



## CUMBERLAND COUNTY BOARD OF SUPERVISORS

**Regular Monthly Meeting  
Circuit Courtroom, Cumberland Courthouse  
1 Courthouse Circle, Cumberland, VA**

**August 11, 2020  
6:00 p.m.**

**6:00 p.m. -**

**1. Call to order**

**2. Roll Call of Members**

**3. Adjourn into Closed Meeting –**

**Motion**

Pursuant to VA. Code § 2.2-3711.A.6: Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

Pursuant to VA. Code § 2.2-3711.A.8: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Subject: Contract negotiations

**4. Reconvene in Open Meeting (pg. 1-2)**

**Motion**

Roll call vote pursuant to Virginia Code § 2.2-3712 certifying “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body, and (iii) no action was taken in closed meeting.”

**Recess until 7:00 p.m. -**

**5. Welcome and Pledge of Allegiance**

**6. Approval of Agenda**

**Motion**

**7. State and Local Departments/Agencies/Community Service Providers**

a. Cumberland County Public Schools

b. VDOT

c. Mrs. Lisa Davis, Director, Cumberland County Public Library

**Information**

**Information**

**Information**

- d. Mr. Shannon Lewis, Forester, Cumberland State Forest – payment in lieu of taxes (pg. 3-7) **Motion**
- e. Cumberland Community Cares Food Bank Update (pg. 8-16) **Motion**
- 8. Public Hearing Notices/Set Public Hearings**  
N/A
- 9. Public Hearings**  
N/A
- 10. County Administrator’s Report**
  - a. Consent agenda **Motion**
    - i. Approval of bills
    - ii. Approval of Minutes (July 14, 2020) (pg. 17-32)
  - b. Central Virginia Workforce Investment Board (WIB) – 1 appointment needed (pg. 33) **Motion**
  - c. Planning Commission – 1 appointment needed for District 5 (pg. 34) **Motion**
  - d. Virginia’s Growth Alliance (VGA) alternate appointment needed (pg. 35) **Motion**
  - e. IFB # 07-24-20 Food Bank Building Modifications – notice of intent to Award; Harold Collins Clearing and Grading **Motion**
  - f. CARES Act Funds - preliminary approval and appropriation **Motion**
  - g. EDA appointments (pg. 36) **Motion**
  - h. Water and Sewer Extension Project for Cumberland Business Park **Information**
  - i. PPTRA Resolution (pg. 37-38) **Motion**
- 11. Finance Director’s Report**
  - a. Monthly Budget Report (pg. 39-47) **Information**
  - b. Budget Appropriations – end of year FYE20 (pg. 48-51) **Motion**
- 12. Planning Director’s Report**
  - a. Planning Project Updates (pg. 52-53) **Information**
- 13. County Attorney’s Report**
- 14. Old Business**
- 15. New Business**
- 16. Public Comments**
- 17. Board Members Comments**
- 18. Additional Information – (pg. 54-79)**
  - a. Treasurer’s Report
  - b. DMV Report
  - c. Monthly Building Inspections Report
  - d. Approved Planning Commission meeting minutes – June 22, 2020
  - e. Approved EDA minutes – January 28, 2020, May 4, 2020, June 3, 2020, and June 15, 2020
- 18. Adjourn – Regular meeting – September 8, 2020**

Mr./Mrs. Chairman, I move that the Cumberland County Board of Supervisors adopt the resolution provided and that each member certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements of Virginia law were discussed in closed session to which this certification resolution applies, (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered, and (iii) no action was taken in closed session.

The Board returned to regular session on a motion by the Chairman.

A motion was made by Supervisor \_\_\_\_\_ and adopted by the following vote:

Mr. Stanley -  
Mr. Tavernier -  
Mrs. Tyree -  
Mr. Brooks -  
Mr. Saunders -

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed session on this date pursuant to an affirmation recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board of Supervisors of Cumberland County; and (iii) no action was taken in closed session.

The Clerk will poll the members.

# Cumberland Board of Supervisors Meeting

August 11, 2020



## Cumberland State Forest Information Packet

Provided by:

Shannon Lewis

Forest Manager

Cumberland State Forest

751 Oak Hill Road

Cumberland, VA 23040

804-492-4121

[shannon.lewis@dof.virginia.gov](mailto:shannon.lewis@dof.virginia.gov)

# **Cumberland Board of Supervisors Meeting**

August 11, 2020

Presented by: Shannon Lewis

Purpose: To provide information about the history, purpose, and features of Cumberland State Forest. To provide a yearly update of accomplishments of Cumberland State Forest. To provide income to the County of Cumberland based on funding generated on Cumberland State Forest.

## **State Forest History**

The federal government started buying heavily farmed and highly eroded farmland during the 1930's under the Bankhead-Jones Farm Tenant Act. In 1939, the federal government leased the acquired land to the Commonwealth of Virginia for a term of 99 years. In 1954, the forestland was deeded to Virginia. This sequence of events led to the establishment of Virginia's first State Forests, which include Cumberland State Forest, Appomattox-Buckingham State Forest, and the Prince Edward-Gallion State Forest. Since that time, the State Forest system has grown with the gifting and purchasing of private land parcels. There are now 25 State Forests consisting of more than 70,000 acres.

## **Purpose**

The State Forest system was designed to use working forests to demonstrate good forest management, wildlife habitat management, and watershed protection while providing a land base for applied forest research and outdoor recreation. The management operates on six core principals which include contributing to the conservation of biological diversity, maintaining or improving the productive capacity of the forest, maintaining the health and vigor of the forest landscape and watershed, enhancing carbon budgets and cycles, considers socio-economic benefits, and protects soil productivity and water quality.

## **Cumberland State Forest Features**

- Approximately 16,222 acres in size

### **Roads**

- 32 miles of forest roads (roads open to vehicle traffic)
- 69 miles of forest trails (gated roads, open to public but vehicles not allowed)

### **Trails**

- Willis River Trail (14.8 miles hiking only)
- Coffey Trail (3 miles hiking only)
- Cumberland Multi-Use Trail (15.7 miles)

### **Streams and Lakes**

- 15.6 miles of Willis River frontage
- 26.1 miles of perennial streams
- 47 miles of intermittent streams
- 32.2 miles of ephemeral streams
- 4 Lakes totaling 28 acres

### **Recreational opportunities**

- Hiking
- Biking (use permit required)
- Horseback Riding (use permit required)
- Hunting (use permit required)
- Fishing (use permit required)
- Trapping (use permit required)
- Picnicking
- Canoeing/Kayaking
- Wildlife Watching
- Exploring

## **Land and Timber Management**

Cumberland State Forest is approximately 16,222 acres in size. Although most of the land is forested, more than 4,000 acres of this forest are considered non-commercial areas. This includes roads, right-of-ways, lakes and lake buffers, parking lots, wetlands, streams and stream buffers, open fields, seed orchards, and natural areas. The remaining 12,000 acres are considered commercial. This means they will likely be harvested at some time in the future. The commercial acres have been broken into timber types. In terms of commercial acres, Cumberland State Forest is roughly 54 percent pine and 46 percent hardwood. Our intentions are to maintain this balance into the future.

Harvesting on Cumberland State Forest has been set up to be sustainable. This allows us the opportunity to generate our yearly budget through timber sales while ensuring the resource is available for the future. Both the commercial hardwood stands and commercial pine stand have been broken into more specific timber types. Each timber type has been given a rotation age at which it will be considered for harvesting. By knowing the amount of acres in each type and dividing it by a rotation age we can determine the acreage that we can sustainably cut each year. For example, the rotation age for loblolly pine is 40 years there is 5,740 acres of loblolly pine. We can sustainably cut up to 143.5 acres of loblolly pine each year. As a general rule, timber is not cut before it reaches rotation age except in special cases such as a beetle infestation. However, we may let some stands go past rotation age if they are providing something unique such as wildlife habitat, research opportunity, or something that is hard to find on private land.

## **State Forest Income**

The State Forest system in Virginia was designed to be “self-supporting”. Funding comes primarily from the sales of timber and State Forest use permits. We do not receive any general funds from the Commonwealth of Virginia or the federal government. Our budget is currently set to maintain 10 full-time employees and 2 part-time employees who manage the 25 state forests across Virginia. Each year we make a payment to each county where the State Forests generated income from timber sales. The annual payment is made in lieu of taxes and is based on a percentage of the income generated. The payment for Cumberland County is 12.5 percent of the income generated from timber sales at Cumberland State Forest. Another 12.5 percent is placed into a recreation fund and used to maintain and improve recreation on Cumberland State Forest.

## County Payment

**Timber Sales FY 2019-2020; Income was generated from three clearcut sales and seven thinning sales.**

- Clearcut acreages totaled 97.3 acres including:
  - 63.1 acres loblolly pine
  - 32.4 acres upland hardwood
  - 1.8 acres Virginia pine
- Thinning acreages totaled 417.5 acres including:
  - 206.6 acres loblolly pine first thinning
  - 199.3 acres loblolly pine second thinning
  - 11.6 acres hardwood thinning

## **Firewood Sales FY 2019-2020**

- 12 cords of standing dead or fallen dead firewood trees sold to the public.

## Income Generated

Total from Timber Sales:	<b>\$ 482,404.99</b>
Income from Firewood Sales:	<b>\$ 180.00</b>
Total Income (CUSF):	<b>\$ 482,584.99</b>
<b>County Payment:</b>	<b>\$ 60,323.12</b>

# Who We Are

## NO CHILD SHOULD GO HUNGRY IN VIRGINIA

At No Kid Hungry, that's our promise. If it sounds simple, that's because it is.



That doesn't mean ending childhood hunger is easy. We know what works, and we've made extraordinary progress for kids and families.

But the job isn't done, and won't be done until we've met that promise and every single child in America has the food they need to grow up healthy and strong.

## THE PROBLEM: KIDS IN VIRGINIA ARE HUNGRY

There is no possible excuse for children to go hungry in this country. Yet it happens – every day, in every community.

More than 14% of children in Virginia live in “food insecure” homes. That phrase may sound mild, but it means that those households don’t have enough food for every family member to lead a healthy life.

[Learn more Hunger Facts from No Kid Hungry.](#)

## WE HAVE THE SOLUTION

We have plenty of food in the United States. And we have child hunger relief programs that work. The problem is that not enough kids are able to access them. That’s a problem we know how to solve.

Together, with [our partners](#), No Kid Hungry Virginia works to ensure all children have access to the nutrition they need to grow and thrive.

- [School Breakfast](#)
- [Summer Meals](#)
- [Afterschool Meals](#)
- [Food Skills Education](#)
- [Research & Policy](#)
- [Advocacy](#)

## JOIN US AND MAKE AN IMPACT

We all have different strengths to share in the fight to ensure every child in Virginia gets the food they need. Whatever your strength, there’s a way you can share it to help kids and create child hunger solutions.

**Ways you can start making a difference today:**

- [Learn More](#). Explore ways you can ensure no child goes hungry in your

community and learn how you can engage key decision-makers.

- [Connect](#). Send us your success stories, ask us your most challenging questions, or drop us a line – we’d love to hear from you!
- [Spread the Word](#). Help us spread the word about No Kid Hungry Virginia by sharing news about grant opportunities, updated resources, and recent successes with decision-makers in your community.
- [Speak Up for Kids](#). Hungry kids don’t have lobbyists. They’re counting on you instead. Write, call, and email to urge your elected officials to take a stand for children.
- [Generation No Kid Hungry](#). Today’s young people are the generation that will end childhood hunger. If you’re a middle school, high school, or college student, you can join the fight today.
- [Other Ways to Give](#). Join team No Kid Hungry by [making a donation](#), [starting a fundraising campaign](#), or [attending an event](#)!

## Share Our Strength

[No Kid Hungry](#) is a national campaign run by Share Our Strength, a nonprofit working to solve problems of hunger and poverty in the United States and around the world. After 25 years of successfully investing in local nonprofits and helping find the best approaches to eradicating poverty and hunger, Share Our Strength launched No Kid Hungry in 2010.

As a child hunger organization, ending childhood hunger is our primary focus, though Share Our Strength continues to invest in and develop other campaigns.

Learn more about Share Our Strength and our other work at [ShareOurStrength.org](http://ShareOurStrength.org).

# USDA PROGRAMS IN THE LOCAL FOOD SUPPLY CHAIN

## Agricultural Conservation Easement Program (NRCS)

<https://www.nrcs.usda.gov/acep>

## Agriculture and Food Research Initiative (NIFA)

<https://go.usa.gov/xQEyH>

## Beginning Farmer and Rancher Development Program (NIFA)

<https://go.usa.gov/xQEVa>

## Business and Industry Guaranteed Loans (RD)

<https://www.rd.usda.gov/programs-services/business-industry-loan-guarantees>

## Community Facilities Loans and Grants (RD)

<https://www.rd.usda.gov/programs-services/community-facilities-direct-loan-grant-program>

## Community Food Projects Competitive Grants (NIFA)

<https://go.usa.gov/xQEYf>

## Conservation Innovation Grants (NRCS)

<https://www.nrcs.usda.gov/cig>

## Conservation Reserve Program (FSA)

<https://www.fsa.usda.gov/programs-and-services/conservation-programs/conservation-reserve-program/index>

## Conservation Stewardship Program (NRCS)

<https://www.nrcs.usda.gov/csp>

## Conservation Technical Assistance (NRCS)

<https://www.nrcs.usda.gov/wps/portal/nrcs/main/national/programs/technical/cta/>

## Enhancing Agricultural Opportunities for Military Veterans (NIFA)

<https://go.usa.gov/xQdzc>

## Environmental Quality Incentives Program (NRCS)

<https://www.nrcs.usda.gov/eqip>

## Farm Microloans (FSA)

<https://www.fsa.usda.gov/programs-and-services/farm-loan-programs/microloans/index>

## Farm Storage Facility Loans (FSA)

<https://www.fsa.usda.gov/programs-and-services/price-support/facility-loans/farm-storage/>

## Farm to School Grant Program (FNS)

<https://www.fns.usda.gov/farmtoschool/farm-school-grant-program>

## Farmers Market Promotion Program (AMS)

<https://www.ams.usda.gov/fmpp>

## Federal State Marketing Improvement Program (AMS)

<https://www.ams.usda.gov/fsmp>

## Food Safety Outreach Program (NIFA)

<https://nifa.usda.gov/food-safety-outreach-program>

## Gus Schumacher Nutrition Incentive Program (formerly FINI) (NIFA)

<https://nifa.usda.gov/program/gus-schumacher-nutrition-incentive-grant-program>

## Grass Fed Small and Very Small Producer Program (AMS)

<https://www.ams.usda.gov/services/auditing/grass-fed-SVS>

## Local Food Promotion Program (AMS)

<https://www.ams.usda.gov/lfp>

## Noninsured Crop Disaster Assistance Program and Other Disaster Assistance Programs (FSA)

<https://www.fsa.usda.gov/programs-and-services/disaster-assistance-program/non-insured-crop-disaster-assistance/index>

## Organic Cost Share (FSA)

<https://www.ams.usda.gov/services/grants/ocscsp>

## Outreach and Assistance for Socially Disadvantaged Farmers and Ranchers and Veteran Farmers and Ranchers Program (2501 Program) (OAO)

<https://www.outreach.usda.gov/sdfr/>

## Regional Food Systems Partnership Grants (AMS)

<https://www.ams.usda.gov/services/grants/rfsp>

## Risk Management Education Program (NIFA)

<https://nifa.usda.gov/program/extension-risk-management-education-program>

## Rural Business Development Grants (RD)

<https://www.rd.usda.gov/rbdg>

## Rural Cooperative Development Grants (RD)

<https://www.rd.usda.gov/rcdg>

## Rural Energy for America Program (RD)

<https://www.rd.usda.gov/reap>

## Senior Farmers' Market Nutrition Program (FNS)

<https://www.fns.usda.gov/sfmnp>

## Small Business Innovation Research (NIFA)

<https://nifa.usda.gov/program/small-business-innovation-research-program-sbir>

## Specialty Crop Block Grants (AMS)

<https://www.ams.usda.gov/scbgrp>

## Specialty Crop Research Initiative (NIFA)

<https://go.usa.gov/xQEYf>

## Sustainable Agriculture Research and Education Program (NIFA)

<https://go.usa.gov/xQEyM>

## Value Added Producer Grants (RD)

<https://www.rd.usda.gov/vapg>

## Whole-Farm Revenue Protection (RMA)

<https://www.rma.usda.gov/en/Policy-and-Procedure/Insurance-Plans/Whole-Farm-Revenue-Protection>

## WIC Farmers' Market Nutrition Program (FNS)

<https://www.fns.usda.gov/fmnp>



Direct store pick up. August 2020

4,448

Total Pounds Picked Up

2

Associated Stores

112

Total Receipts

# CUMBERLAND COMMUNITY CARES

1550 Anderson Highway Cumberland, VA 23040 [delmaspantry@gmail.com](mailto:delmaspantry@gmail.com)

## DELMA'S PANTRY Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Veteran Status: \_\_\_\_\_ Housing Status: \_\_\_\_\_

Education Level: \_\_\_\_\_ Employment Status: \_\_\_\_\_

Monthly Household Income: \_\_\_\_\_ Source[s] of Income: \_\_\_\_\_

Dietary Restrictions and/or Health Conditions: \_\_\_\_\_

# People in Household: \_\_\_\_\_ [for more than 5 please put information on the back of this sheet]

Last Name	First Name	DOB	Gender	Relationship

### PLEASE READ THE FOLLOWING STATEMENTS PRIOR TO SIGNING THIS APPLICATION

By signing below, I am endorsing that ALL of the information provided on this application is accurate. Failure to report accurate information is considered FRAUD. This includes failing to report all persons living in the household, making false statements about income, and withholding information. Failure to comply with program requirements could result in being ineligible for additional assistance.

