



## CUMBERLAND COUNTY BOARD OF SUPERVISORS

**Regular Monthly Meeting  
Cumberland County Circuit Courtroom A  
Cumberland, VA**

**October 8, 2019  
Regular Meeting – 7:00 p.m.**

1. **Call to Order**
2. **Welcome and Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda** **Motion**
5. **Resolution in appreciation of Vivian Seay Giles (pg. 1)** **Motion**
6. **Resolution in memory of John Holman (pg. 2)** **Motion**
7. **Resolution in appreciation of Travis Gilliam (pg. 3)** **Motion**
8. **Resolution in memory of Jimmy Ownby (pg. 4)** **Motion**
9. **Resolution in appreciation of Patricia “Diane” Bollinger (pg. 5)** **Motion**
10. **State and Local Departments/Agencies/Community Service Providers**
  - a. Dr. Amy Griffin, Superintendent of Cumberland County Public Schools **Information**
  - b. VDOT **Information**
  - c. Mrs. Lisa Davis, Director, Cumberland Public Library **Information**
11. **Public Hearing Notices/Set Public Hearings**
  - a. Set public hearing for Board of Equalization Ordinance (pg. 6) **Motion**
12. **Public Hearings**
  - a. Disposition of Real Property – Cartersville Volunteer Fire Department Building (pg. 7-9) **Motion**
  - b. CP 19-01 Comprehensive Plan Amendment (pg. 10-13) **Motion**
  - c. Board of Equalization Ordinance (pg. 14-15) **Motion**
13. **County Administrator’s Report**
  - a. Consent agenda **Motion**
    - i. Approval of bills
    - ii. Approval of Minutes (September 10, 2019) (pg. 16-28)
  - b. Board of Equalization appointments needed (pg.29) **Motion**

- c. Set rate of pay for Board of Equalization ([pg. 30](#)) **Motion**
- d. Appointment to the Social Services Board of Directors for District 1 ([pg. 31](#)) **Motion**
- e. RFP # 2019-10-18-CCES ([pg. 32](#)) **Motion**
  
- 14. Finance Director’s Report**
  - a. Monthly Budget Report ([pg. 33-41](#)) **Information**
  - b. Appropriation request for \$2,020 (handout) **Motion**
  
- 15. Planning Director’s Report**
  - a. Planning Project updates ([pg. 42-43](#)) **Information**
  - b. Comprehensive Plan Amendment CP 19-02 ([pg. 44](#)) **Information**
  - c. CUP 17-04 Sportsman Campground Renewal ([pg. 45-47](#)) **Motion**
  
- 16. County Attorney’s Report**
  
- 17. Old Business**
  - a. Edgewood Drive culvert request ([pg. 48](#)) **Motion**
  
- 18. New Business**
  
- 19. Public Comments**
  
- 20. Board Members Comments**
  
- 21. Adjourn into Closed Meeting ([pg. 49](#))** **Motion**
  - Pursuant to VA. Code § 2.2-3711.A.1: Personnel;  
Subject: Assignment and reassignment of administrative duty
  - Pursuant to VA. Code § 2.2-3711.A.7: Consultation with Legal Counsel regarding pending litigation;  
Subject: Opioid litigation
  
- 22. Reconvene in Open Meeting ([pg. 50](#))** **Motion**
  - Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body, and (iii) no action was taken in closed meeting.”
  
- 23. Additional Information –**
  - a. Treasurer’s Report ([pg. 51-55](#))
  - b. DMV Report ([handout](#))
  - c. Monthly Building Inspections Report ([pg. 56-57](#))
  - d. Approved Planning Commission meeting minutes for August 26, 2019 ([pg. 58-60](#))
  - e. Approved EDA minutes for July 23, 2019, July 29, 2019 and August 19, 2019 ([pg. 61-66](#))
  
- 24. Adjourn – Regular Meeting – November 12, 2019.**



# County of Cumberland Virginia

## Resolution In appreciation of Vivian Seay Giles

**WHEREAS**, Vivian Seay Giles has dedicated eight (8) years of service to the County of Cumberland; and

**WHEREAS**, Vivian began her career in private practice handling taxation and real estate before starting her own practice in 1996. She also served as a part-time Commonwealth's Attorney for Appomattox County from 2007-2008; and

**WHEREAS**, Vivian joined the County of Cumberland as both the County Administrator and County Attorney in March 2012. During her tenure, Vivian served on the Piedmont Regional Jail Board, Piedmont Regional Juvenile Detention Center Board, Chief Local Elected Officials Board, and has planned all aspects of economic development and planning for our rural county; and

**WHEREAS**, Vivian has worked under the current Board for two consecutive terms, and has given countless hours of service to Cumberland County; and

**WHEREAS**, she has distinguished herself through her dedication and commitment to serving the citizens of Cumberland County, and is a devoted mother to her four children who love and support her; and

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Supervisors, through this resolution, express their deep appreciation for the services that Vivian Seay Giles has performed for the County of Cumberland over the past eight years, and wish her much success in her future endeavors.

**Adopted the 8<sup>th</sup> day of October, 2019.**

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David Meinhard, Chairman  
Cumberland County Board of Supervisors

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Stephany S. Johnson  
Deputy Clerk to the Board



# County of Cumberland Virginia

## **Resolution in Remembrance of The life and service of John Holman**

**WHEREAS**, John Holman, was born on the 17<sup>th</sup> day of January 1971 to the late William B. Holman, Jr., and Elsie Mae Hackney Holman, and left this earth on the 7<sup>th</sup> day of September, 2019; and

**WHEREAS**, John, a lifelong resident of Cumberland, had dedicated himself to service to the County of Cumberland for twenty-two years with the Cumberland Volunteer Rescue Squad, and fifteen years with the Randolph Volunteer Fire Department, and was a lifetime member of both; and

**WHEREAS**, he enjoyed working on the farm and with Guinea Mills Fencing. He never met a stranger, and helped anyone in need; and

**WHEREAS**, he began his employment with Cumberland County in October 2017 as a Transfer Station attendant and humbly served the citizens of Cumberland until his departure; and

**WHEREAS**, he has earned the deep respect of all those with whom he has worked and volunteered with over the years; and

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Supervisors, through this resolution, honors the life, and records the death of John A. Holman, and extends to the family its deepest sympathy; and

**BE IT FURTHER RESOLVED**, that the Cumberland County Board of Supervisors directs that a copy of this resolution be made a part of the permanent records of the official minutes if the Cumberland County Board of Supervisors, and that a copy be given to the family.

**Adopted the 8<sup>th</sup> day of October, 2019.**

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David Meinhard, Chairman  
Cumberland County Board of Supervisors

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Stephany S. Johnson,  
Deputy Clerk to the Board



# County of Cumberland Virginia

## **Resolution of appreciation Upon the retirement of Travis Gilliam**

**WHEREAS**, Travis Gilliam, a lifelong resident, has dedicated himself to service to the County of Cumberland and to its citizens; and

**WHEREAS**, he began his service to Cumberland County in the Sheriff's Office as a Deputy Sheriff in July 1988. He served as a Deputy for eight (8) years, and in 1997 was promoted to Sargent, then Chief Deputy in 2006 before becoming the School Resource Officer for Cumberland High School in 2010; and

**WHEREAS**, Travis has served under three (3) Sheriff's during his tenure; and

**WHEREAS**, Travis has volunteered countless hours for the Cumberland Youth League, Cumberland Recreation Department, as well as many other groups; and

**WHEREAS**, he is a devoted husband to his wife of twenty-two (22) years, Tamara Harris-Gilliam, loving father to his three (3) children, and adopted father to all children he mentored throughout his time; and

**WHEREAS**, Travis has tirelessly served the County and its citizens with distinction and integrity, and has earned deep respect, and esteem of those with whom he has worked over the years; and

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Supervisors, through this resolution, express its high regard and profound appreciation for the service that Travis Gilliam has performed for the County of Cumberland and its citizens over the past twenty-one (21) years, and wish his much success in his future endeavors.

**Adopted the 8<sup>th</sup> day of October, 2019.**

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David Meinhard, Chairman  
Cumberland County Board of Supervisors

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Stephany S. Johnson  
Deputy Clerk to the Board



# County of Cumberland Virginia

## **Resolution in Remembrance of The life and service of Jimmy L. Ownby**

**WHEREAS**, Jimmy L. Ownby, was born on the 23<sup>rd</sup> day of February, 1941 to the late Fred and Della Ownby, and left this earth on June 28, 2019; and

**WHEREAS**, Jimmy, born and raised in Cumberland, served his country in the Virginia Army National Guard for six (6) years; and

**WHEREAS**, during his fifty (50) years in law enforcement, he served in Cumberland County as a full-time Deputy Sheriff for eighteen (18) years beginning in 1973, and most recently as Court Security since 2008. He also served under two sitting Sheriffs, and was awarded officer of the year in Chesterfield County in 1972; and

**WHEREAS**, Jimmy loved being outdoors, taking especially good care of his lawn, and had a passion for restoring old cars, including his numerous 1957 Chevy's, 2-seater T-birds and his 1964 and 1989 Mustang's; and

**WHEREAS**, he has tirelessly served the County and its citizens with distinction and integrity as a professional employee and is a devoted husband to Ailene Ownby for fifty-five (55) years, father to three (3) sons, and grandfather of five (5); and

**WHEREAS**, Jimmy has distinguished himself through his loyal commitment to improving the quality of life for all citizens of Cumberland County, and has earned the deep respect and esteem of all those with whom he has worked with over the years; and

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Supervisors, through this resolution, honors the life, and records the death of Jimmy L. Ownby and extends to the family its deepest sympathy; and

**BE IT FURTHER RESOLVED**, that the Cumberland County Board of Supervisors directs that a copy of this resolution be made a part of the permanent records of the official minutes of the Cumberland County Board of Supervisors, and that a copy be given to the family.

**Adopted the 8<sup>th</sup> day of October, 2019.**

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Stephany S. Johnson  
Deputy Clerk to the Board

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David Meinhard, Chairman  
Cumberland County Board of Supervisors



# County of Cumberland Virginia

## **Resolution of appreciation Upon the retirement of Patricia Diane Bollinger**

**WHEREAS**, Patricia Diane Bollinger, has dedicated more than twenty (20) years of service to the citizens of Cumberland County in the office of the Commissioner of the Revenue; and

**WHEREAS**, Diane moved to Cumberland and began her employment with Cumberland County in the Commissioner of the Revenue's Office in November of 1998, where she gladly served the citizens of Cumberland; and

**WHEREAS**, she received her Master Deputy Commissioner Certification from the University of Virginia, Weldon Cooper Center for Public Service on July 1, 2005; and

**WHEREAS**, Diane has tirelessly served the County and its citizens with compassion and integrity, and is a devoted wife of thirty-four years to her husband Keith Bollinger, mother to her two sons and grandmother to two grandsons, with another on the way; and

**WHEREAS**, she has earned deep respect, esteem and love of those with whom she has worked; and

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland County Board of Supervisors, through this resolution, express its high regard and profound appreciation for the service that Patricia Diane Bollinger has performed for the County of Cumberland and its citizens over the past twenty (20) years, and wish her much success in her future endeavors.

**Adopted the 8<sup>th</sup> day of October, 2019.**

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David Meinhard, Chairman  
Cumberland County Board of Supervisors

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Stephany S. Johnson,  
Deputy Clerk to the Board

**CUMBERLAND COUNTY BOARD OF SUPERVISORS  
PUBLIC HEARING**

The Cumberland County Board of Supervisors will meet on Tuesday, October 8, 2019, at 7:00 p.m., or as soon thereafter as may be heard, in the Circuit Courtroom of Cumberland County in Cumberland, Virginia, to conduct public hearings pursuant to Virginia Code Section 15.2-1800, which such hearings may be continued or adjourned, as required under applicable law, and to consider the following items and taking actions in furtherance thereof:

**Ordinance regarding Board of Equalization:** To consider establishing a deadline for applications to the Board of Equalization for relief from reassessment determinations and a deadline for all applications to be finally disposed of by the Board of Equalization.

This ordinance is to be considered pursuant to VA. Code § 58.1-3378.

Copies of the complete text of the proposed resolution approving the ordinance and resolution is available for public review at the office of the Cumberland County Administrator, Administration Building, 1 Courthouse Circle, Cumberland, Virginia between 8:30 am and 4:30 pm of each business day. The public is invited to attend this hearing at which persons affected may appear and present their views. Questions or comments may be directed to Mr. Don Unmussig, County Administrator at (804) 492-3625. Persons with disabilities are urged to contact the County Administrator's Office at (804) 492-3625 at least five (5) days prior to the meeting to arrange for any necessary accommodations.

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TO: Farmville Herald

Advertise on the following dates: September 27, 2019 and October 04, 2019  
Authorized by: Cumberland County Administrator's Office  
Bill to: Cumberland County Board of Supervisors  
PO Box 110, Cumberland, VA, 23040

Stephany S. Johnson  
Deputy Clerk to the Board  
Cumberland County, Virginia 23040  
Email: [sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)  
Phone: (804) 492-3625 Fax: (804)492-9224

**CUMBERLAND COUNTY BOARD OF SUPERVISORS  
PUBLIC HEARING**

The Cumberland County Board of Supervisors will meet on Tuesday, October 8, 2019, at 7:00 p.m., or as soon thereafter as may be heard, in the Circuit Courtroom of Cumberland County in Cumberland, Virginia, to conduct public hearings pursuant to Virginia Code Section 15.2-1800, which such hearings may be continued or adjourned, as required under applicable law, and to consider the following items and taking actions in furtherance thereof:

**Disposition of Cartersville Volunteer Fire Department property:** To consider the disposition of real property, including improvements and appurtenances thereto, as described and set forth on Tax Map Parcel 018A-A-48A, containing 0.91 acres, and being further described as Cartersville Volunteer Fire Department Office. The disposition of this real property is to be considered pursuant to VA. Code § 15.2-1800.

