INVESTMENT POOL	935,428.15	1,980.39		937,408.54
100-0141	FIRST BANK/SEWER RESERVE	128,993.47	279.05		129,272.52
100-0142	FIRST BANK/WATER RESERVE	18,820.24	40.72		18,860.96
100-0143	C&F BANK/ASSET FORFEITURE (SAF)	73,684.65			73,684.65
100-0144	VA INVESTMENT POOL-IDA-OES DSR	94,132.88			94,132.88
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	602,471.81	70,870.67	70,410.34-	602,932.14
100-0146	ESSEX BANK-WATERLINE EXT DSR ACCT	17,733.91			17,733.91
100-0155	RETURNED CHECKS	50.00			50.00
100-0160	E&S CONTROL BOND ESCROW-ESSEX BANK				
	**ASSETS**	3,871,382.73	2,874,971.25	2,448,058.17-	4,298,295.81
	TOTAL ASSETS	3,871,382.73	2,874,971.25	2,448,058.17-	4,298,295.81

300-0000	**REVENUE FUND BALANCES**				
300-0100	GENERAL FUND BALANCE	4,002,616.98-	797,245.65	1,324,923.64-	4,530,294.97-
300-0120	ECONOMIC DEVELOPMENT FUND	38,871.00-			38,871.00-
300-0150	ASSET FORFEITURE FUND BALANCE	81,287.93-	98.26		81,189.67-
300-0170	HEALTH INSURANCE FUND	1,299,470.53			1,299,470.53
300-0201	SOCIAL SERVICES FUND BALANCE		117,638.73	117,638.73-	
300-0204	SCHOOL CONTINGENCY FUND				
300-0205	SCHOOL FUND BALANCE	61,043.52-	1,134,573.45	1,133,529.93-	602,932.14-
300-0207	GOVERNOR'S SCHOOL FUND (GSSV)	602,471.81-	70,410.34	70,870.67-	
300-0302	CAPITAL PROJECTS FUND BALANCE	102,366.96-		168.27-	102,535.23-
300-0401	DEBT SERVICE FUND		14,064.04	14,064.04-	
300-0500	COMPREHENSIVE SERVICES ACT	29,969.41	139,413.12	192,625.20-	36,757.33
300-0501	UTILITY FUND (WATER/SEWER)	48,280.11			47,051.24
300-0515	SEWER RESERVE FUND (DSR)	128,993.47-	48,489.07	49,717.94-	129,272.52-
300-0540	WATER RESERVE FUND	18,820.24-		279.05-	18,860.96-
300-0545	WATERLINE EXT DSR FUND	17,733.91-		40.72-	17,733.91-
300-0550	IDA OES RD DSR FUND	94,132.88-			94,132.88-
300-0580	IPR FUND BALANCE	14,085.11-		1.28-	14,086.39-
300-0715	IDA FUND BALANCE	10,445.24-	9,163.85	3,975.00-	5,256.39-
300-0733	SPECIAL WELFARE FUND BALANCE	14,995.21-	1,387.80	718.90-	14,326.31-
	**REVENUE FUND BALANCES**	3,810,144.21-	2,452,484.31	2,908,553.37-	4,266,213.27-
	TOTAL PRIOR YR FUND BALANCE	3,810,144.21-	2,452,484.31	2,908,553.37-	4,266,213.27-