It is my responsibility to provide all required documents and information needed to determine eligibility to Cumberland Community Cares. Failure to provide required information will result in this application being denied. I fully understand the above statements and agree for my information to be entered into an electronic records and registration system.

USDA/TEFAP program Policy: Federal law and policy prohibits discrimination against you based on the following: race, color, national origin, religion, sex, disability, age, marital status, sexual orientation, family/parental status, income derived from a public assistance program, and political beliefs.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

2019 to 2020 Comparison	TEF	AP +	CSFP +	PANTRY							2019	2020	%
	Jan-19	Jan-20	Feb-19	Feb-20	Mar-19	Mar-20	Apr-19	Apr-20	May-19	May-20	Totals	Totals	Increase
<b>New Clients</b>	7	13	13	19	64	68	26	117	8	94	118	311	38%
<b>Individuals ( Duplicated)</b>	137	533	194	509	339	552	565	811	503	1860	1738	4265	41%
<b>Individuals (Unique)</b>	137	282	194	287	260	362	309	483	273	570	1173	1984	59%
<b>Households (Duplicated)</b>	77	345	99	337	241	389	372	509	340	1053	1129	2633	43%
<b>Households (Unique)</b>	77	158	99	166	163	238	182	282	175	316	696	1160	60%
<b>Households (Duplicated)</b>	77	345	99	337	241	389	372	509	340	1053	1129	2633	43%
<b>Total Pounds of Food Distributed to Households Based on 35 lbs/bag</b>	2695	12075	3465	11795	8435	13615	13020	17815	11900	36855	39515	92155	43%
<b>MOBILE PANTRY:</b>													
<b>Households Served</b>	202	233	210	283	235	310	225	313	237	325	1109	1464	76%
<b>Total Pounds of Food Distributed to Households Based on 35 lbs/bag</b>	7070	8155	7350	9905	8225	10850	7875	10955	8295	11375	38815	51240	76%
<b>DIRECT STORE PICKUP: FOOD LION &amp; TARGET MAY 2019 -2020</b>											0	45908	
<b>TOTAL POUNDS OF FOOD DISTRIBUTED</b>											78330	189303	41%



**Bring fresh fruits and veggies home.**

Cumberland PATH is a fruit and vegetable voucher program for households in Cumberland County with young children and/or older adults.

**How Does It Work?**

For 6 months, you will receive \$40/month to spend on fresh or frozen fruits and vegetables. You can redeem vouchers at a network of participating stores in and near Cumberland County.

**Who Is It For?**

Cumberland PATH is for households in Cumberland County with at least one child 6 and under, and/or one adult 50+ who could benefit from better access to fruits and vegetables.

To enroll today or to learn more, text or call **(804) 372-0368**, or email [cumberlandpath@strength.org](mailto:cumberlandpath@strength.org)



Cumberland  
Community  
Cares





## Welcome to Cumberland PATH! Using Cumberland PATH Vouchers:

- o Cumberland PATH Vouchers can be used for fresh or frozen fruits and vegetables only.
- o Cumberland PATH vouchers can be redeemed at the vendors listed below.
- o Each set of vouchers must be redeemed during the month listed on that voucher.
- o If you spend less than the amount on the voucher, no change will be given.
- o If you spend more than the amount on the voucher, you will need to pay the remaining amount.
- o You'll receive \$40 in vouchers each month, and can use them in any combination throughout the month.

## WHERE TO REDEEM YOUR CUMBERLAND PATH VOUCHERS

### **Bear Creek Market: 591 Trent Mill Road, Cumberland VA 23040**

Open: Monday – Saturday 6am – 9pm; Sunday 8am – 9pm

### **Raman's Midway Market: 3156 Cumberland Road, Cumberland, VA 23040**

Open: Monday – Saturday 5:30am-10pm; Sunday 7am – 10pm

### **Sunnyside Store and Farmstands**

Open through end of October. Note that Sunday hours are subject to change. Please check facebook to confirm times: <https://www.facebook.com/sunnyside.farms.3/>

#### **Store: 974 Frenchs Store Road, Cumberland VA**

Open Monday – Friday 8-5; Saturday 8-2 (closed Sunday)

#### **Main street Farmville, across from the Longwood ball fields**

Open Monday – Friday 9-6; Saturday 9-5 (closed Sunday)

#### **Route 15 just before Dillwyn**

Open Monday – Friday 9-6; Saturday 9-5; Sunday 9-3

#### **Route 16 next to the Big Bang Fireworks**

Open Monday – Friday 9-6; Saturday 9-5; Sunday 9-3

### **Center for Rural Culture: Cumberland PATH Farm Share**

The Center for Rural Culture is offering Cumberland PATH participants a \$20 farm share box of seasonal fruits and vegetables from local farmers—available year-round each week on Thursday for pick-up!

#### **TO SIGN UP FOR A FARM SHARE BOX:**

- o Come in person to Delma's Market (1548 Anderson Highway) any Thursday from 2-4pm. Volunteers can help you sign up!
- o Text Cumberland PATH at (804)372-0368 or email us at [cumberlandpath@strength.org](mailto:cumberlandpath@strength.org). We can get you signed up!

Farm share boxes can be picked up at **Delma's Pantry** (1548 Anderson Highway, Cumberland, VA) on **Thursdays from 2-4pm**. You'll provide your Cumberland PATH voucher as payment!

At a meeting of the Cumberland County Board of Supervisors held at 6:00 p.m. on the 14<sup>th</sup> day of July 2020, at the Cumberland County Circuit Courtroom:

Present: Brian Stanley, District 1, Chairman  
Ron Tavernier, District 2  
Eurika Tyree, District 3, Vice-Chairman  
Gene Brooks, District 4  
Robert Saunders, Jr., District 5  
Don Unmussig, County Administrator  
Jennifer Crews, Finance Director  
Chelsey White, Zoning Administrator  
Brian Butler, County Attorney  
Stephany Johnson, Deputy Clerk

Absent: None

**1. Call to Order**

The Chairman called the meeting to order at 6:00 p.m.

**2. Roll Call**

Deputy Clerk, Stephany Johnson called the roll.

**3. Adjourn into Closed Meeting**

On a motion by Supervisor Tyree, seconded by Supervisor Brooks and carried, the Board entered into closed meeting pursuant to the Virginia Code Section set forth below to discuss the subject identified:

- Pursuant to VA Code § 2.2-3711.A.7: Consultation with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in open session would adversely affect the negotiating or litigating posture of the public body; and
- Pursuant to VA Code § 2.2-3711.A.8: Consultation with legal counsel employed or retained by a public body regarding

specific legal matters requiring the provision of legal advice by such counsel.

Subject: Pending litigation

**4. Reconvene in Open Meeting**

The Board returned to regular meeting on a motion by the Chairman at 7:00 p.m.:

A motion was made by Supervisor Tyree, seconded by Supervisor Saunders, and adopted by the following vote:

Mr. Stanley -	aye
Mr. Tavernier -	aye
Mrs. Tyree -	aye
Mr. Brooks -	aye
Mr. Saunders -	aye

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed session on this date pursuant to an affirmation recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board of Supervisors of Cumberland County; and (iii) no action was taken in closed session.

**5. Recess until 7:15 p.m.**

On a motion by Supervisor Tavernier, seconded by Supervisor Brooks, and carried unanimously, the Board recessed the meeting until 7:15 p.m.:

Vote: Mr. Stanley – aye                      Mr. Tavernier – aye  
Mrs. Tyree – aye                         Mr. Brooks – aye  
Mr. Saunders – aye

**6. Reconvene**

On a motion by Supervisor Brooks, seconded by Supervisor Saunders, and carried unanimously, the Board reconvened the meeting at 7:15 p.m.:

Vote: Mr. Stanley – aye                      Mr. Tavernier – aye  
Mrs. Tyree – aye                         Mr. Brooks – aye  
Mr. Saunders – aye

**7. Welcome and Pledge of Allegiance**

The Welcome and Pledge of Allegiance was led by the Chairman.

**8. Approval of Agenda**

On a motion by Supervisor Saunders, seconded by Supervisor Tavernier, and carried unanimously, the Board approved the agenda as amended:

Vote: Mr. Stanley – aye                      Mr. Tavernier – aye  
Mrs. Tyree – aye                         Mr. Brooks – aye  
Mr. Saunders – aye

**9. State and Local Departments/Agencies/Community Service Providers**

- a. Dr. Chip Jones, Superintendent - Cumberland County Public Schools

Dr. Jones gave the following update to the Board:

- School staff celebrated Dr. Amy Griffin and her retirement with a drive through celebration
- The Elementary school floor replacement is ongoing
- Of the new staff hired for the FYE21 school year, 6-7 new teachers are CUCPS alumni
- Food service distribution continues at Cartersville Volunteer Rescue Squad, the front of the Middle School, and at Randolph Volunteer Fire Department
- The school continues to provide internet hotspots throughout the county for students
- The School system is finalizing the plans for school openings, though the future of school sports is still uncertain
- Due to COVID-19, and schools being closed, the School System has seen some decrease in expenditures, and has received \$385,000 in CARES Act funding.

b. VDOT

There was no VDOT representative present.

c. Mrs. Lisa Davis, Director – Cumberland County Public Library

Mrs. Lisa Davis, Director of the Cumberland County Public Library provided the Board with the following update:

- The Library is now open by appointment only, and provides drive-up service
- The Library offers free wireless access to the public and they now have a blue-tooth capable printer that will allow residents to print documents from a phone or tablet.
- New operating hours for the Library are Mondays from 9am to 7pm, Tuesdays through Fridays from 9am to 6pm, and Saturdays from 10am to 2pm.

- The Library Board of Directors met and have authorized the temporary forgiveness of fines on overdue books.

**10. Public Hearing Notices/Set Public Hearings**

N/A

**11. Public Hearings**

- a. CUP 20-01 Catherine Fleischman – Food Truck and Cut Flowers

Mrs. Chelsey White, Zoning Administrator, informed the Board that the applicant, Mrs. Catherine Fleischman, proposes to have a food truck and cut flower operation on her property at 879 Cartersville Road. The property is currently zoned A-2 with a conditional use permit. The property previously operated as a grocery store in the 1990's. The applicant has been working with Mr. Andrew Howell, a Cumberland resident and long-time restaurant owner and commercial cook, to operate a food truck on the property.

The Planning Commission recommends approval of the Conditional Use Permit with conditions. The Chairman opened the public hearing. Mrs. Fleischman stated that she is available for questions from the Board. Board members asked what type of food the food truck would serve, and if the operation would provide catering. Mr. Howell stated that he has a mobile smoker and would consider catering if the opportunity presents itself. With no other questions, or citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Brooks, seconded by Supervisor Tyree, and carried unanimously, the Board approved CUP 20-01 Fleischman Food Truck and cut flower operation with the following conditions as recommended by the Planning Commission:

(a) The following standards shall be used as guidelines by the planning commission and board in acting upon conditional use permit applications:

1. That the establishment, maintenance and operation of the use shall not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.
  - Hours of operation: During the Planning Commission meeting, the applicant and the Commission agreed to revise the operation **from daylight hours only to daylight to 8 p.m.** It was agreed that additional hours would be needed to accommodate dinner time patrons, as the days get shorter throughout the year. At all times, noise and sound levels must not disturb residents of adjacent properties.
2. That the use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted; not diminish and impair property values in the neighborhood.
  - Community safety: If county or state law enforcement is required to respond to restore order to those on the property more than two (2) times in a thirty (30) day period, the conditional use permit may be reviewed by the Board of Supervisors and may be revoked at the Board's discretion.
3. That the establishment of the use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
  - Health department permit: The applicant will be required to obtain health department approval prior to operation.
4. That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the district as to cause a substantial depreciation in the property values within the neighborhood.
  - The food truck and all associated equipment must be kept clean and orderly at all times.
5. That adequate utilities, access roads, drainage or necessary facilities have been provided.
  - Acknowledged. The property has frontage and is accessed on an existing public road.

6. That ingress and egress to property and structures on the property with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access of fire or catastrophe are adequately provided for.
  - Compliance with concept plan/photos required: The applicant must comply with the attached plat in regard to the areas to be used for the food truck, gardens and parking. Under no circumstances the driveways or parking areas block view of oncoming traffic. Additionally, the traffic pattern near the food truck will be one-way only to provide smoother traffic flow.
7. That off-street parking and loading areas where required with particular attention to the items in subsection (a)(1) of this section and the economic noise, glare or odor effects of the special exception on adjoining properties generally in the district are adequately provided for. Lighting: Lighting must not produce glare or spillover onto adjacent properties.
  - Acknowledged.
8. That the refuse and service areas, with particular reference to the items in subsection (a) (1) and (2) of this section are adequately provided for.
  - Refuse disposal: After each event, all trash will be removed from the site within forty-eight (48) hours.
9. That appropriate screening and buffering with reference to type, dimensions and character of the use are adequately provided for.
  - Existing landscaping does not interfere with site distances and/or safe and adequate access to the site.
10. That any signs and exterior lighting are compatible and in harmony with properties in the district with reference to aesthetics, glare, traffic safety and economic effect.
  - A sign permit will be required for any permanent sign. A temporary sign exists on the property, which must be removed within 30 days after opening.
11. That required yards and other open spaces are adequately provided for.
  - The proposed food truck and cut flower operation shall be located behind the front of any existing buildings.

12. That the proposed use is compatible with adjacent properties and other property in the district.
    - The proposed food truck will provide convenient and easy access to locally grown and produced items. The County will also receive increased tax revenue from sales and growth. The flower cut operation is mostly online and by appointment only.
  
  13. That an adequate supply of light and air to adjacent property is adequately provided for.
    - Acknowledged.
  
  14. That the uses, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the board of supervisors.
    - Acknowledged.
  
  15. Regular renewal of the conditional use permit is required in order to demonstrate continued compliance. For each renewal, the operator must provide all requested documentation from each applicable state and local agency regarding the applicant's performance and compliance with the criteria used to approve the use, as well as a review of any code infractions and/or violations. It is recommended that renewals occur on the following schedule:
    - a. 2 years after approval;
    - b. 5 years after approval;
    - c. Every 5 years thereafter; or
    - d. Upon any change of property ownership.
- (b) The board of supervisors shall designate such conditions as will, in its opinion, assure that the use will conform to the requirements of this section and that such use will continue to do so.
- (c) Construction or operation shall be commenced within one year of date of issuance, or the use permit becomes void. If after a use permit has been issued and the use for which the use permit was obtained is discontinued for more than one year, the use permit becomes void.
- (d) No application for a use permit for the same lot shall be considered by the board of supervisors within a period of 360 days from its last consideration. This provision, however, shall not impair the right of the board to propose a use permit on its own motion.