Copies of the complete text of the proposed resolution approving the disposition is available for public review at the office of the Cumberland County Administrator, Administration Building, 1 Courthouse Circle, Cumberland, Virginia between 8:30 am and 4:30 pm of each business day. The public is invited to attend this hearing at which persons affected may appear and present their views. Questions or comments may be directed to Mr. Don Unmussig, County Administrator at (804) 492-3625. Persons with disabilities are urged to contact the County Administrator's Office at (804) 492-3625 at least five (5) days prior to the meeting to arrange for any necessary accommodations.

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TO: Farmville Herald

Advertise on the following dates: September 20, 2019 and September 27, 2019  
Authorized by: Cumberland County Administrator's Office  
Bill to: Cumberland County Board of Supervisors  
PO Box 110, Cumberland, VA, 23040

Stephany S. Johnson  
Deputy Clerk to the Board  
Cumberland County, Virginia 23040  
Email: [sjohnson@cumberlandcounty.virginia.gov](mailto:sjohnson@cumberlandcounty.virginia.gov)  
Phone: (804) 492-3625 Fax: (804)492-9224

BOARD OF SUPERVISORS  
OF THE  
COUNTY OF CUMBERLAND, VIRGINIA  
RESOLUTION  
APPROVING AND AUTHORIZING  
DISPOSITION OF CERTAIN REAL ESTATE

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Cumberland County Courthouse, Cumberland, Virginia 23040 commencing at 7:00 p.m., October 08, 2019, the following action was taken following a duly held public hearing during which time county staff provided a review of the proposed disposition of property and members of the public offered comment:

On a motion made by Supervisor \_\_\_\_\_, it was moved that the Board of Supervisors of Cumberland County approve and authorize, in accordance with the following Resolution, the disposition of certain property;

Following a presentation of the Recitals and Resolutions, the Board of Supervisors adopted and approved the Recitals and Resolutions according to the votes stated below:

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Present:

Vote:

David Meinhard, Chairman

Parker Wheeler, Vice-Chairman

William F. Osl, Jr.

Lloyd Banks, Jr.

William K. Ingle

Absent:

Dated: October 8, 2019

Attested: \_\_\_\_\_  
Stephany S. Johnson,  
Deputy Clerk to the Board of Supervisors

**WHEREAS**, at a regular monthly meeting held on October 08, 2019, staff provided the Board of Supervisors with an overview of the proposed disposition of the real property, including all improvements and appurtenances thereto, as described and set forth on Tax Map Parcel 018A-A-48A, containing 0.091 acres in the Hamilton District, and further described as the Cartersville Volunteer Fire Department metal building/office. (the “Property”); and

**WHEREAS**, the proposed disposition of the Property is made in accordance with the reversion rights afforded in the deed of the property from Blanton & Pleasants, Incorporated to the Board of Supervisors of the County of Cumberland for the purposes of providing fire services, found in deed book 254, page 227 of record in the Clerk’s Office of the Circuit Court of Cumberland County, Virginia; and

**WHEREAS**, pursuant to Virginia Code Section 15.2-1800(B) the Board of Supervisors has authority to dispose such Property at a duly advertised and held a public hearing on October 08, 2019 to effect such disposition; and

**WHEREAS**, after conducting a public hearing and considering the comments of County staff and the general public and after discussion and due deliberation with respect to such information, the Board of Supervisors desires to affirm its findings and to approve and authorize the disposition of the Property according to the deed;

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, as follows:**

- a. The foregoing recitals are hereby incorporated by this reference.
- b. The Board of Supervisors further hereby approves the disposition of the Property, and reversion to Blanton & Pleasants, Incorporated.
- c. Upon consideration of the foregoing, the Board of Supervisors further directs the county administrator and county staff to coordinate and effect the disposition of the property.
- d. The Chairman of the Board is authorized to execute an agreement, deed of sale or bargain, and such other documents, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman of the Board in consultation with the county attorney and whose approval shall be evidenced conclusively by the execution and delivery thereof.
- e. All other actions of County officials in conformity with the purposes and intent of this Resolution and in furtherance of the disposition of the Property are ratified, approved and confirmed. The County officials are authorized and directed to execute and deliver all certificates and other instruments considered necessary or desirable in connection with the disposition of the Property pursuant to this Resolution.
- f. This Resolution is effective immediately.



STAFF REPORT  
CP 19-01  
Comprehensive Plan Amendment  
Cumberland County, Virginia  
Board of Supervisors Public Hearing

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**General Information:**

Processing schedule: The Planning Commission unanimously recommended this proposal on August 26, 2019 with a public hearing. The public hearing with the Board of Supervisors will be held on October 8, 2019.

**Application Information:**

Applicant: County of Cumberland  
Requested action: Amend the Cumberland County Comprehensive Plan Map

**Summary of Comprehensive Plan and Background Information:**

The Comprehensive Plan is an official statement of policy for Cumberland County. The plan also includes the official land use plan, a vision for the future of the locality and an inventory of county characteristics.

It has been brought to the Planning Department's attention that there are some areas that are designated growth areas, within the plan, that lie in the flood plain. These areas are recommended to be removed as designated growth areas. There are two other map changes that are recommended to update the current policy from what was implemented in 2013.

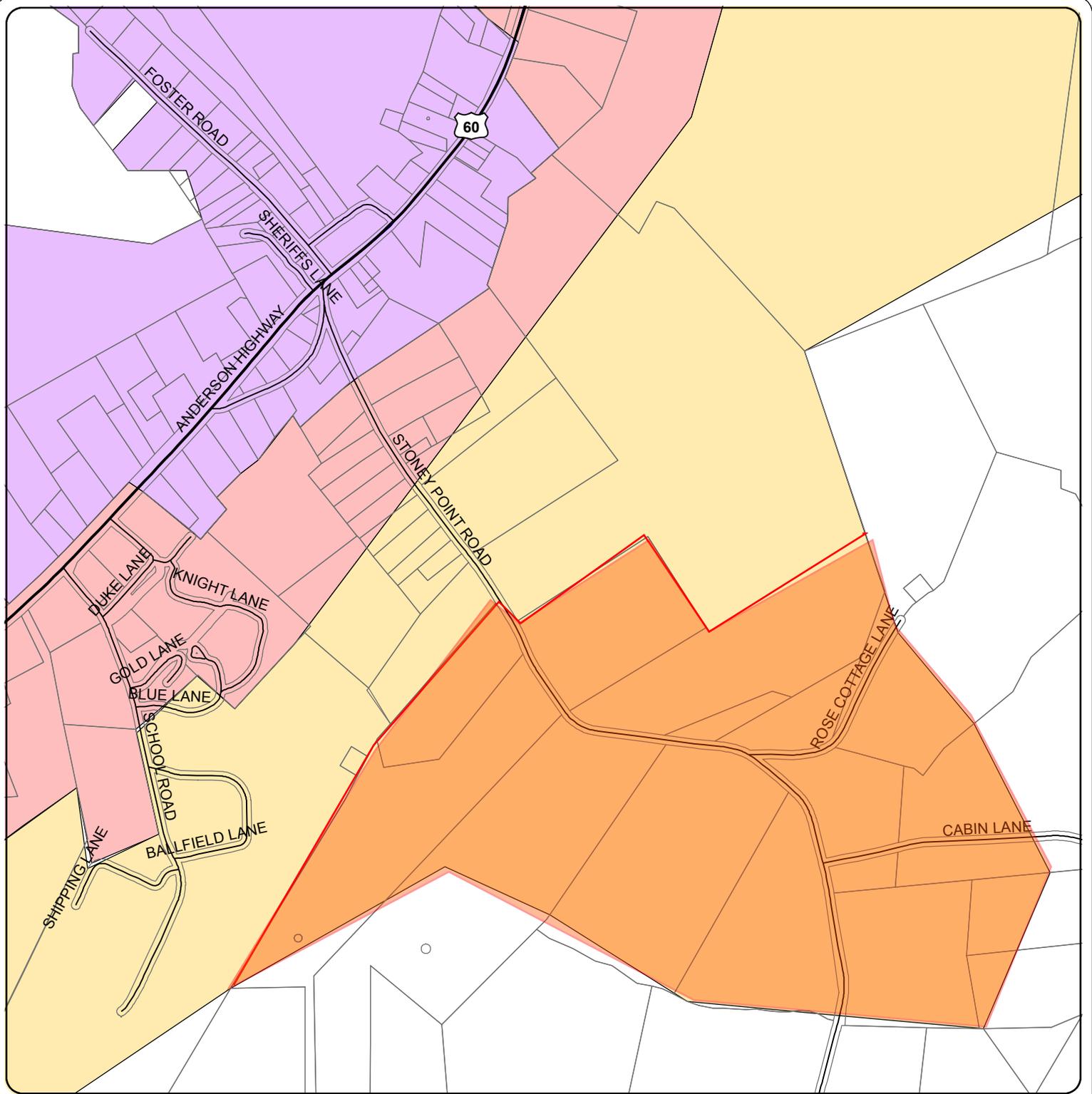
**Recommendation:**

Consider the three map amendments as presented. The Planning Commission voted 6-0 to recommend the highlighted areas be removed as designated growth areas.

Respectfully Submitted by:

JP Duncan, Planning Director

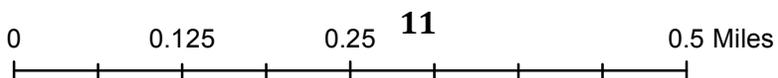
Attachments: Three (3) Maps of Comprehensive Plan Amendment CP 19-01



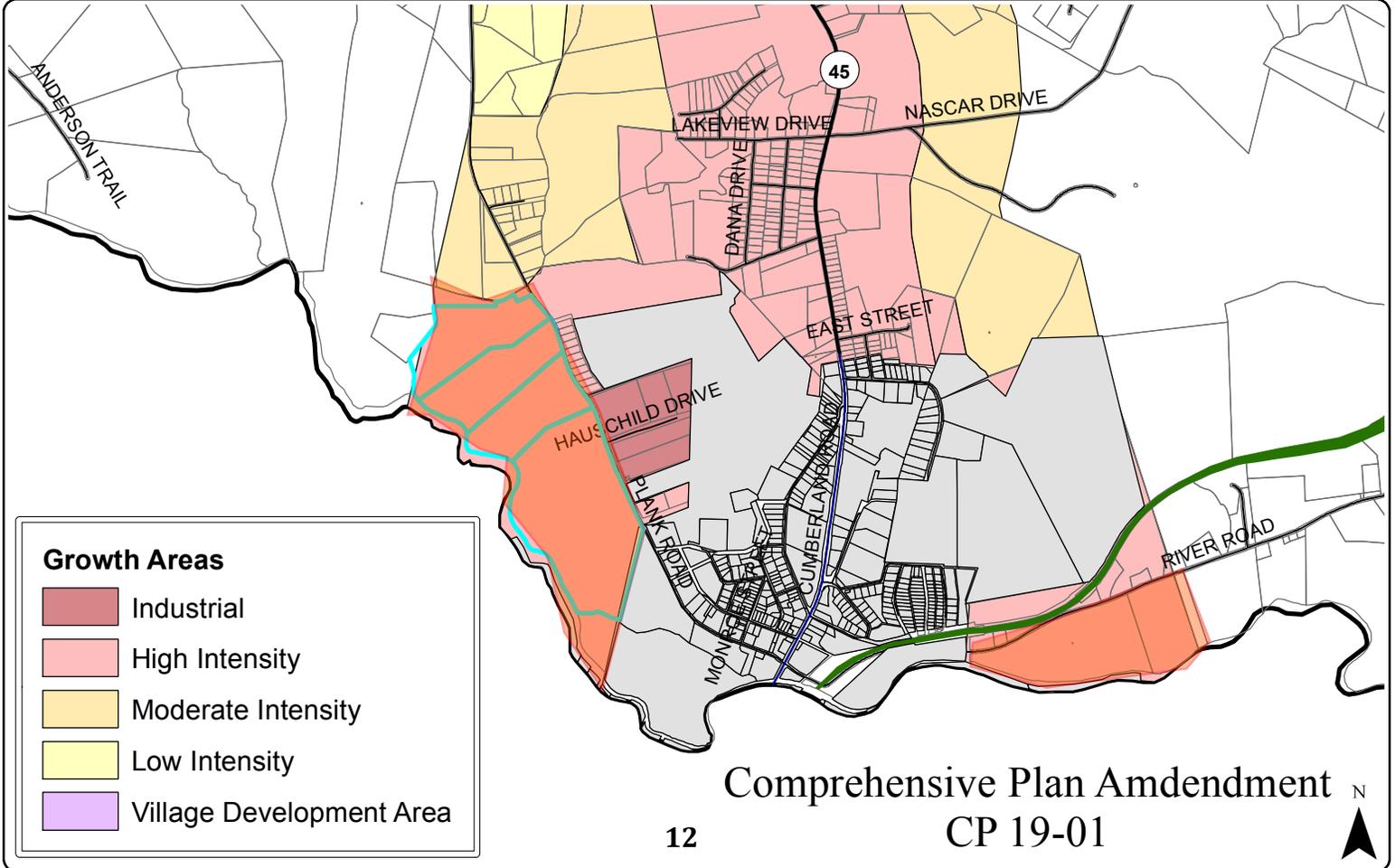
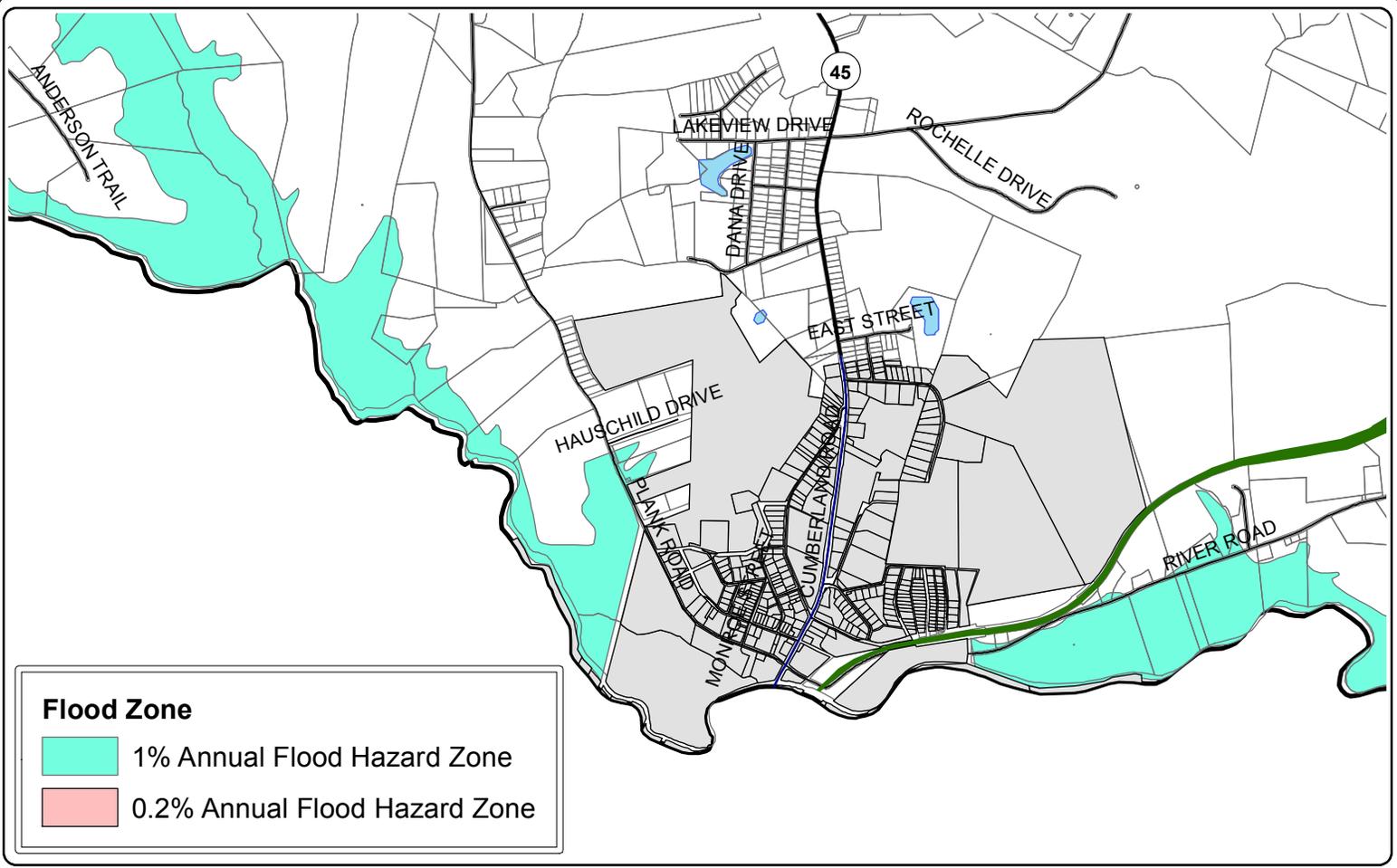
**Growth Areas**