TOTAL REVENUE	
TOTAL EXPENDITURE	
TOTAL CURRENT FUND BALANCE	
TOTAL LIABILITIES AND FUND BALANCE	4,266,213.27-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS	11.61-	1,531.75	1,531.75-	11.61-
400-0110	PREPAID TAXES	62,289.66-	38,314.56	7,958.58-	31,933.68-
400-0140	COMMONWEALTH DEBIT ACCOUNT	1,200.00		1,200.00-	
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	16,293.32	16,293.32-	90.00-
400-0160	EROSION & SED CONTROL BOND ESCROW				
400-0210	COMMONWEALTH FUNDS PAID IN ERROR				
400-0216	ATTORNEY FEES	47.25-			47.25-
	**OTHER FUND BALANCES**	61,238.52-	56,139.63	26,983.65-	32,082.54-
		61,238.52-	56,139.63	26,983.65-	32,082.54-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	4.38-	951,750.64		951,746.26
500-0074	UNCOLLECTED 2019 REAL ESTATE TAX		5,983,154.48		5,935,675.61
500-0075	UNCOLLECTED 2018 REAL ESTATE TAX	326,127.26		47,478.87-	301,377.67
500-0076	UNCOLLECTED 2017 REAL ESTATE TAX	204,395.55		24,749.59-	199,837.97
500-0077	UNCOLLECTED 2016 REAL ESTATE TAX	141,462.68		4,557.58-	139,313.03
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	105,221.54		2,149.65-	103,670.53
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	86,807.72		1,551.01-	85,688.68
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	66,579.63		1,119.04-	64,658.72
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	34,866.88		1,920.91-	34,072.87
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	21,666.18		794.01-	21,487.81
500-0084	UNCOLLECTED 2010 REAL ESTATE TAXES	13,241.24		178.37-	12,425.32
500-0085	UNCOLLECTED 2009 REAL ESTATE TAXES	6,127.53		815.92-	6,127.53
500-0150	UNCOLLECTED 2007/2001 REAL ESTATE	9,750.16			9,750.16
500-0157	2013 VEHICLE LICENSE TAX				
500-0158	2014 VEHICLE LICENSE TAX	5,918.39		184.00-	5,734.39
500-0159	2015 VEHICLE LICENSE TAX	7,566.24		206.73-	7,359.51
500-0160	2016 VEHICLE LICENSE TAX	11,924.61		384.21-	11,540.40
500-0161	2017 VEHICLE LICENSE TAX	16,533.88	23.00	1,122.53-	15,434.35
500-0162	2018 VEHICLE LICENSE TAX	62,626.55		13,324.62-	49,301.93
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX				
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	27,789.01		417.02-	27,371.99
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX	33,218.75		681.06-	32,537.69
500-0179	UNCOLL. 2016 PERSONAL PROPERTY TAX	52,170.42		3,510.22-	48,660.20
500-0180	UNCOLL. 2017 PERSONAL PROPERTY TAX	84,605.78	80.70	7,904.35-	76,782.13
500-0181	UNCOLL. 2018 PERSONAL PROPERTY TAX	365,520.51		94,966.83-	270,553.68
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	1,688,661.11-	207,912.82	6,934,905.12-	8,415,653.41-
500-0400	UNCOLL MISC FEES	3,108.32		66.00-	3,042.32
500-0401	RESERVE-MISC FEES	3,108.32			
500-0800	UNCOLLECTED WATER CHARGES	18,488.03		14,299.54-	14,069.30
500-0810	RESERVE UNCOLLECTED WATER CHARGES	18,488.03		9,880.81-	14,069.30-
500-0900	UNCOLLECTED SEWER CHARGES	26,934.01		29,102.21-	22,307.89
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	26,934.01		24,476.09-	22,307.89-
500-1013	UNCOLLECTED 2013 ROLLBACK TAX	3,368.77		24,476.09-	22,307.89-
500-1014	UNCOLLECTED 2014 ROLLBACK TAX	1,494.22		1,494.22-	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1015	UNCOLLECTED 2015 ROLLBACK TAX	3,220.21		3,220.21-	
500-1016	UNCOLLECTED 2016 ROLLBACK TAX	3,128.08		3,128.08-	
500-1017	UNCOLLECTED 2017 ROLLBACK TAX	2,861.87		2,861.87-	47.58
500-1018	UNCOLLECTED 2018 ROLLBACK TAX	1,055.75		1,008.17-	
500-1019	UNCOLLECTED 2019 ROLLBACK TAX				47.58-
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES	15,128.90-	15,081.32	7,235,827.61	
	**UNCOLLECTED TAXES**				
510-2013	COMMONWEALTH REIMB-PEPTRA				871,665.19
510-2014	COMMONWEALTH REIMB-2013	871,665.19			871,480.00
510-2015	COMMONWEALTH REIMB-2014	871,480.00			867,622.75
510-2016	COMMONWEALTH REIMB-2015	867,622.75			871,218.32
510-2017	COMMONWEALTH REIMB-2016	871,218.32		36.48-	876,910.09
510-2018	COMMONWEALTH REIMB-2017	877,037.13		127.04-	872,040.15
510-2018	COMMONWEALTH REIMB-2018	872,716.70		676.55-	
510-9999	ESTIMATED COMMONWEALTH RESERVE	840.07	840.07		5,230,936.50-
	COMMONWEALTH REIMB-PEPTRA	5,231,776.57-	840.07		
			7,236,667.68	7,236,667.68-	
600-0000	**STATE ACCOUNTS**				
600-0173	UNCOLL. STATE INCOME TAX-2018				1,000.00-
600-0174	UNCOLL. STATE INCOME TAX-2017				
600-0185	ESTIMATED STATE INCOME TAX-2019	1,000.00-	15,493.00	15,493.00-	
600-0186	ESTIMATED STATE INCOME TAX-2018				1,000.00
600-0190	RESERVE UNCOLLECTED STATE TAXES	1,000.00	15,493.00	15,493.00-	
	**STATE ACCOUNTS**		30,986.00	30,986.00-	
700-0000	**DEBT FUNDS**				
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,333,333.26			1,333,333.26
700-0223	VPSA-HS/MS LOAN #2	14,295,000.00			14,295,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,230,067.79			1,230,067.79
700-0227	WATERLINE EXT LOAN-USDA	869,005.66			869,005.66
700-0231	COURTHOUSE LOAN-SUNTRUST	952,000.00			952,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	3,295,000.00			3,295,000.00
700-0237	VPSA-HS/MS LOAN #1	5,953,268.00			5,953,268.00
700-0239	IDA RD LOAN-OES PROPERTY	1,808,781.68			1,808,781.68
700-0240	AMERESCO LOAN	640,617.00			640,617.00
700-0250	RESERVE DEBT FUND	30,377,073.39-			30,377,073.39-
	**DEBT FUNDS**				