- (e) Written application for a use permit shall be filed with the zoning administrator accompanied by the prescribed fee to be set by the board of supervisors. The application shall be accompanied by such plans or data described by the zoning administrator as being necessary to review comprehensively the proposed project and shall include a written statement and adequate evidence to show that the proposed conditional use will conform to the standards set forth in this section.
- (f) For each application for a conditional use, the planning commission shall report to the board of supervisors its findings and recommendations, including the stipulation of additional conditions and guarantees that such conditions will be complied with when they are deemed necessary for the protection of the public interest.
- (g) Upon receipt of the recommendation of the planning commission, the board of supervisors shall hold at least one public hearing on the proposed conditional use.
- (h) If a conditional use permit is granted, the zoning administrator and the board of supervisors may, from time to time, require such evidence and guarantees as may be necessary to establish that the conditions stipulated in the permit are being complied with.
- (i) Any conditional use permit may be authorized and issued for either a limited or indefinite period of time and shall be revocable by the board of supervisors at any time for failure to adhere to the applicable conditions.

Vote:	Mr. Stanley – aye	Mr. Tavernier – aye
	Mrs. Tyree – aye	Mr. Brooks – aye
	Mr. Saunders – aye	

**12. County Administrator’s Report**

- a. Consent Agenda
  - i. Approval of Bills for June 2020 and July 2020. Approved bills for July 14, 2020 total \$265,890.07. Ratified bills for June 10, 2020 through July 13, 2020 of warrants total \$452,470.69, and Direct Deposits total \$163,323.66, all with check numbers ranging from 82478-82709.
  - ii. Approval of Minutes (June 9, 2020)

On a motion by Supervisor Tavernier, seconded by Supervisor Saunders, and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Stanley – aye Mr. Tavernier – aye  
Mrs. Tyree – aye Mr. Brooks – aye  
Mr. Saunders – aye

- b. One appointment needed to the Central Virginia Workforce Development Board

On a motion by Supervisor Saunders, seconded by Supervisor Tyree, and carried unanimously, the Board tabled action on the Workforce Development Board appointment until the next regular meeting to be held on August 11, 2020:

Vote: Mr. Stanley – aye Mr. Tavernier – aye  
Mrs. Tyree – aye Mr. Brooks – aye  
Mr. Saunders – aye

- c. Planning Commission – one appointment needed for District 5

On a motion by Supervisor Tyree, seconded by Supervisor Saunders, and carried unanimously, the Board tabled action on the Planning Commission appointment until the next regular meeting to be held on August 11, 2020:

Vote: Mr. Stanley – aye Mr. Tavernier – aye  
Mrs. Tyree – aye Mr. Brooks – aye  
Mr. Saunders – aye

- d. Virginia’s Growth Alliance (VGA) appointments needed

On a motion by Supervisor Tavernier, seconded by Supervisor Saunders, and carried unanimously, the Board appointed Brian Stanley and Don Unmussig to the Virginia Growth Alliance, and tabled appointing an alternate until the next regular meeting to be held on August 11, 2020:

Vote: Mr. Stanley – aye Mr. Tavernier – aye  
Mrs. Tyree – aye Mr. Brooks – aye  
Mr. Saunders – aye

- e. Resolution in support of the Route 45N and US 60 Smart Scale Project

On a motion by Supervisor Tavernier, seconded by Supervisor Brooks, and carried unanimously, the Board approved a Resolution of support for the Cumberland County Route 45N and US 60 VDOT Smart Scale Project application:

**Resolution of Support for the  
Cumberland County Route 45 and US 60  
VDOT Smart Scale Application**

**WHEREAS**, House Bill 2 was signed into law in 2014 and directs the Commonwealth Transportation Board to develop and use a new scoring process to select transportation projects to receive VDOT funding; and

**WHEREAS**, the scoring process is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination; and

**WHEREAS**, staff have conferred with VDOT Lynchburg Planning Staff to review potential projects that are eligible for funding through Smart Scale funding; and

**WHEREAS**, Cumberland County has determined that the following project is eligible and will be submitted in the 2020 Smart Scale Application process:

1. Route 45 and US 60 Intersection Improvements Project

**NOW THEREFORE BE IT RESOLVED**, the Cumberland County Board of Supervisors supports the Smart Scale Application for funding for the Route 45 and US 60 Intersection Improvements Project.

Vote: Mr. Stanley – aye Mr. Tavernier – aye  
Mrs. Tyree – aye Mr. Brooks – aye  
Mr. Saunders – aye

**13. Finance Director's Report**

- a. Monthly Budget Report

There was no discussion regarding this item.

- b. Budget Appropriations – Clerk of Circuit Court - \$14,380.93

On a motion by Supervisor Tyree, seconded by Supervisor Tavernier, and carried unanimously, the Board approved an appropriation request from the Clerk of Circuit Court in the amount of \$14,380.93:

Vote:	Mr. Stanley – aye	Mr. Tavernier – aye
	Mrs. Tyree – aye	Mr. Brooks – aye
	Mr. Saunders – aye	

- c. Budget Appropriations – FYE20 end of year

This item was moved to the August 11, 2020 meeting agenda.

- d. Cumberland County Public Schools request for carry-over of grant funds from FYE20 to FYE21 - \$251,800.90

On a motion by Supervisor Tavernier, seconded by Supervisor Tyree, and carried unanimously, the Board approved a request from Cumberland County Public Schools to carry-over grant funds from FYE20 to FYE21 in the amount of \$251,800.90:

Vote:	Mr. Stanley – aye	Mr. Tavernier – aye
	Mrs. Tyree – aye	Mr. Brooks – aye
	Mr. Saunders – aye	

**14. Planning Director's Report**

- a. Planning Project Update

There was no discussion regarding this item.

**15. County Attorney's Report**

N/A

**16. Old Business**

N/A

**17. New Business**

Supervisor Brooks discussed an issue with tire piles countywide. He asked the County Administrator to research the Board's options to remedy illegal tire dumps in the county and provide a plan of action at the September Board meeting.

Supervisor Tavernier requested, Supervisor Stanley moved, and Supervisor Saunders seconded, that the Board direct the County Administrator conduct a thorough review and assessment of Fire & EMS services in the county, and report back to the Board at the September Board meeting with his findings and recommendation for the future. He also requested that the Board suspend the current Emergency Services Committee until further notice:

Vote:	Mr. Stanley – aye	Mr. Tavernier – aye
	Mrs. Tyree – aye	Mr. Brooks – aye
	Mr. Saunders – aye	

Supervisor Tyree stated that there are businesses that haul residential trash to the county transfer stations including construction & demolition debris and requested that the Board direct the County Administrator to investigate this and its compliance with county code. County Administrator, Don Unmussig, stated that the current solid waste ordinance is vague, does not address this issue, and therefore, does not prevent it. At the direction of the Board, Mr. Unmussig suggested a review and of the existing code, potential code amendment.

Supervisor Stanley made a motion, seconded by Supervisor Saunders, which passed unanimously, directing the County Administrator to review the County Ordinance as requested by Supervisor Tyree and report to the Board at the September meeting:

Vote:           Mr. Stanley – aye                           Mr. Tavernier – aye  
                  Mrs. Tyree – aye                         Mr. Brooks – aye  
                  Mr. Saunders – aye

**18. Public Comments**

Mr. Cecil Youngblood stated that Green Ridge has filed a report with DEQ and been turned down twice; they have less than 60 days to respond. Green Ridge, County Waste, GFL, are not following the Host Agreement, and their plan has changed multiple times.

Mrs. Betty Myers stated that Supervisor Stanley was unprofessional when he asked a question using her name at a meeting where she was not present. She also states that a FEMA Flood Plain Study is still needed.

Mr. Chris Rankin stated that this is the second time that Green Ridge has been told to go back and regroup from DEQ. HE also stated that he understands that another Board approved the project, but this Board is required to protect the citizens.

Mr. Fred Shumaker stated that Cumberland has a history of independence and self-reliance. The First Call for American Independence from England came from Cumberland County in 1776, across the street from this courthouse. He also stated that he is excited with the recent progress in economic development in the county, and hoes that the Board continues with revenue generating initiatives.

**19. Board Member Comments**

Supervisor Tyree thanked the citizens for coming out and being professional. The Board does take all comments and recommendations into consideration.

Supervisor Stanley stated that he received notice from DEQ that they were in receipt of an email from a Powhatan resident regarding the Green Ridge Project. In that email, was a clear and present threat to both current and past Board members. This email was also sent to a member of the Powhatan County Board of Supervisors. An investigation is ongoing into the legal options of Cumberland and its citizens regarding this threat.

Supervisor Stanley also read aloud a statement regarding the rights of Cumberland County citizens to choose economic development opportunities for our county. Economic Development in Cumberland County should not be accepted or denied based on the approval of another locality or its citizens. The County recently attracted new industry for the first time in twelve years. Braven Environmental's decision to come to Cumberland was based partially on the fact that the Green Ridge Project was approved locally. Lastly, he stated that the elected officials of Powhatan County are trying to impose their will on a less affluent adjoining county, and it needs to stop. As a show of solidarity, Supervisor Stanley suggested that all Board members sign the statement in support of Cumberland's right to Economic Independence. Four of the Five Board members signed the document.

**20. Additional Information**

- a. Treasurer's Report
- b. DMV Report
- c. Monthly Building Inspections Report
- d. Approved Planning Commission meeting minutes – March 9, 2020
- e. Approved Economic Development Authority meeting minutes – N/A
- f. Civil War Trails Update

**21. Adjourn**

On a motion by Supervisor Brooks, seconded by Supervisor Saunders, and carried unanimously, the Board adjourned the meeting until the next regular meeting of the Board to be held on August 11, 2020 at 6:00 p.m. in the Circuit Courtroom of the Cumberland Courthouse.

Vote: Mr. Stanley – aye  
Mrs. Tyree – aye  
Mr. Saunders – aye

Mr. Tavernier – aye  
Mr. Brooks – aye

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Brian Stanley, Chairman

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Don Unmussig, County Administrator



**DATE:** May 13, 2020

**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator

**FROM:** Stephany S. Johnson, Deputy Clerk

**RE:** Appointment needed for the Central Virginia  
Workforce Investment Board (WIB)

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### **Information**

Cumberland County has one vacancy on the South-Central Workforce Development Board, formerly known as the Workforce Investment Board (WIB). Appointees are individuals who can represent the County regarding matters relating to staffing and employment.

### **Recommendation**

Appoint one (1) Cumberland resident to represent Cumberland on the South-Central Workforce Development Board for a 2-year term.



**DATE:** May 13, 2020

**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator

**FROM:** Stephany S. Johnson, Deputy Clerk

**RE:** Upcoming Appointment needed for the Planning Commission

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### **Information**

The Planning Commission will have 1 members term expire on July 31, 2020. Mr. Roland Gilliam from District 5 does not wish to continue to serve. According to the Planning Commissions by-laws, membership shall consist of seven (7) voting members, one from each magisterial district, and two at-large, appointed by the Board of Supervisors. All shall be residents and qualified by knowledge and experience to make decisions on questions of growth and development. At least half of the members shall be property owners. Commissioners serve three-year terms. The Planning Commission holds regular meetings monthly, workshops quarterly, and called meetings as needed. All Commission meetings are open to the public.

### **Recommendation**

Provide recommendations for appointment for deliberation and consideration at the June 2020 Board of Supervisors meeting.



**DATE:** July 15, 2020  
**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator  
**FROM:** Stephany S. Johnson, Deputy Clerk  
**RE:** Appointment needed to the Virginia Growth Alliance  
(VGA)

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**Recommendation:**

Appoint one alternate to the VGA Board.

**Information:**

This request comes from Mr. Jeff Reed with the Virginia's Growth Alliance (VGA). The VGA was created in 2012 for the purpose of creating a regional organization to increase business opportunities and other development opportunities within the region. Brunswick County, Charlotte County, Cumberland County, Greensville County, Lunenburg County, Mecklenburg County Prince Edward County, Buckingham County, and the City of Emporia, make up the member jurisdictions within the VGA. Supervisor Brian Stanley, and County Administrator Don Unmussig, were appointed at the last Board meeting, leaving only one alternate appointment left to be filled.



**DATE:** July 30, 2020

**TO:** Cumberland County Board of Supervisors  
Mr. Don Unmussig, County Administrator

**FROM:** Stephany S. Johnson, Deputy Clerk

**RE:** Appointments needed for the  
Economic Development Authority

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### **Information**

According to the EDA by-laws, membership shall consist of seven (7) voting members, all at-large, appointed by the Board of Supervisors. Directors shall serve four-year terms, except appointments to fill vacancies, which shall be for the unexpired term. The EDA holds regular meetings bi-monthly, and workshops or called meetings as needed. All EDA meetings are open to the public.

Messrs. Leroy Pfeiffer, Sr., and John Godsey's terms expire on August 31, 2020, and both have expressed an interested in continuing to serve. Messrs. Fred Shumaker and James Henshaw resigned as of July 28, 2020, due to the new law requiring EDA's to file the Statement of Economic Interest filing form instead of the previously required Financial Disclosure. The Statement of Economic Interest form is approximately 26 pages long and asks more in-depth personal questions. Both Mr. Shumaker and Mr. Henshaw refused to sign the forms stating that they were too intrusive for a volunteer board. Their resignations created two vacancies alongside the two expiring terms.



# CUMBERLAND COUNTY

OFFICE OF THE COMMISSIONER OF THE REVENUE

P.O. Box 77 ~ Cumberland, Virginia 23040

(804) 492-4280 ~ Fax: (804) 492-3342

[www.cumberlandcounty.virginia.gov](http://www.cumberlandcounty.virginia.gov)

**JULIE A. PHILLIPS**

Master Commissioner

To: Don Unmussig  
From: Julie A. Phillips  
Date: August 4, 2020  
Subject: 2020 Personal Property Tax Relief

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The PPTR for 2020 is 39.08%. Please have the Board prepare a resolution showing this percentage per Code of Virginia §58.1-3524.C(2).

Please let me know if you have any questions.

Thank you!



# County of Cumberland Virginia

## **Resolution Pursuant to Cumberland County Code § 58-291 Adoption of the Calendar Year 2020 Personal Property Tax Relief Act Percentage to be Applied to Tangible Personal Property**

**August 11, 2020**

**WHEREAS**, Va. Code § 58.1-3524.C(2) requires the governing body of each locality annually to establish a rate at which personal property tax relief is applied to tangible personal property; and

**WHEREAS**, pursuant to Cumberland County Code § 58-291, the Board of Supervisors is required to establish, by resolution, the percentage of tax relief at such a level that it anticipates to fully exhaust the Personal Property Tax Relief Act funds received from the Commonwealth; and

**WHEREAS**, the Commissioner of the Revenue has determined that for calendar year 2020, the rate at which the Personal Property Tax Relief Act funds received from the Commonwealth would be exhausted in Cumberland County, when applied to tangible personal property, is 39.08%.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Cumberland County, Virginia hereby established the calendar year 2020 Personal Property Tax Relief Act percentage to be applied to tangible personal property taxed in Cumberland County, Virginia to be 39.08%.

Adopted the 11<sup>th</sup> day of August 2020.