- Industrial
- High Intensity
- Moderate Intensity
- Low Intensity
- Village Development Area

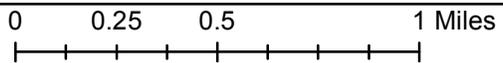
Comprehensive Plan Amendment  
CP 19-01

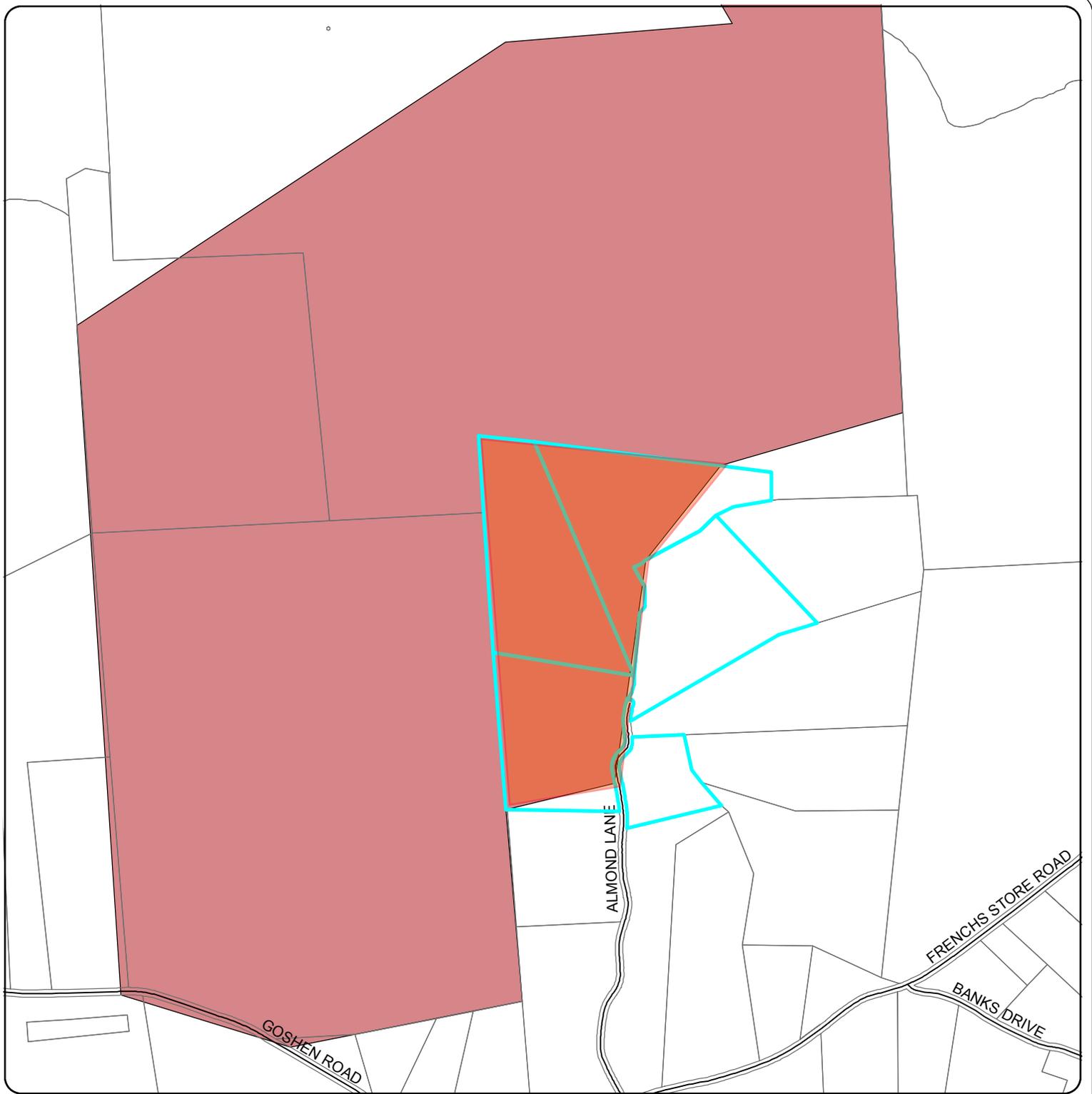


Date: 8/7/2019



Comprehensive Plan Amendment CP 19-01

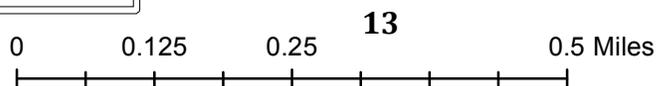




**Growth Areas**

-  Industrial
-  High Intensity
-  Moderate Intensity
-  Low Intensity
-  Village Development Area

**Comprehensive Plan Amdendment  
CP 19-01**



BOARD OF SUPERVISORS  
OF THE  
COUNTY OF CUMBERLAND, VIRGINIA

**ORDINANCE**

ESTABLISHING A DEADLINE FOR APPLICATIONS TO THE BOARD OF  
EQUALIZATION FOR RELIEF FROM REASSESSMENT DETERMINATIONS AND A  
DEADLINE FOR ALL APPLICATIONS TO BE FINALLY DISPOSED OF BY THE  
BOARD OF EQUALIZATION

**October 08, 2019**

At a meeting of the Board of Supervisors of Cumberland County, Virginia, in the Circuit Courtroom of the Cumberland County Courthouse at Cumberland, Virginia commencing at 7:00 p.m., October 8, 2019, the following action was taken following a duly held public hearing during which staff provided a review of the proposed County Ordinance and members of the public offered comment:

Following a reading of the recitals and the resolutions for adoption of the proposed ordinance and on duly recognized motion, the Board of Supervisors adopted and approved the Resolution according to the cotes stated below:

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Present:

Vote:

William F. Osl, Jr.

Lloyd Banks, Jr.

William K. Ingle

David Meinhard, Chairman

Parker Wheeler, Vice-Chairman

Absent:

None

Dated: October 8, 2019

Attested: \_\_\_\_\_  
Stephany S. Johnson, Deputy Clerk  
Board of Supervisors of  
Cumberland County

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**WHEREAS**, as required by Virginia Code § 58.1-3252, Cumberland County has authorized the general reassessment of real estate; and

**WHEREAS**, Virginia Code § 58.1-3370 requires appointment of a Board of Equalization to receive applications from property owners or lessees seeking equalization of their real property assessments; and

**WHEREAS**, Virginia Code § 58.1-3378 allows for the establishment of deadlines by which such applications shall be submitted by property owners and disposed of by the Board of Equalization.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Cumberland County Board of Supervisors, as follows:**

- a. The foregoing recitals are hereby incorporated by this reference.
- b. Upon consideration of the foregoing, and pursuant to Virginia Code § 58.1-3378, the Board of Supervisors of Cumberland County deems it appropriate to by ordinance and this resolution establish a deadline for the submission to the board of equalization of applications for relief from reassessment determinations and to establish a deadline by which all applications submitted must be disposed of by the board of equalization.
- c. Accordingly, the Board of Supervisors of Cumberland County, Virginia does hereby adopt the following Ordinance:

**AN ORDINANCE**

Establishing Friday, January 31, 2020 as the date by which all applications for relief from reassessment determinations must be made by property owners or lessees to the Board of Equalization; and establishing Friday, March 27, 2020 as the date by which all applications must be finally disposed of by the Board of Equalization.

- d. This Resolution and the Ordinance herein contained shall be effective immediately.

Dated: October 8, 2019

Attested:

\_\_\_\_\_  
Stephany S. Johnson, Deputy Clerk  
Board of Supervisors of  
Cumberland County

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 10<sup>th</sup> day of September 2019, at the Cumberland County Circuit Court Room:

Present: David Meinhard, District 4, Chairman  
Parker Wheeler, District 5, Vice-Chairman  
William F. Osl, Jr., District 1  
Lloyd Banks, Jr., District 2  
Kevin Ingle, District 3  
Don Unmussig, County Administrator  
Jennifer Crews, Finance Director  
JP Duncan, Zoning Administrator  
Brian Butler, County Attorney  
Stephany Johnson, Deputy Clerk

Absent: None

**1. Call to Order**

The Chairman called the meeting to order.

**2. Welcome and Pledge of Allegiance**

The Pledge of Allegiance was led by the Chairman.

**3. Roll Call**

County Administrator, Don Unmussig, called the roll.

**4. Approval of Agenda**

On a motion by Supervisor Meinhard, and carried unanimously, the Board approved the Agenda as amended:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**5. State and Local Department/Agencies**

- a) Dr. Amy Griffin, Superintendent of Cumberland County Public Schools

Dr. Griffin gave the following report to the Board:

- On September 11, 2019, the Cumberland Elementary school will be holding their second annual remembrance ceremony where they will raise the Freedom Flag
- Feed More provided 200 bags of food for school and county employees
- Citizen CUCPS program will begin this year where students will be required to have a minimum of 40 service learning hours by graduation
- Pre-K Grandparents day was a success as there were over 125 grandparents were served
- The Cumberland Bands Program has purchased new uniforms

Dr. Griffin also asked the Board to consider beginning the RFP (Request for Proposals) process for the floor replacement at the Cumberland Elementary School.

- b) VDOT

There was no VDOT representative present

- c) Mrs. Doris Seal, Cumberland Community Cares Food Bank

Mrs. Seal thanked the Board for the repairs to the air conditioning unit, and gave the following report to the Board:

- A demo kitchen is expected to be installed this week. This installation will allow cooking demonstrations with the food that is received from the food bank.
- The Food bank has now added direct store pick up this summer, where volunteers pick up food donated from Food Lion and Target. They have received 7,000 pounds of food to date from these two stores.
- Delma's Market is a farmer's market held each Friday from 3:00 p.m. to 6:00 p.m., where residents can access fresh produce for a donation.
- Cumberland is still considered a food desert as 63 percent of households are under the income level for assistance. The Food bank serves over 900 families each month.
- Delma's Pantry is working with the Extension Office in the creation of a Community Garden.

Mrs. Seal thanked the wonderful volunteers, and the support of the Board of Supervisors, without them, this would not be possible.

d) Cumberland Public Library

Ms. Diana Lacey, President of the Cumberland Public Library Board of Trustees, introduced the new Library Director, Mrs. Lisa Davis. Mrs. Davis thanked the Board and stated that she was excited for the new opportunity to serve the citizens of Cumberland.