# Transactions for DMV Select

May 2019

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1	57	\$2,708.71	11	17	\$2,248.56	3
2	43	\$1,159.12	8	18		
3	65	\$2,845.16	16	19		
4				20	\$3,340.88	8
5				21	\$1,166.43	6
6	41	\$2,283.21	11	22	\$920.78	8
7	37	\$1,891.24	17	23	\$1,170.74	8
8	41	\$3,344.99	8	24	\$2,584.27	8
9	24	\$605.20	6	25		
10	58	\$2,428.89	14	26		
11				27		
12				28	\$2,406.24	8
13	55	\$2,064.69	12	29	\$8,443.24	11
14	41	\$911.31	8	30	\$1,652.56	10
15	35	\$1,846.25	13	31	\$6,796.78	19
16	18	\$627.08	4	1034	\$53,446.33	217

**CUMBERLAND COUNTY**

**BUILDING INSPECTIONS  
DEPARTMENT**



**MAY  
2019**

**MONTHLY  
REPORT**

# COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

## Building Official's Office

Leland H. Leeds  
Building Official  
[lleeds@cumberlandcounty.virginia.gov](mailto:lleeds@cumberlandcounty.virginia.gov)

Mackenzie Tate  
Building Coordinator  
[mtate@cumberlandcounty.virginia.gov](mailto:mtate@cumberlandcounty.virginia.gov)

P.O. Box 110  
1 Courthouse Circle  
Cumberland, VA 23040  
(804) 492-9114 Phone

May	Current Month 2018	YTD 2018	Current Month 2019	YTD 2019
Singlewides	1	5	0	2
Doublewides	2	8	1	4
Modular	0	1	1	2
New Homes	4	13	3	14
Ag & Exempt	1	1	0	0
Garages & Carports	4	16	4	13
Additions & Remodels	1	13	6	14
Misc	24	88	28	109
Commercial	4	18	3	14
<b>Totals</b>	<b>40</b>	<b>162</b>	<b>46</b>	<b>173</b>
Total Fees Collected	\$5,800.78	\$39,547.91	\$6,166.18	\$23,482.06
E-911 Fees Collected	\$60.00	\$228.00	\$36.00	\$240.00
Total Estimated Value	\$1,119,907.00	\$8,364,760.00	\$1,299,652.00	\$6,241,205.00
Admin. Fees	\$0.00	\$55.00	\$0.00	\$70.00
CO's Issued	6	20	3	12