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Brian Stanley, Chairman  
Cumberland County Board of Supervisors

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Don Unmussig, County Administrator  
Clerk to the Board

## Monthly Financial Report To Council For July 2020

	Estimated 2019/2020 Budget to Date -----	Actual 2019/2020 Budget to Date -----	(Over) or Under Budget to Date -----
Expenditures			
Balance Forward		4,472,925.73	
		13.18	(13.18)
		13.16	(13.16)
		13.50	(13.50)
		17.44	(17.44)
		29.07	(29.07)
		11.64	(11.64)
Total Expenditure		97.99	(97.99)
Revenue			
Fund Revenue	45,963,583.74	45,117,559.88	846,023.86
Total Revenue	45,963,583.74	49,590,485.61	(3,626,901.87)
Expenditures			
* Board of Supervisors *	45,037.00	48,290.16	(3,253.16)
* County Administrator *	279,123.00	219,511.37	59,611.63
* Legal Services *	41,602.47	42,301.47	(699.00)
* Independent Auditor *	51,773.03	51,773.03	
* Commissioner of Revenue *	266,244.00	273,101.46	(6,857.46)
* Assessor *	86,573.97	74,635.87	11,938.10
* Equalization Board *	849.56	849.56	
* Treasurer *	318,328.00	331,246.86	(12,918.86)
* Accounting *	221,130.00	254,505.54	(33,375.54)
* Data Processing *	325,165.00	338,769.27	(13,604.27)
* Electoral Board *	35,884.00	36,462.48	(578.48)
* Registrar *	94,073.00	102,254.83	(8,181.83)
* Circuit Court *	15,250.00	15,226.53	23.47
* General District Court *	6,800.00	5,139.38	1,660.62
* Magistrate *	625.00	430.90	194.10
* Clerk of Circuit Court *	238,729.74	258,161.68	(19,431.94)
* Law Library *	1,200.00	1,006.20	193.80
* Victim and Witness Assistance *	71,376.00	3,262.34	68,113.66
* Commonwealth's Attorney *	228,565.00	236,970.25	(8,405.25)
* Sheriff *	1,790,386.00	1,849,229.90	(58,843.90)
* School Resource Officer *	99,253.00	92,939.68	6,313.32
* E911 *	190,604.00	190,603.10	.90
*Chesterfield Med-Flight Program*	300.00	500.00	(200.00)
* Forestry Service *	8,902.06	8,902.06	
* CUMBERLAND FIRE & EMS *	713,020.00	711,122.26	1,897.74
* Probation Office *	1,400.00	1,329.49	70.51
* Correction & Detention *	310,325.00	318,311.32	(7,986.32)
* Building Inspections *	149,652.00	152,889.96	(3,237.96)
* Animal Control *	128,224.00	124,480.80	3,743.20
* Medical Examiner *	200.00	120.00	80.00
* Refuse Disposal *	1,007,552.00	1,024,520.50	(16,968.50)
* General Properties *	754,126.00	815,421.60	(61,295.60)
* Supplement of Local Health Dept *	77,552.59	102,796.15	(25,243.56)

## Monthly Financial Report To Council For July 2020

	Estimated 2019/2020 Budget to Date -----	Actual 2019/2020 Budget to Date -----	(Over) or Under Budget to Date -----
<b>Expenditures</b>			
*Piedmont Senior Resources*	5,000.00	5,000.00	
* Chapter 10 Board - Crossroads *	37,000.00	55,500.00	(18,500.00)
* CSA Management *	35,534.00	34,929.97	604.03
* Community Colleges *	14,000.00	10,343.56	3,656.44
* Recreation *	69,830.00	55,884.44	13,945.56
* Local Library *	115,450.00	174,041.00	(58,591.00)
* Planning Commission *	10,100.00	3,541.14	6,558.86
* Planning/Zoning Dept. *	83,817.00	92,414.33	(8,597.33)
* Community & Economic Developmnt *	17,052.00	13,252.00	3,800.00
* Board of Zoning Appeals *	650.00	415.80	234.20
	14,495.00	28,990.00	(14,495.00)
*Commonwealth Regional Council*		19,000.00	(19,000.00)
*Piedmont Area Veterans Council*		5,000.00	(5,000.00)
* Farmville Area Chamber of Commerc	1,500.00	1,500.00	
* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	
* Southside Violence Prevention *	5,000.00	5,000.00	
* Friends of CCAC *	201.54	201.54	
*Peter Francisco SWD*	10,000.00	10,000.00	
* Extension Agents *	54,397.00	53,532.90	864.10
	2,500.00	2,500.00	
* NONDEPARTMENTAL *	17,500.00	11,390.23	6,109.77
**TRANSFERS**	7,695,378.47	7,290,340.70	405,037.77
COMMONWEALTH'S ATTORNEY	8,628.66	8,628.66	
SHERIFF	16,401.34	12,540.00	3,861.34
HEALTH INSURANCE	2,888,112.00		2,888,112.00
* Administration *	1,670,002.00	1,564,094.62	105,907.38
	16,535,878.02	15,876,458.34	659,419.68
	1,290,402.00	963,461.56	326,940.44
**ELEMENTARY SCHOOL**	70,200.00	70,200.00	
* Elementary School - Lit Loan *	206,667.00	206,666.67	.33
* High/Middle School - VPSA Loan *	878,271.00	1,622,051.01	(743,780.01)
* HS/MS-VPSA LOAN #2 *	1,226,266.00	2,198,483.75	(972,217.75)
PUBLIC FACILITY NOTE 2009	3,436,178.00	3,422,333.58	13,844.42
* AMERESCO *	158,800.00	158,800.00	
* PUBLIC FACILITIES BOND - 2020 *	7,000.00	7,000.00	
* Suntrust Loan - Courthouse *	253,374.00	498,508.65	(245,134.65)
	929,895.00	1,038,277.91	(108,382.91)
* SEWER FUND - Enterprise Fund *	272,562.12	199,835.63	72,726.49
* WATER FUND - ENTERPRISE FUND *	174,237.88	188,371.81	(14,133.93)
	11,018.29	16,132.73	(5,114.44)
COMMUNITY CENTER PURCHASE	147,683.00	127,525.43	20,157.57
MADISON INDUSTRIAL PARK	2,179.00	2,178.53	.47
*SHELL BUILDING*	4,098.00	4,097.99	.01
	23,500.00	14,548.09	8,951.91
Total Expenditure	45,963,583.74	43,763,038.57	2,200,545.17
<b>Total Revenues</b>			
Less Total Expenditures		5,827,447.04	(5,827,447.04)

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y.T.D AMOUNT BALANCE UNCOLLECTED

FUND # -100 \*\* GENERAL FUND REVENUES\*\*

1101	** Real Estate Taxes **	5,868,000.00	5,868,000.00	173,235.41	6,558,086.24	690,086.24	11.76-
1102	** Real/Personal Public Service *	900,000.00	900,000.00	.00	847,209.05	52,790.95	5.86
1103	** Personal Property Taxes *	2,046,500.00	2,046,500.00	30,102.60	2,135,693.16	89,193.16	4.35
1104	** Machinery & Tools *	275,000.00	275,000.00	8,651.40	238,276.24	36,723.76	13.35
1106	** Penalties & Interest *	282,000.00	282,000.00	24,515.46	375,419.91	93,419.91	33.12
1201	** Local Sales & Use Taxes *	500,000.00	500,000.00	60,646.89	551,608.07	51,608.07	10.32-
1202	** Consumer' Utility Taxes *	180,000.00	180,000.00	14,878.07	177,328.47	2,671.53	1.48
1203	** Business License Taxes *	132,000.00	132,000.00	4,193.75	112,691.82	19,308.18	14.62
1204	** Franchise License Taxes *	15,000.00	15,000.00	.00	7,272.00	7,272.00	48.48
1205	** Motor Vehicle License Tax *	245,000.00	245,000.00	3,921.49	236,752.21	8,247.79	3.36
1207	** Taxes On Recordation & Wills *	73,500.00	73,500.00	8,456.56	124,683.06	51,183.06	69.63-
1301	** Animal Licenses *	8,000.00	8,000.00	90.00	14,073.00	6,073.00	75.91-
1303	** Permits & Other Licenses *	84,900.00	84,900.00	5,548.21	89,830.81	4,930.81	5.80-
1401	** Court Fines & Forfeitures *	150,000.00	150,000.00	2,495.35	81,157.25	68,842.75	45.89
1501	** Revenue From Use Of Money *	60,000.00	60,000.00	2,552.72	72,930.30	12,930.30	21.55-
1502	** Revenue From Use Of Property *	33,500.00	35,520.00	.00	14,713.10	20,806.90	58.57
1601	** Court Costs *	50,360.00	53,023.74	2,390.70	33,088.98	19,934.76	37.59
1602	** Commonwealth's Attorney Fees *	800.00	800.00	79.36	824.47	24.47	3.05-
1603	** Charges For Law Enforcement *	51,500.00	51,500.00	7,020.00	44,684.99	6,815.01	13.23
1604	** Charges For Fire & Rescue Service *	200,000.00	200,000.00	13,454.96	141,392.37	58,607.63	29.30
1608	** Charges Sanitation & Removal *	500,000.00	500,000.00	.00	400,793.00	99,207.00	19.84
1612	** REC DEPT - ADULT LEAGUE FEES *	.00	.00	.00	2,400.00	2,400.00	100.00-
1613	** Charges For Parks & Recreation *	18,500.00	18,500.00	740.00	17,442.13	1,057.87	5.71
1616	** Charges For Planning / Com Dev *	2,000.00	2,000.00	225.00	1,225.00	775.00	38.75
1899	** Miscellaneous *	1,173,900.00	1,199,891.59	1,134,094.88	2,300,607.53	1,100,715.94	91.73-
2101	** Service Charges *	40,000.00	40,000.00	.00	.00	40,000.00	100.00
2201	**NON-CATEGORICAL AID**	1,281,235.00	1,281,436.54	37,873.14	1,230,964.84	50,471.70	3.93
2301	** Commonwealth Attorney *	174,923.00	174,923.00	15,227.37	171,911.00	3,012.00	1.72
2302	** Sheriff *	620,277.00	620,277.00	52,714.56	618,156.49	2,120.51	.34
2303	** Commissioner Of Revenue *	87,248.00	87,248.00	7,238.34	86,566.22	681.78	.78
2304	** Treasurer *	97,000.00	97,000.00	7,612.39	95,739.49	1,260.51	1.29
2306	** Registrar/Electoral Boards *	36,726.00	45,169.00	.00	45,169.00	.00	.00
2307	** Clerk Of The Circuit Court *	158,203.00	158,203.00	13,279.03	170,941.24	12,738.24	8.05-
2308	** DMV License Agent *	25,000.00	25,000.00	2,884.23	23,555.59	1,444.41	5.77
2404	**GRANT FUNDS**	113,377.00	277,846.56	3,604.80	322,898.25	45,051.69	16.21-
3301	**GRANT FUNDS**	63,992.00	63,992.00	.00	27,701.41	36,290.59	56.71
--FUND TOTAL--		15,548,441.00	15,752,230.43	1,637,726.67	17,374,241.69	1,622,011.26	10.29-

FUND # -150 \* Asset Forfeiture Revenue \*

1501	INTEREST-STATE	30.00	30.00	.00	60.47	30.47	101.56-
2402	ASSET FORFEITURE REVENUE (STATE)	25,000.00	25,000.00	.00	6,404.61	18,595.39	74.38
- FUND TOTAL--		25,030.00	25,030.00	.00	6,465.08	18,564.92	74.17

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
<b>FUND # -170 * HEALTH INSURANCE FUND BALANCE *</b>							
1902	HEALTH INSURANCE CONTRIBUTIONS	2,888,112.00	2,888,112.00	.00	.00	2,888,112.00	100.00
	FUND TOTAL-	2,888,112.00	2,888,112.00	.00	.00	2,888,112.00	100.00
<b>FUND # -201 ** SOCIAL SERVICES FUND (REVENUE)**</b>							
1899	Miscellaneous Revenue *	.00	.00	5.00	12,590.53	12,590.53	100.00
2401	Welfare *	998,561.00	998,561.00	33,648.24	418,380.27	580,180.73	58.10
3305	Social Services *	288,146.00	288,146.00	61,942.45	725,736.55	437,590.55	151.86
4105	Fund Transfers *	383,295.00	383,295.00	.00	255,114.76	128,180.24	33.44
	FUND TOTAL -	1,670,002.00	1,670,002.00	95,595.69	1,411,822.11	258,179.89	15.45
<b>FUND # -205 ** SCHOOL FUND (REVENUES) **</b>							
1803	Expenditure Refunds *	.00	240,690.11	1,061.62	241,751.73	1,061.62	.44
1899	Miscellaneous Revenue *	145,199.00	228,892.55	.00	243,558.46	14,665.91	6.40
2402	State Education *	10,199,626.00	10,392,493.00	703,104.69	10,590,025.63	197,532.63	1.90
2403	State Education *	.00	.00	.00	2,651.86	2,651.86	100.00
2404	State Education *	.00	105,136.36	.00	188,422.86	83,286.50	79.21
3302	Education *	1,663,247.00	1,663,247.00	67,756.01	1,437,865.48	225,381.52	13.55
4105	Fund Transfers *	3,905,419.00	3,905,419.00	.00	3,585,358.71	320,060.29	8.19
	--FUND TOTAL--	15,913,491.00	16,535,878.02	771,922.32	16,289,634.73	246,243.29	1.48
<b>FUND # -207 ** GOVERNOR'S SCHOOL REVENUE **</b>							
1501	INTEREST ON BANK DEPOSITS *	.00	.00	90.86	5,287.52	5,287.52	100.00
1899	MISC REVENUE **	274,987.00	274,987.00	128.99	4,751.63	270,235.37	98.27
1901	LOCAL CONTRIBUTIONS **	420,940.00	420,940.00	389,842.64	808,681.84	387,741.84	92.11
2404	STATE FUNDS **	594,475.00	594,475.00	.00	573,145.00	21,330.00	3.58
	--FUND TOTAL--	1,290,402.00	1,290,402.00	390,062.49	1,391,865.99	101,463.99	7.86
<b>FUND # -302 ** CAPITAL PROJECTS FUND REVENUE **</b>							
1501	Interest On Bank Deposits *	.00	.00	.00	951.69	951.69	100.00
4105	Fund Transfers *	.00	727.90	.00	727.90	.00	.00
4106	**Balance Forward**	.00	69,472.10	.00	.00	69,472.10	100.00
	--FUND TOTAL--	.00	70,200.00	.00	1,679.59	68,520.41	97.60
<b>FUND # -401 * Debt Service Fund Revenues *</b>							
4104	PROCEEDS FROM INDEBTEDNESS	.00	3,060,000.00	.00	3,060,000.00	.00	.00
4105	** Transfers **	3,106,556.00	3,106,556.00	.00	3,092,610.90	13,945.10	.44
	--FUND TOTAL--	3,106,556.00	6,166,556.00	.00	6,152,610.90	13,945.10	.22

REVENUE SUMMARY  
7/01/2020 - 7/31/2020

TIME 8:56

BALANCE UNCOLLECTED

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AMOUNT

AMOUNT

CURRENT

AMOUNT

FUND # -500 \*\*CSA FUND REVENUE\*\*

ACCTH	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y T D AMOUNT	BALANCE UNCOLLECTED
2404	*REVENUE FROM STATE*	575,000.00	679,895.00	35,364.26	652,343.58	27,551.42
4105	*TRANSFERS*	250,000.00	250,000.00	.00	250,000.00	.00
	-- FUND TOTAL--	825,000.00	929,895.00	35,364.26	902,343.58	27,551.42

FUND # -501 \*\*UTILITY FUND REVENUE\*\*

1501	**INTEREST REVENUE**	5,000.00	5,000.00	.00	.00	5,000.00
1619	**CHARGES & FEES**	415,000.00	415,000.00	31,527.95	437,376.77	22,376.77
1620	SEWER LATE PAYMENT PENALTY	5,500.00	5,500.00	507.94	6,311.91	811.91
1630	**ADMIN FEES/CHARGES**	17,300.00	17,300.00	1,600.50	18,431.50	1,131.50
1803	MISCELLANEOUS	4,000.00	4,000.00	67.60	2,414.90	1,585.10
	-- FUND TOTAL--	446,800.00	446,800.00	33,703.99	464,535.08	17,735.08