6. **Public Hearing Notices/Set Public Hearings**

- a) Set public hearing for CA 19-04 Watershed Protection Ordinance



The Chairman opened the public hearing. Mr. Ron Tavernier stated according to the State Code, localities are required to provide a secondary source for drinking water. He requested the Board keep the boundaries and buffers around the Reservoir to ensure clean water. With no other citizens signed up to speak, the Chairman then closed the public hearing.

Supervisor Osl stated that the Board submitted 7 items of concern to the Planning Commission to review, and only 2 were considered. The County desires economic development around the Reservoir for a potential revenue stream, as well as to provide recreational activities for residents. He states that the prohibition of tree pruning without the permission of Henrico County, DEQ, and the County is excessive. The pruning requirements are already in the Buffer Management Plan, and do not need to be included in County Code. Also, the Plan restricts the use of watercraft in restricted areas, but the restricted areas are not defined. Supervisor Banks states that the Board should not act tonight, instead bring it back before the Board next month after more discussion between staff and Henrico County.

On a motion by Supervisor Wheeler, and carried unanimously, the Board tabled action on this item until their next regular meeting to be held on October 8, 2019:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**8. County Attorney/County Administrator Report**

- a) Consent Agenda
  - 1) Approval of Bills for August 2019 and September 2019. Approved bills for September 10, 2019 total \$95,638.62. Ratified bills for August 14, 2019 through September 9, 2019 of warrants total \$623,571.73, Direct Deposits total \$162,440.17, all with check numbers ranging from 80392-80650.
  - 2) Approval of Minutes – August 13, 2019

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda as presented:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
 Mr. Ingle – aye                      Mr. Meinhard – aye  
 Mr. Wheeler – aye

b) Board of Equalization appointments needed

County Administrator, Don Unmussig, informed the Board that Board of Equalization appointments recommendations are needed by the October 8, 2019 meeting. Those recommendations will then be sent to the Circuit Court Judge for appointment.

c) Expand hours of Transfer Stations

On a motion by Supervisor Meinhard, and carried by the following unanimously, the Board approved a revision to the Transfer Station hours of operation:

	SUN	MON	TUE	WED	THU	FRI	SAT
Hamilton	1-5	8-5	Closed	8-5	1-5	8-5	8-5
Madison	8-5	8-5	8-5	8-5	8-5	8-5	8-5
Randolph	1-5	8-5	Closed	8-5	1-5	8-5	8-5

Vote: Mr. Osl – aye                      Mr. Banks – aye  
 Mr. Ingle – aye                      Mr. Meinhard – aye  
 Mr. Wheeler – aye

d) Resolution in memory of the life and service of John Holman

On a motion by Supervisor Osl, and carried unanimously, the Board directed staff to draft a resolution honoring the life and service of John Holman:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
 Mr. Ingle – aye                      Mr. Meinhard – aye  
 Mr. Wheeler – aye



Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**10. Planning Director’s Report**

- a) Planning Project Update

There was no discussion regarding this item.

- b) Set a public hearing for CP 19-01 Comprehensive Plan Amendment

On a motion by Supervisor Osl, and carried unanimously, the Board set a public hearing for CP 19-01 Comprehensive Plan Amendment for October 9, 2019:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

- c) Planning Commission reappointment

On a motion by Supervisor Osl, and carried unanimously, the Board reappointed Randy Bryant to the Planning Commission for a three- year term expiring September 30, 2022:

Vote: Mr. Osl – aye Mr. Banks – aye  
Mr. Ingle – aye Mr. Meinhard – aye  
Mr. Wheeler – aye

**11. County Attorney’s Report**

N/A

**12. Old Business**

N/A

**13. New Business**

Edgewood Drive Culvert

Supervisor Wheeler is requesting the county install a culvert in the alleyway on Edgewood Drive between 301 Dana Drive and 200 Virginia Avenue. The property owners state that when vehicles enter the alleyway to access utilities from the entrance on Lynn Drive, they must turn around in residents' yards. Installation of this culvert will allow a separate ingress and egress.

Supervisor Wheeler made a motion to direct staff to install the culvert. Supervisor Ingle suggested that all of the affected property owners be notified prior to any action by the Board. Supervisor Wheeler withdrew his motion.

On a motion by Supervisor Ingle and carried by the following vote, the Board directed JP Duncan, Zoning Administrator, to notify residents whose property touches the alleyway between Dana Drive and Virginia Avenue, and bring back to the Board for consideration at their October 8, 2019 meeting:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

Comprehensive Plan Amendments

Supervisor Meinhard made a motion to make changes to the Comprehensive Plan, designating the following roads as growth areas, and send this change to the Planning Commission for review:

- Route 45 in its entirety
- Route 60 in its entirety

- Route 600, River Road, from the intersection of Route 45, Cumberland Road, to High Bridge
- Route 600, Plank Road, from the intersection of Route 45, Cumberland Road, to the Buckingham County line, with the exception of the area designated as a conservation easement
- Route 637, Airport Road, from the intersection of Route 45, Cumberland Road, to the intersection of Pleasant Valley Road, to include both North and South Airport Roads
- Route 634, Salem Church Road, from the intersection of Route 45, Cumberland Road, to the Biosolids Facility
- Route 690, Columbia Road, from the intersection of Route 45, Cartersville Road, to the Fluvanna County line
- Route 610, Duncan Store Road, from its intersection of Rt. 690, Columbia Road, to the Buckingham County line

Vote:	Mr. Osl – abstain	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**14. Public Comments**

Mrs. Betty Myers suggested that the \$400,000 the county received from Green Ridge be set aside and not spent, voiced concern with the word frustrate being included in the Host Community Agreement, and questioned the county’s authority to lease property at the Community Center when the county does not own the property.

Mr. Ron Tavernier asked the Board why item 6.8b of the Host Community Agreement does not specify a timeline for Green Ridge to resolve any material breach, other than as practically possible, asked why the county will provide a landfill monitor instead of Green Ridge, and what the job description was. He also stated that the new ditches VDOT created on Miller lane were to deep and that cars would get stuck in them.

Ms. Eureka Tyree requested that since the Board plans to honor John Holman, that they also pass a resolution in appreciation for Travis Gilliam, and James “Jimmy” Ownby.

Mr. Butch Pond commended the Board for their Resolution for Elbert Womack at their last meeting.

**15. Board Member Comments**

The Chairman directed staff to prepare a resolution for Travis Gilliam and Jimmy Ownby for consideration at their next meeting. This item was approved by unanimous consent. He also thanked everyone in attendance for coming.

Supervisor Ingle answered questions raised by the citizens during public comments

Supervisor Osl reviewed the job description of the landfill monitor.

Supervisor Banks thanked those in attendance.

**16. Adjourn into Closed Meeting**

On a motion by Supervisor Osl and carried, the Board entered into closed meeting pursuant to the Virginia Code Section set for the below to discuss the subject identified:

- Virginia Code § 2.2-3711.A.5: Discussion of prospective business where no previous announcement has been made; Subject: Development and occupancy of the Cumberland Business Park on Commerce Road
- Virginia Code § 2.2-3711.A.7: Consultation with Legal Counsel regarding probable litigation; Subject: Piedmont Regional Jail

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

**17. Reconvene in Open Meeting**

The Board returned to regular meeting on a motion by Supervisor Osl.

A motion was made by Supervisor Osl and adopted by the following vote:

Mr. Osl - aye  
Mr. Banks - aye  
Mr. Ingle - aye  
Mr. Meinhard - aye  
Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

**WHEREAS**, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County, and (iii) no action was taken in closed meeting.

**18. Action on Closed meeting item**

On a motion by Supervisor Osl, and carried unanimously, the Board directed staff to set request Piedmont Regional Jail Authority call a special meeting to address staffing issues and provide an action plan:

Vote: Mr. Osl – aye                      Mr. Banks – nay  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

**19. Additional Information**

- a) Treasurer’s Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes – July 22, 2019
- e) Approved EDA meeting minutes – N/A

**20. Adjourn -**

On a motion by Supervisor Osl and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board on October 8, 2019 at 7:00 p.m. in Court Room A of the Cumberland Courthouse, unless a special called meeting is necessary:

Vote: Mr. Osl – aye                      Mr. Banks – aye  
Mr. Ingle – aye                      Mr. Meinhard – aye  
Mr. Wheeler – aye

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David Meinhard, Chairman

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Stephany S. Johnson, Deputy Clerk



**DATE:** September 5, 2019  
**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator  
**FROM:** Stephany S. Johnson, Deputy Clerk  
**RE:** September 10, 2019 Board Agenda Item  
Board of Equalization Appointments

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**Information**

Virginia Code § 58.1-3370 requires the establishment of a Board of Equalization to receive applications from landowners seeking equalization of their real estate assessments. The Board should be comprised of not less than three members nor more than five members. Thirty percent of the members of the board shall be commercial or residential real estate appraisers or real estate professionals, builders, developers, etc. Each prospective member of the Board shall attend and participate in a class given by the Department of Taxation. Appointment recommendations are needed by the October Board meeting in order to train and have appointees ready by the first of the year.

**Recommendation**

Make recommendations for appointment of five (5) Cumberland residents as members of the Board of Equalization to the Circuit Court for Consideration.



**DATE:** September 18, 2019  
**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator  
**FROM:** Stephany S. Johnson, Deputy Clerk  
**RE:** October 8, 2019 Board Agenda Item  
Board of Equalization rate of pay

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**Recommendation:**

Set the rate of pay for the Board of Equalization at a specific rate per day.

**Information:**

According to Virginia Code 58.1-3375, the Board of Equalization shall receive compensation for engaging in the duties of the Board. The Board of Supervisors is tasked with setting the rate of pay for the Board of Equalization members. During the two previous reassessments, the rate of pay for the Board of Equalization has been set at \$55.00 per day.



**DATE:** September 18, 2019  
**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator  
**FROM:** Stephany S. Johnson, Deputy Clerk  
**RE:** Social Services Board appointment

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**Recommendation:**

Appoint Ms. Verna Mahan, District 1, to replace Mrs. Rosa Woodard to the Social Services Board for a 4-year term from October 1, 2019 until September 30, 2023.

**Information:**

Mrs. Rosa Woodard, current representative of District 1, on the Cumberland County Department of Social Services Board of Directors. Mrs. Woodard has recently relocated out of Cumberland County, and therefore is no longer eligible to serve on the DSS Board. Ms. Verna Mahan has expressed an interested in serving in this capacity, and is recommended by Supervisor William F. Osl, Jr. for this position.



**DATE:** October 1, 2019  
**TO:** Cumberland County Board of Supervisors  
County Administrator  
**FROM:** Stephany S. Johnson, Deputy Clerk  
**RE:** October 8, 2019 Board Agenda Item  
RFP# 2019-10-18-CCES

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**Recommendation:**

Approve issuance of RFP# 2019-10-18-CCES for Cumberland County Elementary School Flooring

**Information:**

In April 2019 the Board directed staff to issue a Request for Proposals for replacement of the flooring at the Cumberland County Elementary School over the summer of 2019. RFP 04-19-19-CCES was issued and the sole proposal received exceeded the county's expectations and budget. A notice of no award was issued in May 2019. At the September 10, 2019 meeting of the Board, Cumberland County Public School Superintendent asked the Board to consider issuing another Request for Proposals where the work would be completed over the summer of 2020.

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For October 2019

	Estimated 2019/2020 Budget to Date -----	Actual 2019/2020 Budget to Date -----	(Over) or Under Budget to Date -----
Revenue			
Balance Forward		4,472,925.73	
Fund Revenue	41,849,798.00	7,628,091.18	34,221,706.82
Total Revenue	41,849,798.00	12,101,016.91	29,748,781.09
Expenditures			
* Board of Supervisors *	45,037.00	12,298.96	32,738.04
* County Administrator *	319,123.00	65,371.60	253,751.40
* Legal Services *		3,225.00	(3,225.00)
* Independent Auditor *	45,000.00	6,364.28	38,635.72
* Commissioner of Revenue *	266,244.00	64,335.90	201,908.10
* Assessor *	89,026.00	70,110.90	18,915.10
* Treasurer *	318,328.00	78,614.34	239,713.66
* Accounting *	172,854.00	39,924.60	132,929.40
* Data Processing *	325,165.00	69,822.20	255,342.80
* Electoral Board *	26,820.00	1,737.45	25,082.55
* Registrar *	92,364.00	23,182.86	69,181.14
* Circuit Court *	15,250.00	104.95	15,145.05
* General District Court *	6,800.00	2,356.42	4,443.58
* Magistrate *	625.00	71.99	553.01
* Clerk of Circuit Court *	229,751.00	58,307.67	171,443.33
* Law Library *	1,200.00	65.28	1,134.72
* Victim and Witness Assistance *	71,376.00	717.69	70,658.31
* Commonwealth's Attorney *	228,565.00	54,751.27	173,813.73
* Sheriff *	1,838,386.00	402,669.60	1,435,716.40
* School Resource Officer *	147,253.00	26,626.08	120,626.92
* E911 *	7,600.00	1,013.44	6,586.56
*Chesterfield Med-Flight Program*	300.00	300.00	
* Forestry Service *	8,804.00	8,804.00	
* CUMBERLAND FIRE & EMS *	704,470.00	111,874.15	592,595.85
* Probation Office *	1,400.00	955.15	444.85
* Correction & Detention *	285,000.00	61,293.52	223,706.48
* Building Inspections *	149,652.00	35,580.82	114,071.18
* Animal Control *	128,224.00	27,351.67	100,872.33
* Medical Examiner *	200.00	40.00	160.00
* Refuse Disposal *	980,754.00	149,243.56	831,510.44
* General Properties *	737,121.00	217,842.62	519,278.38
* Supplement of Local Health Dept *	100,096.00	48,768.17	51,327.83
*Piedmont Senior Resources*	5,000.00	5,000.00	
* Chapter 10 Board - Crossroads *	37,000.00	18,500.00	18,500.00
* CSA Management *	35,534.00	7,874.34	27,659.66
* Community Colleges *	14,000.00		14,000.00
* Recreation *	69,830.00	12,351.38	57,478.62
* Local Library *	115,450.00	57,725.00	57,725.00
* Planning Commission *	10,100.00	1,764.58	8,335.42
* Planning/Zoning Dept. *	78,411.00	19,992.40	58,418.60
* Community & Economic Developmnt *	17,052.00	10,252.00	6,800.00
* Board of Zoning Appeals *	650.00		650.00