**MINUTES OF THE CUMBERLAND COUNTY  
PLANNING COMMISSION  
Regular Meeting  
Cumberland County Community Center, Rm. C-8  
Monday, April 22, 2019  
6:30 p.m.**

**PRESENT:** Bill Burger, District 3, Chairman  
Randy Bryant, District 1, Vice-Chairman  
Stephen Donahue, District 2  
Hubert Allen, District 4  
Roland Gilliam, District 5  
William Flippen, At-Large  
Leo Henderson, At-Large

**ALSO PRESENT:** JP Duncan, Planning Director  
Vivian Giles, County Administrator/Attorney

**ABSENT:**

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**CALL TO ORDER AND ROLL CALL**

Chairman Burger called the Planning Commission's regular meeting of Monday, April 22, 2019 to order at 6:30 p.m. and a quorum was established.

**APPROVAL OF AGENDA**

**MOTION:**

Commissioner Allen made a motion to approve the agenda as presented. Commissioner Donahue seconded. The motion carried unanimously with a vote of 7-0.

**APPROVAL OF MINUTES**

**MOTION:**

Commissioner Allen made a motion to approve the 3/25/19 meeting minutes. Commissioner Bryant seconded. The motion carried unanimously with a vote of 7-0.

**PUBLIC HEARING: CUP 19-02 RT 606 TRUCK & AUTO (RESUMED FROM 3/25/19)**

Mr. JP Duncan noted that he had worked with the applicant on Condition 2 which would allow no more than fifteen inoperable vehicles to sit outside of the garage at any time.

**MOTION:**

Commissioner Allen made a motion to approve CUP 19-02 as presented. Commissioner Henderson seconded the motion. The motion carried unanimously with a vote of 7-0.

**PUBLIC HEARING: CUP 19-05 DOWLER LLA**

Mr. Duncan provided an overview of CUP 19-05 which would shift a property line between two existing parcels. It would clear out the applicant’s encroachment issues. The CUP is required as it is increasing the nonconformity of one involved parcel.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

**MOTION**

Commissioner Allen made a motion to approve CUP 19-05. Commissioner Bryant seconded the motion. The motion carried unanimously with a vote of 7-0.

**PUBLIC HEARING: CUP 19-03 TIMBER CREEK EVENT BARN**

Mr. Duncan provided an overview of CUP 19-03. The applicant would like to be allowed to have roughly 4 events per year that are open to the public that may have over 300 attendees without jeopardizing their CUP. Mr. Duncan suggested adding a condition that would require compliance with all federal, state, and local regulations. He also suggested adding a condition to require 1 security officer (certified by the Sheriff’s Dept.) per 100 attendees at each open to the public event where alcohol is served. The Lipscombs spoke briefly about the venue and events.

The Chairman opened the public hearing. Mrs. Carolyn Banton of 541 Holman Mill Road spoke about her and her husband’s opposition to the CUP. With no other citizens signed up to speak, the Chairman then closed the public hearing.

**MOTION**

Commissioner Allen made a motion to approve CUP 19-03 with Mr. Duncan’s recommended conditions. Commissioner Flippen seconded the motion. The motion carried with a vote of 4-2-1.

**PUBLIC HEARING: CUP 19-04 NORTHFIELD PLANTATION**

Mr. Duncan provided an overview of CUP 19-04 which requests an event facility, indoor and outdoor. He also recommended the addition of a condition that would require compliance with all federal, state, and local regulations. The Lipscombs spoke briefly about the access road.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

**MOTION**

Commissioner Donahue made a motion to approve CUP 19-04 with Mr. Duncan’s recommendation. Commissioner Bryant seconded the motion. The motion carried unanimously with a vote of 7-0.



**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
TUESDAY, MARCH 26, 2019  
9:00 A.M.**

**PRESENT:** Fred Shumaker, Chairman  
Leroy Pfeiffer, Sr., Vice Chair  
John Godsey, Director  
Brian Stanley, Director  
Joe Hazlegrove, Director  
James Henshaw, Director  
Jack Lawhorne, Director

**ABSENT:**

**ALSO PRESENT:** Vivian Giles, County Administrator/County Attorney  
Nicci Edmondston, Assistant County Administrator/Finance & HR Director  
Sierra Duncan, Senior Executive Assistant

**CALL TO ORDER AND ROLL CALL**

Mr. Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Tuesday, March 26, 2019 at 9:03 a.m. and a quorum was established.