FUND # -515 \*SEWER RESERVE FUND REVENUE\*

1501	INTEREST SEWER RESERVE	.00	.00	.00	2,205.83	2,205.83
	-- FUND TOTAL	.00	.00	.00	2,205.83	2,205.83

FUND # -540 \*WATER RESERVE FUND REVENUE\*

1501	INTEREST WATER RESERVE	.00	.00	.00	321.84	321.84
	-- FUND TOTAL--	.00	.00	.00	321.84	321.84

FUND # -545 \*\*WATERLINE EXT DSR REVENUE\*\*

1200	DSR PAYMENTS (FR UTILITY FUND)	.00	.00	.00	3,540.00	3,540.00
1501	INTEREST	.00	.00	.00	157.09	157.09
	-- FUND TOTAL--	.00	.00	.00	3,697.09	3,697.09

FUND # -550 IDA RD OES DSR FUND REVENUE

1200	DSR PAYMENTS	.00	.00	.00	5,000.00	5,000.00
1501	**INTEREST REVENUE**	.00	.00	.00	4,081.89	4,081.89
	-- FUND TOTAL--	.00	.00	.00	9,081.89	9,081.89

FUND # -560 \*\*CARES Fund Revenue\*\*

1501	*INTEREST*	.00	.00	469.72	929.77	929.77
3301	*FEDERAL FUNDS*	.00	11,018.29	.00	866,529.00	855,510.71
	-- FUND TOTAL--	.00	11,018.29	469.72	867,458.77	856,440.48

REVENUE SUMMARY  
7/01/2020 - 7/31/2020

TIME 8:56

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T D AMOUNT	BALANCE UNCOLLECTED
FUND # 580 * IPR REVENUE *						
1501	INTEREST REVENUE	.00	.00	1.08	15.35	15.35- 100.00-
	FUND TOTAL	.00	.00	1.08	15.35	15.35- 100.00-
FUND # 715 ** IDA FUND REVENUE **						
1899	Rent of General Property	42,000.00	47,433.57	65,132.14	112,557.14	65,125.57- 137.30-
4105	Transfer from General Fund	70,464.00	106,528.43	.00	106,528.43	.00 .00
	--FUND TOTAL--	112,464.00	153,960.00	65,132.14	219,085.57	65,125.57- 42.30-
FUND # 733 ** SPECIAL WELFARE FUND REVENUE **						
1899	* Miscellaneous Revenue *	20,000.00	20,000.00	1,320.00	16,994.79	3,005.21 15.02
3305	*FEDERAL FUNDS*	3,500.00	3,500.00	.00	.00	3,500.00 100.00
	- FUND TOTAL--	23,500.00	23,500.00	1,320.00	16,994.79	6,505.21 27.68
	--FINAL TOTAL--	41,849,798.00	45,963,583.74	3,031,298.36	45,114,059.88	849,523.86 1.84

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR AMOUNT	CURRENT AMOUNT	Y T D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
<b>FUND # -100 ** General Fund **</b>								
11010	* Board of Supervisors *	45,037.00	45,037.00	7,514.56	48,290.16	.00	3,253.16-	7.22-
12100	* County Administrator *	319,123.00	279,123.00	14,160.10	219,511.37	.00	59,611.63	21.35
12210	* Legal Services *	.00	41,602.47	699.00	42,301.47	.00	699.00-	1.68-
12240	* Independent Auditor *	45,000.00	51,773.03	.00	51,773.03	.00	.00	.00
12310	* Commissioner of Revenue *	266,244.00	266,244.00	21,152.42	273,101.46	.00	6,857.46-	2.57
12320	* Assessor *	89,026.00	86,573.97	.00	74,635.87	.00	11,938.10	13.78
12330	* Equalization Board *	.00	849.56	.00	849.56	.00	.00	.00
12410	* Treasurer *	318,328.00	318,328.00	27,559.44	331,246.86	.00	12,918.86-	4.05-
12430	* Accounting *	172,854.00	221,130.00	33,376.15	254,505.54	.00	33,375.54-	15.09
12510	* Data Processing *	325,165.00	338,769.27	20,309.39	338,769.27	.00	13,604.27-	4.18-
11100	* Electoral Board *	26,820.00	35,884.00	579.26	36,462.48	.00	578.48	1.61-
13200	* Registrar *	92,368.00	94,073.00	8,182.36	102,254.83	.00	8,181.83-	8.69-
21100	* Circuit Court *	15,250.00	15,250.00	10,961.10	15,226.53	.00	23.47	.15
21200	* General District Court *	6,800.00	6,800.00	168.54	5,139.38	.00	1,660.62	24.42
21300	* Magistrate *	625.00	625.00	.00	430.90	.00	194.10	31.05
21600	* Clerk of Circuit Court *	229,751.00	238,729.74	19,432.79	258,161.68	.00	19,431.94-	8.13-
21800	* Law Library *	1,200.00	1,200.00	.00	1,006.20	.00	193.80	16.15
21910	* Victim and Witness Assistance *	71,376.00	71,376.00	2,035.73	3,262.34	.00	68,113.66	95.42
22100	* Commonwealth's Attorney *	228,565.00	228,565.00	17,568.36	236,970.25	.00	8,405.25-	3.67-
31200	* Sheriff *	1,838,386.00	1,790,386.00	162,708.26	1,849,229.90	.00	58,843.90-	3.28
31250	* School Resource Officer *	147,253.00	99,253.00	6,773.83	92,919.68	.00	6,313.32	6.36
31400	* E911 *	7,600.00	190,604.00	.00	190,603.10	.00	.90	.00
32306	*Chesterfield Med-Flight Program*	300.00	300.00	200.00	500.00	.00	200.00-	66.66-
32400	* Forestry Service *	8,804.00	8,902.06	.00	8,902.06	.00	.00	.00
32500	* CUMBERLAND FIRE & EMS *	704,470.00	713,020.00	3,860.70	711,122.26	.00	1,897.74	.26
33300	* Probation Office *	1,400.00	1,400.00	.00	1,329.49	.00	70.51	5.03
33400	* Correction & Detention *	285,000.00	310,325.00	7,986.54	318,311.32	.00	7,986.32-	2.57
34100	* Building Inspections *	149,652.00	149,652.00	12,407.49	152,889.96	.00	3,237.96-	2.16-
35100	* Animal Control *	128,224.00	128,224.00	10,035.49	124,480.80	.00	3,743.20	2.91
35300	* Medical Examiner *	200.00	200.00	.00	120.00	.00	80.00	40.00
42400	* Refuse Disposal *	980,754.00	1,007,552.00	16,969.22	1,024,520.50	.00	16,968.50-	1.68-
43200	* General Properties *	737,121.00	754,126.00	62,617.90	815,421.60	.00	61,295.60-	8.12-
51200	* Supplement of Local Health Dept *	100,096.00	77,552.59	25,563.50	102,796.15	.00	25,243.56-	32.55-
51405	*Piedmont Senior Resources*	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
52500	* Chapter 10 Board - Crossroads *	37,000.00	37,000.00	18,500.00	55,500.00	.00	18,500.00-	50.00-
61230	* CSA Management *	35,534.00	35,534.00	2,864.76	34,929.97	.00	604.03	1.69
68000	* Community Colleges *	14,000.00	14,000.00	4,751.00	10,343.56	.00	3,656.44	26.11
71500	* Recreation *	69,830.00	69,830.00	2,622.71	55,884.44	.00	13,945.56	19.97
73100	* Local Library *	115,450.00	115,450.00	58,591.00	174,041.00	.00	58,591.00-	50.75-
81100	* Planning Commission *	10,100.00	10,100.00	42.34	3,541.14	.00	6,558.86	64.93
81110	* Planning/Zoning Dept. *	78,411.00	83,817.00	8,598.29	92,414.33	.00	8,597.33-	10.25-
81200	* Community & Economic Developmnt *	17,052.00	17,052.00	200.00	13,252.00	.00	3,800.00	22.28
81400	* Board of Zoning Appeals *	650.00	650.00	170.00	415.80	.00	234.20	36.03
81514	Transportation	14,495.00	14,495.00	14,495.00	28,990.00	.00	14,495.00-	100.00-
81516	*Commonwealth Regional Council*	.00	.00	19,000.00	19,000.00	.00	19,000.00-	100.00-
81530	*Piedmont Area Veterans Council*	.00	.00	5,000.00	5,000.00	.00	5,000.00-	100.00-
81535	* Farmville Area Chamber of Commerc	.00	1,500.00	.00	1,500.00	.00	.00	.00

ACCTH	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y T D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81541	* Longwood Small Bus. Dev. Ctr. *	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81542	* Southside Violence Prevention *	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
81560	* Friends of CCAC *	.00	201.54	.00	201.54	.00	.00	.00
82401	*Peter Francisco SWD*	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
83500	* Extension Agents *	54,397.00	54,397.00	.00	53,532.90	.00	864.10	1.58
83501	holiday lake 4-h educational center	2,500.00	2,500.00	.00	2,500.00	.00	.00	.00
90000	* NONDEPARTMENTAL *	17,500.00	17,500.00	563.05	11,390.23	.00	6,109.77	34.91
93100	**TRANSFERS**	7,715,734.00	7,695,378.47	.00	7,290,340.70	.00	405,037.77	5.26
	--FUND TOTAL--	15,548,441.00	15,752,230.43	628,220.28	15,562,843.61	.00	189,386.82	1.20
FUND # -150	* ASSET FORFEITURE FUND *							
22100	COMMONWEALTH'S ATTORNEY	5,000.00	8,628.66	.00	8,628.66	.00	.00	.00
31200	SHERIFF	20,030.00	16,401.34	8,680.00	12,540.00	.00	3,861.34	23.54
	--FUND TOTAL--	25,030.00	25,030.00	8,680.00	21,168.66	.00	3,861.34	15.42
FUND # -170								
62100	HEALTH INSURANCE	2,888,112.00	2,888,112.00	.00	.00	.00	2,888,112.00	100.00
	--FUND TOTAL--	2,888,112.00	2,888,112.00	.00	.00	.00	2,888,112.00	100.00
FUND # -201	** SOCIAL SERVICES FUND EXPEND **							
53100	* Administration *	1,670,002.00	1,670,002.00	115,857.29	1,564,094.62	.00	105,907.38	6.34
	--FUND TOTAL--	1,670,002.00	1,670,002.00	115,857.29	1,564,094.62	.00	105,907.38	6.34
FUND # -205	** SCHOOL FUND EXPENDITURES **							
61100		15,913,491.00	16,535,878.02	.00	15,876,458.34	.00	659,419.68	3.98
	--FUND TOTAL--	15,913,491.00	16,535,878.02	.00	15,876,458.34	.00	659,419.68	3.98
FUND # -207	** GOVERNOR'S SCHOOL EXPENSES **							
61100	GOVERNOR'S SCHOOL EXPENDITURES	1,290,402.00	1,290,402.00	41,313.80	963,461.56	.00	326,940.44	25.33
	--FUND TOTAL--	1,290,402.00	1,290,402.00	41,313.80	963,461.56	.00	326,940.44	25.33
FUND # -302	*Capital Projects*							
95101	**ELEMENTARY SCHOOL**	.00	70,200.00	.00	70,200.00	.00	.00	.00
	--FUND TOTAL--	.00	70,200.00	.00	70,200.00	.00	.00	.00

EXPENDITURE SUMMARY  
7/01/2020 - 7/31/2020

TIME 8:56

ACCT# DESCRIPTION BUDGET AMOUNT APPR. AMOUNT CURRENT AMOUNT Y-T-D AMOUNT ENCUMBRANCE AMOUNT UNENCUMBERED BALANCE REMAINING %

FUND # -401 \*Debt Service\*

67200	* Elementary School - Lit Loan *	206,667.00	206,667.00	.00	206,666.67	.00	.33	.00
67500	* High/Middle School - VPSA Loan *	877,501.00	878,271.00	743,780.08	1,622,051.01	.00	743,780.01	84.68-
67600	* HS/MS-VPSA LOAN #2 *	1,226,266.00	1,226,266.00	972,317.50	2,198,483.75	.00	972,217.75-	79.28-
67700	PUBLIC FACILITY NOTE 2009	387,987.00	3,436,178.00	.00	3,422,333.58	.00	13,844.42	.40
67800	* AMERESCO *	158,800.00	158,800.00	.00	158,800.00	.00	.00	.00
67900	* PUBLIC FACILITIES BOND - 2020 *	.00	7,000.00	.00	7,000.00	.00	.00	.00
95700	* Suntrust Loan - Courthouse *	249,335.00	253,374.00	245,135.18	498,508.65	.00	245,134.65-	96.74-
	-- FUND TOTAL--	3,106,556.00	6,166,556.00	1,961,232.76	8,113,843.66	.00	1,947,287.66-	31.57-

FUND # 500 \*\*CSA FUND EXPENDITURES\*\*

53900		825,000.00	929,895.00	108,383.74	1,038,277.91	.00	108,382.91-	11.65-
	-- FUND TOTAL--	825,000.00	929,895.00	108,383.74	1,038,277.91	.00	108,382.91-	11.65-

FUND # -501 \*Water/Sewer\*

94900	* SEWER FUND - Enterprise Fund *	278,269.00	272,562.12	23,043.04	199,835.63	.00	72,726.49	26.68
95900	* WATER FUND ENTERPRISE FUND *	168,531.00	174,237.88	32,674.07	188,371.81	.00	14,133.93-	8.11-
	-- FUND TOTAL--	446,800.00	446,800.00	55,717.11	388,207.44	.00	58,592.56	13.11

FUND # -560 \*\*CARES EXPENSES\*\*

56700	Professional Services	.00	11,018.29	5,114.44	16,132.73	.00	5,114.44-	46.41-
	-- FUND TOTAL--	.00	11,018.29	5,114.44	16,132.73	.00	5,114.44-	46.41-

FUND # -715 \*\* EDA FUND EXPENDITURES \*\*

81610	COMMUNITY CENTER PURCHASE	112,464.00	147,683.00	9,178.46	127,525.43	.00	20,157.57	13.64
81620	MADISON INDUSTRIAL PARK	.00	2,179.00	.00	2,178.53	.00	.47	.02
81640	*SHELL BUILDING*	.00	4,098.00	.00	4,097.99	.00	.01	.00
	FUND TOTAL---	112,464.00	153,960.00	9,178.46	133,801.95	.00	20,158.05	13.09

FUND # -733 \*\* SPECIAL WELFARE FUND EXPENSES \*\*

53010		23,500.00	23,500.00	1,097.80	14,548.09	.00	8,951.91	38.09
	-- FUND TOTAL--	23,500.00	23,500.00	1,097.80	14,548.09	.00	8,951.91	38.09

--FINAL TOTAL--

		41,849,798.00	45,963,583.74	2,934,795.68	43,763,038.57	.00	2,200,545.17	4.78
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County of  
**Cumberland**  
Virginia

**Date: August 3, 2020**

**To: Don Unmussig, County Administrator and  
the Cumberland County Board of Supervisors**

**From: Jennifer Crews, Finance Director**

**RE: FY 2020 Budget Supplements**

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**Please find attached the FY 2020 budget supplements.**





# County of Cumberland Virginia

**Date:** August 3, 2020

**To:** Don Unmussig, County Administrator and  
the Cumberland County Board of Supervisors

**From:** Jennifer Crews, Finance Director

**RE:** FY 2020 Budget Transfers

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Please find attached the FY 2020 budget transfers.