## \*\* GENERAL FUND REVENUES\*\*

## Monthly Financial Report To Council For October 2019

	Estimated 2019/2020 Budget to Date -----	Actual 2019/2020 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
	14,495.00	14,495.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	1,500.00	1,500.00
* Southside Violence Prevention *	5,000.00	2,500.00	2,500.00
*Peter Francisco SWD*	10,000.00	5,000.00	5,000.00
* Extension Agents *	54,397.00	284.99	54,112.01
	2,500.00	1,250.00	1,250.00
* NONDEPARTMENTAL *	17,500.00	915.17	16,584.83
**TRANSFERS**	7,715,734.00	2,227,243.81	5,488,490.19
COMMONWEALTH'S ATTORNEY	5,000.00	1,490.64	3,509.36
SHERIFF	20,030.00	3,000.00	17,030.00
HEALTH INSURANCE	2,888,112.00	18,305.92	2,869,806.08
* Administration *	1,670,002.00	224,603.63	1,445,398.37
	15,913,491.00	1,695,630.47	14,217,860.53
	1,290,402.00	142,767.33	1,147,634.67
* Elementary School - Lit Loan *	206,667.00		206,667.00
* High/Middle School - VPSA Loan *	877,501.00	743,238.85	134,262.15
* HS/MS-VPSA LOAN #2 *	1,226,266.00	933,098.75	293,167.25
PUBLIC FACILITY NOTE 2009	387,987.00	26,588.08	361,398.92
* AMERESCO *	158,800.00	158,800.00	
* Suntrust Loan - Courthouse *	249,335.00	243,363.84	5,971.16
	825,000.00	228,693.08	596,306.92
* SEWER FUND - Enterprise Fund *	278,269.00	40,987.53	237,281.47
* WATER FUND - ENTERPRISE FUND *	168,531.00	50,118.73	118,412.27
COMMUNITY CENTER PURCHASE	112,464.00	24,243.71	88,220.29
*SHELL BUILDING*		3,097.99	(3,097.99)
	23,500.00	1,760.80	21,739.20
Total Expenditure	41,849,798.00	8,570,164.16	33,279,633.84
Total Revenues			
Less Total Expenditures		3,530,852.75	(3,530,852.75)

CUMBERLAND CO  
EXPENDITURE SUMMARY  
7/01/2019 - 10/01/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
		.00	.00	.00	.00	.00	.00	.00
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
<b>FUND #-100 ** GENERAL FUND REVENUES**</b>						
1101	** Real Estate Taxes **	5,868,000.00	5,868,000.00	146,412.34	327,924.84	5,540,075.16
1102	** Real/Personal Public Service *	900,000.00	900,000.00	.00	.00	900,000.00
1103	** Personal Property Taxes *	2,046,500.00	2,046,500.00	331,608.45	389,727.49	1,656,772.51
1104	** Machinery & Tools *	275,000.00	275,000.00	23,660.59	23,660.59	251,339.41
1106	** Penalties & Interest *	282,000.00	282,000.00	52,882.06	119,889.41	162,110.59
1201	** Local Sales & Use Taxes *	500,000.00	500,000.00	.00	117,909.99	382,090.01
1202	** Consumer' Utility Taxes *	180,000.00	180,000.00	14,632.81	44,432.92	135,567.08
1203	** Business License Taxes *	132,000.00	132,000.00	3,447.17	10,724.76	121,275.24
1204	** Franchise License Taxes *	15,000.00	15,000.00	.00	.00	15,000.00
1205	** Motor Vehicle License Tax *	245,000.00	245,000.00	34,438.92	42,825.00	202,175.00
1207	** Taxes On Recordation & Wills *	73,500.00	73,500.00	6,977.39	20,583.48	52,916.52
1301	** Animal Licenses *	8,000.00	8,000.00	20.00	273.00	7,727.00
1303	** Permits & Other Licenses *	84,900.00	84,900.00	8,250.72	24,067.83	60,832.17
1401	** Court Fines & Forfeitures *	150,000.00	150,000.00	8,835.95	32,171.14	117,828.86
1501	** Revenue From Use Of Money *	60,000.00	60,000.00	.00	18,298.05	41,701.95
1502	** Revenue From Use Of Property *	33,500.00	33,500.00	500.00	14,199.30	19,300.70
1601	** Court Costs *	50,360.00	50,360.00	2,864.48	10,333.63	40,026.37
1602	** Commonwealth's Attorney Fees *	800.00	800.00	28.58	157.96	642.04
1603	** Charges For Law Enforcement *	51,500.00	51,500.00	.00	.00	51,500.00
1604	** Charges For Fire & Rescue Service*	200,000.00	200,000.00	1,850.87	14,693.93	185,306.07
1608	** Charges Sanitation & Removal *	500,000.00	500,000.00	73.00	400,123.00	99,877.00
1613	** Charges For Parks & Recreation *	18,500.00	18,500.00	4,006.88	6,725.38	11,774.62
1616	** Charges For Planning / Com Dev *	2,000.00	2,000.00	.00	75.00	1,925.00
1899	** Miscellaneous *	1,173,900.00	1,173,900.00	2,218.77	1,143,875.02	30,024.98
1902	** Recovered Costs *	.00	.00	.00	100,000.00	100,000.00
2101	** Service Charges *	40,000.00	40,000.00	.00	26,866.35	13,133.65
2201	**NON-CATEGORICAL AID**	1,281,235.00	1,281,235.00	.00	101,690.49	1,179,544.51
2301	** Commonwealth Attorney *	174,923.00	174,923.00	.00	27,868.54	147,054.46
2302	** Sheriff *	620,277.00	620,277.00	.00	90,271.57	530,005.43
2303	** Commissioner Of Revenue *	87,248.00	87,248.00	.00	13,905.98	73,342.02
2304	** Treasurer *	97,000.00	97,000.00	.00	13,528.79	83,471.21
2306	** Registrar/Electoral Boards *	36,726.00	36,726.00	.00	.00	36,726.00
2307	** Clerk Of The Circuit Court *	158,203.00	158,203.00	.00	25,010.42	133,192.58
2308	** DMV License Agent *	25,000.00	25,000.00	.00	4,012.03	20,987.97
2404	**GRANT FUNDS**	113,377.00	113,377.00	.00	6,969.93	106,407.07
3301	**GRANT FUNDS**	63,992.00	63,992.00	.00	.00	63,992.00
--FUND TOTAL--		15,548,441.00	15,548,441.00	642,708.98	3,172,895.82	12,375,545.18
<b>FUND #-150 * Asset Forfeiture Revenue *</b>						
1501	INTEREST-STATE	30.00	30.00	.00	.00	30.00
2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	3,600.00	3,600.00	21,400.00
--FUND TOTAL--		25,030.00	25,030.00	3,600.00	3,600.00	21,430.00

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED	%
FUND # -170 * HEALTH INSURANCE FUND BALANCE *								
1902	HEALTH INSURANCE CONTRIBUTIONS	2,888,112.00	2,888,112.00	.00	.00	2,888,112.00	100.00	
	--FUND TOTAL--	2,888,112.00	2,888,112.00	.00	.00	2,888,112.00	100.00	
FUND # -201 ** SOCIAL SERVICES FUND (REVENUE)**								
1899	Miscellaneous Revenue *	.00	.00	.00	167.29	167.29	100.00	
2401	Welfare *	998,561.00	998,561.00	.00	90,191.03	908,369.97	90.96	
3305	Social Services *	288,146.00	288,146.00	.00	144,667.63	143,478.37	49.79	
4105	Fund Transfers *	383,295.00	383,295.00	.00	.00	383,295.00	100.00	
	--FUND TOTAL--	1,670,002.00	1,670,002.00	.00	235,025.95	1,434,976.05	85.92	
FUND # -205 ** SCHOOL FUND (REVENUES) **								
1803	Expenditure refunds *	.00	.00	13,387.06	32,028.93	32,028.93	100.00	
1899	Miscellaneous Revenue *	145,199.00	145,199.00	20.37	4,895.37	140,303.63	96.62	
2402	State Education *	10,199,626.00	10,199,626.00	.00	1,443,671.46	8,755,954.54	85.84	
3302	Education *	1,663,247.00	1,663,247.00	760.31	107,048.16	1,556,198.84	93.56	
4105	Fund Transfers *	3,905,419.00	3,905,419.00	.00	122,154.29	3,783,264.71	96.87	
	--FUND TOTAL--	15,913,491.00	15,913,491.00	14,167.74	1,709,798.21	14,203,692.79	89.25	
FUND # -207 ** GOVERNOR'S SCHOOL REVENUE **								
1501	INTEREST ON BANK DEPOSITS *	.00	.00	.00	1,272.67	1,272.67	100.00	
1899	MISC REVENUE **	274,987.00	274,987.00	1,175.00	1,213.90	273,773.10	99.55	
1901	LOCAL CONTRIBUTIONS **	420,940.00	420,940.00	.00	241,638.00	179,302.00	42.59	
2404	STATE FUNDS **	594,475.00	594,475.00	.00	25,955.00	568,520.00	95.63	
	--FUND TOTAL--	1,290,402.00	1,290,402.00	1,175.00	270,079.57	1,020,322.43	79.07	
FUND # -302 ** CAPITAL PROJECTS FUND REVENUE **								
1501	Interest On Bank Deposits *	.00	.00	.00	232.81	232.81	100.00	
	--FUND TOTAL--	.00	.00	.00	232.81	232.81	100.00	
FUND # -401 * Debt Service Fund Revenues *								
4105	Transfers **	3,106,556.00	3,106,556.00	.00	2,105,089.52	1,001,466.48	32.23	
	--FUND TOTAL--	3,106,556.00	3,106,556.00	.00	2,105,089.52	1,001,466.48	32.23	
FUND # -500 **CSA FUND REVENUE**								
2404	REVENUE FROM STATE*	575,000.00	575,000.00	.00	1,362.91	573,637.09	99.76	

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
4105	*TRANSFERS*	250,000.00	250,000.00	.00	.00	250,000.00
	--FUND TOTAL--	825,000.00	825,000.00	.00	1,362.91	823,637.09
	FUND #-501 **UTILITY FUND REVENUE**					
1501	**INTEREST REVENUE**	5,000.00	5,000.00	.00	.00	5,000.00
1619	**CHARGES & FEES**	415,000.00	415,000.00	36,798.65	107,556.86	307,443.14
1620	SEWER LATE PAYMENT PENALTY	5,500.00	5,500.00	417.78	1,360.24	4,139.76
1630	**ADMIN FEES/CHARGES**	17,300.00	17,300.00	1,345.50	4,456.50	12,843.50
1603	MISCELLANEOUS	4,000.00	4,000.00	84.20	970.20	3,029.80
	--FUND TOTAL--	446,800.00	446,800.00	38,646.13	114,343.80	332,456.20
	FUND #-515 *SEWER RESERVE FUND REVENUE*					
1501	INTEREST SEWER RESERVE	.00	.00	.00	534.27	534.27-
	--FUND TOTAL--	.00	.00	.00	534.27	534.27-
	FUND #-540 *WATER RESERVE FUND REVENUE*					
1501	INTEREST WATER RESERVE	.00	.00	.00	77.95	77.95-
	--FUND TOTAL--	.00	.00	.00	77.95	77.95-
	FUND #-580 * IPR REVENUE *					
1501	INTEREST REVENUE	.00	.00	.00	2.36	2.36-
	--FUND TOTAL--	.00	.00	.00	2.36	2.36-
	FUND #-715 ** IDA FUND REVENUE **					
1899	Rent Of General Property	42,000.00	42,000.00	4,550.00	12,624.00	29,376.00
4105	Transfer from General Fund	70,464.00	70,464.00	.00	.00	70,464.00
	--FUND TOTAL--	112,464.00	112,464.00	4,550.00	12,624.00	99,840.00
	FUND #-733 ** SPECIAL WELFARE FUND REVENUE **					
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	821.00	2,424.01	17,575.99
3305	*FEDERAL FUNDS*	3,500.00	3,500.00	.00	.00	3,500.00
	--FUND TOTAL--	23,500.00	23,500.00	821.00	2,424.01	21,075.99
	--FINAL TOTAL--	41,849,798.00	41,849,798.00	705,668.85	7,628,091.18	34,221,706.82