**APPROVAL OF AGENDA**

On a motion by Mr. Pfeiffer and seconded by Mr. Stanley, the agenda was approved as amended. The motion carried unanimously 7-0.

**APPROVAL OF MINUTES**

On a motion by Mr. Pfeiffer and seconded by Mr. Lawhorne, the minutes from the 1/22/2019 meeting were approved as presented. The motion carried unanimously 7-0.

**REQUEST PAVING PARKING LOT AT COMMUNITY CENTER**

Ms. Vivian Giles spoke about a frequent and ongoing request to pave the parking lot at the Community Center. A motion was made and withdrawn to get bids to pave the parking lot at the Community Center (from DSS out to Forest View Drive). On a motion by Mr. Stanley and seconded by Mr. Lawhorne, Mr. Henshaw will look into getting bids and work with maintenance. The motion carried unanimously 7-0.

**DEVELOPMENT SURROUNDING COBBS CREEK RESERVOIR**

Mr. JP Duncan spoke about Cobbs Creek Reservoir and provided an update on the completion schedule and zoning surrounding the Reservoir. Mr. Lawhorne and Mr. Stanley requested a meeting with the Henrico staff. The EDA also requested a tour of Cobbs Creek Reservoir and would like to invite Henrico to a future EDA meeting to discuss the project.

**INQUIRY ABOUT AUDITORIUM AT THE CUMBERLAND COMMUNITY CENTER**

Ms. Giles spoke about a recent inquiry from an individual about the auditorium at the Cumberland Community Center. This inquiry was regarding any plans to use it, gaining access to the space, and potentially renovating and leasing the space. There was some concern about a prior report and the possibility of asbestos. On a motion by Mr. Lawhorne and seconded by Mr. Stanley, staff will pursue collecting information regarding renovating the old auditorium.

**ADJOURN INTO CLOSED MEETING**

On a motion by Mr. James Henshaw and seconded by Mr. Joe Hazlegrove, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 “Discussion of prospective business where no previous announcement has been made”. The subject was potential lease of Cumberland Business Park Shell building (three projects and review documentation). The motion carried 7-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Pfeiffer and adopted by the following vote:

Mr. Shumaker -	Yes
Mr. Stanley -	Yes
Mr. Godsey -	Yes
Mr. Hazlegrove -	Yes
Mr. Henshaw -	Yes
Mr. Lawhorne -	Yes
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

**PUBLIC COMMENT**

Mr. Bill Bruce spoke about his concerns with renovating the auditorium at the Cumberland Community Center and paving the parking lot. He also spoke about the possible asbestos and stated that with 12” tiles in the front, if they are not disturbed, it should be okay to use.

Ms. Betty Myers inquired about the scheduled November 27, 2018 EDA meeting which was not held. Mr. Shumaker explained that there was no need to meet as the EDA was still awaiting information. Ms. Myers also inquired as to why the EDA did not discuss the landfill. She requested to know what the EDA is involved with and what types of businesses go through the EDA. Finally, Ms. Myers inquired if the EDA had considered legislation supported by Kaine and Warner regarding economic development for rural counties.

Mr. Bill Bryan stated that paving the whole parking lot would cost more than \$80,000-\$90,000 and explained that the whole parking lot should be paved and not in parts. He also spoke about the possible asbestos and how requirements are extensive to remove asbestos. He emphasized that the asbestos must be removed before the public can use it.

### **OLD BUSINESS**

On a motion by Mr. Stanley and seconded by Mr. Hazlegrove, the EDA appointed Mr. Shumaker and Ms. Giles to execute grant paperwork with the TRRC for the current grant. The motion carried 7-0.

### **NEW BUSINESS**

Mr. Duncan introduced Ms. Chana Hamilton and she shared her plan to build a dance studio on Route 60 which would cater to all ages and offer yoga, pilates, physical fitness, a dance studio, and eatery.

### **ADDITIONAL INFORMATION**

None.

### **ADJOURN**

On a motion by Mr. Shumaker and seconded by Mr. Stanley, the Board adjourned the meeting until the next regular meeting of the Authority to be held May 28, 2019 at 9:00 a.m. in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.