County of Cumberland, VA  
 Budget Transfers  
 Year Ended June 30, 2020

ENTRY#	DESCRIPTION	FUND	ACCOUNT#	(+)	
				DEBITS	(-) CREDITS
BT	Accting & Auditing	General	4-100-012240-3120	6,773.03	
BT	Medical Plans	General	4-100-012430-2300	23,637.00	
BT	Professional Health Services	General	4-100-012430-3110	18,306.00	
BT	Printing	General	4-100-012430-3500	1,769.58	
BT	Contingency	General	4-100-012430-8016	4,563.42	
BT	Electoral Board	General	4-100-013100-3200	621.00	
BT	Registrar	General	4-100-013200-1300	1,709.00	
BT	Clerk-Circuit Court	General	4-100-021600-2300	6,315.00	
BT	E911	General	4-100-031400-3310	18,534.44	
BT	Forestry Services	General	4-100-032400-5650	98.06	
BT	Piedmont Regional Jail	General	4-100-033400-3810	25,325.00	
BT	Refuse	General	4-100-042400-3160	26,798.00	
BT	Planning/Zoning	General	4-100-081110-3100	5,406.00	
BT	Farmville Chamber of Comm	General	4-100-081535-5650	1,500.00	
BT	TRSF to Capital Projects	General	4-100-093100-9202	727.90	
BT	TRSF to EDA	General	4-100-093100-9225	36,064.43	
BT	Vehicle Equipment Fuel	General	4-100-031200-6008		48,000.00
BT	Resource Officers	General	4-100-031250-1100		48,000.00
BT	Health Dept	General	4-100-051200-5610		25,000.00
BT	TRSF to VPA	General	4-100-093100-9203		57,147.86
BT	Legal Services	General	4-100-012210-8002	1,602.47	
BT	Equalization Board	General	4-100-012230-3200	849.56	
BT	Assessor	General	4-100-012320-3100		2,452.03
BT	Asset Forfeiture-CA	General	4-150-022100-9500	3,628.66	
BT	Asset Forfeiture-Sheriff	General	4-150-031200-9407		3,628.66
BT	VPSA Loan	General	4-401-067500-9190	770.00	
BT	Public Facility Loan - 2020	General	4-401-067900-9160	4,000.00	
BT	Public Facility Loan - 2020	General	4-401-067900-9180	3,000.00	
BT	CH Loan	General	4-401-095700-9120	4,039.00	
BT	Public Facility Loan - 2009	General	4-401-067700-9120		11,809.00
BT	Water Fund	General	4-501-095900-1100	5,706.88	
BT	Sewer Fund	General	4-501-094900-6007		5,706.88
	Total Amount			201,744.43	201,744.43

**Cumberland County**  
**Planning & Zoning Department**



**July 2020**  
**Monthly Report**

**Planning Projects Update  
July 2020**

<b>Pending Zoning Applications:</b>		
None for July.		
<b>Zoning Compliance Issues:</b> Two cases filed for injunction in the Circuit Court. On-going investigation.		
<b>Approved Subdivisions:</b>		
Lawrence Bowles	Loggers Way	Family sub-division of two lots.
<b>Other Regulatory Functions:</b>		
<i>Commercial Erosion and Sediment Control Applications</i>		
Henrico County- MEB/Haymes	Cobbs Creek	Ongoing.
Rob Robinson	Taylor Lane	Ongoing.
Raman Enterprises, Inc.	Bear Creek Market	Construction ongoing.
Johnny Asal (tower)	Salem Church Road	Ongoing.
Harold Collins	Cumberland Road	Open permit.
<i>Pending Code Amendments</i>		
Definitions	Countywide	An update should happen as part of mixed-use district. The first draft was completed as part of the initial review of the Ordinance for the mixed-use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Business uses	Countywide	All business uses should be inclusive as the Ordinance moves from a less intensive to a more intensive business zone. For instance, all uses in the B-3 should be included in B-2, and so on. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Overlay district standards	Anderson Highway between 45 and 45	Standards to require improved appearance in mixed use district around the Courthouse. Deferred by the Planning Commission until completion of CCR Plan Amendment.
Mixed Use Zoning District	Cumberland Road and Anderson Highway	Combine uses in B-3 and R-2 for a mixed-use district. Deferred by the Planning Commission until completion of CCR Plan Amendment.

# Collection Rates - As of July 31, 2020

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## Real Estate:

	Current Collection %	Prior Year %	Change
Tax Year - 2019	96.00%	95.60%	+0.40%
Tax Year - 2020 (First Half)	93.20%	91.34%	+1.86%

## Personal Property:

	Current Collection %	Prior Year %	Change
Tax Year - 2018	97.66%	97.91%	-0.25%
Tax Year - 2019	94.31%	94.87%	-0.56%

**Treasurer's Office**  
**Outstanding Collections Report**

July 31, 2020

**Real Estate**

	<u>As of 06/30/20</u>	<u>As of 07/31/20</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2006-2011	\$ 11,575.49	\$ 10,837.51	\$ 737.98	6.37%	
2012	12,664.61	12,077.91	586.70	4.63%	
2013	28,266.01	26,934.04	1,331.97	4.71%	
2014	41,670.21	39,677.05	1,993.16	4.78%	
2015	59,336.98	57,674.20	1,662.78	2.80%	
2016	84,904.80	83,169.62	1,735.18	2.04%	
2017	122,580.98	119,348.62	3,232.36	2.64%	
2018	166,081.79	159,541.73	6,540.06	3.94%	
2019	255,380.95	239,470.37	15,910.58	6.23%	
2020 (First Half)	349,404.46	223,310.24	126,094.22	36.09%	637.17
Total	\$ 1,131,866.28	\$ 972,041.29	\$ 159,824.99		

**Personal Property**

	<u>As of 06/30/20</u>	<u>As of 07/31/20</u>	<u>Change</u>	<u>% Collected</u>	<u>Abatements/ Exonerations</u>
2015	26,982.35	26,825.79	156.56	0.58%	
2016	35,787.28	35,515.87	271.41	0.76%	
2017	52,070.70	51,343.97	726.73	1.40%	57.44
2018	80,851.85	77,034.45	3,817.40	4.72%	882.73
2019	<u>226,343.92</u>	<u>191,555.83</u>	<u>34,788.09</u>	15.37%	267.55
Total	\$ 422,036.10	\$ 382,275.91	\$ 39,760.19		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0000	* TREASURER'S ACCOUNTABILITY *				
	**ASSETS**				
100-0105	CASH IN OFFICE	1,000.00			1,000.00
100-0110	C&F BANK - CHECKING	625,000.00	6,170,680.37	6,170,680.37	625,000.00
100-0120	C&F BANK - INVESTMENT ACCT	466,973.01	3,354,492.81		3,821,465.82
100-0121	C&F BANK - SAVINGS ACCT	168,053.86	86,051.46		254,105.32
100-0122	ESSEX BANK-IPR ACCOUNT	14,101.66	1.27		14,102.93
100-0125	C&F BANK-FAF(JUSTICE)	5,159.03	.54	3,184.44	1,975.13
100-0131	FIRST BANK	716,805.05	282.45		717,087.50
100-0135	VIRGINIA INVESTMENT POOL	1,447,137.19	504.12		1,447,641.31
100-0137	LOCAL GOV INVESTMENT POOL	662,849.51	228.12		663,077.63
100-0141	FIRST BANK/SEWER RESERVE	131,983.15	52.00		132,035.15
100-0142	FIRST BANK/WATER RESERVE	19,256.44	7.59		19,264.03
100-0143	C&F BANK/ASSET FORFEITURE (SAF)	76,221.84	9.36	4,438.58	71,792.62
100-0144	VA INVESTMENT POOL-IDA-OES DSR	102,570.33	4,060.98		106,631.31
100-0145	C&F BANK-GOVERNOR'S SCHOOL FUND	676,296.44	81,883.87	114,494.21	643,686.10
100-0146	FIRST BANK-WATERLINE EXT DSR ACCT	21,426.98	8.44		21,435.42
100-0155	RETURNED CHECKS	50.00			50.00
100-0159	NJS HOLDING ACCT-FIRST BANK	1,876.85			1,876.85
100-0160	E&S CONTROL BOND ESCROW-C&F BANK	3,001.61	.37	6,292.797.60	3,001.98
	**ASSETS**	5,139,762.95	9,698,263.75	6,292,797.60	8,545,229.10
	TOTAL ASSETS	5,139,762.95	9,698,263.75	6,292,797.60	8,545,229.10

300-0000	**REVENUE FUND BALANCES**				
300-0100	GENERAL FUND BALANCE	3,952,070.88	1,759,250.85	3,576,604.65	5,769,424.68
300-0120	ECONOMIC DEVELOPMENT FUND	38,871.00			38,871.00
300-0150	ASSET FORFEITURE FUND BALANCE	73,757.85		9.90	73,767.75
300-0170	HEALTH INSURANCE FUND	18,305.92		18,305.92	
300-0201	SOCIAL SERVICES FUND BALANCE		122,479.62	771,009.27	771,009.27
300-0204	SCHOOL CONTINGENCY FUND			2,367,968.40	
300-0205	SCHOOL FUND BALANCE	676,296.44	114,494.21	81,883.87	643,686.10
300-0302	GOVERNOR'S SCHOOL FUND (GSSV)	69,472.10		727.90	
300-0401	DEBT SERVICE FUND				
300-0500	COMPREHENSIVE SERVICES ACT	5,848.29	229,727.13	238,439.97	14,561.13
300-0501	UTILITY FUND (WATER/SEWER)	23,074.13	41,037.88	28,889.63	10,925.88
300-0515	SEWER RESERVE FUND (DSR)	131,983.15		52.00	132,035.15
300-0540	WATER RESERVE FUND	19,256.44		7.59	19,264.03
300-0545	WATERLINE EXT DSR FUND	21,426.98		8.44	21,435.42
300-0550	IDA OES RD DSR FUND	102,570.33		4,060.98	106,631.31
300-0560	CARES FUND		7,797.71	870,559.05	862,761.34
300-0580	IPR FUND BALANCE	14,101.66		1.27	14,102.93
300-0715	IDA FUND BALANCE	29,957.93	9,881.50	39,839.43	17,729.07
300-0733	SPECIAL WELFARE FUND BALANCE	17,562.86	166.21		17,396.65
	**REVENUES**	5,098,028.26	4,722,837.30	8,121,014.10	8,496,205.06
	TOTAL PRIOR YR FUND BALANCE	5,098,028.26	4,722,837.30	8,121,014.10	8,496,205.06
	TOTAL REVENUE				
	TOTAL EXPENDITURE				
	TOTAL CURRENT FUND BALANCE				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
400-0000	**OTHER FUND BALANCES**				
400-0105	OVERPAYMENTS		3,458.51	3,462.35	3.84-
400-0110	PREPAID TAXES	36,643.98-	87.27	3,372.41-	39,929.12-
400-0140	COMMONWEALTH DEBIT ACCOUNT				
400-0150	COMMONWEALTH CREDIT ACCOUNT	90.00-	19,950.95	19,950.95-	90.00-
400-0155	NON-JUDICIAL SALES-HOLDING ACCT	1,876.85-			1,876.85-
400-0160	EROSION & SED CONTROL BOND ESCROW	3,001.61-		.37-	3,001.98-
400-0210	COMMONWEALTH FUNDS PAID IN ERROR	122.25-		4,000.00-	4,000.00-
400-0216	ATTORNEY FEES	41,734.69-	23,496.73	30,786.08-	49,024.04-
	**OTHER FUND BALANCES**	41,734.69-	23,496.73	30,786.08-	49,024.04-
500-0000	**UNCOLLECTED TAXES**				
500-0010	PUBLIC SERVICE CORP. TAXES PP/RE	863,726.54		439,011.32-	424,715.22
500-0073	UNCOLLECTED 2020 REAL ESTATE TAX	5,889,485.73	1,751.42	2,485,491.11-	3,405,746.04
500-0074	UNCOLLECTED 2019 REAL ESTATE TAX	280,357.76	227.92	25,204.73-	255,380.95
500-0075	UNCOLLECTED 2018 REAL ESTATE TAX	177,482.86		11,401.07-	166,081.79
500-0076	UNCOLLECTED 2017 REAL ESTATE TAX	125,144.66		2,914.90-	122,580.98
500-0077	UNCOLLECTED 2016 REAL ESTATE TAX	85,681.70	351.22	776.90-	84,904.80
500-0078	UNCOLLECTED 2015 REAL ESTATE TAX	60,397.70		1,060.72-	59,336.98
500-0079	UNCOLLECTED 2014 REAL ESTATE TAX	43,492.26		1,822.05-	41,670.21
500-0080	UNCOLLECTED 2013 REAL ESTATE TAXES	29,387.88		1,121.87-	28,266.01
500-0081	UNCOLLECTED 2012 REAL ESTATE TAXES	13,219.24		554.63-	12,664.61
500-0082	UNCOLLECTED 2011 REAL ESTATE TAXES	6,909.66	106.40	7,016.06-	
500-0083	UNCOLLECTED 2010 REAL ESTATE TAXES	3,204.92		3,204.92-	
500-0084	UNCOLLECTED 2009 REAL ESTATE TAXES	892.32		892.32-	
500-0085	UNCOLLECTED 2008 REAL ESTATE TAXES	583.21		583.21-	
500-0150	UNCOLLECTED 2007/2004 REAL ESTATE	206.57	11,393.22	24.30-	11,575.49
500-0158	2014 VEHICLE LICENSE TAX	6,179.34		46.00-	6,133.34
500-0159	2015 VEHICLE LICENSE TAX	8,740.44		69.00-	8,671.44
500-0160	2016 VEHICLE LICENSE TAX	10,905.58		69.82-	10,835.76
500-0161	2017 VEHICLE LICENSE TAX	16,274.38		249.96-	16,024.42
500-0162	2018 VEHICLE LICENSE TAX	40,297.70		4,892.26-	35,405.44
500-0163	2019 VEHICLE LICENSE TAX				
500-0177	UNCOLL. 2014 PERSONAL PROPERTY TAX	27,044.29		61.94-	26,982.35
500-0178	UNCOLL. 2015 PERSONAL PROPERTY TAX	35,998.99		211.71-	35,787.28
500-0179	UNCOLL. 2016 PERSONAL PROPERTY TAX	52,781.63		710.93-	52,070.70
500-0180	UNCOLL. 2017 PERSONAL PROPERTY TAX	82,067.33		1,215.48-	80,851.85
500-0181	UNCOLL. 2018 PERSONAL PROPERTY TAX	260,036.24		33,692.32-	226,343.92
500-0182	UNCOLL. 2019 PERSONAL PROPERTY TAX	8,120,498.93-	3,010,448.69	1,979.34-	5,112,029.58-
500-0200	RESERVE UNCOLLECTED COUNTY TAXES	2,502.50			2,502.50
500-0400	RESERVE-MISC FEES	2,502.50-			2,502.50-
500-0800	UNCOLLECTED WATER CHARGES	9,701.86	6,991.80	6,891.25-	9,802.41
500-0810	RESERVE UNCOLLECTED WATER CHARGES	9,701.86-	6,991.25	6,991.80-	9,802.41-
500-0900	UNCOLLECTED SEWER CHARGES	21,793.27	23,624.52	20,976.90-	24,440.89
500-0910	RESERVE UNCOLLECTED SEWER CHARGES	21,793.27-	20,976.90	23,624.52-	24,440.89-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
500-1014	UNCOLLECTED 2014 ROLLBACK TAX			109.88	
500-1015	UNCOLLECTED 2015 ROLLBACK TAX		107.89		
500-1016	UNCOLLECTED 2016 ROLLBACK TAX		99.95		
500-1017	UNCOLLECTED 2017 ROLLBACK TAX		92.01		
500-1018	UNCOLLECTED 2018 ROLLBACK TAX	468.58	84.07		468.58
500-1019	UNCOLLECTED 2019 ROLLBACK TAX	384.39	85.11		384.39
500-1020	UNCOLLECTED 2020 ROLLBACK TAX		578.91		
500-1099	RESERVE-UNCOLLECTED ROLLBACK TAXES	852.97-	3,083,921.16	3,083,921.16-	852.97-
	**UNCOLLECTED TAXES**				
510-2013	COMMONWEALTH REIMB-PPTRA				
510-2014	COMMONWEALTH REIMB-2013		377.63		871,735.92
510-2015	COMMONWEALTH REIMB-2014	871,358.29	445.58		871,735.92
510-2016	COMMONWEALTH REIMB-2015	871,290.34			870,417.69
510-2017	COMMONWEALTH REIMB-2016	870,417.69			871,545.43
510-2018	COMMONWEALTH REIMB-2017	871,545.43		30.94-	870,100.06
510-2019	COMMONWEALTH REIMB-2018	870,131.00		852.81-	869,662.43
510-9999	COMMONWEALTH REIMB-2019	870,515.24	60.54		
	ESTIMATED COMMONWEALTH RESERVE	5,225,257.99-	883.75		5,225,197.45-
	COMMONWEALTH REIMB-PPTRA			883.75-	
			3,084,804.91	3,084,804.91-	
600-0000	**STATE ACCOUNTS**				
600-0173	UNCOLL. STATE INCOME TAX-2018				
600-0174	UNCOLL. STATE INCOME TAX-2019				
600-0185	ESTIMATED STATE INCOME TAX-2019	700.00-	700.00		
600-0186	ESTIMATED STATE INCOME TAX-2020	65.00-	19,742.00	19,677.00-	
600-0190	RESERVE UNCOLLECTED STATE TAXES	765.00	40,119.00	40,119.00-	
	**STATE ACCOUNTS**				
			40,119.00	40,119.00-	
700-0000	**DEBT FUNDS**				
700-0221	LITERARY LOAN - ELEMENTARY SCHOOL	1,166,666.59			1,166,666.59
700-0223	VPSA-HS/MS LOAN #2	13,670,000.00			13,670,000.00
700-0226	SEWER LOAN - FARMERS HOME ADM	1,180,098.26			1,127,833.15
700-0227	WATERLINE EXT LOAN-USDA	850,832.36		52,265.11-	832,292.22
700-0231	COURTHOUSE LOAN-SUNTRUST	722,000.00		18,540.14-	722,000.00
700-0236	PUBLIC FACILITIES NOTE-2009	3,060,000.00			3,060,000.00
700-0237	VPSA-HS/MS LOAN #1	5,359,434.00			5,359,434.00
700-0239	IDA RD LOAN-OES PROPERTY	1,780,628.88		29,336.30-	1,751,292.58
700-0240	AMERESCO LOAN	512,887.00			512,887.00
700-0250	RESERVE DEBT FUND	28,302,547.09-	100,141.55	100,141.55-	28,202,405.54-
	**DEBT FUNDS**				
			100,141.55	100,141.55-	