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT ENCUMBRANCE AMOUNT UNENCUMBERED BALANCE % REMAINING

FUND #-100 \*\* General Fund \*\*

11010	* Board of Supervisors *	45,037.00	45,037.00	3,023.94	12,298.96	.00	32,738.04	72.69
12100	* County Administrator *	319,123.00	319,123.00	18,147.03	65,371.60	.00	253,751.40	79.51
12210	* Legal Services *	.00	.00	3,210.00	3,225.00	.00	3,225.00	100.00
12240	* Independent Auditor *	45,000.00	45,000.00	.00	6,364.28	.00	38,635.72	85.85
12310	* Commissioner of Revenue *	266,244.00	266,244.00	20,100.20	64,335.90	.00	201,908.10	75.83
12320	* Assessor *	89,026.00	89,026.00	21,672.90	70,110.90	.00	18,915.10	21.24
12410	* Treasurer *	318,328.00	318,328.00	19,834.46	78,614.34	.00	239,713.66	75.30
12430	* Accounting *	172,854.00	172,854.00	15,979.31	39,924.60	.00	132,929.40	76.90
12510	* Data Processing *	325,165.00	325,165.00	27,539.95	69,822.20	.00	255,342.80	78.52
13100	* Electoral Board *	26,820.00	26,820.00	579.64	1,737.45	.00	25,082.55	93.52
13200	* Registrar *	92,364.00	92,364.00	7,837.29	23,182.86	.00	69,181.14	74.90
21100	* Circuit Court *	15,250.00	15,250.00	.00	104.95	.00	15,145.05	99.31
21200	* General District Court *	6,800.00	6,800.00	68.13	2,356.42	.00	4,443.58	65.34
21300	* Magistrate *	625.00	625.00	.00	71.99	.00	553.01	88.48
21600	* Clerk of Circuit Court *	229,751.00	229,751.00	19,655.82	58,307.67	.00	171,443.33	74.62
21800	* Law Library *	1,200.00	1,200.00	.00	65.28	.00	1,134.72	94.56
21910	* Victim and Witness Assistance *	71,376.00	71,376.00	.00	717.69	.00	70,658.31	98.99
22100	* Commonwealth's Attorney *	228,565.00	228,565.00	18,282.15	54,751.27	.00	173,813.73	76.04
31200	* Sheriff *	1,838,386.00	1,838,386.00	125,769.56	402,669.60	.00	1,435,716.40	78.09
31250	* School Resource Officer *	147,253.00	147,253.00	4,377.87	26,626.08	.00	120,626.92	81.91
31400	* E911 *	7,600.00	7,600.00	655.81	1,013.44	.00	6,586.56	86.66
32306	* Chesterfield Med-Flight Program *	300.00	300.00	.00	300.00	.00	.00	.00
32400	* Forestry Service *	8,804.00	8,804.00	.00	8,804.00	.00	.00	.00
32500	* CUMBERLAND FIRE & EMS *	704,470.00	704,470.00	43,145.70	111,874.15	.00	592,595.85	84.11
33300	* Probation Office *	1,400.00	1,400.00	729.99	955.15	.00	444.85	31.77
33400	* Correction & Detention *	285,000.00	285,000.00	3,225.00	61,293.52	.00	223,706.48	78.49
34100	* Building Inspections *	149,652.00	149,652.00	11,595.37	35,580.82	.00	114,071.18	76.22
35100	* Animal Control *	128,224.00	128,224.00	8,155.13	27,351.67	.00	100,872.33	78.66
35300	* Medical Examiner *	200.00	200.00	.00	40.00	.00	160.00	80.00
42400	* Refuse Disposal *	980,754.00	980,754.00	48,312.32	149,243.56	.00	831,510.44	84.78
43200	* General Properties *	737,121.00	737,121.00	62,267.18	217,842.62	.00	519,278.38	70.44
51200	* Supplement of Local Health Dept *	100,096.00	100,096.00	25,663.92	48,768.17	.00	51,327.83	51.27
51405	* Piedmont Senior Resources *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
52500	* Chapter 10 Board - Crossroads *	37,000.00	37,000.00	.00	18,500.00	.00	18,500.00	50.00
61230	* CSA Management *	35,534.00	35,534.00	2,465.04	7,874.34	.00	27,659.66	77.83
68000	* Community Colleges *	14,000.00	14,000.00	.00	.00	.00	14,000.00	100.00
71500	* Recreation *	69,830.00	69,830.00	6,292.82	12,351.38	.00	57,478.62	82.31
73100	* Local Library *	115,450.00	115,450.00	.00	57,725.00	.00	57,725.00	50.00
81100	* Planning Commission *	10,100.00	10,100.00	785.85	1,764.58	.00	8,335.42	82.52
81110	* Planning/Zoning Dept. *	78,411.00	78,411.00	8,924.19	19,992.40	.00	58,418.60	74.50
81200	* Community & Economic Developmt *	17,052.00	17,052.00	10,052.00	10,252.00	.00	6,800.00	39.87
81400	* Board of Zoning Appeals *	650.00	650.00	.00	.00	.00	650.00	100.00
81514	* Transportation *	14,495.00	14,495.00	.00	14,495.00	.00	.00	.00
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	1,500.00	.00	1,500.00	50.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	2,500.00	.00	2,500.00	50.00
82401	*Peter Francisco SWD*	10,000.00	10,000.00	.00	5,000.00	.00	5,000.00	50.00
83500	* Extension Agents *	54,397.00	54,397.00	139.03	284.99	.00	54,112.01	99.47

ACCT#

DESCRIPTION

BUDGET AMOUNT

APPR. AMOUNT

CURRENT AMOUNT

Y-T-D AMOUNT

ENCUMBRANCE AMOUNT

UNENCUMBERED BALANCE

% REMAINING

83501	holiday lake 4-h educational center	2,500.00	2,500.00	.00	1,250.00	.00	1,250.00	50.00
90000	* NONDEPARTMENTAL *	17,500.00	17,500.00	36.95	915.17	.00	16,584.83	94.77
93100	**TRANSFERS**	7,715,734.00	7,715,734.00	.00	2,227,243.81	.00	5,488,490.19	71.13
	--FUND TOTAL--	15,548,441.00	15,548,441.00	538,524.55	4,030,374.81	.00	11,518,066.19	74.07

FUND # -150 \* ASSET FORFEITURE FUND \*

22100	COMMONWEALTH'S ATTORNEY	5,000.00	5,000.00	391.64	1,490.64	.00	3,509.36	70.18
31200	SHERIFF	20,030.00	20,030.00	.00	3,000.00	.00	17,030.00	85.02
	--FUND TOTAL--	25,030.00	25,030.00	391.64	4,490.64	.00	20,539.36	82.05

FUND # -170

62100	HEALTH INSURANCE	2,888,112.00	2,888,112.00	.00	18,305.92	.00	2,869,806.08	99.36
	--FUND TOTAL--	2,888,112.00	2,888,112.00	.00	18,305.92	.00	2,869,806.08	99.36

FUND # -201 \*\* SOCIAL SERVICES FUND EXPEND \*\*

53100	* Administration *	1,670,002.00	1,670,002.00	.00	224,603.63	.00	1,445,398.37	86.55
	--FUND TOTAL--	1,670,002.00	1,670,002.00	.00	224,603.63	.00	1,445,398.37	86.55

FUND # -205 \*\* SCHOOL FUND EXPENDITURES \*\*

61100		15,913,491.00	15,913,491.00	.00	1,695,630.47	.00	14,217,860.53	89.34
	--FUND TOTAL--	15,913,491.00	15,913,491.00	.00	1,695,630.47	.00	14,217,860.53	89.34

FUND # -207 \*\* GOVERNOR'S SCHOOL EXPENSES \*\*

61100	GOVERNOR'S SCHOOL EXPENDITURES	1,290,402.00	1,290,402.00	.00	142,767.33	.00	1,147,634.67	88.93
	--FUND TOTAL--	1,290,402.00	1,290,402.00	.00	142,767.33	.00	1,147,634.67	88.93

FUND # -401 \*Debt Service\*

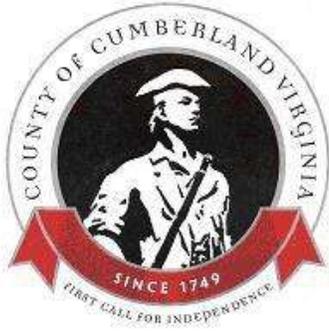
67200	* Elementary School - Lit Loan *	206,667.00	206,667.00	.00	.00	.00	206,667.00	100.00
67500	* High/Middle School - VFSA Loan *	877,501.00	877,501.00	.00	743,238.85	.00	134,262.15	15.30
67600	* HS/MS-VFSA LOAN #2 *	1,226,266.00	1,226,266.00	.00	933,098.75	.00	293,167.25	23.90
67700	PUBLIC FACILITY NOTE 2009	387,987.00	387,987.00	.00	26,588.08	.00	361,398.92	93.14
67800	* AMERESCO *	158,800.00	158,800.00	.00	158,800.00	.00	.00	.00
95700	* Surttrust Loan - Courthouse *	249,335.00	249,335.00	.00	243,363.84	.00	5,971.16	2.39
	--FUND TOTAL--	3,106,556.00	3,106,556.00	.00	2,105,089.52	.00	1,001,466.48	32.23

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-500	**CSA FUND EXPENDITURES**							
53900		825,000.00	825,000.00	47,510.66	228,693.08	.00	596,306.92	72.27
	--FUND TOTAL--	825,000.00	825,000.00	47,510.66	228,693.08	.00	596,306.92	72.27
FUND #-501	*Water/Sewer*							
94900	* SEWER FUND - Enterprise Fund *	278,269.00	278,269.00	10,084.03	40,987.53	.00	237,281.47	85.27
95900	* WATER FUND - ENTERPRISE FUND *	168,531.00	168,531.00	7,194.20	50,118.73	.00	118,412.27	70.26
	--FUND TOTAL--	446,800.00	446,800.00	17,278.23	91,106.26	.00	355,693.74	79.60
FUND #-715	** EDA FUND EXPENDITURES **							
81610	COMMUNITY CENTER PURCHASE	112,464.00	112,464.00	630.65	24,243.71	.00	88,220.29	78.44
81640	*SHELL BUILDING*	.00	.00	2,750.00	3,097.99	.00	3,097.99-	100.00-
	--FUND TOTAL--	112,464.00	112,464.00	3,380.65	27,341.70	.00	85,122.30	75.68
FUND #-733	** SPECIAL WELFARE FUND EXPENSES **							
53010		23,500.00	23,500.00	.00	1,760.80	.00	21,739.20	92.50
	--FUND TOTAL--	23,500.00	23,500.00	.00	1,760.80	.00	21,739.20	92.50
	--FINAL TOTAL--	41,849,798.00	41,849,798.00	607,085.73	8,570,164.16	.00	33,279,633.84	79.52

**Planning Projects Update  
September 2019**

<b>Zoning:</b>		
<i>Pending Zoning Questions and Requests</i>		
<i>CUP's and Rezoning Requests</i>		
<i>Zoning Compliance Issues-</i> Two cases filed for injunction in the Circuit Court.		
<b>Subdivisions:</b>		
<i>Approved Division</i>		
Plat Showing 3.000 Acres of Land Lying on the East Line of State Route No. 643	643	2 parcel subdivision
<b>Other Regulatory Functions:</b>		
<i>Erosion and Sediment Control Applications</i>		
Henrico County- MEB/Haymes	Cobbs Creek	Clearing and grading for the main project has begun.
Raman Enterprises, Inc	Bear Creek Market	Construction has begun.
Dollar General	Cumberland Road	Construction has begun.
Farmville Regional Airport	Farmville Airport	Construction has begun.
The Rosen Residence	Perkins Rd	Agreement in Lieu of a Plan for a dwelling.
Almond Ln Lot 6	Almond Ln	Agreement in Lieu of a Plan for a dwelling.
Dewsbury-Alderman	886 Old Buckingham Rd	Agreement in Lieu of a Plan for a dwelling.
John G. Stoltzfus	Airport Rd	Construction has begun.
<b>Code Amendment Questions</b>		
Watershed Protection Ordinance	Cobbs Creek Reservoir Watershed	The Planning Commission has recommended the Board approve this as submitted.
Definitions	Countywide	An update should happen as part of mixed use district. The first draft was completed as part of the initial review of the Ordinance for the mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. For instance, all uses in the B-3 should be included in B-2, and so on. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Mixed Use Zoning District	Cumberland Road and	Combine uses in B-3 and R-2 for a mixed use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.

	Anderson Highway	
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## MEMO

Date: October 1, 2019  
To: Cumberland County Board of Supervisors  
From: JP Duncan, Planning Director  
Re: **CP 19-02**

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The Planning Commission considered the additional growth areas that were included in CP 19-02, which the Board suggest they consider. The Planning Commission unanimously recommended to the Board that this be added as a consideration as part of an overhaul of the Comprehensive Plan after the 2020 US Census is released. They did not see any reason for action to be taken at this time.

From the unapproved minutes:

“Mr. Duncan discussed CP 19-02 which came about as a Board of Supervisors member requested that there be several additions to the designated growth areas in the Comprehensive Plan. Commissioner Allen made a motion to postpone CP 19-02 until January of 2020. Commissioner Bryant seconded the motion.”



## MEMO

Date: October 1, 2019  
To: Cumberland County Board of Supervisors  
Cumberland County Administrator  
From: JP Duncan, Planning Director  
Re: **CUP 17-04 Sportsman Campground Renewal**

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### **Recommendation:**

Vote whether to renew CUP 17-04 to allow the continued use of a four unit RV campground. If renewal is approved, the next renewal will be October, 2022.

### **General Information:**

**Applicant:** Jackie and Della Ford

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**Requested Action:** To renew CUP 17-04 that would allow the continued use of a RV campground.

**Location:** The property is located at Game Farm Road, election district 1, and is described as tax map number 28-A-9A.

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**Lot Size:** 4.573 acres.

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**Comprehensive Plan Growth Area:** Not in a designated growth area.

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### **Conditions:**

1. Number and type of recreational vehicles permitted: There shall be no more than four (4) recreational vehicles on the property.
2. Septic, well and electrical connections: The applicant shall comply with all federal, state and local regulations pertaining to the use of private water, sewer and electricity. The applicant shall provide a written letter from the Cumberland County Health Department indicating the maximum number of permanent camping sites for temporary recreational vehicles permitted on the property.

Plans and permits must be approved by the Cumberland County Health Department prior to usage of the campsites. A building permit shall be required from Cumberland County for the project, which (among other things) will approve the proposed electrical connections to the recreational vehicles.