# Transactions for DMV Select

July 2020

	# Transactions	Total \$	# Helped	# Transactions	Total \$	# Helped
1	54	\$2,119.90	59	17	\$2,897.31	38
2	60	\$4,753.35	49	18		
3				19		
4				20	\$3,238.98	65
5				21	\$4,465.71	37
6	88	\$3,200.67	87	22	\$5,490.18	50
7	60	\$2,878.67	61	23	\$2,089.60	40
8	67	\$2,911.09	39	24	\$4,137.57	43
9	56	\$3,855.94	52	25		
10	51	\$2,398.33	46	26		
11				27	\$4,217.61	75
12				28	\$1,988.62	48
13	58	\$2,128.99	47	29	\$8,963.31	58
14	48	\$4,106.37	38	30	\$1,842.02	82
15	41	\$2,098.61	38	31	\$5,594.07	81
16	39	\$1,419.20	25		\$76,796.10	1158

*Cumberland County*

*Building Inspections  
Department*



*July 2020*

*Monthly  
Report*

**COUNTY of  
CUMBERLAND  
VIRGINIA**  
FOUNDED • 1749

**Building Official's Office**

Leland H. Leeds  
Building Official  
[lleeds@cumberlandcounty.virginia.gov](mailto:lleeds@cumberlandcounty.virginia.gov)

Mackenzie Tate  
Building Coordinator  
[mtate@cumberlandcounty.virginia.gov](mailto:mtate@cumberlandcounty.virginia.gov)

P.O. Box 110  
1 Courthouse Circle  
Cumberland, VA 23040  
(804) 492-9114 Phone

July	Current Month	YTD	Current Month	YTD
	2019	2019	2020	2020
Singlewides	0	2	0	3
Doublewides	0	5	3	9
Modular	3	6	0	0
New Homes	4	21	2	26
Ag & Exempt	0	1	1	1
Garages & Carports	1	16	0	9
Additions & Remodels	1	17	3	21
Misc	26	161	43	258
Commercial	3	19	3	7
<b>Totals</b>	<b>38</b>	<b>249</b>	<b>54</b>	<b>318</b>
Total Fees Collected	\$7,241.30	\$35,511.15	\$4,268.17	\$33,188.70
E-911 Fees Collected	\$72.00	\$348.00	\$72.00	\$372.00
Total Estimated Value	\$1,633,617.00	\$8,840,444.00	\$809,884.00	\$6,725,165.00
Admin. Fees	\$50.50	\$120.50	\$150.00	\$655.00
CO's Issued	4	17	7	37



**MINUTES OF THE CUMBERLAND COUNTY  
PLANNING COMMISSION  
Regular Meeting  
Cumberland County Circuit Courtroom  
Monday, June 22, 2020  
6:30 p.m.**

**PRESENT:** Bill Burger, District 3, Chairman  
Randy Bryant, District 1, Vice-Chairman  
Stephen Donahue, District 2  
Hubert Allen, District 4  
Roland Gilliam, District 5  
William Flippen, At-Large  
Leo Henderson, At-Large

**ALSO PRESENT:** Chelsey White, Planning/Zoning Administrator  
Maxie Brown, Assistant to Planning and Zoning Administrator  
Donald Unmussig, County Administrator  
Catherine Fleischman  
Andrew Howell  
Jennifer Jackson

**ABSENT:** None

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**CALL TO ORDER AND ROLL CALL**

Chairman Burger called the Planning Commission's regular meeting of Monday, June 22, 2020, to order at 6:30 p.m. and a quorum was established.

**APPROVAL OF AGENDA**

**MOTION:**

Commissioner Allen made a motion to approve the agenda. Commissioner Flippen seconded. The motion carried unanimously with a vote of 7-0.

**APPROVAL OF MINUTES**

**MOTION:**

Commissioner Bryant made a motion to approve the minutes from 03/09/2020. Commissioner Allen seconded. The motion carried unanimously with a vote of 7-0.

## **PUBLIC HEARING: CUP 20-01 FOOD TRUCK AND CUT FLOWER OPERATION**

Chairman Burger opened the Public Hearing.

Ms. Chelsey White provided an overview of the 15 conditions in the Conditional Use Permit and asked the commissioners if they had any questions.

Commissioner Donahue questioned the location of the food truck and the conditions of proposal 11 and the wording “behind the front of any existing buildings”. He stated that a food truck should be out front. He questioned how the food would be accessible if customers have to go behind the building to access the food?

Ms. Chelsey White stated that behind the front means the food truck would not be any closer to the street as the existing buildings on the property.

Commissioner Donahue stated that maybe the proposal should be worded differently.

Chairman Burger mentioned that the wording could be “beside” instead of “behind the front”.

Commissioner Donahue stated that he wouldn’t want them to think that the food truck can be beside the building and then administrators come to enforce the food truck and require that the food truck be located behind the building.

Ms. Maxie Brown stated that the food truck is shown on the concept plan and meets condition 11, and the proposed location is where Ms. Fleischman requested it.

Commissioner Donahue stated that he saw it and the food truck does not look like it is behind, it looks like it is beside.

Commissioner Bryant stated that if you read all of the words, it is behind the front so there is a front line and the proposed food truck could be six inches behind the front and meet the condition.

Mr. Unmussig stated that behind the front means that the food truck location should be the same distance to the road as the existing building.

The applicant, Ms. Fleischman, introduced Mr. Howell and brought a sample of the flowers and presented them to staff. She stated that she is excited about the business and that she hopes that the food truck and cut flower operation will be an asset to the County.

With no other citizens asking to speak, the Chairman Burger closed the Public Hearing.

## **COMMISSIONERS DISCUSSION: CUP 20-01 FOOD TRUCK AND CUT FLOWER OPERATION**

Chairman Burger opened the Commission Discussion.

Commissioner Bryant stated that he has no problem with the proposed food truck and cut flower operation and will be an added benefit to the area.

Commissioner Henderson stated that this is a great business to come into the community and that he wishes the applicants all of the luck in the world.

Commissioner Donahue stated that he thinks it is a great business and that the applicant has agreed to all of the conditions although some of the conditions may be too strict, such as the hours of operation, especially related to daylight hour operation. He stated that winter would limit the availability of the business and suggested that condition #7 to be amended to allow more flexibility for dinnertime operation. He also stated that about condition #4 regarding the cleanliness of the food truck, he doesn't know how this condition could be enforced. Mr. Donahue stated that the health department will have some jurisdiction over the sanitation of the facility so condition #4 is unnecessary.

Commissioner Allen stated that he agrees with Commissioner Donahue and that his concern is that daylight will fade as early as 4:30 pm which will cut into dinnertime, but if this is what the applicant wants, he is okay with it.

Mr. Howell, the applicant who will manage the food truck, indicated that he would like for the hours of operation to be extended.

Mr. Donahue wanted clarification on how the hours in the condition were decided upon.

Ms. Maxie Brown stated that longer operations were initially suggested by staff; however, Ms. Fleischman indicated the daylight hour time limit would be acceptable.

Ms. Fleischman stated that as the florist and the farmer, daylight hours are feasible for her, but she is fine with the hours being amended to suit Mr. Howell's food truck operation. She stated in the initial draft, 11:00 pm was stated but she doesn't think hours of operation will be that late.

There was a discussion regarding extending the hours of operation.

There was a discussion regarding lighting requirements when extending the hours of operation beyond daylight hours.

Following discussion, the applicant and the commission agreed the hours of operation would be daylight to 8:00 pm.

Commissioner Allen made a motion to Amend section 7 and section 1 to state that hours of operation will cease at 8:00 pm. Commissioner Bryant seconded the motion. The motion carried unanimously with a vote of 7-0.

Commissioner Allen made a motion to adopt CUP 20-01 as amended. Commissioner Gilliam seconded the motion. The motion carried unanimously with a vote of 7-0.

With no other citizens signed up to speak, the Chairman Burger opened and closed the General Public Comment.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Ms. White stated that for May, the Building Inspection Report, the Planning Department Report, and the Board of Supervisors Update have been provided in the Planning Commission board packet for informational purposes and review.

### **GENERAL COMMISSIONER COMMENTS**

Commissioner Bryant stated that he is glad to be back together after the extended break due to the Coronavirus outbreak.

Commissioner Henderson stated that he is also glad to be back.

Commissioner Donahue stated that he is encouraged by the building permit report and the numbers and is pleased with the new growth in the County.

Commissioner Allen stated that he would like for the Commission to look into amending the county ordinance to allow land without road frontage to be subdivided during a future Work Session. He stated that a couple of citizens have brought their issues to his attention after not been able to subdivide their property due to a lack of road frontage. There was discussion regarding this matter and then it was agreed that these matters and the county ordinances would be looked at further.

Commissioner Gilliam stated that he is also glad to be back.

Commissioner Flippen stated that he is also glad to be back.

Chairman Burger welcomed Ms. White as the newly hired Planning/Zoning Administrator.

Mr. Unmussig stated that it is predictable that there will be a lot of interest in developing Cumberland County as people from urban areas are becoming more interested in rural areas and are plan to migrate. He also stated that he would like to begin working on updating the

Comprehensive Plan soon with strategy components as it will be the fundamental guiding document on the advancement of Cumberland County.

**ADJOURNMENT**

**MOTION:**

Commissioner Allen moved to adjourn to the next Planning Commission Workshop meeting of Monday, July 6, 2020, at 6:30 p.m. or as soon after as may be heard. Commissioner Bryant seconded. The motion carried unanimously with a vote of 7-0.

Attested:

\_\_\_\_\_  
Bill Burger, Planning Commission Chairman      Date

\_\_\_\_\_  
Chelsey White, Planning/Zoning Administrator      Date

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
TUESDAY, JANUARY 28, 2020  
9:00 A.M.**

**PRESENT:** Leroy Pfeiffer, Sr., Director  
Jack Lawhorne, Director  
James Henshaw, Director  
Joe Hazlegrove, Director

**ABSENT:** Fred Shumaker, Director  
John Godsey, Director

**ALSO PRESENT:** Don Unmussig, County Administrator  
Brian Butler, County Attorney  
Brian Stanley, Board of Supervisors Member

**CALL TO ORDER AND ROLL CALL**

Mr. Pfeiffer called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Tuesday, January 28, 2020 at 9:00 AM and a quorum was established.

**ELECT CHAIRMAN, VICE CHAIRMAN & SECRETARY**

On a motion by Mr. Hazlegrove, and seconded by Mr. Henshaw, the previously serving Chairman (Mr. Shumaker), Vice Chairman (Mr. Pfeiffer), and Secretary (Mr. Godsey) were reelected to their respective chairs. The motion carried unanimously 4-0.

**REVIEW AND RE-ADOPT BY-LAWS AND CODE OF ETHICS**

On a motion by Mr. Pfeiffer, and seconded by Mr. Henshaw, the By-laws and Code of Ethics were approved as presented. The motion carried unanimously 4-0.

**APPROVAL OF AGENDA**

On a motion by Mr. Lawhorne and seconded by Mr. Henshaw, the agenda was approved as presented. The motion carried unanimously 4-0.

**APPROVAL OF MINUTES**

On a motion by Mr. Lawhorne and seconded by Mr. Henshaw, the minutes from the 11/26/2019 meeting were approved as presented. The motion carried unanimously 4-0.

**RESTORATION OF THE BALL FIELD ON EDA PROPERTY**

On a motion by Mr. Henshaw and seconded by Mr. Hazlegrove, the EDA approved the restoration of the Ball Field on EDA property located behind the Cumberland Community Center as presented by Recreation Director, Travis Gilliam. The motion carried unanimously 4-0.

**ADJOURN INTO CLOSED MEETING**

On a motion by Mr. Henshaw and seconded by Mr. Hazlegrove, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 “Discussion of prospective business where no previous announcement has been made”. The subject was potential lease or purchase of Cumberland Business Park Shell building. The motion carried 4-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Pfeiffer and adopted by the following vote:

Mr. Shumaker -	Absent
Mr. Godsey -	Absent
Mr. Hazlegrove -	Yes
Mr. Henshaw -	Yes
Mr. Lawhorne -	Yes
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

On a motion by Mr. Lawhorne, and seconded by Mr. Henshaw, the EDA approved the lease of the shell building located at 111 Commerce Road for Project Walton. The motion carried unanimously.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mr. Henshaw directed staff to ensure that there is a 100’ buffer delineated in the Business Park deed.

**ADDITIONAL INFORMATION**

None.

**ADJOURN**

On a motion by Mr. Lawhorne, the Board adjourned the meeting until the next regular meeting of the Authority to be held on March 24, 2020 at 9AM in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL CALLED ELECTRONIC MEETING  
COUNTY ADMINISTRATION BUILDING DOWNSTAIRS CONFERENCE ROOM  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
MONDAY, MAY 4, 2020  
11:00 A.M.**

**PHYSICALLY**

**PRESENT:** Fred Shumaker, Director  
John Godsey, Director  
Leroy Pfeiffer, Sr., Director  
James Henshaw, Director

**ELECTRONICALLY**

**PRESENT:** Jack Lawhorne, Director  
Joe Hazlegrove, Director

**ABSENT:** None

**ALSO PRESENT:** Don Unmussig, County Administrator  
Brian Butler, County Attorney  
Brian Stanley, Board of Supervisors Member  
Stephany S. Johnson, Deputy Clerk to the Board  
Leland Leeds, Building Official  
Bryan Saxtan, Director of Utilities

Before calling the meeting to order, Chairman Fred Shumaker read the following statement:

“With the current COVID-19 pandemic disaster, this meeting is being held via electronic communication pursuant to the Emergency Ordinance adopted by the Board of Supervisors on April 8, 2020. Said Ordinance can be found on the Board of Supervisors webpage on the County website under electronic meetings located at <https://www.cumberlandcounty.virginia.gov/board-supervisors>, as well as on Board’s meeting page for the April 8, 2020 meeting located at <https://www.cumberlandcounty.virginia.gov/node/486>. With the uncertainty of the pandemic, we cannot be sure how long electronic meetings will be necessary. An audio recording is being made of this meeting. Meeting notice was posted to the EDA’s webpage located on the County website on April 28, 2020, which included the notice of opportunities for the public to access and participate in this electronic meeting.

Directors physical present are myself, EDA Chairman, Fred Shumaker, Director John Godsey, Director Leroy Pfeiffer, and Director James Henshaw. The Directors participating by electronic communication are Director Lawhorne and Director Hazlegrove. All speakers should identify themselves when speaking. Directors who leave the meeting or arrive, must verbally note attendance. All votes will be by roll call and recorded in the minutes. We appreciate everyone’s patience during this process. Do the Directors have any questions about this process? Hearing none, we will Call this meeting to order.”

**CALL TO ORDER AND ROLL CALL**

Director Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Monday, 2020 at 11:00 AM and a quorum was established.

**ADJOURN INTO CLOSED MEETING**

On a motion by Director Pfeiffer, the Board entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.5 “Discussion of prospective business where no previous announcement has been made”. The subject was development and occupancy of the Cumberland Business Park. The motion carried 6-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Henshaw and adopted by the following vote:

Mr. Shumaker -	Yes
Mr. Godsey -	Yes
Mr. Hazlegrove -	Yes
Mr. Henshaw -	Yes
Mr. Lawhorne -	Yes
Mr. Pfeiffer -	Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

On a motion by Director Henshaw, and seconded by Director Pfeiffer, the EDA directed county staff to move forward with gathering information regarding timbering the EDA property at the Cumberland Business Park. The motion carried unanimously.

**ADJOURN**

On a motion by Director Pfeiffer, and seconded by Director Henshaw, the Board adjourned the meeting until the next regular meeting of the Authority to be held on May 26, 2020 at 9AM in the County Administration Building Downstairs Conference Room, Cumberland County Courthouse Complex in Cumberland, Virginia.

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL CALLED ELECTRONIC MEETING  
CIRCUIT COURTROOM, CUMBERLAND COURTHOUSE  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
WEDNESDAY, JUNE 3, 2020  
1:00 P.M.**

**PHYSICALLY**

**PRESENT:** Fred Shumaker, Director  
John Godsey, Director  
Leroy Pfeiffer, Sr., Director  
James Henshaw, Director  
Jack Lawhorne, Director  
Joe Hazlegrove, Director  
James Ennis, Director

**ABSENT:** None

**ALSO PRESENT:** Don Unmussig, County Administrator  
Brian Butler, County Attorney  
Brian Stanley, Board of Supervisors Member  
Stephany S. Johnson, Deputy Clerk to the Board  
Bryan Saxtan, Director of Utilities

Before calling the meeting to order, Chairman Fred Shumaker introduced the newly appointed, Mr. James Ennis, to the Authority.

**CALL TO ORDER AND ROLL CALL**

Director Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Wednesday, June 3, 2020 at 1:00 PM and a quorum was established.

**ADJOURN INTO CLOSED MEETING**

On a motion by Director Pfeiffer, and seconded by Director Ennis, the Authority entered into closed meeting pursuant to the Virginia Code §2.2-3711 A.8 "Consultation with Legal Counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel." The subject was Specific legal advice concerning community investment. The motion carried 7-0.

**RECONVENE IN OPEN MEETING**

A motion was made by Director Lawhorne, seconded by Director Pfeiffer, and adopted by the following vote:

Mr. Shumaker -	Yes
Mr. Godsey -	Yes
Mr. Hazlegrove -	Yes
Mr. Henshaw -	Yes

Mr. Lawhorne - Yes  
Mr. Pfeiffer - Yes  
Mr. Ennis - Yes

that the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act.

WHEREAS, the Economic Development Authority of the County of Cumberland, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the County of Cumberland, Virginia hereby certifies that, to the best of each director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Economic Development Authority of the County of Cumberland, Virginia; and (iii) no action was taken in closed session regarding the items discussed.

On a motion by Director Lawhorne, and seconded by Director Henshaw, the EDA approved a Resolution evidencing the intent to issue up to \$30,000,000 in principal amount of solid waste disposal facility industrial development revenue bonds for the benefit of Braven Environmental, LLC. The motion carried unanimously.

**RESOLUTION OF  
THE ECONOMIC DEVELOPMENT AUTHORITY  
OF CUMBERLAND COUNTY, VIRGINIA  
EVIDENCING THE INTENT TO ISSUE UP TO  
\$30,000,000 IN PRINCIPAL AMOUNT OF  
SOLID WASTE DISPOSAL FACILITY INDUSTRIAL  
DEVELOPMENT REVENUE BONDS FOR THE BENEFIT OF  
BRAVEN ENVIRONMENTAL, LLC**

WHEREAS, the Economic Development Authority of Cumberland County, Virginia, a political subdivision of the Commonwealth of Virginia (the "Authority"), is empowered by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), to issue its solid waste disposal facility industrial development revenue bonds to promote the welfare of the inhabitants of the Commonwealth of Virginia by creating jobs and assisting in the financing of manufacturing facilities; and

WHEREAS, the Authority has received a request from Braven Environmental, LLC a Delaware limited liability company, formerly known as Golden Renewable Energy, LLC, on behalf of itself and any affiliate thereof (the "Borrower"), to issue its solid waste disposal facility industrial development revenue bonds to finance or refinance on behalf of the Borrower (i) the costs of certain upgrades,

renovations and improvements to an existing approximately 30,000 square foot shell building and adjacent real estate located at 111 Commerce Road, Cumberland, Virginia, 23040 in Cumberland County, Virginia (the "County"); (ii) the acquisition of new industrial manufacturing equipment related to the process of recycling discarded plastic goods utilizing solid waste disposal technology required for the production of diesel fuel products from the plastic waste (the "Recycling Activities"); (iii) capitalized interest for a period of time not to exceed the maximum period allowable by law; (iv) amounts required to fund a debt service reserve fund if necessary for the benefit of the holders of the bonds; and (v) to pay costs of issuance and other expenses in connection with the issuance of the bonds (the "Project"); and

WHEREAS, such assistance will benefit the inhabitants of the County and the Commonwealth of Virginia, either through the increase of commerce, tax revenue and employment opportunities or through the promotion of their safety, health, welfare, convenience or prosperity; and

WHEREAS, preliminary plans for the establishment of a credit facility to finance the Project (the "Plan of Financing") have been described in general terms to the Authority; and

WHEREAS, the Borrower has represented that the estimated cost of the Project and all expenses of the bond issue will require one or more series of tax-exempt solid waste disposal facility industrial development revenue bonds in an aggregate principal amount not to exceed \$30,000,000; (the "Bonds"); and

WHEREAS, (a) each member of the Authority has, before entering upon his or her duties during his or her present term of office, taken and subscribed to the oath prescribed by Section 49-1 of the Code of Virginia of 1950, as amended and (b) at the time of their appointments and at all times thereafter, including the date hereof, all of the members of the Board of Directors of the Authority have satisfied the residency requirements of the Act; and

WHEREAS, no member of the Board of Directors of the Authority has any personal interest or business interest in the Borrower or the Bonds or has otherwise engaged in conduct prohibited under the Conflict of Interests Act, Chapter 31, Title 2.2 of the Code of Virginia of 1950, as amended (the "Conflict of Interests Act") in connection with this resolution or any other official action of the Authority in connection therewith:

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF CUMBERLAND COUNTY, VIRGINIA:

1. It is hereby found and determined that the acquisition of the equipment and the upgrades, improvements and renovation of the building, and other actions undertaken with respect to the Project and the Recycling Activities will be in the public interest and will promote the commerce, safety, health, welfare, convenience or prosperity of the Commonwealth of Virginia and the County.

2. The Authority hereby agrees to assist the Borrower in facilitating the Plan of Financing by undertaking the issuance of its tax-exempt and/or taxable revenue Bonds in an amount not to exceed \$30,000,000 upon terms and conditions mutually agreeable to the Authority and the Borrower. The Bonds will be issued pursuant to documents satisfactory to the Authority. The Bonds may be issued in one or more series at one time or from time to time.

3. It having been represented to the Authority that it is necessary for the Borrower to proceed immediately with certain actions regarding the Project and the Plan of Financing therefore, the Authority agrees that the Borrower may proceed to undertake actions to facilitate work on the

Project and the Plan of Financing, enter into contracts for construction of the Project, materials and equipment with respect to the Project, and take such other steps as it may deem appropriate in connection with the Project and the Plan of Financing, provided, however, that nothing in this resolution shall be deemed to authorize the Borrower to obligate the Authority without its consent in each instance to the payment of any moneys or the performance of any acts in connection with the Project and the Plan of Financing. The Authority agrees that the Borrower may be reimbursed from the proceeds of the Bonds for all expenditures and costs so incurred by it, provided such expenditures and costs are properly reimbursable under the Act and applicable federal laws.

4. All costs and expenses in connection with the Plan of Financing and the construction and equipping of the Project, including the fees and expenses of Bond Counsel, shall be paid by the Borrower or, to the extent permitted by applicable law, from the proceeds of the Bonds. If for any reason such Bonds are not issued, it is understood that all such expenses shall be paid by the Borrower and that the Authority shall have no responsibility therefore.

5. In adopting this resolution the Authority intends to take "official action" toward the issuance of the Bonds and to evidence its "official intent" to allow the Borrower to be reimbursed from the proceeds of the Bonds for any expenditures paid by the Borrower to finance or refinance the acquisition, construction and equipping of the Project and the planning therefore prior to the issuance of the Bonds, all within the meaning of regulations issued by the Internal Revenue Service pursuant to Sections 103 and 141 through 150 and related sections of the Internal Revenue Code (the "Code").

6. The Borrower intends to utilize the proceeds from the sale of the Bonds or to incur other debt to pay the costs of the Project in an amount not currently expected to exceed \$30,000,000. Such amount may be revised as the Bond issue is sized and structured, but the aggregate principal amount of the Bond shall not be increased without the approval of the Authority. Any such taxable debt incurred by the Borrower to finance the Project after the date hereof may be refinanced with tax-exempt bonds as approved by Bond Counsel.

7. The Borrower intends that the proceeds of such Bonds be used to reimburse the Borrower for debt or expenses incurred or made with respect to the Project (the "Expenditures") on or after the date that is no more than 60 days prior to the date of this Resolution, unless such costs are otherwise reimbursable under federal tax laws. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of such Bonds or other debt.

8. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower's use of proceeds of the Bonds to reimburse an Expenditure no later than 18 months after the later of the, date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain qualified preliminary expenditures in accordance with the Code.

9. The Authority and the Borrower intend for the adoption of this Resolution to establish "official intent" to issue tax exempt bonds within the meaning of Treasury Regulations Section 1.150-2 as promulgated under the Code.

10. The Authority recommends that the Board of Supervisors of the County (the "Board of Supervisors") provide governmental approval of the issuance of the Bonds by the Authority, taking into account citizen input at a public hearing that will be conducted by the Authority following the due publication of notice in accordance with federal and state law.

11. The Authority hereby appoints Williams Mullen, as requested by the Borrower, to serve as Bond Counsel.

12. The Bonds may not be issued pursuant to this resolution until such time as the issuance of the Bonds has been approved by the Board of Supervisors.

13. By submitting its request for an Inducement Resolution to the Authority, the Company has agreed to indemnify and hold harmless the Authority, its officers, directors, employees and agents from and against all liabilities, obligations, claims, damages, penalties, losses, costs and expenses in any way connected with the Project or the Bonds.

14. This resolution shall take effect immediately upon its adoption.

Date: June 3, 2020

**CERTIFICATE**

The undersigned, secretary of the Economic Development Authority of Cumberland County, Virginia (the "Authority"), does hereby certify that the foregoing resolution was adopted at a meeting of the Board of Directors of the Authority, duly called and held on June 2, 2020, at which meeting a quorum of the directors was present and acting throughout, and that such resolution has not been repealed, amended or supplemented and is in full force and effect on the date hereof.

Member Name	Present	Absent	Voting		
			Yes	No	Abstaining
Fred Shumaker, Chairman	X		X		
Leroy Pfeiffer, Sr., Vice Chairman	X		X		
John Godsey, Secretary	X		X		
Joe Hazlegrove	X		X		
James Henshaw	X		X		
John Lawhorne	X		X		
James Ennis	X		X		

WITNESS my hand and seal of the County this 3<sup>rd</sup> day of June, 2020.

**Timbering of EDA Business Park Property**

Utilities Director, Brian Saxtan, informed the Authority that, at their direction, he had reached out to local logging companies to obtain an estimate of revenue that the EDA could anticipate for the timbering of the Business Park property. Only one company responded and proposed to pay \$16.50 per ton for pine logs, \$3.50 per ton for hard wood, pulp wood, pine wood pulp and hard wood pulp, and 50/50 for hardwood logs. The Authority discussed many options, including timbering all parcels in the Park, and only timbering what was needed to be cleared for Road A. Directors voiced concerns with the low price per ton, and that it may provide difficult to find a logger willing to only timber the few acres needed to be cleared for the road. After much discussion, a motion was made by Director Ennis, and seconded by Director Hazlegrove, to timber the entire Business Park Property at one time.

The Motion passed by a vote of 6 ayes, one nay, and 0 abstentions, with Director Henshaw voting against.

The Authority discussed the Braven Project and County Attorney, Brian Butler, offered to provide a project update to the EDA at each meeting moving forward.

**ADJOURN**

On a motion by Director Pfeiffer, and seconded by Director Henshaw, the Board adjourned the meeting until the next regular meeting of the Authority to be held on July 28, 2020 at 9AM in the County Administration Building Board meeting Room, Cumberland County Courthouse Complex in Cumberland, Virginia, unless a meeting is called prior.

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL CALLED MEETING  
CIRCUIT COURTROOM, CUMBERLAND COURTHOUSE  
CUMBERLAND COUNTY COURTHOUSE COMPLEX  
MONDAY, JUNE 15, 2020  
10:30 A.M.**

**PRESENT:** Fred Shumaker, Director  
John Godsey, Director  
Leroy Pfeiffer, Sr., Director  
James Henshaw, Director  
Jack Lawhorne, Director  
Joe Hazlegrove, Director  
James Ennis, Director

**ABSENT:** None

**ALSO PRESENT:** Don Unmussig, County Administrator  
Brian Butler, County Attorney  
Stephany S. Johnson, Deputy Clerk to the Board  
Bryan Saxtan, Director of Utilities

**CALL TO ORDER AND ROLL CALL**

Director Shumaker called to order the meeting of the Economic Development Authority of Cumberland County, Virginia on Monday, June 15, 2020 at 10:30 AM and a quorum was established.

**TIMBERING OF EDA BUSINESS PARK PROPERTY**

County Attorney, Brian Butler, stated that the motion of the EDA at their last meeting was to cut all timber on the property, even though the intent was to keep a 100-foot buffer of natural vegetation along the property line. If that was indeed the intent of the EDA, then a motion to amend a previously adopted item.

On a motion by Director Henshaw and seconded by Director Pfeiffer, the EDA amended the motion approving the timbering of EDA property at the Cumberland Business Park from June 3, 2020 to exclude the 100-foot natural vegetative buffer along the property lines. This motion carried unanimously 7-0.

**APPROVAL OF TIMBER PURCHASE AGREEMENT WITH EMERSON & CLEMENTS WOODYARD, INC.**

County Attorney, Brian Butler, provided the EDA with a draft agreement with the EDA and Emerson & Clements Woodyard, Inc. of Dillwyn for the timbering of the Business property. The EDA requested the addition of 1) liquidated damages of 10% if the timbering is not completed by the September 1, 2020 deadline; 2) require the company to provide the EDA with weekly load tickets; and 3) a clause that will require clean-up of the property as directed by the county.

On a motion by Director Lawhorne and seconded by Director Ennis, the EDA approved the timber agreement with Emerson & Clements Woodyard, Inc. with the three additional clauses as discussed, and authorized the Chairman to execute the agreement. The motion carried unanimously 7-0.

**ADJOURN**

On a motion by Director Lawhorne, and seconded by Director Ennis, the Board adjourned the meeting until the next regular meeting of the Authority to be held on July 28, 2020 at 9AM in the County Administration Building Board meeting Room, Cumberland County Courthouse Complex in Cumberland, Virginia, unless a meeting is called prior.