3. Scaled plan required: Prior to placement of any units on the site, the applicant shall provide a scaled plan noting the locations and spacing of the recreational vehicles on the property as well as all drive and parking areas and distances from all property lines. All recreational vehicles shall meet the same setbacks as a dwelling unit. The scaled plan shall also clearly show the location of all on-site utilities (water, sewer and electrical). Recreational vehicles shall be separated by a minimum of 10 feet from each other.
4. Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period the conditional use permit shall be reviewed by the Board of Supervisors, and may be revoked at the Board's discretion.
5. Refuse disposal: Trash will be removed from the site at least once a week whenever there are RV's on site.
6. Noise control: Noise shall be restricted between the hours of 11:00 p.m. and 7:00 a.m. daily. The noise and sound level shall be undetectable at all property lines and at conversation levels on the property so as not to disturb other temporarily housed individuals or adjacent properties.
7. Prior to the usage of the property for any RV units, the applicant shall be required to construct a low volume commercial entrance and obtain a VDOT entrance permit.
8. Temporary residency/ no commercial activity permitted: Permanent residency may not be established on the property unless meeting all applicable subdivision and zoning regulations. No more than one temporary address shall be assigned to the property for the temporary residences. No commercial activity shall be conducted on the property.
9. Right to Entry: The Cumberland County Zoning Administrator shall have the right to enter the property with 48 hours notice to the owner to ensure compliance with all conditions stated herein and compliance to the definition of an RV campground, as contained in Chapter 74 of the County Code.
10. Renewal of conditional use permit: Regular renewal of the conditional use permit shall be required to demonstrate continued compliance. Such renewals shall be subject to providing documentation from each referring state and local agency as

to the applicant's performance and compliance with the criteria used to approve the use, as well as a review of any code infractions and/or violations. Renewals shall be based upon the following schedule:

- a. 1 year after approval;
- b. 2 years after approval;
- c. 5 years after approval;
- d. Every five years thereafter;
- e. Renewal shall be required upon any change in property ownership, program provider, licensing type and/or management.



VIRGINIA AVENUE

Edgewood Drive

DANA DRIVE

48

35

110AH1-C3

110AH1-C2

110AH1-C4

110AG1-C13

110AG1-C12

110AG1-C11

110AG1-C10

110AG1-E6

110AG1-E4

110AG1-E3

110AG1-E2

110AG1-E0

110AGA-6

110AHA-1

201 110

200

204

305

301

306

304

302

300

Mr. Chairman, I move that the Cumberland County Board of Supervisors adopt the resolution provided and that each member certify that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in closed meeting to which this certification applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Cumberland County Board of Supervisors, and (iii) no action was taken in closed meeting regarding the items discussed.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor \_\_\_\_\_ adopted by the following vote:

Mr. Osl –  
Mr. Banks –  
Mr. Ingle –  
Mr. Meinhard –  
Mr. Wheeler -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County; and (iii) no action was taken in closed meeting.

# Collection Rates - As of September 30, 2019

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## Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2018	95.92%	95.77%	+0.15%
Tax Year - 2019 (First Half)	93.27%	92.96%	+0.31%

## Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2017	98.03%	97.88%	+ 0.15%
Tax Year - 2018	95.90%	95.66%	+0.24%

**Treasurer's Office**  
**Outstanding Collections Report**

**September 30, 2019**

**Real Estate**

	<u>As of 08/31/19</u>	<u>As of 09/30/19</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2001-2007	\$ 9,208.88	\$ 1,946.33	\$ 7,262.55	78.86%	
2008	4,080.52	1,394.29	\$ 2,686.23	65.83%	
2009	5,262.67	2,518.85	2,743.82	52.14%	
2010	9,782.83	6,155.61	3,627.22	37.08%	
2011	16,161.65	12,538.39	3,623.26	22.42%	
2012	27,919.11	23,735.06	4,184.05	14.98%	
2013	50,399.15	45,245.10	5,154.05	10.23%	
2014	67,402.43	63,005.92	4,396.51	6.52%	
2015	81,014.37	76,680.49	4,333.88	5.35%	
2016	113,279.94	107,128.62	6,151.32	5.43%	
2017	169,745.20	162,028.49	7,716.71	4.54%	
2018	252,837.11	241,669.24	11,167.87	4.42%	
2019 (first half)	221,037.29	201,078.10	19,959.19	9.03%	
Total	\$ 1,028,131.15	\$ 945,124.49	\$ 83,006.66		

**Personal Property**

	<u>As of 08/31/19</u>	<u>As of 09/30/19</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2014	26,071.93	26,070.77	1.16		
2015	30,440.62	29,962.82	477.80	1.57%	29.83
2016	42,171.30	41,728.10	443.20	1.05%	119.09
2017	64,359.25	62,523.78	1,835.47	2.85%	221.09
2018	149,864.33	135,254.83	14,609.50	9.75%	1,253.81
Total	\$ 312,907.43	\$ 295,540.30	\$ 17,367.13		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0000	* TREASURER'S ACCOUNTABILITY *				
	**ASSETS**				
100-0100	CASH IN OFFICE	1,000.00			1,000.00
100-0105	C&F BANK - CHECKING	625,000.00	1,667,108.14	2,244,789.62	47,318.52
100-0120	C&F BANK - INVESTMENT ACCT	365,631.86	965.26	366,597.12	
100-0121	C&F BANK - SAVINGS ACCT	92,004.90	3,472.15		95,477.05
100-0122	ESSEX BANK-IPR ACCOUNT	14,089.90	1.12		14,091.02
100-0125	C&F BANK-FAF (JUSTICE)	9,659.54			9,659.54
100-0131	FIRST BANK	706,586.51	1,422.68		708,009.19
100-0135	VIRGINIA INVESTMENT POOL	1,230,803.60	2,398.67		1,233,202.27
100-0137	LOCAL GOV INVESTMENT POOL	1,445,542.84	2,716.97	300,000.00	1,148,259.81
100-0141	FIRST BANK/SEWER RESERVE	130,101.64	261.95		130,363.59
100-0142	FIRST BANK/WATER RESERVE	18,981.92	38.22		19,020.14
100-0143	C&F BANK/ASSET FORFEITURE (SAF)	70,131.79			70,131.79
100-0144	VA INVESTMENT POOL-IDA-OES DSR	97,549.42			97,549.42
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	916,692.62	32,257.30	71,442.93	877,506.99
100-0146	ESSEX BANK-WATERLINE EXT DSR ACCT	17,738.33			17,738.33
100-0155	RETURNED CHECKS	50.00	304.86		354.86
100-0160	E&S CONTROL BOND ESCROW-C&F BANK	3,000.00			3,000.00
	**ASSETS**	5,744,564.87	1,710,947.32	2,982,829.67	4,472,682.52
	TOTAL ASSETS	5,744,564.87	1,710,947.32	2,982,829.67	4,472,682.52

300-0000	**REVENUE FUND BALANCES**				
300-0100	GENERAL FUND BALANCE	3,868,745.55	978,123.93	397,872.92	3,288,494.54
300-0120	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0150	ASSET FORFEITURE FUND BALANCE	76,791.33	1,099.00		75,692.33
300-0170	HEALTH INSURANCE FUND	18,000.00	305.92		18,305.92
300-0201	SOCIAL SERVICES FUND BALANCE	14,854.82	107,287.89	102,855.39	10,422.32
300-0204	SCHOOL CONTINGENCY FUND				
300-0205	SCHOOL FUND BALANCE	461,190.54	1,351,755.11	890,564.57	877,506.99
300-0207	GOVERNOR'S SCHOOL FUND (GSSV)	916,692.62	71,442.93	32,257.30	68,753.22
300-0302	CAPITAL PROJECTS FUND BALANCE	68,636.66		116.56	
300-0401	DEBT SERVICE FUND		172,094.04	172,094.04	
300-0500	COMPREHENSIVE SERVICES ACT	796.10	181,508.67	893.06	179,819.51
300-0501	UTILITY FUND (WATER/SEWER)	18,443.36	27,005.20	42,738.00	2,710.56
300-0515	SEWER RESERVE FUND (DSR)	130,101.64		261.95	130,363.59
300-0540	WATER RESERVE FUND	18,981.92		38.22	19,020.14
300-0545	WATERLINE EXT DSR FUND	17,738.33			17,738.33
300-0550	IDA OES RD DSR FUND	97,549.42			97,549.42
300-0580	IPR FUND BALANCE	14,089.90		1.12	14,091.02
300-0715	IDA FUND BALANCE	5,583.00	14,403.05	4,099.00	15,887.05
300-0733	SPECIAL WELFARE FUND BALANCE	15,925.47	1,387.80	809.11	15,346.78
	**REVENUE FUND BALANCES**	5,698,938.94	2,906,413.54	1,644,601.24	4,437,126.64
	TOTAL PRIOR YR FUND BALANCE	5,698,938.94	2,906,413.54	1,644,601.24	4,437,126.64

	TOTAL REVENUE				
	TOTAL EXPENDITURE				
	TOTAL CURRENT FUND BALANCE	5,698,938.94	2,906,413.54	1,644,601.24	4,437,126.64
	TOTAL LIABILITIES AND FUND BALANCE				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS	589.34-	1,060.26	832.72-	361.80-
400-0110	PREPAID TAXES	41,824.34-	11,944.80	2,102.29-	31,981.83-
400-0140	COMMONWEALTH DEBIT ACCOUNT				
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	2,918.69	2,918.69-	90.00-
400-0160	EROSION & SED CONTROL BOND ESCROW	3,000.00-			3,000.00-
400-0210	COMMONWEALTH FUNDS PAID IN ERROR	122.25-			122.25-
400-0216	ATTORNEY FEES	45,625.93-	15,923.75	5,853.70-	35,555.88-
	**OTHER FUND BALANCES**	45,625.93-	15,923.75	5,853.70-	35,555.88-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	471,605.16	12,738.51		484,343.67
500-0074	UNCOLLECTED 2019 REAL ESTATE TAX	3,051,076.90		44,357.15-	3,006,719.75
500-0075	UNCOLLECTED 2018 REAL ESTATE TAX	260,689.92		7,852.81-	252,837.11
500-0076	UNCOLLECTED 2017 REAL ESTATE TAX	175,718.21		5,973.01-	169,745.20
500-0077	UNCOLLECTED 2016 REAL ESTATE TAX	117,661.18		4,381.24-	113,279.94
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	84,325.74		3,311.37-	81,014.37
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	69,727.42		2,324.99-	67,402.43
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	53,334.14		2,934.99-	50,399.15
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	29,813.07		1,893.96-	27,919.11
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	17,255.91		1,094.26-	16,161.65
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	10,788.90		1,006.07-	9,782.83
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	5,663.05		400.38-	5,262.67
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	4,080.52			4,080.52
500-0150	UNCOLLECTED 2007/2001 REAL ESTATE	9,242.31		33.43-	9,208.88
500-0157	2013 VEHICLE LICENSE TAX			92.00-	5,481.39
500-0158	2014 VEHICLE LICENSE TAX	5,573.39		118.73-	6,980.34
500-0159	2015 VEHICLE LICENSE TAX	7,099.07		325.29-	10,169.18
500-0160	2016 VEHICLE LICENSE TAX	10,494.47		401.83-	13,136.52
500-0161	2017 VEHICLE LICENSE TAX	13,538.35		3,208.15-	29,161.26
500-0162	2018 VEHICLE LICENSE TAX	32,346.41	23.00	667.63-	253,447.37
500-0163	2019 VEHICLE LICENSE TAX		254,115.00		
500-0176	UNCOLL. 2013 PERSONAL PROPERTY TAX	26,855.20		783.27-	26,071.93
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	31,114.81		674.19-	30,440.62
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX	43,420.57		1,249.27-	42,171.30
500-0179	UNCOLL. 2016 PERSONAL PROPERTY TAX	66,506.03		2,146.78-	64,359.25
500-0180	UNCOLL. 2017 PERSONAL PROPERTY TAX	169,225.21		19,524.69-	149,864.33
500-0181	UNCOLL. 2018 PERSONAL PROPERTY TAX		163.81	12,898.35-	2,478,472.71
500-0182	UNCOLL. 2019 PERSONAL PROPERTY TAX		2,491,371.06		
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	4,767,155.94-	117,653.84	2,758,411.38-	7,407,913.48-
500-0400	UNCOLL MISC FEES	3,014.32		25.00-	2,989.32-
500-0401	RESERVE-MISC FEES		25.00		
500-0800	UNCOLLECTED WATER CHARGES	9,173.59	14,412.24	15,178.55-	8,407.28
500-0810	RESERVE UNCOLLECTED WATER CHARGES	9,173.59-	15,178.55	14,412.24-	8,407.28-
500-0900	UNCOLLECTED SEWER CHARGES	21,191.04	26,122.60	27,344.41-	19,969.23
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	21,191.04-	27,344.41	26,122.60-	19,969.23-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1013	UNCOLLECTED 2013 ROLLBACK TAX		98.24		98.24
500-1014	UNCOLLECTED 2014 ROLLBACK TAX		91.58		91.58
500-1015	UNCOLLECTED 2015 ROLLBACK TAX		89.51		89.51
500-1016	UNCOLLECTED 2016 ROLLBACK TAX		82.49		82.49
500-1017	UNCOLLECTED 2017 ROLLBACK TAX		75.47		75.47
500-1018	UNCOLLECTED 2018 ROLLBACK TAX	47.58			123.05
500-1019	UNCOLLECTED 2019 ROLLBACK TAX		70.20		70.20
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES			507.49-	555.07-
	**UNCOLLECTED TAXES**	47.58-	2,959,655.51	2,959,655.51-	
510-2013	COMMONWEALTH REIMB-PPTRA				
510-2014	COMMONWEALTH REIMB-2013	871,735.92			871,735.92
510-2015	COMMONWEALTH REIMB-2014	871,735.92		282.20-	871,453.72
510-2016	COMMONWEALTH REIMB-2015	871,735.92		280.64-	871,455.28
510-2017	COMMONWEALTH REIMB-2016	871,054.88		282.82-	870,772.06
510-2018	COMMONWEALTH REIMB-2017	871,988.18		263.26-	871,724.92
510-2019	COMMONWEALTH REIMB-2018	870,908.24	114.07	678.39-	870,343.92
510-9999	ESTIMATED COMMONWEALTH RESERVE	5,229,159.06-	874,557.85	283.48-	874,274.37
	COMMONWEALTH REIMB-PPTRA		2,070.79	874,671.92-	6,101,760.19-
			876,742.71		
			3,836,398.22	3,836,398.22-	
600-0000	**STATE ACCOUNTS**				
600-0173	UNCOLL. STATE INCOME TAX-2018				
600-0174	UNCOLL. STATE INCOME TAX-2017			2,594.00-	2,994.00-
600-0185	ESTIMATED STATE INCOME TAX-2019	400.00-			
600-0186	ESTIMATED STATE INCOME TAX-2018		2,594.00		2,994.00
600-0190	RESERVE UNCOLLECTED STATE TAXES	400.00	2,594.00	2,594.00-	
	**STATE ACCOUNTS**		2,594.00	2,594.00-	
700-0000	**DEBT FUNDS**				
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,333,333.26			1,333,333.26
700-0223	VPSA-HS/MS LOAN #2	13,670,000.00			13,670,000.00
700-0227	SEWER LOAN - FARMERS HOME ADM	1,180,098.26			1,180,098.26
700-0231	WATERLINE EXT LOAN-USDA	850,832.36			850,832.36
700-0236	COURTHOUSE LOAN-SUNTRUST	722,000.00			722,000.00
700-0237	PUBLIC FACILITIES NOTE-2009	3,295,000.00			3,295,000.00
700-0239	VPSA-HS/MS LOAN #1	5,359,434.00			5,359,434.00
700-0240	IDA RD LOAN-OES PROPERTY	1,780,628.88			1,780,628.88
700-0250	AMERESCO LOAN	640,617.00			512,887.00
	RESERVE DEBT FUND	28,831,943.76-	127,730.00	127,730.00-	28,704,213.76-
	**DEBT FUNDS**		127,730.00	127,730.00-	

CUMBERLAND COUNTY

BUILDING INSPECTIONS  
DEPARTMENT



SEPTEMBER 2019

MONTHLY  
REPORT

# COUNTY of CUMBERLAND VIRGINIA

FOUNDED • 1749

## Building Official's Office

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Building Official  
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September	Current Month 2018	YTD 2018	Current Month 2019	YTD 2019
Singlewides	0	8	0	2
Doublewides	0	9	1	6
Modular	1	3	0	7
New Homes	1	19	5	27
Ag & Exempt	0	1	0	1
Garages & Carports	3	24	6	23
Additions & Remodels	3	24	1	19
Misc	13	155	26	214
Commercial	0	25	2	25
<b>Totals</b>	<b>21</b>	<b>268</b>	<b>41</b>	<b>325</b>
Total Fees Collected	\$2,039.76	\$52,297.16	\$5,599.91	\$46,536.30
E-911 Fees Collected	\$12.00	\$348.00	\$60.00	\$444.00
Total Estimated Value	\$27,025.00	\$10,233,778.00	\$1,123,630.00	\$11,180,216.00
Admin. Fees	\$20.00	\$115.00	\$35.00	\$235.50
CO's Issued	7	38	7	29



**MINUTES OF THE CUMBERLAND COUNTY  
PLANNING COMMISSION  
Regular Meeting  
Cumberland County Community Center, Rm. C-8  
Monday, August 26, 2019  
6:30 p.m.**

**PRESENT:** Bill Burger, District 3, Chairman  
Randy Bryant, District 1, Vice-Chairman  
Hubert Allen, District 4  
Roland Gilliam, District 5  
William Flippen, At-Large  
Leo Henderson, At-Large

**ALSO PRESENT:** JP Duncan, Planning Director  
David Meinhard, Board of Supervisors member  
Brian Butler, County Attorney

**ABSENT:** Stephen Donahue, District 2

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**CALL TO ORDER AND ROLL CALL**

Chairman Burger called the Planning Commission's regular meeting of Monday, August 26, 2019 to order at 6:30 p.m. and a quorum was established.

**APPROVAL OF AGENDA**

**MOTION:**

Commissioner Allen made a motion to approve the agenda as presented. Commissioner Henderson seconded. The motion carried unanimously with a vote of 6-0.

**APPROVAL OF MINUTES**

**MOTION:**

Commissioner Allen made a motion to approve the 7/22/19 meeting minutes. Commissioner Bryant seconded. The motion carried unanimously with a vote of 6-0.

**PUBLIC HEARING: REZ 19-05 JCM 3**

Mr. JP Duncan provided an overview of the rezoning application which would encompass part of the 2006 landfill that never came to fruition. The zoning would go from M-2 to A-2. Mr. Duncan recommended approval of the rezoning as the zoning would go from the most intensive to a less intensive use zoning districts. It is not congruent with the Comprehensive Plan, however, a Comprehensive Plan amendment is among the agenda items.

John Godsey, realtor with Fine Creek, stated that the owner wants to use the land for timber.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

Chairman Burger would be fine with rezoning to A-20 instead of A-2. Commissioner Allen is opposed to rezoning that is not aligned with the Comp Plan. Commissioner Bryant does not believe the parcels would ever be used for industrial purposes.

**MOTION:**

Commissioner Allen made a motion to table REZ 19-05 to the September 2019 regular meeting to give staff time to research A-20 land use applications. Commissioner Bryant seconded the motion. The motion carried unanimously with a vote of 6-0.

**PUBLIC HEARING: CP 19-01**

Mr. Duncan provided an overview of some concerns that were brought to his attention by Larry Atkins. Some areas are designated growth areas, within the Comprehensive Plan, that lie in the flood plain. Those areas were recommended to be removed as designated growth areas. There were also two other changes that were recommended to update the current policy from what was implemented in 2013. Three map amendments were presented. Larry Atkins briefly spoke about the areas.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

**MOTION**

Commissioner Allen made a motion to amend the Comprehensive Plan map, CP 19-01, in the manner discussed during the Planning Commission Meeting. Commissioner Gilliam seconded the motion. The motion carried unanimously with a vote of 6-0.

**PUBLIC HEARING: CA 19-04 WATERSHED PROTECTION ORDINANCE (RESUMED FROM 7/22/2019)**

Mr. Duncan provided an overview of CA 19-04. He noted that Supervisor Osl's comments had not been addressed but that Commissioner Flippen's comments regarding animal wastes and biosolids had been addressed. There were some concerns among the Planning Commission regarding which areas would be considered restricted areas.

**MOTION**

Commissioner Allen made a motion to approve CA 19-04 as presented. Commissioner Bryant seconded the motion. The motion carried with a vote of 6-0.

**GENERAL CITIZEN COMMENTS**

There were no general citizen comments.

**OLD BUSINESS**

Mr. Duncan noted that the Cobbs Creek Area Plan was still being reviewed.



**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
TUESDAY, JULY 23, 2019  
9:00 A.M.**

**PRESENT:** Fred Shumaker, Chairman  
Jack Lawhorne, Director  
Leroy Pfeiffer, Sr., Vice Chair  
John Godsey, Director  
Brian Stanley, Director  
James Henshaw, Director

**ABSENT:** Joe Hazlegrove, Director

**ALSO PRESENT:** Don Unmussig, County Administrator  
Sierra Duncan, Senior Executive Assistant  
JP Duncan, Planning Director/Zoning Administrator  
David Meinhard, Board of Supervisors Member

**CALL TO ORDER AND ROLL CALL**

Mr. Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Tuesday, July 23, 2019 at 9:00 AM and a quorum was established.

**APPROVAL OF AGENDA**

On a motion by Mr. Pfeiffer and seconded by Mr. Stanley, the agenda was approved as presented. The motion carried unanimously 6-0.

**APPROVAL OF MINUTES**

On a motion by Mr. Stanley and seconded by Mr. Pfeiffer, the minutes from the 5/28/2019 meeting were approved as presented. The motion carried unanimously 6-0.

**INTRODUCTION OF DON UNMUSSIG, COUNTY ADMINISTRATOR**

Mr. Don Unmussig expressed his appreciation for being the new County Administrator. He briefly introduced himself to the members of the EDA.

**COBBS CREEK RESERVOIR TOUR INFORMATION – JP DUNCAN**

Mr. JP Duncan provided the EDA with three possible tour dates of the Cobbs Creek Reservoir. Those dates were July 29, August 5, and August 7. The EDA agreed on touring July 29<sup>th</sup> at 9:00 AM. Some members of the EDA will be meeting at 8:30 AM behind the Sheriff's Office to bus to the Reservoir while other members will join them at the Reservoir by 9:00 AM.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

Mr. Duncan announced that he was waiting to hear back from The Coverly Company regarding the status of the Shell Building appraisal.

**ADJOURN INTO CLOSED MEETING**

On a motion by Mr. Leroy Pfeiffer and seconded by Mr. Brian Stanley, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 “Discussion of prospective business where no previous announcement has been made”. The subject was potential lease or purchase of Cumberland Business Park Shell building (two projects). The motion carried 6-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Pfeiffer and adopted by the following vote:

Mr. Shumaker -	Yes
Mr. Stanley -	Yes
Mr. Godsey -	Yes
Mr. Hazlegrove -	Absent
Mr. Henshaw -	Yes
Mr. Lawhorne -	Yes
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

**NEW BUSINESS**

Mr. Stanley noted that he had met with AquaPoint regarding their wastewater treatment system. The system is an interconnected and self-contained system. He noted that they had expressed a willingness to meet with the EDA to discuss their technology. Mr. Lawhorne made a motion to invite AquaPoint to the September 24, 2019 EDA meeting for the purpose of learning about their technology. Mr. Pfeiffer seconded.

Mr. Stanley noted that he attended the Fluvanna Broadband Celebration event with Governor Ralph Northam. Mr. Shumaker stated that the Cartersville area would have high speed internet by Spring of 2020.

**ADDITIONAL INFORMATION**

None.

**ADJOURN**

On a motion by Mr. Stanley and seconded by Mr. Henshaw, the Board adjourned the meeting until the Cobbs Creek Reservoir Tour to occur on July 29, 2019 at 8:30 AM.

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
WORKSHOP MEETING  
COBBS CREEK RESERVOIR SITE  
MONDAY, JULY 29, 2019  
9:00 A.M.**

**PRESENT:** Fred Shumaker, Chairman  
Jack Lawhorne, Director  
Leroy Pfeiffer, Sr., Vice Chair  
John Godsey, Director  
Brian Stanley, Director  
James Henshaw, Director

**ABSENT:** Joe Hazlegrove, Director

**ALSO PRESENT:** Sierra Duncan, Senior Executive Assistant

**CALL TO ORDER AND ROLL CALL**

Mr. Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Monday, July 29, 2019 at 9:02 AM and a quorum was established.

**DISCUSSION: COBBS CREEK RESERVOIR**

The EDA participated in a PowerPoint Presentation, drone video of development, and a tour of the Cobbs Creek Reservoir. The discussion centered on the Cobbs Creek Reservoir development.

**ADJOURN**

On a motion by Mr. Pfeiffer and seconded by Mr. Stanley, the Board adjourned the meeting until the next regular meeting of the Authority to be held on September 24, 2019 at 9AM in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL CALLED MEETING  
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
MONDAY, AUGUST 19, 2019  
10:00 A.M.**

**PRESENT:** Fred Shumaker, Chairman  
Leroy Pfeiffer, Sr., Vice Chair  
John Godsey, Director  
Brian Stanley, Director  
James Henshaw, Director  
Joe Hazlegrove, Director

**ABSENT:** Jack Lawhorne, Director

**ALSO PRESENT:** Don Unmussig, County Administrator  
Brian T. Butler, County Attorney  
Sierra Duncan, Senior Executive Assistant  
JP Duncan, Planning Director/Zoning Administrator

**CALL TO ORDER AND ROLL CALL**

Mr. Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Monday, August 19, 2019 at 10:00 AM and a quorum was established.

**APPROVAL OF AGENDA**

On a motion by Mr. Pfeiffer and seconded by Mr. Stanley, the agenda was approved as presented. The motion carried unanimously 6-0.

**ADJOURN INTO CLOSED MEETING**

On a motion by Mr. Leroy Pfeiffer and seconded by Mr. Brian Stanley, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 "Discussion of prospective business where no previous announcement has been made". The subject was potential lease or purchase of Cumberland Business Park Shell building (two projects). The motion carried 6-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Pfeiffer, seconded by Director Stanley, and adopted by the following vote:

Mr. Shumaker -	Yes
Mr. Stanley -	Yes
Mr. Godsey -	Yes
Mr. Hazlegrove -	Yes
Mr. Henshaw -	Yes
Mr. Lawhorne -	Absent
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

**LOCAL LETTER OF SUPPORT FOR PROJECT WALTON**

On a motion by Mr. Stanley and seconded by Mr. Godsey, the local letter of support for Project Walton was approved. The motion carried unanimously 6-0.

**PROJECT SHIELD GRANT PROPOSAL**

On a motion by Mr. Stanley and seconded by Mr. Pfeiffer, the Project Shield grant proposal was approved to proceed. The motion carried unanimously 6-0.

**ADJOURN**

On a motion by Mr. Hazlegrove and seconded by Mr. Godsey, the Board adjourned the meeting until the next regular meeting of the Authority to be held on September 24, 2019 at 9AM in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.